

Inverness, Florida
April 10, 2018

A Workshop, an Administrative Hearing, a Regular Meeting, and a Public Hearing were held at the District Services Center located at 1007 West Main Street, Inverness, Florida on Tuesday, April 10, 2018. Present: Sandra “Sam” Himmel – Superintendent; Douglas A. Dodd – Chairman, Thomas Kennedy – Vice Chairman, School Board Members: Virginia Bryant, Sandra Counts, and R. Wesley Bradshaw, School Board Attorney.

WORKSHOP: 8:00 A.M.

The Workshop was held at the Citrus County Courthouse, Board of County Commissioners, Room 100, 110 North Apopka Avenue, Inverness, FL 34450

Chairman Dodd opened the Workshop at 8:02 a.m.

TOPIC:

A. School Resource Officers

Discussion ensued in reference to the School Resource Officer, (SRO) mandate of Senate Bill (SB) 7026. Presentations by Citrus County Schools Superintendent Himmel and Citrus County Sheriff Prendergast took place.

ADJOURNMENT

Chairman Dodd adjourned the Workshop at 11:14 a.m.

ADMINISTRATIVE HEARING

Upon motions made, seconded and approved, an expulsion was directed in Case No. 18-57, 18-58 and 18-59.

The Administrative Hearing was closed at 3:18 p.m.

REGULAR MEETING:

Chairman Dodd opened the Regular Meeting at 4:00 p.m. and reviewed public input protocol. Virginia Bryant had opening exercises, and welcomed Mark Garlock, Choral Director at Crystal River High School. Mr. Garlock introduced Sydney Laxton, a student at Crystal River High School, who sang two musical songs that she performed at District Festival and received an “Excellent” rating. Mr. Garlock led the Pledge of Allegiance to the Flag of the United States of America.

ADOPTION OF AGENDA AS RECOMMENDED BY SUPERINTENDENT

Superintendent Himmel requested the Cannon RFP be pulled from the agenda. Sandra Counts moved to Adopt the Agenda as recommended by the Superintendent

with the exception of VI. K 6) CCSB 2018-39P E&I Cooperative – Cannon RFT 0683255 Contract #CNR01365 serviced by Sissine’s Business Solutions; seconded by Virginia Bryant and carried unanimously.

CITIZEN COMMENTS

None.

APPROVED CONSENT AGENDA – Attachment A (Recognition of donation)

Thomas Kennedy moved to approve the Consent Agenda; seconded by Virginia Bryant. The Executive Secretary to the School Board read the donations into the record.

PRESENTATION

Recognized Makenzie Shaw, Youth Volunteer of the Year, for the Ellie Schiller Homosassa Springs Wildlife State Park (copy in supplemental file)

Superintendent Himmel recognized Makenzie Shaw, Youth Volunteer of the Year, for the Ellie Schiller Homosassa Springs Wildlife State Park. The Superintendent presented Makenzie, an 11th grade student at Citrus High School, with a “Making a Difference” Certificate. Makenzie has volunteered over 600 hours. She introduced her family members and extended family members who were in attendance.

Thomas Kennedy recognized Marsha Mullen, Forest Ridge Elementary School Fitness Owls, for her participation in the School House Hustle.

EDUCATIONAL SERVICES, SCOTT HEBERT

B. Approved Dell purchase for computer replacement (copy in supplemental file)

Thomas Kennedy shared that he pulled this item and asked the Superintendent to delay this item until the District has a better determination on capital expenses from recent State mandates. Following the discussion, the Superintendent received a consensus to bring it back to the June Board meeting for consideration.

Thomas Kennedy moved to table the Dell purchase for computer replacement to the June Regular Meeting; seconded by Sandra Counts and carried unanimously.

SCHOOL SUPPORT SERVICES, JONNY BISHOP

B. Human Resources, Suzy Swain
1) Approved Instructional and Support Recommendations (copy in supplemental file)

Thomas Kennedy moved to approve Instructional and Support Recommendations; seconded by Sandra Counts. Chairman Dodd questioned and received clarification

regarding an employee resigning during an investigation. Attorney Bradshaw stated if an employee resigned during an investigation, the District must complete the investigation and send the results to the Department of Professional Practice. Chairman Dodd inquired when access becomes available to view the investigation report. Attorney Bradshaw shared with the Board that after an investigation is complete, it gets delivered to the employee. Ten days after the delivery it becomes public record. Following discussion, the vote was taken and carried unanimously.

FINANCE, MIKE MULLEN

K. Bids:

- 6) Approve CCSB 2018-39P E & I Cooperative- Cannon RFP 0683225 Contract #CNR01365 serviced by Sissine's Business Solutions (copy in supplemental file) *** **Pulled from the agenda** ***

L. Approved Budget Amendment #6 February 2018 (copy in supplemental file)

Tammy Wilson, Director of Finance, reviewed various budgetary line items. Virginia Bryant moved to approve Budget Amendment #6 February 2018; seconded by Thomas Kennedy and carried unanimously.

Tammy Wilson presented a PowerPoint showing the current General Fund Budget situation. Discussed the Citrus County vs. Statewide impact for Florida Education Finance Program (FEFP); Human Capital; Projected Year End Forecast; Revenue vs Expenses; Total vs Unrestricted Fund Balance and ended with sharing three possible salary and benefit options for SROs.

Chairman Dodd inquired what direction the District would go from here and what were Superintendent Himmel's thoughts. The Superintendent reviewed dollar allocations available to fund the School Resource Officer Program and referenced the July 1st new mandates. Thomas Kennedy shared his opinion on the of lack of funding for the new Safe School mandates. Discussion ensued on the additional leadership roles and cost for those positions. Attorney Bradshaw provided his legal opinion on the new mandates on SB 7026.

Input was given by Sandra Counts and Chairman Dodd on SRO coverage at Withlacoochee Technical College.

Chairman Dodd made reference to the three possible salary and benefit options for SROs. Discussion ensued on the role of an SRO versus a Deputy in the schools. Superintendent Himmel spoke about elementary schools possibly teaching FOCUS.

Chairman Dodd recessed the Regular Meeting at 5:15 for Citizen Comments.

CITIZEN COMMENTS

Public input was given by Victoria Smith, Citrus County Education Association President, on discipline issues in the schools and the protocol for reporting the incident.

Thomas Kennedy recognized and congratulated Kit Humbaugh on her new position as Director of Student Services, beginning July 1, 2018.

Public input was given by Linda Stiegler, CREST staff member. Ms. Stiegler shared her opinion on why she feels it would be beneficial for CREST to have their own SRO.

Chairman Dodd reconvened the Regular Meeting at 5:24 p.m.

REGULAR MEETING - CONTINUED

Chairman Dodd continued the discussion on SROs. He clarified his preference for SROs to be in all schools including CREST, AES, and WTC.

Chairman Dodd recessed the Regular Meeting at 5:30 p.m.

PUBLIC HEARING: 5:30 P.M.

Chairman Dodd opened the Public Hearing at 5:30 p.m.

Chuck Dixon, Director of Planning and Growth Management, outlined the minimal changes and new policy for consideration.

- A. Approved the revision of Policy 3.60 Flag Display, Pledge and National Anthem (copy in supplemental file)
- B. Approved the revision of Policy 5.20 Student Assignment (copy in supplemental file)
- C. Approve/adopted the new Policy 5.201 Student Out of Zone Transfers/Choice (copy in supplemental file)
- D. Approved the revision of Policy 6.41 Instructional Employee Performance Criteria (copy in supplemental file)
- E. Approved the revision of Policy 6.70 Staff Training (copy in supplemental file)

Chairman Dodd called for public comments on policy items A-E. Victoria Smith, Citrus County Education Association President, shared her opinion on Policy 6.70 Staff Training. Virginia Bryant moved to approve policy items A-E; seconded by Thomas Kennedy. The vote was taken and carried unanimously.

- F. Approved Attendance Boundary Maps for the 2018-2019 School Year (same attendance boundaries as 2017-2018) – (copy in supplemental file)

Chairman Dodd called for any public comment to approve Attendance Boundary Maps for the 2018-2019 School Year (same attendance boundaries as 2017-2018). There being none, Thomas Kennedy moved to approve; seconded by Virginia Bryant and carried unanimously.

Chairman Dodd closed the Public Hearing at 5:40 p.m.

Chairman Dodd reconvened the Regular Meeting at 5:40 p.m.

REGULAR MEETING – CONTINUED

Discussion continued regarding the funding and the number of SROs needed per SB 7026 mandate. Thomas Kennedy shared he would recommend all schools, including WTC, AES, and CREST receive an SRO. Superintendent Himmel spoke on considering the possibility of contracting security officers as an alternative option for after-hours activities.

ATTORNEY, LEGAL MATTERS

- A. School Resource Officers

None at this time.

APPROVED MINUTES

Virginia Bryant moved to approve the minutes of February 27, 2018, Administrative Hearing, Special Meeting, and Workshop; seconded by Sandra Counts and carried unanimously.

CITIZEN COMMENTS

None.

BOARD MEMBER COMMITTEE REPORTS AND ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD

Sandra Counts shared her excitement at the School House Hustle. She attended the Beth Shalom, Jewish Holocaust Event where a film was presented featuring a 10-year-old boy and his great grandfather.

Thomas Kennedy noted that it is Florida Standards Assessments (FSA) Testing time again. He gave a shout out to Michael Mullen, a teacher at Citrus Springs Elementary, and what he did to prepare his students for the FSA. Mr. Kennedy reminded everyone that Golden Citrus will be on April 26th, and the Superintendent Golf Classic is on April 21st.

Chairman Dodd handed out a copy of the Board's Committee assignments and SAEC Assignments. He discussed these assignments and shared how he felt they should be dispersed.

Chairman Dodd shared he had a conflict with the April 24th Workshop/Special Meeting and requested moving it to another day. After discussion, the consensus was to move the Workshop/Special Meeting to Monday, April 23; 9:00 a.m.,

ADJOURNMENT

Chairman Dodd adjourned the Regular Meeting at 6:25 p.m.

Douglas Dodd
Chairman

Sandra Himmel
Superintendent

ATTACHMENT - A

Educational Services, Scott Hebert

- A. Approved 2017-2018 School Volunteers (copy in supplemental file)
- C. Approved the recommended Science instructional materials for adoption (copy in supplemental file)
- D. Approved the Maximum Risk Residential Juvenile Justice Program Agreement between TrueCore Behavioral Solutions LLC and the School Board of Citrus County, FL (copy in supplemental file)
- E. Approved the purchase of Advanced Placement Exams in 2018-2019 (copy in supplemental file)
- F. Other Sites
 - 1) Approved the Withlacoochee Technical College contract for services between the Citrus County School Board and Citrus Hearing-Impaired Program Services, Inc. (copy in supplemental file)

School Support Services, Jonny Bishop

- A. Facilities, Construction and Maintenance, Eric Stokes
 - 1) Approved Pre-Qualification of Contractors for Educational Facilities (copy in supplemental file)
 - 2) Approved Project Priority List #32 (copy in supplemental file)
- B. Human Resources, Suzy Swain
 - 2) Approved Kit Humbaugh, Director of Student Services, effective July 1, 2018 (copy in supplemental file)

Finance, Mike Mullen

- A. Approved Disposal of Active Surplus Property (copy in supplemental file)
- B. Approved the \$650 donation to Floral City Elementary from Wolfgang & Regina Freywald and the Shamrock Inn of Floral City (copy in supplemental file)
- C. Approved the \$1,000 donation to Lecanto High School from Joseph F. Bennett, Sr. Trust (copy in supplemental file)
- D. Approved the \$1,000 donation to Crystal River High School from Joseph F. Bennett, Sr. Trust C/O Michael Tringali, CPA, Trustee (copy in supplemental file)
- E. Approved the \$500 donation to Citrus High School from the Citrus County Sheriff's Office (copy in supplemental file)
- F. Approved the \$500 donation to Citrus High School from All Florida Weatherproofing & Construction, Inc. (copy in supplemental file)
- G. Approved the \$1,000 donation to Citrus High School from Joseph F. Bennett, Sr. Trust C/O Michael Tringali, CPA, Trustee (copy in supplemental file)
- H. Approved the \$500 donation to Citrus High School from Inverness Rotary Club (copy in supplemental file)
- I. Approved the \$600 donation to the Marine Science Station from Rotary Club of Crystal River Foundation (copy in supplemental file)
- J. Approved the \$750 donation to the Marine Science Station from Kiwanis Club of Inverness (copy in supplemental file)
- K. Bids:
 - 1) Approved renewal of Bid 2015-37 Incidental Carpet and Flooring Cleaning to CC & SS Inc, d/b/a Stanley Steemer Section I and Triple C. System LLC, Section II and Section III (copy in supplemental file)
 - 2) Approved renewal of Bid 2016-33 Fire Suppression Systems Inspection & Testing to All Florida Fire Equipment Company (copy in supplemental file)
 - 3) Approved renewal of Bid 2016-35 Sod and Turf to H & J Landscaping Services, Inc. (copy in supplemental file)
 - 4) Approved award of Bid 2018-24 Inspection & Maintenance of Elevators & Chair Lifts to Right Way Elevator Maintenance. (copy in supplemental file)
 - 5) Approved award of Bid 2018-31P Tires, New. Piggyback of Osceola Schools SDOC-18-058-KB to Earl W. Colvard, Inc. d/b/a Boulevard Tire Center (copy in supplemental file)

Informational Items

- A. Cash and Investment Report as of February 28, 2018 (copy in supplemental file)
- B. Financial Statements as of February 28, 2018 (copy in supplemental file)