

Inverness, Florida  
August 14, 2018

An Administrative Hearing, Regular Meeting, and Public Hearing was held at the District Services Center located at 1007 West Main Street, Inverness, Florida on Tuesday, August 14, 2018. Present: Sandra “Sam” Himmel – Superintendent; Douglas A. Dodd – Chairman, Thomas Kennedy – Vice Chairman, School Board Members: Virginia Bryant, Sandra Counts, Linda Powers and R. Wesley Bradshaw, School Board Attorney.

**ADMINISTRATIVE HEARING:**

The Administrative Hearing was opened at 3:30 p.m.

Upon motions made, seconded and approved, an expulsion was directed in Case No. 19-01.

The Administrative Hearing was closed at 3:37 p.m.

**REGULAR MEETING:**

Chairman Dodd opened the Regular Meeting at 4:04 p.m. and reviewed public input protocol. He had opening exercises and asked everyone to stand for a moment of silence for Alec McMurray, a 17-year-old, Citrus High School student, who was killed in an accident over the weekend. He invited Rob Bowden, Youth Pastor at the First Baptist Church, to lead everyone in prayer followed by the Pledge of Allegiance to the Flag of the United States of America.

**ADOPTION OF AGENDA AS RECOMMENDED BY SUPERINTENDENT**

Virginia Bryant moved to Adopt the Agenda as recommended by the Superintendent; seconded by Sandra Counts and carried unanimously.

**CITIZEN COMMENTS**

None

**APPROVE CONSENT AGENDA – (Recognition of donations)**

Thomas Kennedy moved to approve the Consent Agenda; seconded by Linda Powers and carried unanimously.

**PRESENTATION -None**

**EDUCATIONAL SERVICES, SCOTT HEBERT**

- A. Approved the 2018/19 funding for the District Instructional Leadership & Faculty Development Program (copy in supplemental file)

Dr. Scott Hebert, Chief Academic Officer requested approval of the 2018/19 funding for the District Instructional Leadership & Faculty Development Program and

invited Lindy Woythaler, Director of Professional Development, to provide some information regarding grant. Mrs. Woythaler explained that the District Instructional Leadership & Faculty Development Grant comes from an allocation from the State for leadership development. She explained that the District has received this grant for several years and has used the funding to develop leadership skills. She shared the different types of training involved to increase quality instruction in classrooms.

Virginia Bryant moved to approve the 2018/19 funding for the District Instructional Leadership & Faculty Development Program; seconded by Linda Powers and carried unanimously

## **SCHOOL SUPPORT SERVICES, JONNY BISHOP**

- A. Facilities, Construction and Maintenance, Eric Stokes
  - 2) Approved the Professional Service Agreement for the Lecanto Primary School Fire Alarm System Upgrade (copy in supplemental file)

Eric Stokes, Director of Facilities, Construction and Maintenance, gave an overview of the current fire alarm system at Lecanto Primary School and explained how the upgraded system would work using a voice system instead of a bell. It could also be used as a secondary intercom to get an emergency message out. Discussion ensued regarding the technology and capabilities of the upgraded system.

Thomas Kennedy moved to approve the Professional Service Agreement for the Lecanto Primary School Fire Alarm System Upgrade; seconded by Sandra Counts and carried unanimously.

Thomas Kennedy gave Mr. Stokes and his team accolades for a great job done over the summer. Mr. Stokes shared information regarding different projects that were done over the summer.

- B. Human Resources, Suzy Swain
  - 1) Approved Instructional and Support Recommendations (copy in supplemental file)

Sandra Counts moved to approve the Instructional and Support Recommendations; seconded by Linda Powers and carried unanimously.

- 2) Approved New Job Description for Program Specialist for Student Services (copy in supplemental file)

Virginia Bryant moved to approve the New Job Description for Program Specialist for Student Services; seconded by Sandra Counts. Chairman Dodd asked Kit Humbaugh, Director of Student Services, to share some information regarding the mental health services provided and the involvement the Program Specialist will have in the universal behavioral screenings. Ms. Humbaugh, along with Sarah Hebert, School Psychologist, shared a power point outlining the Universal Screeners for all school levels. Discussion ensued regarding the different screeners for each

level, when they will take place, and how the data from the screenings will be used. A vote was taken and carried unanimously.

## **BUDGET UPDATE**

Tammy Wilson, Director of Finance, shared that she will be bringing the Final Budget along with the Capital Work Plan and Annual Financial Report to the September 11<sup>th</sup> Board meeting for approval.

## **ATTORNEY, LEGAL MATTERS**

Attorney Wes Bradshaw shared that the District has received an official ORI number, which is the first step in the continuation of establishing the Citrus County School Board Police Department.

Mr. Bradshaw provided an update on the School Resource Officer Agreement and shared that it will be brought back to the August 28<sup>th</sup> Special meeting for approval. Discussion ensued regarding the verbiage written in the agreement.

Chairman Dodd recessed the Regular Meeting at 5:00 p.m.

## **PUBLIC HEARING:**

Chairman Dodd opened the Public Hearing at 5:00 p.m.

Chuck Dixon, Director of Planning and Growth Management, outlined the minimal changes and new policy for consideration. These were all discussed at a previous workshop.

### **A. Approved/Adopt the revision of Policy 3.90 Charter Schools**

Sandra Counts made a motion to approve the revision of Policy 3.90 Charter Schools; seconded by Virginia Bryant. Chairman Dodd called for public comment on Policy 3.90. There being none a vote was taken and carried unanimously.

### **B. Approved/Adopt the revision of Policy 4.21 Selection and Management of Instructional Materials**

Virginia Bryant made a motion to approve the revision of Policy 4.21 Selection and Management; seconded by Linda Powers. Chairman Dodd called for public comment on Policy 4.21. There being none, a vote was taken and carried unanimously.

### **C. Approved/Adopt the revision of Policy 5.40 Student Attendance**

Thomas Kennedy made a motion to approve the revision of Policy 5.40 Student Attendance; seconded by Sandra Counts. Chairman Dodd called for public comment on Policy 5.40. There being none, a vote was taken and carried unanimously.

D. Approved/Adopt the new Policy 5.57 Student Dietary Needs

Sandra Counts moved to approve the new Policy 5.57 Student Dietary Needs; seconded by Linda Powers. Chairman Dodd called for public comment on Policy 5.57. There being none, a vote was taken and carried unanimously.

E. Approved the 2018-2019 Student Progression Plan

Thomas Kennedy moved to approve the 2018-2019 Student Progression Plan; seconded by Linda Powers. Chairman Dodd called for any public comment on the 2018-2019 Student Progression Plan. There being none, a vote was taken and carried unanimously.

Public Hearing was closed at 5:15 p.m.

Chairman Dodd reconvened the Regular Meeting at 5:15 p.m.

**CITIZEN COMMENTS**

None

**ATTORNEY, LEGAL MATTERS - (Continued)**

Superintendent Himmel shared that the job descriptions for District Police Chief and District Police Officer that were tabled in a past meeting would be brought back to August 28<sup>th</sup> meeting for approval along with other issues regarding security. She also shared that there have been more increases in the cost of other services provided by the Sheriff's Office. The Superintendent felt that with those increases and the increase of the School Resource Officer (SRO) contract, information should be brought to the August 28<sup>th</sup> meeting for discussion and to look at other options. Discussion ensued. Thomas Kennedy asked Mr. Bradshaw for clarification regarding the SRO contract. Mr. Bradshaw stated that a contract had not yet been signed, and he provided information regarding the pending contract with the Sheriff's Office and with the County.

**APPROVE MINUTES**

Virginia Bryant moved to approve minutes of the Special Meeting and Workshop of June 26, 2018 and the Regular Meeting of July 10, 2018; seconded by Thomas Kennedy and carried unanimously.

**CITIZEN COMMENTS**

None

**ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD**

Virginia Bryant shared that she had been visiting schools on the first couple of days and she felt that everything was going smoothly.

Linda Powers shared her experience she had at an ALICE Training at Inverness Primary School.

Sandra Counts mentioned that she attended three ALICE trainings and was impressed with the continuity of the trainings and how well received it was by the teachers. She stated how much fun she had visiting elementary schools in the mornings. Ms. Counts shared that St. Benedict's Catholic Church was having a blood drive for a former student who is battling leukemia. She was very happy to share that she is officially a certified Board Member as of June.

Thomas Kennedy shared the positive feedback he had received regarding the ALICE training from teachers and custodians. He shared the experience he had at his first Florida High School Athletic Association Appeals Committee meeting and how impressed he was with their process. Mr. Kennedy also expressed how he would like to have a presentation on NISL (National Institute for School Leadership) at a future workshop. He spoke about Amendment 8 and how other School Boards around the State are individually making a proclamation and stated if the Board was interested in making a proclamation about Amendment 8 it should be discussed before November. He thanked Chairman Dodd for representing the Board during this difficult time and for his expertise and expressed his appreciation for Mr. Bradshaw's leadership and role in the SRO Contract.

Chairman Dodd shared his thoughts on the importance of the SRO Contract and SROs in the schools. He stated he would like to share at the August 28<sup>th</sup> Workshop some excerpts of the Marjory Stoneman Douglas Commission, and shared some of the things that are discussed at the Commission. He shared his thoughts and ideas of topics that he felt should be discussed among the Board members regarding security and asked the Board for their thoughts. Discussion ensued.

## **ADJOURNMENT**

Chairman Dodd adjourned the Regular meeting at 6:00 p.m.

Douglas A. Dodd  
Chairman

Sandra Himmel  
Superintendent

## **ATTACHMENT – A**

### Educational Services, Scott Hebert

- B. Approved the Southwest Florida Water Management District (SWFWMD) Water Education Program for Citrus County School District School Year 2018-2019 (copy in supplemental file)
- C. Approved the Cooperative Agreement with the School Board of Citrus County and the Department of Juvenile Justice (copy in supplemental file)
- D. Approved the Citrus County Health Services Program Contract for the 2018-2019 (copy in supplemental file)
- E. Approved the 2018-2019 School Volunteers (copy in supplemental file)
- F. Other Sites:

- 1) Approved the 2018-2019 Withlacoochee Technical College Program/Fee Schedule (copy in supplemental file)
- 2) Approved the Affiliation Agreement between the Citrus County School Board and the Sumter County School Board (copy in supplemental file)

School Support Services, Jonny Bishop

- A. Facilities, Construction and Maintenance, Eric Stokes
  - 1) Approved Pre-Qualification of Contractors for Educational Facilities (copy in supplemental file)
- B. Human Resources, Suzy Swain
  - 3) Approved Updated Job Description for Budget and Cost Specialist now titled Accounting Specialist (copy in supplemental file)
  - 4) Approved Updated Job Description for Internal Auditor (copy in supplemental file)

Finance, Mike Mullen

- A. Approved the Citrus County Detention Facility Bicycle donation valued at \$803.44 to Citrus County Schools Bicycle Safety Program (copy in supplemental file)
- B. Approved the \$500 donation to Hernando Elementary School from YourCause, LLC Duke Energy Foundation (copy in supplemental file)
- C. Approved the \$1,000 donation to Rock Crusher Elementary School from Rock Crusher Church of God (copy in supplemental file)
- D. Approved the \$1,000 donation to Citrus High School from Gibson Mechanical, LLC (copy in supplemental file)
- E. Approved the \$15,000 donation to Citrus High School from Varnadore Financial, LLC (copy in supplemental file)
- F. Approved the \$1,000 donation to Crystal River High School from Lisa Yeater (copy in supplemental file)
- G. Approved the \$1,000 donation to Withlacoochee Technical College from the Business Women's Alliance, Citrus County Chamber of Commerce (copy in supplemental file)
- H. Approved the \$1,000 donation to Withlacoochee Technical College from the Business Women's Alliance, Citrus County Chamber of Commerce (copy in supplemental file)
- I. Approved the \$1,000 donation to Withlacoochee Technical College from the Business Women's Alliance, Citrus County Chamber of Commerce (copy in supplemental file)
- J. Approved the \$3,000 donation to Withlacoochee Technical College from the Rotary Club of Homosassa Springs Foundation, Inc (copy in supplemental file)
- K. Approved the \$1,500 donation to Withlacoochee Technical College from Citrus Mopars Car Club, Inc (copy in supplemental file)
- L. Approved the \$1,600 donation to Withlacoochee Technical College from Citrus County Cruisers, Inc. (copy in supplemental file)
- M. Approved the \$1,000 donation to Withlacoochee Technical College from Gerald A. Shonk DAV Chapter #70 (copy in supplemental file)

- N. Approved the \$1,000 donation to Withlacoochee Technical College from the Rotary Club of Inverness Charitable Foundation, Inc. (copy in supplemental file)
- O. Approved the \$500 donation to Withlacoochee Technical College from the Ladies Auxiliary, Knights of Columbus, Abbot Francis Sadlier Council #6168 (copy in supplemental file)
- P. Approved the three \$500 Scholarships given to Withlacoochee Technical College from Inverness Does Drove #232 (copy in supplemental file)
- Q. Approved the \$500 donation to Withlacoochee Technical Institute from Citrus County Shooting Club (copy in supplemental file)
- R. Approved the \$15,000 donation to the Marine Science Station from the Citrus County Education Foundation (copy in supplemental file)
- S. Approved the \$5,000 donation to the Marine Science Station from the Black Diamond Foundation via Citrus County Education Foundation (copy in supplemental file)
- T. Approved Disposal of Active Surplus Property (copy in supplemental file)
- U. Bids:
  - 1) Approved renewal of BID 2014-40 Solid Waste and Roll Off Service to Good Fella's Roll Off Waste Disposal (copy in supplemental file)
  - 2) Approved renewal of BID 2016-49P Juice & Products, Piggyback of Marion County Schools 3589 AH Juice & Juice Products to M & B Products, Inc. (copy in supplemental file)
  - 3) Approved renewal of BID 2016-51P Milk & Dairy only piggyback of Pinellas Schools 18-380-177RN Milk, Dairy & Juice Products to M & B Products, Inc. (copy in supplemental file)
  - 4) Approved Award of BID 2018-51 Rebid Ceiling System Replacements & Installation to Acoustical Services, Inc. (copy in supplemental file)

Informational Items

- A. June 2018 Cash and Investment Report (copy in supplemental file)