

An Administrative Hearing and Regular Meeting were held at the District Services Center located at 1007 West Main Street, Inverness, Florida on Tuesday, December 11, 2018. Present: Sandra “Sam” Himmel – Superintendent; Thomas Kennedy – Chairman, Sandra Counts – Vice Chairman, School Board Members: Virginia Bryant, Douglas A. Dodd, Linda B. Powers and R. Wesley Bradshaw, School Board Attorney.

### **ADMINISTRATIVE HEARING**

The Administrative Hearing was opened at 3:03 p.m.

Upon motions made, seconded and approved, an expulsion was directed in Case No. 19-33 and Case No. 19-36

The Administrative Hearing was adjourned at 3:08 p.m.

### **EXECUTIVE SESSION**

An Executive Session was called at 3:12 p.m. pursuant to Florida Statute 447.605 and the room was cleared except for appropriate designated personnel.

The Executive Session was closed at 3:38 p.m.

### **REGULAR MEETING**

Chairman Kennedy opened the Regular Meeting at 4:00 p.m. and had opening exercises. He stated that together, as School Board Constitutional Officers, they are charged with the greatest responsibility, the care of student’s academic education, and it isn’t taken lightly. Chairman Kennedy continued to say that Citrus County students, schools and leadership have had a consistent history of being most successful. He shared that as he began his 9<sup>th</sup> year as a school board member, he was so grateful of the service of everyone, particularly his fellow school board members, Superintendent Himmel and her leadership team, and all educators and staff, and that everyone was always focused on one important thing...what is best for students. Chairman Kennedy presented the School Board members, Superintendent Himmel and the executive team with a “Children First” pin followed by the Pledge of Allegiance to the Flag of the United States of America.

### **ADOPTION OF AGENDA AS RECOMMENDED BY SUPERINTENDENT**

Douglas Dodd moved to Adopt the Agenda as recommended by the Superintendent; seconded by Linda Powers and carried unanimously.

### **CITIZEN COMMENTS**

None

**APPROVE CONSENT AGENDA – (Recognition of donations)**

Virginia Bryant moved to approve the Consent Agenda; seconded by Douglas Dodd and carried unanimously.

**PRESENTATION**

A. Florida Healthy District Award

Pam Carnevale, Student Health Specialist, introduced Rikita Patel, Florida Department of Education, who presented the district with the Silver Level Healthy District Award. Ms. Patel applauded the district for being the forefront for a very healthy Florida and presented a Flag to Superintendent Himmel and Chairman Kennedy.

B. Recognition of Red Ribbon Week Contest Winners

Gina Dickey, Coordinator of Student Services, introduced Renea Teester from the Anti-Drug Coalition for Citrus County. Ms. Teester recognized teachers and students for their outstanding participation during Red Ribbon Week. There was an essay contest for elementary students, a media contest for middle school students and the teachers had a “Door Decorating” contest. The students and teachers all received a certificate and gift card for placing in the contests.

C. Superintendent’s “Making a Difference Award”

1) Kyle Jaecks and Nick Filipic – Lecanto Middle School

Superintendent Himmel presented the Superintendent’s “Making a Difference Award” to Kyle Jaecks, Assistant Principal at Lecanto Middle School, Nick Filipic, Lecanto Middle School teacher, and Deputy Joe Gentile, School Resource Officer for assisting Luke Simmons who had collapsed in the classroom. Deputy Gentile began CPR, Mr. Filipic retrieved the Automated External Defibrillator (AED) and Mr. Jaecks applied the AED to Mr. Simmons. All three continued with CPR and monitored the AED and Mr. Simmons until EMS arrived. Superintendent Himmel thanked them for their quick actions and their heroic efforts in assisting Mr. Simmons and possibly saving his life.

2) Julie Dilks, Lindsey Downing, Briana Elzy, Jennifer Hess, Gena Seminera and Barbara Turner – Citrus Springs Elementary

Superintendent Himmel presented the Superintendent’s “Making a Difference Award” to Julie Dilks, Lindsey Downing, Briana Elzy, Jennifer Hess, Gena Seminera and Barbara Turner, teachers at Citrus Springs Elementary School, for their excellence in the field of education. These teachers took on students from a newly dissolved classroom into their already full classrooms to save any other classroom from being overwhelmed. They were adamant that their third graders would not go without a certified teacher. The flexibility and dedication exhibited showed unmatched character and genuine passion for the education of their students. Superintendent Himmel thanked them for what they do every single day.

- C. Presentation to the School Board of Citrus County by Florida School Board Insurance Trust.

Cheri Cernich, Director of Risk Management, introduced Dave Stevens, Executive Director, Florida School Board Insurance Trust (FSBIT). Mr. Stevens represents the district in the areas of property and casualty insurance, worker's comp, litigation and several other things. Mrs. Cernich mentioned that Virginia Bryant represents the district on the FSBIT board. Mr. Stevens presented the Board and Superintendent Himmel the Florida School Board Insurance Trust, "Best of the Best Risk Management Program" Award that goes to the Citrus County School District for 2018. Mr. Stevens mentioned that the award was a very tough award to get and gave accolades to Mrs. Cernich and her department, along with Superintendent Himmel and School Board.

- D. Sandra Counts, Certified Board Member - Florida School Board Association

Chairman Kennedy introduced Florida School Board Association's Director of Leadership Services, Tina Pinkoson. Ms. Pinkoson explained that the Florida School Board Association (FSBA) offers professional development for school board members. A school board member must complete 96 hours of professional development training on their own time to become a Certified School Board Member. Sandra Counts earned her Certified School Board Member Award and Ms. Pinkoson presented Ms. Counts with a plaque and a pin.

### **EDUCATIONAL SERVICES, SCOTT HEBERT**

- B. Approved the Addendum to the Provider Agreement between Nature Coast EMS/American Heart Association and the Citrus County School Board (copy in supplemental file)

Douglas Dodd asked for clarification on the trainings provided by Nature Coast EMS/American Heart Association. Pam Carnevale, Student Health Specialist, gave an overview of the courses available for training which are CPR, AED, and First Aid Inclusive. She explained that the contract was modified to reflect the increased cost of the courses from \$10 to \$25.

Sandra Counts moved to approve the Addendum to the Provider Agreement between Nature Coast EMS/American Heart Association and the Citrus County School Board; seconded by Virginia Bryant and carried unanimously.

- D. Approved the 2018-2019 School Improvement Plans for AES, CRE, CHS, CSE, CSM, CREST, CRH, CRMS, CRP, FCE, FRE, HES, IMS, IPS, LHS, LMS, LPS, PGE, RCE, SRMI and WTC (copy in supplemental file)

Linda Powers expressed that she would like to see mental health and safety to be added to this year's School Improvement Plans (SIP) to say what the district is doing in those areas. Mrs. Powers stated she did not want the SIP approved at that

time, she wanted to see the additions she requested added and then brought back to a future board meeting for approval. Trish Douglas, Director of Elementary Education, explained the School Improvement Planning process. She pointed out that security is addressed in each school's Safe School Plan, and mental health programs are address in the Title 1 Alignment Document that serves as an addendum to the SIP. Discussion ensued regarding adding mental health and safety this year.

Sandra Counts moved to approve the 2018-2019 School Improvement Plans for AES, CRE, CHS, CSE, CSM, CREST, CRH, CRMS, CRP, FCE, FRE, HES, IMS, IPS, LHS, LMS, LPS, PGE, RCE, SRMI and WTC; seconded by Virginia Bryant. A vote was taken, and the motion passed 4 to 1: For: Virginia Bryant, Sandra Counts, Douglas Dodd and Thomas Kennedy. Against: Linda Powers

### **SCHOOL SUPPORT SERVICES, JONNY BISHOP**

B. Human Resources, Suzy Swain

- 1) Approved the Instructional and Support Recommendations (copy in supplemental file)

Virginia Bryant moved to approve the Instructional and Support Recommendations; seconded by Sandra Counts and carried unanimously.

- 3) Approved New Position for District Police Chief (copy in supplemental file)

Linda Powers moved to approve Larry "Buddy" Grant to be appointed to the New Position of District Police Chief; seconded by Virginia Bryant. Superintendent Himmel addressed the board regarding the position. She spoke about possible future mandates and the cost the district was charged for the School Resource Officer program this school year. Superintendent Himmel stressed the intention was not to replace the School Resource Officer Program, but only to enhance the current security on campuses, and that it was for the safety and security of the students. Doug Dodd opposed the motion and felt that at this time it was not necessary to hire a District Police Chief. Mr. Dodd made a motion to postpone the motion to hire a Police Chief and revisit the issue after Legislature Session ends. The motion died due to a lack of a second. Chairman Kennedy asked for a vote on the motion to approve the Superintendent's recommendation of hiring Larry "Buddy" Grant to be appointed to the New Position of District Police Chief. The vote passed 4-1. For: Virginia Bryant, Sandra Counts, Thomas Kennedy and Linda Powers; Against: Douglas Dodd.

### **CITIZENS COMMENTS**

None

Chairman Kennedy administered the Oath of Office to Larry "Buddy" Grant. Chief Grant addressed the Board and said he was humbled and blessed for the opportunity to once again serve this community.

- C. Planning and Growth Management, Chuck Dixon  
Approved to advertise for a Public Hearing at the February 12, 2019 School Board Meeting to approve the revision of Policy 2.90 Tobacco Use in District Facilities (copy in supplemental file)

Virginia Bryant moved to approve to advertise for a Public Hearing at the February 12, 2019 School Board Meeting to approve the revision of Policy 2.90 Tobacco Use in District Facilities; seconded by Sandra Counts. A vote was taken and carried unanimously.

**FINANCE, MIKE MULLEN**

- Q. Approved the Dell Financial Services 60-month Lease for the Dell EMC VX Rail Appliance (copy in supplemental file)

Steve Chamblin, Director of Education Technology and Informational Services, and Lance Fletcher, Project Leader, Network, were in attendance to provide information and answer any questions asked.

Virginia Bryant moved to approve the Dell Financial Services 60-month Lease for the Dell EMC VX Rail Appliance; seconded by Linda Powers and carried unanimously.

**BUDGET UPDATE**

Tammy Wilson, Director of Finance, mentioned she received the Final Operational Audit and will come for approval at the January board meeting, and the Financial Audit has begun. Ms. Wilson gave a brief update on the investments and the general fund.

**ATTORNEY, LEGAL MATTERS**

None

**CITIZEN COMMENTS**

None

**APPROVE MINUTES**

Virginia Bryant moved to approve minutes of the October 23, 2018 Administrative Hearing and Regular Meeting; minutes of the November 13, 2018 Administrative Hearing, Regular Meeting and Public Hearing; and minutes of the November 20, 2018 Organizational Meeting and Annual Meeting of the Citrus County School Board Leasing Corporation; seconded by Linda Powers and carried unanimously.

**CITIZEN COMMENTS**

None

## **ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD**

Doug Dodd mentioned having a future workshop on the topic of middle school athletics. He shared that he was still involved with the Marjory Stoneman Douglas Commission and was meeting in Tallahassee that week to complete an initial report. Chairman Kennedy asked if board could be provided with a copy of the report once it is released publicly.

Virginia Bryant enjoyed her trip to the Tampa conference and was busy with the Tropicana speeches.

Linda Powers shared that she attended the School Advisory Committee where she learned that Dr. John Grace, a psychologist, was starting an adult clinic for the homeless, a mental health intervention, and at Citrus High School there was a 7-week panic attack group where they use therapy dogs to deal with panic attacks. She was surprised to learn that any person who works at a concession stand now need to have training. Mrs. Powers shared that she also met with the mental health committee and got caught up on what was happening at the schools with counselors, social workers, and other people involved in mental health. She attended many meetings including the IB parents meeting, the Florida School Board Association (FSBA) conference and the Legislative Delegation meeting on November 30<sup>th</sup>. She also mentioned she attended an ethics meeting and that it was interesting, very involved and fun.

Sandra Counts shared that she enjoyed the Florida School Board Association conference. She mentioned she attended the Legislative Delegation meeting on November 30<sup>th</sup> with Doug Dodd and would be busy with the Tropicana speeches.

Chairman Kennedy mentioned he attended the Consortium of Florida Education Foundation's annual conference that was at Crystal River this year, hosted by the Citrus County Education Foundation. He shared that there were 62 districts out of Florida that were represented. He spoke about the January Workshop and expressed he would like to have the workshop in the morning and have a lunch retreat upstairs to talk about procedures.

### **ADJOURNMENT**

Chairman Kennedy adjourned the Regular Meeting at 6:07 p.m.

Thomas Kennedy  
Chairman

Sandra Himmel  
Superintendent

### **ATTACHMENT – A**

- V. Educational Services, Scott Hebert
  - A. Approved the 2019-20120 School Calendar for Citrus County Schools (copy in supplemental file)

- C. Approved the Agreement between the School Board of Citrus County Schools and Maxim Healthcare Services, Inc. (copy in supplemental file)
- E. Approved the 2018-2019 School Advisory Council Membership Nominations Forms for CRE, CHS, CSE, CSM, CREST, CRH, CRMS, CRP, FCE, FRE, HES, IMS, IPS, LHS, LMS, LPS, PGE, RCE, SRMI and WTC (copy in supplemental file)

VI. School Support Services, Jonny Bishop

- A. Facilities, Construction and Maintenance, Eric Stokes
  - 1) Approved Pre-Qualification of Contractors for Educational Facilities (copy in supplemental file)
  - 2) Approved Project Priority List #33 (available at district office)
  - 3) Approved to Advertise to Bid for the Lecanto Middle School Re-roofing Project (available at district office)
  - 4) Listing of Public Parcels Owned by the Citrus County School Board (copy in supplemental file)
- B. Human Resources, Suzy Swain
  - 2) Approved the new job description for Transportation Media Technician (copy in supplemental file)
- D. Risk Management, Cheri Cernich
  - Approved the 2018-2021 Collective Bargaining Agreement between Citrus County School Board and Teamsters Local Union No. 79

VII. Finance, Mike Mullen

- A. Approved the Disposal of Active Surplus Property (copy in Supplemental file)
- B. Approved the \$500 donation to Citrus Springs Elementary School from the VFW Post 4684 – Edward W. Penno (copy in supplemental file)
- C. Approved the \$500 donation to Hernando Elementary School from Leroy Rooks, Jr. VFW Auxiliary 4252 (copy in supplemental file)
- D. Approved the \$500 donation to Hernando Elementary School from the VFW Auxiliary 4252 (copy in supplemental file)
- E. Approved the \$48,000 Grant to Citrus Springs Middle School from the Jimmie Johnson Foundation, Team Up for Technology (copy in supplemental file)
- F. Approved the \$1,000 donation to Crystal River Middle School from the Phil Royal Legacy, Inc. (copy in supplemental file)
- G. Approved the \$3,250 donation to Inverness Middle School from Carolyn Hayes Estate (copy in supplemental file)
- H. Approved the donation of 100 picnic tables to Citrus High School from Duke Energy valued at a grand total of \$5,000 (copy in supplemental file)
- I. Approved the \$500 donation to Citrus High School from Citrus County Chamber of Commerce (copy in supplemental file)
- J. Approved the \$873.72 donation to Citrus High School from Everclear Pool Service & Repair (copy in supplemental file)

- K. Approved the \$1,000 donation to Citrus High School from Central Maintenance & Welding (copy in supplemental file)
- L. Approved the \$1,500 donation to Crystal River High School from Bayfront Health Seven Rivers (copy in supplemental file)
- M. Approved the \$1,250 donation to the Academy of Environmental Science from PADI Scuba (copy in supplemental file)
- N. Approved the \$500 donation to the Academy of Environmental Science from N. S. Fey (copy in supplemental file)
- O. Approved the Contract between the School Board of Citrus County and Sivic Solutions Group, LLC for Medicaid Administrative claiming, Random Moment Time Study services and Medicaid Fee for Service claiming (copy in supplemental file)
- P. Approved additional amount of contract for Bid 2019-09 Withlacoochee Technical College Cafeteria/Serving Line Renovation that was awarded to Ryman Construction of Florida, Inc. (copy in supplemental file)
- R. Approved the Purchase of replacement video projectors (copy in supplemental file)
- S. Approved Out-of-State Travel Request for approximately 20 Crystal River High School students, three instructors and one administrator to Distinguished Concerts International New York Concert Series (DCINY) at Carnegie Hall, New York, New York (copy in supplemental file)
- T. Approved the Budget Amendment #2 October 2018 (copy in supplemental file)

VIII. Informational Items

- A. October 2018 Cash and Investment Report (copy in supplemental file)
- B. Financial Statements as of October 2018 (copy in supplemental file)