

Inverness, Florida
March 12, 2019

An Administrative Hearing, Regular Meeting and Public Hearing were held at the District Services Center located at 1007 West Main Street, Inverness, Florida on Tuesday, March 12, 2019. Present: Sandra “Sam” Himmel – Superintendent; Thomas Kennedy – Chairman; Sandra Counts – Vice Chairman; School Board Members: Virginia Bryant, Douglas A. Dodd and Linda B. Powers. Also in attendance, R. Wesley Bradshaw, School Board Attorney.

WORKSHOP

Chairman Kennedy called the Workshop to order at 1:01 p.m. and mentioned that Workshops were for conversations between staff, presenters and board members and there were no actions taken.

TOPIC:

Hospital Board Presentation

Wes Bradshaw, School Board Attorney, shared that Bill Grant, Citrus County Hospital Board Attorney, and Debbie Ressler, Citrus County Hospital Board Chair Woman, were in attendance to discuss with the Board the possibility of taking over the Hospital Board’s responsibilities as far as managing all properties the Hospital Board owned that were leased to Health Corporation of America (HCA). Attorney Grant explained that on March 4, 2019, the Citrus County Hospital Board passed a consensus resolution to approach and discuss the possibility of the Citrus County School Board assuming the responsibilities that the Citrus County Hospital Board as an independent district in the State of Florida. He explained the reason was because it was the Hospital Board’s belief that it had fulfilled its purpose and it was a better use of resources to begin the process of dissolving the agency. He shared the Hospital Board would sunset the agency in 2022 and all issues would be resolved, such as a pension lawsuit and other liabilities. Attorney Grant talked about potential benefits to the School Board in the event they moved forward. Linda Powers questioned Mr. Grant about future malpractice lawsuits. He assured there would be no remaining litigations against the Hospital Board or the Foundation. Sandra Counts questioned the reasoning for dissolving the Hospital Board if everything was going so well, and Douglas Dodd raised the question as to how the duties and responsibilities of the Hospital Board fit into the purpose and the mission of the School Board. Following discussion, Chairman Kennedy recessed the Workshop at 2:27 p.m.

WORKSHOP - Reconvened

Chairman Kennedy reconvened the Workshop at 2:41 p.m. Several questions were asked and there was discussion as to whether the Board should move forward with the Hospital Board's proposal. It was the consensus of the Board to have Attorney Bradshaw continue to gather more information. Chairman Kennedy mentioned that one of the biggest things to him was the 50-75-year lease, and the Board needed to be cognizant of what was being done that would tie the hands of future Board members. The topic of a resolution to work together and move forward was brought up, but it was decided before that possibly happened, Mr. Bradshaw would gather more information and do some fact gathering. This topic will subsequently be brought before the board in a public meeting. Mr. Dodd inquired about the cost for Mr. Bradshaw's services. Mr. Grant stated that all attorney cost would be paid by the Hospital Board, that there would be no cost to the School Board. At the conclusion of the discussion Mr. Bradshaw shared he would bring back more information at a future meeting.

The Workshop was closed at 3:05 p.m.

ADMINISTRATIVE HEARING

The Administrative Hearing was opened at 3:10 p.m.

Upon motions made, seconded and approved, an expulsion was directed in Case No. 19-67, 19-84 and 19-87.

Chairman Kennedy closed the Administrative Hearing at 3:56 p.m.

REGULAR MEETING

Chairman Kennedy opened the Regular Meeting at 4:05 p.m. Linda Powers had opening exercises and introduced George Rusaw, President/CEO of Habitat for Humanity of Citrus County. Mr. Rusaw gave a brief overview on the basis of Habitat for Humanity and shared that the program built 15 to 20 homes a year as well as financing them at zero interest mortgages. He mentioned they were always out in the community asking for support and announced there was a Bowl-a-thon coming up in May to help support Habitat for Humanity. He introduced Karen Carpenter, a school board employee, who shared her story how she came to be a recipient of a home built by Habitat for Humanity of Citrus County. Mr. Rusaw then led the Pledge of Allegiance to the Flag of the United States of America.

ADOPTION OF AGENDA AS RECOMMENDED BY SUPERINTENDENT

Chairman Kennedy mentioned that at the request of the Superintendent, the following item would be added to the agenda: Section V, Educational Services, Approve \$1,940,331.44 in funding for the Florida Department of Education for Florida Best and Brightest Teacher & Principal Scholarship Program. Doug Dodd moved to adopt the agenda as recommended by Superintendent with the addition; seconded by Sandra Counts and carried unanimously.

CITIZEN COMMENTS

Sonya Moylan provided public input on the topic of the Hospital Board that was discussed at the Workshop that morning.

APPROVE CONSENT AGENDA – (Recognition of donations)

Virginia Bryant moved to approve the consent agenda; seconded by Linda Powers and carried unanimously. The Executive Secretary to the School Board read the donations on the record.

PRESENTATION

A. Recognition of Leah Tomisman for First Place at the Braille Challenge

Chris Bosse, Principal at Hernando Elementary School, introduced Leah Tomisman as an extraordinary student, who was accompanied by her teacher, Kellie Aldrich, teacher of the blind. Leah shared her experience at the Braille Challenge in Tampa. She explained that Braille Challenge was a competition for braille readers and that there were three sessions, spelling, reading and comprehension and proof reading. At the award ceremony, Leah won first place and received a medal, a certificate and a \$75 Walmart gift card. Mr. Bosse congratulated Leah and shared that she had prepared her speech in braille and was be going on to further competition.

B. Recognition of the Highest Overall Contributor to the 2018-2019 Citrus County District Campaign

Shaunda Burdette, Director of Citrus County Education Foundation, shared that the campaign was more than just money coming from Citrus County School District employees to the Education Foundation. It was about creating relationships, meeting people and having the opportunity to use funds to do amazing things within the school district. She expressed, on behalf of the Education Foundation, how grateful they were to serve the school district, but more grateful the school district was willing to give back to the Education Foundation. Jessica Maloney, United Way, was also in attendance and conveyed on behalf of United Way that they were grateful to the school board and employees for another great giving campaign. She shared that without the help of the donors, programs like Reading Pals and other outstanding projects wouldn't be possible and thanked the Board and District. Gina Dickey, Coordinator of District Student Services, announced the overall total of the 2018-2019 campaign was \$17,762 and recognized Educational Services as the 2018-2019 Citrus County District Campaign's Highest Overall Contributor.

D. Recognition of Rock Crusher Elementary School as a Title I Distinguished School

Rock Crusher Elementary School was recognized as a Title 1 Distinguished School. Rene Johnson, Title 1 Coordinator, shared that it was all about the staff and that Rock Crusher Elementary was an amazing school. She continued to say it was the hearts and hard work of the teachers and students that made that possible.

E. Superintendent's "Making a Difference Award" Kids Marathon School Contacts

Superintendent Himmel gave a brief history of the Kids Marathon and shared the first marathon had over 550 students who participated and this year there were

over 1,100 students who participated. She stated she believed Citrus County School District was Florida's largest kids marathon function and said that wouldn't be possible without the dedication of staff spending many hours before and after school getting students to love to run. The stands were full of parents, friends, family members...thousands of people to support their students. She thanked the staff for making a difference in the hearts of all the students. Staff that were recognized for the Superintendent's "Making a Difference Award" were, Life South's Ricky Quintana and Ed Keith; Tracee Adams and Eric Bisson, Crystal River Primary; Alicia Algor, Paul Earnheart and Emily Hendircks, Rock Crusher Elementary; Donna Barrett, Citrus Springs Middle School; Jonathan Beaser, Lecanto Primary; Michael Breder and Michele Vernazarro, Pleasant Grove Elementary; Paula Carty, Homosassa Elementary; Zachary Fagan and Cheri Martone, Hernando Elementary; Alissa Grace, Inverness Primary; Denise Kuczen, Lecanto Middle School; Mike Patrick Mullen, Jr., Citrus Springs Elementary; Mike Porcelli and Matthew Skinger, Inverness Middle School; Meryl Reynolds, Crystal River Middle School; Bobbi Rhodes and Marsha Mullen, Forest Ridge Elementary; Melanie Smith, Floral City Elementary and Rusty Tennent-Hunter, Central Ridge Elementary. Lecanto Primary School was also recognized by Life South for having the highest number of participants and received a check for \$375 that would be used for their racing club.

F. Academy of Environmental Science Annual Update (copy in supplemental file)

Zachary Leonard, Lead Teacher/Administrator, Academy of Environmental Science (AES), recognized some of AES's board members, Brian Tambasco, Michelle Leeper, Board Chair, Chris Monrad, Vice Chair and Pierre Santo, Treasurer who were in the audience. Mr. Leonard distributed AES Annual Report and reviewed changes to the 2018-2019 school year staff, current enrollment, which was up with a total of 120, curriculum and scheduling. He talked about the addition of the scuba program to the curriculum and mentioned that through a connection Sandra Counts had with Ron and Dianne Schultz, a 28-foot double decker Tritoon was donated to AES by the Schultz's for a research vessel. Mr. Leonard expressed his appreciation to the Board for providing a School Resource Officer (SRO) for AES especially as Safety and Security was on the forefront of everyone's mind. He shared that the AES Board made the commitment to budget the cost for an SRO and would be providing money back to Citrus County School Board to supplement the monies they had paid. Superintendent Himmel gave accolades to Mr. Leonard for the work he had done since he has been at AES.

EDUCATIONAL SERVICES, SCOTT HEBERT

D. i-Ready Presentation (copy in supplemental file)

Rene Johnson, Title 1 Coordinator, introduced Courtney Claud, Sales Coordinator for i-Ready. Ms. Claud presented a power point outlining i-Ready, an interactive online learning environment designed to assess students and provide individualized instruction based on each one's unique needs. She pointed out that i-Ready provided online assessments with adaptive diagnostic, growth monitoring to progress monitor students, engaging online instruction for students based on their needs, and recommendations to teachers to provide instruction for their students.

Ms. Claud provided detailed information as to how students and teachers utilized the program and concluded her presentation sharing the many benefits that were provided, such as professional development and digital resources.

PRESENTATION – 5:00 P.M. TIME CERTAIN

- C. Recognition of the Elementary and Secondary Tropicana Speech Winners (copy in supplemental file).

Meagan Furniss, Elementary Program Specialist ELA and ESOL, gave an overview of the 4-H Tropicana Speech Contest that was available to fourth, fifth and sixth grade students. She recognized Dr. Marnie Ward, the Extension Agent for 4H Youth Development. Mrs. Furniss shared Dr. Ward was unable to be in attendance but asked her to share how impressed she was with the many powerful speeches prepared by the students. Mrs. Furniss introduced the winners who were in attendance and those students presented their speeches. All of the students did an excellent job and received a great round of applause.

CITIZENS COMMENTS

None

Chairman Kennedy recessed the Regular Meeting at 5:24 p.m. and reconvened at 5:34 p.m.

EDUCATIONAL SERVICES, SCOTT HEBERT – continued

- D. i-Ready Presentation - continued

Doug Dodd asked Ms. Johnson to explain the reason for the i-Ready presentation. She explained that it was presented to the board to share with them what the district was looking at to move forward for next year. She shared that in the past few years, teachers had used Success Maker, FastBridge and Study Island. She added that there had been a decline in the usage of Success maker and teachers moved towards Study Island. She continued to explain that Study Island had no diagnostic piece to it and didn't provide small group instruction to help fill interventions for students. Discussion ensued regarding the different elements to i-Ready and the how it would benefit teachers and students.

- E. Approved the 2019-2020 District English Language Learners (ELL) Plan (copy in supplemental file)

Virginia Bryant moved to approve the 2019-2020 District English Language Learners (ELL) Plan; seconded by Douglas Dodd. Linda Powers inquired about the different languages. Trish Douglas, Director of Elementary Education, explained that currently there were 16 different languages of students that were served and through the plan, resources were available for any student of a different language that enrolled in the district. A vote was taken and carried unanimously.

F. Strategic Planning Presentation

Rene Johnson, Coordinator of Title 1, gave an overview on the agenda for the Summer Strategic Planning (copy in supplemental file). She shared that typically the strategic planning was two days, but this year it would be three and it began on June 10th. Ms. Johnson went step by step and explained the process of what was involved in the strategic planning. She pointed out that new this year was a third day when all the departments would share relevant information with the Administration team such as important dates, new initiatives, important activities, etc. The school-based teams would then work on their School Improvement Plans. Ms. Johnson shared that through all the planning, the hope was to have new School Improvement Plans that would move the district forward.

- G. Approval of the Interagency Agreement for information sharing regarding select Juveniles by and between the School Board of Citrus County, Florida; Florida Department of Juvenile Justice, Circuit 5 and Mike Prendergast, Sheriff of Citrus County, Florida

Virginia Bryant moved to approve the Interagency Agreement for information sharing regarding select Juveniles by and between the School Board of Citrus County, Florida; Florida Department of Juvenile Justice, Circuit 5 and Mike Prendergast, Sheriff of Citrus County, Florida; seconded by Sandra Counts. Douglas Dodd asked for clarification regarding how the Sheriff informs the district of student arrests for a felony offense, and what the district's process was to notify the classroom teachers of those offenses and what was the method of communication with DJJ. He stated that sharing information regarding students in trouble with the law was very important for the safety of our schools. Kit Humbaugh, Director of Student Services, explained processes in place for receiving information on arrests, students that are committed to a secure/non-secure program and when those students re-entered in to the community. She also shared how that information was shared with appropriate staff. Discussion ensued regarding the importance of information sharing. A vote was taken and carried unanimously.

- H. Approved \$1,940,331.44 in funding from the Florida Department of Education for Florida Best and Brightest Teacher & Principal Scholarship Program

Sandra Counts moved to approve \$1,940,331.44 in funding from the Florida Department of Education for Florida Best and Brightest Teacher & Principal Scholarship Program; seconded by Linda Powers and carried unanimously.

SCHOOL SUPPORT SERVICES, JONNY BISHOP

- A. Facilities, Construction and Maintenance, Eric Stokes
5) Design Update for the Roger Weaver Complex Evacuation Route (informational) (copy in supplemental file)

Jonny Bishop, Assistant Superintendent, introduced two of George F. Young, Inc.'s engineers, Alison Shaw and Chris Bridges and Ms. Shaw gave a brief presentation of the design update for the Roger Weaver Complex Evacuation Route. She shared

that there were two phases of the project and explained what was involved in both phases. Douglas Dodd inquired about the completion date of the project. Eric Stokes, Director of Facilities, Construction and Maintenance, was in attendance and along with Mr. Bishop, they provided information regarding timelines for the completion of phase 1 and phase 2. Discussion ensued on the timeline of each phase. Concerns regarding a roundabout were discussed.

B. Human Resources, Suzy Swain

1) Approved Instructional and Support Recommendations

Linda Powers moved to approve the Instructional and Support Recommendations; seconded by Virginia Bryant and carried unanimously.

2) Approved the new job description for School Safety Guardian

Virginia Bryant moved to approve the new job description for School Safety Guardian; seconded by Sandra Counts and carried unanimously.

3) Approved the Affiliation Agreement with Saint Leo University Social Work Internship

Sandra Counts moved to approve the Affiliation Agreement with Saint Leo University Social Work Internship; seconded by Linda Powers and carried unanimously.

D. Risk Management, Cheri Cernich

Approved the Criteria for the Volunteer Safety Guards

Virginia Bryant moved to approve the Criteria for the Volunteer Safety Guards, seconded by Linda Powers. Mrs. Powers inquired about the duties of volunteer safety guards. Cheri Cernich, Director of Risk Management, explained that through the district's volunteer program, with the specific criteria, safety guards would be there to assist in enhancing the safety of the campuses. Douglas Dodd expressed his concern of the possible confusion there would be between School Guardians and School Safety Guards. After discussion, Mrs. Cernich proposed changing the name of the volunteer position to School Safety Volunteer. Virginia Bryant amended her motion to Approve the Criteria for the School Safety Volunteers; seconded by Linda Powers and carried unanimously.

BUDGET UPDATE

None

ATTORNEY, LEGAL MATTERS

None

APPROVE MINUTES

Virginia Bryant moved to approve the minutes of the Administrative Hearing, Regular Meeting and Public Hearing of February 12, 2019; seconded by Douglas Dodd and carried unanimously.

CITIZEN COMMENTS

None

ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD

Douglas Dodd mentioned he attended both Inverness Primary and Inverness Middle School SAEC meetings and they went well. He also attended the Kids Marathon and said it was great to see all the students who participated. He shared that he would not be available to attend the March 27th Value Adjustment Board, but Linda Powers will attend in his stead. He stated that he hoped the July Workshop would be tied in with the Public Hearing for the adoption of the Tentative Budget on July 30th and all Board members agreed.

Linda Powers shared that she attended Central Ridge Elementary School's SAEC meeting that was focused on safety. She also attended a NAMI (National Alliance on Mental Illness) meeting and several other mental health groups.

Thomas Kennedy reminded everyone that the School House Hustle was April 6th and to encourage people to attend. He shared that this year's goal was 1200. Mr. Kennedy mentioned if it was possible, he wanted a workshop to look at internal and external data on drug use in the schools. He talked about a possible Grant where there was random drug testing for athletes in afterschool activities.

Mr. Kennedy provided and an update on the possible new requirements for the Best and Brightest program where the Governor's proposal was that the schools must improve by 1%. He stated that the Senate rolled out their version and the schools would have to improve potentially by 3% over three years. That meant it would be even less schools that would qualify. Discussion ensued. He also mentioned that Representative Ralph Massullo introduced his Committee Bill, HB 7055: Career Education. Mr. Kennedy explained that it was a career technical education bill and thought it was a positive bill. He suggested he would write a letter of support on behalf of the School Board if the Board agreed. All were in favor.

ADJOURNMENT

Chairman Kennedy adjourned the Regular Meeting at 6:57 p.m.

EXECUTIVE SESSION

An Executive Session was called at 6:58 p.m. pursuant to Florida Statute 447.605 and the room was cleared except for appropriate designated personnel.

The Executive Session was closed at 7:30 p.m.

Thomas Kennedy
Chairman

Sandra Himmel
Superintendent

ATTACHMENT – A

Educational Services, Scott Hebert

- A. Approved the 2018-2019 Volunteers
- B. Approved the addendum and renewal of services provided by PowerSchool Group, LLC (formerly Performance Matters) to Citrus County School Board for the period of March 15, 2019 thru March 14, 2020
- C. Approved a grant from the Florida Department of Education for \$59,850

School Support Services, Jonny Bishop

- A. Facilities, Construction and Maintenance, Eric Stokes
 - 1) Approved Pre-Qualification of Contractors for Educational Facilities
 - 2) Approved the 2019 Certification of Facilities Data
 - 3) Approved the Change Order #1 for the Withlacoochee Technical College Café & Serving Area Renovation
 - 4) Approved acceptance of the Withlacoochee Technical College Café & Serving Area Renovation
- C. Planning and Growth Management, Chuck Dixon
 - 1) Approved Request to Advertise for a Public Hearing at the May 14, 2019 School Board Meeting to approve the revision of Policy 5.32 Zero Tolerance of School Related Crimes
 - 2) Approved Request to Advertise for a Public Hearing at the May 14, 2019 School Board Meeting to approve the revision of Policy 5.75 Verification of High School Diploma for Admission to WTC Post-Secondary Programs

Finance, Mike Mullen

- A. Approved the out-of-state travel request for 5 students and 3 staff members to Washington DC to compete in the 2019 National Ocean Bowl Competition
- B. Approved the \$692.60 donation to Central Ridge Elementary from Donors Choose
- C. Approved the \$500 donation to Lecanto Primary School from Exxon Mobile
- D. Approved the two \$500 donations to Citrus High School from Mike Scott's Plumbing
- E. Approved the \$500 donation to Citrus High School from Florida State Junior Thespians
- F. Approved the \$500 donation to Citrus High School from J.M. Gibson Mechanical
- G. Approved the \$500 sponsorship to Citrus High School from Local Engineering, Inc.
- H. Approved the \$500 sponsorship to Citrus High School from Angelottis Pizza
- I. Approved the \$500 donation to Crystal River High School from Family Headquarters Barber Shop, Inc.

- J. Approved the \$500 donation to Crystal River High School from VFW Post 8189
- K. Approved the \$2,000 donation to Crystal River High School from Crystal Motor Car Co., Inc.
- K. Approved the donation of a 2019 Diamond Cargo Trailer with vinyl graphics valued at \$12,141.18 to Lecanto High School from Robert and Polly Michaels
- L. Approved the \$600 donation to the Marine Science Station from the City of Crystal River
- M. Approved the \$2,000 donation to Withlacoochee Technical College from Women of Sugarmill Woods, Inc.
- N. Approved the \$15,000 donation to Withlacoochee Technical College from Black Diamond Foundation, Inc.
- O. Approved the Disposal of Active Surplus Property
- P. Approved Award of Bid 2019-15 Floral City Elementary cafeteria HVAC replacement, Bldg. 2 to Horne Construction
- Q. Approved Award of Bid 2019-16 Floral City Elementary Intercom Upgrade to JSC Systems dba Jacksonville Sound & Communication
- R. Approved to Reject Bid 2019-14 Lecanto Primary School-Replace Fire Alarm System
- S. Tabled item from February 26, 2019: Approved Siteimprove Subscription Agreement
- T. Approved the Budget Amendment #5 January 2019

Informational Items

- A. Cash and Investment Report
- B. Financial Statements as of January 2019