

Inverness, Florida  
February 12, 2019

An Administrative Hearing, Regular Meeting and Public Hearing were held at the District Services Center located at 1007 West Main Street, Inverness, Florida on Tuesday, February 12, 2019. Present: Sandra "Sam" Himmel – Superintendent; Thomas Kennedy – Chairman; Sandra Counts – Vice Chairman; School Board Members: Virginia Bryant, Douglas A. Dodd and Linda B. Powers. Also in attendance, R. Wesley Bradshaw, School Board Attorney.

### **ADMINISTRATIVE HEARING**

The Administrative Hearing was opened at 2:00 p.m.

Upon motions made, seconded and approved, an expulsion was directed in Case No. 19-55, 19-56, 19-59, 19-60 and 19-65.

The Administrative Hearing was closed at 2:33 p.m.

### **EXECUTIVE SESSION**

An Executive Session was called at 2:35 p.m. pursuant to Florida Statute 447.605 and the room was cleared except for appropriate designated personnel.

The Executive Session was closed at 3:52 p.m.

### **REGULAR MEETING**

Chairman Kennedy opened the Regular Meeting at 4:03 p.m. Virginia Bryant had opening exercises and mentioned that it would be the one-year anniversary of the horrific tragedy at Marjory Stoneman Douglas High School in Parkland on February 14<sup>th</sup>. In remembrance of that tragedy, Citrus High School's Coach Larry Bishop and his students shared tributes of each of those whose lives were lost on that day. Coach Bishop then led the Pledge of Allegiance to the Flag of the United States of America.

### **ADOPTION OF AGENDA AS RECOMMENDED BY SUPERINTENDENT**

Chairman Kennedy announced that Public Hearing Item B. Receive Public Comment on the Recommended Materials for the 2018-2019 Instructional Materials Adoption, was pulled from the agenda. Douglas Dodd moved to Adopt the Agenda as recommended by the Superintendent with the deletion of Item B; seconded by Virginia Bryant; and carried unanimously.

### **CITIZEN COMMENTS**

None

## **APPROVE CONSENT AGENDA – (Recognition of donations)**

Virginia Bryant moved to approve the Consent Agenda; seconded by Sandra Counts and carried unanimously. The Executive Secretary to the School Board read the donations into the record.

### **PRESENTATION**

#### **A. Hernando/Pasco Hospice (HPH) Helping Hands Help Grieving Children**

Gina Dickey, Coordinator of Student Services, introduced Erin Cowley, Bereavement Specialist, Hernando Pasco Hospice. Ms. Cowley said that her purpose was to provide free grief counseling for children and families in the community that had experienced the death of a loved one. She spoke about how she worked very closely with Kit Humbaugh, Director of Student Services, School Counselors and Social workers and provided a six-week curriculum during a school period for students who had lost a member of their family. Ms. Cowley gave a brief overview of the other services provided by Hernando Pasco Hospice such as adult bereavement services that are also free, an adult grief group and Family Night where they provided free pizza and refreshments and did a creative interactive therapeutic group with children and their family members. She shared information about Camp Reach Out, a two- and half-day bereavement camp for children 5 to 17 years of age, and the Golf Tournament at Black Diamond in April to benefit Hernando Pasco Hospice.

#### **B. The Gulf to Lakes Pilot Club – Donations to Elementary Self-Contained Teachers**

Lynn Kirby, Director of Special Education, gave a brief overview about the Gulf to Lake Pilot Club and explained that it was a humanitarian and philanthropy group that was established 1921 in Macon, Georgia by business women who wanted to help conserve their communities. She mentioned that the Gulf to Lake Pilot Club was best known for their Annual Parade of Trees, which is their main fundraiser. Mrs. Kirby shared that the Pilot Club had been helping Citrus County schools for years and this year they designated the ESE self-contained classrooms at all the elementary schools to benefit from their services. They provided \$200 to each elementary school to be used to help support the students in those classrooms. She introduced President Elect, Karen Ryan and Board Member Treasurer, Wally Faherty who were both in audience, and thanked them for their efforts and generosity to the schools. Mrs. Kirby requested from the Board to approve the donation of \$200 to each elementary school from the Gulf to Lake Pilot Club, for a total of \$2,200. Douglas Dodd motioned to approve the \$200 donations to each elementary school totaling \$2,200 from the Gulf to Lake Pilot Club; seconded by Linda Powers and carried unanimously.

C. Superintendent's "Making a Difference Award"  
Gail Bockiaro, Crystal River Primary School

Superintendent Himmel presented Gail Bockiaro, Title 1 Interventionist at Crystal River Primary School, with the Superintendent's "Making a Difference Award" for her contribution to the educational system in Citrus County. Ms. Bockiaro was partly responsible for Crystal River Primary School's significant improvements in ELA and Math over the last few years and has worked with Crystal River Primary's most challenging students in a way that made them feel they could be successful, and they were. She leads the Tropicana Speeches at the school for 4<sup>th</sup> and 5<sup>th</sup> grade and runs the student elections for SAEC by involving the Citrus County Election office, invites local dignitaries to visit with the students and successfully arranged for First Lady Ann Scott to make an appearance at Crystal River Primary.

D. Superintendent's "Making a Difference Award"  
Eileen Jenkin, Citrus Springs Middle School

Superintendent Himmel shared how Eileen Jenkin, Teacher at Citrus Springs Middle School, and some of her students took a chance and entered to win the Jimmie Johnson Foundations Team Up for Tech Grant - a grant that would award a school \$48,000 for new technology equipment. With Ms. Jenkin's vision, hard work and dedication, Citrus Springs Middle School's video submission earned top honors and was the recipient of this year's Jimmie Johnson Team Up for Tech Grant. Superintendent Himmel presented Ms. Jenkin with the Superintendent's "Making a Difference Award" and thanked her for her dedication, always helping students and pushing them to new levels in learning.

B. Human Resources – Suzy Swain  
Approved Instructional and Support Recommendations (copy in supplemental file)

Sandra Counts moved to approve Instructional and Support Recommendations; seconded by Linda Powers and carried unanimously.

- C. Planning and Growth Management, Chuck Dixon
- 1) Summary of School Capacity – Year End 2018 and adoption of 2019-20 Controlled Open Enrollment Plan
    - a) Reviewed and Accepted the Summary of School Capacity Report-Year End 2018 (copy in supplemental file)
    - b) Adopted 2019-2020 Controlled Open Enrollment Plan (copy in supplemental file)
    - c) Approved to Advertise for a Public Hearing to Adopt the Attendance Boundaries for the 2019-2020 school year at the April 9, 2019 School Board Meeting (maps available at SSC)

Chuck Dixon, Director of Planning and Growth Management, explained how the School Capacity Report was generated and gave a summary of all the components of the report. Douglas Dodd had questions regarding enrollment. Mr. Dixon shared many factors that affect enrollment.

Douglas Dodd moved to accept the Summary of School Capacity Report-Year End 2018, adopt the 2019-2020 Controlled Open Enrollment Plan and approve to Advertise for a Public Hearing to Adopt the Attendance Boundaries for the 2019-2020 school year at the April 9, 2019 School Board Meeting; seconded by Sandra Counts and carried unanimously.

Chairman Kennedy recessed the Regular Meeting at 5:03 pm

### **PUBLIC HEARING**

Chairman Kennedy opened the Public Hearing at 5:03 p.m.

- A. Approved the Revision of Policy 2.90 Tobacco Use in District Facilities

Chuck Dixon, Director of Planning and Growth Management, asked for approval for the revision of Policy 2.90 and explained it was a modification as discussed by the board back in September. Chairman Kennedy asked if there were any public comments. There being none, a vote was taken to approve the revision to Policy 2.90 and carried unanimously.

- B. ~~Receive Public Comment on the Recommended Materials For the 2018-2019 Instructional Materials Adoption~~ \*\*\* **Pulled from the agenda** \*\*\*

Chairman Kennedy closed the Public Hearing at 5:05 p.m. and reconvened the Regular Meeting.

- D. Risk Management, Cheri Cernich  
Health Insurance Year End Update (for informational purposes)  
(copy in supplemental file)

Jonny Bishop, Assistant Superintendent, shared that the District's health insurance plan reflected a 20-member increase from last year, and that gain was significant for the District. He gave credit to the education initiative that was put in place three years ago where Risk Management visited schools to educate staff on the insurance plan. Steve Baumer, Coordinator of Risk Management and Employee Relations, presented a Power Point reviewing the claims data in comparison to the last few years, the average monthly premium revenue, the 2018 plan year summary and the Wellness Center utilization.

Chairman Kennedy called for Citizen Comments at 5:15 p.m. and read public input protocol.

### **CITIZEN COMMENTS**

Bradley Dye, Advanced Green Energy, provided public input regarding using an additive to diesel fuel for school buses that allowed fuel to burn more thoroughly.

Rosemary Nilles provided public input on arming teachers in classrooms.

Kathleen Gates provided public input on arming teachers in classrooms.

- D. Risk Management, Cheri Cernich - **continued**  
Health Insurance Year End Update (for informational purposes)  
(copy in supplemental file)

Mr. Baumer continued to share information regarding the utilization of the Wellness Center and the times of the day that were more popular than others. He mentioned there had been a reduction in the no-shows since last year. Douglas Dodd inquired about the Affordable Care Act and discussion ensued as to whether there would be an IRS penalty for those who don't have insurance.

## **FINANCE, MIKE MULLEN**

- A. iPad Buyback options (for informational purposes)

Kathy Androski, Coordinator of Educational Technology, presented a Power Point with information regarding 2<sup>nd</sup> and 4<sup>th</sup> generation iPad buyback options for feedback. She explained the process of how the buyback worked. Mrs. Androski shared that she explored a few companies and the two companies she chose to highlight, Diamond Assets and Teksavers, were recommended as having worked with Apple customers and the education field and had a thorough plan how to work through the process. She explained what each of the two companies provided for the buyback of the iPads and what the district would receive if the companies gave the district full value. Discussion ensued regarding other possible options for recovering cost of the iPads.

## **BUDGET UPDATE**

Tammy Wilson, Director of Finance, provided a copy of the 2019-2020 Budget calendar, (copy in supplemental file) and spoke about some of the key dates on the calendar. She pointed out that the Tentative Budget would be going to the board for approval on the fifth Tuesday this year, which was July 30<sup>th</sup> and the Board meeting to adopt the Final Budget would be September. Linda Powers inquired about Teacher's Lead money and what happened to it if not used. Ms. Wilson explained that any money not used reverted to the district and then went to the Enhancement Council to be used. Chairman Kennedy spoke about the Governor's Budget and felt the district will need to be ready for a belt-tightening session and there may be some serious challenges ahead.

## **CITIZEN COMMENTS**

None

## **ATTORNEY, LEGAL MATTERS**

None

## **APPROVE MINUTES**

Linda Powers moved to approve the minutes of the Administrative Hearing and Regular Meeting of December 11, 2018, the Administrative Hearing, Regular Meeting and Public Hearing of January 8, 2019 and the Administrative Hearing, Special Meeting and Workshop of January 22, 2019; seconded by Virginia Bryant and carried unanimously.

## **ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD**

Douglas Dodd thanked Superintendent Himmel and staff for the opening exercise honoring the lives lost at the Marjory Stoneman Douglas High School tragedy. He stated the district was working diligently to provide safe campuses for students and faculty. He thanked the Superintendent and staff for working together and doing everything in their power to keep students safe. He reminded everyone that on Thursday, February 14<sup>th</sup> there would be a moment of silence at every school at 10:17 a.m., in remembrance of all the lives lost at the Marjory Stoneman Douglas High School tragedy. Mr. Dodd spoke about the practices in the district regarding drills and the importance of them. He mentioned he attended the Grand Opening of the PACE school and how great it was to have that program. He also mentioned he went on the Homosassa River fishing trip with the Homosassa Elementary School's fifth grade class and said it was a great experience for all those students.

Virginia Bryant shared that she went to Upward Bound and to Forest Ridge Elementary for Literacy Week and said it was quite a good time.

Linda Powers mentioned she attended the SAEC committee at Citrus High School and went to the PACE Grand Opening and was impressed with the upbeat nature of the girls there. She also attended the Secondary Upward Bound and met with mental health people from the county and other surrounding counties and felt that Citrus stood out compared to other counties as moving ahead and getting on board with things in terms of mental health. Mrs. Powers shared how pleased she was to hear that Citrus Memorial Hospital would be opening a behavioral center.

Sandra Counts shared that she attended a SAEC meeting at Citrus Springs Elementary and the Science Fair. She was excited to see elementary students at the Science Fair and said they were awesome. She was also impressed with the projects at the high school level and said they were a shining group of students.

Chairman Kennedy thanked Mr. Mullen and Mrs. Bryant for the opening exercise and said it couldn't have been more perfect. He mentioned he would be attending the Purple Heart Ceremony on Saturday, February 16<sup>th</sup> and the African Reading on February 24<sup>th</sup>. Chairman Kennedy spoke about the Governor's proposal regarding teacher bonuses and stated there needed to be an awareness as, while there were some things that looked good, there are other pieces of the proposal that were not good. He stated he will continue to advocate for the teacher bonus program.

Superintendent Himmel spoke about PACE Center for girls and thought the staff was amazing. She mentioned it was an easy partnership and they worked well and very closely with Dr. Scott Hebert, Chief Academic Officer. She shared a conversation she had with Senator Simpson regarding PACE and he asked her tell the board members and everyone in Citrus County that out of every District he has dealt with regarding PACE Center for girls, Citrus County did it right, and it was easy getting PACE in our district.

## **ADJOURNMENT**

Chairman Kennedy closed the regular meeting at 6:26 p.m.

Thomas Kennedy  
Chairman

Sandra Himmel  
Superintendent

## ATTACHMENT – A

### Educational Services, Scott Hebert

- A. Approved the 2018-2019 School Volunteers (copy in supplemental file)

### School Support Services, Jonny Bishop

- A. Facilities, Construction & Maintenance, Eric Stokes  
Approved Pre-Qualification of Contractors for Educational Facilities (copy in supplemental file)
- C. Planning and Growth Management, Chuck Dixon
- 2) Approved the Request to Advertise for a Public Hearing at the April 9, 2019 School Board Meeting to Approve the new Policy 3.61 Religious Expression in Public Schools (copy in supplemental file)
  - 3) Approved Request to Advertise for a Public Hearing at the April 9, 2019 School Board Meeting to Approve the Revision of Policy 4.65 Virtual Instruction (copy in supplemental file)
  - 4) Approved Request to Advertise for a Public Hearing at the April 9, 2019 School Board Meeting to Approve the Revision to Policy 5.09 Requirements for Original Entry (copy in supplemental file)
  - 5) Approved Request to Advertise for a Public Hearing at the April 9, 2019 School Board Meeting to Approve the Revision to Policy 6.27 Report of Misconduct (copy in supplemental file)
  - 6) Approved Request to Advertise for a Public Hearing at the April 9, 2019 School Board Meeting to Approve the new Policy 7.26 Hospitality Funds (copy in supplemental file)
- E. Transportation, Marilyn Farmer  
Approved and Sign the 2018-2019 Transportation Agreement between Marion County School Board and Citrus County School Board (copy in supplemental file)

Finance, Mike Mullen

- B. Approved Spectrum TV Service Agreement (copy in supplemental file)
- C. Approval of Withlacoochee Technical College's 2019-2020 School Calendar (copy in supplemental file)
- D. Approved the Disposal of Active Surplus Property- Crystal River Middle School (copy in supplemental file)
- E. Approved the Disposal of Active Surplus Property- Inverness Middle School (copy in supplemental file)
- F. Approved the Disposal of Active Surplus Property- Citrus High School (copy in supplemental file)
- G. Approved the Disposal of Active Surplus Property- Crystal River High School (copy in supplemental file)
- H. Approved the Disposal of Active Surplus Property (copy in supplemental file)
- I. Approved the \$500 donation to Citrus High School from RJO Management Inc. (copy in supplemental file)
- J. Approved the \$1,000 donation to Citrus High School from Mondragon Golf, Inc. (copy in supplemental file)
- K. Approved the \$500 donation to Citrus High School from the Holloway Group (copy in supplemental file)
- L. Approved the \$1,000 donation to Citrus High School from Production of Contra Costa (copy in supplemental file)
- M. Approved the \$1,500 donation to Crystal River High School from Certified Air Conditioning, Inc., Mark Rogers (copy in supplemental file)
- N. Approved the \$500 donation to the Academy of Environmental Science from Michael Czerwinski, Environment Consultants (copy in supplemental file)
- O. Approved the \$1,500 donation to Withlacoochee Technical College from Citrus Mopars Car Club, Inc. (copy in supplemental file)
- P. Approved the \$5,000 donation to Withlacoochee Technical College from Bayfront Health Seven Rivers Hospital (copy in supplemental file)
- Q. Approved the three \$500 donations to Withlacoochee Technical College from Inverness Does Drove #232 (copy in supplemental file)
- R. Approved the \$1,000 donation to Withlacoochee Technical College from the Rotary Club of Inverness Charitable Foundation, Inc. (copy in supplemental file)
- S. Approved the \$1,375 donation to Withlacoochee Technical College from Withlacoochee River Electric, Educational Foundation (copy in supplemental file)
- T. Approved the \$500 donation to Withlacoochee Technical College from the Citrus County Chamber of Commerce (copy in supplemental file)
- U. Approved the PFM Financial Advisors LLC Agreement for Financial Advisory Services (copy in supplemental file)
- V. Approved to Reject Bid 2019-17 Mowing (copy in supplemental file)
- W. Approved to Reject Bid 2019-23 Network Cabling Services (copy in supplemental file)
- X. Approved Award of Piggyback of Sarasota Schools Bid 16-0158 CCSB 2019-29P Safety & Security Systems: Services, Parts, Consumables & Window Film to Silmar Electronics (copy in supplemental file)



- Y. Approved Award of Bid 2019-17 LMS Reroofing Bldgs. 1&2 to R.F. Lusa & Sons Sheetmetal, Inc. (copy in supplemental file)
- Z. Approved Award of Bid 2019-24 Shredded Mulch to ADFS, LLC (copy in supplemental file)
- AA. Approved the Budget Amendment #4 December 2018 (copy in supplemental file)
- BB. Approved the Financial Statements and Independent Auditor's Report Citrus County District School Board Fiduciary Funds [Private-Purpose Trust Fund and Agency Funds (Internal Accounts)] Citrus County, FL as of June 30, 2018 (copy in supplemental file)
- CC. Financial Statements and Independent Auditor's Report Academy of Environmental Science, Citrus County as of June 30, 2018 (for informational purposes) (copy in supplemental file)
- DD. Annual Fitch Rating for the \$35 million in outstanding Series 2010A Qualified School Construction Bonds (QSCBs) (for informational purposes) (copy in supplemental file)

Informational Items

- A. December 2018 Cash and Investment Report (copy in supplemental file)
- B. Financial Statements as of December 2018 (copy in supplemental file)