

Inverness, Florida  
September 19, 2017

An Administrative Hearing, Regular Meeting and Public Hearing were held at the District Services Center located at 1007 West Main Street, Inverness, Florida on Tuesday, September 19, 2017. Present: Sandra “Sam” Himmel – Superintendent; Virginia Bryant – Chairman, Douglas A. Dodd – Vice Chairman, School Board Members: Sandra Counts, Thomas Kennedy, Linda B. Powers and R. Wesley Bradshaw, School Board Attorney.

### **ADMINISTRATIVE HEARING**

The Administrative Hearing was opened at 2:00 p.m.

Upon motions made, seconded and approved, an expulsion was directed in Case No. 18-01, 18-02 and 18-03.

The Administrative Hearing was closed at 2:30 p.m.

### **REGULAR MEETING**

Chairman Bryant opened the Regular Meeting at 4:00 p.m. Thomas Kennedy had opening exercises and made reference to Hurricane Irma. He read a letter from Marilyn Frank of Pine Ridge Estates, regarding the Lecanto Middle School shelter. Mr. Kennedy gave accolades to Jonny Bishop, Executive Director of School Support Services and then asked him to come forward and mention some of the staff members and their role before, during and after the storm. Mr. Bishop thanked the staff members who worked the shelters during the storm, those who prepared the shelters for evacuees and those who stayed in touch with EOC and monitored the storm. Next, he spoke in detail about the staff members who worked tirelessly to keep everything running smoothly: Marilyn Farmer, Coordinator of Transportation; Roy Pistone, Director of Food Services; Eric Stokes, Coordinator of Maintenance; and Cheri Cernich, Director of Risk Management. Mr. Kennedy presented Mrs. Cernich with a bouquet of flowers on behalf of the Board for her dedication to our students and community members. He led the Pledge of Allegiance to the Flag of the United States of America.

### **ADOPTION OF AGENDA AS RECOMMENDED BY SUPERINTENDENT**

Superintendent Himmel requested an item be added to the agenda for good cause regarding the changes to the 2017-2018 Calendar Due to Hurricane Irma. Linda Powers moved to adopt the agenda as recommended by the Superintendent; seconded by Sandra Counts and carried unanimously.

## **CITIZEN COMMENTS**

Public input was given by Victoria Smith, Teacher and President of CCEA, who thanked Mrs. Himmel, administrators and staff members for all the various ways they assisted students and staff during Hurricane Irma.

## **APPROVED CONSENT AGENDA – (Recognition of donation)**

Thomas Kennedy moved to approve the Consent Agenda; seconded by Douglas Dodd and carried unanimously. The Executive Secretary to the School Board read the donations in the record and announced the donations totaled \$15,605.03.

## **SCHOOL SUPPORT SERVICES, JONNY BISHOP**

- B. Human Resources, Suzy Swain  
Approved Instructional and Support Recommendations (copy in supplemental file)

Sandra Counts made a motion to approve the Instructional and Support recommendations; seconded by Thomas Kennedy and carried unanimously.

## **FINANCE AND RISK MANAGEMENT, KENNY BLOCKER**

- M. Approved Budget Amendment #10 June 2017 (copy in supplemental file)

Thomas Kennedy moved to approve the Budget Amendment #10 June 2017; seconded by Linda Powers and carried unanimously.

- N. Approved the 2016-2017 Annual Financial Report (copy in supplemental file)

Douglas Dodd moved to approve the 2016-2017 Annual Financial Report; seconded by Sandra Counts and carried unanimously.

## **School Calendar Changes for 2017-2018**

Amy Crowell, Director of Research and Accountability, distributed and reviewed proposed changes to the 2017-2018 Calendar Due to Hurricane Irma. She explained that instruction in a standard school, comprising not less than 900 net hours for a student in or at the grade level of 4 through 12, or not less than 720 hours for a student in or at the grade level of kindergarten through grade 3 or in an authorized prekindergarten exceptional program. Mrs. Crowell outlined the proposed changes. Board Members Mr. Kennedy and Mr. Dodd stated their personal opinion regarding the proposed School Calendar changes. Mr. Dodd also suggested that each school take a moment on November 10<sup>th</sup> to recognize Veteran's Day, November 11, 2017 and the activities be held that day.

Thomas Kennedy moved to approve the modification of the 2017-2018 School Calendar; seconded by Linda Powers and carried unanimously.

**APPROVED MINUTES**

Douglas Dodd moved to approve the Minutes of the Administrative Hearing, and Regular meeting of August 8, 2017 and the Special Meeting and Workshop of August 22, 2017; seconded by Thomas Kennedy and carried unanimously.

**ATTORNEY, LEGAL MATTERS**

Attorney Bradshaw made the Board aware of the Florida Education Association and nine individual plaintiffs who have filed a federal lawsuit against all 67 school districts, (in Florida), in the Best and Brightest litigation. This was filed on September 13<sup>th</sup> and at this time Citrus County School District has not been served. It is a five-count complaint under Title 7 Discrimination and the Florida Civil Rights Act based upon ACT/SAT scores and how a percentage falls out against Blacks and Hispanics.

**BOARD MEMBER COMMITTEE REPORTS AND ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD**

Mike Mullen, Assistant Superintendent, deferred his time to Scott Hebert, Director of Elementary Education, who referred to the review of School Improvement Plans (SIP). Douglas Dodd questioned and received further clarification regarding their Board input on SIP's. Discussion ensued. Thomas Kennedy suggested a future workshop on this topic.

Chairman Bryant recessed this discussion and called for the Presentations at 5:00 p.m.

**PRESENTATION(S):**

- A. Citrus County Education Foundation Update – Shaunda Burdette
  - 1) Citrus County Education has secured grant funding for Citrus County Schools totaling \$65,175 for informational purposes (copy in supplemental file)

Shaunda Burdette, Executive Director of the Citrus County Education Foundation, provided an overview of the Foundation. Mrs. Burdette was excited to share some of the new programs and fund raiser campaigns that will be happening this year.

**BOARD MEMBER COMMITTEE REPORTS AND ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD – Continued**

Discussion continued on the School Improvement Plan (SIP). Mr. Hebert suggested that board members meet individually with the Principals to discuss the SIP if they felt that was necessary.

## **CITIZEN COMMENTS**

None.

## **BOARD MEMBER COMMITTEE REPORTS AND ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD – Continued**

Linda Powers was at Crystal River High School and was very impressed with the enthusiasm they had towards the School Improvement Plan (SIP). She attended the Health Advisory Council Committee and stated she would pass out some handouts for the Board on Tuesday. She mentioned that Sunday was Constitution Day and was excited to get the Constitution of the United States pamphlet received from Shaunda Burdette.

Sandra Counts shared that she attended the Rock Crusher Elementary School SAEC (School Advisory Enhancement Council) and that their SIP has been completed. She was impressed with the student involvement. Mrs. Counts spoke of her upcoming meetings for the week and working on her Board Certification, hoping to be done by November.

Thomas Kennedy shared that he had the opportunity to be part of the Florida School Board Association Legislative Committee meeting. He plans to be in Gainesville on October 25-26, 2017 at the Platform Adoption Meeting. He stated that he felt Citrus County School District should formerly adopt the Legislative Platform for Citrus County for two reasons: 1) to be able to present to the Florida School Board Association and 2) to be ready for the Citrus County Legislative delegation which will take place on November 3rd at the Inverness Court House. Mr. Kennedy encouraged the other Board members to submit to him some suggestions to take with him to this meeting and put on our agenda.

Douglas Dodd noted the plans for the memorial for 9/11 but due to the storm many of these plans had changed. He stated that we should never forget 9/11. Mr. Dodd met with Judge Thatcher regarding truancy issues and truancy court. He shared that he visited three of the shelters while they were being utilized and was very impressed with staff members working together to provide shelter care. He felt plans for future debriefing meetings with regards to pet shelters should be considered. Mr. Dodd was very thankful that the Marine Science Station and the schools on the west side of the county did not receive damage from the storm.

Virginia Bryant shared the invitation to the Board to participate in the Third Annual Community Leadership Summit to be held at the College of Central Florida's Citrus Campus. This meeting will be held on Friday, January 19, 2018, beginning at 9:00 a.m., hosted by the Board of County Commissioners. Following discussion, there was a consensus of participation along with Superintendent Himmel.

Chairman Bryant recessed the Regular Meeting at 5:30 p.m.

**PUBLIC HEARING**

- A. Approve the 2017-2018 Millage Rates, the Final Five-Year Work Plan and the Final Budget of the Citrus County School Board (copy in supplemental file)

Chairman Bryant announced that the purpose of this meeting was to adopt the Final Millage Rate, the Five-Year Work Plan and the Final Budget of the Citrus County School Board for the 2017-2018 fiscal year. The millage rates are 5.0810, which includes, .0020 prior period adjustment, for Operating Purposes, and 1.500 for Capital Outlay Purposes or a Total of 6.5810 mills. The Final Budget for fiscal year 2017-2018 Totals \$217,981,119.79.

Chairman Bryant called for public input as to the millage levy, the five-year work plan or the budget proposed for the 2017-2018 fiscal year. There was no public input.

The Chairman requested a motion to include the supplemental millage rate of .7480 mills and the Capital Outlay millage rate of 1.50 mills in the Resolution Determining Revenues and Millages Levied, as required by law.

Douglas Dodd made a motion to approve the supplemental millage rate of .7480 mills and the Capital Outlay millage rate of 1.50 mills in the Resolution Determining Revenues and Millages Levied, as required by law; seconded by Thomas Kennedy. Attorney Bradshaw read the Resolution Determining Revenues and Millages Levied, as required by law. (Copy in supplemental file)

Chairman Bryant, asked, having heard the Resolution Determining Revenues and Millages Levied and a motion on the floor, was there any discussion. There being none, the vote was taken and carried unanimously.

Thomas Kennedy made a motion to adopt the Final Proposed five-year work plan as the Final Adopted five-year work plan of the Citrus County School Board for the 2017-2018 fiscal year; seconded by Linda Powers. There being no discussion, the vote was taken and carried unanimously.

Chairman Bryant requested a motion to adopt the final proposed budget as a Final Adopted Budget of the Citrus County School Board for the 2017-2018 fiscal year.

Linda Powers moved approval to adopt the final proposed budget as a Final Adopted Budget of the Citrus County School Board for the 2017-2018 fiscal year; seconded by Sandra Counts and carried unanimously.

Chairman Bryant requested a motion to approve the Resolution Adopting the Final Budget.

Attorney Bradshaw read the Resolution:

**A RESOLUTION OF THE CITRUS COUNTY SCHOOL BOARD  
ADOPTING THE FINAL BUDGET FOR FISCAL YEAR 2017-2018**

WHEREAS, the School Board of Citrus County, Florida, did, pursuant to Chapters 200 and 1011, Florida Statutes, approve final millage rates, final five-year work plan and a final budget for the fiscal year July 1, 2017 to June 30, 2018; and

WHEREAS, the School Board of Citrus County set forth the appropriations and revenue estimates for the budget for fiscal year 2017-2018; and

WHEREAS, at the Public Hearing and in full compliance with Chapter 200, Florida Statutes, the School Board of Citrus County adopted the final millage rates, final five-year work plan and the final budget in the amount of \$217,981,119.79 for fiscal year 2017-2018.

NOW THEREFORE, BE IT RESOLVED:

That the attached budget of the School Board of Citrus County, including the millage rates as set forth therein, is hereby adopted by the School Board of Citrus County as the final budget for the categories indicated for the fiscal year July 1, 2017 to June 30, 2018.

Sandra Counts moved approval of the Resolution adopting the final budget of the Citrus County School Board for the 2017-2018 school year; seconded by Linda Powers.

Chairman Bryant asked, having heard the Resolution and a motion on the floor, was there any discussion? There being none, the vote was taken and carried unanimously. Thomas Kennedy questioned and received clarification regarding the rolled-back rate.

B. Approved 2017-2018 Student Progression Plan (copy in supplemental file)

Thomas Kennedy moved to approve the 2017-2018 Student Progression Plan; seconded by Sandra Counts. Linda Powers stated staff did a wonderful job reviewing and preparing this document. Chairman Bryant called for any public input. There being none, the vote was taken and carried unanimously.

C. Approved the revision to Policy 2.95, Wellness Policy (copy in supplemental file)

Douglas Dodd moved to approve the revision to Policy 2.95, Wellness Policy; seconded by Sandra Counts. Chairman Bryant called for any public input. There being none, the vote was taken and carried unanimously.

- D. Approved the new Policy 4.115, Grade Forgiveness (copy in supplemental file)

Sandra Counts moved to approve the new Policy 4.115, Grade Forgiveness; seconded by Linda Powers. Chairman Bryant called for any public input. There being none, the vote was taken and carried unanimously.

- E. Approved the new Policy 4.74, Educational Stability for Students in Foster Care (copy in supplemental file)

Sandra Counts moved to approve the new Policy 4.74, Educational Stability for Students in Foster Care; seconded by Douglas Dodd. Chairman Bryant called for any public input. There being none, the vote was taken and carried unanimously.

Chairman Bryant closed the Public Hearing at 5:47 p.m. and reconvened the Regular Meeting.

## **ADJOURNMENT**

The Regular Meeting was adjourned at 5:47 p.m.

Virginia Bryant  
Chairman

Sandra Himmel  
Superintendent

## **ATTACHMENT – A**

### School Operations, Mike Mullen

- A. Educational Services
  - 1) Approved the Carl D. Perkins Career and Technical Education Grant for the Department of Juvenile Justice (Cypress Creek) – (copy in supplemental file)
  - 2) Approved Carl D. Perkins Secondary, Section 131 Continuation Grant (copy in supplemental file)
  - 3) Approved the purchase of network switches for network upgrades (copy in supplemental file)
  - 4) Approved the purchase of wireless access points for network (copy in supplemental file)
  - 5) Approved Clinical Affiliation Agreement between Crystal River High School and Citrus HMA, LLC (FL) dba Seven Rivers Regional Medical Center (copy in supplemental file)

- 6) Approved Out-of-State Travel for Lecanto High School boy's and girls' basketball teams to Scottsville, Kentucky December 27-31, 2017 (copy in supplemental file)
- 7) Approved Out-of-State Travel for Lecanto High School FFA to attend the FFA convention in Indianapolis, IN October 22-29, 2017 (copy in supplemental file)
- 8) Approved the Cooperative Agreement between Citrus County School Board and the Department of Juvenile Justice (copy in supplemental file)
- 9) Approved Out-of-State Travel for Citrus High School FFA students to attend the Sunbelt Agriculture Expo in Moultrie, Georgia on October 18, 2017 (copy in supplemental file)
- 10) Approved 2017-2018 School Volunteers (copy in supplemental file)
- 11) Approved Master Inservice Plan (copy available in Professional Development) – (copy in supplemental file)

School Support Services, Jonny Bishop

- A. Facilities and Construction, Alan Burcaw  
Approved Pre-Qualification of Contractors for Educational Facilities (copy in supplemental file)

Finance and Risk Management, Kenny Blocker

- A. Approved the \$3,500 donation to the Career and Technical Education Department from United Way of Citrus County (copy in supplemental file)
- B. Approved the \$1,000 donation to Rock Crusher Elementary School from Rock Crusher Church of God (copy in supplemental file)
- C. Approved \$25 Walmart gift card donations to 49 Pleasant Grove Elementary School teachers (valued at \$1,225) from First Baptist Church of Inverness (copy in supplemental file)
- D. Approved the \$1,137 grant donation to Lecanto Primary School from GenYOUth Foundation (copy in supplemental file)
- E. Approved the \$1,500 donation to Lecanto Middle School from Love Honda, Village Toyota and MacRae's (copy in supplemental file)
- F. Approved the golf cart donation (valued at \$5,137.03) to Inverness Middle School from Mike Scott Plumbing (copy in supplemental file)
- G. Approved the \$606 incentive reward program donation to Crystal River Middle School for the Future Farmers of America Program from Red Brand's Home Grown (copy in supplemental file)
- H. Approved the \$1,500 donation to fund the school-wide incentive programs at CRP, CRM and CRH from Insight Community Foundation, Inc. (copy in supplemental file)
- I. Bids:



- 1) Approved award of Bid #2017-34 Bus and Auto Parts and Supplies to Section 1, Lot 1, 2 and 3 to Maudlin International; Sections II & III to various vendors; Sections IV No bids (copy in supplemental file)
  - 2) Approved award of Bid #2018-06P Tires, New Piggyback of School District Osceola County SDOC-15-B-067-KB to Earl W. Colvard, Inc. dba Boulevard Tire Center (copy in supplemental file)
- J. Approved Disposal of Active Surplus Property (copy in supplemental file)
- K. Approved Re-activation of previously Surplused Property (copy in supplemental file)
- L. July 2017 Cash and Investment Report for informational purposes (copy in supplemental file)
- O. Approved five additional AED's for District sites – Lecanto bus compound, Crystal River bus compound, Inverness bus compound/Maintenance, DSC Building 100 and DSC Building 200 (copy in supplemental file)
- P. Approved renewal of self-funded health insurance rates for the plan year 2018. Total premium cost per month to increase by 8%. (copy in supplemental file)