

A Special Meeting and Workshop were held at the District Services Center located at 1007 West Main Street, Inverness, Florida on Tuesday, July 31, 2018. Present: Sandra “Sam” Himmel – Superintendent; Douglas A. Dodd – Chairman, Thomas Kennedy – Vice Chairman, School Board Members: Virginia Bryant, Sandra Counts, Linda B. Powers and R. Wesley Bradshaw, School Board Attorney.

SPECIAL MEETING:

Chairman Dodd opened the Special Meeting at 3:03 p.m. Thomas Kennedy had opening exercises and led the Pledge of Allegiance to the Flag of the United States of America.

Chairman Dodd noted that under item 6 of the agenda, Attorney, Legal Matters, Attorney Bradshaw had a School Resource Officer Agreement update.

ADOPTION OF AGENDA AS RECOMMENDED BY SUPERINTENDENT

Virginia Bryant moved to adopt the agenda as recommended by the Superintendent with changes as read by Chairman Dodd; seconded by Linda Powers and carried unanimously.

CITIZEN COMMENTS

None

EDUCATIONAL SERVICES, SCOTT HEBERT

- A. Approval of VPK 2018-2019 provider agreement (copy in supplemental file)

Dr. Scott Hebert, Chief Academic Officer, asked for approval of the VPK 2018-2019 provider agreement. Linda Powers inquired about School Resource Officer coverage for VPK programs. Lynn Kirby, Director of Exceptional Student Education, explained all VPK programs that are in the public schools are covered. Mrs. Powers asked about the student/adult ratio in the VPK classrooms. Mrs. Kirby stated that there are two adults in a classroom unless enrollment goes above 18, then they would add another adult.

Virginia Bryant moved to approve the VPK 2018-2019 provider agreement; seconded by Sandra Counts. Mrs. Powers asked if summer school is provided for the VPK program. Mrs. Kirby shared that there is a summer school program for VPK and explained there has to be at least 5 students that attend. The most centrally located school is chosen, and it is open from June through July and transportation is not provided. A vote was taken on the motion and carried unanimously.

- B. Approved to Advertise for Public Hearing at the September 11, 2018 School Board Meeting to approve the Addendum to the 2018-2019 Code of Student Conduct (copy in supplemental file)

Thomas Kennedy moved to approve to advertise for Public Hearing at the September 11, 2018 School Board Meeting to approve the Addendum to the 2018-2019 Code of Student Conduct; seconded by Sandra Counts and carried unanimously. Linda Powers questioned the verbiage in the addendum. Attorney Bradshaw shared the language is taken from Statute. A vote was taken and carried unanimously.

- C. Approved Amendments made to the Citrus County process for the 2018 Florida Best and Brightest Teacher and Principal Scholarship Program (copy in supplemental file)

Linda Powers moved to approve amendments made to the Citrus County process for the 2018 Florida Best and Brightest Teacher and Principal Scholarship Program; seconded by Virginia Bryant. Thomas Kennedy and Sandra Counts shared their opinions about this program and both stated they felt it to be discriminatory. A vote was taken and carried unanimously.

- D. Approval/Discussion of K12 Virtual

Dr. Hebert asked Debra Stanley, Coordinator of Special Academic Programs, to address the K12 Virtual contract. Ms. Stanley provided an overview of the K12 Virtual references that were contacted and asked to provide answers to questions from the Board. She explained the three references were three schools from around the country. She shared the different reasons as to why the schools partnered with K12 Virtual along with data regarding the school grades, revenue, expenditures, testing and the impact on staff. Discussion ensued regarding ESE students and the services provided to them through K12 Virtual. Lynn Kirby, Director of Exceptional Student Education, shared information regarding the resources and services ESE students need. Randall Greenway from K12 Virtual shared all the services provided for ESE students. Wes Bradshaw, School Board Attorney, shared information regarding the legal responsibility of the School Board and the Federal and State requirements. Chairman Dodd inquired about testing sites for students. Mr. Greenway shared there are many possibilities such as Community Colleges, Public Libraries, School Districts, etc. Chairman Dodd inquired about students that were not successful and had low attendance and the withdrawal process. Mr. Roland responded stating the District could set their own policies regarding attendance and withdrawal of an unsuccessful student. Sandra Counts shared her concerns and it was the consensus of the Board to not move forward with the K12 Virtual Program. There was no motion made.

SCHOOL SUPPORT SERVICES, JONNY BISHOP

- A. Human Resources, Suzy Swain
 - 1) Approved Instructional and Support Recommendations (copy in supplemental file)

Virginia Bryant moved to approve Instructional and Support Recommendations; seconded by Sandra Counts and carried unanimously.

- 2) Approved Updated Job Descriptions for Professional Technical Positions (copy in supplemental file)

Suzy Swain, Director of Human Resources, asked for approval of the updated job descriptions for professional technical positions. Ms. Swain explained the change was who this person would report to.

Sandra Counts moved to approve the Updated Job Descriptions for Professional Technical Positions; seconded by Thomas Kennedy and carried unanimously.

Suzy Swain shared the number of positions that have been filled, pending, and the amount of positions that are in the process of being interviewed. She explained there are long term subs in position until a teacher is hired. Mrs. Powers inquired about interns. Brendan Bonomo, Coordinator, Certification and Professional Standards, shared the number of current interns. Discussion ensued on how to encourage more internships and what types of incentives could be offered.

Chairman Dodd asked Mr. Bonomo to give an update on the New Teacher Orientation. Mr. Bonomo shared that he felt it went very smoothly and gave accolades to the Human Resource team that put it all together. He also shared that it was well received by everyone. Sandra Counts shared how impressed she was by the number years of experience collectively that was recruited.

FINANCE, MIKE MULLEN

- A. Approved the purchase of the Tools4ever software system (copy in supplemental file)

Steve Chamblin, Director of Technology, explained the new software system to manage active directory users and passwords. It provides new features the current system doesn't have. It will help staff save time and has a better security system. Discussion ensued regarding the new features.

Thomas Kennedy moved to approve the Tools4ever software system; seconded by Sandra Counts. Chairman Dodd asked Mr. Chamblin to explain the new system in more detail and inquired about the cost. Mr. Chamblin explained the different features that Tools4ever software system has and how it would be more compatible with the district's updated technology. Discussion ensued. A vote was taken, and the motion carried unanimously.

ATTORNEY, LEGAL MATTERS

Wes Bradshaw, School Board Attorney, updated the Board on the School Resource Officer (SRO) Agreement. Mr. Bradshaw stated that after serious negotiations with the Sheriff's office and the County Commissioners, there would be no agreement at this time. He explained the two issues were: how any additional monies that may

or may not come out of Senate Bill 7026 would be distributed, and an additional audit being requested of the Sheriff's Office. Mr. Bradshaw continued to explain that the County and the District both felt any additional funds should go to them to reduce expenditures for the SRO program. The Sheriff's Office did not agree and felt that any additional funds should go to be used to pay their cost and capital expenditures. The Sheriff's Office also disagreed with calling for any additional audits. The Sheriff is taking the position that he does not want to agree to anything more than what is statutorily required of his department where audits are concerned. The County's position is to be able to track/account for any funds they are putting towards the SRO Program. Discussion ensued. The Board shared their concerns and discussed other options to the SRO Program, including starting their own Police Department. Mr. Bradshaw stated those issues would be discussed at a Special Meeting. Further discussion continued regarding language the Board would like written in the contract as to proportionate share and transparency. Chairman Dodd shared that there will be a Special Meeting scheduled for Monday, August 6th at 1:00 p.m. to hopefully approve and sign an SRO Agreement.

Mr. Bradshaw shared updated information regarding an employment case from last year where Laura Dunham's employment was terminated. He shared that Ms. Dunham took that matter up on appeal and he received an order that morning from the 5th District Court of Appeals stating that they upheld the School Board's decision regarding termination.

CITIZEN COMMENTS

None

ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD

Ginger Bryant asked for the timeframe for the Welcome Back Teachers event on August 3rd and sharing that she would be in attendance. It was shared by Superintendent Himmel that breakfast would be starting at 7:15 a.m., then the Sheriff would be there to speak, and the guest speaker would be there around 9:00 a.m.

Linda Powers asked Mr. Bradshaw to provide her with the figures for the SRO agreement that was agreed upon.

Sandra Counts shared her enthusiasm about all the new teachers that have been hired.

Thomas Kennedy shared with the Board that he had been selected by FSHAA to be on their appeals board for area 2 which he stated was a wonderful obligation. He also shared a conversation he had with a parent regarding dress code, specifically the length of shorts. He stated he believes it would be worthy to bring back for conversation as the parent shared with him that it is a struggle to find shorts that meet the district's requirement.

ADJOURNMENT

The Special Meeting was adjourned at 5:22 p.m.

WORKSHOP

Chairman Dodd opened the workshop at 5:43 p.m.

TOPICS:

A. Educational Technology Department

Steve Chamblin, Director of Technology, shared the restructure of the Technology Department that is now the new Educational Technology Department. Mr. Chamblin said he believed there were three advantages of combining two departments into one. He shared that the department would have more seamless staffed teams working on projects; better administrative coverage with two administrators; and it would allow more administrative focus on the classroom technology through the new Coordinator of Educational Technology, Kathy Androski. Chairman Dodd inquired about the management structure of the new department. Mr. Chamblin explained the structure. Chairman Dodd inquired about the School Board Website. Mr. Chamblin shared that the District has an agreement with School Messenger, a major provider of web presence for school districts, and working towards having it ready sometime in August. Discussion ensued regarding the upgraded program. Mr. Chamblin shared that it has better features and it will be easily managed by schools and departments. Chairman Dodd asked about “Bring Your Own Device” network (BYOD). Kathy Androski explained there had been changes made to the network as there were students streaming which reduced the ability for academic needs, such as testing. Ms. Androski continued to explain other issues with the BYOD including students bypassing the district’s filters. She stated the best way to manage those issues was to turn off the BYOD network. Discussion ensued.

B. Preliminary Study for the Roger Weaver Educational Complex Evacuation Route – Facilities, Construction & Maintenance

Eric Stokes, Director of Facilities, Construction and Maintenance introduced Mr. Jerry Dabkowski, Traffic Engineer, with George F. Young, Inc., who shared a power point with an option for the evacuation route at the Roger Weaver Educational Complex. Mr. Dabkowski discussed the traffic data collection and field reviews. He shared that the existing route had over 6,000 vehicles going in and out of the complex a day. Mr. Dabkowski shared a proposed emergency evacuation route along with ideas to reconfigure the High School and Middle School parking lots. Discussion ensued regarding more options for traffic control, emergency evacuation routes and the construction cost. Mr. Stokes stated he would look into more options for traffic control and revisit it with the Board at a later time.

C. Policy Review – Planning and Growth Management

Chuck Dixon, Director of Planning and Growth Management, explained that through a Country wide audit with the Florida Department of Law Enforcement

(FLDLE) in January 2017, there was a list of items that needed to be added to the Criminal Justice Information System that involved Human Resources and Security. Mr. Dixon continued to explain that the following policies needed to be addressed so at the next audit the District will already be in compliance:

Policy 8.804, Authenticator Management
Policy 8.806, Disposal of Physical Media
Policy 8.816, Remote Access
Policy, 8.817 Wireless Restrictions and Review of Wi-Fi Logs

Chairman Dodd asked the Board if there were any questions for Mr. Dixon regarding the policies. There were none as all Board members stated they had reviewed the policies.

D. Safety Initiative – Risk Management

Cheri Cernich, Director of Risk Management, shared a power point on Safety Initiatives (copy in supplemental file). Mrs. Cernich stated that the District has been a very proactive District for many years regarding safety, and that the District has had a Safety and Security Committee that meets monthly for almost 20 years. She explained that there were many mandates in Senate Bill 7026 that the District has been working very hard to meet this summer. She shared some of the things the District has done, which included a Phil Chalmers Training. Mrs. Cernich stated there were enhancements to the paging system and the trespass notification process, along with many other enhancements. She shared that the Risk Management Department had been reorganized to designate a School Safety Specialist that would be dedicated to school safety as per Senate Bill 7026. Mrs. Cernich stated that the District is currently developing emergency lockdown procedures for district offices and the board room and will be conducting drills. She also shared that the District would be implementing ALICE enhanced lockdown procedures district wide and school staff, students, and all district employees will be trained.

ADJOURNMENT

The Workshop was adjourned at 7:30 p.m.

CLOSED SAFETY/SECURITY SESSION (Pursuant to Florida Statute 281.301)

The Closed Safety/Security Session was opened at 7:30 p.m. pursuant to Florida Statute 281.301 and the room was cleared with the exception of appropriate designated personnel.

The Closed Safety/Security Session was closed at 8:00 p.m.

Douglas A. Dodd
Chairman

Sandra Himmel
Superintendent