

Inverness, Florida
May 8, 2018

An Administrative Hearing, Safety/Security Session, Regular Meeting and Public Hearing were held at the District Services Center located at 1007 West Main Street, Inverness, Florida on Tuesday, May 8, 2018. Present: Sandra "Sam" Himmel – Superintendent; Douglas A. Dodd – Chairman, Thomas Kennedy – Vice Chairman, School Board Members: Virginia Bryant, Sandra Counts, Linda B. Powers and R. Wesley Bradshaw, School Board Attorney.

ADMINISTRATIVE HEARING

The Administrative Hearing was opened at 3:00 p.m.

Upon motions made, seconded and approved, an expulsion was directed in Case No. 18-34 and 18-66.

The Administrative Hearing was closed at 3:14 p.m.

CLOSED SAFETY/SECURITY SESSION (pursuant to Florida Statute 281.301)

The Closed Safety/Security Session was opened at 3:17 p.m. pursuant to Florida Statute 281.301 and the room was cleared with the exception of appropriated designated personnel.

The Closed Safety/Security Session was closed at 4:01 p.m.

REGULAR MEETING:

Chairman Dodd opened the Regular Meeting at 4:09 p.m. He mentioned that there was an Administrative Hearing followed by a Closed Session to discuss confidential safety and security items. Chairman Dodd shared there was no discussion about the School Resource Officer's (SRO) contract or any negotiations regarding the SROs. He noted that as an agenda item, it would be discussed during the Regular Meeting.

Linda Powers had opening exercises and asked Donnie Brown, Principal at Crystal River Primary School (CRPS), and guests to come forward. Mrs. Brown brought with her some Rock Star Eelgrass, a project at CRPS made possible through a grant from Duke Energy and working in cooperation with Save Crystal River. Through the grant they were able to purchase items necessary to test the Eelgrass for cleanliness and more. This is being done in all classrooms, Prekindergarten through 5th grade. Mrs. Brown invited everyone to join them at Hunter Springs on May 18th at 10:30 a.m. where the 5th grade students will take all the Rock Star Eelgrass they grew and plant it in the Springs. Mrs. Powers presented medals to

Mrs. Brown and her guests in recognition of this project. Mrs. Brown requested everyone to join her as she led the Pledge of Allegiance to the Flag of the United States of America.

Chairman Dodd thanked Mrs. Powers and Crystal River Primary School. He noted there were changes to the agenda. The Presentation of the National Merit Scholarship will occur after 5:00 p.m. due to testing. He also noted the Citrus County Education Foundation presentation has been postponed.

Chairman Dodd shared that Mrs. Himmel asked to move Section 7, Finance, to go before Section 6, School Support Services, and agreed on the change.

ADOPTION OF AGENDA AS RECOMMENDED BY SUPERINTENDENT

Thomas Kennedy moved to the adoption of the agenda as recommended by Superintendent with changes as mentioned; seconded by Sandra Counts and carried unanimously.

CITIZEN COMMENTS

None

Chairman Dodd shared there would be another opportunity for comments at the end of business as well as a time certain at 5:15 p.m.

APPROVE CONSENT AGENDA – Attachment A (Recognition of donation)

Linda Powers moved to approve the Consent Agenda; seconded by Virginia Bryant and carried unanimously. Chairman Dodd made note there was an item on the Consent Agenda with an agreement between the YMCA and the Citrus County School Board. Chairman Dodd recognized representatives for the YMCA in the audience. Thomas Kennedy shared his appreciation of the YMCA for all they do for students and the community.

The Executive Secretary to the School Board read the donations into the record.

PRESENTATION

- B. Superintendent Himmel's "Making a Difference Award"
Peyton Burdette, Lecanto High School

Superintendent Himmel presented Peyton Burdette, a junior student athlete at Lecanto High School, with the "Making a Difference" certificate. Ms. Burdette has been selected to represent Lecanto High School, Citrus County Schools and the Florida High School Athletic Association (FHSAA) at the National Federation of State High School Associations summer National Student Leadership Summit (NSLS) in Indianapolis, Indiana in July. Peyton was also recognized for receiving

the Shawn Harrison Outstanding Youth Award. Peyton requested a group photo be taken of her with her team, her mom, Superintendent Himmel and Chairman Dodd.

Chairman Dodd recognized Linda Verderame, Executive Secretary to the School Board and her retirement. He thanked her for all her years of service to the School Board. Mrs. Verderame shared she has been blessed working with this school district. School Board members gave accolades to Mrs. Verderame.

- C. Citrus County Education Foundation
*****Pulled from the Agenda*****

EDUCATIONAL SERVICES, SCOTT HEBERT

- A. Approved of the Memorandum of Understanding (MOU) between Citrus County School Board and Nova Southeastern University, Inc. on behalf of Abraham S. Fischler College of Education and National University's Sanford Education Center (Sanford Inspire) – (copy in supplemental file)
- B. Approved the Memorandum of Understanding (MOU) between Citrus County School Board and Nova Southeastern University, Inc. on behalf of Abraham S. Fischler College of Education and National University's Sanford Education Center (Sanford Harmony) – (copy in supplemental file)

Thomas Kennedy made a motion to approve the Memorandum of Understanding (MOU) between Citrus County School Board and Nova Southeastern University, Inc. on behalf of Abraham S. Fischler College of Education and National University's Sanford Education Center, Sanford Inspire and Sanford Harmony; seconded by Sandra Counts.

Mr. Kennedy shared how extremely valuable this program is to this District. He thanked Superintendent Himmel, the Educational Services team, Ms. Humbaugh, Ms. Woythaler, and Rick Roach for bringing this program forward to our District.

A vote was taken and carried unanimously for both items.

- F. Approved the Achieve 3000 site licenses for the intensive reading students at our four Middle Schools and three High Schools for the 2018-2019 School Year (copy in supplemental file)

David Roland, Director of Secondary Education, explained Achieve 3000 is a differentiated literacy solutions program for grade appropriate content at each student's individual reading level. Mr. Roland reviewed the data supporting this initiative. The Board requested clarification regarding funding, student access and

how the program works. Mr. Roland and Ms. Harris, Instructional coach, responded. Some discussion ensued regarding the need of this program.

Mr. Kennedy moved to Approve the Achieve 3000 site licenses for the intensive reading students at the four Middle Schools and three High Schools for the 2018-2019 School Year; seconded by Mrs. Powers and carried unanimously.

Chairman Dodd called the following agenda items out of sequence.

FINANCE, MIKE MULLEN

- Q. Approved Disposal of Active Surplus Property at Lecanto Middle School (copy in supplemental file)
- R. Approved Disposal of Active Surplus Property at Crystal River High School (copy in supplemental file)

Linda Powers asked Tammy Wilson, Director of Finance, to clarify the steps taken when things are lost/stolen, specifically iPads. Ms. Wilson asked Bruce Sheffield, Assistant Principal at Lecanto Middle School (LMS) to share with the Board the process of attempting to retrieve stolen or lost items. Mr. Sheffield explained that letters are sent home, phone calls are made, and a police report is made for all lost/stolen iPads. Superintendent Himmel mentioned that the schools have the same process with iPads as they do with text books. Mrs. Powers asked Dr. Connors, Principal at Crystal River High School (CRHS) if she had any additional information. Dr. Connors stated that CRHS has the same process as LMS and gave some examples on how they attempt to recover the lost/stolen iPads. Discussion ensued. Ms. Wilson concluded that schools continue to try to retrieve all lost/stolen iPads even after a police report is done.

Thomas Kennedy made a motion to approve the Disposal of Active Surplus Property at Lecanto Middle School and Crystal River High School; seconded by Linda Powers and carried unanimously.

Chairman Dodd recessed the Regular Meeting at 5:02 p.m.

PUBLIC HEARING: 5:00 P.M

Chairman Dodd opened the Public Hearing at 5:02 p.m.

- A. Approved the 2018-2019 Code of Student Conduct (copy in supplemental file)

Regina Allegretta, Director of Student Services, requested approval of the 2018-2019 Code of Student Conduct.

Virginia Bryant made a motion to approve the 2018-2019 Code of Student Conduct; seconded by Linda Powers. Chairman Dodd called for any Public Input. There being none, a vote was taken and carried unanimously.

- B. Approved/adopted the revision of Policy 2.26, School Improvement and Education Accountability (copy in supplemental file)

Chuck Dixon, Director of Planning and Growth Management, outlined the minimal changes and new policy for consideration.

Sandra Counts moved to approve/adopt the revision of Policy 2.26, School Improvement and Education Accountability; seconded by Thomas Kennedy. Chairman Dodd called for any public input, there being none, a vote was taken and carried unanimously.

- C. Approved/adopted the revision of Policy 4.10, The Curriculum (copy in supplemental file)

Virginia Bryant moved to approve/adopt the revision of Policy 4.10, The Curriculum; seconded by Linda Powers. Chairman Dodd asked for public input. There being none, a vote was taken and carried unanimously.

- D. Approved/adopted the new Policy 5.202, Postsecondary Enrollment Programs (copy in supplemental file)

Mrs. Counts moved to approve/adopt the new Policy 5.202, Postsecondary Enrollment Programs; seconded by Mr. Kennedy. Chairman Dodd called for any public input. There being none, a vote was taken and carried unanimously.

- E. Approved/adopted the revision of Policy 5.60, Student Injuries (copy in supplemental file)

Virginia Bryant moved to approve/adopt the revision of Policy 5.60, Student Injuries; seconded by Thomas Kennedy. Chairman Dodd called for any public input. There being none, a vote was taken and carried unanimously.

- F. Approved/adopted the revision of Policy 5.61, Student Illness (copy in supplemental file)

Sandra Counts made a motion to approve/adopt the revision of Policy 5.61, Student Illness; seconded by Linda Powers. Chairman Dodd called for any public input. There being none, a vote was taken and carried unanimously.

Chairman Dodd closed the Public Hearing at 5:09 p.m. and reconvened the Regular Meeting at 5:09 p.m.

PRESENTATION - Continued

- A. Recognition of National Merit Scholarship Participants (copy in supplemental file) Presentation has been pushed back due to students testing.

Amy Crowell, Director of Research and Accountability, provided an overview of how students are selected to be National Merit Scholarship Participants. Students Jacki Beery, Colton Gonsisko, Miles Hall, Dennis Nguyen, and Ashley Schuler received Letters of Commendation in recognition of their outstanding academic promise. Camden Powers advanced to the level of Finalist. Ms. Crowell thanked Darrick Buettner for monitoring the progress of these students. Chairman Dodd congratulated and thanked all the students, and everyone involved.

SCHOOL SUPPORT SERVICES, JONNY BISHOP

- B. Human Resources, Suzy Swain
 - 1) Approved Instructional and Support Recommendations (copy in supplemental file)

Suzy Swain, Director of Human Resources, requested approval of the Instructional and Support recommendations as listed on the Golden Rod.

Virginia Bryant moved to approve the Instructional and Support Recommendations; seconded by Sandra Counts and carried unanimously.

FINANCE, MIKE MULLEN - Continued

- S. Bids:
 - 5) Approved CCSB Bid #2018-39P E & I Cooperative- Cannon RFP 0683225 Contract #CNR01365 serviced by Sissine's Business Solutions (copy in supplemental file)

Tammy Wilson, Director of Finance, requested approval of the CCSB Bid #2018-39P E & I Cooperative- Cannon RFP 0683225 Contract #CNR01365 serviced by Sissine's Business Solutions.

Linda Powers moved to approve the CCSB Bid #2018-39P E & I Cooperative- Cannon RFP 0683225 Contract #CNR01365 serviced by Sissine's Business Solutions; seconded by Mr. Kennedy.

Wes Bradshaw, School Board Attorney, shared with the Board there are two different parties to this contract. Sissine's Business Solutions brings the equipment, installs and services the equipment, and Cannon is the finance

company. Mr. Bradshaw pointed out there is an Indemnity clause in this contract. Chairman Dodd asked what the start date of the contract will be. Mr. Bradshaw explained the start date of the 5-year contract would begin after the machines are delivered and a certificate of acceptance has been signed.

Chairman Dodd shared his concerns about the disposal of the hard drives on the old copiers. Steve Chamblin, Director of Informational Services, responded.

A vote was taken and carried unanimously.

CITIZENS COMMENTS

None at this time

FINANCE, MIKE MULLEN - Continued

Tammy Wilson, Director of Finance, presented a power point (copy in supplemental file) reviewing the 2017-2018 General Fund Year End Forecast and the proposed 2018-2019 General Fund Budget. Discussion ensued regarding the fund balance and the projected decline. Ms. Wilson gave a break down of the time line for proposed budget of 2018-2019. Virginia Bryant asked what the District can do to get the fund balance back up. Discussion ensued with different ways to increase the fund balance.

Chairman Dodd called for recess at 5:40 p.m. and reconvened the Regular Meeting at 5:49 p.m.

E. Risk Management, Cheri Cernich Direction for Security Program

Jonny Bishop, Executive Director School Support Services, provided a brief overview of the issues to be discussed regarding the direction for the District's Security Program. Before the presentation, Mr. Bishop made it known he was not a representative of the Citrus County Sheriff's Department (CCSD) and could not speak or answer questions on their behalf. He also shared that the CCSD was invited to attend the Board meeting and declined. Mr. Bishop explained his presentation will cover the most recent proposal provided by the CCSD as well as options afforded to the District under Senate Bill 7026. Mr. Bishop reviewed last year's expenses in terms of school safety and the increases needed for the 2018-2019 school year. Discussion ensued regarding Crossing Guards and Mr. Bradshaw provided clarifying information. Mr. Bishop shared that Senate Bill 7026 requires the District to hire an administrative position titled "School Safety Specialist" to be effective by July 2018.

Sandra Counts asked for clarification regarding the specific needs to meet the mandate. Mr. Bradshaw shared that the Statute states the School District, the District School Board and the District Superintendent will partner with a Law

Enforcement Agency to assign a Safe School Officer at each school. A Safe School Officer can be an SRO, the District's own Police Force or a Guardian under the Aaron Feis Guardian Program. Discussion ensued regarding content of the new mandate, intent of the law, and the funding to meet this mandate. Chairman Dodd stated he believes communication with the Commissioners and working with the Sheriff is the best way to come up with a method to meet the District's needs. Mr. Kennedy requested clarification and a breakdown of the costs for the SRO program. Mr. Bradshaw explained the Statute requirements of funds to be used and shared what other counties are doing to meet the new mandate. Discussion ensued regarding the three options, the cost and how it would affect the District's reserve. Superintendent Himmel requested that the Board provide a total amount of money they're willing to designate for the SRO program, or would more options need to be provided to them at a Special Meeting on May 22, 2018. Mr. Bishop shared two letters received on this day from the General Counsel of the Florida Sheriff's Association (FSA), stating his opinion that the deficit of funds available for the coverage of SROs in the schools rests solely on the shoulders of the School Board, not the Sheriff nor the County Commission. He continued and shared an email from Joy Frank, General Counsel of the Florida Association of District School Superintendents (FADSS) where she states that it is the position of FADSS that they do not agree with that assertion and it should be a partnership between the two entities. Mrs. Himmel asked Victoria Smith, President of the Citrus County Education Association (CCEA), to speak. Mrs. Smith shared with the Board the CCEA understands the situation the District is in regarding the funding for the SRO program. She expressed her concern of having armed staff in the schools and cutting positions. Mrs. Smith shared that the CCEA believes the School Board should try again for a half cent sales tax and the CCEA will support and work with the Board to fight for it. Discussion continued regarding the dollar amount needed to provide an SRO at every school. Superintendent Himmel believes the Board needs to determine a dollar amount the District can give the Sheriff's office. She continued to say she would then send a letter to the Sheriff with that dollar amount and wait for a response. Chairman Dodd asked the Board how much they believe the District can provide. Discussion ensued regarding how much the District can provide without cutting positions and keep a healthy fund balance. The Board all shared their main concern is keeping students and staff safe and believe it should be a partnership with the Sheriff's Department. Thomas Kennedy made a motion to provide to the Citrus County Sheriff's Department \$954,571 to cover SROs at 22 school for next school year. Mrs. Counts suggested putting a deadline on the offer. After some discussion, the deadline for the Sheriff's Department to respond was May 15, 2018. It was also decided to schedule a workshop/Special Meeting on May 22, 2018 for the purpose of sharing with the Board the response on the latest offer in addition to presenting various options if the offer is rejected. Chairman Dodd asked Mr. Kennedy to restate his motion. Mr. Kennedy motioned to provide to the Sheriff's Department \$954,571 to fund 22 schools coverage of SROs for the 2018-2019 school year; seconded by Virginia Bryant. Discussion ensued clarifying the

motion was for 22 SROs and there is a deadline of May 15th on the offer. A vote was taken, and it carried unanimously.

Discussion ensued regarding a Guardian Program in the event the Sheriff's Department rejects the Districts latest offer. It was the consensus of the Board that they are open to a Guardian Program not to include current school employees.

ATTORNEY, LEGAL MATTERS

None at this time.

APPROVE MINUTES

Thomas Kennedy moved to approve the minutes of the Administrative Hearing, a Regular Meeting and a Public Hearing of March 13, 2018; a Workshop, an Administrative Hearing, a Regular Meeting, and a Public Hearing of April 10, 2018; and an Administrative Hearing, a Special Meeting and Workshop of April 23, 2018; seconded by Virginia Bryant and carried unanimously.

CITIZEN COMMENTS

None

BOARD MEMBER COMMITTEE REPORTS AND ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD

Ms. Counts shared her enjoyment for the May events, Take Stock in Children Upward Bound, and the Elks Scholarship.

Mr. Kennedy thanked Ms. Counts for her work with Take Stock in Children and Chairman Dodd for his work at this meeting.

Chairman Dodd stated there will be a combined Student Progression Plan meeting scheduled for June 14th. He asked the Board, knowing all Board members would not be available on that day, if they would consider the meeting go as scheduled or should it be rescheduled. It was agreed by all to let the meeting go on as scheduled. Chairman Dodd shared with the Board the changes made to the School Board Committee Assignments and asked if they agreed to the new assignments. It was noted Mrs. Powers added mental health to her assignments. All new assignments begin June 1, 2018.

ADJOURNMENT

Chairman Dodd adjourned the Regular Meeting at 7:43 p.m.

Douglas A. Dodd
Chairman

Sandra Himmel
Superintendent

ATTACHMENT – A

Educational Services, Scott Hebert

- C. Approved the Mid Florida Career Pathway Consortium Agreement between the School Board of Citrus County, Florida and the College of Central Florida
- D. Approved the Renewal of the Contract Agreement between Citrus County School Board and Silver River Mentoring and Instruction, Inc. effective July 1, 2018 through June 30, 2020
- E. Approved the Edgenuity Instruction Provider Agreement and Contract
- G. Approved the Articulation Agreements between the District Board of the Trustees of the College of Central Florida and the Citrus County School Board, Florida

School Support Services, Jonny Bishop

- A. Facilities, Construction, and Maintenance, Eric Stokes
 - Approved Pre-Qualification of Contractors for Educational Facilities
- B. Human Resources, Suzy Swain
 - 2) Approved Instructional Personnel for Summer School 2018
 - 3) Approved Support Personnel for Summer School 2018
 - 4) Approved Transportation staff for Summer Employment as needed for ESY and Extra Duty
 - 5) Approved Payroll Dates for 2018-2019
 - 6) Approved the Updated Job Description for Director of Risk Management and Employee Relations
 - 7) Approved New Job Description for Coordinator of Risk Management
 - 8) Approved Job Title Change for Coordinator of Transportation to Director of Transportation
 - 9) Approved New Job Description for Chief Academic Officer
- C. Informational Services, Steve Chamblin
 - Approved the 2018-2019 Skyward School Management System License Fee
- D. Planning and Growth Management, Chuck Dixon
 - 1) Approved the Execution of Interlocal Agreement regarding Wastewater System Improvements at the Marine Science Station with the Board of County Commissioners subject to Board of County Commissioners execution
 - 2) Approved to Execute the Master Agreement between the School Board of Citrus County, Florida and The YMCA of the Suncoast to provide for before and after school care at the 11 elementary schools, after school care at the 4 middle schools, optional summer programs, and optional children's programs at various, locations throughout the County which programing is consistent with the educational mission of the School Board.

Finance, Mike Mullen

- A. Approved the donation of one guitar valued at \$549 to Forest Ridge Elementary School from Donors Choose
- B. Approved the \$800 donation to Homosassa Elementary School from West Citrus Elks Ladies
- C. Approved the \$1,800 donation to Inverness Middle School from Gold and Diamond Exchange
- D. Approved the \$500 donation to Citrus High School from Sunniland Corporation
- E. Approved the \$500 donation to Citrus High School from Elana Webb
- F. Approved the \$625 donation to Citrus High School from Sunniland Corporation
- G. Approved the \$625 donation to Citrus High School from Terry Kincaid
- H. Approved the \$30,000 donation to Lecanto High School from Sodium Fishing Gear, LLC
- I. Approved the \$5,000 donation to Lecanto High School from The Community Foundation of Tampa
- J. Approved the \$1,000 donation to Lecanto High School from Joyce and Robert Schoen
- K. Approved the \$1,000 donation to CREST from the Rotary Club of Crystal River
- L. Approved the \$1,500 donation to the Marine Science Station from Crystal River Watersports
- M. Approved the \$10,800 from Karl C. Schulz for the Karl Schulz Charitable Foundation Scholarships
- N. Approved the \$9,999.99 donation from Karl C. Schulz for the Raccoon 3 Scholarship Fund
- O. Approved Hosting Agreement between the School Board of Citrus County, Florida and VendorLink, LLC
- P. Approved Disposal of Active Surplus Property
- S. Bids:
 - 1) Approved the renewal of Bid #2016-32 Lubricants to revised award of Bid #2016-32 Lubricants item 1,2 & 4 to Newsom Oil Co. and Item 3 to Whetstone Oil Co., Inc.
 - 2) Approved renewal of Bid #2017-35 Ice Cream Products to DeConna Ice Cream Company, Inc.
 - 3) Approved award of Bid #2018-30 HVAC Coil-Cleaning Services to Air Mechanical and Service Corporation - AMSCO
 - 4) Approved award of Bid #2018-32 Inspection, Certification, Repair Fire Alarm System to Advanced Engineered Systems Corp.
- T. Approved Budget Amendment #7 March 2018

Informational Items

- A. Financial Statements as of March 2018
- B. March 2018 Cash and Investment Report