



SANDRA "SAM" HIMMEL – SUPERINTENDENT OF SCHOOLS

*"Where Learning is the Expectation
And Caring is a Commitment"*
April 3, 2018

THOMAS KENNEDY
DISTRICT 1

VIRGINIA BRYANT
DISTRICT 2

DOUGLAS A. DODD
DISTRICT 3

SANDRA COUNTS
DISTRICT 4

LINDA B. POWERS
DISTRICT 5

WORKSHOP: 8:00 A.M.
ADMINISTRATIVE HEARING: 3:00 P.M.
REGULAR MEETING: 4:00 P.M.
PUBLIC HEARING: 5:30 P.M.
CITRUS COUNTY SCHOOL BOARD
APRIL 10, 2018

AGENDA:

WORKSHOP: 8:00 A.M.

The Workshop will be held at the Citrus County Courthouse, Board of County Commissioners, Room 100, 110 North Apopka Avenue, Inverness, FL 34450

- I. TOPIC:
 - A. School Resource Officers

II. ADJOURNMENT

ADMINISTRATIVE HEARING: 3:00 P.M.

PUBLIC HEARING: 5:30 P.M.

- A. Approve the revision of Policy 3.60 Flag Display, Pledge and National Anthem
- B. Approve the revision of Policy 5.20 Student Assignment
- C. Approve/adopt the new Policy 5.201 Student Out of Zone Transfers/Choice
- D. Approve the revision of Policy 6.41 Instructional Employee Performance Criteria
- E. Approve the revision of Policy 6.70 Staff Training
- F. Approve Attendance Boundary Maps for the 2018-2019 School Year (same attendance boundaries as 2017-2018)

REGULAR MEETING: 4:00 P.M.

Opening Exercise and Pledge of Allegiance

- I. ADOPTION OF AGENDA AS RECOMMENDED BY SUPERINTENDENT
- II. CITIZEN COMMENTS

The first Citizen Comments is reserved for comments on the items requesting approval on the agenda. Another opportunity is available for any subject at 5:15 p.m. and at the end of business.

- III. APPROVE CONSENT AGENDA – (Recognition of donation)
- IV. PRESENTATION
 - Recognize Makenzie Shaw, Youth Volunteer of the Year, for the Ellie Schiller Homosassa Springs Wildlife State Park
- IV. EDUCATIONAL SERVICES, SCOTT HEBERT
 - A. Approve 2017-2018 School Volunteers
 - B. Approve Dell purchase for computer replacement
 - C. Approve the recommended Science instructional materials for adoption
 - D. Approve the Maximum Risk Residential Juvenile Justice Program Agreement between TrueCore Behavioral Solutions LLC and the School Board of Citrus County, FL
 - E. Approve the purchase of Advanced Placement Exams in 2018-2019
 - F. Other Sites
 - Approve the Withlacoochee Technical College contract for services between the Citrus County School Board and Citrus Hearing-Impaired Program Services, Inc.
- V. SCHOOL SUPPORT SERVICES, JONNY BISHOP
 - A. Facilities, Construction and Maintenance, Eric Stokes
 - 1) Approve Pre-Qualification of Contractors for Educational Facilities
 - 2) Approve Project Priority List #32
 - B. Human Resources, Suzy Swain
 - 1) Approve Instructional and Support Recommendations
 - 2) Approve Kit Humbaugh, Director of Student Services, effective July 1, 2018
- VI. FINANCE, MIKE MULLEN
 - A. Approve Disposal of Active Surplus Property
 - B. Approve the \$650 donation to Floral City Elementary from Wolfgang & Regina Freywald and the Shamrock Inn of Floral City
 - C. Approve the \$1,000 donation to Lecanto High School from Joseph F. Bennett, Sr. Trust
 - D. Approve the \$1,000 donation to Crystal River High School from Joseph F. Bennett, Sr. Trust C/O Michael Tringali, CPA, Trustee
 - E. Approve the \$500 donation to Citrus High School from the Citrus County Sheriff's Office
 - F. Approve the \$500 donation to Citrus High School from All Florida Weatherproofing & Construction, Inc.
 - G. Approve the \$1,000 donation to Citrus High School from Joseph F. Bennett, Sr. Trust C/O Michael Tringali, CPA, Trustee

- H. Approve the \$500 donation to Citrus High School from Inverness Rotary Club
- I. Approve the \$600 donation to the Marine Science Station from Rotary Club of Crystal River Foundation
- J. Approve the \$750 donation to the Marine Science Station from Kiwanis Club of Inverness
- K. Bids:
 - 1) Approve renewal of Bid 2015-37 Incidental Carpet and Flooring Cleaning to CC & SS Inc, d/b/a Stanley Steemer Section I and Triple C. System LLC, Section II and Section III
 - 2) Approve renewal of Bid 2016-33 Fire Suppression Systems Inspection & Testing to All Florida Fire Equipment Company
 - 3) Approve renewal of Bid 2016-35 Sod and Turf to H & J Landscaping Services, Inc.
 - 4) Approve award of Bid 2018-24 Inspection & Maintenance of Elevators & Chair Lifts to Right Way Elevator Maintenance.
 - 5) Approve award of Bid 2018-31P Tires, New. Piggyback of Osceola Schools SDOC-18-058-KB to Earl W. Colvard, Inc. d/b/a Boulevard Tire Center
 - 6) Approve CCSB 2018-39P E & I Cooperative- Cannon RFP 0683225 Contract #CNR01365 serviced by Sissine's Business Solutions
- L. Approve Budget Amendment #6 February 2018

VII. INFORMATIONAL ITEMS

- A. Cash and Investment Report as of February 28, 2018
- B. Financial Statements as of February 28, 2018

VIII. ATTORNEY, LEGAL MATTERS

- A. School Resource Officers

IX. APPROVE MINUTES

X. CITIZEN COMMENTS

XI. BOARD MEMBER COMMITTEE REPORTS AND ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD

XII. ADJOURNMENT

Any person requiring reasonable accommodations at this meeting because of a disability or physical impairment should contact the Superintendent's Office at 726-1931, ext. 2206, prior to the date of the scheduled School Board meeting.

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for April 10, 2018 School Board Meeting,

Requested by Chuck Dixon  Department of Management

Additional contact(s)/originator _____

Document Title Policy 3.60 Flag Display, Pledge, and National Anthem

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval _____

X Request to approve/adopt the revision of Policy 3.60 Flag Display, Pledge, and National Anthem

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached X available in district office _____ other _____

Request to approve/adopt Policy 3.60 Flag Display, Pledge, and National Anthem

This matter was approved by the Board on January 9, 2018. At that time, additional revisions were requested by the Board, language was added to the policy. The Request to Advertise for Public Hearing was on February 13, 2018.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilson

(Form Board Approved 7/10/07)

CHAPTER 3.00 - SCHOOL ADMINISTRATION

FLAG DISPLAY AND, PLEDGE, and NATIONAL ANTHEM

3.60

- I. The Pledge of Allegiance to the flag shall be recited at the beginning of each school day in elementary, middle, and high schools.
- II. Pursuant to Florida Statute § 1003.44, the Board requires all schools in the District to include programs of a patriotic nature to encourage greater respect for the government of the United States and its National Anthem and flag, subject always to other existing pertinent laws of the United States or of the state. Additionally, when the National Anthem is played, students and all civilians shall stand at attention, men removing the headdress, except when such headdress is worn for religious purposes. The Pledge of Allegiance to the flag, "I pledge allegiance to the flag of the United States of America and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all," shall be rendered by students standing with the right hand over the heart. The Pledge of Allegiance to the flag shall be recited at the beginning of the day in each public elementary, middle, and high school in our district. Students will show full respect to the flag during the reciting of the Pledge of Allegiance, by standing at attention and males removing any headdress, except when such headdress is worn for religious purposes, unless excused by written request of the student's parent/legal guardian. The *Code of Student Conduct* that is distributed to all students shall contain written notification that the student has the right not to participate in reciting the Pledge of Allegiance.
- III. The United States flag and the official flag of Florida shall be displayed appropriately during the school year. Flags shall be displayed in accordance with state statute.
- IV. Each classroom and auditorium shall display the United States flag.

STATUTORY AUTHORITY: 1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED: 256.015, 1000.06, 1001.43,
1002.20, 1003.42, 1003.44 F.S.

HISTORY: ADOPTED: 03/09/2004

REVISION DATE(S): 10/26/2005, 10/14/2014, 01/09/2018, xx/xx/xxxx

FORMERLY: 6.80(1)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for April 10, 2018 School Board Meeting.

Requested by Chuck Dixon  Department of Planning & Growth Management

Additional contact(s)/originator _____

Document Title Policy 5.20 Student Assignment

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval _____

X Request to approve/adopt the revision of Policy 5.20 Student Assignment

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached X available in district office _____ other _____

Request to approve/adopt the revision of Policy 5.20 Student Assignment

This matter was discussed by the Policy and Forms Committee on August 17, 2017, presented at the January 23, 2018 School Board Workshop and approved to advertise at the February 13, 2018 School Board Meeting.

The policy revised I (A) adding sections 1-6. The revision is required.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: 

(Form Board Approved 7/10/07)

CHAPTER 5.00 – STUDENTS

STUDENT ASSIGNMENT

5.20+

- I. Students will be assigned by the Superintendent to schools according to established attendance zones. The School Board shall establish attendance zones, school capacities and grades served for each school in the county.
 - A. The Superintendent or designee may approve reassignments of students to schools outside of their attendance zones through the provisions of the *Open Enrollment Plan* adopted by the School Board listed below:
 1. Parents and/or legal guardians must request reassignment if they desire reassignment to any school other than their assigned school.
 2. An Appeals Process will be available to re consider any request where the parents and/or legal guardians, or adult student, feels that an error was made in processing a request for reassignment to an out of zone school. The process shall be identified in the District Controlled Open Enrollment Plan.
 3. Once a child attends an out-of-zone school, preference for continued attendance will be given to that student and their younger siblings who request to attend the same school.
 4. Parents and/or legal guardians participating in the controlled school choice program must provide their own transportation to the school of their choice if the request is approved.
 5. Out of county transfers may apply for their school of choice and will be placed in their school of choice if space is available after all in county transfers are processed.
 6. Students in the Exceptional Education Program will be placed in the best interest educationally for the child and where the programming for that specific disability is being housed.
 - B. The parents and/or legal guardians requesting special attendance reassignment shall complete a *Special Attendance Request* stating the reason for the reassignment. Approval, if granted, is with the understanding

CHAPTER 5.00 – STUDENTS

that the parents and/or legal guardians are responsible for providing transportation to the reassigned school or to the nearest bus stop of the reassigned school. If choosing the nearest bus stop, there must be capacity available on the bus and parents and/or legal guardians are responsible for their children, not only at the bus stop, but also to/from the bus stop. A new stop will not be created to accommodate students on special attendance waiver. Transportation may be denied or revoked at any time due to capacity, discipline problems or any other reason deemed appropriate by the Superintendent or designee.

- II. Any student whose legal residence is outside the boundaries of the county may be enrolled in a District school under the provisions of Florida Statutes and the *Controlled Open Enrollment Plan*. The assigned school for an out-of-district student shall be designated on the basis of space available. ~~Such transfers shall be on a nondiscriminatory basis and shall not result in reducing desegregation in either school district or in reinforcing the dual school system.~~
- III. When an unemancipated student is under eighteen (18) years of age and does not reside with his/her parent(s), the student's parents and/or legal guardians shall designate in writing to the principal the individual who stands in *loco parentis* to the student in accordance with District guidelines for custodial consent.
- IV. The Superintendent may assign a student to any District school when it is determined by the Superintendent that it is in the best interest of the student, school (preserving health, safety, welfare, or learning environment of the school), or School District that the student be involuntarily placed at a school other than his/her zoned school of attendance. A student so assigned, however, may be reassigned to the student's zoned school or another out-of-zone school as deemed appropriate by the Superintendent. This authority is independent of any other provision of this policy.
- V. The Superintendent or designee may assign a student to an alternative school program when it is determined that it is in the best interest of the student or school and the student meets specified criteria for the program. A student so assigned, however, may be reassigned to the student's zoned school or another out-of-zone school as deemed appropriate by the superintendent or designee.

CHAPTER 5.00 – STUDENTS

- VI. A student who has been attending, in the year prior to the designation, a public school that has been classified as performance grade category "F" or has earned three (3) consecutive grades of "D" or a student who is assigned to a public school that has been designated as performance grade category "F" or has earned three (3) consecutive grades of "D" may attend a higher performing public school in the District subject to available grade level capacity or a school in another district as allowed by law. A special attendance request form must be submitted and approved prior to the transfer if the student chooses an alternative school within the Citrus County School District.

STATUTORY AUTHORITY: 1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED: 1000.21, 1001.41, 1001.42, 1001.43

1001.51, 1002.20, 1002.31, 1002.38, F.S.

HISTORY: ADOPTED: 03/09/2004

REVISION DATE(S): 05/08/2007, 11/09/2010, 05/14/2013, 12/13/2016, xx/xx/xxxx

FORMERLY: 7.5(1), 7.5(2),

7.5(3), 7.5(4), 7.95(4)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for April 10, 2018 School Board Meeting.

Requested by Chuck Dixon  Department of Management Planning & Growth

Additional contact(s)/originator _____

Document Title Policy 5.201 Student Out of Zone Transfers/Choice

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval _____

X Request to approve/adopt the new Policy 5.201 Student Out of Zone Transfers/Choice

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached X available in district office _____ other _____

Request to approve/adopt Policy 5.201 Student Out of Zone Transfers/Choice

This matter was discussed by the Policy and Forms Committee on November 16, 2017, presented at the January 23, 2018 School Board Workshop and approved to advertise at the February 13, 2018 School Board Meeting.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: 

(Form Board Approved 7/10/07)

CHAPTER 5.00 – STUDENTS

STUDENT OUT OF ZONE TRANSFERS/CHOICE

5.201*+

- I. The School Board strives to accommodate family choice to the maximum extent possible. Students may attend a school other than their zoned school if they have been granted a choice assignment in accordance with this policy. Disciplinary and/or attendance issues may result in a return to the home zoned school. The following school choice assignments are available:
 - A. Magnet Programs (subject to admissions criteria and space availability)
 - B. Controlled Open Enrollment (subject to space availability)
 - C. Charter Schools
 - D. McKay Scholarships
 - E. Home School
 - F. Virtual School
 - G. Dual Enrollment
- II. The following provisions apply to all choice assignments:
 - A. The student must remain in the zoned school until a choice assignment is granted.
 - B. Special Attendance Preference Forms for the following school year can be submitted any time after January 1st and they will be processed by the schools starting in mid-March of each year. School Preference forms are processed year around during the current school year but only after mid-March for the following school year.
 - C. Students whose primary legal residence is in the District shall be given preference over non-resident students with respect to the granting of a school choice assignment.
 - D. The Board does not provide transportation to students with choice assignments except as otherwise provided for in policy or by law.

CHAPTER 5.00 – STUDENTS

III. Magnet Programs

- A. Magnet programs for elementary, middle, and high school students have pre-established criteria for admission which vary by school/program. These admission criteria and application procedures will be made available to interested persons through the school where the program is located.
- B. Application to magnet programs will begin in January for entry into the program at the beginning of the following school year. The Superintendent, or designee, will annually establish caps for each magnet program and a deadline for applications.
- C. For any school year, parents may apply for admission of the student to magnet programs and, must signify their choice by registering the student by the application deadline.
- D. A student who is accepted to a magnet program who ceases to participate in the program shall be returned to his/her zoned school. Participation is defined as being registered in and maintaining the expected levels of success as defined by the magnet program. A minimum, grade point average may also be required.
- E. Transportation may be provided for students enrolled in magnet programs at the discretion of the Superintendent or as may be required by applicable law.

IV. Controlled Open Enrollment

- A. Students may be granted choice assignments to schools that are not crowded and would not become crowded as a result of such assignments.
- B. Each year, the Board will establish a ninety percent (90%) capacity for each school in the District. Schools having a projected enrollment of less than ninety percent (90%) of capacity for the following school year will be available for controlled open enrollment. Projected enrollment will be calculated by the Information Services Department with input from the Department of Planning and Growth Management by mid-March and may be updated by the Department of Planning and Growth Management throughout the year if conditions change.
- C. Schools having a projected enrollment equal to or greater than ninety percent (90%) capacity will not be available for controlled open enrollment. Additional requests may be placed on a waiting list if the principal feels that the actual enrollment may decline during the school year and space may

CHAPTER 5.00 – STUDENTS

become available. Eligible schools will be identified on the weekly enrollment report compiled by the Department of Planning and Growth Management and posted on the District Web Site.

- D. Applications for controlled open enrollment will be submitted electronically to the Department of Planning and Growth Management or to any School on the hard copy Special Attendance Preference Form. The Superintendent will annually establish an application period for controlled open enrollment.
- E. The Planning and Growth Management Department will compile applications into lists by school of choice.
1. If the school's capacity would exceed ninety percent (90%) by the number of choice applications when added to the current or projected school population, choice applicants for that school will be processed in accordance with the District Controlled Open Enrollment Plan.
 2. Preference shall be given to the following students:
 - a. Dependent children of active duty military personnel whose move resulted from military orders;
 - b. Children who have been relocated due to a foster care placement;
 - c. Children who have moved due to a court-ordered change in custody due to separation or divorce;
 - d. Children who have moved due to the serious illness or death of a custodial parent.
 - e. Students at multiple session schools; and
 - f. Students residing in the District.
- F. Parents will be notified of the approval or denial of their student's application.
- G. A student who is granted a choice assignment under Controlled Open Enrollment must register at the new school within ten (10) days of being notified or the choice assignment may be rescinded.

CHAPTER 5.00 – STUDENTS

- H. Students who are not selected to attend the school(s) to which they applied will be notified that the District will be unable to place them at a requested school and they must register at their zoned school. The student may be placed on a waiting list in case a position opens within the first ten (10) days of the school year.
- I. Positions at a school that were assigned to a student under Controlled Open Enrollment will be monitored at the beginning of the school year. Students who have accepted assignments but who are not in attendance by the tenth (10th) day of school may have their assignments revoked.

V. Charter Schools

In addition to choice within schools operated by the Board, parents may elect for students to attend charter schools that have been approved by the Board. Each charter school is operated and governed by its own independent board. Parents who elect this option need to communicate directly with the charter school to resolve questions and concerns.

VI. McKay Scholarships

Students with disabilities may be granted choice assignments to schools other than the school to which they are zoned under the provisions of the McKay Scholarship Program (F.S. 1002.39).

VII. Home School

Parents may elect to home school students in accordance with State law.

VIII. Virtual School

Parents may elect to register their students in a virtual education program in accordance with State law.

IX. Revocation of Choice Assignment

If a student is granted a choice assignment to attend a district school and the student displays issues with attendance or has disciplinary problems the principal may make the decision to have the student returned to their zoned school. This process will include a written warning of the poor attendance and/or disciplinary issues and a chance for the student to make improvement. If the unacceptable behavior continues the principal shall notify the parent/ guardian in writing of the decision to revoke the permission to attend the out of zone school and the student must enroll at his/her zoned school prior to the beginning of the next grading

CHAPTER 5.00 – STUDENTS

period. If the student poses a threat to any other individual at the school the revocation shall take place immediately with written notice.

X. Zoning Exceptions

Students may attend a school other than their zoned school if they have been granted a zoning exception in accordance with this policy. Zoning exceptions may be granted for the following reasons:

- A. Parents employed by the Board: Students are allowed to attend the school that is closest to the parents work site if the parent is a full time employee subject to space availability. A preference form must be completed and approved prior to the transfer. Students may ride the bus from the nearest existing stop servicing the requested school.
- B. Exceptional Student Education (ESE) Transfers: Students who transfer into the District from another school district must have an IEP meeting to review their current IEP after obtaining approval or upon verification as a new resident. Some ESE programs do not allow for choice because they serve the specific needs of a student with a disability at a cluster site. Siblings of ESE students being served in a cluster site program may attend school with the ESE siblings subject to space availability. Parents must complete the preference form prior to sibling transfer.
- C. Hardship Placement:
 - 1. medical/psychological need - A preference form must be completed and approved prior to the transfer.
 - 2. police/DCF request - A preference form must be completed and approved prior to the transfer.
 - 3. victim of a violent crime - A preference form must be completed and approved prior to the transfer.
- D. Transfers are allowed for a student whose parents have begun actual construction on a home in the receiving school zone, if the student shall permanently move into the home by the end of the semester in which the transfer is to take place. Time Frame: One Semester. Parents must complete the preference form prior to transfer.

CHAPTER 5.00 – STUDENTS

STATUTORY AUTHORITY: 1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED: 1000.21, 1001.41, 1001.42, 1001.43, 1001.51,
1002.20, 1002.31, 1002.38, 1013.35, F.S.

HISTORY: ADOPTED:
REVISION DATE(S):
FORMERLY: NEW

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for April 10, 2018 School Board Meeting.

Requested by Chuck Dixon  Department of Planning & Growth Management

Additional contact(s)/originator _____

Document Title Policy 6.41 Instructional Employee Performance Criteria

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval _____

X Request to approve/adopt the revision of Policy 6.41 Instructional Employee Performance Criteria

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached X available in district office _____ other _____

Request to approve/adopt the revised Policy 6.41 Instructional Employee Performance Criteria. Policy was revised to include citation. Revision recommended.

This matter was discussed by the Policy and Forms Committee on August 17, 2017, presented at the January 23, 2018 School Board Workshop and approved to advertise at the February 13, 2018 School Board Meeting.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy White

(Form Board Approved 7/10/07)

CHAPTER 6.00 – HUMAN RESOURCES

INSTRUCTIONAL EMPLOYEE PERFORMANCE CRITERIA	6.41
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- I. The Superintendent or designee shall develop and present, for School Board approval, instructional employee performance criteria and/or measures. Such performance criteria and/or measures shall be consistent with statutory requirements but may include additional elements as deemed appropriate. Student performance data shall be used in the evaluation of instructional personnel if required by Florida Statute.
- II. Instructional personnel shall be informed of the criteria for assessment including the use of student performance data and indicators of student learning growth.
- III. The Superintendent shall submit the instructional performance appraisal system to the Department of Education for approval.

STATUTORY AUTHORITY: 1001.41, 1012.22, 1012.23, F.S.

LAW(S) IMPLEMENTED: 1001.43, 1008.22, 1008.36, 1012.22,
1012.27, 1012.34, F.S.

STATE BOARD OF EDUCATION RULE(S): 6A-5.030, 6A-5.0411

HISTORY: ADOPTED: 12/08/2015

REVISION DATE(S): xxxxxxxxxx

FORMERLY: NEW

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for April 10, 2018 School Board Meeting,

Requested by Chuck Dixon  Department of Planning & Growth Management

Additional contact(s)/originator _____

Document Title Policy 6.70 Staff Training

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval _____

X Request to approve/adopt the revision of Policy 6.70 Staff Training

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached X available in district office _____ other _____

Request to approve/adopt the revised Policy 6.70 Staff Training.

This matter was discussed by the Policy and Forms Committee on August 17, 2017, presented at the January 23, 2018 School Board Workshop and approved to advertise at the February 13, 2018 School Board Meeting.

Policy revisions were to III. C& G; adds citations 1006.07, 1012.583, FS; revision necessary.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

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- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: 

(Form Board Approved 7/10/07)

CHAPTER 6.00 – HUMAN RESOURCES

STAFF TRAINING

6.70+

- I. The School Board recognizes that proper training of employees is essential to maintaining a safe, effective, and efficient workforce.
- II. The District provides appropriate training for all employees which addresses state mandates, federal requirements, and local education opportunities. The District provides appropriate training to employees of the District.
- III. Training for employees shall include the following:
 - A. Identifying and reporting child abuse and neglect;
 - B. Bullying information (Policy 5.321);
 - C. Sexual Harassment and discrimination policies and procedures;
 - D. Handling hazardous materials and toxic substances, chemicals, and petroleum products;
 - E. District policies and procedures related to HIV or AIDS disease;
 - F. Code of Ethics/Professional Standards;
 - G. Suicide awareness and prevention; and
- IV. Additional training specific to work assignments may include:
 - A. Annual review of Code of Student Conduct;
 - B. Annual memo on blood borne pathogens; and
 - C. Other topics as deemed appropriate by the Superintendent or required by law, rule, or other governing provision.

STATUTORY AUTHORITY:

1001.41, 1012.22, 1012.23, F.S.

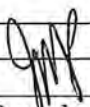
LAW(S) IMPLEMENTED:

1001.43, 1006.07, 1012.22, 1012.27,
1012.38, 1012.583, 1012.98, 1012.985, F.S.

HISTORY:

ADOPTED: 03/09/2004
REVISION DATE(S): 09/13/2011, xxxxxx
FORMERLY: 5.6(1), 5.6(3), 5.95(1)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for April 10, 2018 School Board Meeting.
 Requested by Chuck Dixon, Director , Department of Planning and Growth Mgt.
 Additional contact(s)/originator _____
 Document Title 2018-19 Attendance Boundary Maps for Elementary, Middle, and High Schools

Board Action Required:

Presentation/Recognition _____ Information _____
 Consideration/Approval – Adopt Attendance Boundary Maps for the 2018-19 School
 Year (same attendance boundaries as 2017-18)
 (This wording should be your actual motion to appear on the agenda)

Backup Materials: attached available in district office _____ other _____

Executive Summary / Highlights:

In accordance with the provisions of Chapter 1003.03 Maximum class size.—F.S. each school district is required to review its facility utilization each year to determine if the district is in compliance with the maximum class size requirements and to decide how to address capacity issues. The Citrus County School District has been in full compliance with maximum class size requirements every year since inception.

Each year, Planning Staff takes a snap shot of the schools' capacity from the previous December and reports this information to the Long-Range Planning Committee (LRPC) at the beginning of the following calendar year so the LRPC and School Board can consider alternatives.

A copy of the Summary of School Capacity Report is attached for consideration. Based on the enrollment trends staff recommends the following:

1. That the Board readopt the current attendance boundaries for the elementary schools for 2018-19.
2. That the Board readopt the current attendance boundaries for the middle schools for 2018-19.
3. That the Board readopt the current attendance boundaries for the high schools for 2018-19.

In addition, staff will monitor the enrollment growth, in the elementary school age population, and develop a plan for addressing student station needs as part of the 2018 End of Year Report if the current level of PK-5 enrollment growth continues into the 2018-19 School Year.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: _____

Amount Budgeted _____ Additional Amount Requested _____

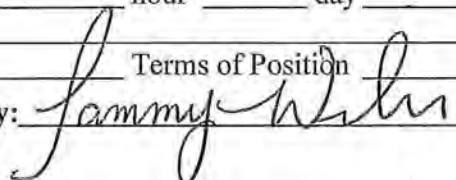
Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

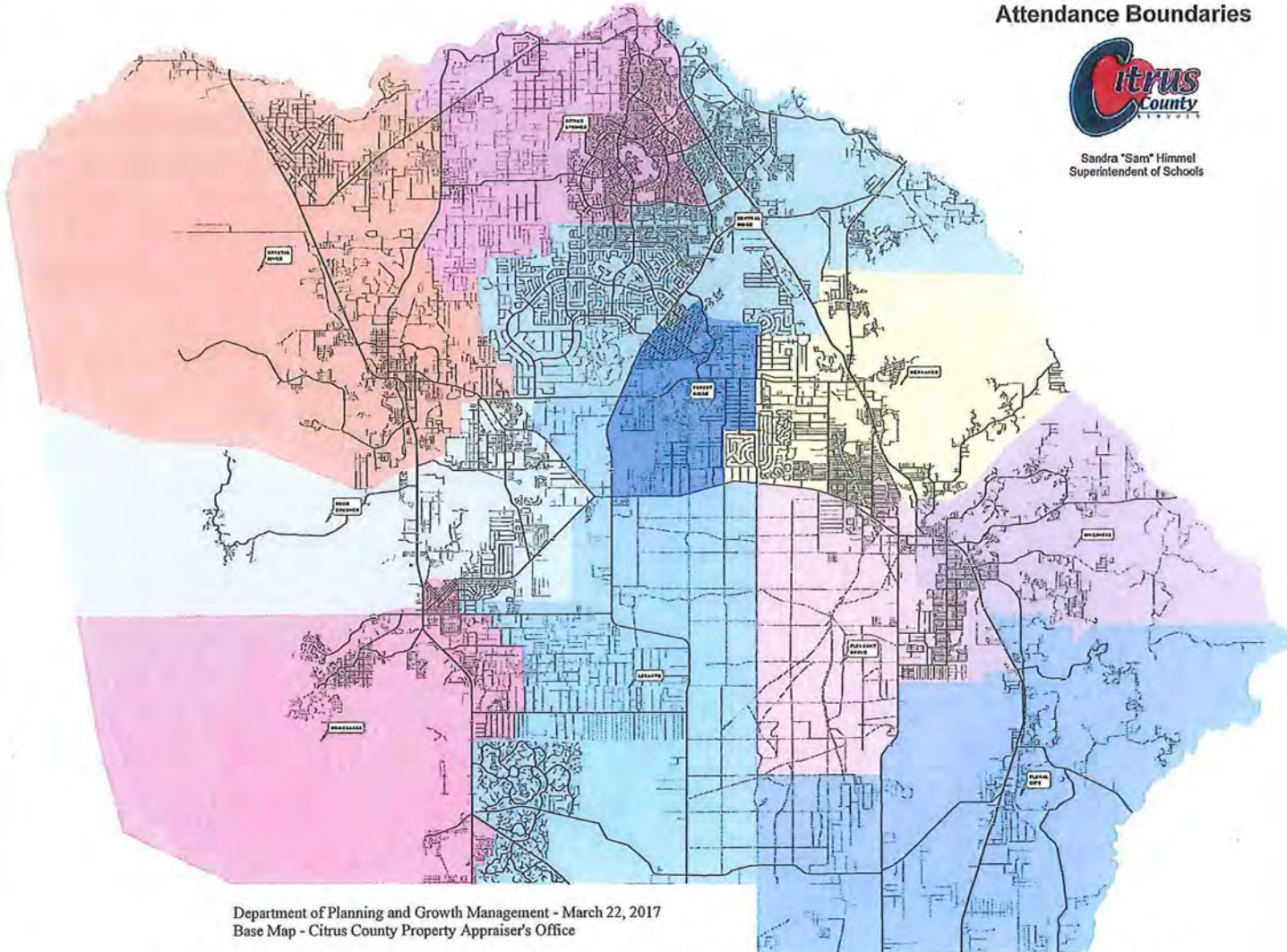
Benefits _____ Terms of Position _____

Financial Impact reviewed by:  _____

Attendance Boundaries



Sandra "Sam" Himmel
Superintendent of Schools



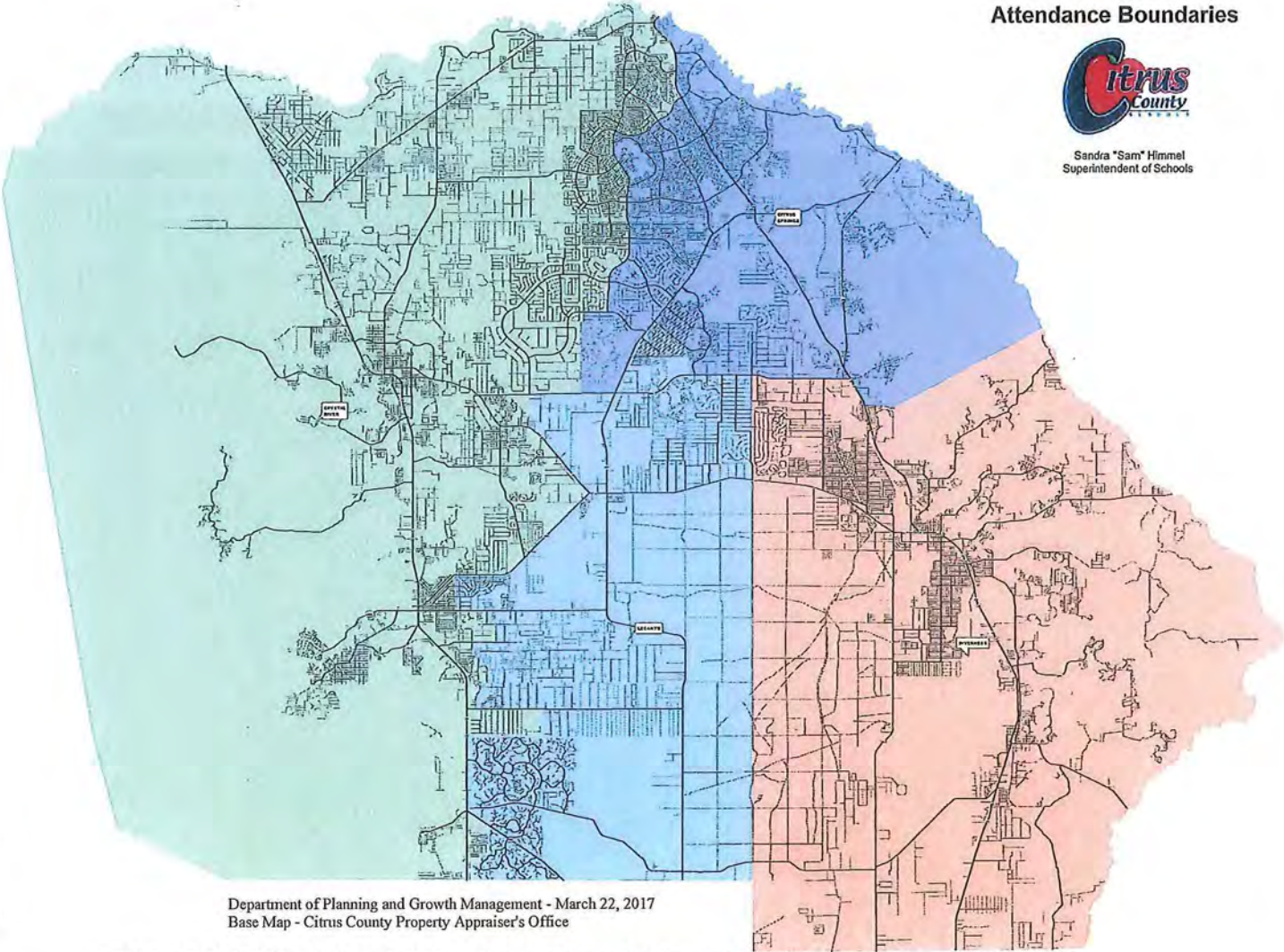
Department of Planning and Growth Management - March 22, 2017
Base Map - Citrus County Property Appraiser's Office

2018-19 Elementary School Attendance Boundaries - Hearing Date April 10, 2018

Attendance Boundaries



Sandra "Sam" Himmel
Superintendent of Schools



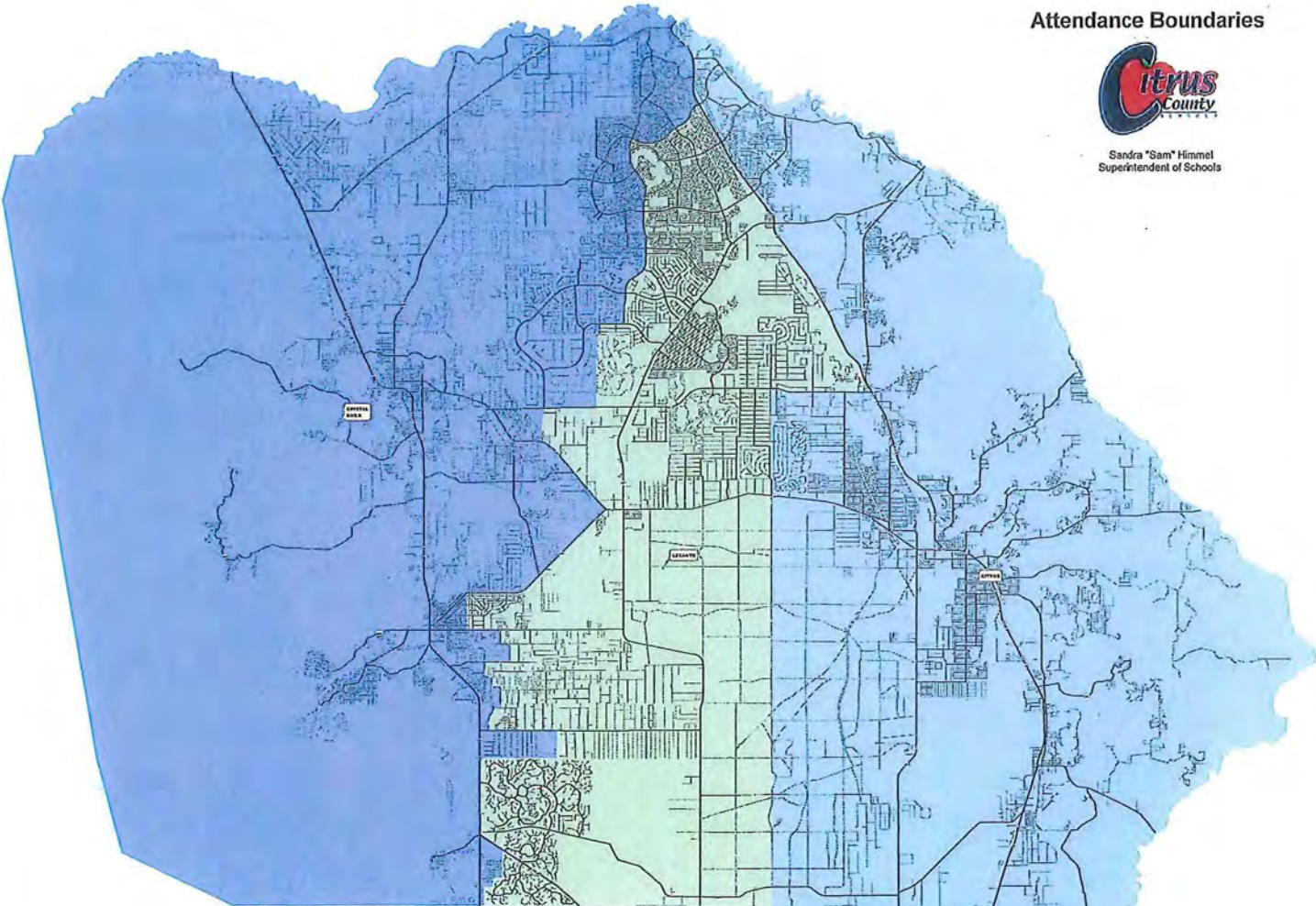
Department of Planning and Growth Management - March 22, 2017
Base Map - Citrus County Property Appraiser's Office

2018-19 Middle School Attendance Boundaries - Hearing Date April 10, 2018

Attendance Boundaries



Sandra "Sam" Himmel
Superintendent of Schools



Department of Planning and Growth Management - March 22, 2017
Base Map - Citrus County Property Appraiser's Office

2018-19 High School Attendance Boundaries - Hearing Date April 10, 2018



SANDRA "SAM" HIMMEL – SUPERINTENDENT OF SCHOOLS

*"Where Learning is the Expectation
And Caring is a Commitment"*

Planning and Growth Management Department

TO: Citrus County School Board and Long Range Planning Committee
FROM: Chuck Dixon, AICP, Planning Director *CD*
DATE: January 12, 2018
RE: Summary of School Capacity – Year End 2017
and adoption of 2018-19 Controlled Open Enrollment Plan

THOMAS KENNEDY
DISTRICT 1 – HERNANDO

VIRGINIA BRYANT
DISTRICT 2 – CRYSTAL RIVER

DOUGLAS A. DODD
DISTRICT 3 – FLORAL CITY

SANDRA COUNTS
DISTRICT 4 – LECANTO

LINDA B. POWERS
DISTRICT 5 - INVERNESS

.....
In accordance with the provisions of Chapter **1003.03 Maximum class size.** —F.S. each school district is required to review its facility utilization each year to determine if the district is in compliance with the maximum class size requirements and to decide how to address capacity issues. The Citrus County School District has been in full compliance with maximum class size requirements every year since inception.

Each year, Planning Staff takes a snap shot of the schools' capacity from the previous December and reports this information to the Long Range Planning Committee (LRPC) at the beginning of the following calendar year so the LRPC can consider alternatives and make a formal recommendation to the School Board.

It is noted that the recommendation will focus primarily on attendance boundaries, but it may also include recommendations to pursue land for new facilities, build new facilities, add student stations to existing facilities, or pursue programmatic changes.

This year's report includes 5 years of enrollment data for consideration.

The Controlled Open Enrollment Plan was approved by the School Board beginning in 2017-18. This plan enables the District to consider student assignment based on parental preference when requested by the parent as defined by Florida Statutes. It is being considered as part of the End of Year Report because it can also have a significant impact on the utilization of facilities. The 2018-19 Controlled Open Enrollment Plan is unchanged from the adopted 2017-18 Controlled Open Enrollment Plan. The draft document is attached to this report.

The 2017-18 District Work Plan continues to indicate low rates of enrollment in the short term. This is because the enrollment model used gave more weight to the immediate past years as the most likely indicator of future growth within the 5 year

planning period. Based on the best available information in July, the 10-year horizon indicated that some expansion will be necessary by increasing the capacity at Floral City Elementary School to 600 student stations. The bulk of the growth is projected in the latter years (11 through 20) to include a new elementary school with 810 student stations.

At the time the 2017-18 Work Plan was prepared there was no indication of significant growth in the short (5 year) term. The 2017 End of Year Report indicates slightly more growth is occurring in the lower level grades than previously expected. However, some of this may be due to the temporary construction worker population for the Duke Energy Facility. As of December 15, 2017, the population of the construction workers on site have started to diminish by approximately 600 construction workers from a high of 2,500 as the construction winds down.

The Pine Ridge School Site was acquired by the School Board on November 17, 2011 so this site is available for elementary expansion when a new facility is needed. Currently schools in this general (Central Ridge) area are running at 94 percent capacity on average. This is about the same as the previous year.

The following is a snapshot of school capacity for December 18, 2017.

High Schools

In summary, the total (combined) FISH capacity for all three high schools is 4,951 student stations with 4,323 students enrolled on December 18, 2017. This leaves a surplus of 628 student stations, or approximately 12 percent excess capacity.

As of the reporting date all portable/temporary classrooms have been removed from the high schools.

As a result of the 2013-14 high school rezoning approximately 125 students were relocated from Lecanto High School to Crystal River High School to more fully utilize the new facilities at Crystal River High School and help balance out the utilization rates between the high schools.

The following is a summary of the current capacity conditions as compared with last year's conditions:

Current Excess Capacity Estimate by High School:

- **Lecanto High School** 7% (last year was 8%)
- **Citrus High School** 19% (last year was 17%)
- **Crystal River High School** 12% (last year was 8%)

Middle Schools

The total (combined) FISH capacity for all four middle schools is 4,294 student stations with 3,450 students enrolled on December 18, 2017. This leaves a surplus of 844 student stations, or approximately 19 percent excess capacity. No middle school has less than 8 percent excess capacity. No new middle school student stations are planned at this time. Higher growth at Citrus Springs Elementary was addressed by rezoning an area of Citrus Springs to Crystal River Middle School for the 2017-18 school year. This was done in phases by “grandfathering” students from two grade levels, 7th and 8th grade, instead of one. The target capacity at Citrus Springs Middle School was 85 percent and it is now 92 percent and should be down to 85 percent by 2019-20 when the “grandfathered students” move through 8th grade. The target capacity at Crystal River Middle School was 70 percent and it is currently at 70 percent.

The current Work Plan does not indicate a need for additional middle school student stations within the planning term.

The following is a summary of the current capacity conditions as compared with last year’s conditions:

Current Excess Capacity Estimate by Middle School:

- **Citrus Springs Middle School** **8%** **(last year was 7%)**
- **Crystal River Middle School** **30%** **(last year was 39%)**
- **Inverness Middle School** **23%** **(last year was 23%)**
- **Lecanto Middle School** **12%** **(last year was 11%)**

Elementary Schools

The total (combined) FISH capacity for all eleven elementary schools is 7,783 student stations with 7,195 students enrolled on December 18, 2017. This leaves a surplus of 588 student stations, or approximately 8 percent excess capacity.

A recommendation for changes to elementary school attendance boundaries for two areas of the County was discussed in early 2013 and it was decided to hold off on this and only implement the high school attendance boundary changes at that time. This was the best option because the capacity issues at Central Ridge Elementary, Forest Ridge Elementary, and Pleasant Grove Elementary have been addressed somewhat by lower enrollment in 2013-14 followed by flat enrollment in 2014-15 and 2015-16. Enrollment increased slightly in 2016-17 and by year end 2017 the utilization rates at Central Ridge Elementary and Forest Ridge Elementary have increased back to 99% and 96% respectively. Pleasant Grove Elementary was rezoned for 2017-18 and the utilization rate dropped from 101% to under 90% as targeted. The following is a breakdown of the results from the 2017 rezoning:

- Pleasant Grove Elementary – Target 90 percent or lower – Currently 88 percent
- Lecanto Primary – Target 90 percent or lower – Currently 90 percent
- Inverness Primary – Target 85 percent or lower – Currently 90 percent

- Homosassa Elementary – Target 90 percent – Currently 98 percent
- Floral City Elementary – Target 80 percent – Currently 82 percent
- Hernando Elementary – Target 90 percent – Currently 97 percent

Enrollment is higher than anticipated at Homosassa Elementary and Hernando Elementary. Elementary enrollment is at or above 90 percent at all but three schools in 2017-18.

The following is a summary of the current capacity conditions as compared with last year's conditions:

Current Capacity Estimate by Elementary School:

- Citrus Springs Elementary School 12% (last year was 8%)
- Crystal River Primary School 2% (last year was over by 6%)
- Floral City Elementary School 18% (last year was 28%)
- Forest Ridge Elementary School 4% (last year was 5%)
- Hernando Elementary School 3% (last year was 10%)
- Homosassa Elementary School 2% (last year was 28%)
- Lecanto Primary School 10% (last year was 3%)
- Pleasant Grove Elementary School 12% (last year was -1%)
- Rock Crusher Elementary School 9% (last year was 10%)
- Inverness Primary School 10% (last year was 13%)
- Central Ridge Elementary School 1% (last year was 5%)

Additional Information

In summary, enrollment is down for the high schools, up for the middle schools, and the elementary schools as follows:

High Schools:	2016-17 was 4,373	2017-18 is 4,323	-50
Middle Schools:	2016-17 was 3,337	2017-18 is 3,450	+113
Elementary Schools:	2016-17 was 7,076	2017-18 is 7,195	+119

Summary of County Development Activity

The following projects are in various stages of progress:

- Inverness Middle School US-41 Access - Staff met with FDOT representatives on site on May 4, 2017 to look at traffic conditions to determine if any traffic operations improvements can be made to help with congestion in the short term and discuss options for better traffic circulation when the segment of US-41 is widened to four lanes. The IMS traffic circulation project has been added to the

2017-18 FDOT District 7 Work Plan as an unfunded project. It has not been defined and it will probably not include signalization at the school site. This project is also in the City of Inverness, so it requires additional coordination in terms of the overall traffic circulation plan.

- Beverly Hills/ FRE Sidewalk Project – Phase I - Approved for Construction in 2020/21 – cost \$1,548,766
- Beverly Hills/ FRE Sidewalk Project – Phase II – Approved but not programed in Work Plan Yet
- Pleasant Grove Elementary School Sidewalk Project – Approved for Construction in 2019/20 (moved up from 2021/22) – cost \$549,382
- Crystal River High School Sidewalk Project (W. Turkey Oak Drive) – Approved for Construction in 2020/21 (moved up from 2021/22) cost \$482,791
- Lecanto Education Complex Traffic Circulation and Evacuation Project – This project has been placed in the current year of the District Work Plan and funding has been allocated. Impact fee funding has been approved and the project is being designed. The estimated cost is \$667,500.
- Marine Science Station Sewer Project – This is a project to remove the onsite aerobic sewage treatment facility and connect the MSS to the County Regional Waste Water Plant. Donated Plans have been completed by Mason Gardberg, E.I. Project Engineer with CPH, Engineers, Inc. The County Water Resources Department has agreed to manage the project and utilize county labor for construction of the lift station and connection. This project will require an interlocal agreement between the School Board and the Board of County Commissioners. BCC staff drafted cost estimates. CCSB staff drafted interlocal agreement. The Draft Interlocal Agreement with various options for third party donations is under review as of the writing of this report.
- Suncoast Parkway II Project – This project will extend the Suncoast Parkway from Hernando County North to SR-44/ Gulf to Lake Highway. The project was delayed in 2016 due to some issues with land acquisition and it is now programed for 2018/19 – cost \$25,846,182.

Likely Phases (subject to change):

- US-98 to Hernando County Line
- Hernando County Line to W. Grover Cleveland Blvd.
- W. Grover Cleveland Blvd. to SR-44

There are currently no approved plans to extend the project beyond SR-44/ Gulf to Lake Highway as of the writing of this report.

- County Road 491/Lecanto Highway Corridor Project – First phase will be from Laurel Street North to Audubon Park Project commenced in June 2017 – 2 Year Project - Land is cleared, and project is underway. In addition to this project the New Race Track Gas Station and traffic circulation for the day care center on the South side of the intersection is nearing completion as of the writing of this report.
- FDOT Homosassa Springs US-19 Widening and Reconstruction Project – This project will 6-lane US-19 from Jump Court South to Green Acres Street and include both bicycle and pedestrian facilities as well as intersection and signalization improvements. The project is currently underway, and it will conclude in the Spring of 2019. Note that this project is being included in the report due to the transportation implications that it will have on the schools on the West side to the County for an extended period of time.
- FDOT Halls River Road Bridge Replacement – This project will replace the 60-year-old bridge and include sidewalks that can be connected to a future Halls River Road Sidewalk Project. The construction process started in 2016-17 and due to numerous it is expected to extend through the 2018-19 School Year. This will continue to impact busses serving the West Side Schools throughout the reporting period.
- Duke Energy Combined-Cycle Natural Gas Plant – The project includes two 820 megawatt units on a 400-acre site. It is currently under construction. Start up and testing is slated for October 2017 and it is projected to come on line in December 2018. It will employ 50 to 75 workers to operate the plant once it is complete. Note that this project is being included in the report due to the impact on the local economy and tax base. It is also having a temporary impact on enrollment at the schools in proximity to the site. 2,300 construction employees were on site in October/ November 2017 at the peak. Workforce reduced to approximately 1,700 by December. Enrollment at Crystal River Primary dropped by 3 percent in December from 101 percent to 98 percent.

Staff Recommendation:

1. Readopt the current attendance boundaries for the elementary schools for 2018-19.
 - Monitor enrollment in the Central Ridge and on the West Side of the County where significant increases occurred in 2017. Open enrollment is available at Citrus Springs Elementary which can provide some relief to the high growth area schools.

- Continue to balance growth between Inverness Primary, Pleasant Grove Elementary, and Floral City Elementary to avoid having to rezone additional students to Hernando Elementary as long as possible do to the anticipated growth in the central part of the County.
 - Work with the County to address traffic issues at Hernando Elementary School if necessary due to high enrollment and increased overall traffic in the area.
 - The PikMyKid System at Crystal River Primary and Floral City Elementary was suspended on October 29, 2017 because it was taking more time than the traditional dismissal system at these two locations. Other elementary schools will be evaluated for this kind of traffic management system as opportunities are identified.
2. Readopt the current attendance boundaries for the middle schools for 2018-19.
- Continue to balance growth between Citrus Springs Middle and Crystal River Middle using the special attendance process as the grandfathered students from Citrus Springs move through the system.
 - Continue to work with FDOT District 7, the MPO/County and the City of Inverness to address traffic issues at Inverness Middle School when there are opportunities for cooperation.
 - Continue to work with FDOT District 7, the MPO/County and the City of Crystal River to address traffic issues at Crystal River Middle School when there are opportunities for cooperation. This will likely become a priority as enrolment increases and the school comes up to its full capacity.
3. Readopt the current attendance boundaries for the high schools for 2018-19.
- Monitor growth in Citrus Springs Community where most recent attendance boundary changes were made for 2013-14. This has historically been a high growth area for high school student enrollment.
- Monitor growth in the Inverness Area where the short term high school enrollment has fallen to see if this is a trend that may necessitate a future realignment of high school attendance boundaries.
4. Adopt the 2018-19 Controlled Open Enrollment Plan as presented.
- Continue to monitor the impact on open enrollment at all the school levels and make policy and/or procedural adjustments if necessary. Adjustments are currently in the works to include new Policy 5.201 School Out of Zone

Transfers / Choice to comply with Florida Statutes and clarify various issues including “maximum school capacity. It is noted that the impacts from 2016 legislative changes to the controlled open enrollment process grandfathered students into out of zone schools until they complete the highest-grade level at the school of choice. This may necessitate more frequent adjustments to the attendance boundaries over time. No changes are proposed at this time.

**Additional Information for Trend Analysis:
Five Year Enrollment Data (from end of year reports)**

Elementary Schools:

- **Citrus Springs Elementary School**

Current = 712
 2016 = 743
 2015 = 732
 2014 = 741
 2013 = 741

- **Crystal River Primary School**

Current = 650
 2016 = 615
 2015 = 610
 2014 = 580
 2013 = 598

- **Floral City Elementary School**

Current = 407
 2016 = 356
 2015 = 330
 2014 = 333
 2013 = 354

- **Forest Ridge Elementary School**

Current = 730
 2016 = 721
 2015 = 735
 2014 = 730
 2013 = 742

- **Hernando Elementary School**
 - Current = 735
 - 2016 = 677
 - 2015 = 706
 - 2014 = 685
 - 2013 = 664

- **Homosassa Elementary School**
 - Current = 402
 - 2016 = 296
 - 2015 = 320
 - 2014 = 321
 - 2013 = 332

- **Lecanto Primary School**
 - Current = 768
 - 2016 = 832
 - 2015 = 782
 - 2014 = 772
 - 2013 = 764

- **Pleasant Grove Elementary School**
 - Current = 668
 - 2016 = 761
 - 2015 = 753
 - 2014 = 759
 - 2013 = 745

- **Rock Crusher Elementary School**
 - Current = 634
 - 2016 = 626
 - 2015 = 631
 - 2014 = 621
 - 2013 = 603

- **Inverness Primary School**
 - Current = 690
 - 2016 = 679
 - 2015 = 660
 - 2014 = 663
 - 2013 = 671

- **Central Ridge Elementary School**

Current = 799
2016 = 770
2015 = 723
2014 = 779
2013 = 772

Elementary School Totals:

Current = 7,195
2016 = 7,076
2015 = 6,982
2014 = 6,984
2013 = 6,986

Middle Schools:

- **Citrus Springs Middle School**

Current = 798
2016 = 810
2015 = 822
2014 = 788
2013 = 780

- **Crystal River Middle School**

Current = 852
2016 = 732
2015 = 738
2014 = 756
2013 = 782

- **Inverness Middle School**

Current = 1,039
2016 = 1,031
2015 = 1,013
2014 = 1,009
2013 = 977

- **Lecanto Middle School**

Current = 761
2016 = 764
2015 = 745
2014 = 715
2013 = 747

Middle School Totals:

Current = 3,450
2016 = 3,337
2015 = 3,318
2014 = 3,268
2013 = 3,286

High Schools:

- **Lecanto High School**

Current = 1,614
2016 = 1,590
2015 = 1,545
2014 = 1,549
2013 = 1,547

- **Citrus High School**

Current = 1,402
2016 = 1,444
2015 = 1,512
2014 = 1,484
2013 = 1,545

- **Crystal River High School**

Current = 1,307
2016 = 1,339
2015 = 1,373
2014 = 1,385
2013 = 1,308

High School Totals:

Current = 4,323
2016 = 4,373
2015 = 4,430
2014 = 4,418
2013 = 4,400

Enclosure:

2018-19 Controlled Open Enrollment Plan
Enrollment Report – December 18, 2017

2017-2018 Enrollment Counts based on Skyward Report
as of 12-18-17

School Name	Grade	Fish Capacity as of 02/20/17	2017-2018 Projections as of 03/07/17	Enrolled as of 12/18/17	Est Avail Space (Capacity - Enrolled)	Utilization Rate (Enrolled / Capacity)
Central Ridge Elementary	PK		40	39		
Central Ridge Elementary	KG		109	121		
Central Ridge Elementary	P3		0	9		
Central Ridge Elementary	01		124	118		
Central Ridge Elementary	02		110	121		
Central Ridge Elementary	03		142	135		
Central Ridge Elementary	04		101	115		
Central Ridge Elementary	05		147	141		
Central Ridge Elementary Total		810	773	799	11	99%
Citrus Springs Elementary	PK		30	31		
Citrus Springs Elementary	KG		96	92		
Citrus Springs Elementary	P3		0	4		
Citrus Springs Elementary	01		110	106		
Citrus Springs Elementary	02		103	116		
Citrus Springs Elementary	03		121	111		
Citrus Springs Elementary	04		131	118		
Citrus Springs Elementary	05		132	134		
Citrus Springs Elementary Total		810	723	712	98	88%
Crystal River Primary	PK		30	37		
Crystal River Primary	P3		0	1		
Crystal River Primary	KG		90	115		
Crystal River Primary	01		89	107		
Crystal River Primary	02		90	90		
Crystal River Primary	03		111	96		
Crystal River Primary	04		98	110		
Crystal River Primary	05		104	94		
Crystal River Primary Total		661	612	650	11	98%
Floral City Elementary	PK		25	27		
Floral City Elementary	KG		48	52		
Floral City Elementary	P3		0	4		
Floral City Elementary	01		56	61		
Floral City Elementary	02		60	67		
Floral City Elementary	03		53	62		
Floral City Elementary	04		59	61		
Floral City Elementary	05		59	73		
Floral City Elementary Total		497	360	407	90	82%
Forest Ridge Elementary	PK		30	30		
Forest Ridge Elementary	KG		99	102		
Forest Ridge Elementary	P3		0	12		
Forest Ridge Elementary	01		104	118		
Forest Ridge Elementary	02		114	106		
Forest Ridge Elementary	03		111	120		
Forest Ridge Elementary	04		108	118		
Forest Ridge Elementary	05		117	124		
Forest Ridge Elementary Total		759	683	730	29	96%
Hernando Elementary	PK		30	39		
Hernando Elementary	KG		101	116		
Hernando Elementary	P3		0	7		
Hernando Elementary	01		114	106		
Hernando Elementary	02		114	128		
Hernando Elementary	03		95	107		
Hernando Elementary	04		114	124		
Hernando Elementary	05		98	108		
Hernando Elementary Total		754	666	735	19	97%
Homosassa Elementary	PK		25	25		
Homosassa Elementary	KG		45	75		
Homosassa Elementary	01		49	58		
Homosassa Elementary	02		44	63		
Homosassa Elementary	03		45	61		
Homosassa Elementary	04		39	60		
Homosassa Elementary	05		44	60		
Homosassa Elementary Total		412	291	402	10	98%
Inverness Primary	PK		35	43		
Inverness Primary	KG		109	105		
Inverness Primary	P3		0	8		
Inverness Primary	01		115	99		
Inverness Primary	02		100	93		
Inverness Primary	03		113	122		
Inverness Primary	04		119	101		
Inverness Primary	05		110	119		
Inverness Primary Total		766	701	690	76	90%

2017-2018 Enrollment Counts based on Skyward Report
as of 12-18-17

School Name	Grade	Fish Capacity as of 02/20/17	2017-2018 Projections as of 03/07/17	Enrolled as of 12/18/17	Est Avail Space (Capacity - Enrolled)	Utilization Rate (Enrolled / Capacity)
Lecanto Primary	PK		32	26		
Lecanto Primary	KG		126	100		
Lecanto Primary	P3		0	4		
Lecanto Primary	01		145	141		
Lecanto Primary	02		121	108		
Lecanto Primary	03		142	136		
Lecanto Primary	04		145	123		
Lecanto Primary	05		133	130		
Lecanto Primary Total		858	844	768	90	90%
Pleasant Grove Elementary	PK		32	42		
Pleasant Grove Elementary	KG		106	102		
Pleasant Grove Elementary	P3		0	7		
Pleasant Grove Elementary	01		115	89		
Pleasant Grove Elementary	02		120	112		
Pleasant Grove Elementary	03		135	101		
Pleasant Grove Elementary	04		117	90		
Pleasant Grove Elementary	05		139	125		
Pleasant Grove Elementary Total		757	764	668	89	88%
Rock Crusher Elementary	PK		45	42		
Rock Crusher Elementary	KG		89	98		
Rock Crusher Elementary	P1		0	0		
Rock Crusher Elementary	P3		0	5		
Rock Crusher Elementary	01		91	108		
Rock Crusher Elementary	02		108	92		
Rock Crusher Elementary	03		90	88		
Rock Crusher Elementary	04		113	107		
Rock Crusher Elementary	05		96	94		
Rock Crusher Elementary Total		699	632	634	65	91%
Elementary School Total		7,783	7,049	7,195	588	92%
Citrus Springs Middle	06		279	261		
Citrus Springs Middle	07		248	242		
Citrus Springs Middle	08		306	295		
Citrus Springs Middle Total		867	833	798	69	92%
Crystal River Middle	06		257	295		
Crystal River Middle	07		228	275		
Crystal River Middle	08		238	282		
Crystal River Middle Total		1,215	723	852	363	70%
Inverness Middle	06		390	348		
Inverness Middle	07		361	338		
Inverness Middle	08		356	353		
Inverness Middle Total		1,352	1,107	1,039	313	77%
Lecanto Middle	06		281	264		
Lecanto Middle	07		272	237		
Lecanto Middle	08		263	260		
Lecanto Middle Total		860	816	761	99	88%
Middle School Total		4,294	3,479	3,450	844	80%
Citrus High	09		376	378		
Citrus High	10		371	350		
Citrus High	11		331	335		
Citrus High	12		370	339		
Citrus High Total		1,741	1,448	1,402	339	81%
Crystal River High	P0		10	3		
Crystal River High	P1		0	1		
Crystal River High	P2		0	2		
Crystal River High	P3		0	0		
Crystal River High	KG		0	0		
Crystal River High	09		366	361		
Crystal River High	10		362	336		
Crystal River High	11		314	305		
Crystal River High	12		273	299		
Crystal River High Total (with PK)		1,477	1,325	1,307	170	88%
Lecanto High	09		438	471		
Lecanto High	10		373	403		
Lecanto High	11		367	350		
Lecanto High	12		398	390		
Lecanto High Total		1,733	1,576	1,614	119	93%
High School Total (with PK)		4,951	4,349	4,323	628	87%

2017-2018 Enrollment Counts based on Skyward Report
as of 12-18-17

School Name	Grade	Fish Capacity as of 02/20/17	2017-2018 Projections as of 03/07/17	Enrolled as of 12/18/17	Est Avail Space (Capacity - Enrolled)	Utilization Rate (Enrolled / Capacity)
Academy of Environmental Science	09			44		
Academy of Environmental Science	10			16		
Academy of Environmental Science	11			7		
Academy of Environmental Science	12			0		
Academy of Environmental Science Total**		108		67	41	62%
CREST	PK			0		
CREST	KG			2		
CREST	01			3		
CREST	02			5		
CREST	03			8		
CREST	04			5		
CREST	05			8		
CREST	06			8		
CREST	07			11		
CREST	08			5		
CREST	09			5		
CREST	10			15		
CREST	11			10		
CREST	12			32		
CREST	GD			0		
CREST Total		304		117	187	38%
MyroSchool	09			4		
MyroSchool	10			26		
MyroSchool	11			22		
MyroSchool	12			34		
MyroSchool	30			0		
MyroSchool	GD			0		
MyroSchool Total**		125		86	39	69%
Renaissance/SRMI	06			15		
Renaissance/SRMI	07			20		
Renaissance/SRMI	08			23		
Renaissance/SRMI	09			22		
Renaissance/SRMI	10			14		
Renaissance/SRMI	11			6		
Renaissance/SRMI	12			7		
Renaissance/SRMI Total		266		107	159	40%
Withlacoochee Technical College	PK			0		
Withlacoochee Technical College	KG			0		
Withlacoochee Technical College	08			0		
Withlacoochee Technical College	09			0		
Withlacoochee Technical College	10			0		
Withlacoochee Technical College	11			22		
Withlacoochee Technical College	12			26		
Withlacoochee Technical College	30			24		
Withlacoochee Technical College	31			288		
Withlacoochee Technical College Total		795		360	435	45%
Alternative School Total		1,598		737	861	46%
District Total (PK-12) without Alternative Schools		17,028	14,877	14,968	2,060	88%
District Total with Alternative Schools		18,626		15,705	2,921	84%
Prepared by Department of Planning and Growth Management. Contact 352-746-3960 for questions or clarification.						
FISH numbers fluctuate based on DOE inspection and classification criteria in addition to facility changes.						
Schools identified in red are considered to be at capacity because they are at 90% or above.						
Schools identified in yellow are considered to be at capacity for one or more grade levels.						
Schools in green are not at capacity for any grade level.						
*Students "Co-Enrolled" between the High Schools and WTC are counted within the "Enrollment" totals for each High School. They ARE counted in the "Enrollment" total for WTC as seats taken towards capacity.						
**Please note that the AES and MycroSchool are CCSB Public sponsored Charter Schools.						

Contact Information

First Name: Charles
Last Name: Dixon
Position Title: Director, Planning and Growth Management
Work Phone: 352-746-3960
E-mail: dixonc@citrus.k12.fl.us
Enrollment Plan Link: <http://www.citrus.k12.fl.us/pgm/Plan/Docs.htm>

Controlled Open Enrollment Plan Provisions

A. Eligibility Requirements:

All students shall be eligible to apply to attend and out of zone school unless they have been suspended or expelled from a school within the last six (6) months.

B. Application Process:

1. The application for Controlled Open Enrollment can be obtained from the Citrus County Schools Website for printing or at any of the schools in hard copy.
2. The application is completed and signed by the parent or guardian and submitted to the Planning and Growth Management Department at the District Student Services Center or it can be dropped off at any school site and forwarded to the Department of Planning and Growth Management for processing. It may also be submitted directly from the District Web Site.
3. The Planning and Growth Management Technician will receive the application, assign a tracking number, and attach a review sheet for electronic routing to the school of choice for consideration.
4. The reviewing school administrator will review the information provided by the applicant and the Planning and Growth Management Department. The receiving school administrator may utilize staff to help verify place of residence information provided by the parent/guardian if this level of verification is necessary.
5. The receiving school administrator will check one of the boxes on the review form that best describes the reason for approval or denial of the special attendance request as follows:
 6. Approved – Controlled Open Enrollment
 7. Approved – Special Program
 8. Denied – because the request does not comply with the Citrus County School Board Attendance Zone Student Reassignment Policy / Administrative Guidelines
 9. Denied – because the receiving schools projected enrollment exceeds capacity or because the school is in a high growth area and subject to substantial enrollment increases throughout the school year.

10. The application and review form are returned to the Planning and Growth Management Department for a final sign off and distribution to the impacted schools for enrollment purposes, and the parent/guardian is notified.

C. Time period for accepting applications:

Applications will be accepted beginning in Mid-March for the following school year. They will be accepted for at least forty-five (45) days.

D. Method of determining capacity of schools:

Capacity of the schools shall be determined by the Department of Planning and Growth Management at the school level and by the Principal at the grade level. The basis will be the Florida Inventory of School House (FISH) Capacity and class size requirements as determined by the Florida Department of Education and either the projected or actual enrollment, depending on the time of year when the determination is made.

E. Capacity Determination for each District School:

An enrollment report will be posted on the District Web Site that identifies the current projected or actual enrollment at each District School and the utilization rate for each facility.

F. Identification of schools that have not reached capacity:

Schools that have not reached capacity will be identified in green. Schools that have reached capacity will be identified in red and schools where grade level capacity may be exceeded for one or more grades will be identified in yellow.

G. Class Size Standards:

Class size standards shall be as required by the Florida Department of Education. For core curriculum classrooms that are pre-Kindergarten through grade 3, the class size is 18 student stations. For core curriculum classrooms that are grades 4 through 8, the class size is 22 student stations, and for core curriculum classrooms that are grades 9 through 12, the class size is 25 student stations.

H. Lottery procedure for determining student assignment if transfer requests exceed available space:

When the number of applicants exceeds the number of available spaces the names will be placed in a "Random Name Picker" program such as the one found at the following web site <http://www.miniwebtool.com/random-name-picker/> or a similar system where the names are picked using a random process.

I. Provision for a parent to request placement of siblings within the same school:

Siblings residing at the same address will be placed together unless it is determined that placing them in the same educational setting would not be in the child's best interest.

J. Appeals Process:

The appeals process is administered by the Department of Planning and Growth Management. Appeals must be filed after a determination is made by the receiving school principal and must include the reason for the appeal and any supporting documentation.

K. Availability of Transportation:

Students attending an out of zone school may utilize the closest bus stop within the school zone subject to bus capacity. Out of zone transportation is provided for students enrolled in school specific special programs such as the Computer Science Academy at Citrus High School, Health Academy at Crystal River High School and the International Baccalaureate Program at Lecanto High School as approved by the School Board.

L. Method and timeline for notifying a parent of his/her child's placement for the next school year:

Parents/guardians are notified by US Mail within 30 days after a determination is made that the student can be placed in the receiving school of choice.

M. Out of County Students:

Students residing in the District shall not be displaced by a student from another district who is seeking enrollment through the open enrollment provisions.

N. Required Preference Criteria:

Preferential treatment shall be provided for the following students:

1. Dependent children of active duty military personnel whose move resulted from military orders;
2. Children who have moved due to foster care placement in a different school zone;
3. Children who have moved due to a court-ordered change in custody as a result of separation or divorce;
4. Children who have moved due to the serious illness or death of a custodial parent;
5. Students at multiple session schools; and
6. Students residing in the District.

Additional Contact Information:

Information relevant to the School Choice (Controlled Open Enrollment Plan) Process is provided in a central location on the Citrus County School District Department of Planning and Growth Management Web Site:

<http://www.citrus.k12.fl.us/pgm/index.htm>

School specific program information can be found on the individual school websites from the following link:

<http://www.citrus.k12.fl.us/>

Transportation information can be found from the Transportation Department Website from the following link:

<http://www.citrus.k12.fl.us/departments/transportation/default.htm>

REQUESTS FOR SCHOOL BOARD AGENDA

MM

Requested for April 10, 2018 School Board Meeting.
Requested by Mrs. Himmel Department of Superintendent
Additional contact(s)/originator Mr. Mullen
Document Title Recognition

Board Action Required:

Presentation/Recognition X Information _____
Consideration/Approval _____

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached _____ available in district office _____ other _____

Executive Summary/Highlights:

Makenzie Shaw was recently recognized as the Youth Volunteer of the Year for the Ellie Schiller Homosassa Springs Wildlife State Park. She started volunteering four years ago at the age of 12 and has contributed more than 650 hours. She is integral to the park team and always represents the Park Service in a positive, professional way.

Makenzie is currently an 11th grader at Citrus High School and is having a significant impact in our community. We are very proud of her accomplishments and wanted to recognize her at the School Board Meeting.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District:

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: *Michael Mullen*

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA



Requested for April 10, 2018 School Board Meeting.

Requested by Lindy Woythaler

Additional contact(s)/originator _____

Document Title Approval of 2017-2018 School Volunteers

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval Approval of 2017-2018 School Volunteers

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Final Step in the approval process for trained volunteers, in compliance with School Board Policy.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: \$397.50 for the month of February

Amount Budgeted \$15,000.00 annually Additional Amount Requested N/A

Funding Source: Project #02800

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilson

(Form Board Approved 7/10/07)

Last Name	First Name
Berrios	Ivette
Blair	Ethan
Bowen	Kaden
Bowen	Kacey
Bowling	Linda
Carpenter	David
Castagna	Jonathan
Davis	Kelly
Elsass	Bamba
Fedor	Valerie
Freitag	Gregory
Graham	Christopher
Hampton	Braden
Henry	Denise
Hernandez	Carmen
Jewell	Dylan
Johnston	Jordan
Johnston	Jacob
Kelly	Ronald
Lambert	Marsha
McManama	Dylan
McTarsney	Kayla
Molina	Johanna
Moody	Nicholos
Papirner	Kevin
Sgro	Nancy
Shanks	Melanie
Spencer	Sandra
Thomas Jr.	Jesse
Tomlin	Isabella
Turner	Patricia
Vertine	Anthony
Welsh	Patricia
Wilson	Deborah
Wunderly	Sherri
Wyman	Kelley

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for April 10, 2018 School Board Meeting.
Requested by Dr. Mike Geddes Department of Ed Services / TRC
Additional contact(s)/originator _____
Document Title Dell purchase for computer replacement

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval _____
XX Approve Dell purchase for computer replacement

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached XX available in district office _____ other _____

Executive Summary/Highlights:

This purchase is for the replacement of student computers in our school district. This is part of our planned replacement cycle and funding was included as part of our Capital Outlay budget. The recommended model(s) / configurations were reviewed and approved by our District Technology Advisory Council on February 6, 2018. Our replacement plan (as part of the 5 year Capital Budget plan) replaces approximately 1/3 of our students computers per year, beginning this year (2017-2018), contingent on available funding.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: \$ 959,888.66 (Capital Outlay)

Amount Budgeted \$ 960,000 Additional Amount Requested -0-

Funding Source: Project 6048

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy White

(Form Board Approved 7/10/07)

Student Computer Replacement Overview - February 2018

Item	Qty	Each	Total
Dell Latitude 3050 SFF desktop comput	1462	\$ 389.00	\$ 568,718.00
Dell 20" monitor / LCD display	1462	\$ 110.00	\$ 160,820.00
Monitor / computer stand	1462	\$ 63.00	\$ 92,106.00
Sound bar	1462	\$ 22.01	\$ 32,178.62
DVD/RW drive	750	\$ 34.99	\$ 26,242.50
Dell Latitude 3380 notebook computer	160	\$ 424.42	\$ 67,907.20
DVD/RW drive	160	\$ 34.99	\$ 5,598.40
Computer cart	6	\$ 1,052.99	\$ <u>6,317.94</u>
			\$ 959,888.66



A quote for your consideration!

Based on your business needs, we put the following quote together to help with your purchase decision. Please review your quote details below, then contact your sales rep when you're ready to place your order.

**Total: \$
880,065.12**

Quote number: 3000022510052.1	Quote date: Feb. 22, 2018	Quote expiration: Mar. 24, 2018	Deal ID: 14751601
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Company name: CITRUS COUNTY SCHOOL BOARD	Customer number: 126343851	Phone: (352) 726-1931
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Sales rep information: Jeremy Halamuda Jeremy_Halamuda@Dell.com (800) 456-3355 Ext: 5139719	Billing Information: CITRUS COUNTY SCHOOL BOARD 1007 W MAIN ST INVERNESS FL 34450-4625 US (352) 726-1931
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Pricing Summary

Item	Qty	Unit Price	Subtotal
OptiPlex 3050 Micro	1462	\$389.00	\$568,718.00
Dell 20 Monitor - P2018H	1462	\$110.00	\$160,820.00
Dell Micro All-in-One Stand	1462	\$63.00	\$92,106.00
Dell USB SoundBar - AC511	1462	\$22.01	\$32,178.62
Dell USB Slim DVD +/- RW Drive - DW316	750	\$34.99	\$26,242.50
		Subtotal:	\$880,065.12
		Shipping:	\$0.00
		Environmental Fees:	\$0.00
		Non-Taxable Amount:	\$880,065.12
		Taxable Amount:	\$0.00
		Estimated Tax:	\$0.00
		Total:	\$880,065.12

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

Dear Customer,

Your Quote is detailed below; please review the quote for product and information accuracy. If you find errors or desire certain changes please contact me as soon as possible.

Regards,

Jeremy Halamuda

Order this quote easily online through your [Premier page](#), or if you do not have Premier, using [Quote to Order](#)

SKU	Description	Qty	Unit Price	Subtotal
	OptiPlex 3050 Micro	1462	\$389.00	\$568,718.00
	Estimated delivery date: Feb. 28, 2018			
	Contract No: WN08AGW			
	Customer Agreement No: 43211500-WSCA-15-ACS			
210-AKHB	OptiPlex 3050 Micro Form Factor BTX	1462	-	-
338-BKYQ	Intel Core i3-7100T (DC/3MB/4T/3.4GHz/35W); supports Windows 10/Linux	1462	-	-
619-AHKN	Win 10 Pro 64 English, French, Spanish	1462	-	-
658-BCSB	Microsoft(R) Office 30 Days Trial	1462	-	-
370-ADJJ	4GB (1x4GB) 2400MHz DDR4	1462	-	-
400-AEFT	500GB 2.5inch Serial ATA (7,200 RPM) Hard Drive, Dell OptiPlex	1462	-	-
401-AANH	2nd Hard Drive: not included	1462	-	-
555-BDGW	Intel Dual Band Wireless AC 3165 (802.11ac) 1x1 + Bluetooth	1462	-	-
555-BDIN	Intel DB WLAN 3165 Software	1462	-	-
461-AABV	No Accessories	1462	-	-
321-BCJS	OptiPlex 3050 MFF with 65W up to 87% efficient adapter	1462	-	-
580-ADJC	Dell KB216 Wired Multi-Media Keyboard English Black	1462	-	-
275-BBBW	Dell MS116 Wired Mouse, Black	1462	-	-
470-AAJL	NO ADAPTER	1462	-	-
817-BBBC	Not selected in this configuration	1462	-	-
575-BBBI	No Integrated Stand option	1462	-	-
525-BBCL	SupportAssist	1462	-	-

640-BBLW	Dell(TM) Digital Delivery Cirrus Client	1462	-	-
658-BBMR	Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	1462	-	-
658-BBRB	Waves Maxx Audio	1462	-	-
658-BCUV	Dell Developed Recovery Environment	1462	-	-
620-AALW	OS-Windows Media Not Included	1462	-	-
387-BBLW	E-Star 6.1 & TCO 5.0 Driver, Service Install Module	1462	-	-
998-CHTP	Fixed Hardware Configuration	1462	-	-
575-BBKX	No Hard Drive Bracket for Small Form Factor, Dell OptiPlex	1462	-	-
332-1286	US Order	1462	-	-
389-BBUU	Shipping Label for DAO	1462	-	-
389-BRKR	Ship Material Micro for Opti 5050	1462	-	-
461-AABF	No CompuTrace	1462	-	-
551-BBBJ	No Intel Responsive	1462	-	-
340-AGIK	Safety/Environment and Regulatory Guide (English/French Multi-language)	1462	-	-
450-AEWN	65W AC Adapter	1462	-	-
329-BBJL	TPM Enabled	1462	-	-
450-ABED	Power Cord	1462	-	-
389-BDQH	Retail POD	1462	-	-
632-BBBJ	CMS Software not included	1462	-	-
389-BROS	Regulatory Label Opti 3050 Micro Form Factor	1462	-	-
340-ABJI	No Diagnostic/Recovery CD media	1462	-	-
389-BLSU	Intel Core i3 Processor Kabylake Label	1462	-	-
631-ABFE	No Out-of-Band Systems Management	1462	-	-
340-BKBS	PLCMT,DOC,3050,MFF,DAO	1462	-	-
800-BBIP	Desktop BTS/BTP Shipment	1462	-	-
803-8583	Dell Limited Hardware Warranty Plus Service	1462	-	-
803-8590	Onsite Service After Remote Diagnosis 3 Years	1462	-	-

SKU	Description	Qty	Unit Price	Subtotal
	Dell 20 Monitor - P2018H	1462	\$110.00	\$160,820.00
	Estimated delivery date: Mar. 1, 2018			
	Contract No: WN08AGW			
	Customer Agreement No: 43211500-WSCA-15-ACS			
210-ANKK	Dell 20 Monitor - P2018H	1462	-	-
814-9381	Dell Limited Hardware Warranty	1462	-	-
814-9382	Advanced Exchange Service, 3 Years	1462	-	-

SKU	Description	Qty	Unit Price	Subtotal
	Dell Micro All-in-One Stand	1462	\$63.00	\$92,106.00
	Estimated delivery date: Mar. 1, 2018			
	Contract No: WN08AGW			
	Customer Agreement No: 43211500-WSCA-15-ACS			
452-BCQC	Micro AIO Stand MFS18 CUS KIT	1462	-	-

SKU	Description	Qty	Unit Price	Subtotal
	Dell USB SoundBar - AC511	1462	\$22.01	\$32,178.62
	Estimated delivery date: Feb. 28, 2018			
	Contract No: WN08AGW			
	Customer Agreement No: 43211500-WSCA-15-ACS			
318-2885	Dell Stereo USB Monitor Soundbar AC511	1462	-	-

SKU	Description	Qty	Unit Price	Subtotal
	Dell USB Slim DVD +/- RW Drive - DW316	750	\$34.99	\$26,242.50
	Estimated delivery date: Feb. 28, 2018			
	Contract No: WN08AGW			
	Customer Agreement No: 43211500-WSCA-15-ACS			
429-AAUX	Dell External USB Slim DVD +/-RW Optical Drive- DW316	750	-	-

Subtotal:	\$880,065.12
Shipping:	\$0.00
Environmental Fees:	\$0.00
Estimated Tax:	\$0.00
Total:	\$880,065.12

Unless you have a separate written agreement that specifically applies to this order, your order is subject to Dell's Terms of Sale (for consumers the terms include a binding arbitration provision). Please see the legal disclaimers below for further information.

Important Notes

Terms of Sale

Unless you have a separate written agreement that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hardcopy from Dell at your request: Dell's Terms of Sale (www.dell.com/learn/us/en/uscorp1/terms-of-sale), which include a binding consumer arbitration provision and incorporate Dell's U.S. Return Policy (www.dell.com/returnpolicy) and Warranty (for Consumer warranties ; for Commercial warranties).

If this purchase includes services: in addition to the foregoing applicable terms, the terms of your service contract will apply (Consumer;Commercial). If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - Type A (www.dell.com/AEULA) and use of the Dell-branded system software is subject to the Dell End User License Agreement - Type S (www.dell.com/SEULA).

If your purchase is for Mozy, in addition to the foregoing applicable terms, your use of the Mozy service is subject to the terms and conditions located at <https://mozy.com/about/legal/terms>.

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: **Dell Marketing L.P.**

Note: All tax quoted above is an estimate; final taxes will be listed on the invoice.

If you have any questions regarding tax please send an e-mail to Tax_Department@dell.com.

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.



A quote for your consideration!

Based on your business needs, we put the following quote together to help with your purchase decision. Please review your quote details below, then contact your sales rep when you're ready to place your order.

Total: \$73,505.60

Quote number: 3000022466105.1	Quote date: Feb. 21, 2018	Quote expiration: Mar. 23, 2018	Deal ID: 14751601
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Company name: CITRUS COUNTY SCHOOL BOARD	Customer number: 126343851	Phone: (352) 726-1931
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Sales rep information: Jeremy Halamuda Jeremy_Halamuda@Dell.com (800) 456-3355 Ext: 5139719	Billing Information: CITRUS COUNTY SCHOOL BOARD 1007 W MAIN ST INVERNESS FL 34450-4625 US (352) 726-1931
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Pricing Summary

Item	Qty	Unit Price	Subtotal
Dell Latitude 3380	160	\$424.42	\$67,907.20
Dell USB Slim DVD +/- RW Drive - DW316	160	\$34.99	\$5,598.40
Subtotal:			\$73,505.60
Shipping:			\$0.00
Environmental Fees:			\$0.00
Non-Taxable Amount:			\$73,505.60
Taxable Amount:			\$0.00
Estimated Tax:			\$0.00
Total:			\$73,505.60

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

Dear Customer,

Your Quote is detailed below; please review the quote for product and information accuracy. If you find errors or desire certain changes please contact me as soon as possible.

Regards,

Jeremy Halamuda

Order this quote easily online through your [Premier page](#), or if you do not have Premier, using [Quote to Order](#)

SKU	Description	Qty	Unit Price	Subtotal
	Dell Latitude 3380	160	\$424.42	\$67,907.20
	Estimated delivery date: Feb. 28, 2018			
	Contract No: WN08AGW			
	Customer Agreement No: 43211500-WSCA-15-ACS			
210-AKNS	Dell Latitude 3380 BTX	160	-	-
379-BCRX	Intel(R) Core(TM) i3-6006U Processor (3M Cache, 2.00 GHz), supports Windows 7/8.1/10	160	-	-
619-AKCZ	Win10 Pro 64bit Nat'l Aca Std. K12 EDU only. MSFT LOE Approval req'd. ENG/FR/SP MUI	160	-	-
658-BCSB	Microsoft(R) Office 30 Days Trial	160	-	-
338-BLEF	Intel(R) Core(TM) i3-6006U Processor, Intel(R) HD Graphics 520	160	-	-
631-ABIE	No Out-of-Band Systems Management	160	-	-
370-ADHZ	4GB, 1x4GB, 2400MHz DDR4 Memory	160	-	-
400-AOWD	2.5" 7mm 500GB 7200rpm HDD	160	-	-
391-BDDW	13.3" HD (1366 x 768) Non-Touch LCD	160	-	-
583-BDTG	82 Key, English Internal Keyboard	160	-	-
570-AADK	No Mouse	160	-	-
555-BDMK	Qualcomm QCA61x4A 802.11ac Dual Band(2x2) Wireless Adapter+ Bluetooth 4.1 Driver	160	-	-
555-BCMW	Qualcomm QCA61x4A 802.11ac Dual Band (2x2) Wireless Adapter+ Bluetooth 4.1	160	-	-
362-BBBB	No Wireless WWAN Card	160	-	-
451-BBYR	56 Whr ExpressCharge Capable (Prismatic)	160	-	-
492-BBDD	65 Watt AC Adaptor	160	-	-

620-AAOH	No Media	160	-	-
998-CLHK	Fixed Hardware Configuration	160	-	-
537-BBBL	US Power Cord	160	-	-
340-AGIK	Safety/Environment and Regulatory Guide (English/French Multi-language)	160	-	-
640-BBJB	ODM Info	160	-	-
340-ACQQ	No Option Included	160	-	-
332-1286	US Order	160	-	-
460-BBEX	No Carrying Case	160	-	-
340-BLMB	Quick Reference Guide KBL	160	-	-
452-BBSE	No Docking Station	160	-	-
387-BBML	Estar 6.1	160	-	-
389-BKKL	EAN label	160	-	-
320-BCEU	Black Cover for Non-touch LCD, WLAN, 3380	160	-	-
389-BHGC	Intel Core i3 Processor Skylake Label	160	-	-
525-0131	Dell Command Power Manager (DCPM)	160	-	-
525-BBCL	SupportAssist	160	-	-
640-BBLW	Dell(TM) Digital Delivery Cirrus Client	160	-	-
658-BBMR	Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	160	-	-
658-BBRB	Waves Maxx Audio	160	-	-
658-BCUV	Dell Developed Recovery Environment	160	-	-
658-BDLT	Dell Latitude 3380 SRV	160	-	-
430-XXYG	No Resource DVD / USB	160	-	-
340-AASO	Direct Ship Info Mod	160	-	-
340-BKXX	Min Config Packaging DAO	160	-	-
800-BBGW	Smart Selection Shipment (5)	160	-	-
975-3461	Dell Limited Hardware Warranty Extended Year(s)	160	-	-
997-6727	Dell Limited Hardware Warranty	160	-	-
997-6735	Onsite/In-Home Service After Remote Diagnosis, 1 Year	160	-	-

997-6737 Onsite/In-Home Service After Remote Diagnosis, 2 Year Extended 160 - -

SKU	Description	Qty	Unit Price	Subtotal
	Dell USB Slim DVD +/- RW Drive - DW316	160	\$34.99	\$5,598.40

Estimated delivery date: Feb. 28, 2018
 Contract No: WN08AGW
 Customer Agreement No: 43211500-WSCA-15-ACS

429-AAUX Dell External USB Slim DVD +/-RW Optical Drive- DW316 160 - -

Subtotal:	\$73,505.60
Shipping:	\$0.00
Environmental Fees:	\$0.00
Estimated Tax:	\$0.00
Total:	\$73,505.60

Unless you have a separate written agreement that specifically applies to this order, your order is subject to Dell's Terms of Sale (for consumers the terms include a binding arbitration provision). Please see the legal disclaimers below for further information.

Important Notes

Terms of Sale

Unless you have a separate written agreement that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hardcopy from Dell at your request: Dell's Terms of Sale (www.dell.com/learn/us/en/uscorp1/terms-of-sale), which include a binding consumer arbitration provision and incorporate Dell's U.S. Return Policy (www.dell.com/returnpolicy) and Warranty (for Consumer warranties ; for Commercial warranties).

If this purchase includes services: in addition to the foregoing applicable terms, the terms of your service contract will apply (Consumer;Commercial). If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - Type A (www.dell.com/AEULA) and use of the Dell-branded system software is subject to the Dell End User License Agreement - Type S (www.dell.com/SEULA).

If your purchase is for Mozy, in addition to the foregoing applicable terms, your use of the Mozy service is subject to the terms and conditions located at <https://mozy.com/about/legal/terms>.

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: **Dell Marketing L.P.**

Note: All tax quoted above is an estimate; final taxes will be listed on the invoice.

If you have any questions regarding tax please send an e-mail to Tax_Department@dell.com.

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.



A quote for your consideration!

Total: \$6,317.94

Based on your business needs, we put the following quote together to help with your purchase decision. Please review your quote details below, then contact your sales rep when you're ready to place your order.

Quote number: 3000022466251.1	Quote date: Feb. 21, 2018	Quote expiration: Mar. 23, 2018	Deal ID: 14751601
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Company name: CITRUS COUNTY SCHOOL BOARD	Customer number: 126343851	Phone: (352) 726-1931
--	--------------------------------------	---------------------------------

Sales rep information: Jeremy Halamuda Jeremy_Halamuda@Dell.com (800) 456-3355 Ext: 5139719	Billing Information: CITRUS COUNTY SCHOOL BOARD 1007 W MAIN ST INVERNESS FL 34450-4625 US (352) 726-1931
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Pricing Summary

Item	Qty	Unit Price	Subtotal
Dell Mobile Computing Cart Unmanaged CMPCT36	6	\$1,052.99	\$6,317.94
		Subtotal:	\$6,317.94
		Shipping:	\$0.00
		Environmental Fees:	\$0.00
		Non-Taxable Amount:	\$6,317.94
		Taxable Amount:	\$0.00
		Estimated Tax:	\$0.00
		Total:	\$6,317.94

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Dear Customer,

Your Quote is detailed below; please review the quote for product and information accuracy. If you find errors or desire certain changes please contact me as soon as possible.

Regards,

Jeremy Halamuda

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SKU	Description	Qty	Unit Price	Subtotal
	Dell Mobile Computing Cart Unmanaged CMPCT36	6	\$1,052.99	\$6,317.94
	Estimated delivery date: Feb. 27, 2018			
	Contract No: WN08AGW			
	Customer Agreement No: 43211500-WSCA-15-ACS			
210-ALBL	Dell Compact Charging Cart -36 Devices	6	-	-
812-9944	5Y Mechanical,3Y Electrical,1Y Cable.For technical support or service, call 800-888-8458 or visit www.ergotron.com/dell	6	-	-
973-2746	Thank you for your order	6	-	-
			Subtotal:	\$6,317.94
			Shipping:	\$0.00
			Environmental Fees:	\$0.00
			Estimated Tax:	\$0.00
			Total:	\$6,317.94

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If this purchase includes services: in addition to the foregoing applicable terms, the terms of your service contract will apply (Consumer;Commercial). If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - Type A (www.dell.com/AEULA) and use of the Dell-branded system software is subject to the Dell End User License Agreement - Type S (www.dell.com/SEULA).

If your purchase is for Mozy, in addition to the foregoing applicable terms, your use of the Mozy service is subject to the terms and conditions located at <https://mozy.com/about/legal/terms>.

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

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Note: All tax quoted above is an estimate; final taxes will be listed on the invoice.

If you have any questions regarding tax please send an e-mail to Tax_Department@dell.com.

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for April 10, 2018 School Board Meeting.
Requested by Dr. Mike Geddes, Director Department of Instructional Technology
Additional contact(s)/originator Dr. Scott Hebert, Executive Director
Document Title Approve Instructional Materials Adoption for 2018-2019

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval _____
XX Approve the recommended Science instructional materials for adoption in 2018-2019.

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached available in district office _____ other _____

Executive Summary/Highlights:

Subjects for instructional materials adoption for the 2018-2019 school year include K-12 Science. The cost of these materials will not exceed our estimated 2018-2019 instructional materials allocation of \$1,227,488. This recommendation is made pursuant to the administrative guidelines for selection and management of Instructional Materials in Citrus County School Board Policy 4.21G. List attached.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: Not to exceed state IM allocation (Est. \$ 1,227,488)

Amount Budgeted \$ 1,227,488 Additional Amount Requested -0-

Funding Source: 2018-2019 State Instructional Materials Allocation

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: _____

(Form Board Approved 7/10/07)

Sammy Wilson

**FLORIDA INSTRUCTIONAL MATERIALS ADOPTION SCHEDULE
FOR ADOPTION YEARS 2017-2018 THROUGH 2021-2022**

Adoption Year	Subject Area	Specifications and Criteria Available	State Adoption Process	Effective Date of Contract April 1 - March 31	Current Contracts Expire March 31
2017-2018	Science, <i>K-12</i>	2016	2017	2018-2023	2017
2018-2019	Mathematics, <i>K-12</i>	2017	2018	2019-2024	2018
2019-2020	English Language Arts, <i>K-12</i>	2018	2019	2020-2025	2019
2020-2021	World Languages, <i>K-12</i>	2019	2020	2021-2026	2020
	Career and Technical Education, <i>6-12</i>				
2021-2022	Social Studies, <i>K-12</i>	2020	2021	2022-2027	2021

Updated: 01/10/2018

Citrus County School District
 Science Adoption - Final Recommendations
 January 2018 - for implementation 2018-2019 school year

Level	Course #	Course	Publisher	Title
Elementary	5020010	Science Grade K	Houghton Mifflin	HMH Florida Science K
	5020020	Science Grade 1	Houghton Mifflin	HMH Florida Science 1
	5020030	Science Grade 2	Houghton Mifflin	HMH Florida Science 2
	5020040	Science Grade 3	Houghton Mifflin	HMH Florida Science 3
	5020050	Science Grade 4	Houghton Mifflin	HMH Florida Science 4
	5020060	Science Grade 5	Houghton Mifflin	HMH Florida Science 5
Middle	2002040	M/J Comprehensive Science 1	McGraw Hill	Florida Science Comprehensive - Course 1
	2002070	M/J Comprehensive Science 2	McGraw Hill	Florida Science Comprehensive - Course 2
	2002100	M/J Comprehensive Science 3	McGraw Hill	Florida Science Comprehensive - Course 3
High	2000340	Advanced Placement Biology	Pearson	Campbell Biology In Focus AP, 2nd ed, 2017, Urry et al.
	2003370	Advanced Placement Chemistry	Pearson	Chemistry: A Molecular Approach, AP ed, 4th ed, 2017, Tro
	2001380	Advanced Placement Environmental Science	Pearson	Environment: The Science Behind the Stories, AP ed, 6th ed, 2018, Withgott, Brennan
	2003421	Advanced Placement Physics	Pearson	College Physics: A Strategic Approach, AP, 3rd ed, 2015, Knight, Jones, Field
	2000350	Anatomy and Physiology	EMC Publishing	Anatomy & Physiology: A Case Study Approach
	2000360	Anatomy and Physiology Honors	EMC Publishing	Anatomy & Physiology: A Case Study Approach
	2000310	Biology 1	Houghton Mifflin	HMH Florida Biology
	2000320	Biology 1 Honors	Houghton Mifflin	HMH Florida Biology
	2003340	Chemistry 1	Houghton Mifflin	HMH Florida Modern Chemistry
	2003350	Chemistry 1 Honors	Houghton Mifflin	HMH Florida Modern Chemistry
	2001310	Earth and Space Science	McGraw Hill	Florida Earth Science
	2001320	Earth and Space Science Honors	McGraw Hill	Florida Earth Science
	2001340	Environmental Science	Houghton Mifflin	HMH Environmental Science
	2002500	Marine Science 1	McGraw Hill	Marine Science, 1st.ed. By Castro
	2003310	Physical Science	Discovery Education	Discovery Education Science Techbook - Physical Science
	2003320	Physical Science Honors	Discovery Education	Discovery Education Science Techbook - Physical Science
	2003380	Physics 1	Pasco Scientific	Essential Physics. Hsu, Chaniotakis, Pahre
	2003390	Physics 1 Honors	Pasco Scientific	Essential Physics. Hsu, Chaniotakis, Pahre

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for April 10, 2018 School Board Meeting
Requested by David Roland, Director Secondary Education Department of Educational Services
Additional contact(s)/originator Debra Stanley, Coordinator of Special Academic Programs
Document Title Maximum Risk Residential Juvenile Justice Program Agreement between TrueCore Behavioral Solutions LLC and the School Board of Citrus County, Florida

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval To approve the Maximum Risk Residential Juvenile Justice Program Agreement between TrueCore Behavioral Solutions LLC and the School Board of Citrus County, FL

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached X available in district office _____ other _____

Executive Summary/Highlights:

This agreement between TrueCore Behavioral Solutions LLC and the School Board of Citrus County allows eligible youth housed at Cypress Creek Juvenile Detention Center in Lecanto, FL to receive courses in English, Math, Science, Social Studies, Reading, and Career and technical opportunities. This allows the youth in the Juvenile Justice system the opportunity to obtain a high-quality education.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: NA

Amount Budgeted NA Additional Amount Requested _____

Funding Source: NA

Personnel:

Estimated Salary NA hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilson

(Form Board Approved 7/10/07)

**MAXIMUM RISK RESIDENTIAL
JUVENILE JUSTICE PROGRAM AGREEMENT**
Between
TRUECORE BEHAVIORAL SOLUTIONS, LLC
and
THE SCHOOL BOARD OF CITRUS COUNTY, FLORIDA
For 2018-2019 School Year

This Agreement is entered into between TrueCore Behavioral Solutions, LLC, 6302 Benjamin Rd. Suite 402, Tampa, FL 33634 ("Provider") and THE SCHOOL BOARD OF CITRUS COUNTY COUNTY ("Board").

I. The Provider Agrees:

ADMINISTRATION

- A. To provide an educational program at the Cypress Creek Juvenile Offender Correctional Center ("Facility") in accordance with (i) this Agreement; (ii) the requirements of state and federal law; and (iii) the requirements of the Department of Juvenile Justice ("DJJ") as embodied in its cooperative agreement with the Board in effect throughout the terms of this Agreement.
- B. To implement and maintain an effective educational program that allows youth in the juvenile justice system the opportunity to obtain a high-quality education.
- C. To designate a staff member to be responsible for the administration of the Agreement and for the supervision of the educational program.
- D. To provide and maintain written procedures for admission, dismissal and separation of students.
- E. To require that each child who is entitled to initial admission to any school in this state to present certification of a school-entry health examination performed within one (1) year prior to enrollment in school. Each child should also present or have on file a certification of immunization for the prevention of those communicable diseases for which immunization is required by the Department of Health.
- F. To maintain health records on each student. Where appropriate, schools should use forms approved and provided by the Department of Health. These records become a part of each student's permanent record, to be transferred when the student transfers, is promoted, or changes schools. The Provider shall comply with all applicable HIPPA requirements.
- G. To provide a written special program for philosophy, curriculum and methodology to each student placed under this Agreement.
- H. To provide classroom furniture, equipment, textbooks and instructional materials and supplies for the teachers and students participating in the school program, subject to the

terms and conditions governing the ownership and custody of Instructional Equipment contained in Article I, MANAGEMENT, Sections G and I.

- I. To provide and continually maintain a safe and secure learning environment for all students who enter under this Agreement.
- J. To provide time during the school day for meals/lunch for all students.
- K. To coordinate the implementation of curriculum, instruction and assessment in accordance with statutory requirements.
- L. To evaluate teachers and maintain rigor in the instructional program.
- M. To provide for the initial diagnostic and evaluation services for exceptional students and any further evaluation that will be necessary.

EDUCATIONAL PROGRAM

- A. To staff the program by professionally qualified instructional personnel as required by Florida Statute and State Board Rules.
- B. To provide a minimum of one teacher for each sixteen (16) students.
- C. To maintain a personnel file on each employee documenting the qualifications of personnel: resume, transcripts, letters of reference, certification (if applicable). Copies of documents should be sent to the District's Human Resources Office to be maintained in a District file.
- D. To insure that students are registered, provided instruction funded by the district, and enrolled in academic or vocational courses for five (5) hours a day or 1500 minutes per week, in courses identified in the Florida Course Code Directory. Grade placement shall be consistent with the Board's Student Progression Plans. Attendance shall be taken by Provider personnel for each period of each day and shall be entered daily into the Board's Management Information System (M.I.S) database.
- E. To cause the instructional program to meet all applicable statutory and regulatory requirements and to provide curricular offerings consistent with the Florida Course Code Directory. Teacher assignments will be determined as prescribed by course codes and the specified area(s) of certification, including Exceptional Student Education (ESE) certification.
- F. To require all students to participate in entry and exit assessments as required by statute and Quality Assurance Standards.
- G. To require all middle and high school students with reading instruction in accordance with the state approved Citrus County Reading Plan.

- H. To report progress on reading goals as least as often as required by the state approved Citrus County Reading Plan.
- I. To require all students to participate in Statewide Assessment and End of Course (EOC) testing as required by the State of Florida.
- J. To deliver instruction through a variety of instructional techniques to address students' academic levels and learning styles based on entry assessments and past records.
- K. To require all teachers to be responsible for the planning, development and delivery of standards-based instructional activities aligned to the Next Generation Sunshine State Standards and the implementation- of the Florida standards.
- L. To provide ESE services as required by applicable law, and to document the provision of such services, including obtaining and reviewing the current Individual Education Plan (IEP) for disabled students or Educational Plan (EP) for gifted students. An IEP meeting will be convened if the current IEP cannot be implemented as written. The Provider shall indemnify and hold the District harmless from any liability arising out of or relating to the provision of ESE services to students at the Facility.
- M. To develop plans for eligible students with disabilities, individual plans for limited English proficient students and Progress Monitoring Plans for non-ESE students according to Florida Statute that includes specific individualized long-term goals and short-term instructional objectives for reading, writing, and mathematics. The plan should also identify diagnostic assessments, intervention strategies, progress updates and a schedule for determining progress toward achieving goals and objectives of the plans mentioned above.
- N. To employ or purchase services of an appropriate number of ESE certified teachers and related staff (i.e., Psychologists, Speech Therapists, OT, PT, etc.) to develop and implement Individual Education Plans and to determine mastery of the Individualized Educational Plan's (IEP) goals for each special education student.
- O. To employ or contract with a qualified certified ESE Specialist who will participate in admission and exiting conferences; IEP preparation and staffing; maintaining ESE compliance for special education students (subject to review and approval by a designated BOARD employee.) However, the BOARD reserves the option of using an ESE Specialist employed by the BOARD to provide this service upon notification of the AGENCY in writing. In the event the BOARD elects this option, the employee of the BOARD would provide up to 52 days of service to the students of Cypress Creek with the actual cost of that service being deducted by the BOARD from the AGENCY'S share of FEFP generated funds.
- P. To notify students who have expressed intent to terminate school enrollment of the option of enrolling in a program for a General Education Diploma (GED).
- Q. To document the transmittal of the Educational Exit Portfolio to the student's next educational placement prior to, or at the time of exit, that include the following items:

- a. A District withdrawal form that includes grades in progress.
 - b. A copy of the student's exit plan: continuing education needs and goals, anticipated next educational placement and job/career or vocational training plans, and diploma option.
 - c. A copy of permanent record information that includes results of any state and district-wide assessments, current cumulative total of credits attempted and earned, including those credits earned prior to commitment.
- R. To develop an individual transition plan cooperatively with the student, his/her parents, school district and/or contracted provider personnel, probation officer, personnel from the student's home school district and DJJ program staff. The transition plan must address:
- 1. Academic re-entry goals
 - 2. Career and employment goals
 - 3. Recommended educational placement
- S. To develop exit portfolios for each student prior to exit from a commitment program. DJJ shall provide the following information as required by statutes.
- 1. Transition plan
 - 2. Results of District and State-wide assessments
 - 3. Academic improvement plan (AIP), 504 plan and/or individual educational plan (IEP) for exceptional students
 - 4. Academic record or transcript
 - 5. Work and/or project samples
- T. To provide time for lunch for students in the Provider's program.
- U. To provide an opportunity for parents or guardians to participate to the extent necessary in the review of placement process.

RECORDS AND REPORTS

- A. To designate a staff member to serve as Registrar.
- B. To maintain student records in a manner and form prescribed by the Board, the State of Florida and Federal agencies. Records shall include data required to participate in the Florida Education Finance Program (FEFP), including the documentation for special programs such as Exceptional Student Education (ESE). Failure to maintain accurate records required for an audit may result in forfeiture of earned FTE payments, as liquidated damages for breach of this obligation. The content of these records shall include, but not be limited to, the following:

1. A copy of the student's individualized education plan (IEP)
 2. Assessment data, including grade level proficiency in reading, writing and mathematics, and performance on any state or standardized tests
 3. A copy of the student's permanent cumulative record
 4. A copy of the student's academic transcript
 5. A portfolio reflecting the student's academic accomplishments while in the DJJ program
- C. To report the nonattendance of students to the Board's contact or designee in accordance with Florida Department of Education, Florida Education Finance Program (FEFP) Guidelines.
- D. To be responsible for all Florida Department of Education and the Board's district reports, reporting student academic progress to parents in the appropriate home language according to the requirements in statute and for communication with the students' home schools when necessary.
- E. To coordinate with the District to assure that student data is accurately maintained on the District's student information system.
- F. To comply with applicable law and District procedures to protect the confidentiality of student records and information and provide the parent, or the student if beyond the age of eighteen (18) the right of access, copies, amendments and hearings. Personally identifiable records or reports of a pupil or student, and any personal information contained therein are confidential. Release of the above mentioned reports, records or information requires the written consent of the student or student's parent or guardian.
- G. To submit quarterly cost reports to the District to account for expenditures of all state, local and federal funds.
- H. To comply with the requirements of the Florida Public Records Act.
- I. To comply with applicable state, federal and local law in the operation of the Facility and administration of the educational program.
- J. In compliance with Florida Statute 119.001, contractor shall:
1. Keep and maintain public records that ordinarily and necessarily would be required by the CCSB in order to perform the service.
 2. Provide the public with access to public records on the same terms and conditions that CCSB would provide the records and at a cost that does not exceed the cost provided in this chapter or as otherwise provided by law.
 3. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law.
 4. Meet all requirements for retaining public records and transfer, at no cost, to the CCSB all public records in possession of the

Contractor upon termination of the contract and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to CCSB in a format that is compatible with the Information Technology Systems of the CCSB.

MANAGEMENT

- A. To provide written assurance that the school will comply with the Civil Rights Act of 1964, Title IX of the Education Amendments of 1974, and Section 504 of the Rehabilitation Act of 1973.
- B. To not discriminate on matters related to race, sex, handicap, age, marital status or national origin.
- C. To develop written policies concerning the care of students in emergencies, clinical and administrative records, and insurance coverage.
- D. Provider shall indemnify, defend and hold the Board harmless from all claims, suits, judgments or damages, including court costs and attorney fees, arising out of or in the course of providing or failing to provide services called for in this Agreement. Provider shall secure and maintain in force liability insurance in the amount of \$1,000,000.00 to provide such indemnification. Within ten (10) days of the date of this Agreement, the Provider shall supply the appropriate insurance certification listing the Board as an additional insured and proof of workers' compensation coverage.
- E. Notwithstanding the foregoing, the Board intends to avail itself of the benefits of Section 768.28 and of other statutes and common law governing sovereign immunity to the fullest extent possible. Nothing in this Agreement is intended to inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the doctrine of sovereign immunity or by operation of law.
- F. To grant access by the School District, the Florida Department of Education, the Auditor General's Office, the appropriate federal agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the contractor which are directly pertinent to that specific contract for the purpose of making audit examination and excerpts, transcriptions, and for other legitimate purposes.
- G. To provide quarterly Quality Assurance Standard Reports. The reports are to be submitted during September, December, March and June.
- H. To ensure that all instructional equipment purchased by the Provider with FEFP funds, Title I funds, Perkins funds, and the like shall be the property of the Board. Provider shall be the custodian of such instructional equipment shall adhere to the Board's Property Management System Handbook guidelines.

- I. Provider shall acquire, install, configure, support and maintain all digital equipment as necessary to support voice/data services, network access to the Internet, network access for voice services both local and long distance, computers and related accessories, and any software applications or licensing. The Provider shall comply with Board standards for hardware and software to access Board applications. The Provider shall acknowledge and sign annually the Board's Acceptable Use Policy for all its personnel. The Provider is required to update and maintain all student/staff data as needed to support FLDOE and Board reporting requirements. Access to district information systems will be provided via secure means using either VPN or SSL. Data shall be provided to the Board to complete FLDOE staff reporting requirements in a timely manner. The Provider is required to attend Board training on appropriate District management information systems (including the student information system) and other Board systems, as needed, to become proficient in the use of those systems.
- J. To spend one hundred percent (100%) of the formula-based categorical funds received on account of Facility students on appropriate categorical purchases for those students.

HUMAN RESOURCES

- A. To identify a liaison with whom the Superintendent or her designee is to communicate on all compliance issues and educational program decisions related to this AGREEMENT. The Provider, at its option, may designate other persons with whom the Superintendent or her designee may communicate regarding the operation of its educational program. These people, so named, and approved by the Superintendent will be the only individuals authorized to access student records in the BOARD's possession.
- B. The Provider shall select its own employees. The Provider shall be a private employer, and all its employees are private employees for all purposes. Its employees shall not be deemed to be District employees for any purpose under any circumstances.
- C. To follow nonsectarian employment practices.
- D. Not to violate the anti-discrimination provisions of Florida Statute 1000.05 and the Educational Equity Act.
- E. To not employ an individual to provide instructional services if the individual's certification or licensure as an educator is suspended or revoked by the state of Florida or any other state.
- F. To assign all classes in accordance with the Florida Course Code Directory and to require that teachers possess appropriate certification to instruct the class.
- G. To employ only teachers certified as required by Chapter 1012, Florida Statutes. Teachers assigned Out of Field must, each year, complete the required credit/ in-service hours toward certification/endorsement as required by the Board's Out of Field Agreement or the subject area exam where appropriate. The Provider is responsible for the No Child Left Behind, Highly Qualified requirements for instructional staff. The Board will assist the Provider with credentialing, evaluation and explanation of applicable Federal Regulations, Florida Statutes and State Board Rules.
- H. To employ only teachers who possess or are in the process of obtaining English for Speakers of other Languages (ESOL) endorsement/certification/compliance as required by Florida Statute and State Board Rules. Documentation must be provided concerning compliance to meet the ESOL requirement on an annual basis.
- I. To provide documentation that teachers with temporary certification have applied for certification including a time line for steps being taken to obtain professional certification.
- J. To require that all staff prior to the start of employment be fingerprinted by the Board and processed by the Florida Department of Law Enforcement and the Federal Bureau of Investigation for criminal background checks at the expense of the Provider. All criminal records shall be reviewed and processed in accordance with the Board's procedures.

- K. Not to knowingly employ an individual who has resigned in lieu of disciplinary action with respect to child welfare or safety or who has been dismissed for just cause by any School District with respect to child welfare or safety.
- L. To maintain a personnel file on each employee documenting the qualification of personnel including but not limited to: resume, transcripts and letters of reference, certification, evaluations and Out of Field Agreements.
- M. To disclose to the parents of its students and to the Board the qualifications of its teachers including but not limited to ESOL compliance, Highly Qualified and Out of Field status.
- N. To require its employees to abide by the guidelines set forth in Chapter 6B-1.001, Code of Ethics of the Education Profession in Florida, and Chapter 6B-1.006, Principals of Professional Conduct for the Education Profession in Florida.
- O. To conduct formal, annual evaluations of all school employees.

REQUIRED SCREENING

- P. The Provider represents and warrants to the Board that the Provider has read and is familiar with Florida Statute Sections 1012.32, 1012.321, 1012.465, 1012.467, and 1012.468 regarding background investigations. Provider covenants to comply with all requirements of the above cited statutes and shall provide Board with proof of compliance upon request. Provider agrees to indemnify and hold harmless the Board, its officers, agents and employees from any liability in the form of physical injury, death, or property damage resulting from the Provider's failure to comply with the requirements of this paragraph or Florida Statute Sections 1012.32, 1012.321, 1012.465, 1012.467 and 1012.468.

II. The Board Agrees:

- A. To pay the Provider for delivery of the program services an amount equal to 90% of the weighted FTE funding generated per year for the actual number of eligible students enrolled in the program during the official FTE survey weeks conducted by the Florida Department of Education. An alternate survey week may be requested as appropriate. The number of FTE will be adjusted in accordance with any adjustment made by the Florida State Legislature or the Florida Department of Education. Cypress Creek Juvenile Offender Correctional Center is a 96 bed facility with a 250 day school year. Payments for August through December will be made on the basis of an estimate of the FTE count. Payments for January through March will be adjusted in accordance with actual July and actual October FTE count and an estimate for the February and June count. The payments for April through June will be based on the actual counts for July, October and February and an estimated June count. Fiscal year amounts due will be reconciled after the June FTE count. The District will use the Revenue Estimate

Worksheets for Educational Programs at Department of Juvenile Justice Facilities to project, pay and reconcile both FEFP and Categorical funds. The Board will also pay the Provider its proportional share of Title I Part D Federal Funds. The Districts Indirect Cost Rates will be applied to all grant funds. Indirect proceeds will revert to the district. It is further understood by the Board and the Provider that if there is a loss of funding because of the district exceeding the cap on any area of the FTE or categorical funding or state reductions in FEFP or categorical funds, or a reduction in FEFP or categorical funds as a result of FTE audits there will be a proportional decrease in funding to the Provider. Payments, monthly and annual reports will be completed according to the District's Finance Procedures for Charter Schools.

- B. That the BOARD's designee for purposes of administering this AGREEMENT will be the Superintendent of schools who may assign designated administrators or staff for input into education program decisions and monitoring compliance. Any written correspondence to or from the AGENCY with regard to enforcing provisions of this AGREEMENT must be with the Superintendent of schools with notice to the BOARD and sent by United States Postal Service certified mail, return receipt requested. Routine correspondence including, but not limited to, billings, records requests, inquiries may be sent directly to the Superintendent's designee.

School Improvement

- C. To offer technical assistance and support through the Board's staff including the participation in and approval of the school improvement process and assist with the implementation of the School Improvement Plan (SIP).
- D. To ensure that the Board-approved SIP is based on educational program needs, actual instructional assignments, Quality Assurance (QA) findings, and is designed to address student outcomes, performance and achieve state educational goals.
- E. To ensure that the SIP is based on issues relevant to budget, training, instructional materials, technology, staffing and student support services. The SIP is implemented as evidenced through adequate school improvement progress reports and annual evaluations.

III. The Provider and The Board Mutually Agree:

- A. That the staff of the Board will be permitted to review the program provided by the Provider and to confer with its staff at reasonable times. Further, the Board and the Provider shall abide by all procedures and guidelines developed and mutually agreed upon by both parties regarding the implementation of the Agreement.
- B. The facility currently housing the program is located at 2855 Woodland Ridge Drive, Lecanto, Florida in Citrus County. The facility is not owned by either party to this Agreement, nor does either have a written leasehold interest in such facility. The parties believe that the facility is owned by the state of Florida.

In the event the owner or leaser of the facility evicts or otherwise prohibits either or both of the parties to this Agreement from using the facility, or substantially restricts access to the facility such that the essential purposes of this Agreement become significantly more difficult to fulfill, this Agreement may, by written notice from either party to the other party, be suspended immediately for a period of up to 15 business days to allow the parties an opportunity to cure the problem. The parties shall cooperate in good faith to attempt to resolve the problem. During such period of suspension, the Board shall have no obligation to furnish instructional services and shall not be entitled to payment for services during the period of suspension. If, at the end of the period of suspension, the parties' access to the facility, or a suitable substitute facility, remains substantially restricted such that the essential purposes of the Agreement would be significantly more difficult to fulfill, either party may then terminate this Agreement immediately upon giving written notice to the other party.

Neither party warrants to the other party the condition or safety of the facility (and expressly disclaims any statutory or common law warranty to the extent allowable by law).

Nothing in this agreement shall restrict the right of either party to seek a written lease agreement with the owner of the facility for the purpose of assisting in the fulfillment of this Agreement.

- C. To attempt to resolve any issues or disputes that may arise during the administration of the Agreement between parties through negotiations between the Provider and the Board or their respective designees. Any negotiated resolution shall be reduced to writing, which, if appropriate, shall then be attached to and made part of this Agreement as a clarifying interpretation.
- D. That this Agreement shall be effective July 1, 2018 or the date of Board approval, whichever is later, and terminate June 30, 2019. This Agreement may be terminated by either party without cause (for any reason or no reason) upon ninety (90) days written notice. In the event of such termination, Provider shall be entitled to payment of any outstanding payable due through the effective date of termination, but in no event shall Provider have any claim for lost profits, compensation or damages in excess of the outstanding payables due as of the effective date of termination.
- E. The Board and the Provider agree to comply with the Standards and Key Indicator Compliance issues as outlined in the Quality Assurance Guidelines.
- F. To develop a mutually agreed upon school improvement plan (SIP), as required by statute. The Provider's educational administrators shall work cooperatively with the staff of the Board, program instructional personnel, student and parents to create a written SIP. The SIP must be specific to the program.
- F. This Agreement shall be governed by the laws of the State of Florida. The appropriate court of Citrus County shall be the appropriate venue for any litigation between the parties.

- G. This Agreement may be modified subject to revenue shortfall, which reduces District funding.
- H. The parties knowingly and voluntarily waive the right to trial by jury.
- I. The parties acknowledge and agree that Provider is an independent contractor, and there is no agency or partnership relationship between the parties.

IV. The Provider and The Board Mutually Agree:

- A. The Provider certifies by signing the Agreement that the Provider and its principals are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in federally funded transactions and may, in certain instances, be required to provide a separate written certification to this effect.
- B. During the term of any contract with the Board, in the event of debarment, suspension, proposed debarment, declared ineligible or voluntarily excluded from presentation in federally funded transactions, the Provider shall immediately notify the Superintendent, in writing.
- C. The Provider will also be required to provide access to records, which are pertinent to the Agreement and retain all required records for three years after the Board's final payment, is made.
- D. The Board reserves the right to terminate the Agreement for cause as well as conveyance by issuing a certified notice to the Provider.

IN WITNESS THEREOF, the parties hereto have caused this twelve (12) page Agreement to be executed by their undersigned officials as duly authorized.

**SCHOOL BOARD OF CITRUS COUNTY
LLC**

TRUCORE BEHAVIORAL SOLUTIONS LLC

Sandra "Sam" Himmel,
Superintendent

Date



Date School

Citrus County Schools
1007 W. Main Street
Inverness, Florida 34450

TrueCore Behavioral Solutions LLC
6302 Benjamin Rd., Suite 402
Tampa, FL 33634

Doug Dodd
School Board Chairman

Date



Witness Date

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for: April 10, 2018 School Board Meeting.
Requested by: Amy Crowell, Department of Research and Accountability
Additional contact(s)/originator: Amy Crowell
Document Title: Approval of Purchase of Advanced Placement (AP) Exams

Board Action Required:

- Presentation / Recognition Information _____
 Consideration / Approval: Motion to approve the purchase of Advanced Placement Exams
(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached _____ available in district office _____ other _____

Executive Summary / Highlights:

Advanced Placement exams are given to students annually who are enrolled in advanced placement courses. The Advanced Placement Program tests allows high school students to take college-level courses and exams and earn college credit or advanced placement.

Strategic Goals:

1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activities:

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted.)
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community connections

Financial Impact to the District:

Amount Budgeted \$165,075.00 Additional Amount Requested -0-

Funding Source: Research and Accountability Department Budget

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
Pay grade/ level _____
Benefits _____ Terms of Position _____

Financial Impact reviewed by: _____

(Form Board Approved 7/10/07)

Jammy Wilson

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for April 10, 2018 School Board Meeting.
Requested by Gloria Bishop, Director Department of Withlacoochee Technical College
Additional contact(s)/originator Karen Davis
Document Title Contract for Services Between Citrus County School Board and Citrus Hearing Impaired Program Services, Inc.

Board Action Required:

Presentation/Recognition _____
 Consideration/Approval Approval of the Contract for Services between the Citrus County School Board and Citrus Hearing Impaired Program Services, Inc.

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached available in district office _____ other _____

Executive Summary / Highlights:

This contract between the Citrus County School Board and Citrus Hearing Impaired Services, Inc. is to establish guidelines regarding assistance to WTC students who are hearing-impaired.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: \$50.00 per hour that services are provided

Amount Budgeted _____ Additional Amount Requested _____

Funding Source _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilson
(Form Board Approved 7/10/07)

CONTRACT FOR SERVICES

This Contract is made this ____ day of _____, 2018, between the School Board of Citrus County, Florida ("School Board"), with a principal place of business at 1007 West Main Street, Inverness, Florida 34450, and Citrus Hearing Impaired Program Services, Inc. (CHIPS) ("Contractor"), with a principal place of business at 109 NE Crystal Street, Suite B, Crystal River, Florida 34428, collectively (the "Parties").

ARTICLE 1 - TERM OF CONTRACT

1.01. This Contract will become effective upon the execution of the Contract by the last party to the Contract and shall continue in for a period of twelve months and shall then terminate unless renewed in a writing executed by both parties, unless terminated sooner as provided in Article 6 of this Contract.

ARTICLE 2 - SERVICES TO BE PERFORMED BY CONTRACTOR

Independent Contractor

2.01 It is mutually agreed and understood that the services provided by Contractor to School Board pursuant to this Contract are rendered by the Contractor to School Board as an independent contractor, and nothing contained in this Agreement shall be construed as creating an employer/employee, partnership, joint venture, or principal/agent relationship between School Board and Contractor. In this regard, neither the Contractor nor any of Contractor's agents, representatives, employees or independent contractors shall be deemed to be employed by School Board for purposes of any tax or contribution levied by, under or in accordance with any federal, state or local laws with respect to employment or compensation for employment, or for any purpose whatsoever. In addition, neither Contractor nor any of its employees, agents, representatives, or independent contractors shall be entitled to any fringe benefits, including participation in any health insurance, dental, retirement, or any other defined benefit or deferred compensation plans established or offered by School Board to or for the benefit of any of the School Board's employees. Contractor shall render services hereunder as an independent contractor, and any duties of Contractor arising out of

this Agreement shall be owed solely to School Board and not for the benefit of any third parties. Contractor shall not have any right or authority during the Term to assume or create any obligations or responsibility, expressed or implied, on behalf of or in the name of School Board in any way. Contractor covenants and agrees with School Board that Contractor shall pay when due all taxes or contributions levied by, or in accordance with, any federal, state or local law due with respect to any of Contractor's employees, agents or independent contractors for any and all purposes whatsoever.

Specific Services

2.02. Contractor agrees to perform the sign language/interpreting services.

ARTICLE 3 – COMPENSATION

Hourly Compensation

3.01. In consideration for the services to be performed by Contractor, School Board agrees to pay to Contractor (for one interpreter) a flat rate of \$50.00 per hour.

Date for Payment of Compensation

3.02. At the end of each month, Contractor will submit to School Board a statement of services rendered that month. School Board agrees to pay the amount due to Contractor within 30 days of receipt of the statement for services.

ARTICLE 4 - OBLIGATIONS OF CONTRACTOR

Minimum Amount of Service

4.01. Contractor agrees to devote the necessary hours per day to perform the services described in this Contract. Contractor may represent, perform services for, and be employed by any additional School Boards, persons, or companies as Contractor, in Contractor's sole discretion, sees fit.

Hours During Which Services may be Performed

4.02. Contractor agrees that any services described in this Contract that must be performed on School Board's premises will be performed during School Board's regular business hours.

Workers' Compensation

4.03. Contractor agrees to provide workers' compensation insurance for Contractor's employees and agents and agrees to hold harmless and indemnify School Board for any and all claims arising out of any injury, disability, or death of any of Contractor's employees or agents. Contractor shall provide proof of workers' compensation insurance to School Board upon written request.

Liability Insurance

4.04. Contractor agrees to provide at its expense general liability coverage under an occurrence basis policy, with minimum limits of \$1,000,000 per occurrence and \$2,000,000 or more in aggregate, combined single limit covering bodily injury, property damage, personal injury, premises, operations, products, completed operations, independent contractors, and contractual liability. There shall be no exclusions for contracted liability. Coverage must be written by a carrier which has and maintains a rating of "A" or better and a financial size category of "VII" or better according to A.M. Best Company. The School Board of Citrus County, Florida, shall be named as Certificate Holder and Additional Insured for claims arising out of any and all claims under this policy and that the insurance is not cancelable without first giving thirty (30) days written notice to the Board.

Assignment by Contractor

4.05. Neither this Contract nor any duties or obligations under this Contract may be assigned by Contractor without the prior written consent of School Board.

Level II Background Investigation

4.06. The Contractor represents and warrants to the School Board that the Contractor has read and is familiar with Florida Statute Sections 1012.32, 1012.321, 1012.465, 1012.467, and 1012.468 regarding background investigations. Contractor covenants to comply with all requirements of the above cited statutes and shall provide School Board with proof of compliance upon request. Contractor agrees to indemnify and hold harmless the School Board, its officers, agents and employees from any liability in the form of physical injury, death, or property damage resulting from the Contractor's failure to comply with the requirements of this paragraph or Florida Statute Sections 1012.32, 1012.321, 1012.465, 1012.467 and 1012.468.

Student Records

4.07 Notwithstanding any provision to the contrary contained in this agreement between Contractor and School Board; Contractor and its officers, employees, agents, representatives, contractors, and sub-contractors shall fully comply with the requirements of the Family Education Rights and Privacy Act, § 1002.22 and §1002.221, Fla. Stat. or any other law or regulation, either federal or State of Florida, regarding confidentiality of student information and records. Further, Contractor for itself and its officers, employees, agents, representatives, contractors, or sub-contractors, shall fully indemnify and hold School Board and its officers and employees harmless for any violation of this covenant, including but not limited to defending School Board and its officers and employees against any complaint, administrative or judicial proceeding, payment of any penalty imposed upon School Board, or payment of any and all cost(s), damage(s), judgment(s), or loss(es) incurred by or imposed upon School Board arising out of the breach of this covenant by the vendor, or an officer, employee, agent, representative, contractor, or sub-contractor of the vendor to the extent and only to the extent that the vendor or an officer, employee, agent, representative, contractor, or sub-contractors of the vendor shall either intentionally or negligently violate the provisions of this covenant or the Family Education Rights and Privacy Act, § 1002.22 and §1002.221, Fla. Stats. This provision shall survive the termination of or completion of all performance or

obligations under this agreement and shall be fully binding upon Contractor until such time as any proceeding brought on account of this covenant is barred by any applicable statute of limitations.

Indemnification

4.08 Contractor for itself and its officers, employees, agents, representatives, contractors, or sub-contractors, shall fully indemnify and hold the School Board and its officers and employees harmless for any from any claim, loss, damage or liability caused by negligence, misfeasance or malfeasance by the Contractor, its employees, appointees or agents, in the performance of or relating to the performance of the duties imposed upon the Contractor by this Contract and any covenant or provision hereof, including but not limited to defending the School Board and its officers and employees against any complaint, administrative or judicial proceeding, payment of any penalty imposed upon School Board, or payment of any and all cost(s), damage(s), judgment(s), or loss(es) incurred by or imposed upon the School Board. The Contractor shall immediately give the School Board written notice of any and all claims asserted against the Contractor and the School Board shall have the right but not the obligation to participate in any defense.

4.09 Notwithstanding the foregoing, the School Board intends to avail itself of the benefits of Section 768.28 and of other statutes and common law governing sovereign immunity to the fullest extent possible. However, in no event will the School Board's liability under this provision exceed the sum of \$200,000 per person or \$300,000 per occurrence. Nothing in this Agreement is intended to inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the doctrine of sovereign immunity or by operation of law.

ARTICLE 5 - OBLIGATIONS OF SCHOOL BOARD

Cooperation of School Board

5.01. School Board agrees to comply with all reasonable requests of Contractor necessary to the performance of Contractor's duties under this Contract.

Place of Work

5.02. School Board agrees to furnish space on School Board's premises for use by Contractor while performing the services under this Contract. The location of said space shall be at the sole discretion of the School Board.

ARTICLE 6 - TERMINATION OF CONTRACT

Termination of Contract

6.01. This Agreement may be terminated by (i) either party without cause upon delivery of written notice of such intent to terminate this Agreement not less than 30 days' prior to the effective date of such termination; (ii) written agreement executed by both the Contractor and School Board; or (iii) School Board, at any time, if Contractor fails to perform Contractor's duties hereunder or breaches any of Contractor's covenants contained herein.

ARTICLE 7 - GENERAL PROVISIONS

Notices

7.01. All notices, consents, demands, or other communications required or permitted to be given pursuant to this Agreement shall be in writing by e-mail and hard copy, and shall be deemed sufficiently given and received on: (i) the day on which delivered personally or via facsimile transfer during a business day to the appropriate location(s) listed below; (ii) one (1) business day after delivered to a nationally recognized overnight delivery service such as Federal Express or Airborne Express for overnight delivery to the appropriate location(s) listed below; or (iii) three (3) business days after the posting thereof by United States registered or certified first class mail, return receipt requested with postage and fees prepaid and addressed as follows:

If to School Board:

Superintendent of Schools
1007 West Main Street
Inverness, Florida 34450

If to Contractor:

Betty Murphy, President
109 NE Crystal Street
Suite B
Crystal River, Florida 34428

Any party may change his, her or its address and/or the address of the entity copied on his, her or its behalf upon written notice to all other Parties.

Entire Contract of the Parties

7.02. This Contract constitutes and contains the entire agreement and understanding between the Parties with respect to the subject matter herein and supersedes and replaces all prior negotiations and proposed agreements, written or oral. The Parties acknowledge that no representations, inducements, promises, or agreements have been made by or on behalf of any Party, except those covenants and agreements embodied in this written Contract. Any amendment or modification of this Contract, or any waiver of its terms, in order to be binding, must be written and signed by the Parties hereto.

Partial Invalidity

7.03. The Parties acknowledge that they and their attorneys have participated in the preparation, negotiations and drafting of this Contract. The terms in this Contract shall be construed in accordance with their fair meaning and there shall be no presumption applied against any Party for having drafted or participated in the drafting of any such terms. The terms of this Contract shall be severable such that, if any term herein is illegal, invalid, or unenforceable, such holding shall not affect the viability of any of the other provisions of the Contract, unless the severing of such term would defeat the purpose of this Contract.

Payment of Moneys Due Deceased Contractor

7.04. If Contractor dies or is dissolved prior to completion of this Contract, any moneys that may be due to Contractor from School Board for services rendered prior to the date of death or dissolution shall be paid to Contractor's executors, administrators, heirs, personal representative, successors, or assigns.

Attorneys' Fees

7.05 In the event of a dispute arising under this Contract, whether or not a lawsuit or other proceeding is filed, the prevailing party shall be entitled to recover its reasonable

attorney fees' and costs, including attorneys' fees and costs incurred in litigating entitlement to attorneys' fees and costs, as well as in determining or quantifying the amount of recoverable attorneys' fees and costs. The reasonable costs to which the prevailing party is entitled shall include costs that are taxable under any applicable statute, rule or guideline, as well as non-taxable costs: including, but not limited to, costs of investigation, copying costs, electronic discovery costs, telephone charges, mailing and delivery charges, information technology support charges, consultant and expert witness fees, travel expenses, court reporter fees, and mediator fees, regardless of whether such costs are otherwise taxable.

Governing Law

7.06. This Contract shall be governed by and construed in accordance with the laws of the State of Florida without regard to any choice of law provisions. The Parties agree that the Circuit Court for the Fifth Judicial Circuit, Citrus County, Florida (hereinafter the "Court"), shall have sole and exclusive jurisdiction to enforce the terms of this Contract, and agree that they will present any disputes under this Contract, including, without limitation, any claims for breach or enforcement of this Contract, exclusively to the Court. Each of the Parties consents to the jurisdiction of the Court, acknowledges that the Court has jurisdiction over this Agreement, and that the Court shall retain jurisdiction for the purposes of implementing and enforcing the terms of this Agreement.

Public Records

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS, THE DIRECTOR OF RISK MANAGEMENT, EMAIL – CERNICHC@CITRUS.K12.FL.US; TELEPHONE - 352-726-1931 ext. 2270, 1007 W. MAIN STREET, INVERNESS, FLORIDA 34450.

7.07. Contractor is required to comply with the Florida Public Records Law, Chapter 119, Florida Statutes, in the performance of its duties under this contract and will specifically:

a. Keep and maintain public records required by the School Board to perform the service.

b. Upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in the Chapter 119, Florida Statutes or as otherwise provided by law.

c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the contractor does not transfer the records to the School Board.

d. Upon completion of the contract, transfer, at no cost, to the School Board all public records in possession of Contractor or keep and maintain public records required by the School Board to perform the service. If Contractor transfers all public records to the School Board upon completion of the contract, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Contractor keeps and maintains public records upon completion of the contract, Contractor shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the School Board, upon request of the School Board's custodian of public records, in a format that is compatible with the information technology systems of the School Board.

7.08 The failure of the Contractor to comply with the provisions set forth in this Paragraph 7.07, if applicable, shall constitute a default and material breach of this Agreement, which may result in immediate termination, with no penalty to the School Board.

Waiver

7.09 No delay or failure on the part of any Party hereto in exercising any right, power or privilege under this Agreement shall impair any such right, power or privilege or be construed as a waiver or acquiescence thereto; nor shall any single or partial exercise of any right, power or privilege preclude any other or further exercise thereof or the exercise of any

other right, power or privilege. No waiver shall be valid against any Party, unless made in writing and signed by the Party against whom enforcement of such waiver is sought and then only to the extent expressly specified therein.

THE PARTIES REPRESENT THAT THEY HAVE THOROUGHLY DISCUSSED ALL ASPECTS OF THIS AGREEMENT WITH THEIR RESPECTIVE ATTORNEY(S), THAT THEY FULLY UNDERSTAND ALL OF ITS PROVISIONS, AND THAT THEY ARE VOLUNTARILY ENTERING INTO THIS AGREEMENT WITH THE FULL KNOWLEDGE OF ITS LEGAL SIGNIFICANCE AND WITH THE INTENT TO BE LEGALLY BOUND BY ITS TERMS.

**THE SCHOOL BOARD OF CITRUS
COUNTY, FL**

**CITRUS HEARING IMPAIRED
PROGRAM SERVICES, INC.**

Signature: _____
Douglas A. Dodd, Chairman

Signature: Betty Murphy
Betty Murphy, President

Date: _____

Date: 3-21-18