

Inverness, Florida  
February 27, 2018

An Administrative Hearing, Special Meeting and Workshop were held at the District Services Center located at 1007 West Main Street, Inverness, Florida on Tuesday, February 27, 2018. Present: Sandra “Sam” Himmel – Superintendent; Douglas A. Dodd – Chairman, Thomas Kennedy – Vice Chairman, School Board Members: Virginia Bryant, Sandra Counts, Linda B. Powers and R. Wesley Bradshaw, School Board Attorney.

**ADMINISTRATIVE HEARING**

The Administrative Hearing was opened at 9:05 a.m.

Upon motions made, seconded and approved, an expulsion was directed in Case No. 18-39, 18-41, 18-44, 18-46 and 18-47.

The Administrative Hearing was closed at 9:50 a.m.

**SPECIAL MEETING**

Chairman Dodd opened the Special Meeting at 10:01 a.m. Thomas Kennedy requested a moment of silent reflection for the victims of the senseless attack at the school in Parkland, Florida on February 14<sup>th</sup>. He then led the Pledge of Allegiance to the Flag of United States of America.

**ADOPTION OF AGENDA AS RECOMMENDED BY SUPERINTENDENT**

Thomas Kennedy moved to adopt the agenda as recommended by the Superintendent; seconded by Virginia Bryant and carried unanimously.

**CITIZEN COMMENTS**

None.

**EDUCATIONAL SERVICES, SCOTT HEBERT**

- A. Approved the purchase (renewal) of services provided by Performance Matters to Citrus County School Board for the period of March 15, 2018 thru March 14, 2019 (copy in supplemental file)

Linda Powers moved to approve the purchase (renewal) of services provided by Performance Matters to Citrus County School Board for the period of March 15, 2018 thru March 14, 2019; seconded by Thomas Kennedy. Following brief comments, the motion was taken and carried unanimously.

- B. Approved \$1,803,200 in funding from the Florida Department of Education for Florida Best and Brightest Teacher Scholarship Program (copy in supplemental file)

Thomas Kennedy moved to approve \$1,803,200 in funding from the Florida Department of Education for Florida Best and Brightest Teacher Scholarship Program; seconded by Sandra Counts. Mr. Kennedy stated this was the most wonderful thing for teachers; however, felt it was not the way it should be handled. Linda Powers asked for clarification on the principal program based on qualified for this allocation. Amy Crowell, Director of Research and Accountability, responded to Mr. Kennedy's question. Discussion ensued on which employees are eligible for this Scholarship funding. The vote was taken and carried unanimously.

Superintendent Himmel requested Scott Hebert to share that he will be doing his final defense for his dissertation on Friday.

### **SCHOOL SUPPORT SERVICES, JONNY BISHOP**

- A. Human Resources, Suzy Swain
  - 1) Approved Instructional and Support Recommendations (copy in supplemental file)

Thomas Kennedy moved to approve the Instructional and Support Recommendations; seconded by Virginia Bryant. School Board members gave accolades to Regina Allegretta. The motion carried unanimously.

- 2) Approved job title changes for Director of Information Services to Director of Educational Technology (copy in supplemental file)

Linda Powers commented on the number of days for this position. Thomas Kennedy provided his opinion on the strategic approach of developing this new job description. Scott Hebert noted the position would report to the Assistant Superintendent of School Operations and not the Director of Educational Services. Thomas Kennedy moved to approve the job title changes for Director of Information Services to Director of Educational Technology reporting to the Assistant Superintendent of School Operations; seconded by Linda Powers. Chairman Dodd asked if this position would be posted. Suzy Swain provided clarification. The vote was taken and carried unanimously.

- 3) Approved new job description for Coordinator of Educational Technology (copy in supplemental file)

Thomas Kennedy moved to approve the new job description for Coordinator of Educational Technology; seconded by Virginia Bryant. Discussion ensued on the

performance responsibilities and posting timeline for this new job description. The vote was taken and carried unanimously.

- 4) Approved additional wording to Performance Responsibilities on all current job descriptions (copy in supplemental file)

Sandra Counts moved to approve the additional wording to Performance Responsibilities on all current job descriptions; seconded by Virginia Bryant. Linda Powers questioned why this language was warranted. Attorney Bradshaw provided his legal opinion. Following discussion, the vote was taken and carried unanimously.

### **ATTORNEY, LEGAL MATTERS**

Attorney Bradshaw reported his findings regarding Withlacoochee Technical College 2018-2019 Calendar and the start time for students as outlined on the calendar. Virginia Bryant and Sandra Counts commented on the start date of August 10<sup>th</sup> for the public schools.

### **ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD**

Mike Mullen requested Tammy Wilson, Director of Finance, to provide a budgetary update. Ms. Wilson distributed and reviewed the current General Fund Balance, FY 18 General Fund Year End Forecast with an Undesignated Fund Balance of 5.02%; the General Fund Revenue vs. Expenses for 2008 – 2018; and the FY 19 General Fund Budget Planning. Superintendent stated this needed to be approved by this Thursday and the potential of the Governor calling for a Special Session. Discussion ensued on what is a “hardened school”. Ms. Wilson further spoke on the FY 19 Budget, FTE Projections, the FY 19 Forward Look and Issues and the FY 19 Budget Calendar. Copy in supplemental file.

Virginia Bryant mentioned the great performance from the children that performed at the African American Read-In she and Sandra Counts attended. She also attended SAEC meetings.

Linda Powers was very impressed with the program at the Renaissance Center and the student that shared what programs were working and what programs weren't.

Sandra Counts enjoyed the African American Read-In and commended Mrs. Bryant for her great reading. Ms. Counts went to her SAEC meetings and was concerned about the lack of interest from the parents in the School Improvement Plans.

Thomas Kennedy had no comments.

Douglas Dodd commented on the great turnout at the Purple Heart Ceremony. He also attended the Homosassa Fishing Guides fish fry which he enjoyed. Mr. Dodd shared a letter from an FFA (Future Farmers of America) student at Citrus High School. She sent some pins to be worn during Fair Week to show support for the 4-H Club and the FFA. Citrus County Fair Week is also the week of the District's Spring Break.

## **ADJOURNMENT**

The Special Meeting was adjourned at 11:05 a.m.

## **WORKSHOP**

Chairman Dodd opened the Workshop at 11:05 a.m.

### **TOPICS:**

#### A. PACE School Presentation

Scott Hebert, Executive Director of Educational Services, introduced Carole Savage, East Central Regional Executive Director for PACE. Ms. Savage was accompanied by her co-workers: Yessica Cancel, Chief Operating Officer; Thresa Giles, Chief Business Officer; Reinaldo Garcia, Facility Risk Specialist and two PACE students from Marion County. Practical Academic Cultural Education or PACE, was founded by Vicki Burke in 1985. PACE provides girls and young women an opportunity for a better future through education, counseling, training and advocacy. This is a day program offered to girls 6<sup>th</sup> grade through 12<sup>th</sup> grade. It is a voluntary program, non-residential and all services are free. PACE offers an alternative education and juvenile justice prevention program. The target length of stay is 15 to 18 months, followed with a year of transition programs and services. Discussion ensued regarding the possibility of PACE coming to Citrus County.

Chairman Dodd called for a recess at 11:41 a.m. and was reconvened at 11:50 a.m.

#### B. Policy Review

Policy 2.26, School Improvement and Education

Policy 4.10, The Curriculum

Chuck Dixon, Director of Planning and Growth Management, reviewed the changes made to Policy 2.26 and Policy 4.10. Following much discussion, it was decided that further changes/corrections would be made to both policies before advertising for a Public Hearing.

Policy 5.202, Postsecondary Enrollment Programs

Policy 5.60, Student Injuries

Policy 5.61, Student Illness

C. 2018-2019 Code of Student Conduct

Regina Allegretta, Director of Student Services, brought forth five recommended changes to the Code of Student Conduct. Thomas Kennedy made a reference to page 4 item 8 to follow mandated policy.

D. School Safety Discussion

Chairman Dodd spoke on school safety and why he felt it was important to place this on the Workshop agenda. He inquired if the Board was open for discussion. Superintendent Himmel shared ideas that were discussed at the Governor's Roundtable in Tallahassee last week. The Board proceeded to share their opinions on ways to "harden" schools to make them safer. Also discussed was mental health education and early prevention.

**ADJOURNMENT**

The Workshop was adjourned at 12:55 p.m.

Douglas Dodd  
Chairman

Sandra Himmel  
Superintendent