

Inverness, Florida
December 12, 2017

An Administrative Hearing and Regular Meeting were held at the District Services Center located at 1007 West Main Street, Inverness, Florida on Tuesday, December 12, 2017. Present: Sandra "Sam" Himmel – Superintendent; Douglas A. Dodd – Chairman, Thomas Kennedy – Vice Chairman, School Board Members: Virginia Bryant, Sandra Counts, Linda B. Powers and R. Wesley Bradshaw, School Board Attorney.

ADMINISTRATIVE HEARING

The Administrative Hearing was opened at 3:00 p.m.

Upon motions made, seconded and approved, an expulsion was directed in Case No. 18-19, 18-20, 18-22 and 18-25.

The Administrative Hearing was closed at 3:17 p.m.

REGULAR MEETING

Chairman Dodd opened the Regular Meeting at 4:00 p.m. Linda Powers had opening exercises and introduced Mark Garlock, Instructor from Crystal River High School (CRHS). Mr. Garlock introduced students who performed various holiday melodies. Mrs. Powers asked Melissa Baird, Assistant Principal for CRHS, to lead the Pledge of Allegiance to the Flag of the United States of America.

ADOPTION OF AGENDA AS RECOMMENDED BY SUPERINTENDENT

Chairman Dodd requested three items be added the agenda for good cause and would be placed under item VI. School Support Services, Jonny Bishop:

- 3) Approve Scott Hebert, Executive Director of Educational Services, effective January 3, 2018
- 4) Approve Patricia Douglas, Director of Area Schools and Elementary Education, effective January 3, 2018
- 5) Approve new substitute pay rates

Thomas Kennedy moved adoption of agenda as recommended by the Superintendent with the changes for good cause; seconded by Linda Powers and carried unanimously.

CITIZEN COMMENTS

None.

APPROVED CONSENT AGENDA–(Recognition of donation)– Attachment A

Virginia Bryant moved to approve the Consent Agenda; seconded by Thomas Kennedy and carried unanimously. The Executive Secretary to the School Board read the donation into the record. Chairman Dodd expressed appreciation for the many donations to the Citrus County Schools.

PRESENTATION: 4:00 P.M.

- A. Citrus High School students reflecting on Marine Science Station learning partnership – Gene Trescott (copy in supplemental file)

Mr. Trescott explained the partnership with Citrus High School Biology classes and the Marine Science Station. The Crystal River Annual Biodiversity Survey or the C.R.A.B.S. Lab Observations of the Biodiversity provides long-term data to the types and the distribution of the Flora and Fauna of the Crystal River Estuary. A few of Mr. Trescott's students shared their experiences at the Marine Science Station with their hands-on, three day/two night field trip.

Thomas Kennedy thanked Chairman Dodd for providing the poinsettias in the board room.

SCHOOL SUPPORT SERVICES, JONNY BISHOP

- B. Human Resources, Suzy Swain
 - 1) Approved Instructional and Support Recommendations (copy in supplemental file)

Sandra Counts moved to approve Instructional and Support Recommendations; seconded by Virginia Bryant and carried unanimously.

- 2) Approved Eric Stokes, Director of Facilities, Construction and Maintenance, effective February 9, 2018 (copy in supplemental file)

Linda Powers moved to approve Eric Stokes, Director of Facilities, Construction and Maintenance, effective February 9, 2018; seconded by Virginia Bryant and carried unanimously.

- 3) Approved Scott Hebert, Executive Director of Educational Services, effective January 3, 2018 (copy in supplemental file)

Virginia Bryant moved to approve Scott Hebert, Executive Director of Educational Services, effective January 3, 2018; seconded by Thomas Kennedy and carried unanimously.

- 4) Approved Patricia Douglas, Director of Area Schools and Elementary Education, effective January 3, 2018 (copy in supplemental file)

Thomas Kennedy move to approve Patricia Douglas, Director of Area Schools and Elementary Education, effective January 3, 2018; seconded by Virginia Bryant and carried unanimously.

- 5) Approved new substitute pay rates (copy in supplemental file)

Thomas Kennedy moved to approve new substitute pay rates; seconded by Sandra Counts. Mr. Kennedy thanked Mr. Bishop for bringing this item to the board meeting and stressed how much substitutes are needed in this county. The vote was taken and carried unanimously.

FINANCE, MIKE MULLEN

- L. Approved Budget Amendment #2 – October 2017 (copy in supplemental file)

Chairman Dodd shared he had pulled this item with regards to the adjustment for emergency hurricane/storm appropriations and requested, Tammy Wilson, Director of Finance, give an overview of the FEMA reimbursements and the effect this has had on the Finance Department. Ms. Wilson responded. Following discussion; Virginia Bryant moved to approve Budget Amendment #2 – October 2017; seconded by Linda Powers and carried unanimously.

CITIZEN COMMENTS

None.

ATTORNEY, LEGAL MATTERS

- A. Approved the Resolution regarding the Land Exchange Agreement dated January 10, 2017 between the School Board of Citrus County, Florida with RMC 19 & 44, LLC (copy in supplemental file)

Attorney Bradshaw gave a brief overview of this resolution regarding the Land Exchange Agreement. Thomas Kennedy moved to approve the Resolution regarding the Land Exchange Agreement dated January 10, 2017 between the School Board of Citrus County, Florida with RMC 19 & 44, LLC; seconded by Virginia Bryant. Following a brief discussion, the vote was taken and carried unanimously.

Attorney Bradshaw also reminded the Board of the on-going litigation with Best and Brightest.

APPROVED MINUTES

Linda Powers moved to approve the minutes of the Regular Meeting, Organizational Meeting and Annual Leasing Corporation Meeting of November 14, 2017; seconded by Thomas Kennedy and carried unanimously.

BOARD MEMBER COMMITTEE REPORTS AND ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD

Mike Mullen mentioned that in January Amy Crowell, Director of Research and Accountability, will inform the Board of the changes the District will be facing this year with graduating students. This will pertain to Ed Options, which is no longer available, and how it will impact the graduation rate.

Virginia Bryant reminded everyone of the Foundation Fest, Friday evening in Inverness. She mentioned how awesome the Academy of Environmental Science's Science Fair was last Friday.

Linda Powers shared that Habitat for Humanity was working with Withlacoochee Technical College (WTC) construction classes and how well things were going.

Sandra Counts was pleased with the partnership and forthcoming of the new Academy at WTC. She also shared that she felt over-whelmed with the many programs scheduled in December. She suggested that maybe next year the calendar of events would not have multiple programs scheduled on the same day.

Thomas Kennedy felt there was a good opportunity, as the District transitions to the seven-period day, to provide pathways or study guides for high school students and their parents. He shared his appreciation for all those who came together to have a multi-year teacher salary market adjustment to make Citrus County Schools more competitive with surrounding districts. Mr. Kennedy commented on the importance of retaining the teachers already in the District. He suggested the Board and Administrators consider ways that might help lighten the load on teachers.

Douglas Dodd regrets he will not be able to attend the Foundation Fest as he will be attending his daughter's college graduation. He shared his appreciation of all who worked on negotiations but felt it would be helpful to everyone if the process were started earlier. Mr. Dodd suggested the SAEC (School Advisory Enhancement Councils) committee assignments be discussed at the April meeting then he would make those appointments at the May meeting. This would allow the Board to work on the School Improvement Plan during the summer and begin the school year at their assigned schools. Chairman Dodd reminded the Board there was no Workshop this month but December 19th at 9:00 a.m. there would be a Termination Hearing. Mr. Dodd gave a shout-out to Coach Nate Varnadore, voted the Tampa Bay Buccaneers Coach of the Year. There was a donation by the Buccaneers

Organization to the Citrus High School program and Coach Varnadore received four tickets to the super bowl. In conclusion, Chairman Dodd presented Superintendent Himmel with a certificate for being a Consortium of Florida Education Foundation (CFEF) Statewide STAR Superintendent Finalist. Mrs. Himmel was recognized at the Conference of Florida School Boards Association and Florida Association of District School Superintendents in Tampa, as one of three finalists for the Outstanding Superintendent Statewide STAR Recognition Award.

Superintendent Himmel mentioned Friday, December 15th was Ugly Sweater Day and reminded the Board of the Christmas Luncheon on December 20th.

ADJOURNMENT

Chairman Dodd adjourned the Regular Meeting at 5:12 p.m.

Chairman

Superintendent

ATTACHMENT – A

School Operations, Mike Mullen

- A. Educational Services
- 1) Approved the 2018-2019 School Calendar for Citrus County Schools (copy in supplemental file)
 - 2) Approved 2017-2018 School Volunteers (copy in supplemental file)
 - 3) Approved the purchase of International Baccalaureate exam and registration fees (copy in supplemental file)
 - 4) Approved curriculum intervention reading program for a total worth of \$17,510 for four of our elementary schools from Up-Words Reading (copy in supplemental file)
 - 5) Approved the 2017-2018 School Improvement Plans for CRE, CSE, CRP, FCE, FRE, HER, HOM, IPS, LPS, PGE, RCE, CSM, CRM, IMS, CHS, CRHS, LHS, CREST, WTC and SRMI (copy in supplemental file)

School Support Services, Jonny Bishop

- A. Facilities and Construction, Alan Burcaw
- 1) Listing of Public Parcels owned by the Citrus County School Board (copy in supplemental file)
 - 2) Approved Pre-Qualification of Contractors for Educational Facilities (copy in supplemental file)

- 3) Approved the Selection Committee's Consultant Recommendation for the Roger Weaver Educational Complex Evacuation Route and Traffic Improvements Study (copy in supplemental file)
 - 4) Approved advertising for bids for Re-Roofing at Inverness Primary School Bldgs. 1A, 3, & 5 (copy in supplemental file)
- C. Risk Management and Employee Relations, Cheri Cernich
Approved the 2017-2018 Best Practices Self -Assessment Report for School Safety & Security (copy available in Risk Management Office)

Finance, Mike Mullen

- A. Approved Disposal of Surplus Property (copy in supplemental file)
- B. Approved award of Bid #2018-12 Site Work Contract Labor to Pave-Rite, Inc (copy in supplemental file).
- C. Approved the \$1,000 donation to Rock Crusher Elementary School from Jewel Lamb of Crystal Chevrolet (copy in supplemental file)
- D. Approved the donation of five (5) iPads and five (5) Otterboxes for total of \$1,915 to Inverness Primary School from DonorsChoose.org (copy in supplemental file)
- E. Approved the \$1,000 donation to Crystal River Middle School from April Royal, Phil Royal Legacy, Incorporated (copy in supplemental file)
- F. Approved the \$1,000 donation to Citrus High School from Law Office of Grant & Dozier, LLC (copy in supplemental file)
- G. Approved the \$2,000 donation to Crystal River High School from Helen Bertine (copy in supplemental file)
- H. Approved the \$500 donation to Crystal River High School from Mark King (copy in supplemental file)
- I. Approved the \$2,000 donation to Crystal River High School from Carole S. Vince (copy in supplemental file)
- J. Approved the \$1,000 donation to Crystal River High School from Darrin and Holly Elpers (copy in supplemental file)
- K. Approved the \$1,000 donation to Crystal River High School from John McLay (copy in supplemental file)

Informational Items

- A. October 2017 Cash and Investment Report (copy in supplemental file)
- B. Financial Statements as of October 2017 (copy in supplemental file)