



SANDRA "SAM" HIMMEL – SUPERINTENDENT OF SCHOOLS

*"Where Learning is the Expectation
And Caring is a Commitment"*

May 7, 2019

ADMINISTRATIVE HEARING: 2:00 P.M.

REGULAR MEETING: 4:00 P.M.

PUBLIC HEARING: 5:00 P.M.

OF THE

CITRUS COUNTY SCHOOL BOARD

MAY 14, 2019

THOMAS KENNEDY
DISTRICT 1

VIRGINIA BRYANT
DISTRICT 2

DOUGLAS A. DODD
DISTRICT 3

SANDRA COUNTS
DISTRICT 4

LINDA B. POWERS
DISTRICT 5

AGENDA:

ADMINISTRATIVE HEARING: 2:00 P.M.

PUBLIC HEARING: 5:00 P.M.

- A. Approve/Adopt the revision of Policy 5.32 Zero Tolerance of School Related Crimes
- B. Approve/Adopt the revision of Policy 5.75 Verification of High School Diploma for Admission to WTC Post-Secondary Programs

REGULAR MEETING: 4:00 P.M.

Opening Exercise and Pledge of Allegiance

I. ADOPTION OF AGENDA AS RECOMMENDED BY SUPERINTENDENT

II. CITIZEN COMMENTS

The first Citizen Comments is reserved for comments on the items requesting approval on the agenda. Another opportunity is available for any subject at 5:15 p.m. and at the end of business.

III. APPROVE CONSENT AGENDA – (Recognition of donations)

IV. PRESENTATION

- A. Superintendent's "Making a Difference Award"
Jennifer Grassman & Dorothy Scott, Citrus Springs Elementary
- B. Citrus County Education Foundation – Community Business Spotlight
- C. Recognition of the 2019 Newspaper in Education Teacher of the Year,
Donald Whitaker
- D. Recognition of Citrus High School Weightlifters State Championship

1007 West Main Street • Inverness, Florida 34450-4625

TEL: (352) 726-1931

www.citruschools.org

Equal Opportunity Employer

- E. Recognition of Academic Team – 2nd Place in the State in Division II
 - F. Recognition of National Merit Scholarship Participants
- V. EDUCATIONAL SERVICES, SCOTT HEBERT
- A. Approval of 2018-2019 School Volunteers
 - B. Approve the K-12 Gifted Endorsement Add-on Program 2019-24
 - C. Approve the Maximum Risk Residential Juvenile Justice Program Agreement between TrueCore Behavioral Solutions, LLC and the School Board of Citrus County, FL
 - D. Approve the Articulation Agreement between the District Board of trustees of the College of Central Florida and the Citrus County School Board, FL
 - E. Approve the Edgenuity Education & Technology Services Agreement and Contract
 - F. Approve the Mid Florida Consortium Contract for Services between the School Board of Citrus County, FL and the College of Central Florida
 - G. Approve the AVID College Readiness System Services and Products Agreement for 2019-2020
 - H. Approve request to Advertise for a Public Hearing at the July 9, 2019 School Board meeting to approve the 2019-2020 Code of Student Conduct
 - I. Approve grant funds provided by the Florida Department of Education (FLDOE), which will enable school staff to attend YMHFA training in June, 2019
- VI. SCHOOL SUPPORT SERVICES, JONNY BISHOP
- A. Facilities, Construction and Maintenance, Eric Stokes
 - 1) Approve Pre-Qualification of Contractors for Educational Facilities
 - 2) Direct Purchase Change Order #1 for Lecanto Middle School Re-Roofing of Buildings 1 & 2 (informational)
 - B. Human Resources, Suzy Swain
 - 1) Approve Instructional and Support Recommendations
 - 2) Approve Instructional Personnel for Summer School 2019
 - 3) Approve Support Personnel for Summer School 2019
 - 4) Approve the Payroll Dates for 2019-20
 - C. Planning and Growth Management, Chuck Dixon
 - Approve request to Advertise for a Public Hearing at the July 9, 2019 School Board Meeting to approve the revision of Policy 4.72 Homeless Students
 - D. Risk Management, Cheri Cernich
 - Health Insurance Update
- VII. FINANCE, MIKE MULLEN
- A. Approve the transition from Intramural Cross Country at Middle School level to Interscholastic
 - B. Instructional Materials 2019-2020 (informational)

- C. Approve 2019-2020 Skyward School Management System License Fee
- C. Approve the Purchase or Lease of Apple iPads
- D. Approve the renewal of JAMF Mobile Device Management System
- E. Approve Dell purchase for computer replacement
- F. Approve request to participate in an out-of-state field trip to Lincoln, NE for the purpose of student participation in the International Thespian Festival from June 24-30, 2019
- G. Approve the \$500 donation to Citrus Springs Elementary School from Greg Abrams Seafood, Inc.
- H. Approve the \$2,500 donation to Homosassa Elementary School from Women of Sugarmill Woods
- I. Approve the \$1,500 donation to Homosassa Elementary School from Nativity Lutheran Church of Weeki Wachee
- J. Approve the \$1,000 donation to Inverness Middle School from the University of Michigan
- K. Approve the \$500 donation to Citrus High School from Disabled American Veterans
- L. Approve the \$1,000 donation to Citrus High School from Mike Scott Plumbing
- M. Approve the \$1,300 donation to Citrus High School from MS Industrial, LLC
- N. Approve the \$1,500 donation to Crystal River High School from Kiwanis Club of Inverness
- O. Approve the \$500 donation to Crystal River High School from Joseph F. Bennett Sr. Trust c/o Michael Tringali, CPA, Trustee
- P. Approve the \$7,000 donation to CREST School from IR-RU Social Club, Inverness FL
- Q. Approve the \$500 donation to the Academy of Environmental Science from Tom & Latrell Hardesty
- R. Approve the \$1,000 donation to Withlacoochee Technical College from the Women of Sugarmill Woods
- S. Approve the Disposal of Active Surplus Property
- T. Approve default of Tidwell Bros. Paving, Inc. and approve revised award to Pave-Rite, Inc.
- U. Bids:
 - 1) Approve renewal of Bid 2015-37 Incidental Carpet and Floor Cleaning CC&SS Inc, d/b/a Stanley Steemer Section I and Triple C. System LLC, Section II and Section III
 - 2) Approve renewal of Bid 2017-35 Ice Cream Products DeConna Ice Cream Company, Inc.
 - 3) Approve Award of Bid 2019-33 Fuel Option A Transport to Petroleum Traders Corporation, Option B Tankwagon to Indigo Energy Partners
 - 4) Approve Award of Bid 2019-41P Fresh Produce & Eggs, Piggyback of Hernando County Schools Bid 18-390-02 to BP & W Wholesale Produce Corporation of Florida d/b/a Charles Bliss Produce

V. Approve Budget Amendment #7 March 2019

VIII. INFORMATIONAL ITEMS

A. Financial Statements as of March 2019

B. March 2019 Cash and Investment Report

IX. BUDGET UPDATE

X. ATTORNEY, LEGAL MATTERS

XI. APPROVE MINUTES

XII. CITIZEN COMMENTS

XIII. ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD

XIV. ADJOURNMENT

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the Superintendent's Office at 726-1931, ext. 2206, prior to the date of the scheduled School Board Meeting.

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting

Requested by Chuck Dixon  Department of Planning & Growth Management

Additional contact(s)/originator _____

Document Title Policy 5.32 Zero Tolerance of School Related Crimes

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval _____

Request to approve/adopt the revision of Policy 5.32 Zero Tolerance of School Related Crimes

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached available in district office _____ other _____

Request to approve/adopt the revision of Policy 5.32 Zero Tolerance of School Related Crimes.
This matter was discussed by the Policy and Forms Committee on November 15, 2018, presented at the February 26, 2019 School Board Workshop and approved to advertise at the March 12, 2019 School Board Meeting.
Revisions to the policy adds consulting with law enforcement.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: 

(Form Board Approved 7/10/07)

ZERO TOLERANCE FOR SCHOOL RELATED CRIMES AND VICTIMIZATION

5.32*

It is essential that schools be safe and orderly to provide environments that foster learning and high academic achievement. One of the State Education goals is to provide an environment that is drug-free and protects students' health, safety, and civil rights. The goal emphasizes the personal responsibility of students and the necessity of involving all stakeholders, including parents, in achieving this goal. Although education and prevention are the preferred means of achieving safe schools, there must be a clear statement of policy that violence in schools will not be permitted. Zero tolerance shall be the rule on school related violence, crime, and the use of weapons as part of a comprehensive approach to reducing school violence and crime in the Citrus County School District. This is not to include petty acts of misconduct and misdemeanors including, but not limited to, minor fights or disturbances.

- I. This policy implements the State Board of Education's Zero Tolerance Policy as outlined in Florida Statutes, including:
 - A. Victimization of students;
 - B. Felony or misdemeanor as defined by Florida Statutes, Section 775.08;
 - C. Substance abuse which is defined in Section 984.03, Florida Statutes as "using, without medical reason, any psychoactive or mood-altering drug, including alcohol, in such a manner as to induce impairment resulting in dysfunctional social behavior."
- II. As part of a comprehensive approach to reducing school violence and crime, the School District will:
 - A. Invoke the most severe consequences provided for in the *Code of Student Conduct* in dealing with students who engage in violent criminal acts on school property, on school-sponsored transportation, or during school-sponsored activities;
 - B. Notify the School Resource Officer or a local law enforcement agency when an adult or a student commits a criminal offense listed in ~~Section IV~~. on

CHAPTER 5.00 – STUDENTS

school property, on school-sponsored transportation, or at school-sponsored activities. Petty acts of misconduct and misdemeanors are not required to be reported to law enforcement, including disorderly conduct, disrupting a school function, simple assault or battery, affray, theft of less than \$300.00, trespassing, and vandalism of less than \$1,000.00;

- C. Facilitate active communication and cooperation between schools and law enforcement agencies and the Department of Juvenile Justice in sharing information that will help school officials make the best possible decisions regarding students' educational services and placement.
 - D. Consultation with law enforcement is required when a student commits more than one misdemeanor, to determine if the act should be reported.
- III. Students found to have committed the following offenses on school property, school-sponsored transportation, or during a school-sponsored activity shall receive the most severe consequences provided for by School Board Policy:
- A. Homicide (murder, manslaughter);
 - B. Sexual battery;
 - C. Armed robbery;
 - D. Aggravated battery;
 - E. Battery or aggravated battery on a teacher or other school personnel;
 - F. Kidnapping or abduction;
 - G. Arson;
 - H. Possession, use, or sale of any firearm or other weapon;
 - I. Possession, use, or sale of any explosive device;
 - J. Bomb threat or making a threat or false report as defined in Chapter 790, Florida Statutes section 790.162 and 790.163 respectively, involving school or school personnel's property, school transportation or a school sponsored activity.

CHAPTER 5.00 – STUDENTS

- IV. Prior to taking such action against any student, the School Board shall ensure that appropriate due process procedures are followed. If a student committing one of the offenses outlined in Section III. is identified as a student who has a disability and participating in a program for exceptional students, then school personnel shall follow procedures in SBER 6A-6.0331 FAC. This provision shall not remove a School Board's discretion in cases where mitigating circumstances may affect decisions on disciplinary action.
- V. The School District shall ensure that all students and their families are aware of this policy. Such communications to families shall be consistent with equal access provisions of SBER 6A-6.0908(2). The School Board will ensure that all school personnel are aware of the School Board's zero tolerance policy on school violence.
- VI. The School Board may assign more severe consequences than normally authorized for violations of the *Code of Student Conduct* when the offender appears motivated by, including but not limited to, hostility toward the victims' real or perceived race, religion, color, sexual orientation, ethnicity, national origin, political beliefs, marital status, age, social and family background, linguistic preference, or disability.
- VII. School officials will ensure that local law enforcement authorities are notified as soon as possible when an offense occurs that is listed in Section III is committed on school property, on school-sponsored transportation, or during a school-sponsored activity. Additionally, if the offense involves a victim, school officials shall notify the victim (and the victim's parents or legal guardian if the victim is a minor) of the offense and of the victim's right to press charges against the offender. School personnel shall cooperate in any investigation or other proceedings leading to the victim's exercise of rights as provided by law.
- VIII. The school principal shall monitor the administration of discipline of students to ensure that discipline is administered equitably without regard to real or perceived race, religion, color, sexual orientation, ethnicity, ancestry, national origin, political beliefs, marital status, age, social and family background, linguistic preference, or disability. Annually, the principal shall review school discipline data with the school

CHAPTER 5.00 – STUDENTS

advisory council in developing school improvement plans to maintain a safe and healthy school environment that protects the civil rights of all students.

- IX. The authority of the teacher and other instructional personnel to discipline violent and disruptive students shall be consistent with the provisions of the *Code of Ethics* (SBER 6B-1.001, FAC.) and the *Principles of Professional Conduct of the Education Profession in Florida* (SBER 6B-1006, FAC.), School District's *Code of Student Conduct*, and schools' policies.
- X. School administrators shall provide the following upon request by school personnel:
 - A. Information as to the disposition of their referrals to the administration for violation of classroom or school rules;
 - B. Assistance in behavior management if student(s) becomes uncontrollable or in case of emergency; and
 - C. Training and other assistance to improve skills in behavior management, violence prevention, conflict resolution, and related areas.
- XI. Upon receipt of notification from law enforcement, the Department of Juvenile Justice, the Office of the State Attorney, or the court system that a public school student has had certain types of conduct with the juvenile justice system, the Superintendent or designee, within twenty-four (24) hours of such notice, shall provide such information on the nature of the contact to the principal of the student's school of enrollment. The principal or designee, within twenty-four (24) hours of such notice, shall provide such information to student services personnel, school resource officers, and the student's immediate teachers. Immediate teachers are those in whose courses or classrooms the student in question is currently enrolled. The above notification is required if the public school student has:
 - A. Been taken into custody for a delinquent act, a violation of law which would be a felony if committed by an adult, or a crime of violence;
 - B. Been charged with a felony; or a delinquent act that would be a felony if committed by an adult;

CHAPTER 5.00 – STUDENTS

- C. Been adjudicated delinquent for an offense that would be a felony if committed by an adult;
 - D. Had adjudication withheld for a delinquent act that would be a felony if committed by an adult; or
 - E. Been found guilty of a felony.
- XII. The principal (and director of an off-site program in which the student may be assigned, if applicable) shall ensure that the information on that student does not become a part of the student's permanent record and is not shared with school personnel who do not have a need to know. In sharing the information, all school personnel shall adhere to confidentiality provisions contained in applicable state and federal laws and regulations.
- XIII. The principal or other authorized school official may use a student's juvenile justice information, in conjunction with other relevant information, to review a student's current educational placement and need for services, and to protect the safety of other students and school personnel. Such placement decisions shall be made in accordance with School Board policies and state laws and regulations governing the placement alternative.
- XIV. Following appropriate due process procedures, a student who has been charged with a delinquent act that would be a felony if committed by an adult, whether it occurred on or off the school property, may be assigned to an alternative program or receive alternative educational services. Such assignment may be made upon the determination that the student is eligible according to federal or state program criteria, and:
- A. The nature of the offense is such that the student poses a threat to the safety of the other students or personnel at the school;
 - B. The student's safety is at risk by remaining in school with other students; or an alternative educational placement will better meet the educational, emotional, and social needs of the student.
- XV. If a principal has reason to believe that a student may have a criminal record, the principal is authorized to request and receive information on the criminal history of

CHAPTER 5.00 – STUDENTS

a public school student from a local law enforcement agency. Procedures for the request, receipt, maintenance, retention, and use of such information shall be in accordance to Florida Statute and shall be included in a cooperative agreement with an appropriate local law enforcement agency.

- XVI. A student who possesses, uses, handles, or transmits a weapon, as defined by Florida Statutes, including, but not limited to a gun, starter pistol, knife, explosive, metallic knuckles, slungshot, tear gas gun, chemical weapon or device on the school grounds, in the school building, on a school bus, or in an automobile or vehicle parked on school grounds or adjacent thereto, shall be suspended or expelled from school, with or without continuing educational services.

STATUTORY AUTHORITY: 1006.13, 1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED: 120.57(1), 775.08, 790.162, 790.163, 1001.42,
1001.43, 1001.54, 1003.31, 1006.08,
1006.09, 1006.13, 1012.28, F.S.


STATE BOARD OF EDUCATION RULE(S): 6A-6.03311

HISTORY: ADOPTED: 03/09/2004

REVISION DATE(S): 02/08/2005, 01/12/2010, xx/xx/xxxx

FORMERLY: 7.10(4), 7.53(1)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting
Planning & Growth
Requested by Chuck Dixon  Department of Management
Additional contact(s)/originator _____
Document Title Policy 5.75 Verification of High School Diploma for Admission to WTC Post Secondary Programs

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval _____

X Request to approve/adopt the revision of Policy 5.75 Verification of High School Diploma for Admission to WTC Post Secondary Programs.

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached X available in district office _____ other _____

Request to approve/adopt the revision of Policy 5.75 Verification of High School Diploma for Admission to WTC Post Secondary Programs.

This matter was discussed by the Policy and Forms Committee on November 15, 2018 and presented at the February 26, 2019 School Board Workshop and approved to advertise at the March 12, 2019 School Board Meeting.

During a review of the policy, it was noticed that this was stated as Withlacochee Technical Institute instead of College. The revision is to correct the name.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of work force;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy White

(Form Board Approved 7/10/07)

CHAPTER 5.00 – STUDENTS

VERIFICATION OF HIGH SCHOOL DIPLOMA FOR ADMISSION TO WITHLACOOCHEE TECHNICAL INSTITUTE COLLEGE POST- SECONDARY PROGRAMS

5.75+

- I. Verification of receipt of a high school diploma or equivalent shall be required for admission to post-secondary programs that include high school graduation or a diploma as a condition of acceptance into the program. Verification of a diploma must also be documented for receipt of financial student aid if required by the federal or state student aid program.
- II. Receipt of a high school diploma or equivalent may be verified by any of the following documents:
 - A. High school standard diploma from an accredited secondary institution;
 - B. Academic transcript from an accredited secondary institution;
 - C. Foreign diploma if equivalent to a U.S. high school diploma;
 - D. General Education Development Diploma;
 - E. Certificate verifying that the student has passed a state authorized examination that the state considers the equivalent of a high school diploma;
 - F. Academic transcript verifying completion of a two-year program that is acceptable for full credit toward a bachelor's degree; or
 - G. State issued secondary school completion certificate for home schooled students.
- III. The student shall be responsible for obtaining a verified translation of a diploma, transcript or other document if it is in a language other than English.
- IV. The School shall develop a checklist and procedures for documenting receipt of a high school diploma or equivalent. The procedures shall include but not be limited to the time period for providing documentation and acceptable accreditation agencies.

CHAPTER 5.00 – STUDENTS

STATUTORY AUTHORITY: 1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED: 1001.43, 1003.43, 1003.435, F.S.
34 CFR 600.2, 34 CFR 668.32, 34 CFR 668.53

HISTORY: ADOPTED: 01/08/2013
REVISION DATE(S): xx/xx/xxxx
FORMERLY: NEW

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting.
Requested by Scott Hebert Department of Educational Services
Additional contact(s)/originator _____
Document Title Recognize Donald Whitaker

Board Action Required:

Presentation/Recognition X Information _____
Consideration/Approval _____
Recognize Donald Whitaker, the 2019 Newspaper in Education (NIE) Teacher of the Year.

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached _____ available in district office _____ other _____

Executive Summary/Highlights:

Donald Whitaker was chose by the Tampa Bay Times as the 2019 Newspaper in Education Teacher of the Year.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: None

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wiley

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting.

Requested by Jonny Bishop Department of Administration

Additional contact(s)/originator _____

Document Title Citrus High School Weightlifters State Championship

Board Action Required:

Presentation/Recognition X Information _____

Consideration/Approval _____

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached _____ available in district office _____ other _____

Executive Summary/Highlights:

Recognize Citrus High School Boys Weightlifting Team, winners of the Class 1A State Championship.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: _____

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jonny Bishop

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for: May 14, 2019 School Board Meeting.

Requested by: Amy Crowell, Department of Research and Accountability

Additional contact(s)/originator: _____

Document Title: Recognition of Academic Team – 2nd Place in the State in Division II

Board Action Required:

Presentation / Recognition Information _____

Consideration / Approval: _____

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached _____ available in district office _____ other

Executive Summary / Highlights:

We would like to recognize 6 high school students who participated in the 2019 Commissioner's Academic Challenge and placed 2nd in the State in Division II.

Nicholas Campellone

Moses Diaz-Torres

Stephen Lane

Warren Paar

Truman Roland

Jason Sevilla

A special recognition to Jason for making Team Florida.

Strategic Goals:

1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.

2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.

Other/Operational Activities

Strategies Include:

Innovative and research-based curriculum and program delivery systems;

Emphasis on at-risk and special groups of learners (including gifted.)

Staff development, recruitment, and retention of workforce;

Data systems (technology);

Allocation of resources (human, physical, technological, financial);

Career preparations;

Community connections

Financial Impact to the District: None

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/ level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy White

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for: May 14, 2019 School Board Meeting.
Requested by: Amy Crowell, Department of Research and Accountability
Additional contact(s)/originator: _____
Document Title: Recognition of National Merit Scholarship Participants

Board Action Required:

Presentation / Recognition Information _____
 Consideration / Approval: _____

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached _____ available in district office _____ other _____

Executive Summary / Highlights:

Recognition of:

Anna Buettner – Lecanto High School
Arjun Deven - Lecanto High School
Kyra Hornbuckle - Lecanto High School
Vaishnavi Karanam – Lecanto High School
Elizabeth Lantzy – Lecanto High School
Christopher Nurse – Lecanto High School
Truman Roland – Citrus High School
Jason Sevilla – Lecanto High School
Joshua Widener – Lecanto High School

Anna, Vaishnavi, Elizabeth, Christopher, Truman and Joshua received Letters of Commendation in recognition of their outstanding academic promise.

Arjun, Kyra and Jason advanced to the level of Finalist with an anticipated announcement of the National Merit Scholars in the beginning of May. Winners are chosen based on school curricula/grading, test scores, written recommendation from a school official, information pertaining to the student's activities and leadership and the finalist's own essay.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activities

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted.)
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community connections

Financial Impact to the District: None
Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
Pay grade/ level _____
Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy White
(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting.

Requested by Lindy Woythaler

Additional contact(s)/originator _____

Document Title Approval of 2018-2019 School Volunteers

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval Approval of 2018-2019 School Volunteers

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Final Step in the approval process for trained volunteers, in compliance with School Board Policy.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: \$55.00 for the month April

Amount Budgeted \$15,000.00 annually Additional Amount Requested N/A

Funding Source: Project #02800

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy Wilson

(Form Board Approved 7/10/07)

Last Name	First Name
Garcia	Kevin
Gardner	Ethan
Judge	Amanda
Raym	Keith
Rieck	Roland
Sanders	John

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting
Requested by Belinda Woythaler, Department of Professional Development
Additional contact(s)/originator _____
Document Title K-12 Gifted Endorsement Add-on Program 2019-2024

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval: Approve the K-12 Gifted Endorsement Add-on Program 2019-24.

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached available in district office _____ other _____

Executive Summary / Highlights:

The K-12 Gifted Endorsement Add-on Program is a 300-hour program of study which teachers can complete in order to request the Department of Education to add Gifted K-12 to their teaching certificates. The courses are offered in an on-line, district facilitated format.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: \$0
Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

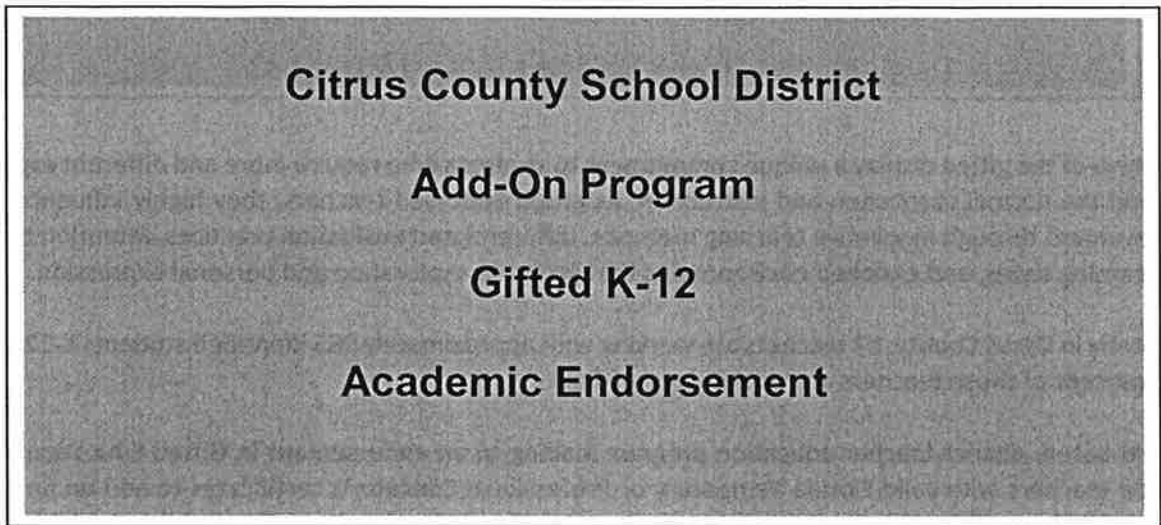
Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy Miller
(Form Board Approved 7/10/07)

I. Program Title



The primary candidates for the District's Add-On Gifted K-12 Endorsement Program are teachers who are currently teaching and assigned out-of-field in gifted education K-12. Secondary candidates are teachers who seek renewal of certification. When space is available, other candidates are teachers seeking personal and professional development.

6. Can teach higher-level thinking skills including creativity and problem solving; can use higher-order questioning techniques.
7. Can express knowledge of creativity in all of its aspects.
8. Can nurture and promote creativity.
9. Can emphasize complexity over simplicity.
10. Can identify strategies for stimulating personal growth.
11. Can encourage collaborative learning.
12. Can modify the curriculum to avoid cultural and gender bias.
13. Can guide student self-evaluation.
14. Can express knowledge in how to inspire in gifted learners a sense of social awareness and a respect for the worth and dignity of others.
15. Can use diverse and continuous grading practices.
16. Can express knowledge of the procedural safeguards for identified gifted students.
17. Can express knowledge of the state's gifted rules and procedures.
18. Can express knowledge in the counseling of gifted students.
19. Can assist in developing students' sense of self.
20. Can advocate for gifted students and gifted education.
21. Can present educational and career options for the gifted.
22. Can conduct informational meetings for educators and parents regarding gifted students and gifted education.

Professional Education Studies

Professional education studies prepare the gifted endorsement candidates to work effectively in their new area of specialization. Essential to the development of professional skills is pedagogy, theory, and field clinical experiences. Pedagogy and theory in gifted education are well woven into the state adopted objectives in each of the instructional strands. The general activities and field clinical experiences that directly engage endorsement candidates in competency demonstrations are listed as follows:

- Use Florida Gifted Frameworks to guide and assess.
- Participate in panel discussions.
- Participate in small group discussions.
- Conduct interviews (outside of class time) and present/discuss the results.
- Debate a topic or issue.
- Observe for a purpose (outside of class time) and complete a record of the observation.
- Analyze and interpret data.
- Complete a spreadsheet and/or graphic representation of data.
- Participate in a simulation.
- Create charts, concept maps, and/or brochures.
- Design a curricular unit or lesson of instruction for gifted students.
- Present a lesson.
- Develop a plan for an in-service to present to other adults on a topic; include a program outline, timeframe, related handouts/overheads, description of activities, and a resource list.
- Create a role-play with colleagues and present to class.
- Visit a program that serves gifted students; record observations and reactions in a journal or log; and complete a Power Point presentation.
- Design and conduct a survey for a specific group or groups to address issues related to gifted programming; report the results; and compare the findings to current literature.
- Create resource lists.
- Facilitate a group discussion on a gifted education topic.
- Write a summary paper on selected readings.

19. Demonstrate an understanding of the teacher's responsibility for record keeping, including developing a suitable educational plan (EP) for an individual learner who is gifted.
20. Examine the importance and role of the parent, teacher, and student in advocating for the gifted

Course Objectives Identified by the Florida Department of Education - 2012

CURRICULUM DEVELOPMENT FOR THE GIFTED

Gifted Endorsement Module

Specific objectives include:

1. Identify characteristics of students identified as gifted with a focus on the implications for learning and curricular issues. (Topic 1)
2. Justify the need to differentiate or adapt instruction to respond to the needs of the student who is gifted. (Topic 1)
3. Demonstrate understanding of the terminology used in the development of curriculum for students who are gifted, including such terms as acceleration, enrichment, and differentiation. (Topic 1)
4. Demonstrate knowledge of the role of current state/national standards of the general education curriculum and the implications for the education of students who are gifted. (Topic 2)
5. Demonstrate knowledge of the *Florida's Frameworks for K-12 Gifted Learners* and the ability to use them to guide planning instruction and assessment. (Topic 2)
6. Demonstrate knowledge of the national teacher preparation standards in gifted education. (Topic 2)
7. Demonstrate knowledge of the principles of differentiation for students who are gifted. (Topic 3)
8. Appreciate the role of assessment as an instructional strategy. (Topic 3)
9. Demonstrate the ability to evaluate models for teaching gifted curriculum. (Topic 4)
10. Develop an understanding of the issues of *equity* and *excellence* as they relate to students who are gifted. (Topic 5)
11. Demonstrate knowledge of research-based, effective instructional strategies and the role of the teacher in implementing these strategies. (Topic 5)
12. Demonstrate the ability to identify and select challenging, multicultural gifted curriculum and appropriate instructional strategies. (Topic 5)
13. Identify the impact of Response to Intervention (RtI) as it pertains to students who are gifted. (Topic 5)
14. Demonstrate awareness and knowledge of appropriate resources and materials for developing curriculum and facilitating learning for students who are gifted. (Topic 6)
15. Develop a basis for the evaluation of technical, physical, and human resources to facilitate student achievement. (Topic 6)
16. Demonstrate the ability to match instructional strategies and materials to individual needs of students. (Topic 7)
17. Demonstrate the ability to develop a unit of instruction aligning curricular components—including objectives, introduction, teaching strategies, learning activities, products, resources, and assessments—to meet the cognitive and affective needs of students who are gifted. (Topic 8)
18. Demonstrate knowledge of a continuum of services to support the needs and interests of students who are gifted. (Topic 9)
19. Demonstrate the ability to identify student outcomes, evaluate student progress, and develop an appropriate Educational Plan (EP). (Topic 10)
20. Demonstrate the ability to effectively communicate and work in partnerships with students, families, and school personnel in the interest of students who are gifted. (Topic 11)
21. Demonstrate understanding of terminology related to differentiated assessment strategies. (Topic 12)

17. Realize the need for additional or different assessment tools to identify special population students.
18. Learn how to recognize, understand, and support gifted children with multiple differences.
19. Identify risk factors and resiliency as related to students who are gifted.
20. Enumerate what you can do as a teacher to help students at risk.
21. List symptoms in children and adults of addiction and physical or sexual abuse.
22. Read Templeton National Report on Acceleration: A nation deceived: How schools hold back America's brightest students.
23. Understand two categories of acceleration-grade based and subject based-and list 18 acceleration options.
24. Recognize home-schooling as a positive option for some gifted students and families.
25. Be aware of myths, fears, and expectations of teachers and expectations of teachers and administrators that hold back students and the research that responds to these concerns.
26. Understand the need for supportive services for gifted individuals due to the complexity and sensitivity of their nature.
27. Recognize that a counselor, therapist, or psychologist must be amply educated in the gifted field so not to misdiagnosis common characteristics of gifted individuals as pathology.
28. Realize counseling provides empathy and partnership in times of need.
29. Identify activities and resources to assist K-12 students who are gifted in planning for further education, career, or life choices.
30. Recognize that guidance and career counseling support gifted individuals in decision making for positive life choices.
31. Help students develop social skills and inspire leadership.
32. Support gifted children's experience of global interconnectedness and personal responsibility to take action.
33. Realize that a primary need in life is to belong.
34. Help gifted children to understand that their profound sensitivity and empathy can be channeled to help humankind.
35. Recognize that perceptivity, empathy, ethics, values, integrity and leadership are related.
36. Acquire and refine the knowledge and skills needed to advocate for gifted learners.
37. Identify how parent, teacher, and educational advocates can positively affect gifted services and programming.
38. Identify advocacy issues, needs, resources, educational laws, skills, and strategies.
39. Support the necessity of self-advocacy by gifted students.
40. Understand that gifted children naturally have unique needs that parents are challenged to address daily.
41. Recognize that parents of gifted children need guidance and support to respond suitably to additional needs and demands.
42. Realize that parents of gifted children may experience isolation from other parents due to others' lack of understanding; societal expectations and myths; jealousy; competition; and lack of acceptance that gifted children have special needs.
43. Understand the significance of quote from Mr. Rogers: "The best thing parents can do for children is to listen to them."
44. Understand distinguishing characteristics of emotional giftedness.
45. Become aware of characteristics of spiritual giftedness displayed in children.
46. Realize a person can be emotionally or spiritually gifted and not intellectually gifted and not emotionally or spiritually gifted.

Course Objectives Identified by Florida Department of Education – 2007

32. Identify the differences and similarities between ADD/ADHD and giftedness.
33. Identify Asperger's syndrome and its occurrence in gifted students.
34. Examine the characteristics and needs of these students.
35. Discuss classroom strategies for creating a classroom supportive of gifted students with behavioral/emotional disorders.
36. Define the types of gifted learning-disabled students.
37. Describe the procedures for identifying a gifted learning-disabled student.
38. Understand program designs for gifted students with learning disabilities.
39. Identify and plan instructional strategies for teachers of gifted learning-disabled students.
40. Identify and describe low socio-economic status populations that are under served.
41. Examine the nature of giftedness as masked by socio-economic and educational disadvantages.
42. Identify inhibiting socio-economic factors that have prevented services for low-income gifted children who have had inadequate learning opportunities.
43. Identify key research on identification of disadvantaged gifted students from underserved populations. Examine alternative, contextual or process-oriented forms of assessment as promising ways to identify low-income gifted students.
44. Examine methods and strategies that challenge the unique needs of disadvantaged gifted children.
45. Research promising programs and services for poor gifted children that would accommodate their unique needs for skill-development, exposure to relevant experience, mentoring opportunities, and access to resource in the community.
46. Identify and describe the impact of non-traditional experience, values, and cultural expectations on the development and educational experience of gifted students.
47. Identify the unique characteristics and needs of gifted students from diverse family structures.
48. Identify strategies for stimulating personal growth of gifted students from diverse families.
49. Identify community support systems for diverse families of gifted students.
50. Examine concepts of age-appropriate development in relation to concepts of giftedness.
51. Understand the needs and characteristics of very young gifted students.
52. Examine ways to identify very young gifted students in early childhood education and support their educational and personal needs.
53. Understand the needs and characteristics of highly gifted students.
54. Identify problems and challenges and present options for developing skills in highly gifted students.
55. Examine exemplary practices and programs for meeting the highly gifted student.
56. Examine gender stereotyping and prejudice that impacts gifted girls; boys; and lesbian, gay bisexual, transgender (LGBT) students.
57. Examine the impact of culture and ethnicity on gender expectations for gifted students from minority groups.
58. Demonstrate knowledge of how gender issues can affect achievement and aspirations of gifted students.
59. Explore the contribution of mentorship's in their education.
60. Identify and describe criteria of effective programs.
61. Examine theories of giftedness in the socio-cultural perspective in relation to goals for gifted programs.
62. Identify instructional methods that accommodate the needs of special populations.
63. Identify key research on programs for special populations.
64. Communicate and consult with school personnel to evaluate effectiveness of programs in local schools/districts.

Course Objectives Identified by Florida Department of Education - 2008

**Citrus County School District
Add-On Gifted K-12 Endorsement Program**

IV. Instructional Design and Delivery

The five (5) gifted endorsement modules are to be used to deliver the instruction necessary to allow participants to acquire the competencies listed in Section III. In the following chart, the major topics have been listed under each instructional strand or area of study.

IV. Instructional Design and Delivery – Instructional Strands		
<u>Instructional Strand:</u> Nature and Needs of the Gifted	<u>Instructional Strand:</u> Curriculum Development for the Gifted	<u>Instructional Strand:</u> Guidance and Counseling of the Gifted
1. Cognitive and Affective	1. Key Terms	1. Common Attitudes, Biases, and Expectations
2. Family and Community	2. Program and State Standards	2. Developmental Understanding
3. Typical and Atypical	3. Principles of Differentiation	3. Strengths and Vulnerabilities
4. Potential vs. Performance	4. Curriculum Models	4. Nature of Highly and Profoundly Gifted
5. Theories of Intelligence	5. Curriculum and Instructional Strategies	5. Needs of Special Populations
6. Prevalence of Giftedness	6. Designing Units of Instruction	6. Risk Factors and Resiliency
7. Emerging Trends	7. Instructional Needs and Strategies	7. Social Skills for Leadership
8. Screening and Assessment	8. Selecting Appropriate Materials, Resources and Technology	8. Acceleration and Other Options
9. Referral and Eligibility	9. Providing a Continuum of Services	9. Educational Placements
10. Labeling	10. Student Outcomes	9. Counseling and Guidance for Life Choices
11. Matching Student to Program	11. Communicating and Advocating Effectively	10. Needs of Parents
12. Contrast to Regular		11. Emotional/Spiritual Gifted
13. Delivery Models		12. Advocacy
14. State/Local Provisions		13. Resources for Students
15. Cultural/ Socioeconomic Differences		
16. Socio-emotional Needs		
17. National Evaluation		
18. The Effective Teacher		
19. Definitions and Laws		
20. Historical and Contemporary		
21. Research		
22. Procedural Safeguards		
23. Advocacy		

Training Components

The Master Inservice Plan components to be used to teach the content of the gifted endorsement modules are fully described on the pages that follow. The MIP components are written to indicate the competencies participants can expect to gain upon successful completion of the module, the type of training activities involved, and the number of points they can expect to earn. Instructors will be able to peruse the components for Citrus's Add-On Program and understand what they are to present, the type of activities to plan, the objectives for pretest and posttest development, and the competencies that the participants are expected to achieve.

In accordance with State Board Rule 6A-5.071, FAC, the district's components are written to include the following required criteria:

1. Component Title
2. Component Identifier Number
3. Number of Points to be Awarded = 60 hours
 - Knowledge Acquisition =minimum 45 hours
 - Site Competency Demonstration =maximum 15 hours
4. General Objective
 - Purpose of Component
 - Expected Participant Results
5. Specific Objectives
6. Description of Activities
7. Evaluation Procedures
 - Participant
 - Component

DESCRIPTION OF ACTIVITIES

A variety of learning activities are included in the Florida Department of Education publication *Nature and Needs of the Gifted: Gifted Endorsement Module*. Course instructors should refer to the module to determine which activities are appropriate based on the needs and experiences of the participants. Participants will

- Attend course sessions and maintain log sheets that document in-class hours and out-of-class preparation hours.
- Participate in class discussions, demonstrations, and presentations.
- List characteristics/behaviors/concomitant problems associated with giftedness.
- Facilitate a panel discussion describing cognitive and affective behaviors.
- Create a brochure to share with educators/parents portraying gifted characteristics and the role that creative thinking, process, and products play in the identification process.
- Facilitate Jigsaw discussions on articles and ERIC documents.
- Evaluate a student using the Renzulli Scales.
- Complete the *Identification Simulation*.
- Review resources and create a matrix listing special populations and effects of development of gifted learners.
- Role-play interactions/discussions of parents or gifted students or teachers on meaningful topics.
- Chart different types of achievement, problems, and possible solutions.
- Create Power Point presentation on a selected theorist and his/her identified theory. Share with the group.
- Create a spreadsheet comparing the incidence of gifted in districts throughout the state and at the state level of other states.
- Identify the ethnic, racial, socio-economic breakdown of gifted population from current LEA profile.
- Create a mind map on the salient points of articles for discussion.
- Group viewing of the film, "Finding Forrester." Discuss reactions.
- Discuss district procedures that support implementation of State Rule for Gifted.
- Develop a unit or lesson incorporating the elements of differentiation.
- Develop and field test an affective board game for gifted students.
- Create a timeline of major events effecting the development of gifted education.
- Create a chart displaying the continuum of services for gifted students.
- Complete chart of delivery models.
- Complete and present a research paper on an assigned topic.
- Complete a flow chart of the major steps in establishing a parent advocacy group.

Participants will engage in the following field clinical experiences as they relate to the specific objectives:

- Interview a family with a child identified as gifted.
- Observe two (2) children (gifted and non-gifted) to record academic, social, emotional, and physical development.
- Facilitate a discussion with gifted students.
- Observe an experienced teacher of the gifted; record observations.
- Visit a program that serves gifted students; log observations and reactions; create Power Point presentation.
- Conduct a survey of parents, educators, and students to address issues in gifted programming.
- Complete a gifted child case study.

Component #: 2-106-005

Title: Curriculum Development for the Gifted

Points: 60

GENERAL OBJECTIVES

The purpose of this component is to provide teachers an analysis of effective curriculum design, instructional strategies, materials, resources and technology matched to the individual cognitive and affective needs of students who are gifted. This module infuses the NAGC-CEC Teacher Preparation Standards in Gifted Education (2007) in its objectives, as presented by the National Association for Gifted and Talented Children and the Council for Exceptional Children (reviewed in Topic 1). **Upon successful completion of the component, the participant is expected to demonstrate the acquisition of the following specialization/professional competencies:** can adapt the curricular content, process, product, affect, and learning environment to gifted learners; can design units of instruction that are powerful, aligned, engaging, authentic, and challenging; can identify a continuum of services for the gifted and how a meaningful EP is developed; can express knowledge of the state's gifted rules and procedures; can identify various types of assessment strategies that provide evidence of student growth and understanding; can identify standards and criteria for evaluating programs for students who are gifted; and demonstrates the ability to effectively communicate and work in partnerships with students, families, and school personnel in the interest of students who are gifted.

SPECIFIC OBJECTIVES

Participants will

1. Identify characteristics of students identified as gifted with a focus on the implications for learning and curricular issues. (Topic 1)
2. Justify the need to differentiate or adapt instruction to respond to the needs of the student who is gifted. (Topic 1)
3. Demonstrate understanding of the terminology used in the development of curriculum for students who are gifted, including such terms as acceleration, enrichment, and differentiation. (Topic 1)
4. Demonstrate knowledge of the role of current state/national standards of the general education curriculum and the implications for the education of students who are gifted. (Topic 2)
5. Demonstrate knowledge of the *Florida's Frameworks for K-12 Gifted Learners* and the ability to use them to guide planning instruction and assessment. (Topic 2)
6. Demonstrate knowledge of the national teacher preparation standards in gifted education. (Topic 2)
7. Demonstrate knowledge of the principles of differentiation for students who are gifted. (Topic 3)
8. Appreciate the role of assessment as an instructional strategy. (Topic 3)
9. Demonstrate the ability to evaluate models for teaching gifted curriculum. (Topic 4)
10. Develop an understanding of the issues of *equity* and *excellence* as they relate to students who are gifted. (Topic 5)
11. Demonstrate knowledge of research-based, effective instructional strategies and the role of the teacher in implementing these strategies. (Topic 5)
12. Demonstrate the ability to identify and select challenging, multicultural gifted curriculum and appropriate instructional strategies. (Topic 5)
13. Identify the impact of Response to Intervention (RtI) as it pertains to students who are gifted. (Topic 5)
14. Demonstrate awareness and knowledge of appropriate resources and materials for developing curriculum and facilitating learning for students who are gifted. (Topic 6)
15. Develop a basis for the evaluation of technical, physical, and human resources to facilitate student achievement. (Topic 6)
16. Demonstrate the ability to match instructional strategies and materials to individual needs of students. (Topic 7)

- Present an analysis, in a small group, of Interact (or other) learning games and simulations.
- Review the methods/materials for teaching the gifted.
- Present a justification for instructional strategies for a selected student.
- Complete a KWLH chart on topics.
- Review the Parallel Curriculum Model; clarify and discuss what is meant by “big ideas.”
- Research instructional and management strategies for a differentiated, mixed ability classroom.
- Develop a justifiable Education Plan (EP) for a gifted student.
- Discuss tools used to evaluate student progress.
- Practice high-order questioning techniques in class.
- Remodel a unit to include higher-level thinking skills.
- Prepare a workshop agenda and materials for the faculty or parent group about the gifted curriculum, program goals, and objectives.

Participants will engage in the following field clinical experience:

- Conduct an interview of a teacher of the gifted and a regular education teacher for a student; and summarize the results.

EVALUATION PROCEDURES

The instructor(s) will certify that the participant has demonstrated evidence of increased competency or mastery on 80% of the specific objectives of the component. This certification will be based on the following procedures:

1. Completion of pretest and posttest.
2. Completion of assigned activities.
3. Development of materials or products according to defined criteria.
4. Demonstration of specific skills.
5. Demonstration of any other assessment procedure required by the instructor(s), which may include site competency demonstrations.

Component Evaluation – Participant will complete the Professional Development Training Component Evaluation Form to assess the quality of the component and the degree to which the objectives have been met.

18. Learn how to recognize, understand, and support gifted children with multiple differences.
19. Identify risk factors and resiliency as related to students who are gifted.
20. Enumerate what you can do as a teacher to help students at risk.
21. List symptoms in children and adults of addiction and physical or sexual abuse.
22. Read Templeton National Report on Acceleration: A nation deceived: How schools hold back America's brightest students.
23. Understand two categories of acceleration-grade based and subject based-and list 18 acceleration options.
24. Recognize home-schooling as a positive option for some gifted students and families.
25. Be aware of myths, fears, and expectations of teachers and expectations of teachers and administrators that hold back students and the research that responds to these concerns.
26. Understand the need for supportive services for gifted individuals due to the complexity and sensitivity of their nature.
27. Recognize that a counselor, therapist, or psychologist must be amply educated in the gifted field so not to misdiagnosis common characteristics of gifted individuals as pathology.
28. Realize counseling provides empathy and partnership in times of need.
29. Identify activities and resources to assist K-12 students who are gifted in planning for further education, career, or life choices.
30. Recognize that guidance and career counseling support gifted individuals in decision making for positive life choices.
31. Help students develop social skills and inspire leadership.
32. Support gifted children's experience of global interconnectedness and personal responsibility to take action.
33. Realize that a primary need in life is to belong.
34. Help gifted children to understand that their profound sensitivity and empathy can be channeled to help humankind.
35. Recognize that perceptivity, empathy, ethics, values, integrity and leadership are related.
36. Acquire and refine the knowledge and skills needed to advocate for gifted learners.
37. Identify how parent, teacher, and educational advocates can positively affect gifted services and programming.
38. Identify advocacy issues, needs, resources, educational laws, skills, and strategies.
39. Support the necessity of self-advocacy by gifted students.
40. Understand that gifted children naturally have unique needs that parents are challenged to address daily.
41. Recognize that parents of gifted children need guidance and support to respond suitably to additional needs and demands.
42. Realize that parents of gifted children may experience isolation from other parents due to others' lack of understanding; societal expectations and myths; jealousy; competition; and lack of acceptance that gifted children have special needs.
43. Understand the significance of quote from Mr. Rogers: "The best thing parents can do for children is to listen to them."
44. Understand distinguishing characteristics of emotional giftedness.
45. Become aware of characteristics of spiritual giftedness displayed in children.
46. Realize a person can be emotionally or spiritually gifted and not intellectually gifted and not emotionally or spiritually gifted.

5. Demonstration of any other assessment procedure required by the instructor(s), which may include site competency demonstrations.

Component Evaluation – Participant will complete the Professional Development Training Component Evaluation Form to assess the quality of the component and the degree to which the objectives have been met.

22. Identify strategies to effectively work with linguistically diverse gifted students and those who are classified as LEP or as ELL students.
23. Examine the impact of cultural, ethical, and educational norms and expectations on under-achievement in gifted students.
24. Understand the individual characteristics, attitudes, and circumstances that can affect the achievement of a gifted student from diverse populations.
25. Explore ways to identify gifted students from special populations who are unsuccessful in school.
26. Examine the characteristics and needs of these students.
27. Identify strategies to assist these students.
28. Clarify and define diverse types of twice-exceptional gifted students.
29. Demonstrate knowledge, characteristics, and needs of students who are both gifted and hearing impaired/deaf, visually impaired/blind, and orthopedically impaired.
30. Identify the reasons that gifted students with disabilities are under-represented in gifted programs.
31. Discuss strategies and programming needs for gifted students who are twice exceptional.
32. Identify and describe ADD and ADHD.
33. Identify the differences and similarities between ADD/ADHD and giftedness.
34. Identify Asperger's syndrome and its occurrence in gifted students.
35. Examine the characteristics and needs of these students.
36. Discuss classroom strategies for creating a classroom supportive of gifted students with behavioral/emotional disorders.
37. Define the types of gifted learning-disabled students.
38. Describe the procedures for identifying a gifted learning-disabled student.
39. Understand program designs for gifted students with learning disabilities.
40. Identify and plan instructional strategies for teachers of gifted learning-disabled students.
41. Identify and describe low socio-economic status populations that are under served.
42. Examine the nature of giftedness as masked by socio-economic and educational disadvantages.
43. Identify inhibiting socio-economic factors that have prevented services for low-income gifted children who have had inadequate learning opportunities.
44. Identify key research on identification of disadvantaged gifted students from underserved populations. Examine alternative, contextual or process-oriented forms of assessment as promising ways to identify low-income gifted students.
45. Examine methods and strategies that challenge the unique needs of disadvantaged gifted children.
46. Research promising programs and services for poor gifted children that would accommodate their unique needs for skill-development, exposure to relevant experiences, mentoring opportunities, and access to resource in the community. Identify and describe the impact of non-traditional experiences, values,
47. and cultural expectations on the development and educational experiences of gifted students.
48. Identify the unique characteristics and needs of gifted students from diverse family structures.
49. Identify strategies for stimulating personal growth of gifted students from diverse families.
50. Identify community support systems for diverse families of gifted students.
51. Examine concepts of age-appropriate development in relation to concepts of giftedness.
52. Understand the needs and characteristics of very young gifted students.
53. Examine ways to identify very young gifted students in early childhood education and support their educational and personal needs.
54. Understand the needs and characteristics of highly gifted students.
55. Identify problems and challenges and present options for developing skills in highly gifted students.
56. Examine exemplary practices and programs for meeting the highly gifted student.
57. Examine gender stereotyping and prejudice that impacts gifted girls; boys; and lesbian, gay bisexual, transgender (LGBT) students.

- Review the literature on the dynamics of underachievement.
- Discuss and chart the factors that cause, support, and reward underachievers.
- Discuss the report, *Growing Smart: What's Working for Girls* (Hansen, Walker, & Flom, 1995).
- Write an opinion paper on all-girl classes or all-girl schools.
- Create a Power Point presentation, suitable for a faculty inservice, on the identification of gifted students with disabilities such as the following:
 - giftedness and learning disabilities
 - giftedness and attention disorders
 - giftedness and autism
- Review the literature on the highly gifted and the educational modifications required in learning environments, curriculum, and instructional strategies.

Participants will engage in the following field clinical experiences as they relate to the specific objectives:

- Observe several teachers of the gifted presenting lessons; record the following methods used:
 - motivational techniques.
 - continuous assessment strategies.
 - strategies that embrace diversity.
 - participatory learning.
- Interview a selected age group of (1) gifted girls and (2) gifted boys regarding their interests, career aspirations, and their reasons for selecting the careers. Record their responses and reactions. Compare your findings with current published reports.

EVALUATION PROCEDURES

The instructor(s) will certify that the participant has demonstrated evidence of increased competency or mastery on 80% of the specific objectives of the component. This certification will be based on the following procedures:

1. Completion of pretest and posttest.
2. Completion of assigned activities.
3. Development of materials or products according to defined criteria.
4. Demonstration of specific skills.
5. Demonstration of any other assessment procedure required by the instructor(s), which may include site competency demonstrations.

Component Evaluation – Participant will complete the Professional Development Training Component Evaluation Form to assess the quality of the component and the degree to which the objectives have been met.

DESCRIPTION OF ACTIVITIES

A variety of learning activities are included. Course instructors may determine which activities are appropriate based on the needs and experiences of the participants. Participants will

- Attend course sessions and maintain log sheets that document in-class hours and out-of-class preparation hours.
- Participate in class discussions, demonstrations, and presentations.
- Review the literature on personality traits related to creativity; complete a T-chart of the positive and negative traits of some creative people.
- Examine Torrance's (1962) "Things Done on Your Own."
- Review Renzulli's Action Information (Renzulli & Reis, 1997).
- Review the Creativity Self-Report Scale (Feldhusen, Denny & Condon, 1965).
- Complete a mind map on how teachers can elevate creative attitudes.
- Match the terms for creative abilities to their definitions.
- Review the Wallas Model (1926), the Two-Stage Model (Davis, 1998), and the Creative Problem Solving Model (Treffinger, Isaksen & Dorval, 1994a, 1994b) that present steps and stages in the creative process.
- Demonstrate the Creative Problem Solving Model (CPS) in class.
- Experiment in class with creative dramatics in the categories of warm-up exercises, movement exercises, sensory and body awareness exercises, pantomime, and playmaking.
- List the goals of creativity training.
- Read *A Whack on the Side of the Head* (von Oech, 1983).
- Brainstorm a list of (1) perceptual blocks and (2) cultural blocks to creativity.
- Examine the standard creative thinking techniques, such as brainstorming, idea checklists, and Synetics (Gordon, 1974; Standish, 1988).
- Discuss Torrance's (1995) recommendations for creative teaching.
- Write summary papers on selected topics.
- Create an assessment tool, such as a checklist of behaviors that describe the signs that creative learning is taking place.
- Examine the following process models for nurturing creativity:
 - deBono's CoRT Thinking and Six Thinking Hats.
 - Talents Unlimited Program.
 - Tactics for Thinking Program.
- Examine the following initiatives for fostering creativity:
 - Odyssey of the Mind
 - Future Problem Solving
 - Inventing programs
 - Mentoring
- Brainstorm ways to nurture creativity at home and at school.
- Summarize Csikszentmihalyi's (1990) coined term "flow."
- Write a statement paper advocating for improving the climate for creativity in our schools.
- Participate in Jigsaw discussions on articles on ways to measure creative processes and products.
- Conduct a PMI (pluses/minuses/interesting) of creativity assessment measures.
- Discuss the use and importance of portfolios to assess creative production over time for your students.

Participants will engage in the following field clinical experiences as they relate to the specific objectives:

- Discuss with a selected teacher a child's "difficult" behavior. Examine the child's behavior as a possible manifestation of his creativity. Pursue documenting the child's creative traits with his/her

**Citrus County School District
Add-On Gifted K-12 Endorsement Program**

V. Completion Requirements

Program Completion

The district's method for determining that the participant has attained all the competencies required for the Add-On Gifted K-12 Endorsement is as follows:

- as the participant completes each individual component.

Competency Demonstration

The participant will be evaluated on the basis of competency acquisition as verified by the instructor in accordance with the approved methods and criteria for each gifted endorsement module. To meet district inservice requirements, any participant who wishes to receive inservice points must demonstrate increased competency on at least 80% of the specific objectives for the module using the pretest, posttest and other valid measures.

Competency Verification

The district does not require a competency verification system for the Add-On Gifted K-12 Endorsement.

**Citrus County School District
Add-On Gifted K-12 Endorsement Program**

VII. Management

Program Management

The District will coordinate and manage the following:

- Candidate application and admission
- Advisement
- Attendance requirements for inservice points
- Transfer of credit
- Certification of completion

Candidate Application and Admission

Applicants must hold a valid Florida Temporary or Professional Educator's Certificate based upon a bachelor's degree or higher for entrance into the program.

Applicants will request to register for the endorsement series through Electronic Registrar Online (ERO) and complete the registration information. Applicants are notified online of admission into the add-on program for the specific course/module offering.

Advisement

Applicants receive copies of the Add-On Gifted K-12 Endorsement Program Orientation packets with specific information on course/module offerings.

Attendance

Attendance and online participation (if applicable) is mandatory. The instructor may excuse an absence if the reason for the absence is a serious or extreme emergency. The missed class hours must be satisfied through a schedule approved by the instructor. The number of inservice points that can be earned is equivalent to the number of hours spent in component activities and is no more than sixty in any single component.

Transfer of Credit

Equivalent or higher content level college credit obtained from a regionally accredited institution of higher education may be used to satisfy component requirements. College course(s) are converted to inservice

PK

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting

Requested by Debra Stanley, Coordinator of Department of Educational Services

Additional contact(s)/originator Special Academic Programs

Document Title Maximum Risk Residential Juvenile Justice Program Between the TrueCore Behavioral

Board Action Required: Solutions, LLC and the School Board of Citrus County, Florida

Presentation/Recognition _____ Information _____

Consideration/Approval To approve the Maximum Risk Residential Juvenile Justice Program Agreement between TrueCore Behavioral Solutions, LLC and the School Board of Citrus County, FL.

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached X available in district office _____ other _____

Executive Summary/Highlights:

This agreement between TrueCore Behavioral Solutions LLC and the School Board of Citrus County, Florida allows eligible youth housed at Cypress Creek Juvenile Detention Center in Lecanto, FL to receive courses in English, Math, Science, Social Studies, Reading, and Career and Technical opportunities. This allows the youth in the Juvenile Justice System the opportunity to obtain a high-quality education.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: NA

Amount Budgeted NA Additional Amount Requested _____

Funding Source: NA

Personnel:

Estimated Salary NA hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilson

(Form Board Approved 7/10/07)

**MAXIMUM RISK RESIDENTIAL
JUVENILE JUSTICE PROGRAM AGREEMENT
Between
TRUCORE BEHAVIORAL SOLUTIONS, LLC
and
THE SCHOOL BOARD OF CITRUS COUNTY, FLORIDA
For 2019 2020 School Year**

This Agreement is entered into between TrueCore Behavioral Solutions, LLC, 6302 Benjamin Rd. Suite 402, Tampa, FL 33634 (“Provider”) and THE SCHOOL BOARD OF CITRUS COUNTY COUNTY (“Board”).

I. The Provider Agrees:

ADMINISTRATION

- A. To provide an educational program at the Cypress Creek Juvenile Offender Correctional Center (“Facility”) in accordance with (i) this Agreement; (ii) the requirements of state and federal law; and (iii) the requirements of the Department of Juvenile Justice (“DJJ”) as embodied in its cooperative agreement with the Board in effect throughout the terms of this Agreement.
- B. To implement and maintain an effective educational program that allows youth in the juvenile justice system the opportunity to obtain a high-quality education.
- C. To designate a staff member to be responsible for the administration of the Agreement and for the supervision of the educational program.
- D. To provide and maintain written procedures for admission, dismissal and separation of students.
- E. To require that each child who is entitled to initial admission to any school in this state to present certification of a school-entry health examination performed within one (1) year prior to enrollment in school. Each child should also present or have on file a certification of immunization for the prevention of those communicable diseases for which immunization is required by the Department of Health.
- F. To maintain health records on each student. Where appropriate, schools should use forms approved and provided by the Department of Health. These records become a part of each student’s permanent record, to be transferred when the student transfers, is promoted, or changes schools. The Provider shall comply with all applicable HIPPA requirements.
- G. To provide a written special program for philosophy, curriculum and methodology to each student placed under this Agreement.
- H. To provide classroom furniture, equipment, textbooks and instructional materials and supplies for the teachers and students participating in the school program, subject to the

terms and conditions governing the ownership and custody of Instructional Equipment contained in Article I, MANAGEMENT, Sections G and I.

- I. To provide and continually maintain a safe and secure learning environment for all students who enter under this Agreement.
- J. To provide time during the school day for meals/lunch for all students.
- K. To coordinate the implementation of curriculum, instruction and assessment in accordance with statutory requirements.
- L. To evaluate teachers and maintain rigor in the instructional program.
- M. To provide for the initial diagnostic and evaluation services for exceptional students and any further evaluation that will be necessary.

EDUCATIONAL PROGRAM

- A. To staff the program by professionally qualified instructional personnel as required by Florida Statute and State Board Rules.
- B. To provide a minimum of one teacher for each sixteen (16) students.
- C. To maintain a personnel file on each employee documenting the qualifications of personnel: resume, transcripts, letters of reference, certification (if applicable). Copies of documents should be sent to the District's Human Resources Office to be maintained in a District file.
- D. To insure that students are registered, provided instruction funded by the district, and enrolled in academic or vocational courses for five (5) hours a day or 1500 minutes per week, in courses identified in the Florida Course Code Directory. Grade placement shall be consistent with the Board's Student Progression Plans. Attendance shall be taken by Provider personnel for each period of each day and shall be entered daily into the Board's Management Information System (M.I.S) database.
- E. To cause the instructional program to meet all applicable statutory and regulatory requirements and to provide curricular offerings consistent with the Florida Course Code Directory. Teacher assignments will be determined as prescribed by course codes and the specified area(s) of certification, including Exceptional Student Education (ESE) certification.
- F. To require all students to participate in entry and exit assessments as required by statute and Quality Assurance Standards.
- G. To require all middle and high school students with reading instruction in accordance with the state approved Citrus County Reading Plan.

- H. To report progress on reading goals as least as often as required by the state approved Citrus County Reading Plan.
- I. To require all students to participate in Statewide Assessment and End of Course (EOC) testing as required by the State of Florida.
- J. To deliver instruction through a variety of instructional techniques to address students' academic levels and learning styles based on entry assessments and past records.
- K. To require all teachers to be responsible for the planning, development and delivery of standards-based instructional activities aligned to the Next Generation Sunshine State Standards and the implementation of the Florida standards.
- L. To provide ESE services as required by applicable law, and to document the provision of such services, including obtaining and reviewing the current Individual Education Plan (IEP) for disabled students or Educational Plan (EP) for gifted students. An IEP meeting will be convened if the current IEP cannot be implemented as written. The Provider shall indemnify and hold the District harmless from any liability arising out of or relating to the provision of ESE services to students at the Facility.
- M. To develop plans for eligible students with disabilities, individual plans for limited English proficient students and Progress Monitoring Plans for non-ESE students according to Florida Statute that includes specific individualized long-term goals and short-term instructional objectives for reading, writing, and mathematics. The plan should also identify diagnostic assessments, intervention strategies, progress updates and a schedule for determining progress toward achieving goals and objectives of the plans mentioned above.
- N. To employ or purchase services of an appropriate number of ESE certified teachers and related staff (i.e., Psychologists, Speech Therapists, OT, PT, etc.) to develop and implement Individual Education Plans and to determine mastery of the Individualized Educational Plan's (IEP) goals for each special education student.
- O. To employ or contract with a qualified certified ESE Specialist who will participate in admission and exiting conferences; IEP preparation and staffing; maintaining ESE compliance for special education students (subject to review and approval by a designated BOARD employee.) However, the BOARD reserves the option of using an ESE Specialist employed by the BOARD to provide this service upon notification of the AGENCY in writing. In the event the BOARD elects this option, the employee of the BOARD would provide up to 52 days of service to the students of Cypress Creek with the actual cost of that service being deducted by the BOARD from the AGENCY'S share of FEFP generated funds.
- P. To notify students who have expressed intent to terminate school enrollment of the option of enrolling in a program for a General Education Diploma (GED).
- Q. To document the transmittal of the Educational Exit Portfolio to the student's next educational placement prior to, or at the time of exit, that include the following items:

- a. A District withdrawal form that includes grades in progress.
 - b. A copy of the student's exit plan: continuing education needs and goals, anticipated next educational placement and job/career or vocational training plans, and diploma option.
 - c. A copy of permanent record information that includes results of any state and district-wide assessments, current cumulative total of credits attempted and earned, including those credits earned prior to commitment.
- R. To develop an individual transition plan cooperatively with the student, his/her parents, school district and/or contracted provider personnel, probation officer, personnel from the student's home school district and DJJ program staff. The transition plan must address:
- 1. Academic re-entry goals
 - 2. Career and employment goals
 - 3. Recommended educational placement
- S. To develop exit portfolios for each student prior to exit from a commitment program. DJJ shall provide the following information as required by statutes.
- 1. Transition plan
 - 2. Results of District and State-wide assessments
 - 3. Academic improvement plan (AIP), 504 plan and/or individual educational plan (IEP) for exceptional students
 - 4. Academic record or transcript
 - 5. Work and/or project samples
- T. To provide time for lunch for students in the Provider's program.
- U. To provide an opportunity for parents or guardians to participate to the extent necessary in the review of placement process.

RECORDS AND REPORTS

- A. To designate a staff member to serve as Registrar.
- B. To maintain student records in a manner and form prescribed by the Board, the State of Florida and Federal agencies. Records shall include data required to participate in the Florida Education Finance Program (FEFP), including the documentation for special programs such as Exceptional Student Education (ESE). Failure to maintain accurate records required for an audit may result in forfeiture of earned FTE payments, as liquidated damages for breach of this obligation. The content of these records shall include, but not be limited to, the following:

1. A copy of the student's individualized education plan (IEP)
 2. Assessment data, including grade level proficiency in reading, writing and mathematics, and performance on any state or standardized tests
 3. A copy of the student's permanent cumulative record
 4. A copy of the student's academic transcript
 5. A portfolio reflecting the student's academic accomplishments while in the DJJ program
- C. To report the nonattendance of students to the Board's contact or designee in accordance with Florida Department of Education, Florida Education Finance Program (FEFP) Guidelines.
- D. To be responsible for all Florida Department of Education and the Board's district reports, reporting student academic progress to parents in the appropriate home language according to the requirements in statute and for communication with the students' home schools when necessary.
- E. To coordinate with the District to assure that student data is accurately maintained on the District's student information system.
- F. To comply with applicable law and District procedures to protect the confidentiality of student records and information and provide the parent, or the student if beyond the age of eighteen (18) the right of access, copies, amendments and hearings. Personally identifiable records or reports of a pupil or student, and any personal information contained therein are confidential. Release of the above mentioned reports, records or information requires the written consent of the student or student's parent or guardian.
- G. To submit quarterly cost reports to the District to account for expenditures of all state, local and federal funds.
- H. To comply with the requirements of the Florida Public Records Act.
- I. To comply with applicable state, federal and local law in the operation of the Facility and administration of the educational program.

J. PUBLIC RECORDS NOTICE

IF PROVIDER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE PROVIDER'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS, THE DIRECTOR OF RISK MANAGEMENT, AT 352-726-1931 ext. 2270, 1007 W. MAIN STREET, INVERNESS, FLORIDA 34450.

Provider is required to comply with the Florida Public Records Law, Chapter 119, Florida Statutes, in the performance of its duties under this contract and will specifically:

- a. Keep and maintain public records required by the School Board to perform the service.
- b. Upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in the Chapter 119, Florida Statutes or as otherwise provided by law.
- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the Agreement if the Provider does not transfer the records to the School Board.
- d. Upon completion of the contract, transfer, at no cost, to the School Board all public records in possession of Provider or keep and maintain public records required by the School Board to perform the service. If Provider transfers all public records to the School Board upon completion of the contract, Provider shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If Provider keeps and maintains public records upon completion of the contract, Provider shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the School Board, upon request of the School Board's custodian of public records, in a format that is compatible with the information technology systems of the School Board.
- e. The failure of the Provider to comply with the provisions set forth herein shall constitute a default and material breach of this Agreement, which may result in immediate termination, with no penalty to the School Board.

MANAGEMENT

- A. To provide written assurance that the school will comply with the Civil Rights Act of 1964, Title IX of the Education Amendments of 1974, and Section 504 of the Rehabilitation Act of 1973.
- B. To not discriminate on matters related to race, sex, handicap, age, marital status or national origin.
- C. To develop written policies concerning the care of students in emergencies, clinical and administrative records, and insurance coverage.
- D. Provider shall indemnify, defend and hold the Board harmless from all claims, suits, judgments or damages, including court costs and attorney fees, arising out of or in the course of providing or failing to provide services called for in this Agreement. Provider shall secure and maintain in force liability insurance in the amount of \$1,000,000.00 to provide such indemnification. Within ten (10) days of the date of this Agreement, the

Provider shall supply the appropriate insurance certification listing the Board as an additional insured and proof of workers' compensation coverage.

- E. Notwithstanding the foregoing, the Board intends to avail itself of the benefits of Section 768.28 and of other statutes and common law governing sovereign immunity to the fullest extent possible. Nothing in this Agreement is intended to inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the doctrine of sovereign immunity or by operation of law.
- F. To grant access by the School District, the Florida Department of Education, the Auditor General's Office, the appropriate federal agency, the Comptroller General of the United States, or any of their duly authorized representatives to any books, documents, papers, and records of the contractor which are directly pertinent to that specific contract for the purpose of making audit examination and excerpts, transcriptions, and for other legitimate purposes.
- G. To provide quarterly Quality Assurance Standard Reports. The reports are to be submitted during September, December, March and June.
- H. To ensure that all instructional equipment purchased by the Provider with FEFP funds, Title I funds, Perkins funds, and the like shall be the property of the Board. Provider shall be the custodian of such instructional equipment shall adhere to the Board's Property Management System Handbook guidelines.
- I. Provider shall acquire, install, configure, support and maintain all digital equipment as necessary to support voice/data services, network access to the Internet, network access for voice services both local and long distance, computers and related accessories, and any software applications or licensing. The Provider shall comply with Board standards for hardware and software to access Board applications. The Provider shall acknowledge and sign annually the Board's Acceptable Use Policy for all its personnel. The Provider is required to update and maintain all student/staff data as needed to support FLDOE and Board reporting requirements. Access to district information systems will be provided via secure means using either VPN or SSL. Data shall be provided to the Board to complete FLDOE staff reporting requirements in a timely manner. The Provider is required to attend Board training on appropriate District management information systems (including the student information system) and other Board systems, as needed, to become proficient in the use of those systems.
- J. To spend one hundred percent (100%) of the formula-based categorical funds received on account of Facility students on appropriate categorical purchases for those students.

HUMAN RESOURCES

- A. To identify a liaison with whom the Superintendent or her designee is to communicate on all compliance issues and educational program decisions related to this AGREEMENT. The Provider, at its option, may designate other persons with whom the Superintendent or her designee may communicate regarding the operation of its educational program. These people, so named, and approved by the Superintendent will be the only individuals authorized to access student records in the BOARD's possession.
- B. The Provider shall select its own employees. The Provider shall be a private employer, and all its employees are private employees for all purposes. Its employees shall not be deemed to be District employees for any purpose under any circumstances.
- C. To follow nonsectarian employment practices.
- D. Not to violate the anti-discrimination provisions of Florida Statute 1000.05 and the Educational Equity Act.
- E. To not employ an individual to provide instructional services if the individual's certification or licensure as an educator is suspended or revoked by the state of Florida or any other state.
- F. To assign all classes in accordance with the Florida Course Code Directory and to require that teachers possess appropriate certification to instruct the class.
- G. To employ only teachers certified as required by Chapter 1012, Florida Statutes. Teachers assigned Out of Field must, each year, complete the required credit/ in-service hours toward certification/endorsement as required by the Board's Out of Field Agreement or the subject area exam where appropriate. The Provider is responsible for the No Child Left Behind, Highly Qualified requirements for instructional staff. The Board will assist the Provider with credentialing, evaluation and explanation of applicable Federal Regulations, Florida Statutes and State Board Rules.
- H. To employ only teachers who possess or are in the process of obtaining English for Speakers of other Languages (ESOL) endorsement/certification/compliance as required by Florida Statute and State Board Rules. Documentation must be provided concerning compliance to meet the ESOL requirement on an annual basis.
- I. To provide documentation that teachers with temporary certification have applied for certification including a time line for steps being taken to obtain professional certification.
- J. To require that all staff prior to the start of employment be fingerprinted by the Board and processed by the Florida Department of Law Enforcement and the Federal Bureau of Investigation for criminal background checks at the expense of the Provider. All criminal records shall be reviewed and processed in accordance with the Board's procedures.

- K. Not to knowingly employ an individual who has resigned in lieu of disciplinary action with respect to child welfare or safety or who has been dismissed for just cause by any School District with respect to child welfare or safety.
- L. To maintain a personnel file on each employee documenting the qualification of personnel including but not limited to: resume, transcripts and letters of reference, certification, evaluations and Out of Field Agreements.
- M. To disclose to the parents of its students and to the Board the qualifications of its teachers including but not limited to ESOL compliance, Highly Qualified and Out of Field status.
- N. To require its employees to abide by the guidelines set forth in Chapter 6B-1.001, Code of Ethics of the Education Profession in Florida, and Chapter 6B-1.006, Principals of Professional Conduct for the Education Profession in Florida.
- O. To conduct formal, annual evaluations of all school employees.

REQUIRED SCREENING

- P. The Provider represents and warrants to the Board that the Provider has read and is familiar with Florida Statute Sections 1012.32, 1012.321, 1012.465, 1012.467, and 1012.468 regarding background investigations. Provider covenants to comply with all requirements of the above cited statutes and shall provide Board with proof of compliance upon request. Provider agrees to indemnify and hold harmless the Board, its officers, agents and employees from any liability in the form of physical injury, death, or property damage resulting from the Provider's failure to comply with the requirements of this paragraph or Florida Statute Sections 1012.32, 1012.321, 1012.465, 1012.467 and 1012.468.

II. The Board Agrees:

- A. To pay the Provider for delivery of the program services an amount equal to 90% of the weighted FTE funding generated per year for the actual number of eligible students enrolled in the program during the official FTE survey weeks conducted by the Florida Department of Education. An alternate survey week may be requested as appropriate. The number of FTE will be adjusted in accordance with any adjustment made by the Florida State Legislature or the Florida Department of Education. Cypress Creek Juvenile Offender Correctional Center is a 96 bed facility with a 250 day school year. Payments for August through December will be made on the basis of an estimate of the FTE count. Payments for January through March will be adjusted in accordance with actual July and actual October FTE count and an estimate for the February and June count. The payments for April through June will be based on the actual counts for July, October and February and an estimated June count. Fiscal year amounts due will be reconciled after the June FTE count. The District will use the Revenue Estimate Worksheets for Educational Programs at Department of Juvenile Justice Facilities to project, pay and reconcile both FEFP and Categorical funds. The Board will also pay the

Provider its proportional share of Title I Part D Federal Funds. The Districts Indirect Cost Rates will be applied to all grant funds. Indirect proceeds will revert to the district. It is further understood by the Board and the Provider that if there is a loss of funding because of the district exceeding the cap on any area of the FTE or categorical funding or state reductions in FEFP or categorical funds, or a reduction in FEFP or categorical funds as a result of FTE audits there will be a proportional decrease in funding to the Provider. Payments, monthly and annual reports will be completed according to the District's Finance Procedures for Charter Schools.

- B. That the BOARD's designee for purposes of administering this AGREEMENT will be the Superintendent of schools who may assign designated administrators or staff for input into education program decisions and monitoring compliance. Any written correspondence to or from the AGENCY with regard to enforcing provisions of this AGREEMENT must be with the Superintendent of schools with notice to the BOARD and sent by United States Postal Service certified mail, return receipt requested. Routine correspondence including, but not limited to, billings, records requests, inquiries may be sent directly to the Superintendent's designee.

School Improvement

- C. To offer technical assistance and support through the Board's staff including the participation in and approval of the school improvement process and assist with the implementation of the School Improvement Plan (SIP).
- D. To ensure that the Board-approved SIP is based on educational program needs, actual instructional assignments, Quality Assurance (QA) findings, and is designed to address student outcomes, performance and achieve state educational goals.
- E. To ensure that the SIP is based on issues relevant to budget, training, instructional materials, technology, staffing and student support services. The SIP is implemented as evidenced through adequate school improvement progress reports and annual evaluations.

III. The Provider and The Board Mutually Agree:

- A. That the staff of the Board will be permitted to review the program provided by the Provider and to confer with its staff at reasonable times. Further, the Board and the Provider shall abide by all procedures and guidelines developed and mutually agreed upon by both parties regarding the implementation of the Agreement.
- B. The facility currently housing the program is located at 2855 Woodland Ridge Drive, Lecanto, Florida in Citrus County. The facility is not owned by either party to this Agreement, nor does either have a written leasehold interest in such facility. The parties believe that the facility is owned by the state of Florida.

In the event the owner or leaser of the facility evicts or otherwise prohibits either or both of the parties to this Agreement from using the facility, or substantially restricts access

to the facility such that the essential purposes of this Agreement become significantly more difficult to fulfill, this Agreement may, by written notice from either party to the other party, be suspended immediately for a period of up to 15 business days to allow the parties an opportunity to cure the problem. The parties shall cooperate in good faith to attempt to resolve the problem. During such period of suspension, the Board shall have no obligation to furnish instructional services and shall not be entitled to payment for services during the period of suspension. If, at the end of the period of suspension, the parties' access to the facility, or a suitable substitute facility, remains substantially restricted such that the essential purposes of the Agreement would be significantly more difficult to fulfill, either party may then terminate this Agreement immediately upon giving written notice to the other party.

Neither party warrants to the other party the condition or safety of the facility (and expressly disclaims any statutory or common law warranty to the extent allowable by law).

Nothing in this agreement shall restrict the right of either party to seek a written lease agreement with the owner of the facility for the purpose of assisting in the fulfillment of this Agreement.

- C. To attempt to resolve any issues or disputes that may arise during the administration of the Agreement between parties through negotiations between the Provider and the Board or their respective designees. Any negotiated resolution shall be reduced to writing, which, if appropriate, shall then be attached to and made part of this Agreement as a clarifying interpretation.
- D. That this Agreement shall be effective July 1, 2019 or the date of Board approval, whichever is later, and terminate June 30, 2020. This Agreement may be terminated by either party without cause (for any reason or no reason) upon ninety (90) days written notice. In the event of such termination, Provider shall be entitled to payment of any outstanding payable due through the effective date of termination, but in no event shall Provider have any claim for lost profits, compensation or damages in excess of the outstanding payables due as of the effective date of termination.
- E. The Board and the Provider agree to comply with the Standards and Key Indicator Compliance issues as outlined in the Quality Assurance Guidelines.
- F. To develop a mutually agreed upon school improvement plan (SIP), as required by statute. The Provider's educational administrators shall work cooperatively with the staff of the Board, program instructional personnel, student and parents to create a written SIP. The SIP must be specific to the program.
- F. This Agreement shall be governed by the laws of the State of Florida. The appropriate court of Citrus County shall be the appropriate venue for any litigation between the parties.
- G. This Agreement may be modified subject to revenue shortfall, which reduces District funding.

JS

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting.

Requested by Debra Stanley, Coordinator of Department of Educational Services

Additional contact(s)/originator Special Academic Programs

Document Title Articulation Agreements for College and Career Acceleration

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval To approve the Articulation Agreement between the District Board of Trustees of the College of Central Florida and the Citrus County School Board, FL

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached X available in district office _____ other _____

Executive Summary/Highlights:

The function of the Articulation Agreement for College and Career Acceleration is to provide the opportunity to earn college credit when in high school, allowing a seamless transition from Secondary education to Post-Secondary Education.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: \$71.98 per credit hour

Amount Budgeted \$300,000.00 Additional Amount Requested _____

Funding Source: Project 12700 Dual Enrollment Tuition

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: *Sammy Wilson*

(Form Board Approved 7/10/07)

**Articulation Agreements for,
College and Career Acceleration,**

**Between the District Board of Trustees of the College of Central Florida
and the Citrus County School Board, Florida
2019-2020**

I. Dual Enrollment Articulation Agreement

The Articulation Committee that has negotiated/drafted the agreement include: Citrus County School district members – Amy Crowell, Director of Research and Accountability, David Roland (Director of Secondary Education), Debra Stanley, Coordinator of Special Academic Programs. College of Central Florida members –Raphel Robinson, Director of Admission and Student Recruitment, Dual Enrollment Coordinator, Maureen Anderson, Dean, Enrollment Management, and Vernon Lawter, Vice President, Citrus Campus, Saul Reyes, Vice President Student Affairs, Jennifer Fryns, Dean of Arts and Education, Allan Danuff, Dean of Liberal Arts and Sciences, Corrine Wiygul, Coordinator-Career Pathways, Sonya Warden, Director of Student Affairs - Citrus, Rory Wells, Manager of Instructional Services - Citrus.

The Committee meets annually in the spring to go over the current year’s articulation agreements and discusses changes that are required due to changes in statute or rule and any changes desired by either the school district or the college. A draft document is prepared by college personnel and sent to all members of the Committee for additional changes or approval. Once the document is in its final draft, copies are sent to the school districts to take to their School Board for approval and signatures. Once approved and signed, copies are sent to the College of Central Florida to be reviewed, approved and signed by the Board of Trustees. Signed hard copies are mailed to the school district personnel. The Dual Enrollment Articulation Agreement is completed annually and submitted to the Department of Education by the College of Central Florida by August 1 of each year.

Citrus County Schools makes this agreement on behalf of the public schools within the County School District, which also includes the Academy of Environmental Science and PACE. Any non-traditional private or non-public schools are not part of this agreement and would need to negotiate their own dual-enrollment agreement with the College of Central Florida.

1. A ratification or modification of all existing articulation agreements.

Once the articulation agreement is signed by both boards, the agreement will be active for the upcoming academic year and will nullify all previously signed agreements. This agreement covers not only dual enrollment, but also career pathways, remediation and teacher preparation.

Legislative changes that occur after the final draft of this document which impact the 2019-2020 academic year will take precedence.

2. A description of the process by which students and their parents are informed about opportunities for student participation in the dual enrollment program.

A. References to *students* in this document mean any student enrolled in a Citrus County Public School.

- B. CF will provide information to the schools regarding requirements for participation in, and the educational benefits to be derived from, dual enrollment or other accelerated programs.
- C. The schools, in turn, will utilize printed, published, electronic, or other media to notify students and their parents or guardians of the opportunity to participate in these articulated acceleration programs. The schools will additionally provide information, using these same methods, to students and their parents or guardians, of the eligibility criteria for participation in these programs.
- D. The College of Central Florida will post application deadlines and registration dates on its dual enrollment Web page at least one term in advance.
- E. CF Admissions and Student Recruitment and Enrollment Services staff will work with district and school officials on targeted dual enrollment recruiting activities.

3. A delineation of courses and programs available to students eligible to participate in dual enrollment.

- A. Courses to be provided by CF under this agreement will be mutually agreed upon by CF and the Citrus County School Board, and will avoid unnecessary duplication of existing courses in grades six (6)- twelve (12). Current law allows for any course in the Statewide Course Numbering System, with the exception of developmental education courses.
- B. CF will furnish each school with a copy of the current courses (<https://www.cf.edu/Courses>) with descriptions for each course in which a student may be dually enrolled. Specific courses to be provided on school campuses in Citrus County shall be mutually agreed upon by the host school district, school principal and CF.
- C. A student education plan may be developed by CF for each student registering for a dual enrollment course. The plan will ask each student to identify an educational objective with which to guide course selection. At a minimum, each student's plan should include a list of courses that will result in an Applied Technology Diploma, an Associate in Science degree or an Associate in Arts degree. If a student identifies a baccalaureate degree as the objective, the plan must include courses that will meet the general education requirements and any prerequisite requirements for entrance into a selected baccalaureate degree program.
- D. Postsecondary courses in foreign languages, mathematics, English, sciences, social studies, computer science, performing and/or visual arts, applied technology, and any other classes that are in compliance with applicable state regulations shall be counted toward meeting the graduation requirement of F.S.1003.43. All performing fine arts courses must be taken for 3.0 or more college credit hours in order to be guaranteed .5 high school credits.
- E. Students (age 18) who wish to take college credit courses that contain a study abroad or travel component (during summer only) must receive the permission of their school principal, parent/guardian and the School District before participating. If the permission is granted, the student shall be exempt from the payment of the registration, matriculation and laboratory fees. However, the student is responsible for the full cost of travel.
- F. Students have an opportunity to participate in dual enrollment through the Citrus County School Board until they have successfully earned an Associate's degree and/or accrued sixty-seven (67) hours of college credit. The calculation of the sixty-seven (67) hours is inclusive of all college credit earning coursework.

4. A description of the process by which students and their parents exercise options to participate in the dual enrollment program.

- A. Students and the parent/guardian of students wishing to pursue participation in an articulated acceleration program must contact their school guidance counselors to discuss admissions criteria and to obtain the necessary application information.
- B. **Application Process** - Students interested in dual enrollment must meet with their school guidance counselor or principal for permission to participate in the program. Students must complete the online dual enrollment application. The student will print the parent approval form from the email received upon submission of the application. The parent/guardian must sign giving permission for the student to participate in the dual enrollment program. The student must turn the form in to their high school guidance counselor. The student is issued a CF ID number to view their student portal for additional requirements. The student is responsible for requesting and providing the documents needed for eligibility. This includes school transcript and placement test scores (ACT, SAT or PERT). All documentation must be received by the CF Dual Enrollment Coordinator by the posted application deadlines. Once all documents are received and processed by the Dual Enrollment Coordinator the student will receive an email stating they have been admitted to the program. If a student does not meet eligibility criteria or does not submit the paperwork by the posted deadline, the Dual Enrollment Coordinator will contact the school counselor. The school counselor is responsible for contacting the student.
- C. **Registration** – Dual enrollment information will be provided to guidance counselors by CF to better help students and parents understand the requirements, admission and enrollment procedures and benefits of program participation. Once a student is fully admitted, the student will receive an email to view the online dual enrollment orientation on their CF portal. The orientation is required in order to register for dual enrollment courses. The student must take and pass the quiz at the end of the orientation. Registration will be completed through the high school guidance counselor. The student must review the schedule posted on the MyCF Portal to select courses for registration each term. The guidance counselor will assist the student in their course selection to ensure the course requirements are met for school. Once the course selection is made the counselor will submit the list of courses for each student to the CF Dual Enrollment Coordinator for registration. Deadlines are posted on CF's dual enrollment webpage at least one semester in advance. Priority dual enrollment registration will occur as close as possible to the dates set for regular college students.
- D. **Withdrawal Process** - Dual Enrollment students will follow the college's withdrawal policy. Students have the option to withdraw from a course(s) within the withdrawal period. The student must see their guidance counselor to complete the Dual Enrollment Withdrawal form. The student, counselor, and instructor must sign the form and send to the Dual Enrollment Coordinator to process. Forms must be received by the withdrawal deadline. The student will receive a W on their transcript for the attempt in the course.
- E. **Course Load** - Students in grades six (6) - eight (8) may register for no more than three (3) credit hours during the fall and/or spring terms. High school freshmen and sophomores may register for no more than six (6) credit hours during the fall and/or spring terms. Prior to the beginning of their junior year, the student may only register for

summer B and may take six (6) credit hours. Juniors may take up to nine (9) college credit hours in the fall and/or spring terms. Prior to the beginning of their senior year, the student may register for up to nine (9) credit hours total (no more than two courses in any summer term). Seniors may take twelve (12) – sixteen (16) credit hours each term in the fall and/or spring. Please refer to the Citrus County student progression plan for grade level designation.

	Fall Credit Hours	Spring Credit Hours	Summer Credit Hours	Total
Grades 6-8	3	3	0	6
Freshmen	6	6	0	12
Sophomores	6	6	6 (Summer B)	18
Juniors	9	9	9	27
Seniors	16	16	0	32

- F. **Grade Distribution** - All students enrolled in dual enrollment classes will be graded on the same basis as other college students in the same courses. CF will assign letter grades to each student/course and the letter grade assigned shall be posted to the student’s school transcript by the school district. Grades will be electronically transmitted securely by CF to the student’s high school and to the district MIS/Curriculum offices for posting.
- G. **Academic Advising** – all A.A. degree seeking students must be advised by a CF meta-major advisor in the semester that they reach thirty (30) earned credit hours to learn about the requirements to complete the A.A. and any additional requirements necessary for a smooth transition into the bachelor’s degree program and institution of their choice.

5. Student eligibility requirements for participation in the dual enrollment program.

- A. An overall GPA of 3.0 on an un-weighted 4.0 scale is required for college credit dual enrollment courses. An overall GPA of 2.0 on an un-weighted 4.0 scale is required for students to enroll in Career Academy or vocational certificate dual enrollment programs. CF dual enrollment career courses must lead to Industry Certification and must not be offered if made available by the Citrus County Schools. Continued eligibility for college credit dual enrollment requires the maintenance of a 3.0 un-weighted high school GPA and the minimum GPA required by the college.
- B. The Citrus County School District shall identify those students qualified to participate in dual enrollment classes. The school principals will approve student eligibility for participation in these classes.
- C. The student must be enrolled in the Citrus County School District and must be working towards a high school diploma to participate in dual enrollment.
- D. The student must demonstrate readiness for college-level coursework by passing the reading, English and math sections of the ACT or SAT or PERT, in accordance with the cut scores established by section (s.)1008.30(7), (F.S.). Any combination of these test scores may be considered if taken within two (2) years of the beginning of classes for first-time dual enrollment students.

Cut scores for the three (3) placement tests are as follows:

	ACT	SAT	PERT
Reading	19	24	106
English/Writing	17	25	103

Math	19	24	114
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PERT 114 – Placement for MAT1033, MGF1106, MGF1107 or STA2023

PERT 123 – Placement for MAC1105, College Algebra

- E. Students enrolling in MAC1105 must achieve the following scores: ACT 25; SAT 26.5; PERT 123 Students who wish to take upper level math beyond MAC1105 must satisfy the above test requirements and take the CLM (College Level Math) test and score a 70 or higher.
 - F. Students enrolling in vocational or other programs not requiring placement testing must satisfy the dual enrollment grade point average and specific program entry requirements.
 - G. Students who have not satisfied the Graduation Assessments Requirements will not be eligible for dual enrollment by the school district.
 - H. Students enrolled in Advanced Placement (AP) English Literature or English Language are eligible to take courses that have ENC 1101 as a **co-requisite** during the same semester. Students who have a score of three (3) or above on the Advanced Placement (AP) English Literature or English Language examinations will be eligible to take courses that have ENC 1101 as a **pre-requisite** in subsequent semesters.
 - I. Permission for participation must be granted by the student’s parent/guardian (for students under the age of 18).
 - J. Students must have earned four (4) high school level credits for consideration for dual enrollment courses. Students have an opportunity to participate in Dual Enrollment through CCSB until they have successfully earned an Associate’s degree and/or accrued sixty-seven (67) hours of college credit. The calculation of the sixty-seven (67) hours is inclusive of all college credit earning coursework. Students are no longer eligible for dual enrollment once they successfully complete 4 years of enrollment in high school or graduation, whichever comes first. Any exceptions to the requirements must be approved by both the school and college’s Dual Enrollment Petitions Committee. Students and their parents should contact the CF Dual Enrollment Coordinator to request a meeting with the DE Petitions Committee. Students and their guidance counselor are notified of the committee’s decision in writing within one (1) week of the meeting.
 - K. Students who will graduate from high school prior to completion of the post-secondary course may not register for the course through dual enrollment. This means that high school seniors may NOT take a summer “A” course as dual enrollment or as a regular college student since they have not officially graduated from high school prior to the start of that term.
 - L. Students may lose the opportunity to participate in the dual enrollment program if they are disruptive to the learning process (See section 12(I), Student Code of Conduct.
- 6. A delineation of the high school credit earned for the passage of each dual enrollment course.**
- A. The Citrus County School Board will ensure that appropriate high school credits will be awarded upon successful completion of dual enrollment classes. All academic and vocational courses will correlate to the Dual Enrollment Course – High School Subject Area Equivalency List recommendations for high school credit. All other non-identified courses will be based upon successful completion of a three to five-credit hour college course to result in the awarding of 0.5 high school credit in Carnegie units. Any other non-identified college course offered at fewer than three credit hours will be ineligible for

high school credit and will not constitute dual enrollment. The school district combines the science course and lab when taken to satisfy Bright Futures eligibility requirements. If the additional hour exceeds the maximum course load, the district preapproves the additional credit hour.

- B. High school credit for Post-Secondary Adult Vocational certificate classes shall be awarded based on the number of contact hours in the program of study. For each 135 clock hours in the program, a student will be awarded one (1) high school credit in Carnegie units; one-half (0.5) high school credit will be awarded for any number of clock hours between 68 and 135; and no high school credit will be awarded for any number of clock hours less than 68.

7. A description of the process for informing students and their parents of college-level course expectations.

- A. The college will supply school guidance counselors with dual enrollment information which include application instructions to inform students/parents of the requirements, responsibilities and benefits of participation in the program. Deadline dates will be posted on the college's DE webpage at least one semester in advance.
- B. Dual enrollment courses meet the curricular expectations and are at the same depth and rigor of non-dual enrollment postsecondary instruction, including those offered on the school campus.
- C. Students will be informed during dual enrollment orientation that they should plan to study at least two to three hours outside of class for every hour they are in the class to be successful in college level courses. In addition, dual enrollment courses become a part of a student's permanent college transcript and are calculated into the student's permanent postsecondary GPA.

8. The policies and procedures, if any, for determining exceptions to the required grade point averages on an individual student basis.

There will be no exceptions made to the required grade point averages for academic or career dual enrollment.

9. The registration policies for dual enrollment courses as determined by the postsecondary institution.

- A. Registration for dual enrollment students will take place after the 10+ credit hour priority registration, but before the 0+ registration date each semester. Registration will be conducted through electronic communication between the high school guidance counselor or designee and the Dual Enrollment Coordinator at CF. In the event the student has completed more than 10 credit hours, priority registration dates will apply.
- B. Dual Enrollment students will follow the college's procedures for drop, withdrawal, grade appeals and petition policies. If a dual enrollment student earns a D, F or FF grade in any course(s) during one semester, he/she will no longer be eligible to participate in dual enrollment.
- C. The beginning and ending dates of courses offered during the regular day in the high school facilities will coincide with the Citrus County school district's calendar. Courses offered after the regular school day or on the college campus will be scheduled on the college's calendar. Courses taught by college faculty will follow the College's academic calendar.

10. Exceptions, if any, to the professional rules, guidelines, and expectations stated in the faculty or adjunct faculty handbook for the postsecondary institution.

All Citrus County school district employees serving as dual enrollment faculty approved to teach college courses under this agreement will annually attend a new fall faculty or adjunct orientation conducted by CF where they will receive a copy of the Adjunct Faculty Handbook, which includes the Web address of the Student Handbook detailing add/drop, withdrawal and grading policies, as well as the CF Student Code of Conduct and critical dates. These instructors are expected to adhere to the professional guidelines, rules and expectations presented in each handbook along with the district's Code of Ethics.

11. Exceptions, if any, to the rules, guidelines, and expectations stated in the student handbook of the postsecondary institution which apply to faculty members.

- A. The School Board shall annually assess the demand for dual enrollment and provide that information to CF for assistance in planning classes in the CF scheduling system.
- B. CF shall be responsible for ensuring that the quality of instruction provided dual enrollment students is comparable to that afforded other CF students. To this end, the following will apply to dual enrollment courses taught on high school campuses:
 - 1. Dual Enrollment faculty shall be provided with a full-time CF faculty contact or liaison in the discipline they are teaching.
 - 2. Dual Enrollment faculty shall be provided a copy of course plans, objectives and relevant CF Institutional Student Learning Outcomes. These objectives and outcomes must be included in the course syllabus.
 - 3. The course syllabus must be provided to students and filed with the CF discipline chairperson prior to the start of each term. Content of the syllabus must meet the same criteria as required for all college courses offered at CF.
 - 4. Textbooks, technology and instructional materials used in dual enrollment courses must be the same or comparable with those used in course taught on the CF campus. If not identical, they must be approved by the discipline chairperson at the college.
 - 5. For academic disciplines where a departmental exam is used, the final exam will be provided to the dual enrollment faculty by the college in a timely fashion to ensure availability prior to the scheduled administration dates. For all others, final examinations must be approved by the appropriate discipline chairperson as a comprehensive assessment of expected learning outcomes. The dual enrollment instructor should send their exam to their faculty liaison for review and approval at least three weeks before the exam delivery date.
- C. The high school principal, or his/her designee, will recommend qualified high school teachers as instructors for dual enrollment courses to be taught during the regular school day or extended school day on high school campuses. To be qualified, faculty selected to teach dual enrollment classes must submit an adjunct application to their administrative contact at CF, along with their postsecondary transcripts which will be kept on file in the CF Human Resources Office.
- D. In the absence of qualified high school instructors, CF may provide adjunct instructors to teach dual enrollment courses on high school campuses in Citrus County, if such arrangements are approved by the Vice President for Academic Affairs and Citrus County Schools Assistant Superintendent, School Operations. In each case, once an

academically qualified instructor is identified, he/she must meet all of the requirements established by the Citrus County School Board before having contact with the students. This process will be coordinated through the School Board's Director of Curriculum and Director of Human Resources. If any change occurs with personnel teaching DE at the HS, the school principal or district HR Director will contact CF.

- E. All instructors, regardless of location must meet CF faculty credentialing requirements set by the Southern Association of Colleges and Schools (SACSCOC) Commission on Colleges' Principles of Accreditation: Foundations for Quality Enhancement, Current Edition (section 3.7.1)
- F. Citrus County School Board instructors who teach dual enrollment courses during the regular or extended school day will be evaluated by the high school administration using the district-wide evaluation instrument. These instructors shall also be observed for evaluative purposes by a CF administrator, faculty liaison, or a trained Citrus County school district official in accordance with CF faculty evaluation processes. CF will follow the school board's guidelines for the performance of employees when evaluating these dual enrollment instructors. This will include following the procedures for sharing and discussing the performance assessment tool/process with those being evaluated within the first 10 working days of the instructional term; providing a copy of the performance assessment to the instructor within ten (10) working days after the observation; allowing the instructor to submit a written rebuttal to be placed with the assessment document in his/her personnel file housed in the Human Resource Office at CF; and allowing the instructor the right to inspect, review, and copy the contents of his/her personnel file. Results of CF's observation will be shared with the school and district administrator.
- G. Dual enrollment courses taught on a high school campus may not be combined with any non-college credit high school course.
- H. As is appropriate for college-level study, course materials and class discussions may reflect topics not typically included in secondary courses that some parents may object to for "minors." Courses are not to be modified to accommodate variations in student age and/or maturity.
- I. Any course-, discipline-, college-, or system-wide learning assessments required by the college in non-dual enrollment sections of a course shall also be administered in all dual enrollment sections of the course.
- J. The college shall analyze student performance in dual enrollment course offerings on high school and college campuses to ensure that the level of preparation for future success is comparable with non-dual enrollment college students. Analyses and recommendations shall be shared and reviewed with principals and school district administrators.
- K. CF and the Citrus County School Board will design strategies for collaborative professional development to improve dual enrollment counseling and instructional efficacy, encourage teacher utilization of instructional technologies, address critical needs and issues, and support in-service initiatives.
- L. **IMPORTANT**: If a high school wants to offer 25% or more of an Associate Degree program (15 or more credits) over a two year period on their campus, they must submit a request to the Vice President for Academic Affairs at CF at least 6 months in advance to allow sufficient time for college approval and notification to SACS. If a high school wants to offer 30 credits or more (i.e., 50% of an Associate Degree program) on their campus, they must submit a request to CF's Vice President for Academic Affairs at least 9 months in advance. If approved by CF officials, the high school and school district administrators will work with college officials to create and submit a "substantive change" to SACS. Approval must be received from SACS before the additional courses on the high school campus may be advertised or offered.

12. The responsibilities of the school district regarding the determination of student eligibility before participating in the dual enrollment program and the monitoring of student performance while participating in the dual enrollment program.

- A. Each student must be recommended by their school principal. Student screening for eligibility and participation is the responsibility of the high school principals according to district and state requirements.
- B. Their school counselor shall identify those students qualified to participate in dual enrollment classes on a semester basis and will verify their continued eligibility throughout their participation. This verification will be conducted after grades are posted each semester. The counselor will notify the college's dual enrollment coordinator when a student's eligibility status changes.
- C. The school counselor will work with students to review dual enrollment course plans to minimize enrollment in courses that are not a part of the student's chosen academic pathway.
- D. CF will provide academic advising services to dual enrollment students, monitor their progress and attendance in dual enrollment classes, and provide progress and attendance reports to their school guidance counselor and district coordinator at the college mid-term and upon completion of the college term.
- E. Students and their parents will be informed of college-level course expectations.
- F. Any "grade level" classification listed in this agreement is based on the School District's Student Progression Plan.
- G. Students attending dual enrollment classes held in high school facilities during regular school hours will be subject to the Citrus County attendance regulations. Students attending dual enrollment classes held in college facilities or through college online learning during or after school hours or at high school facilities after regular school hours will be subject to college attendance policies. Required documentation of enrollment will be reported to the schools and county MIS offices.
- H. Students may enroll in courses conducted during school hours, after school hours, and during the summer term. However, if the student is projected to graduate from high school before the scheduled completion date of a post-secondary course, the student may not register for that course through dual enrollment. The student may apply to CF and upon admission and special permission by the Office of Admissions, may register and pay the required tuition and fees for the summer B session.
- I. **CODE OF STUDENT CONDUCT:** Students attending dual enrollment classes on the college campus will follow CF's Code of Student Conduct in terms of appropriate classroom, behavior, protocol, and academic integrity (i.e., cheating and plagiarism). Students taking dual enrollment classes on their high school campus will be subject to the current School Board of Citrus County Code of Student Conduct. If a student in the high school class is found to have plagiarized any portion of his/her course work or assignments, the instructor will notify CF's Vice President for Student Affairs and the student will be subject to the same disciplinary actions as other students taking courses on the CF campus, regardless of what disciplinary action is taken by the Citrus County School Board. If a student is disruptive to the learning process through their classroom behavior so that the progress of other students or the efficient administration of the course is hindered, a student may lose the opportunity to participate in the dual enrollment course, regardless of eligibility requirements for continued enrollment.
- J. **STUDENT RECORDS:** The parties may provide personally identifiable student records to each other in the performance of this agreement. Such records are provided pursuant to

Section 1002.22(3)(d), Fla. Stat. (2019), and 20 U.S.C.A. 1232g Each party further agrees to comply with Section 1002.22, Fla. Stat. (2019), and 20 U.S.C.A. 1232g, including but not limited to provisions related to confidentiality, access, consent, length of retention and security of student records.

13. The responsibilities of CF regarding the transmission of student grades in dual enrollment courses to the school district.

- A. Students with unsatisfactory progress reports should be counseled by the school guidance counselor immediately upon receipt of the college reports.
- B. All students enrolled in dual enrollment classes will be graded on the same basis as other college students in the same courses. CF will assign letter grades to each student/course and the letter grade assigned shall be posted to the student's school transcript by the school district. Grades will be electronically transmitted securely by CF to the district MIS/Curriculum offices for posting.
- C. If a dual enrollment student earns D, F, or FF grade in any course(s) during one semester, he/she will no longer be eligible to participate in dual enrollment. Payment for courses cannot be made on behalf of the Student or by the student while the student is in school. They must have graduated and have been admitted as regular college student to do this.

14. A funding provision that delineates costs incurred by each entity.

- A. In accordance with F.S. 1007.271, the School District shall pay the standard tuition rate per credit hour (\$71.98) from funds provided in the Florida Education Finance Program to CF for all dual enrollment instruction that takes place on the CF campus. There will be no additional charges to the District for these courses. Courses taken during the summer will not be charged to the School District. Students must drop courses during the add/drop period to have the cost of tuition removed. If the student later withdraws from a course, the tuition will remain and be charged to the district.
- B. If a faculty member is provided by the college to teach a dual enrollment course on a high school campus, the Citrus County School District will be required to cover the cost of that instructor's salary for that course. For online courses taught by a CF instructor, the high school will be required to cover the cost of the instructor.
- C. Students enrolled in a dual enrollment or early admissions program shall be exempt from the payment of registration, matriculation and laboratory fees (excluding private lessons).
- D. Required textbooks and other instructional materials as defined in F.S. 1006.28 will be funded by the Citrus County School Board provided the FEFP provides funding for such expenses. The college will adhere to the requirements set forth in F.S. 1004.085 in regards to the affordability of textbooks.
- E. The Citrus County School Board shall be responsible for the inventory, recovery, reuse, and sale of textbooks and instructional materials provided under this agreement in conjunction with CF Bookstore (Barnes & Nobles).
- F. In order to be eligible for academic accommodations, students with disabilities who enroll in a course provided at a CF facility must meet the requirements established by CF's Office of Disability Services. If a student with a disability enrolls in a dual enrollment course offered at a high school facility, the high school will be responsible for determining and providing accommodations.
- G. CF will invoice the School District for costs incurred for the fall and spring semesters only. There will be no charges for the summer semester. Payment must be made by check.

15. Any institutional responsibilities for student transportation, if provided.

The student will be responsible for providing transportation to and from facilities where dual enrollment classes are held.

16. For students with disabilities, a postsecondary institution eligible to participate in dual enrollment pursuant to s. 1011.62(1)(i) shall include in its dual enrollment articulation agreement, services and resources that are available to student with disabilities who register in a dual enrollment course at the eligible institution.

A. In order to be eligible for academic accommodations, students with disabilities who enroll in a course provided at a CF facility must meet the requirements established by CF's Office of Disability Services. If a student with a disability enrolls in a dual enrollment course offered at a high school facility, the high school will be responsible for determining and providing accommodations.

II. Mechanisms and strategies for decreasing the need for developmental education of high school graduates at CF

A. There shall be established a "College and Career Collaborative" comprised of two representatives from each school district, the Vice President for Academic Affairs, the Vice President for Student Affairs, and the Dean of Enrollment Management at CF, and others as the plan warrants.

B. Initiatives include:

1. Analysis of student readiness for college by administering the PERT to eligible students from Levy, Marion, and Citrus counties.

CF will provide:

- ✓ one administration of the PERT exam at no cost for students who wish to apply for participation in dual enrollment
- ✓ walk-in testing available at the college;

The Citrus County School Board will provide:

- ✓ space for testing;
- ✓ test sites;
- ✓ testing information to all eligible students;

2. CF will provide assessment of student readiness for college by administration of PERT to all incoming students without ACT or SAT scores. Incoming students will be required to submit PERT, SAT or ACT scores if they do not meet exemption requirements as identified by (s.) 1008.30(4) (a), (F.S.).CF will accept the PERT scores from the transcripts or PERT repository. Permission from the District and CF is needed if retaken within 30 days.
3. CF will provide a statistical study by districts and by schools of first time in college (FTIC) and prior year in school students needing College Prep courses.
4. Articulation agreements will be established between Levy, Marion, and Citrus school districts and the College of Central Florida.

5. CF advising and enrollment services staff from all campuses will meet with school counselors to provide in-service training regarding CF course requirements. School counselors are encouraged to visit CF's workforce development programs.
6. CF will conduct a "college preview" type event for students in each of the school districts.
7. CF will provide information about its programs and how to be a successful college student to 6th through 12th graders in a variety of formats, materials and events.
8. Educational Opportunity Center (EOC), a federal TRIO program that serves approximately 1,000 high school & post-secondary students at educational institutions in the service area, will offer activities including individual needs assessment, individual educational plans, tutoring, career exploration, mentoring, visits to local business and industry and college campuses, motivational sessions, etc. (dependent upon grant funding).

III. Mechanisms and strategies for promoting "Career Pathways" programs of study

A. Courses and programs available to students eligible for Career Pathways

1. A Career Pathway Program of Study is a coherent sequence of rigorous academic and technical courses that prepare students for successful completion of state academic standards and support an accelerated transition to postsecondary coursework in a related career area of interest. According to the Florida Department of Education Information Data Base Requirements, Vol. 1, a Secondary Career Pathways Student is defined as "a career and technical education student who has earned three or more (high school) credits in a single career and technical education program and has participated in a locally developed Program of Study that has a written articulation agreement in place which establishes and validates the career pathway." Such is the purpose of this articulation agreement between the College of Central Florida and the Citrus County School Board.
2. Courses to be articulated by CF under this agreement will be mutually agreed upon by the college and the Citrus County School Board. Career Pathways course and program offerings will be accessible on the Career Pathways Web page of CF's Website (www.CF.edu/careerpathways), and the Citrus County school's Website on the Career and Technical Education Web page. Alterations to this list of offerings may be made with mutual consent of the College of Central Florida and the Citrus County School Board. (See Appendices A-Y for a full list of articulated credits).

B. The process for notifying parents and students of the option to participate in Career Pathways programs

1. CF will provide information to the schools regarding the requirements for participation in, and the educational benefits to be derived from, Career Pathways or other accelerated programs.
2. The school, in turn, will utilize printed, published, electronic, or other media to notify students and their parents or guardians of the opportunity to participate in these articulated acceleration programs. The schools will also provide information, using these same methods, to students and their parents or guardians regarding the eligibility criteria for participation in these programs.

C. Eligibility criteria for student participation

1. Eligibility for participation in a Career Pathways program of study is determined by a student's enrollment in a Career & Technical Education Program of Study. A student who is defined as a "concentrator" students earning three (3) or more courses in a CTE Program of Study) and has met the minimum academic requirements of a "B" (3.0) in the CTE Program is considered a Career Pathway student.
2. Career Pathways students who are eligible for articulated credits and desire to attend the College of Central Florida in an aligned Associate of Science degree (A.S.) program must apply for a CF student identification number and request to take an end-of-course exam for the articulated credit. Students who pass an Industry Certification on the Gold Standard Career Pathways Articulation Agreements of Industry Certification to AAS/AS Degree, are exempt from taking the end of course exam for the courses specified in Appendices.
(http://www.fldoe.org/workforce/dwdframe/artic_indcert2aas.asp)

D. Institutional responsibilities for student screening prior to enrollment and monitoring enrolled students

1. The Citrus County School Board shall identify those students who have completed Career Pathways courses of study and are current seniors (within 12 months of high school graduation) and shall so notify the College of Central Florida.
2. CF will make available advising services to Career Pathways students, as provided to all CF students.

E. Awarding college credit for articulated Career Pathways courses

1. To receive Career Pathways credit, students must demonstrate mastery of articulated career and technical courses by earning at least an average grade of a "B" (3.0) in the CTE Program courses as indicated on their official high school transcripts. Additionally, students may also be required to pass the Industry Certification identified on the Gold Standard State Wide Articulation Agreement, an exam and/or approved alternative assessment of work to demonstrate mastery of course material at a level acceptable to the College of Central Florida.
2. The articulated Career Pathways credits will be awarded and posted to the student's CF transcript upon acceptance to CF and his/her declaration of an A.S. program of study. The articulated CF courses will be awarded a grade of "S" and will not factor into the student's CF grade point average.
3. Statewide Career and Technical Education Articulation agreements which are based on nationally recognized industry certification support the Department of Education's Next Generation Strategic Areas of Focus (number three) effort to "expand opportunities for postsecondary degrees and certifications." Gold Standard Career Pathways Industry Certification to AAS/AS Degree Statewide Articulation Agreements based on nationally recognized industry certification does not preclude CF from granting additional credit based on the local agreement. See Appendix A for a full list of articulated credits.
(http://www.fldoe.org/workforce/dwdframe/artic_frame.asp)

F. Criteria by which the instructional quality will be maintained

The College of Central Florida will work with the Citrus County School Board personnel to provide program and related course learning outcomes, curriculum and other resources to help ensure that the quality of instruction provided the high school students in the Career Pathways articulated courses is comparable to that afforded CF students enrolled in said program.

G. Cost of Career Pathways

Students who receive Career Pathways credits shall be exempt from the payment of registration and laboratory fees for the CF courses for which they receive articulated credit at College of Central Florida

H. Program review

1. The College of Central Florida and the Citrus County School Board personnel will, on an annual basis, review and revise the articulation agreement to keep it aligned with the most current program and course requirements. All Career Pathway programs offered by the College of Central Florida are annually reviewed and revised to accommodate and adapt to changing labor market trends and demands.
2. Upon request, the College of Central Florida will work with the Citrus County School Board personnel to develop additional articulated Career Pathways programs of study as new programs are added at the secondary and/or postsecondary levels.

IV. Mechanisms and strategies for improving the preparation of elementary, middle, and high school teachers

- A. There shall be established a consortium among CF, the CF University Center partners, and the school boards of Citrus, Marion, and Levy counties to affect collaborative methods for improving the preparation of elementary, middle, and high school teachers.
- B. Additionally, methods for providing support to the public school systems in recruiting, retaining, and recertifying teachers will be developed by the consortium members.
- C. Training programs will be developed to provide professional development to meet the needs of teacher mandates. These courses and programs will be made available to the public school systems in Citrus, Marion, and Levy counties at various times and places.
- D. The members of the consortium will promote the advantages of partnering in educational programming.
- E. The members of the consortium will work to provide a coordinated effort to develop and implement alternative certification procedures and programs for classroom teachers.
- F. The members of the consortium will work to provide a coordinated effort to develop and implement methods for state and federal mandates.
- G. The members of the consortium, in developing these programs, will strive to utilize new technologies in the training programs, to address critical needs of teachers and public school systems in implementing them, and to include both pre-service and in-service initiatives in so doing.

Accountability

This Agreement and the policies and allocation of responsibility shall be effective upon being signed by the chairpersons of the Citrus County School Board and the District Board of Trustees of the College of Central Florida, but shall be executed before registration for the fall term of the following school year. Additions and deletions may be made at any time upon the mutual agreement of CF's President and the District Superintendent. Courses of study and programs are to be incorporated into the agreement before instruction begins. This Agreement shall be valid for the 2019-2020 school year.

IN WITNESS WHEREOF, the Citrus County School Board and the District Board of Trustees of the College of Central Florida have adopted this agreement and caused it to be executed by their respective chairmen and chief executive officers in accordance with Section 1007.235, F.S., Dual Enrollment Articulation Agreements.

Date **William Edgar, Chair, District Board of Trustees,
College of Central Florida**

Date **Thomas Kennedy, Chair, Citrus County School Board**

**2019-2020 Career Pathways Articulation Agreement between the College of
Central Florida and the Citrus County School Board, Florida**

Table of Contents for Appendices A-X

<i>Accounting Applications (Appendix A)</i>	<i>Pages 1-3</i>
<i>Administrative Office Specialist (Appendix B)</i>	<i>Pages 4-6</i>
<i>Agritechnology (Appendix C)</i>	<i>Pages 7-9</i>
<i>Allied Health Assisting (Appendix D)</i>	<i>Pages 10-12</i>
<i>Applied Cybersecurity (Appendix E)</i>	<i>Pages 13-14</i>
<i>Applied Information Technology (Appendix F)</i>	<i>Pages 15-17</i>
<i>Business Management & Analysis (Appendix G)</i>	<i>Pages 18-20</i>
<i>Dental Aide (Appendix H)</i>	<i>Pages 21-23</i>
<i>Digital Design (Appendix I)</i>	<i>Pages 24-25</i>
<i>Digital Media Technology (Appendix J)</i>	<i>Pages 26-27</i>
<i>Digital Video Technology (Appendix K)</i>	<i>Pages 28-29</i>
<i>Drafting (Appendix L)</i>	<i>Pages 30-32</i>
<i>Early Childhood Education (Appendix M)</i>	<i>Pages 33-35</i>
<i>Electricity (Appendix N)</i>	<i>Pages 36-38</i>
<i>Emergency Medical Responder (Appendix O)</i>	<i>Pages 39-41</i>
<i>Medical Administrative Specialist (Appendix P)</i>	<i>Pages 42-44</i>
<i>Network Systems Administrations (Appendix Q)</i>	<i>Pages 45-47</i>
<i>Nursing Assistant (Appendix R)</i>	<i>Pages 48-50</i>
<i>Photography (Appendix S)</i>	<i>Pages 51-52</i>
<i>Principles of Teaching (Appendix T)</i>	<i>Pages 53-55</i>
<i>Technology Support Services (Appendix U)</i>	<i>Pages 56-58</i>
<i>Web Development (Appendix V)</i>	<i>Pages 59-60</i>
<i>Welding Technology Fundamentals (Appendix W)</i>	<i>Pages 61-63</i>
<i>3D Animation Technology (Appendix X)</i>	<i>Pages 64-65</i>

**2019-2020 Career Pathways Articulation Agreement between the College of
Central Florida and the Citrus County School Board, Florida**

Appendix A
Career Pathways Articulation Agreement Between
The College of Central Florida
and School Board of Citrus County, Florida

In a continuing effort to provide opportunities for secondary school students in the Accounting Applications program to transition into the College of Central Florida’s postsecondary programs listed below, the College of Central Florida agrees to award college credit to eligible Citrus County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary Program
 Accounting Applications

Postsecondary Program
 Accounting Technology, A.S.
 Business Administration, A.S.

Citrus County
 Citrus High School
 Crystal River High School
 Lecanto High School

College
 The College of Central Florida

I. Articulated Courses and College Credit

The College of Central Florida agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

A. *College Credit through Career Pathways College Credit Assessment:* The following high school course(s) must be maintained with a “B” or better before assessment will be made to award the College of Central Florida credit hours and/or admission points:

High School Courses	CF College Courses	College Credits
Digital Information Technology (8207310) Accounting Applications 1 (8203310) Accounting Applications 2 (8203320)	ACG 2021 Financial Accounting (3)	3

B. *College Credit through Industry Certification:* Students who obtain the following industry certificate(s) will be awarded credit for the postsecondary course(s) listed below:

Industry Certification	CF College Courses	College Credits
QuickBooks Certified User (INTUT001)	ACG 2450 Integrated Accounting (3)	3

Representatives of the College of Central Florida’s Career and Technology Education programs will review, at least annually, the content of the high school curriculum, as specified in this agreement, to ensure standardization and attainment of goals.

II. General Provisions

Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

- A. Have a minimum of a “B” average in the high school course(s) designated in this document and have the recommendation of the high school career and technical program instructor and permission of the parent or guardian to take a college comprehensive examination for the articulated course(s).
- B. Pass the college comprehensive examination(s) approved by the Career and Technology Education programs coordinator or obtain the industry certificate(s) as listed. The high school instructor and the College of Central Florida programs coordinator will make arrangements once a year through the Career Pathways coordinator to administer the examination(s) at the College of Central Florida campus or to verify industry certification results. The high school and college faculty will identify course competencies.

Students who choose to be exempted from all or part of the examination requirements by industry certification will receive credit by experience for the class in question if all other requirements are met.

- C. Students who score a minimum of 80% on the comprehensive institutional examination or obtain the Industry Certification(s) as listed will be awarded a grade of “S” and will not factor into the student’s CF grade point average. A permanent college transcript will be generated. The exam results or proof of Industry Certification will be reported to the Career Pathways coordinator at CF.
- D. If the credit(s) for the articulated course(s) meet A.S. degree requirements, they will be applied toward the A.S. degree. Students will not be officially admitted to The College of Central Florida until all required admissions criteria have been met.

III. Sharing of Data

The College of Central Florida and School Board of Citrus County, Florida agree to share student educational data under conditions consistent with the Family Educational Rights and Privacy Act (FERPA). Either party may initiate requests to share data if it has a legitimate educational interest in the data. The shared information shall be used solely to benefit the Career Pathways program and students by facilitating access to and increasing educational opportunities at both institutions. Each institution will be deemed a school official of the other for purposes of this agreement. The College of Central Florida will provide information about the sharing of data in its annual notification to students.

Appendix B
Career Pathways Articulation Agreement Between
The College of Central Florida
and School Board of Citrus County, Florida

In a continuing effort to provide opportunities for secondary school students in the Administrative Office Specialist program to transition into the College of Central Florida’s postsecondary programs listed below, the College of Central Florida agrees to award college credit to eligible Citrus County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary Program
 Administrative Office Specialist

Postsecondary Program
 Office Administration – Legal Office Specialist, A.S.
 Office Administration- Medical Office Specialist, A.S.
 Office Administration- Office Management, A.S.
 Business Administration, A.S.

Citrus County
 Citrus High School
 Crystal River High School

College
 The College of Central Florida

I. Articulated Courses and College Credit

The College of Central Florida agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

A. *College Credit through Career Pathways College Credit Assessment:* The following high school course(s) must be maintained with a “B” or better before assessment will be made to award the College of Central Florida credit hours and/or admission points:

High School Courses	CF College Courses	College Credits
Digital Information Technology (8207310) Administrative Office Technology I (8212110) Business Software Applications I (8212120)	OST 1100 Introduction to Word (3)	3

B. *College Credit through Industry Certification:* Students who obtain the following industry certificate(s) will be awarded credit for the postsecondary course(s) listed below:

Industry Certification	CF College Courses	College Credits
CPS Cert or CAP MICRO017: Microsoft Office Master MICRO069: Microsoft Office Specialist Microsoft Excel Expert Microsoft Word Expert TAFLP001: Accredited Legal Secretary (ALS)	<u>CPS Cert or CAP</u> OST 2401 Office Administration 1 (3) <u>Microsoft Office Master (MOM)</u> CGS 1100 Microcomputer Applications (3) OST 2717 Microsoft Word (3) CGS 2540 Database Management (3) <u>Microsoft Office Specialist (MOS)</u> OST 1100 Introduction to Word <u>EXCEL Expert</u> CGS 2103 Spreadsheet Applications (3) <u>WORD Expert</u> OST 2717 Advanced Word (3) <u>Accredited Legal Secretary (ALS) (8212000 ONLY)</u> PLA 1103 Intro to Paralegal Field (3)	3 to 15

Representatives of the College of Central Florida’s Career and Technology Education programs will review, at least annually, the content of the high school curriculum, as specified in this agreement, to ensure standardization and attainment of goals.

II. General Provisions

Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

- A. Have a minimum of a “B” average in the high school course(s) designated in this document and have the recommendation of the high school career and technical program instructor and permission of the parent or guardian to take a college comprehensive examination for the articulated course(s).
- B. Pass the college comprehensive examination(s) approved by the Career and Technology Education programs coordinator or obtain the industry certificate(s) as listed. The high school instructor and the College of Central Florida programs coordinator will make arrangements once a year through the Career Pathways coordinator to administer the examination(s) at the College of Central Florida campus or to verify industry certification results. The high school and college faculty will identify course competencies.

Students who choose to be exempted from all or part of the examination requirements by industry certification will receive credit by experience for the class in question if all other requirements are met.

- C. Students who score a minimum of 80% on the comprehensive institutional examination or obtain the Industry Certification(s) as listed will be awarded a

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grade of “S” and will not factor into the student’s CF grade point average. A permanent college transcript will be generated. The exam results or proof of Industry Certification will be reported to the Career Pathways coordinator at CF.

- D. If the credit(s) for the articulated course(s) meet A.S. degree requirements, they will be applied toward the A.S. degree. Students will not be officially admitted to The College of Central Florida until all required admissions criteria have been met.

III. Sharing of Data

The College of Central Florida and School Board of Citrus County, Florida agree to share student educational data under conditions consistent with the Family Educational Rights and Privacy Act (FERPA). Either party may initiate requests to share data if it has a legitimate educational interest in the data. The shared information shall be used solely to benefit the Career Pathways program and students by facilitating access to and increasing educational opportunities at both institutions. Each institution will be deemed a school official of the other for purposes of this agreement. The College of Central Florida will provide information about the sharing of data in its annual notification to students.

Appendix C Career Pathways Articulation Agreement Between The College of Central Florida and School Board of Citrus County, Florida

In a continuing effort to provide opportunities for secondary school students in the Agritechnology program to transition into the College of Central Florida’s postsecondary programs listed below, the College of Central Florida agrees to award college credit to eligible Citrus County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary Program
Agritechnology

Postsecondary Program
Agribusiness Management A.S.

Citrus County
Citrus High School
Crystal River High School
Lecanto High School

College
The College of Central Florida

I. Articulated Courses and College Credit

The College of Central Florida agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

College Credit through Career Pathways College Credit Assessment: The following high school course(s) must be maintained with a “B” or better before assessment will be made to award The College of Central Florida credit hours and/or admission points:

High School Courses	CF College Courses	College Credits
Digital Information Technology (8207310) Agriscience Foundation (8106810) Agritechnology I (8106820) Agritechnology II (8106830)	OST 1100 Introduction to Word (Elective 3) ORH 1000C Introduction to Horticulture (3) ORH 1510 Ornamental Plant ID (3) ANS 1003 Introduction to Animal Science (3)	3 to 12

C. *College Credit through Industry Certification:* Students who obtain the following industry certificate(s) will be awarded credit for the postsecondary course(s) listed below:

Industry Certification	CF College Courses	College Credits
FNGLA 001: Certified Horticulture Professional FLFBR005: Animal Science Certification FLFBR001 : Agritechnology Specialist Certification	<u>FNGLA 001 Certified Horticulture Professional</u> ORH 1000C Introduction to Horticulture (3) ORH 1510 Ornamental Plant ID (3) <u>FLBR005 Animal Science</u> ANS 1003 Introduction to Animal Science <u>FLFBR001 Agritechnology Specialist Certification</u> AEB 2012 Principles of Agribusiness Management (3)	3 to 12

Representatives of the College of Central Florida’s Career and Technology Education programs will review, at least annually, the content of the high school curriculum, as specified in this agreement, to ensure standardization and attainment of goals.

II. General Provisions

Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

- A. Have a minimum of a “B” average in the high school course(s) designated in this document and have the recommendation of the high school career and technical program instructor and permission of the parent or guardian to take a college comprehensive examination for the articulated course(s).
- B. Pass the college comprehensive examination(s) approved by the Career and Technology Education programs coordinator or obtain the industry certificate(s) as listed. The high school instructor and the College of Central Florida programs coordinator will make arrangements once a year through the Career Pathways coordinator to administer the examination(s) at the College of Central Florida campus or to verify industry certification results. The high school and college faculty will identify course competencies.

Students who choose to be exempted from all or part of the examination requirements by industry certification will receive credit by experience for the class in question if all other requirements are met.

- C. Students who score a minimum of 70% on the comprehensive institutional examination or obtain the Industry Certification(s) as listed will be awarded a grade of “S” and will not factor into the student’s CF grade point average. A permanent college transcript will be generated. The exam results or proof of Industry Certification will be reported to the Career Pathways coordinator at CF.
- D. If the credit(s) for the articulated course(s) meet A.S.degree requirements, they will be applied toward the A.S. degree. Students will not be officially admitted to The College of Central Florida until all required admissions criteria have been met.

III. Sharing of Data

The College of Central Florida and School Board of Citrus County, Florida agree to share student educational data under conditions consistent with the Family Educational Rights and Privacy Act (FERPA). Either party may initiate requests to share data if it has a legitimate educational interest in the data. The shared information shall be used solely to benefit the Career Pathways program and students by facilitating access to and increasing educational opportunities at both institutions. Each institution will be deemed a school official of the other for purposes of this agreement. The College of Central Florida will provide information about the sharing of data in its annual notification to students.

Appendix D Career Pathways Articulation Agreement Between The College of Central Florida and School Board of Citrus County, Florida

In a continuing effort to provide opportunities for secondary school students in the Allied Health Assisting program to transition into the College of Central Florida’s postsecondary programs listed below, the College of Central Florida agrees to award college credit to eligible Citrus County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary Program
Allied Health Assisting

Postsecondary Program
Health Information Technology A.S
Dental Assisting A.S./ Certificate
Physical Therapy Assistant A.S.
Nursing A.S.

Citrus County
Crystal River High School

College
The College of Central Florida

I. Articulated Courses and College Credit

The College of Central Florida agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

A. *College Credit through Career Pathways College Credit Assessment:* The following high school course(s) must be maintained with a “B” or better before assessment will be made to award The College of Central Florida credit hours and/or admission points:

High School Courses	CF College Courses	College Credits
8417100 Health Science Anatomy and Physiology 8417110 Health Science Foundations 8417131 Allied Health Assisting 3	DEP 2004 Human Growth and Development (3) <i>*Applies toward A.S. in Nursing and A.S. in PTA</i> HSC 2531 Medical Terminology (3) <i>*Applies toward A.S. in HIT</i> PHT 2342 Medical Terminology for the Physical Therapy Assistant (3) <i>*Applies toward A.S. in PTA</i> BSC 1080 Basic Anatomy and Physiology (3) <i>*Please note: BSC 1080 only applies to the Dental Assisting Diploma</i> HUN 1201 Human Nutrition (3) <i>*Applies toward A.S. in Nursing</i>	Up to 6

- B. *College Credit through Industry Certification:* Students who obtain the following industry certificate(s) will be awarded credit for the postsecondary course(s) listed below:

Industry Certification	CF College Courses	College Credits
NONE	NONE	0

Representatives of the College of Central Florida’s Career and Technology Education programs will review, at least annually, the content of the high school curriculum, as specified in this agreement, to ensure standardization and attainment of goals.

II. General Provisions

Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

- A. Have a minimum of a “B” average in the high school course(s) designated in this document and have the recommendation of the high school career and technical program instructor and permission of the parent or guardian to take a college comprehensive examination for the articulated course(s).
- B. Pass the college comprehensive examination(s) approved by the Career and Technology Education programs coordinator or obtain the industry certificate(s) as listed. The high school instructor and the College of Central Florida programs coordinator will make arrangements once a year through the Career Pathways coordinator to administer the examination(s) at the College of Central Florida campus or to verify industry certification results. The high school and college faculty will identify course competencies.

Students who choose to be exempted from all or part of the examination requirements by industry certification will receive credit by experience for the class in question if all other requirements are met.

- C. Students who score a minimum of 80% on the comprehensive institutional examination or obtain the Industry Certification(s) as listed will be awarded a grade of “S” and will not factor into the student’s CF grade point average. A permanent college transcript will be generated. The exam results or proof of Industry Certification will be reported to the Career Pathways coordinator at CF.
- D. If the credit(s) for the articulated course(s) meet A.S. degree requirements, they will be applied toward the A.S. degree. Students will not be officially admitted to

Edited 4/3/2019

The College of Central Florida until all required admissions criteria have been met.

- E. Students who have obtained their Certified Nursing Assistant (CNA) will be recognized for their accomplishment by receiving additional consideration when applying for the nursing program.

III. Sharing of Data

The College of Central Florida and School Board of Citrus County, Florida agree to share student educational data under conditions consistent with the Family Educational Rights and Privacy Act (FERPA). Either party may initiate requests to share data if it has a legitimate educational interest in the data. The shared information shall be used solely to benefit the Career Pathways program and students by facilitating access to and increasing educational opportunities at both institutions. Each institution will be deemed a school official of the other for purposes of this agreement. The College of Central Florida will provide information about the sharing of data in its annual notification to students.

Appendix E

Career Pathways Articulation Agreement Between The College of Central Florida and The School Board of Citrus County, Florida

In a continuing effort to provide opportunities for secondary school students in the Applied Cybersecurity program to transition into The College of Central Florida’s (CF) postsecondary programs listed below, CF agrees to award college credit to eligible Citrus County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary/PSAV Program

Applied Cybersecurity

Postsecondary Program

Computer Information Technology, A.S.

Citrus County

WTC

College

The College of Central Florida

I. Articulated Courses and College Credit

CF agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

A. *College Credit through Career Pathways College Credit Assessment:* The following high school course(s) must be maintained with a grade of “B” or better before assessment will be made to award the CF credit hours and/or admission points:

High School/PSAV Courses	CF College Courses	College Credits
Cybersecurity Associate (CTS0018) Information Security Manager (CTS0019)	CET 1171 Introduction to Computer Technology (3) CGS 2557 Internet Technology (3)	3 to 6

B. *College Credit through Industry Certification:* Students who obtain the following Industry Certification(s) will be awarded credit for the postsecondary course(s) listed below:

Industry Certification	CF College Courses	College Credits
COMPT 008 Security+ CISCO011-Cisco Certified Network Associate Security	<u>COMPT Security +</u> CTS Security Fundamentals (3) <u>CISCO011-Cisco Certified Network Associate Security</u> CET 1171 Introduction to Computer Technology (3)	3 to 12

Representatives of CF’s Career and Technical Education (CTE) programs will review, at least annually, the content of the high school curriculum, as specified in this Agreement, to ensure standardization and attainment of goals.

II. General Provisions

Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

- A. Have a minimum of a “B” average in the high school course(s) designated in this document and have the recommendation of the high school CTE program instructor and permission of the parent/guardian to take a college comprehensive examination for the articulated course(s).
- B. Pass the college comprehensive examination(s) approved by the CTE programs coordinator or obtain the Industry Certificate(s) as listed. The high school instructor and the CF programs coordinator will make arrangements once a year through the Career Pathways coordinator to administer the examination(s) at the CF campus or to verify Industry Certification results. The high school and college faculty will identify course competencies.

Students who choose to be exempted from all or part of the examination requirements by Industry Certification will receive credit by experience for the class in question if all other requirements are met.

- C. Students who score a minimum of eighty percent (80%) on the comprehensive institutional examination, or obtain the Industry Certification(s) as listed, will be awarded a grade of “S” which will not factor into the student’s CF grade point average. A permanent college transcript will be generated. The exam results or proof of Industry Certification will be reported to the Career Pathways coordinators at CF and Citrus County Public Schools.
- D. If the credit(s) for the articulated course(s) meet A.S. degree requirements, they will be applied toward the A.S. degree. Students will not be officially admitted to CF until all required admissions criteria have been met.

III. Sharing of Data

CF and The School Board of Citrus County, Florida agree to share student educational data under conditions consistent with the Family Educational Rights and Privacy Act (FERPA). Either party may initiate requests to share data if it has a legitimate educational interest in the data. The shared information shall be used solely to benefit the Career Pathways program and students by facilitating access to and increasing educational opportunities at both institutions. Each institution will be deemed a school official of the other for purposes of this Agreement. CF will provide information about the sharing of data in its annual notification to students

Appendix F

Career Pathways Articulation Agreement Between

The College of Central Florida and School Board of Citrus County, Florida

In a continuing effort to provide opportunities for secondary school students in the Applied Information Technology program to transition into the College of Central Florida’s postsecondary programs listed below, the College of Central Florida agrees to award college credit to eligible Citrus County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary Program
Applied Information Technology

Postsecondary Program
Computer Information Technology, A.S.

Citrus County
Citrus High School

College
The College of Central Florida

I. Articulated Courses and College Credit

The College of Central Florida agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

- A. *College Credit through Career Pathways College Credit Assessment:* The following high school course(s) must be maintained with a “B” or better before assessment will be made to award The College of Central Florida credit hours and/or admission points:

High School Courses	CF College Courses	College Credits
Digital Information Technology (8207310) Web Technologies (9003420) Programming Essentials (9003440) Cybersecurity Fundamentals (9003490)	CET1171 Introduction to Computer Technology (3) CGS 2540 Database Management Systems (3)	Up to 6

- B. *College Credit through Industry Certification:* Students who obtain the following industry certificate(s) will be awarded credit for the postsecondary course(s) listed below:

Industry Certification	CF College Courses	College Credits
CompTIA A+ CompTIA Network+ Comp TIA Security+ Comp TIA Server+ Microsoft Office Master Excel Expert Word Expert MTA-Windows Operating 98-349	<u>COMPT001: CompTIA A+</u> CET 1278 A+ Fundamentals (3) CET 2180 Practical PC Technician (3) <u>COMPT006: CompTIA Network+</u> CTS 2134 Networking Fundamentals (3) <u>Security+</u> CTS 2120 Security Fundamentals (3) <u>Server+</u> CTS 2143 Server Fundamentals (3) <u>Microsoft Office Master (MOM)</u> CGS 1100 Microcomputer Applications (3) OST 2717 Advanced Word (3) CGS 2540 Database Management Systems (3) <u>EXCEL Expert</u> CGS 2103 Spreadsheet Applications (3) <u>WORD Expert</u> OST 2717 Advanced Word (3)	3 to 15

Representatives of the College of Central Florida’s Career and Technology Education programs will review, at least annually, the content of the high school curriculum, as specified in this agreement, to ensure standardization and attainment of goals.

II. General Provisions

Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

- A. Have a minimum of a “B” average in the high school course(s) designated in this document and have the recommendation of the high school career and technical program instructor and permission of the parent or guardian to take a college comprehensive examination for the articulated course(s).
- B. Pass the college comprehensive examination(s) approved by the Career and Technology Education programs coordinator or obtain the Industry certificate(s) as listed. The high school instructor and the College of Central Florida programs coordinator will make arrangements once a year through the Career Pathways coordinator to administer the examination(s) at the College of Central Florida campus or to verify industry certification results. The high school and college faculty will identify course competencies.

Students who choose to be exempted from all or part of the examination requirements by industry certification will receive credit by experience for the class in question if all other requirements are met.

Edited 4/3/2019

- C. Students who score a minimum of 80% on the comprehensive institutional examination or obtain the Industry Certification(s) as listed will be awarded a grade of “S” and will not factor into the student’s CF grade point average. A permanent college transcript will be generated. The exam results or proof of Industry Certification will be reported to the Career Pathways coordinator at CF.
- D. If the credit(s) for the articulated course(s) meet A.S. degree requirements, they will be applied toward the A.S. degree. Students will not be officially admitted to The College of Central Florida until all required admissions criteria have been met.

III. Sharing of Data

The College of Central Florida and School Board of Citrus County, Florida agree to share student educational data under conditions consistent with the Family Educational Rights and Privacy Act (FERPA). Either party may initiate requests to share data if it has a legitimate educational interest in the data. The shared information shall be used solely to benefit the Career Pathways program and students by facilitating access to and increasing educational opportunities at both institutions. Each institution will be deemed a school official of the other for purposes of this agreement. The College of Central Florida will provide information about the sharing of data in its annual notification to students.

Appendix G

Career Pathways Articulation Agreement Between The College of Central Florida

and School Board of Citrus County, Florida

In a continuing effort to provide opportunities for secondary school students in the Business Supervision and Management program to transition into the College of Central Florida’s postsecondary programs listed below, the College of Central Florida agrees to award college credit to eligible Citrus County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary Program
Business Management and Analysis

Postsecondary Program
Business Administration, A.S.

Citrus County
Citrus High School
Crystal River High School

College
The College of Central Florida

I. **Articulated Courses and College Credit**

The College of Central Florida agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

A. *College Credit through Career Pathways College Credit Assessment:* The following high school course(s) must be maintained with a “B” or better before assessment will be made to award The College of Central Florida credit hours and/or admission points:

High School Courses	CF College Courses	College Credits
Digital Information Technology (8207310) Business and Entrepreneurial Principles (8215120) Legal Aspects of Business (8215130)	GEB 1011 Introduction to Business (3) ENT 2112 Entrepreneurship Opportunities (3)	Up to 6

B. *College Credit through Industry Certification:* Students who obtain the following industry certificate(s) will be awarded credit for the postsecondary course(s) listed below:

Industry Certification	CF College Courses	College
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Edited 4/3/2019

		Credits
MICRO017: Microsoft Office Master Microsoft Excel Expert Microsoft Word Expert TAFLP001: Accredited Legal Secretary (ALS) INTUIT001-QuickBooks	<u>Microsoft Office Master (MOM)</u> CGS 1100 Microcomputer Applications (3) OST 2717 Microsoft Word (3) CGS 2540 Database Management (3) <u>EXCEL Expert</u> CGS 2103 Spreadsheet Applications (3) <u>WORD Expert</u> OST 2717 Advanced Word (3) <u>Accredited Legal Secretary (ALS) (8212000 ONLY)</u> PLA 1103 Intro to Paralegal Field (3) <u>INTUIT001 QuickBooks</u> ACG 2540 Integrated Accounting	3 to 15

Representatives of the College of Central Florida’s Career and Technology Education programs will review, at least annually, the content of the high school curriculum, as specified in this agreement, to ensure standardization and attainment of goals.

II. General Provisions

Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

- A. Have a minimum of a “B” average in the high school course(s) designated in this document and have the recommendation of the high school career and technical program instructor and permission of the parent or guardian to take a college comprehensive examination for the articulated course(s).
- B. Pass the college comprehensive examination(s) approved by the Career and Technology Education programs coordinator or obtain the industry certificate(s) as listed. The high school instructor and the College of Central Florida programs coordinator will make arrangements once a year through the Career Pathways coordinator to administer the examination(s) at the College of Central Florida campus or to verify industry certification results. The high school and college faculty will identify course competencies.

Students who choose to be exempted from all or part of the examination requirements by industry certification will receive credit by experience for the class in question if all other requirements are met.

- D. Students who score a minimum of 80% on the comprehensive institutional examination or obtain the Industry Certification(s) as listed will be awarded a grade of “S” and will not factor into the student’s CF grade point average. A permanent college transcript will be generated. The exam results or proof of Industry Certification will be reported to the Career Pathways coordinator at CF.

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- D. If the credit(s) for the articulated course(s) meet A.S. degree requirements, they will be applied toward the A.S. degree. Students will not be officially admitted to The College of Central Florida until all required admissions criteria have been met.

III. Sharing of Data

The College of Central Florida and School Board of Citrus County, Florida agree to share student educational data under conditions consistent with the Family Educational Rights and Privacy Act (FERPA). Either party may initiate requests to share data if it has a legitimate educational interest in the data. The shared information shall be used solely to benefit the Career Pathways program and students by facilitating access to and increasing educational opportunities at both institutions. Each institution will be deemed a school official of the other for purposes of this agreement. The College of Central Florida will provide information about the sharing of data in its annual notification to students.

Appendix H Career Pathways Articulation Agreement Between The College of Central Florida and School Board of Citrus County, Florida

In a continuing effort to provide opportunities for secondary school students in the Dental Aide program to transition into the College of Central Florida’s postsecondary programs listed below, the College of Central Florida agrees to award college credit to eligible Citrus County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary Program
Dental Aide

Postsecondary Program
Health Information Technology A.S
Dental Assisting A.S. / Certificate
Nursing A.S.
Physical Therapy Assistant A.S.

Citrus County
Crystal River High School

College
The College of Central Florida

I. Articulated Courses and College Credit

The College of Central Florida agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

- A. *College Credit through Career Pathways College Credit Assessment:* The following high school course(s) must be maintained with a “B” or better before assessment will be made to award The College of Central Florida credit hours and/or admission points:

High School Courses	CF College Courses	College Credits
8417100 Health Science Anatomy and Physiology 8417110 Health Science Foundations 8417141 Dental Aid III	DEP 2004 Human Growth and Development (3) <i>*Applies toward A.S. in Nursing and A.S. in PTA</i> HSC 2531 Medical Terminology (3) <i>*Applies toward A.S. in HIT</i> PHT 2342 Medical Terminology for the Physical Therapy Assistant (3) <i>*Applies toward A.S. in PTA</i> BSC 1080 Basic Anatomy and Physiology (3) <i>*Please note: BSC 1080 only applies to the Dental Assisting Diploma</i> HUN 1201 Human Nutrition (3) <i>*Applies toward A.S. in Nursing</i>	Up to 6

- B. *College Credit through Industry Certification:* Students who obtain the following industry certificate(s) will be awarded credit for the postsecondary course(s) listed below:

Industry Certification	CF College Courses	College Credits
NONE	NONE	0

Representatives of the College of Central Florida’s Career and Technology Education programs will review, at least annually, the content of the high school curriculum, as specified in this agreement, to ensure standardization and attainment of goals.

II. General Provisions

Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

- A. Have a minimum of a “B” average in the high school course(s) designated in this document and have the recommendation of the high school career and technical program instructor and permission of the parent or guardian to take a college comprehensive examination for the articulated course(s).
- B. Pass the college comprehensive examination(s) approved by the Career and Technology Education programs coordinator or obtain the industry certificate(s) as listed. The high school instructor and the College of Central Florida programs coordinator will make arrangements once a year through the Career Pathways coordinator to administer the examination(s) at the College of Central Florida campus or to verify industry certification results. The high school and college faculty will identify course competencies.

Students who choose to be exempted from all or part of the examination requirements by industry certification will receive credit by experience for the class in question if all other requirements are met.

- C. Students who score a minimum of 80% on the comprehensive institutional examination or obtain the Industry Certification(s) as listed will be awarded a grade of “S” and will not factor into the student’s CF grade point average. A permanent college transcript will be generated. The exam results or proof of Industry Certification will be reported to the Career Pathways coordinator at CF.
- D. If the credit(s) for the articulated course(s) meet A.S. degree requirements, they will be applied toward the A.S. degree. Students will not be officially admitted to

Edited 4/3/2019

The College of Central Florida until all required admissions criteria have been met.

- E. Students who have obtained their Certified Nursing Assistant (CNA) will be recognized for their accomplishment by receiving additional consideration when applying for the nursing program.

III. Sharing of Data

The College of Central Florida and School Board of Citrus County, Florida agree to share student educational data under conditions consistent with the Family Educational Rights and Privacy Act (FERPA). Either party may initiate requests to share data if it has a legitimate educational interest in the data. The shared information shall be used solely to benefit the Career Pathways program and students by facilitating access to and increasing educational opportunities at both institutions. Each institution will be deemed a school official of the other for purposes of this agreement. The College of Central Florida will provide information about the sharing of data in its annual notification to students

Appendix I Career Pathways Articulation Agreement Between The College of Central Florida and The School Board of Citrus County, Florida

In a continuing effort to provide opportunities for secondary school students in the Digital Design program to transition into The College of Central Florida’s (CF) postsecondary programs listed below, CF agrees to award college credit to eligible Citrus County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

<p><u>Secondary Program</u> Digital Design</p>	<p><u>Postsecondary Program</u> A.S. Digital Media Technology Web Design Specialization</p>
<p><u>Citrus County</u> Citrus High School Crystal River High School Lecanto High School</p>	<p><u>College</u> The College of Central Florida</p>

I. Articulated Courses and College Credit

CF agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

E. *College Credit through Career Pathways College Credit Assessment:* The following high school course(s) must be maintained with a grade of “B” or better before assessment will be made to award the CF credit hours and/or admission points:

High School Courses	CF College Courses	College Credits
8207310 Digital Information Technology 8209510 Digital Design 1 8209520 Digital Design 2 8209530 Digital Design 3	DIG 2100 Web Design I	3

F. *College Credit through Industry Certification:* Students who obtain the following Industry Certification(s) will be awarded credit for the postsecondary course(s) listed below:

Industry Certification	CF College Courses	College Credits
ADOBE020 Adobe Illustrator ADOBE022 Adobe Photoshop ADOBE010 Adobe Dreamweaver	DIG 2000 Introduction to Digital Media <i>*Note student must have all three certifications list in left column</i>	3

Representatives of CF’s Career and Technical Education (CTE) programs will review, at least annually, the content of the high school curriculum, as specified in this Agreement, to ensure standardization and attainment of goals.

II. General Provisions

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Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

- A. Have a minimum of a “B” average in the high school course(s) designated in this document and have the recommendation of the high school CTE program instructor and permission of the parent/guardian to take a college comprehensive examination for the articulated course(s).
- B. Pass the college comprehensive examination(s) approved by the CTE programs coordinator or obtain Industry Certificate(s) as listed. The high school instructor and the CF programs coordinator will make arrangements once a year through the Career Pathways coordinator to administer the examination(s) at the CF campus or to verify Industry Certification results. The high school and college faculty will identify course competencies.

Students who choose to be exempted from all or part of the examination requirements by Industry Certification will receive credit by experience for the class in question if all other requirements are met.

- C. Students who score a minimum of eighty percent (80%) on the comprehensive institutional examination, or obtain the Industry Certification(s) as listed, will be awarded a grade of “S” which will not factor into the student’s CF grade point average. A permanent college transcript will be generated. The exam results or proof of Industry Certification will be reported to the Career Pathways coordinators at CF and Citrus County Public Schools.
- D. If the credit(s) for the articulated course(s) meet A.S. degree requirements, they will be applied toward the A.S. degree. Students will not be officially admitted to CF until all required admissions criteria have been met.

III. Sharing of Data

CF and The School Board of Citrus County, Florida agree to share student educational data under conditions consistent with the Family Educational Rights and Privacy Act (FERPA). Either party may initiate requests to share data if it has a legitimate educational interest in the data. The shared information shall be used solely to benefit the Career Pathways program and students by facilitating access to and increasing educational opportunities at both institutions. Each institution will be deemed a school official of the other for purposes of this Agreement. CF will provide information about the sharing of data in its annual notification to students.

Appendix J Career Pathways Articulation Agreement Between The College of Central Florida and The School Board of Citrus County, Florida

In a continuing effort to provide opportunities for secondary school students in the Digital Media Technology program to transition into The College of Central Florida’s (CF) postsecondary programs listed below, CF agrees to award college credit to eligible Citrus County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary Program
Digital Media Technology

Postsecondary Program
Digital Design, A.S.

Citrus County
Citrus High School
Crystal River

College
The College of Central Florida

I. Articulated Courses and College Credit

CF agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

G. *College Credit through Career Pathways College Credit Assessment:* The following high school course(s) must be maintained with a grade of “B” or better before assessment will be made to award the CF credit hours and/or admission points:

High School Courses	CF College Courses	College Credits
8207310 Digital Information Technology 9005110 Digital Media Fundamentals 9005120 Digital Media Production Systems	DIG 2100 Web Design I	3

H. *College Credit through Industry Certification:* Students who obtain the following Industry Certification(s) will be awarded credit for the postsecondary course(s) listed below:

Industry Certification	CF College Courses	College Credits
ADOBE020 Adobe Illustrator ADOBE022 Adobe Photoshop ADOBE010 Adobe Dreamweaver	DIG 2000 Introduction to Digital Media <i>*Note student must have all three certifications list in left column</i>	3

Representatives of CF’s Career and Technical Education (CTE) programs will review, at least annually, the content of the high school curriculum, as specified in this Agreement, to ensure standardization and attainment of goals.

II. General Provisions

Edited 4/3/2019

Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

- A. Have a minimum of a “B” average in the high school course(s) designated in this document and have the recommendation of the high school CTE program instructor and permission of the parent/guardian to take a college comprehensive examination for the articulated course(s).
- B. Pass the college comprehensive examination(s) approved by the CTE programs coordinator or obtain Industry Certificate(s) as listed. The high school instructor and the CF programs coordinator will make arrangements once a year through the Career Pathways coordinator to administer the examination(s) at the CF campus or to verify Industry Certification results. The high school and college faculty will identify course competencies.

Students who choose to be exempted from all or part of the examination requirements by Industry Certification will receive credit by experience for the class in question if all other requirements are met.

- C. Students who score a minimum of eighty percent (80%) on the comprehensive institutional examination, or obtain the Industry Certification(s) as listed, will be awarded a grade of “S” which will not factor into the student’s CF grade point average. A permanent college transcript will be generated. The exam results or proof of Industry Certification will be reported to the Career Pathways coordinators at CF and Citrus County Public Schools.
- D. If the credit(s) for the articulated course(s) meet A.S. degree requirements, they will be applied toward the A.S. degree. Students will not be officially admitted to CF until all required admissions criteria have been met.

III. Sharing of Data

CF and The School Board of Citrus County, Florida agree to share student educational data under conditions consistent with the Family Educational Rights and Privacy Act (FERPA). Either party may initiate requests to share data if it has a legitimate educational interest in the data. The shared information shall be used solely to benefit the Career Pathways program and students by facilitating access to and increasing educational opportunities at both institutions. Each institution will be deemed a school official of the other for purposes of this Agreement. CF will provide information about the sharing of data in its annual notification to students.

Appendix K Career Pathways Articulation Agreement Between The College of Central Florida and The School Board of Citrus County, Florida

In a continuing effort to provide opportunities for secondary school students in the Digital Video Production program to transition into The College of Central Florida’s (CF) postsecondary programs listed below, CF agrees to award college credit to eligible Citrus County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary Program
Digital Video Technology

Postsecondary Program
Digital Design, A.S.

Citrus County
Lecanto High School

College
The College of Central Florida

I. Articulated Courses and College Credit

CF agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

I. *College Credit through Career Pathways College Credit Assessment:* The following high school course(s) must be maintained with a grade of “B” or better before assessment will be made to award the CF credit hours and/or admission points:

High School Courses	CF College Courses	College Credits
8201410 Digital Video Technology 1 8201420 Digital Video Technology 2 8201430 Digital Video Technology 3	DIG 2100 Web Design I	3

J. *College Credit through Industry Certification:* Students who obtain the following Industry Certification(s) will be awarded credit for the postsecondary course(s) listed below:

Industry Certification	CF College Courses	College Credits
ADOBE020 Adobe Illustrator ADOBE022 Adobe Photoshop ADOBE010 Adobe Dreamweaver	DIG 2000 Introduction to Digital Media <i>*Note student must have all three certifications list in left column</i>	3

Representatives of CF’s Career and Technical Education (CTE) programs will review, at least annually, the content of the high school curriculum, as specified in this Agreement, to ensure standardization and attainment of goals.

II. General Provisions

Edited 4/3/2019

Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

- A. Have a minimum of a “B” average in the high school course(s) designated in this document and have the recommendation of the high school CTEprogram instructor and permission of the parent/guardian to take a college comprehensive examination for the articulated course(s).
- B. Pass the college comprehensive examination(s) approved by the CTE programs coordinator or obtain Industry Certificate(s) as listed. The high school instructor and the CF programs coordinator will make arrangements once a year through the Career Pathways coordinator to administer the examination(s) at the CF campus or to verify Industry Certification results. The high school and college faculty will identify course competencies.

Students who choose to be exempted from all or part of the examination requirements by Industry Certification will receive credit by experience for the class in question if all other requirements are met.

- C. Students who score a minimum of eighty percent (80%) on the comprehensive institutional examination, or obtain the Industry Certification(s) as listed, will be awarded a grade of “S” which will not factor into the student’s CF grade point average. A permanent college transcript will be generated. The exam results or proof of Industry Certification will be reported to the Career Pathways coordinators at CF and Citrus County Public Schools.
- D. If the credit(s) for the articulated course(s) meet A.S. degree requirements, they will be applied toward the A.S. degree. Students will not be officially admitted to CF until all required admissions criteria have been met.

III. Sharing of Data

CF and The School Board of Citrus County, Florida agree to share student educational data under conditions consistent with the Family Educational Rights and Privacy Act (FERPA). Either party may initiate requests to share data if it has a legitimate educational interest in the data. The shared information shall be used solely to benefit the Career Pathways program and students by facilitating access to and increasing educational opportunities at both institutions. Each institution will be deemed a school official of the other for purposes of this Agreement. CF will provide information about the sharing of data in its annual notification to students.

Appendix L

Career Pathways Articulation Agreement Between The College of Central Florida and School Board of Citrus County, Florida

In a continuing effort to provide opportunities for secondary school students in the Drafting program to transition into the College of Central Florida’s postsecondary programs listed below, the College of Central Florida agrees to award college credit to eligible Citrus County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary Program

Drafting

Postsecondary Program

Engineering Technology, A.S. – Quality Specialization
Engineering Technology, A.S. – Advanced Manufacturing
Specialization

Citrus County

Citrus High School
Crystal River High School

College

The College of Central Florida

I. Articulated Courses and College Credit

The College of Central Florida agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

- A. *College Credit through Career Pathways College Credit Assessment:*** The following high school course(s) must be maintained with a “B” or better before assessment will be made to award The College of Central Florida credit hours and/or admission points:

High School Courses	CF College Courses	College Credits
Digital Information Technology (8207310) Drafting 1 (8725010) Drafting 2 (8725020) Drafting 3 (8725030)	OST1100 Introduction to Word (Elective 3) EGN 1111 Engineering Graphics (3)	3 or 6

- B. *College Credit through Industry Certification:*** Students who obtain the following industry certificate(s) will be awarded credit for the postsecondary course(s) listed below:

Edited 4/3/2019

Industry Certification	CF College Courses	College Credits
AMDDA002 Certified Apprentice Drafter - Architectural OR AMDDA003 Certified Drafter - Architectural OR AMDDA004 Certified Drafter - Mechanical OR AMDDA005 Certified Apprentice Drafter - Mechanical OR AMDDA006 Certified Apprentice Drafter - Architectural OR ADESK002 Autodesk Certified User - AutoCAD	EGN 1111 Engineering Graphics (3)	3

Representatives of the College of Central Florida’s Career and Technology Education programs will review, at least annually, the content of the high school curriculum, as specified in this agreement, to ensure standardization and attainment of goals.

II. General Provisions

Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

- A. Have a minimum of a “B” average in the high school course(s) designated in this document and have the recommendation of the high school career and technical program instructor and permission of the parent or guardian to take a college comprehensive examination for the articulated course(s).
- B. Pass the college comprehensive examination(s) approved by the Career and Technology Education programs coordinator or obtain the industry certificate(s) as listed. The high school instructor and the College of Central Florida programs coordinator will make arrangements once a year through the Career Pathways coordinator to administer the examination(s) at the College of Central Florida campus or to verify industry certification results. The high school and college faculty will identify course competencies.

Students who choose to be exempted from all or part of the examination requirements by industry certification will receive credit by experience for the class in question if all other requirements are met.

- C. Students who score a minimum of 70% on the comprehensive institutional examination or obtain the Industry Certification(s) as listed will be awarded a grade of “S” and will not factor into the student’s CF grade point average. A permanent college transcript will be generated. The exam results or proof of Industry Certification will be reported to the Career Pathways coordinator at CF.
- D. If the credit(s) for the articulated course(s) meet A.S. degree requirements, they will be applied toward the A.S. degree. Students will not be officially admitted to

The College of Central Florida until all required admissions criteria have been met.

III. Sharing of Data

The College of Central Florida and School Board of Citrus County, Florida agree to share student educational data under conditions consistent with the Family Educational Rights and Privacy Act (FERPA). Either party may initiate requests to share data if it has a legitimate educational interest in the data. The shared information shall be used solely to benefit the Career Pathways program and students by facilitating access to and increasing educational opportunities at both institutions. Each institution will be deemed a school official of the other for purposes of this agreement. The College of Central Florida will provide information about the sharing of data in its annual notification to students.

Appendix M Career Pathways Articulation Agreement Between The College of Central Florida and School Board of Citrus County, Florida

In a continuing effort to provide opportunities for secondary school students in the Early Childhood program to transition into the College of Central Florida’s postsecondary programs listed below, the College of Central Florida agrees to award college credit to eligible Citrus County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary Program

Early Childhood

Postsecondary Program

Early Childhood Education, A.S.

Citrus County

Crystal River High School
Citrus High School

College

The College of Central Florida

I. Articulated Courses and College Credit

The College of Central Florida agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

- A. *College Credit through Career Pathways College Credit Assessment:* The following high school course(s) must be maintained with a “B” or better before assessment will be made to award The College of Central Florida credit hours and/or admission points:

High School Courses	CF College Courses	College Credits
Digital Information Technology (8207310) Early Childhood Education 1 (8405110) Early Childhood Education 2 (8405120) Early Childhood Education 3 (8405130)	OST1100 Introduction to Word (Elective 3) CHD 1440D Child Care Practicum I (3) CHD 1339 Learning Through Play (3)	3 to 9

- B. *College Credit through Industry Certification:* Students who obtain the following industry certificate(s) will be awarded credit for the postsecondary course(s) listed below:

Industry Certification	CF College Courses	College Credits
CPREC001: Child Development Associate FLDOE001: Early Childhood Professional Certificate (ECPC) Director's Credential	<u>CPREC001: Child Development Associate</u> EEC 1921 Preschool Workshop (3) EEC 2401 Home and Community (3) CHD 1440D Practicum I (3) <u>Director's Credential (ECPC)</u> EEC 2001 Introduction to Administration in Early Childhood	3 to 12

Edited 4/3/2019

	Education (3) <u>Director's Credential</u> EEC 2001 Introduction to Administration in Early Childhood Education	
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Representatives of the College of Central Florida's Career and Technology Education programs will review, at least annually, the content of the high school curriculum, as specified in this agreement, to ensure standardization and attainment of goals.

II. General Provisions

Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

- A. Have a minimum of a "B" average in the high school course(s) designated in this document and have the recommendation of the high school career and technical program instructor and permission of the parent or guardian to take a college comprehensive examination for the articulated course(s).
- B. Pass the college comprehensive examination(s) approved by the Career and Technology Education programs coordinator or obtain the industry certificate(s) as listed. The high school instructor and the College of Central Florida programs coordinator will make arrangements once a year through the Career Pathways coordinator to administer the examination(s) at the College of Central Florida campus or to verify industry certification results. The high school and college faculty will identify course competencies.

Students who choose to be exempted from all or part of the examination requirements by industry certification will receive credit by experience for the class in question if all other requirements are met.

- C. Students who score a minimum of 70% on the comprehensive institutional examination or obtain the Industry Certification(s) as listed will be awarded a grade of "S" and will not factor into the student's CF grade point average. A permanent college transcript will be generated. The exam results or proof of Industry Certification will be reported to the Career Pathways coordinator at CF.
- D. If the credit(s) for the articulated course(s) meet A.S. degree requirements, they will be applied toward the A.S. degree. Students will not be officially admitted to The College of Central Florida until all required admissions criteria have been met.

III. Sharing of Data

The College of Central Florida and School Board of Citrus County, Florida agree to share student educational data under conditions consistent with the Family Educational Rights and Privacy Act (FERPA). Either party may initiate requests to share data if it has a legitimate educational interest in the data. The shared information shall be used solely to benefit the Career Pathways program and students by facilitating access to and increasing educational opportunities at both institutions. Each institution will be deemed a school official of the other for purposes of this agreement. The College of Central Florida will provide information about the sharing of data in its annual notification to students.

Appendix N
Career Pathways Articulation Agreement Between
The College of Central Florida
and School Board of Citrus County, Florida

In a continuing effort to provide opportunities for secondary school students in the Electricity program to transition into the College of Central Florida’s postsecondary programs listed below, the College of Central Florida agrees to award college credit to eligible Citrus County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary /PSAV Program

Electricity

Postsecondary Program

Engineering Technology, A.S. – Quality Specialization
 Engineering Technology, A.S. – Advanced Manufacturing Specialization

Citrus County

WTC

College

The College of Central Florida

I. Articulated Courses and College Credit

The College of Central Florida agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

- A. *College Credit through Career Pathways College Credit Assessment:* The following high school course(s) must be maintained with a “B” or better before assessment will be made to award The College of Central Florida credit hours and/or admission points:

High School/PSAV Courses	CF College Courses	College Credits
Digital Information Technology (8207310) Electrician Helper (BCV0603) Residential Electrician (BCV0640) Commercial Electrician (BCV0652)	OST 1100 Introduction to Word (Elective 3) EET 1084 Survey of Electronics (3)	3 to 6

- B. *College Credit through Industry Certification:* Students who obtain the following industry certificate(s) will be awarded credit for the postsecondary course(s) listed below:

Industry Certification	CF College Courses	College Credits
NONE	NONE	NONE

Representatives of the College of Central Florida’s Career and Technology Education programs will review, at least annually, the content of the high school curriculum, as specified in this agreement, to ensure standardization and attainment of goals.

II. General Provisions

Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

- A. Have a minimum of a “B” average in the high school course(s) designated in this document and have the recommendation of the high school career and technical program instructor and permission of the parent or guardian to take a college comprehensive examination for the articulated course(s).
- B. Pass the college comprehensive examination(s) approved by the Career and Technology Education programs coordinator or obtain the industry certificate(s) as listed. The high school instructor and the College of Central Florida programs coordinator will make arrangements once a year through the Career Pathways coordinator to administer the examination(s) at the College of Central Florida campus or to verify industry certification results. The high school and college faculty will identify course competencies.

Students who choose to be exempted from all or part of the examination requirements by industry certification will receive credit by experience for the class in question if all other requirements are met.

- C. Students who score a minimum of 70% on the comprehensive institutional examination or obtain the Industry Certification(s) as listed will be awarded a grade of “S” and will not factor into the student’s CF grade point average. A permanent college transcript will be generated. The exam results or proof of Industry Certification will be reported to the Career Pathways coordinator at CF.
- D. If the credit(s) for the articulated course(s) meet A.S. degree requirements, they will be applied toward the A.S. degree. Students will not be officially admitted to The College of Central Florida until all required admissions criteria have been met.

III. Sharing of Data

The College of Central Florida and School Board of Citrus County, Florida agree to share student educational data under conditions consistent with the Family Educational Rights and Privacy Act (FERPA). Either party may initiate requests to share data if it has a legitimate educational interest in the data. The shared information shall be used solely to benefit the Career Pathways program and students by facilitating access to and increasing educational opportunities at both institutions. Each institution will be deemed a school official of the other for purposes of this agreement. The College of Central Florida will provide information about the sharing of data in its annual notification to students.

Appendix O Career Pathways Articulation Agreement Between The College of Central Florida and School Board of Citrus County, Florida

In a continuing effort to provide opportunities for secondary school students in the Emergency Medical Responder program to transition into the College of Central Florida’s postsecondary programs listed below, the College of Central Florida agrees to award college credit to eligible Citrus County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary Program
Emergency Medical Responder

Postsecondary Program
Health Information Technology A.S
Dental Assisting A.S./ Certificate
Physical Therapy Assistant A.S.
Nursing A.S.

Citrus County
Crystal River High School

College
The College of Central Florida

I. Articulated Courses and College Credit

The College of Central Florida agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

- A. *College Credit through Career Pathways College Credit Assessment:* The following high school course(s) must be maintained with a “B” or better before assessment will be made to award The College of Central Florida credit hours and/or admission points:

High School Courses	CF College Courses	College Credits
8417100 Health Science Anatomy and Physiology 8417110 Health Science Foundations 8417171 Emergency Medical Responder III	DEP 2004 Human Growth and Development (3) <i>*Applies toward A.S. in Nursing and A.S. in PTA</i> HSC 2531 Medical Terminology (3) <i>*Applies toward A.S. in HIT</i> PHT 2342 Medical Terminology for the Physical Therapy Assistant (3) <i>*Applies toward A.S. in PTA</i> BSC 1080 Basic Anatomy and Physiology (3) <i>*Please note: BSC 1080 only applies to the Dental Assisting Diploma</i> HUN 1201 Human Nutrition (3) <i>*Applies toward A.S. in Nursing</i>	Up to 6

- B. *College Credit through Industry Certification:* Students who obtain the following industry certificate(s) will be awarded credit for the postsecondary course(s) listed below:

Industry Certification	CF College Courses	College Credits
NONE	NONE	0

Representatives of the College of Central Florida’s Career and Technology Education programs will review, at least annually, the content of the high school curriculum, as specified in this agreement, to ensure standardization and attainment of goals.

II. General Provisions

Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

- A. Have a minimum of a “B” average in the high school course(s) designated in this document and have the recommendation of the high school career and technical program instructor and permission of the parent or guardian to take a college comprehensive examination for the articulated course(s).
- B. Pass the college comprehensive examination(s) approved by the Career and Technology Education programs coordinator or obtain the industry certificate(s) as listed. The high school instructor and the College of Central Florida programs coordinator will make arrangements once a year through the Career Pathways coordinator to administer the examination(s) at the College of Central Florida campus or to verify industry certification results. The high school and college faculty will identify course competencies.

Students who choose to be exempted from all or part of the examination requirements by industry certification will receive credit by experience for the class in question if all other requirements are met.

- C. Students who score a minimum of 80% on the comprehensive institutional examination or obtain the Industry Certification(s) as listed will be awarded a grade of “S” and will not factor into the student’s CF grade point average. A permanent college transcript will be generated. The exam results or proof of Industry Certification will be reported to the Career Pathways coordinator at CF.
- D. If the credit(s) for the articulated course(s) meet A.S. degree requirements, they will be applied toward the A.S. degree. Students will not be officially admitted to

The College of Central Florida until all required admissions criteria have been met.

- E. Students who have obtained their Certified Nursing Assistant (CNA) will be recognized for their accomplishment by receiving additional consideration when applying for the nursing program.

III. Sharing of Data

The College of Central Florida and School Board of Citrus County, Florida agree to share student educational data under conditions consistent with the Family Educational Rights and Privacy Act (FERPA). Either party may initiate requests to share data if it has a legitimate educational interest in the data. The shared information shall be used solely to benefit the Career Pathways program and students by facilitating access to and increasing educational opportunities at both institutions. Each institution will be deemed a school official of the other for purposes of this agreement. The College of Central Florida will provide information about the sharing of data in its annual notification to students.

Appendix P

Career Pathways Articulation Agreement Between The College of Central Florida and School Board of Citrus County, Florida

In a continuing effort to provide opportunities for secondary school students in the Medical Administrative program to transition into the College of Central Florida’s postsecondary programs listed below, the College of Central Florida agrees to award college credit to eligible Citrus County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary /PSAV Program
Medical Administrative Specialist

Postsecondary Program
Office Administration – Medical Office Administration,
A.S.

Citrus County
WTC

College
The College of Central Florida

I. Articulated Courses and College Credit

The College of Central Florida agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

- A. *College Credit through Career Pathways College Credit Assessment:* The following high school course(s) must be maintained with a “B” or better before assessment will be made to award The College of Central Florida credit hours and/or admission points:

High School/ PSAV Courses	CF College Courses	College Credits
Information Technology Assistant (OTA0040) Front Desk Specialist (OTA0041) Medical Office Technologist (OTA0631)	OST 1100 Introduction to Word (3)	3

- B. *College Credit through Industry Certification:* Students who obtain the following industry certificate(s) will be awarded credit for the postsecondary course(s) listed below:

Industry Certification	CF College Courses	College Credits
CPS Cert or CAP MICRO017: Microsoft Office Master MICRO069: Microsoft Office Specialist Microsoft Excel Expert Microsoft Word Expert TAFLP001: Accredited Legal Secretary (ALS)	<u>CPS Cert or CAP</u> OST 2401 Office Administration 1 (3) <u>Microsoft Office Master (MOM)</u> CGS 1100 Microcomputer Applications (3) COST 2717 Microsoft Word (3) CGS 2540 Database Management (3) <u>Microsoft Office Specialist (MOS)</u> OST 1100 Introduction to Word (3) <u>EXCEL Expert</u> CGS 2103 Spreadsheet Applications (3) <u>WORD Expert</u> OST 2717 Advanced Word (3) <u>Accredited Legal Secretary (ALS) (8212000 ONLY)</u> PLA 1103 Intro to Paralegal Field (3)	3 to 15

Representatives of the College of Central Florida’s Career and Technology Education programs will review, at least annually, the content of the high school curriculum, as specified in this agreement, to ensure standardization and attainment of goals.

II. General Provisions

Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

- A. Have a minimum of a “B” average in the high school course(s) designated in this document and have the recommendation of the high school career and technical program instructor and permission of the parent or guardian to take a college comprehensive examination for the articulated course(s).
- B. Pass the college comprehensive examination(s) approved by the Career and Technology Education programs coordinator or obtain the industry certificate(s) as listed. The high school instructor and the College of Central Florida programs coordinator will make arrangements once a year through the Career Pathways coordinator to administer the examination(s) at the College of Central Florida campus or to verify industry certification results. The high school and college faculty will identify course competencies.

Students who choose to be exempted from all or part of the examination requirements by industry certification will receive credit by experience for the class in question if all other requirements are met.

- C. Students who score a minimum of 80% on the comprehensive institutional examination or obtain the Industry Certification(s) as listed will be awarded a

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grade of “S” and will not factor into the student’s CF grade point average. A permanent college transcript will be generated. The exam results or proof of Industry Certification will be reported to the Career Pathways coordinator at CF.

- D. If the credit(s) for the articulated course(s) meet A.S. degree requirements, they will be applied toward the A.S. degree. Students will not be officially admitted to The College of Central Florida until all required admissions criteria have been met.

III. Sharing of Data

The College of Central Florida and School Board of Citrus County, Florida agree to share student educational data under conditions consistent with the Family Educational Rights and Privacy Act (FERPA). Either party may initiate requests to share data if it has a legitimate educational interest in the data. The shared information shall be used solely to benefit the Career Pathways program and students by facilitating access to and increasing educational opportunities at both institutions. Each institution will be deemed a school official of the other for purposes of this agreement. The College of Central Florida will provide information about the sharing of data in its annual notification to students.

Appendix Q Career Pathways Articulation Agreement Between The College of Central Florida and School Board of Citrus County, Florida

In a continuing effort to provide opportunities for secondary school students in the Network Systems Administration program to transition into the College of Central Florida’s postsecondary programs listed below, the College of Central Florida agrees to award college credit to eligible Citrus County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary/PSAV Program
Network Systems Administration

Postsecondary Program
Computer Information Technology, A.S.

Citrus County
WTC

College
The College of Central Florida

I. Articulated Courses and College Credit

The College of Central Florida agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

C. College Credit through Career Pathways College Credit Assessment: The following high school course(s) must be maintained with a “B” or better before assessment will be made to award The College of Central Florida credit hours and/or admission points:

High School/PSAV Courses	CF College Courses	College Credits
Information Technology Assistant (OTA0040) Computer Support Assistant (EEV0504) Network Support Technician (CTS0026)	CET1171 Introduction to Computer Technology (3)	3

D. College Credit through Industry Certification: Students who obtain the following industry certificate(s) will be awarded credit for the postsecondary course(s) listed below:

Industry Certification	CF College Courses	College Credits
CompTIA A+ CompTIA Network+ CompTIA Security+ CompTIA Server+ Microsoft Office Master Excel Expert Word Expert MTA-Windows Operating 98-349	<u>COMPT001: CompTIA A+</u> CET 1278 A+ Fundamentals (3) CET 2180 Practical PC Technician (3) <u>COMPT006: CompTIA Network+</u> CTS 2134 Networking Fundamentals (3) <u>Security+</u> CTS 2120 Security Fundamentals (3) <u>Server+</u> CTS 2143 Server Fundamentals (3) <u>Microsoft Office Master (MOM)</u> CGS 1100 Microcomputer Applications (3) OST 2717 Advanced Word (3) CGS 2540 Database Management Systems(3) <u>EXCEL Expert</u> CGS 2103 Spreadsheet Applications (3) <u>WORD Expert</u> OST 2717 Advanced Word (3)	3 to 15

Representatives of the College of Central Florida’s Career and Technology Education programs will review, at least annually, the content of the high school curriculum, as specified in this agreement, to ensure standardization and attainment of goals.

II. General Provisions

Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

- A. Have a minimum of a “B” average in the high school course(s) designated in this document and have the recommendation of the high school career and technical program instructor and permission of the parent or guardian to take a college comprehensive examination for the articulated course(s).
- B. Pass the college comprehensive examination(s) approved by the Career and Technology Education programs coordinator or obtain the Industry certificate(s) as listed. The high school instructor and the College of Central Florida programs coordinator will make arrangements once a year through the Career Pathways coordinator to administer the examination(s) at the College of Central Florida campus or to verify industry certification results. The high school and college faculty will identify course competencies.

Students who choose to be exempted from all or part of the examination requirements by industry certification will receive credit by experience for the class in question if all other requirements are met.

Edited 4/3/2019

- C. Students who score a minimum of 80% on the comprehensive institutional examination or obtain the Industry Certification(s) as listed will be awarded a grade of “S” and will not factor into the student’s CF grade point average. A permanent college transcript will be generated. The exam results or proof of Industry Certification will be reported to the Career Pathways coordinator at CF.
- D. If the credit(s) for the articulated course(s) meet A.S. degree requirements, they will be applied toward the A.S. degree. Students will not be officially admitted to The College of Central Florida until all required admissions criteria have been met.

III. Sharing of Data

The College of Central Florida and School Board of Citrus County, Florida agree to share student educational data under conditions consistent with the Family Educational Rights and Privacy Act (FERPA). Either party may initiate requests to share data if it has a legitimate educational interest in the data. The shared information shall be used solely to benefit the Career Pathways program and students by facilitating access to and increasing educational opportunities at both institutions. Each institution will be deemed a school official of the other for purposes of this agreement. The College of Central Florida will provide information about the sharing of data in its annual notification to students.

Appendix R Career Pathways Articulation Agreement Between The College of Central Florida and School Board of Citrus County, Florida

In a continuing effort to provide opportunities for secondary school students in the Nursing Assistant program to transition into the College of Central Florida’s postsecondary programs listed below, the College of Central Florida agrees to award college credit to eligible Citrus County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary Program

Nursing Assistant

Postsecondary Program

Health Information Technology A.S
Dental Assisting A.S./ Certificate
Physical Therapy Assistant A.S.
Nursing A.S.

Citrus County

Crystal River High School

College

The College of Central Florida

I. Articulated Courses and College Credit

The College of Central Florida agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

A. *College Credit through Career Pathways College Credit Assessment:* The following high school course(s) must be maintained with a “B” or better before assessment will be made to award The College of Central Florida credit hours and/or admission points:

High School Courses	CF College Courses	College Credits
8417100 Health Science Anatomy and Physiology 8417110 Health Science Foundations 8417211 Nursing Assistant III	DEP 2004 Human Growth and Development (3) <i>*Applies toward A.S. in Nursing and A.S. in PTA</i> HSC 2531 Medical Terminology (3) <i>*Applies toward A.S. in HIT</i> PHT 2342 Medical Terminology for the Physical Therapy Assistant (3) <i>*Applies toward A.S. in PTA</i> BSC 1080 Basic Anatomy and Physiology (3) <i>*Please note: BSC 1080 only applies to the Dental Assisting Diploma</i> HUN 1201 Human Nutrition (3) <i>*Applies toward A.S. in Nursing</i>	Up to 6

- B. *College Credit through Industry Certification:* Students who obtain the following industry certificate(s) will be awarded credit for the postsecondary course(s) listed below:

Industry Certification	CF College Courses	College Credits
NONE	NONE	0

Representatives of the College of Central Florida’s Career and Technology Education programs will review, at least annually, the content of the high school curriculum, as specified in this agreement, to ensure standardization and attainment of goals.

II. General Provisions

Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

- A. Have a minimum of a “B” average in the high school course(s) designated in this document and have the recommendation of the high school career and technical program instructor and permission of the parent or guardian to take a college comprehensive examination for the articulated course(s).
- B. Pass the college comprehensive examination(s) approved by the Career and Technology Education programs coordinator or obtain the industry certificate(s) as listed. The high school instructor and the College of Central Florida programs coordinator will make arrangements once a year through the Career Pathways coordinator to administer the examination(s) at the College of Central Florida campus or to verify industry certification results. The high school and college faculty will identify course competencies.

Students who choose to be exempted from all or part of the examination requirements by industry certification will receive credit by experience for the class in question if all other requirements are met.

- C. Students who score a minimum of 80% on the comprehensive institutional examination or obtain the Industry Certification(s) as listed will be awarded a grade of “S” and will not factor into the student’s CF grade point average. A permanent college transcript will be generated. The exam results or proof of Industry Certification will be reported to the Career Pathways coordinator at CF.
- D. If the credit(s) for the articulated course(s) meet A.S. degree requirements, they will be applied toward the A.S. degree. Students will not be officially admitted to

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The College of Central Florida until all required admissions criteria have been met.

- E. Students who have obtained their Certified Nursing Assistant (CNA) will be recognized for their accomplishment by receiving additional consideration when applying for the nursing program.

III. Sharing of Data

The College of Central Florida and School Board of Citrus County, Florida agree to share student educational data under conditions consistent with the Family Educational Rights and Privacy Act (FERPA). Either party may initiate requests to share data if it has a legitimate educational interest in the data. The shared information shall be used solely to benefit the Career Pathways program and students by facilitating access to and increasing educational opportunities at both institutions. Each institution will be deemed a school official of the other for purposes of this agreement. The College of Central Florida will provide information about the sharing of data in its annual notification to students.

Appendix S Career Pathways Articulation Agreement Between The College of Central Florida and The School Board of Citrus County, Florida

In a continuing effort to provide opportunities for secondary school students in the Photography program to transition into The College of Central Florida’s (CF) postsecondary programs listed below, CF agrees to award college credit to eligible Citrus County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary Program

Photography

Postsecondary Program

A.S. Digital Media Technology
Web Design Specialization

Citrus County

Lecanto High School

College

The College of Central Florida

I. Articulated Courses and College Credit

CF agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

- A. *College Credit through Career Pathways College Credit Assessment:* The following high school course(s) must be maintained with a grade of “B” or better before assessment will be made to award the CF credit hours and/or admission points:

High School Courses	CF College Courses	College Credits
Digital Photography I (8201310) Digital Photography II (8201320) Digital Photography III (8201330)	PGY 2801 Digital Photography 1	3

- B. *College Credit through Industry Certification:* Students who obtain the following Industry Certification(s) will be awarded credit for the postsecondary course(s) listed below:

Industry Certification	CF College Courses	College Credits
None	None	0

Representatives of CF’s Career and Technical Education (CTE) programs will review, at least annually, the content of the high school curriculum, as specified in this Agreement, to ensure standardization and attainment of goals.

II. General Provisions

Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

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- A. Have a minimum of a “B” average in the high school course(s) designated in this document and have the recommendation of the high school CTEprogram instructor and permission of the parent/guardian to take a college comprehensive examination for the articulated course(s).
- B. Pass the college comprehensive examination(s) approved by the CTE programs coordinator or obtain Industry Certificate(s) as listed. The high school instructor and the CF programs coordinator will make arrangements once a year through the Career Pathways coordinator to administer the examination(s) at the CF campus or to verify Industry Certification results. The high school and college faculty will identify course competencies.

Students who choose to be exempted from all or part of the examination requirements by Industry Certification will receive credit by experience for the class in question if all other requirements are met.

- C. Students who score a minimum of eighty percent (80%) on the comprehensive institutional examination, or obtain the Industry Certification(s) as listed, will be awarded a grade of “S” which will not factor into the student’s CF grade point average. A permanent college transcript will be generated. The exam results or proof of Industry Certification will be reported to the Career Pathways coordinators at CF and Citrus County Public Schools.
- D. If the credit(s) for the articulated course(s) meet A.S. degree requirements, they will be applied toward the A.S. degree. Students will not be officially admitted to CF until all required admissions criteria have been met.

III. Sharing of Data

CF and The School Board of Citrus County, Florida agree to share student educational data under conditions consistent with the Family Educational Rights and Privacy Act (FERPA). Either party may initiate requests to share data if it has a legitimate educational interest in the data. The shared information shall be used solely to benefit the Career Pathways program and students by facilitating access to and increasing educational opportunities at both institutions. Each institution will be deemed a school official of the other for purposes of this Agreement. CF will provide information about the sharing of data in its annual notification to students.

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Appendix T Career Pathways Articulation Agreement Between The College of Central Florida and School Board of Citrus County, Florida

In a continuing effort to provide opportunities for secondary school students in the Principles of Teaching program to transition into the College of Central Florida’s postsecondary programs listed below, the College of Central Florida agrees to award college credit to eligible Citrus County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary Program
Principles of Teaching

Postsecondary Program
Early Childhood Education, A.S.

Citrus County
Lecanto High School

College
The College of Central Florida

I. Articulated Courses and College Credit

The College of Central Florida agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

A. *College Credit through Career Pathways College Credit Assessment:* The following high school course(s) must be maintained with a “B” or better before assessment will be made to award The College of Central Florida credit hours and/or admission points:

High School Courses	CF College Courses	College Credits
Digital Information Technology (8207310) Intro to Teaching Profession (8909010) Human Growth and Development (8909020) Foundation of Curriculum and Instruction (8909030)	OST1100 Introduction to Word (Elective 3) 1339 Learning Through Play (3)	Up to 6

B. *College Credit through Industry Certification:* Students who obtain the following industry certificate(s) will be awarded credit for the postsecondary course(s) listed below:

Industry Certification	CF College Courses	College Credits
CPREC001: Child Development Associate FLDOE001: Early Childhood Professional Certificate (ECPC) Director's Credential	<u>CPREC001: Child Development Associate</u> EEC 1921 Preschool Workshop (3) EEC 2401 Home and Community (3) CHD 1440 Practicum I (3) <u>Director's Credential (ECPC)</u> EEC 2001 Introduction to Administration in Early Childhood Education (3) <u>Director's Credential</u> EEC 2001 Introduction to Administration in Early Childhood Education (3)	3 to 12

Representatives of the College of Central Florida’s Career and Technology Education programs will review, at least annually, the content of the high school curriculum, as specified in this agreement, to ensure standardization and attainment of goals.

II. General Provisions

Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

- A. Have a minimum of a “B” average in the high school course(s) designated in this document and have the recommendation of the high school career and technical program instructor and permission of the parent or guardian to take a college comprehensive examination for the articulated course(s).
- B. Pass the college comprehensive examination(s) approved by the Career and Technology Education programs coordinator or obtain the industry certificate(s) as listed. The high school instructor and the College of Central Florida programs coordinator will make arrangements once a year through the Career Pathways coordinator to administer the examination(s) at the College of Central Florida campus or to verify industry certification results. The high school and college faculty will identify course competencies.

Students who choose to be exempted from all or part of the examination requirements by industry certification will receive credit by experience for the class in question if all other requirements are met.

- C. Students who score a minimum of 70% on the comprehensive institutional examination or obtain the Industry Certification(s) as listed will be awarded a grade of “S” and will not factor into the student’s CF grade point average. A permanent college transcript will be generated. The exam results or proof of Industry Certification will be reported to the Career Pathways coordinator at CF.

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- D. If the credit(s) for the articulated course(s) meet A.S. degree requirements, they will be applied toward the A.S. degree. Students will not be officially admitted to The College of Central Florida until all required admissions criteria have been met.

III. Sharing of Data

The College of Central Florida and School Board of Citrus County, Florida agree to share student educational data under conditions consistent with the Family Educational Rights and Privacy Act (FERPA). Either party may initiate requests to share data if it has a legitimate educational interest in the data. The shared information shall be used solely to benefit the Career Pathways program and students by facilitating access to and increasing educational opportunities at both institutions. Each institution will be deemed a school official of the other for purposes of this agreement. The College of Central Florida will provide information about the sharing of data in its annual notification to students.

Appendix U
Career Pathways Articulation Agreement Between
The College of Central Florida
and School Board of Citrus County, Florida

In a continuing effort to provide opportunities for secondary school students in the Technology Support Services program to transition into the College of Central Florida’s postsecondary programs listed below, the College of Central Florida agrees to award college credit to eligible Citrus County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary/PSAV Program
 Technology Support Services

Postsecondary Program
 Computer Information Technology, A.S.

Citrus County
 WTC

College
 The College of Central Florida

I. Articulated Courses and College Credit

The College of Central Florida agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

- A. *College Credit through Career Pathways College Credit Assessment:*** The following high school course(s) must be maintained with a “B” or better before assessment will be made to award The College of Central Florida credit hours and/or admission points:

Courses	CF College Courses	College Credits
Technology Support Specialist (CTS0059)	CET1171 Introduction to Computer Technology (3)	Up to 6

- B. *College Credit through Industry Certification:*** Students who obtain the following industry certificate(s) will be awarded credit for the postsecondary course(s) listed below:

Industry Certification	CF College Courses	College Credits
CompTIA A+ CompTIA Network+ Comp TIA Security+ Comp TIA Server+ Microsoft Office Master Excel Expert Word Expert MTA-Windows Operating 98-349	<u>COMPT001: CompTIA A+</u> CET 1278 A+ Fundamentals (3) CET 2180 Practical PC Fundamentals (3) <u>COMPT006: CompTIA Network+</u> CTS 2134 Networking Fundamentals (3) <u>Security+</u> CTS 2120 Security Fundamentals (3) <u>Server+</u> CTS 2143 Server Fundamentals (3) <u>Microsoft Office Master (MOM)</u> CGS 1100 Microcomputer Applications (3) OST 2717 Advanced Word (3) CGS 2540 Database Management Systems (3) <u>EXCEL Expert</u> CGS 2103 Spreadsheet Applications (3) <u>WORD Expert</u> OST 2717 Advanced Word (3)	3 to 15

Representatives of the College of Central Florida’s Career and Technology Education programs will review, at least annually, the content of the high school curriculum, as specified in this agreement, to ensure standardization and attainment of goals.

II. General Provisions

Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

- A. Have a minimum of a “B” average in the high school course(s) designated in this document and have the recommendation of the high school career and technical program instructor and permission of the parent or guardian to take a college comprehensive examination for the articulated course(s).
- B. Pass the college comprehensive examination(s) approved by the Career and Technology Education programs coordinator or obtain the Industry certificate(s) as listed. The high school instructor and the College of Central Florida programs coordinator will make arrangements once a year through the Career Pathways coordinator to administer the examination(s) at the College of Central Florida campus or to verify industry certification results. The high school and college faculty will identify course competencies.

Students who choose to be exempted from all or part of the examination requirements by industry certification will receive credit by experience for the class in question if all other requirements are met.

Edited 4/3/2019

- C. Students who score a minimum of 80% on the comprehensive institutional examination or obtain the Industry Certification(s) as listed will be awarded a grade of “S” and will not factor into the student’s CF grade point average. A permanent college transcript will be generated. The exam results or proof of Industry Certification will be reported to the Career Pathways coordinator at CF.
- D. If the credit(s) for the articulated course(s) meet A.S. degree requirements, they will be applied toward the A.S. degree. Students will not be officially admitted to The College of Central Florida until all required admissions criteria have been met.

III. Sharing of Data

The College of Central Florida and School Board of Citrus County, Florida agree to share student educational data under conditions consistent with the Family Educational Rights and Privacy Act (FERPA). Either party may initiate requests to share data if it has a legitimate educational interest in the data. The shared information shall be used solely to benefit the Career Pathways program and students by facilitating access to and increasing educational opportunities at both institutions. Each institution will be deemed a school official of the other for purposes of this agreement. The College of Central Florida will provide information about the sharing of data in its annual notification to students.

Edited 4/3/2019

Appendix V Career Pathways Articulation Agreement Between The College of Central Florida and The School Board of Citrus County, Florida

In a continuing effort to provide opportunities for secondary school students in the Web Development program to transition into The College of Central Florida’s (CF) postsecondary programs listed below, CF agrees to award college credit to eligible Citrus County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary Program
Web Development

Postsecondary Program
A.S. Digital Media Technology
Web Design Specialization

Citrus County
Crystal River High School

College
The College of Central Florida

I. Articulated Courses and College Credit

CF agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

C. *College Credit through Career Pathways College Credit Assessment:* The following high school course(s) must be maintained with a grade of “B” or better before assessment will be made to award the CF credit hours and/or admission points:

High School Courses	CF College Courses	College Credits
8207310 Digital Information Technology 9001110 Foundations of Web Design 9001120 User Interface Design 9001130 Web Scripting Fundamentals	DIG 2100 Web Design I	3

D. *College Credit through Industry Certification:* Students who obtain the following Industry Certification(s) will be awarded credit for the postsecondary course(s) listed below:

Industry Certification	CF College Courses	College Credits
ADOBE020 Adobe Illustrator ADOBE022 Adobe Photoshop ADOBE010 Adobe Dreamweaver	DIG 2000 Introduction to Digital Media <i>*Note student must have all three certifications list in left column</i>	3

Representatives of CF’s Career and Technical Education (CTE) programs will review, at least annually, the content of the high school curriculum, as specified in this Agreement, to ensure standardization and attainment of goals.

II. General Provisions

Edited 4/3/2019

Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

- A. Have a minimum of a “B” average in the high school course(s) designated in this document and have the recommendation of the high school CTE program instructor and permission of the parent/guardian to take a college comprehensive examination for the articulated course(s).
- B. Pass the college comprehensive examination(s) approved by the CTE programs coordinator or obtain Industry Certificate(s) as listed. The high school instructor and the CF programs coordinator will make arrangements once a year through the Career Pathways coordinator to administer the examination(s) at the CF campus or to verify Industry Certification results. The high school and college faculty will identify course competencies.

Students who choose to be exempted from all or part of the examination requirements by Industry Certification will receive credit by experience for the class in question if all other requirements are met.

- C. Students who score a minimum of eighty percent (80%) on the comprehensive institutional examination, or obtain the Industry Certification(s) as listed, will be awarded a grade of “S” which will not factor into the student’s CF grade point average. A permanent college transcript will be generated. The exam results or proof of Industry Certification will be reported to the Career Pathways coordinators at CF and Citrus County Public Schools.
- D. If the credit(s) for the articulated course(s) meet A.S. degree requirements, they will be applied toward the A.S. degree. Students will not be officially admitted to CF until all required admissions criteria have been met.

III. Sharing of Data

CF and The School Board of Citrus County, Florida agree to share student educational data under conditions consistent with the Family Educational Rights and Privacy Act (FERPA). Either party may initiate requests to share data if it has a legitimate educational interest in the data. The shared information shall be used solely to benefit the Career Pathways program and students by facilitating access to and increasing educational opportunities at both institutions. Each institution will be deemed a school official of the other for purposes of this Agreement. CF will provide information about the sharing of data in its annual notification to students.

Appendix W Career Pathways Articulation Agreement Between The College of Central Florida and School Board of Citrus County, Florida

In a continuing effort to provide opportunities for secondary school students in the Welding Technology Fundamentals program to transition into the College of Central Florida’s postsecondary programs listed below, the College of Central Florida agrees to award college credit to eligible Citrus County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary/PSAV Program
Welding Technology Fundamentals

Postsecondary Program
Welding Technologies, PSAV

Citrus County
WTC

College
The College of Central Florida

I. Articulated Courses and College Credit

The College of Central Florida agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

- A. *College Credit through Career Pathways College Credit Assessment:* The following high school course(s) must be maintained with a “B” or better before assessment will be made to award The College of Central Florida credit hours and/or admission points:

High School/PSAV Courses	CF College Courses	Vocational Hours
Welder Assistant I (PMT0070) Welder Assistant II (PMT0071) Welder, SMAW I (PMT0072)	PMT 0930L Welding Skill Development Lab (2+2) PMT 0102 Introduction to Welding (4)	6

- B. *College Credit through Industry Certification:* Students who obtain the following industry certificate(s) will be awarded credit for the postsecondary course(s) listed below:

C.

Industry Certification	CF College Courses	Vocational Hours
Certified Welder (AWELD001)	PMT 0930L Welding Skill Development Lab (2+2) PMT 0102 Introduction to Welding (4)	8

Edited 4/3/2019

Representatives of the College of Central Florida's Career and Technology Education programs will review, at least annually, the content of the high school curriculum, as specified in this agreement, to ensure standardization and attainment of goals.

II. General Provisions

Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

- A. Have a minimum of a "B" average in the high school course(s) designated in this document and have the recommendation of the high school career and technical program instructor and permission of the parent or guardian to take a college comprehensive examination for the articulated course(s).
- B. Pass the college comprehensive examination(s) approved by the Career and Technology Education programs coordinator or obtain the industry certificate(s) as listed. The high school instructor and the College of Central Florida programs coordinator will make arrangements once a year through the Career Pathways coordinator to administer the examination(s) at the College of Central Florida campus or to verify industry certification results. The high school and college faculty will identify course competencies.

Students who choose to be exempted from all or part of the examination requirements by industry certification will receive credit by experience for the class in question if all other requirements are met.

- C. Students who score a minimum of 70% on the comprehensive institutional examination or obtain the Industry Certification(s) as listed will be awarded a grade of "S" and will not factor into the student's CF grade point average. A permanent college transcript will be generated. The exam results or proof of Industry Certification will be reported to the Career Pathways coordinator at CF.
- D. If the credit(s) for the articulated course(s) meet A.S. degree requirements, they will be applied toward the A.S. degree. Students will not be officially admitted to The College of Central Florida until all required admissions criteria have been met.

III. Sharing of Data

The College of Central Florida and School Board of Citrus County, Florida agree to share student educational data under conditions consistent with the Family Educational Rights and Privacy Act (FERPA). Either party may initiate requests to share data if it has

Edited 4/3/2019

a legitimate educational interest in the data. The shared information shall be used solely to benefit the Career Pathways program and students by facilitating access to and increasing educational opportunities at both institutions. Each institution will be deemed a school official of the other for purposes of this agreement. The College of Central Florida will provide information about the sharing of data in its annual notification to students.

Edited 4/3/2019

Appendix X Career Pathways Articulation Agreement Between The College of Central Florida and The School Board of Citrus County, Florida

In a continuing effort to provide opportunities for secondary school students in the 3D Animation Technology program to transition into The College of Central Florida’s (CF) postsecondary programs listed below, CF agrees to award college credit to eligible Citrus County students according to the criteria delineated below. These credit hours may or may not be accepted for transfer credit by other institutions.

Secondary Program
3D Animation Technology

Postsecondary Program
A.S. Digital Media Technology
Web Design Specialization

Citrus County
Lecanto High School

College
The College of Central Florida

I. Articulated Courses and College Credit

CF agrees to award college credit hours or admission points to the secondary programs listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways College Credit Assessment or through Industry Certification.

- A. *College Credit through Career Pathways College Credit Assessment:* The following high school course(s) must be maintained with a grade of “B” or better before assessment will be made to award the CF credit hours and/or admission points:

High School Courses	CF College Courses	College Credits
3D Animation Technology I (8718110) Animation Technology II (8718120) Animation Technology III (8713130)	DIG 2000 Introduction to Digital Media	3

- B. *College Credit through Industry Certification:* Students who obtain the following Industry Certification(s) will be awarded credit for the postsecondary course(s) listed below:

Industry Certification	CF College Courses	College Credits
None	None	0

Representatives of CF’s Career and Technical Education (CTE) programs will review, at least annually, the content of the high school curriculum, as specified in this Agreement, to ensure standardization and attainment of goals.

II. General Provisions

Comprehensive College Examination and Industry Certification: To receive college credit, students must meet the following criteria:

Edited 4/3/2019

- A. Have a minimum of a “B” average in the high school course(s) designated in this document and have the recommendation of the high school CTEprogram instructor and permission of the parent/guardian to take a college comprehensive examination for the articulated course(s).
- B. Pass the college comprehensive examination(s) approved by the CTE programs coordinator or obtain Industry Certificate(s) as listed. The high school instructor and the CF programs coordinator will make arrangements once a year through the Career Pathways coordinator to administer the examination(s) at the CF campus or to verify Industry Certification results. The high school and college faculty will identify course competencies.

Students who choose to be exempted from all or part of the examination requirements by Industry Certification will receive credit by experience for the class in question if all other requirements are met.

- C. Students who score a minimum of eighty percent (80%) on the comprehensive institutional examination, or obtain the Industry Certification(s) as listed, will be awarded a grade of “S” which will not factor into the student’s CF grade point average. A permanent college transcript will be generated. The exam results or proof of Industry Certification will be reported to the Career Pathways coordinators at CF and Citrus County Public Schools.
- D. If the credit(s) for the articulated course(s) meet A.S. degree requirements, they will be applied toward the A.S. degree. Students will not be officially admitted to CF until all required admissions criteria have been met.

III. Sharing of Data

CF and The School Board of Citrus County, Florida agree to share student educational data under conditions consistent with the Family Educational Rights and Privacy Act (FERPA). Either party may initiate requests to share data if it has a legitimate educational interest in the data. The shared information shall be used solely to benefit the Career Pathways program and students by facilitating access to and increasing educational opportunities at both institutions. Each institution will be deemed a school official of the other for purposes of this Agreement. CF will provide information about the sharing of data in its annual notification to students.

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting.
Requested by Debra Stanley, Coordinator of Department of Educational Services
Additional contact(s)/originator Special Academic Programs
Document Title Educational & Technology Services Agreement

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval _____

To approve the Edgenuity Education & Technology Services Agreement and contract.



(This wording should be your actual motion to appear on the agenda)

Backup Material: attached X available in district office _____ other _____

Executive Summary/Highlights:

The Edgenuity contract allows students the opportunity to recover course credits from classes that were missed or failed, and helps the students get on track to graduate on time.

Strategic Goals:

- 1 All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations; closes all performance gaps, and helps all students realize their full potential.
- 2 Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3 Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: \$82,200.00

Amount Budgeted \$82,200.00 Additional Amount Requested _____

Funding Source: 17030

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy Wilks

(Form Board Approved 7/10/07)

EDUCATIONAL & TECHNOLOGY SERVICES AGREEMENT

This Educational & Technology Services Agreement (“**Agreement**”) is made and entered into by and between Edgenuity Inc. (hereafter “**Provider**” or “**Edgenuity**”) having principal offices at 8860 East Chaparral Road, Suite 100, Scottsdale, Arizona 85250, and the School Board of Citrus County (hereinafter “**Citrus County Schools**”) located at 1007 West Main Street Inverness, Florida 34450.

Provider enters this Agreement as a service provider for Citrus County Schools for the services listed in Attachment A, Price Quote for Services #32708. The parties, by signature of their authorized representatives below, enter into this Agreement as of May 1, 2017 (the “**Effective Date**”).

Citrus County Schools will use the Virtual Classroom for meeting its district-specific needs for credit recovery, grade and/or concept remediation models. Citrus County Schools will also use GradTrack licensing to meet its needs for alternative graduation pathways. This Agreement also includes Integration Services and Professional Development as defined herein.

Edgenuity will provide the services detailed in Attachment A. Citrus County Schools will purchase the services at the costs identified in Attachment A pursuant to the Subscription Agreement and Standard Terms and Conditions attached hereto as Attachment B. The Attachments are incorporated herein by this reference and made part of this Agreement. This contract shall replace any other agreements previously between the parties as to the virtual classroom and web administration.

EDGENUITY INC., a Nevada Corporation

**THE SCHOOL BOARD OF CITRUS COUNTY
FLORIDA**

Signature

Signature

Title

Title

Date

Date



Price Quote for Services

Citrus County School District INVERNESS FL

Edgenuity Inc.
8860 E. Chaparral Road
Suite 100
Scottsdale AZ 85250
877-725-4257

Date 6/1/2019
Quote # 50537
Vendor #

Payment Schedule	Pricing Expires	Contract Start	Contract End
Net 30	5/31/2020	6/1/2019	5/31/2020

Header	Quantity	Description	Per Unit	Amount
Software Licenses	225	Digital Libraries 9-12 Credit Recovery Library Concurrent User	333.33333333	75,000.00
	3	Professional Development Onsite Day	2,400.00	7,200.00
	1	Digital Libraries District Pool Access Concurrent User	0.00	0.00
	1	Digital Libraries District Pool Access Concurrent User	0.00	0.00
	1	Digital Libraries District Pool Access Concurrent User	0.00	0.00
	1	Digital Libraries District Pool Access Concurrent User	0.00	0.00
	1	Digital Libraries District Pool Access Concurrent User	0.00	0.00
	1	Digital Libraries District Pool Access Concurrent User	0.00	0.00
	1	Digital Libraries District Pool Access Concurrent User	0.00	0.00
	1	Digital Libraries District Pool Access Concurrent User	0.00	0.00
	1	Digital Libraries District Pool Access Concurrent User	0.00	0.00

Total \$82,200.00

Once signed, please send back to me with accompanying PO. Thank you for the opportunity to partner with Citrus County Schools!

Edgenuity will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Edgenuity will invoice the customer for the additional usage.

This quote is subject to Edgenuity Inc. Standard Terms and Conditions ("Terms and Conditions"). These Terms and Conditions are available at <http://www.edgenuity.com/edgenuity-standard-terms-and-conditions-of-sale.pdf>, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Edgenuity's written consent.

If this Quote includes any Sophia® Learning Inc. courses for purchase, the following language applies to any such purchase (and this language is also found in the above linked Terms and Conditions): "Use of any Sophia course is prohibited for all students under the age of 13 years."

Customer

Signature

Print Name

Title

Edgenuity Inc. Representative

José Ruiz, M.Ed.
jose.ruiz@edgenuity.com
4076150168

Not valid unless accompanied by a purchase order.

Please specify a shipping address if applicable.

Please e-mail this quote, the purchase order and order documentation to AR@edgenuity.com or fax to 480-423-0213.



STANDARD TERMS AND CONDITIONS

These Terms and Conditions govern the provision of products and services as set forth in the applicable Edgenuity quote, customer-accepted proposal, or purchase order (collectively the "Quote," and with these Terms and Conditions, the "Agreement"). Edgenuity updates these Standard Terms from time-to-time, and posts the current version on its website at <http://www.edgenuity.com/edgenuity-standard-terms-and-conditions.pdf>.

1. DEFINITIONS.

- a. **Subscription** refers to Edgenuity's internet based learning management software as a service. The Subscription includes access to the **Licensed Material** (defined below) and **Third Party Services** (defined in Attachment A).
- b. **Licensed Material** refers to the Edgenuity products and services specified in the Quote or other agreement, which may include Edgenuity Courseware, audio, video and other content, curriculum, documentation and software including applets and animations.
- c. **Professional Development** refers to all implementation planning, program design, administrative and instructional training, consulting and coaching for education professionals provided by Edgenuity as described in the applicable Quote. Professional Development services are also subject to the additional terms contained in Attachment B.
- d. **Instructional Services** refers to services provided by Edgenuity including student access to teachers and coaches, the development and implementation of policies and procedures for purposes of improving student outcomes, and other services as stated in the applicable Quote. Instructional Services are also subject the additional terms contained in Attachment B.

2. LICENSE and SERVICES.

- a. **License.** Edgenuity grants Customer a non-exclusive, non-transferable license to access and use Licensed Material for internal educational and training purposes solely for the Subscription as set forth in the Quote. This Agreement provides only Customer and Customer's specifically authorized instructors, administrators, students and parents ("End Users") access to and use of the Subscription solely for internal education- and training-related purposes.
- b. **Services.** If set forth in the Quote, Edgenuity will also provide Professional Development and/or Instructional Services, subject to the additional terms and conditions in Attachment B. Customer's access to any Professional Development or Instructional Services will expire at the end of the Term set forth in the applicable Quote, or if the Subscription is terminated for any reason.
- c. **Edgenuity Technical and Customer Support.** Edgenuity will provide technical and customer support for the Service under the terms of Edgenuity's support policies found at www.edgenuity.com/support including all updates, bug fixes, and enhancements when generally made available.

3. USE OF SUBSCRIPTION.

- a. **Customer Data and Student Data.** All data and materials uploaded or entered during use of the Subscription by Customer, including student information and student records, remain the property of Customer ("**Customer Data**"). All student-generated content and personally identifiable information about any students ("**Student Data**") shall remain the property of the student, or of the parent or legal guardian of the student. Customer represents and warrants that it has appropriate rights to any Customer Data and Student Data. Customer grants Edgenuity the right to use the Customer Data and Student Data solely for purposes of performing under this Agreement. Students (or Parents or legal guardians of the Student), retain ownership and control of all Student Data that is provided or accessed through Edgenuity's course, and ownership of such Student Data never passes to Edgenuity. During the term of this Agreement, Customer may export Customer Data and Student Data to the extent allowed by the functionality within the Subscription. For training and demonstration purposes, Edgenuity may use and share Customer Data and Student Data, but will share only with supervisors, instructors and other Customer employees who have appropriate authorization.
- b. **Customer Responsibilities.** Customer must (i) keep its passwords secure and confidential; (ii) be solely responsible for Customer Data and all activity in its account; (iii) use commercially reasonable efforts to prevent unauthorized access to its account and notify Edgenuity promptly of any such unauthorized access; and (iv) use the Subscription as described in Edgenuity's written technical guides. Customer authorizes its integrators or other third party vendors and Edgenuity to conduct initial setup and to allow continued access to the Subscription for the sole benefit of Customer. Customer may provide Edgenuity the name and contact information for all third parties authorized by Customer, or necessary for Customer to use the Subscription. Customer is solely responsible for ensuring compliance by its authorized integrators or other third party vendor(s) with all federal, state and local privacy laws and regulations.

4. WARRANTIES and DISCLAIMERS.

- a. **Compliance Warranty & Privacy Policy.** Edgenuity will comply with, and will cause each of its employees, agents, and contractors to comply with, all state, federal and municipal laws and regulations applicable to its performance under this Agreement ("**Applicable Laws**"), including without limitation the Family Educational Rights and Privacy Act ("**FERPA**"), and the Children's Online Privacy Protection Act ("**COPPA**"). Edgenuity's Privacy Policy, which is incorporated by reference into these terms and conditions, contains additional terms regarding Edgenuity's use of and commitment to safeguarding Student Data, and compliance with other student privacy laws. Customers and End Users can find Edgenuity's privacy policy at <http://www.edgenuity.com/Information/Privacy/>. Customer is responsible for providing notice of its own privacy policy to parents of its student and for obtaining any necessary parental consents for students to use the Subscription as may be required by Applicable Law.

- b. **Professional Development and Instructional Services Warranty.** Edgenuity warrants that it will provide Professional Development and/or Instructional Services in a professional and competent manner consistent with the terms of this Agreement and under generally accepted industry standards.
 - c. **Edgenuity Service Warranty.** Edgenuity warrants that it will make commercially reasonable efforts to maintain the online availability of the Subscription. CUSTOMER'S EXCLUSIVE REMEDY AND EDGENUITY'S ENTIRE LIABILITY UNDER THIS WARRANTY WILL BE FOR EDGENUITY TO REPAIR THE NON-CONFORMING SERVICE, OR IF EDGENUITY CANNOT MAKE SUCH REPAIR WITHIN A REASONABLE PERIOD OF TIME, THEN EDGENUITY MAY TERMINATE ACCESS TO THE SUBSCRIPTION AND REFUND A PORTION OF THE FEE.
 - d. **DISCLAIMERS.** THE SUBSCRIPTION IS PROVIDED "AS IS" AND WITH ALL FAULTS. EXCEPT FOR THE ABOVE WARRANTIES, THE SUBSCRIPTION AND ANY PROFESSIONAL DEVELOPMENT AND INSTRUCTIONAL SERVICES ARE PROVIDED ON AN "AS-IS" AND "WHEN AVAILABLE" BASIS. EDGENUITY EXPRESSLY DISCLAIMS ALL OTHER REPRESENTATIONS AND WARRANTIES CONCERNING THE SUBSCRIPTION AND SERVICES TO THE EXTENT ALLOWED BY LAW, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. THERE IS NO WARRANTY THAT THE OPERATION OR CONNECTIVITY OF THE SUBSCRIPTION WILL BE UNINTERRUPTED OR ERROR-FREE, OR THAT THE SUBSCRIPTION WILL BE FREE OF ALL POSSIBLE METHODS OF UNAUTHORIZED ACCESS, ATTACK, OR INTRUSION.
5. **PAYMENT, INVOICING AND TAXES.** Unless otherwise provided in the Quote, Customer will pay the amount of each invoice net 30 days after the invoice date. Except to the extent that Customer provides Edgenuity with a valid tax exemption certificate authorized by the appropriate taxing authority, Customer must pay any taxes, impositions, or other charges imposed or levied by any governmental authority, including any sales, use, value-added, or withholding taxes, in connection with the Quote, excluding Edgenuity income and payroll taxes.
6. **MUTUAL CONFIDENTIALITY.**
- a. **Definition of Confidential Information.** Confidential Information means all non-public information including Personally Identifiable Information ("PII") as defined by Applicable Law, disclosed by a party ("Discloser") to the other party ("Recipient"), whether orally or in writing, that is designated as confidential or that reasonably should be understood to be confidential given the nature of the information and the circumstances of disclosure ("Confidential Information"). Edgenuity's Confidential Information includes without limitation the Service, its user interface design and layout, pricing information, and the Licensed Material.
 - b. **Protection of Confidential Information.** The Recipient must use the same degree of care that it uses to protect the confidentiality of its own confidential information (but in no event less than reasonable care) not to disclose or use any Confidential Information of the Discloser for any purpose outside the scope of this Agreement. The Recipient must make commercially reasonable efforts to limit access to Confidential Information of Discloser to those of its employees and contractors who need such access for purposes consistent with this Agreement and who have signed confidentiality agreements with Recipient no less restrictive than the confidentiality terms of this Agreement.
 - c. **Exclusions.** Confidential Information excludes information that: (i) is or becomes generally known to the public without breach of any obligation owed to Discloser; (ii) was known to the Recipient before its disclosure by the Discloser without breach of any obligation owed to the Discloser; (iii) is received from a third party without breach of any obligation owed to Discloser; or (iv) was independently developed by the Recipient without use or access to the Confidential Information. The Recipient may disclose Confidential Information to the extent required by law or court order, but will provide Discloser with advance written notice to seek a protective order.
7. **EDGENUITY PROPERTY.**
- a. **Reservation of Rights.** The content, documentation, software, workflow processes, user interface, designs, know-how and other items provided by Edgenuity as part of the Subscription, any Instructional Services or Professional Development, or in response to Customer requests for customized content are the proprietary property of Edgenuity and its licensors, and all right, title and interest in and to such items, including all associated intellectual property rights, remain only with Edgenuity and its licensors. Customer may not remove or modify any proprietary marking or restrictive legends in the Edgenuity Courseware. Edgenuity reserves all rights unless expressly granted in this Agreement.
 - b. **Restrictions.** Customer may not (i) sell, resell, rent or lease the access to the Subscription or use it in a service provider capacity; (ii) use the Subscription to store or transmit infringing, unsolicited marketing emails, libelous, or otherwise objectionable, unlawful or tortious material, or to store or transmit material in violation of third-party rights; (iii) interfere with or disrupt the integrity or performance of the Subscription or attempt to gain unauthorized access to the Subscription or its related systems or networks; (iv) use the Subscription for other than internal Customer educational purposes; (v) reproduce, frame, mirror, modify, translate, enhance, decompile, disassemble, copy, download or reverse engineer the Subscription or modify, create derivative works based on the Subscription; or (vi) access the Subscription to build a competitive service or product, or copy any feature, function or graphic for competitive purposes.
8. **TERM AND TERMINATION.**
- a. **Term.** The Term of this Agreement and Customer's access to the Subscription, Services, and any instructional Services or Professional Development services will continue for the period indicated on the applicable Quote, unless terminated by Edgenuity for material breach.
 - b. **Funding-Out Clause.** Customer's payment obligation may be conditioned upon the availability of funds that are appropriated or allocated by the applicable government agency. If funds are not allocated, Customer may terminate this Agreement at the end of the period for which funds are available. Customer must notify Edgenuity in writing within thirty (30) calendar days before termination. Upon termination, Edgenuity will be entitled to a pro-rata portion of the fees for Service performed up to the date of termination.
 - c. **Non-payment of Fees.** Edgenuity may terminate the Agreement and access to the Subscription in a Quote within ten (10) days after Customer receipt of a notice of non-payment of amounts owed under that Quote.

- d. **Mutual Termination for Material Breach.** Except for 7(b), if either party is in material breach of this Agreement, the non-breaching party may terminate this Agreement at the end of a written thirty (30) calendar day notice and cure period, if the breach has not been cured.
- e. **Access to and Return of Customer Data and Student Data.** For a period of up to sixty (60) days after termination, upon request, Edgenuity will make the Subscription available for Customer to access and export Customer Data and Student Data. Alternately, Customer may submit a written request to Edgenuity up to sixty (60) days after termination, to request the deletion of Student Data (other than anonymized or de-identified data that may be retained pursuant to Edgenuity's Privacy Policy).
- f. **Suspension for Violations of Law.** Edgenuity may temporarily suspend the Subscription or remove the applicable Customer Data, or both, if it in good faith believes that, as part of using the Subscription, Customer has violated a law. Edgenuity will attempt to contact Customer in advance.
- g. **Return or Destroy Edgenuity Materials Upon Termination.** Within sixty (60) days after expiration or termination of this Agreement for any reason, upon request, Customer agrees to return, delete or destroy all proprietary Edgenuity materials provided by Edgenuity. Customer will confirm its compliance with this destruction or return requirement in writing upon request of Edgenuity.

9. LIABILITY LIMIT.

- a. **EXCLUSION OF INDIRECT DAMAGES.** EDGENUITY IS NOT LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF OR RELATED TO THIS AGREEMENT (INCLUDING, WITHOUT LIMITATION, COSTS OF DELAY; LOSS OF DATA, RECORDS OR INFORMATION; AND LOST PROFITS), EVEN IF IT KNOWS OF THE POSSIBILITY OF SUCH DAMAGE OR LOSS.
- b. **TOTAL LIMIT ON LIABILITY.** EDGENUITY'S TOTAL LIABILITY ARISING OUT OF OR RELATED TO THIS AGREEMENT (WHETHER IN CONTRACT, TORT OR OTHERWISE) DOES NOT EXCEED THE AMOUNT PAID BY CUSTOMER WITHIN THE 12-MONTH PERIOD BEFORE THE EVENT THAT GAVE RISE TO THE LIABILITY.

10. INDEMNITY.

- a. Edgenuity will defend or settle any third party claim against Customer to the extent that such claim alleges that Edgenuity technology used to provide the Subscription violates a copyright, patent, trademark or other intellectual property right. Customer must promptly notify Edgenuity of any such claim in writing, cooperates with Edgenuity in the defense, and allow Edgenuity solely to control the defense or settlement of the claim. If such a claim appears likely, then Edgenuity may modify the Subscription, procure the necessary rights, or replace the infringing part of the Subscription with a functional equivalent. If Edgenuity determines that none of these are reasonably available, then Edgenuity may terminate the Subscription and refund any prepaid and unused fees. Edgenuity has no obligation for any claim, in whole or in part, arising from information, items or technology not provided by Edgenuity or for any third party services not owned by Edgenuity. THIS SECTION CONTAINS CUSTOMER'S EXCLUSIVE REMEDIES AND EDGENUITY'S SOLE LIABILITY FOR INTELLECTUAL PROPERTY INFRINGEMENT CLAIMS.
- b. To the extent permitted under Applicable Law, each party will defend, indemnify and hold harmless the other party from and against any third party claims, injuries, losses, damages, settlements, penalties, fines, costs, or expenses (including reasonable attorneys' fees) that arise from or relate to (i) the indemnifying party's negligence, misconduct or breach of this Agreement; and (ii) an indemnifying party's violation of Applicable Law.

11. OTHER TERMS.

- a. **Governing Law.** If Customer is a public school or district or other state or municipal governmental agency, this Agreement will be governed by the laws of the state where the Customer resides, excluding any conflict of law principles. Otherwise, this Agreement will be governed by the laws of the state of Arizona.
- b. **Entire Agreement and Changes.** These Terms and Conditions (and any Attachments) and the Quote constitute the entire agreement between the parties and supersede any prior or contemporaneous negotiations or agreements, whether oral or written, related to this subject matter. The Parties may modify this Agreement only by written agreement signed by both parties.
- c. **No Assignment.** Neither party may assign or transfer this Agreement or a Quote to a third party, except that this Agreement with all Quotes may be assigned, without the consent of the other party as part of a merger or sale of all or substantially all the assets of a party.
- d. **Independent Contractors.** The parties to this Agreement are independent contractors, and this Agreement does not create any partnership, joint venture, employment, franchise, or agency between the parties. Neither party will have the power to bind the other or incur obligations on the other's behalf without the other's prior written consent.
- e. **Feedback.** By submitting ideas, suggestions or feedback to Edgenuity regarding the Subscription, Customer agrees that items submitted do not contain confidential or proprietary information; and Customer grants Edgenuity an irrevocable, unlimited, royalty-free and fully-paid perpetual license to use such items for any business purpose.
- f. **Enforceability and Force Majeure.** If any term of this Agreement is invalid or unenforceable, the other terms remain in effect. Except for the payment of fees, neither party is liable for events beyond its reasonable control, including, without limitation force majeure events, failure of Internet services, any third party service and telecommunications services.
- g. **Money Damages Insufficient.** Any breach by a party of this Agreement or violation of the other party's intellectual property rights could cause irreparable injury or harm to the other party. The other party may seek a court order to stop any breach or avoid any future breach.
- h. **No Additional Terms and Order of Precedence.** This Agreement supersedes any additional or conflicting terms of any Customer form-purchasing document. If there is an inconsistency between these Terms and Conditions and any Quote, the Quote will prevail only with respect to pricing, duration and service specific terms.
- i. **Survival of Terms.** Sections 5 through 10, 11(a) (e) (g) (h) and (i) shall survive termination of this Agreement.

Attachment A
Third Party Terms

1. **Third Party Services** refer to web based software, content or services licensed by Edgenuity from a third party for use by Edgenuity for the Subscription or Hardware. Customer's use of Third Party Services may be subject to additional terms from the third parties, some of which are listed below or can be found at the web links indicated:
- a. **ExploreLearning.** Access to and use of any ExploreLearning *Gizmos* (Gizmos) provided by Edgenuity are governed by the following additional terms: (i) Neither Customer nor any of its users are authorized to access or use any Gizmos, except: (a) users who are students and who are authorized by Customer to access and use the Service that includes or incorporates the Gizmos; and (b) users who are teachers of those same students, provided that such teachers may use the Gizmos only for the purposes of assigning and managing assignments for those students; (ii) A Gizmo may only be used in connection with the Service with which that particular Gizmo has been provided, and may not be used in connection with any other class, program, application, or software; and (iii) Customer understands and agrees that any access to or use of any Gizmo provided by Edgenuity by Customer or any of its users in contravention of the foregoing terms constitutes a material breach of the Agreement, and that if Customer desires to use a Gizmo in a manner that is not authorized by the Agreement, it is solely the responsibility of Customer (and not of Edgenuity) to obtain authorization for such use from the appropriate third party.
 - b. **Education Testing Services (ETS) e-rater® Scoring Service.** If the Agreement includes any ETS services, Customer agrees as follows: (i) the score and/or feedback received from the e-rater® technology should be considered as one piece of evidence about a student's writing ability. When a score from the e-rater® engine is being used for an important decision about a student's performance, instructors should review and evaluate the score and/or feedback to ensure that the appropriate decision about placement or performance has been made; (ii) the user understands and agrees that the Scoring Service may not be used for any other purpose, or provided to any other party, than as described herein. As permitted under state or federal law, user shall indemnify and hold Edgenuity and/or Educational Testing Service (ETS) harmless from any and all claims arising out of the use of the Scoring Service or use of the scores and/or feedback to determine placement of, or grades for students, or any other purpose; (iii) THE E-RATER® SCORING SERVICE (SCORE AND GRAMMAR CHECKING FEATURE) PROVIDED BY ETS IS PROVIDED "AS-IS", WITHOUT WARRANTIES OF ANY KIND AND ETS DISCLAIMS ALL WARRANTIES WITH RESPECT TO THE E-RATER® SCORING SERVICE, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OF NON-INFRINGEMENT, TITLE, MERCHANTABILITY, AND FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT WILL ETS BE LIABLE TO CLIENT OR ANY THIRD PARTY FOR ANY DIRECT, INDIRECT, PUNITIVE, EXEMPLARY, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES ARISING OUT OF THE THIRD PARTY PRODUCTS, EVEN IF THEY HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR LOSSES; and (iv) with regard to essays submitted to the site, you (Customer) hereby grant to ETS a non-exclusive, royalty-free, world-wide, irrevocable license to reproduce, transmit, display, disclose, archive and otherwise use any such files you submit to the site for the purposes of scoring and providing feedback. ETS will not retain any personally identifiable information that may be associated with the essays. This license shall survive the termination of any license granted herein to ETS but in no event longer than 18 months. Any cessation of use of the site shall not result in the termination of any license you grant herein to ETS. Nothing herein shall preclude ETS from using information independently created by ETS.
 - c. **Sophia® Learning Inc.** If this Agreement includes any Sophia Learning Inc. courses for use, the following term applies to any such purchase or use: "Customer agrees that the use of any Sophia course is prohibited for all students under the age of 13 years."
 - d. **CompassLearning Third Party Information.** (i) CKEditor (© 2003-2013 CKSource – Frederico Knabben, all rights reserved), is a third party software text editor, licensed pursuant to the CKEditor Enterprise OEM License 2.3.2 and the GNU Lesser General Public License Version 3 ("LGPL"), available at <http://www.gnu.org/licenses/gpl.html>; (ii) SSHNET (© 2010 RENC1, all rights reserved), is a third party secure connectivity software tool, licensed pursuant to the terms found at <https://sshnet.codeplex.com/license>; (iii) Agilix Labs, Inc.'s xLi platform, (© Agilix Labs, Inc., all rights reserved), is distributed with other licensed third party components under the MIT License and/or the Apache License found at <https://jquery.org/license/> and <http://cdn.mathjax.org/mathjax/2.0-latest/LICENSE>.
2. **Hardware** refers to any equipment with any pre-installed software marketed or supplied by Edgenuity and identified on a Quote. Edgenuity is not the manufacturer of Hardware and it is provided subject to the separate sale terms provided by the manufacturer (including without limitation, return and exchange terms). Customer grants Edgenuity permission to provide remote technical support for setup and diagnostic purposes for any Hardware if required. Customer owns the Hardware and has a license to any pre-installed software, subject to the applicable license agreement. During the term of this Agreement, if Customer modifies Hardware in any way, it may void the manufacturer's warranty. Upon expiration or termination of the Agreement, Edgenuity will remotely remove all Edgenuity content and software from the Hardware.
3. **DISCLAIMERS.** ALL THIRD PARTY SERVICES AND HARDWARE ARE PROVIDED BY EDGENUITY "AS IS." EDGENUITY MAKES NO REPRESENTATION OR WARRANTY OF ANY KIND, EXPRESS OR IMPLIED. Edgenuity transfers to Customer, to the extent transferable, warranties and indemnities Edgenuity receives from the manufacturer of the Hardware or Third Party Service. Edgenuity's sole obligation with respect to Hardware and Third Party Service will be to use reasonable commercial efforts to facilitate warranty and indemnification claims that Customer makes against the manufacturer of the Hardware or Third Party Service. Customer, recognizing that Edgenuity is not the manufacturer of Hardware or Third Party Service, expressly waives any claim that Customer may have against Edgenuity for product liability or infringement of any intellectual property right with respect to any Hardware or Third Party Service, as well as any right to indemnification from Edgenuity on account of any such claim made against Customer by a third party.

Attachment B
Additional Terms for Instructional Services & Professional Development

1. **APPLICABILITY.** These additional terms and conditions apply if the Quote includes the purchase of Instructional or Professional Development Services from Edgenuity. In the event of a conflict between these additional terms and the Edgenuity Standard Terms and Conditions, these additional terms shall control, but solely with respect to the provision of Instructional and/or Professional Development Services.
2. **CUSTOMER LIAISON.** Customer will designate an individual to serve as its primary liaison to Edgenuity for all communications related to the provision of Instructional and Professional Development Services, setting up access for End Users, and use of the Subscription.
3. **HOURS OF AVAILABILITY.** Edgenuity Instructional and Professional Development Services will be available during the business hours specified by Edgenuity, or if Customer requires Instructional Services for certain times or additional hours, such requirements must be specified in the Quote prior to the beginning of the Subscription. Requests for access to Instructional or Professional Development Services not already provided for in the Quote must be made or approved by the Customer Liaison, and may result in additional charges.
4. **NO GUARANTY OF OUTCOMES.** Edgenuity cannot make any guarantees, representations or warranties as to any student, teacher, or other End User outcomes or results from the Instructional or Professional Development Services.
5. **INSTRUCTIONAL SERVICES.** If specified in the Quote, Edgenuity will provide virtual access to teachers or coaches (or both) (“Edgenuity Instructors”) who are hired, trained, supervised, and paid by Edgenuity, and who will assist in the virtual delivery of the Licensed Material to students and their use of the Subscription (the “Virtual Programs”). Customer is responsible for (a) providing secure internet access for End Users to use the Virtual Programs; (b) all day-to-day management of the Virtual Programs, subject in all cases to compliance with Applicable Law and Customer policies; (c) obtaining all necessary consents for the provision of Instructional Services where they will involve direct contact between Edgenuity Instructors and students and parents; (d) determining appropriate student courses and verifying student schedules; (e) monitoring student attendance and ensuring compliance with applicable state requirements; and (f) assisting students not making adequate progress.
 - a. **Instructor Requirements.** Customer shall be responsible for advising Edgenuity of any special certification, training, background checks, insurance, fingerprinting or similar requirements for the Edgenuity Instructors as may be imposed by Applicable Law (“Instructor Requirements”). Edgenuity shall be solely responsible for all decisions regarding hiring, supervision, discipline, and dismissal of Edgenuity Instructors, and for ensuring that all Edgenuity Instructors meet and comply with Instructor Requirements.
 - b. **Exceptional Student Services.** If Customer is a public entity receiving federal funds, Customer is considered the “Local Educational Agency,” or LEA, as that term is defined by Applicable Law, and Customer is solely responsible for the provision of any special education services. Edgenuity’s services do not include (i) providing special education services; (ii) creating, implementing or providing Individualized Education Programs (IEP); (iii) providing reasonable accommodations or any services to insure compliance with the Individuals with Disabilities Education Act (IDEA), the Americans with Disabilities Act (ADA), section 504 of the Rehabilitation Act, or any other Applicable Law. Notwithstanding the foregoing, Edgenuity will discuss, formulate and make reasonable adjustments and accommodations in furtherance of student IEPs or reasonable accommodations established by Customer, provided that Customer provides necessary IEPs and section 504 documentation to Edgenuity. Customer shall be solely responsible for the costs of any required adjustments or accommodations.
 - c. **State Testing.** Customer is responsible for providing appropriate accommodations for the administration of any state-mandated standardized testing by End Users. Customer is also responsible for receiving, distributing, administering, proctoring and returning all state mandated standardized tests under applicable state law, policies and procedures.
 - d. **Reporting and Withdrawal of Students/End Users.** Where reporting of student results is required by Applicable Law, Customer shall be responsible for insuring the accuracy and completeness of student information used, relied upon, or reported by Edgenuity in providing the Instructional Services, and shall promptly notify Edgenuity if any student information needs to be corrected or updated. Upon notice to Customer, Edgenuity reserves the right to withdraw End User access for students who fail to take required tests or maintain adequate progress.
6. **PROFESSIONAL DEVELOPMENT SERVICES.** If included in the Quote, Edgenuity may also provide Professional Development Services, (“PD Services”) which may include training and instruction to Customer’s instructors and administrators on the implementation and use of the Subscription, curriculum workshops, use of student information to monitor progress, and other related topics as may be specified in the Quote. Customer shall be solely responsible for providing necessary equipment and secure internet access to facilitate the PD Services, and for scheduling the PD Services at least two (2) weeks in advance.
 - a. **Charges for PD Services.** Before delivering Professional Development Services, Edgenuity must receive a signed Quote specifying the number of hours included and the cost of the services provided, and all necessary setup and implementation services required to demonstrate and use the Subscription must be completed. PD Services will be available for use by Customer only during the Term of the Subscription. PD Services purchased but not scheduled and delivered within the first year of the Term may be forfeited without notice. If there are any changes or cancellations of PD services less than 72 hours prior to the scheduled delivery date, Customer agrees to reimburse Edgenuity for travel and other out-of-pocket expenses incurred. The Parties must document in writing and sign any grace periods or extension of time for delivery of PD Services.
 - b. **Use of Customer’s Facilities.** If Edgenuity will be providing any PD Services at Customer’s premises, Customer shall advise Edgenuity in advance of any Instructor Requirements for Edgenuity personnel, and Edgenuity will be responsible for insuring that all Professional Development personnel meet and comply with all such requirements.
7. **NO UNAUTHORIZED RECORDING OR REPRODUCTION.** All content delivered by Edgenuity as part of Instructional or PD Services are the property of Edgenuity, and customer may not record, reproduce or copy such content without Edgenuity’s express written authorization.

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting.
Requested by Debra Stanley, Coordinator of Department of Educational Services
Additional contact(s)/originator Special Academic Programs
Document Title Mid Florida Consortium Contract for Services between the School Board of Citrus County, FL
Board Action Required: and the College of Central Florida
Presentation/Recognition _____ Information _____
Consideration/Approval _____



To approve the Mid Florida Consortium Contract for Services between the School Board of Citrus County, FL and the College of Central Florida

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached X available in district office _____ other _____

Executive Summary/Highlights:

The function of the Mid-florida Career Pathway Consortium Agreement is to provide a seamless transition from Secondary Career and Technical Education Programs of Study to Post-Secondary education. This allows students to earn articulated college credit in correlated AA/AS programs through enrollment in a Secondary Career and Technical Education program and Certifications.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: \$2,800.00

Amount Budgeted \$2,800.00 Additional Amount Requested _____

Funding Source: Carl D Perkins Project #328L0 \$2,300.00 from Secondary Grant
\$500.00 from Post Secondary Grant

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilbur

(Form Board Approved 7/10/07)

CONTRACT AGREEMENT

Between School Board

THE SCHOOL BOARD OF CITRUS COUNTY, FLORIDA
1007 W Main Street, Inverness, FL 34450
And Contractor

College of Central Florida
Mid Florida Career Pathway Consortium
3001 SW College Road
Ocala, FL 34474-4415

This Agreement is made and entered into by and between **THE SCHOOL BOARD OF CITRUS COUNTY, FLORIDA, (hereinafter, SCHOOL BOARD)**, and **College of Central Florida (hereinafter, CONTRACTOR)**.

WHEREAS, the **SCHOOL BOARD** is supporting participation in the Mid Florida Career Pathway Consortium.

WHEREAS, the **SCHOOL BOARD** wants to enter into a contract with the **CONTRACTOR** to implement activities associated with the Mid Florida Career Pathway Consortium.

NOW, THEREFORE, for and in consideration of the premises and covenants contained herein and for other good and valuable consideration, the parties agree as follows:

1. **Sources of Funding:** This is a contract under **SCHOOL BOARD'S** course of grant funding for this project, Carl D. Perkins, Career & Technical Education Secondary and Postsecondary Grant which is incorporated by reference into this Agreement.

2. **Services provided by CONTRACTOR:** The **CONTRACTOR** will provide all the services listed below:
 - a. Fund a High School/College Program Coordinator whose duties include:
 - i. Assist high school students in Citrus County with post-secondary education and career planning and to market the Career Pathway advantages.
 - ii. Develop, monitor and review articulation agreements between College of Central Florida and Citrus County High School Career & Technical Education Programs of Study and Withlacoochee Technical College.
 - iii. Provide recruitment materials for career pathway students through Career Pathway workshops.
 - iv. Attending State and National Conferences as it relates to Career Pathways, if possible (Provide travel costs)
 - b. Provide travel costs to Citrus County Career and Technical (CTE) Education secondary and post-secondary teachers to attend industry certification workshops, articulation workshops, professional development and state and regional conferences.
 - c. Provide postage, Fed Ex Express packages and envelopes to mail letters to parents/students regarding Career Pathway credits.

3. **Criteria for Performance:** CONTRACTOR will conduct program activities for the Consortium consistent with the FL DOE approved project proposal.
4. **Compensation of CONTRACTOR:** The amount of contractual expenses funded through this project agreement is \$2,800. Of this total amount, \$2,300 originates in Carl D. Perkins Secondary Vocational Grant and \$500 originates in Carl D. Perkins Post-Secondary Vocational Grant. The Addendum outlines Scope of Work deliverables for payment.
5. **Location and Schedule:** The CONTRACTOR agrees that the program activities will be implemented during the 2019-2020 fiscal year, starting July 1, 2019, and ending June 30, 2020
6. **Responsibilities of SCHOOL BOARD:** The SCHOOL BOARD agrees to provide funding as specified here. Total amount is payable to College of Central Florida upon receipt of invoice of program activities for fiscal year beginning July 1, 2019.
7. **Entire Understanding:** This agreement represents the entire understanding and agreement between the parties with respect to the subject matter hereof, and supersedes all other negotiations (if any) made by and between the parties.
8. **Amendments:** The provisions of this agreement may not be amended, supplemented, waived, or changed orally but only in writing making specific reference to this agreement signed by the part as to whom enforcement of any such amendment, supplement, waiver or modification is sought.
9. **Enforcement:** All of the terms and provisions of this agreement, whether so expressed or not, shall be binding upon, inure to the benefit of, and be enforceable by the parties and their respective legal representatives, heirs, estates, successors and permitted assigns.
10. **Notices:** All notices, requests, consents and other communications required or permitted under this agreement shall be in writing (including faxed communications) and shall be (as elected by the person giving such notice) hand delivered by messenger or courier service, faxed, or mailed by Registered or Certified Mail (postage prepaid), Return Receipt Requested, addressed to:

The **SCHOOL BOARD:**

School Board of Citrus County, Florida

1007 W Main Street
Inverness, FL 34450
352-726-1931 (Telephone)
352-249-2115 (Fax)

The **CONTRACTOR (Fiscal Agent)**

College of Central Florida
Mid Florida Career Pathway Consortium
3001 SW College Road, Ocala, FL 34474-4415
352-873-5836 (Telephone)
352-873-5870 (Fax)

Or, to such other addresses as any party may designate by notice complying with the terms of this section. Each such notice shall be deemed delivered:

- a. On the date delivered if by personal delivery, or
- b. On the date faxed if by fax, or
- c. On the date upon which the Return Receipt is signed or delivery is refused or the

notice is designated by the postal authorities as not delivered, as the case may be, if mailed.

11. **Governing Laws:** This agreement and all transactions contemplated by this agreement, shall be governed by, and construed and enforced in accordance with the laws of the State of Florida without regard to principles of conflicts of laws.
12. **Attorney's Fees:** If any legal action or other proceeding, including arbitration, is brought for the enforcement of this contract, or because of an alleged dispute, breach, default or misrepresentation in connection with any provisions of this contract, the successful or prevailing party or parties shall be entitled to recover reasonable attorney's fees, court costs and all expenses even if not taxable as court costs, incurred in that action or proceeding, in addition to any other relief to which such party or parties may be entitled.
13. **Counterparts:** This agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.
14. **Survival of Covenant:** All covenants, agreements, representations and warranties made herein or otherwise made in writing by any party pursuant hereto shall survive the execution and delivery of this agreement and the consummation of the transactions contemplated hereby.
15. **Remedies:** No remedy herein conferred upon any party is intended to be exclusive of any other remedy, and each and every such remedy shall be cumulative and shall be in addition to every other remedy given hereunder or now or hereafter existing at law or in equity or by statute or otherwise. No single or partial exercise by any party of any right, power or remedy hereunder shall preclude any other or further exercise thereof.
16. **Severability Clause:** Provisions contained in this agreement which are contrary to, prohibited by or invalid under applicable law or regulations shall be deemed omitted from this document and shall not invalidate the remaining provisions thereof.
17. **Waiver:** A failure to assert any rights or remedies available to a party under the terms of this agreement, or a waiver of the right to remedies available to a party by a course of dealing or otherwise shall not be deemed to be a waiver of any other right or remedy under this agreement, unless such waiver of such right or remedy is contained in writing signed by the party alleged to have waived his other rights or remedies.
18. **Inspection of Records:**
Partner members, the Florida Department of Education (FLDOE), the State of Florida Division of Financial Services and the U.S. Department of Education, or their agents, may inspect all records related to this Service Agreement.
19. **Record Keeping:** "Fiscal Agent" Office for Finance and the Perkins Programmatic Office will maintain both financial and programmatic records related to the Agreement. The Florida Department of Education (FLDOE), the State of Florida Division of Financial Services, the U.S. Department of Education, and the Florida Auditor General, or their agents will have access to such records upon request, subject to the provisions in Section 18: "Inspection of Records" of this agreement. Records will be maintained for five years from the last day of the program.
20. **Contingency:** Contract Agreement contingent upon receiving 2019-2020 Carl D. Perkins Secondary and Post-Secondary Funding. (Subject to the Provisions in Section 4).

21. **Non-Discrimination**. The parties agree that no person shall be subjected to discrimination because of age, race, color, handicap, disability, pregnancy, gender, marital status, national origin, religion, in the performance of the parties' respective duties, responsibilities, and obligations under this Agreement.
22. **No Waiver of Sovereign Immunity**. Nothing herein is intended to waive sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable, or of any rights or limits of liability existing under § 768.28, Fla. Stat. (2016). This term shall survive the termination of all performance or obligations under this Agreement and shall be fully binding until such time as any proceeding brought under this Agreement is barred by any applicable statute of limitations.
23. **No Third Party Beneficiaries**. Nothing herein shall be construed as consent by any agency or political subdivision of the State of Florida to be sued by third parties in any matter arising out of this Agreement, or to confer any rights in any third party.

SCHOOL BOARD:

SCHOOL BOARD OF CITRUS COUNTY, FLORIDA

_____ Date _____
Thomas Kennedy, Chairperson

CONTRACTOR (Fiscal Agent)
COLLEGE OF CENTRAL FLORIDA

_____ Date _____
Russell Branson, Chair of the District Board of Trustees
College of Central Florida

AGENCY HEAD:
School Board of CITRUS COUNTY, Florida

_____ Date _____
Sandra "Sam" Himmel, Superintendent

AGENCY HEAD:
College of Central Florida

_____ Date _____
James Henningsen, President
College of Central Florida

ADDENDUM
Between
Mid Florida Career Pathway Consortium
Ocala, FL
and
College of Central Florida (Fiscal Agent for Mid Florida Career Pathway Consortium)
Ocala, FL

Scope of Work and Project Deliverables

The Mid Florida Career Pathways Consortium agreement is made and entered into by and between the College of Central Florida (Fiscal Agent) and the Stakeholders (members) of the Mid Florida Career Pathways Consortium: School Board of Marion County, District School Board of Levy County, Citrus County School District, Withlacoochee Technical College(WTC), and College of Central Florida (CCF). Through the existing partnership the College of Central Florida will fund:

- high school/college program coordinator and travel costs associated with attending State and National Conferences.
- travel costs to CTE secondary and postsecondary teachers to attend industry certification workshops, professional development and state and regional conferences
- postage, Fed Ex Express packages and envelopes to mail letters to parents/students regarding Career Pathway credits.

ARTICLE #1: SCOPE OF WORK (CONTRACTUAL DUTIES)

EXAMPLE: Contingent upon funding from the FLDOE, the fiscal agent will be required to provide its consortium stakeholders with a minimum of two semiannual reports (12/31/2019 & 6/30/2020) and one annual report (6/30/20) that must include, but not be limited to the following updates information:

- Minutes from consortium meetings
- Copies of the Career Pathway Presentation and Credits Ticket for Workshops held at each consortium stakeholder's district location
- List of senior completers invited to each workshop.

- Revised and updated articulation agreements
- Description of how postsecondary credits shall be awarded under the articulation academic and career & technical education courses from grade 9 through the postsecondary component of the program of study
- A description of the post-secondary credentials (industry certification/licensure, certificate, associate and baccalaureate degrees) available to students under the program of study.

ARTICLE #2: DELIVERABLES (EXPECTATIONS)

Validation or evidence of having completed the minimum standard of performance shall include: The Mid Florida Consortium was formed in order to create a seamless transition from the secondary programs of study to the postsecondary programs of study. Through the deliverables the high school/college program coordinator will collaborate with the consortium stakeholders and students to create an understanding of opportunities available for student growth and career development. The evaluation of the Consortium will be an expectant increase in the number of articulated credits or clock hours at the postsecondary level or passing a Gold Standard Industry Certification for articulated credits.

The following scope of activities (deliverables) will trigger the payment. Deliverables will be submitted for documentation supporting deliverables have been met.

ARTICLE #3: COST ANALYSIS (CONTRACTUAL PAYMENT) + DELIVERABLE

The cost reimbursement unit performance rate shall be triggered by an invoice from the fiscal agent which include the aforementioned deliverables.

ARTICLE #4: WORK PLAN

Deliverable	Description	Due Date	Unit Rate/ Payment Amount	Validation/ Documentation	100%	CCF	Marion County Secondary	Marion Technical College	Citrus County Secondary	WTC (PS Tech Center)	Levy County Secondary
1. Career Pathway Workshops	Career Pathway Technical Assistant Workshops to be held at each consortium stakeholder's district location, for students enrolled in a program of study articulated to the College of Central Florida. Assisting in applying for Career Pathway credits and assisting in Career Development Activities.	4/1/2020	\$2,421.25	Agendas for each Consortium Stakeholder's workshop along with documentation of eligible students invited at each location.	\$12,060.00	\$4,900.00	\$4,110.00	\$400.00	\$1,725.00	\$300.00	\$625.00
2.Signed Articulation Agreements	Articulation agreements included within inter-institutional agreements will be signed and approved by the participating secondary and postsecondary agency heads for College of Central Florida (CCF), Marion County School District, Citrus County School District, Levy County School District. The Mid Florida Consortium was formed in order to create a seamless transition from the secondary programs of study to the postsecondary programs of study. Through the deliverables the high school/college program coordinator will collaborate with the consortium stakeholders and students to create an understanding of opportunities available for student growth and career development. The evaluation of the Consortium will be an expectant increase in the number of articulated credits or clock hours at the postsecondary level or passing a Gold Standard Industry Certification for articulated credits.	11/1/2019	\$1,000.00	Signed local articulation agreements will be submitted with invoice to Mid Florida Consortium Stakeholders by due date. Signed local agreements for each Marion, Citrus and Levy School Districts will be submitted	\$3,000.00	\$800.00	\$1,200.00	\$300.00	\$300.00	\$100.00	\$300.00

3. Eligibility of College Credit or Clock Hours	20% of graduating designated Career Pathway students in Marion, Citrus and Levy counties will earn eligibility to receive articulated Career Pathways College Credit or Clock hours, by passing the college level final exam, portfolio or passage of Articulated Industry Certification as detailed in approved local articulation agreements.	5/1/2020	\$132.50	Report of students with eligibility credits or clock hours will be submitted with invoice to Mid Florida Consortium Stakeholders by due date.	\$4,240.00	\$1,700.00	\$1,690.00	\$300.00	\$275.00	\$100.00	\$175.00
TOTAL					\$19,300.00	\$7,400.00	\$7,000.00	\$1,000.00	\$2,300.00	\$500.00	\$1,100.00

ARTICLE #5: INSPECTION OF RECORDS

The FLDOE, the State of Florida Division of Financial Services and the U.S. Department of Education, or their agents, may inspect all records related to this Service Agreement. Such records will be available in the EACH CONSORTIUM STAKEHOLDER'S Office for Finance and its Perkins and Career Pathways offices. Access to a student's education records as defined by the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. s. 1232g and federal regulations issued at 34 C.F.R. 99.1 et seq., is permitted based on Florida Statute Section 1006.52(2), FERPA regulation section 34 C.F.R. 99.31. All parties receiving access to student educational records must use and maintain them in accordance with FERPA, including any requirements with regard to re-disclosure and recordkeeping.

ARTICLE #6: REMEDIES FOR NON-COMPLIANCE/NON-PERFORMANCE

In the event that the Contractor does not fulfill any of the requirements set forth under Article (Scope of Work), EACH CONSORTIUM STAKEHOLDER'S is not obligated to reimburse for non-compliance or performance. Otherwise, EACH CONSORTIUM STAKEHOLDER'S may select to pay at a per unit rate for partial performance.

ARTICLE #7: REQUIRED REPORTS

Contractor #1 shall prepare and submit a summative programmatic and financial status report to EACH CONSORTIUM STAKEHOLDER'S as justification for reimbursement for performance. Moreover, the report shall be made available to FLDOE upon request.

ARTICLE#8: RECORD KEEPING

EACH CONSORTIUM STAKEHOLDER'S Office for Finance and the Perkins Programmatic Office will maintain both financial and programmatic records related to the performance of this Agreement. The FLDOE, Department of Financial Service, the USDOE, and the Florida Auditor General, or their agents will have access to such records upon request, subject to the provisions in Article 3 "Inspection of Records" of this Agreement. Records will be maintained for five years from the last day of the program or longer as may be required by law if there is an ongoing investigation or audit.

ARTICLE #9: COST ACCOUNTING

In accordance with the deliverable schedule as shown in Article #4, each Stakeholder of the Consortium will contribute an amount from the Perkins Grant funds to the Fiscal Agent as reimbursement for performance. College of Central Florida Office for Finance will provide fiscal oversight of the funds.

ARTICLE #10: NON-EXPENDABLE PROPERTY

Funds provided through this Agreement will not be used to acquire non expendable property as described in the FLDOE, Request For Application for the Carl D. Perkins, Career and Technical Education, Secondary, Section 131.

ARTICLE #11: RETURN OF UNUSED FUNDS

In the event of unused funds for this Service Agreement at the close of the grant year, the fiscal agent, will return the unused funds to the FLDOE.

ARTICLE #12: COST

In accordance with the United States Office of Management and Budget (“OMB”) Circular A-87, Attachment A “Cost Principles For Educational Institutions,” all costs associated with this Agreement are reasonable, allowable, allocable, documented, and require repayment for all disallowed costs.

ARTICLE #13: AUDITS

Audits pursuant to this Agreement shall be governed as provided in “Audit Requirements as specified in the OMB Circular A133 and Section 215.97, F.S (as revised).

ARTICLE #14: MONITORING PROCESS

In accordance with the Carl D. Perkins Career and Technical Act of 2006, all parties will comply with program and fiscal requirements related to the monitoring process according to applicable federal and state laws and regulations specified by: Education Department General Administrative Regulations (EDGAR), Office of Management and Budget (OMB) Circulars, and Florida Department of Financial Services *Reference Guide for State Expenditures* and guidelines published in the Florida Department of Education’s *Green Book*.

ARTICLE #15: TERMINATION

This Agreement shall be terminated if any Stakeholder of the Contract fails to perform its duties or responsibilities under this Agreement and/or in accordance with the conditions for this addendum as described in the Carl D. Perkins Career and Technical Education Act of 2006 Implementation Guide (2018-2019 Edition) FLDOE.

ARTICLE #16: REFERENCES

The recommendations in this Addendum are based on Florida Statutes, Sections 215.422, 216.347, 216.3475, 287.058, and 287.133; Rule 60A-1.017, Florida Administrative Code; and State of Florida Contract and Grant User Guide .

REQUESTS FOR SCHOOL BOARD AGENDA

JAD

[Signature]

Requested for May 14, 2019 School Board Meeting.
Requested by Debra Stanley, Department of Educational Services
Additional contact(s)/originator _____
Document Title AVID College Readiness System Services and Products Agreement for 2019-2020

Board Action Required:

Presentation/Recognition Information _____
Consideration/Approval _____

AVID College Readiness System Services and Products Agreement for 2019-2020
(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached available in district office _____ other _____

Executive Summary / Highlights:

This agreement in the amount of \$27,993.00 continues the implementation of the AVID Program at seven (7) secondary schools for the period of July 1, 2019 - June 30, 2020. The AVID Membership Fee for each of the (7) secondary schools is \$3,999.00.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: \$27,993.00
Amount Budgeted \$27,993.00 Additional Amount Requested _____

Funding Source: SAI - Project 17010

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
Pay grade/level _____
Benefits _____ Terms of Position _____

Financial Impact reviewed by: *Jammy Wilson*
(Form Board Approved 7/10/07)

AVID Center Quote



Quote #: Q-09557
 1007 W Main St
 Inverness, FL 34450
 Quote Prepared For:
 Citrus Co School District

AVID Representative: Karen Thomas
 Phone: 7009
 Email: kthomas@avid.org

Citrus High School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$3,999.00
Citrus High School SUBTOTAL:			\$3,999.00

Citrus Springs Middle School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$3,999.00
Citrus Springs Middle School SUBTOTAL:			\$3,999.00

Crystal River High School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$3,999.00
Crystal River High School SUBTOTAL:			\$3,999.00

Crystal River Middle School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$3,999.00
Crystal River Middle School SUBTOTAL:			\$3,999.00

Inverness Middle School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE

1	AVID Membership Fees Secondary	\$3,999.00	\$3,999.00
Inverness Middle School SUBTOTAL:			\$3,999.00

Lecanto High School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$3,999.00
Lecanto High School SUBTOTAL:			\$3,999.00

Lecanto Middle School			
QTY	PRODUCT NAME	UNIT PRICE	EXTENDED PRICE
1	AVID Membership Fees Secondary	\$3,999.00	\$3,999.00
Lecanto Middle School SUBTOTAL:			\$3,999.00

TOTAL:			\$27,993.00
<i>plus all applicable taxes</i>			

This Quote is applicable from July 01, 2019 to June 30, 2020. The AVID Center Standard Terms and Conditions, attached hereto (the "Terms and Conditions") are incorporated in and made a part of this Quote.

The terms of this Quote shall control in the event of a conflict with any of the provisions of the Terms and Conditions.

Additional Comments:

N/A

AVID Standard Terms and Conditions

This AVID College Readiness System Services and Products Agreement (“Agreement”) is entered into by and between AVID Center, a California non-profit corporation (“AVID Center”) and Citrus Co School District (“Client”).

Article I. Definitions

1.1. **AVID College Readiness System Services and Products Agreement (“Agreement”)**: The Agreement consisting of these AVID Standard Terms and Conditions, Quote(s), Exhibit(s), and any other applicable, incorporated addenda.

1.2. **AVID College Readiness System**: The AVID College Readiness System consists of AVID Elementary, AVID Secondary, and AVID for Higher Education. Client may choose to implement (order) one or more of these components of the AVID College Readiness System as indicated on Quote(s).

- (a) AVID Elementary is a foundational component for elementary sites (grades K–8), designed as an embedded, sequential academic skills resource. It is intended for non-elective, multi-subject, multi-ability level classrooms.
- (b) AVID Secondary consists of the AVID Elective class as the core and content area teachers using AVID strategies as school-wide implementation.
- (c) AVID for Higher Education works with postsecondary institutions to support students with the goal of increasing academic success, persistence and completion rates.

1.3. **AVID Materials**: Any material, in any medium, printed or electronic, produced by AVID Center as a resource for Client’s implementation of AVID Elementary, AVID Secondary, or AVID for Higher Education.

1.4. **AVID Member Site**: Any Client that implements (orders membership corresponding to) AVID Elementary and/or AVID Secondary, or AVID for Higher Education.

1.5. **AVID Methodologies**: Those methodologies that, when combined, form the core of AVID Elementary, AVID Secondary, or AVID for Higher Education.

1.6. **AVID Programs**: Other AVID offerings that are supplementary to AVID Elementary, AVID Secondary, or AVID for Higher Education (with the corresponding program indicated in parentheses in this Paragraph). Some of the specific AVID Programs are further defined in a corresponding Exhibit. This list is subject to change without notice: AVID Excel (AVID Secondary); AVID Summer Bridge (AVID Secondary); AVID Weekly (versions for each: AVID Elementary, AVID Secondary, AVID for Higher Education. AVID Elementary and AVID for Higher Education subscriptions are included as part of membership; AVID Secondary subscriptions are included in Middle School and High School Libraries, if so ordered by Client).

1.7. **Service and Product Exhibits**: The language in this Agreement that relate specifically to a corresponding service or product ordered on the Quote(s).

1.8. **Payment Terms**: The terms of when payment is due as listed in this Agreement.

1.9. **Quote**: The order document that is fully incorporated into this Agreement.

Article II. Period of Agreement

2.1. **Term**: The term of this Agreement shall remain in effect indefinitely, unless earlier terminated as provided herein, but each Quote shall be in effect only during period stated in the Quote (“Term”). Upon expiration of a Quote, these AVID Center Standard Terms and Conditions shall remain in effect for the duration of the Term.

Article III. Licenses and Proprietary Rights

3.1. **Copyright License**: Subject to Client’s performance of all the provisions of this Agreement, AVID Center hereby grants to Client a non-transferable license, without the right to sublicense, to distribute, reproduce, and display the AVID Materials and AVID Methodologies solely to implement AVID Elementary and/or AVID Secondary, or AVID for Higher Education as ordered on Quote(s), during the period listed in the corresponding Exhibit, and for no other purpose.

- (a) Client may distribute, reproduce, and display the AVID Materials only to appropriate staff and students of the AVID Member Sites listed in Quote(s), for the sole purpose of implementing the specified AVID service or product at the AVID Member Sites and for no other purpose. Client will not permit any of the AVID Materials or AVID Methodologies to be used by anyone other than the AVID Member Sites.
- (b) Further, Client will only distribute, display, photocopy, reproduce or otherwise duplicate, those AVID Materials and AVID Methodologies corresponding to the specific AVID service or product listed for each AVID Member Site in Quote(s). [For example, if Quote(s) specifies both AVID Elementary and AVID Secondary membership at ABC School Site, but only specifies AVID Elementary membership at XYZ School Site, Client will not distribute, display, photocopy, reproduce, duplicate, or otherwise make available the AVID Secondary Materials and Methodologies to XYZ School Site.]
- (c) Client and any AVID Member Sites will not distribute, display, photocopy, reproduce or otherwise duplicate, all or any part of the AVID Materials or AVID Methodologies to anyone other than the AVID Member Sites without AVID Center’s prior written consent.
- (d) Should Client wish to make any of the AVID Materials or AVID Methodologies accessible to its AVID Member Sites through the Internet, it will do so on a password-protected website, and it will ensure that only appropriate staff and

students of the AVID Member Sites are allowed access to the website.

- (e) Should Client wish to make electronic versions of any of the AVID Materials or AVID Methodologies available for download by its AVID Member Sites, it will ensure that only appropriate staff and students of the AVID Member Sites are allowed access to those materials, and it will require that those staff and students agree not to distribute, reproduce, display, or transfer those materials to anyone other than appropriate staff and students of the AVID Member Sites before downloading those materials.
- (f) Client and any AVID Member Sites shall not modify or otherwise alter the AVID Materials or AVID Methodologies in any way, or create or distribute any derivative works of the AVID Methodologies or the AVID Materials in any way. Client also agrees not to use or adopt the AVID Methodologies or AVID Materials with respect to any educational or other program except solely to implement AVID under the provisions of this Agreement.
- (g) Client and any AVID Member Sites acknowledge that they do not have the right to sell, sublicense, transfer, or lease any of the AVID Materials or AVID Methodologies to any person or entity.

3.2. **Trademark License:** Subject to Client's performance of all the provisions of this Agreement, AVID Center hereby grants to Client during the Term a non-exclusive, non-transferable, indivisible license, without the right to sublicense, to use the AVID trademarks (collectively "AVID Trademarks"), (a) only as they are incorporated in the AVID Materials, and (b) only on advertising flyers and written promotional materials created by Client or the AVID Member Sites listed in Quote(s) in order to promote and implement AVID at those AVID Member Sites. Client agrees that it will use its best efforts to use the AVID Trademarks in a professional manner in order to preserve and enhance AVID Center's substantial goodwill associated with the AVID Trademarks. Client agrees that it or its AVID Member Sites will not use any of the AVID Trademarks as a corporate or business entity name, as a fictitious business name or as a trade name, and will not use any name in such capacity that is confusingly similar to the AVID Trademarks. Client further acknowledges and agrees that it and its AVID Member Sites cannot modify or otherwise alter any of the AVID Trademarks or use any other designs or logos in conjunction with its use of the AVID Trademarks. Client cannot use the AVID Trademarks for any educational or other program other than to implement AVID at the Member Sites listed in Quote(s) consistent with the above license. Client and its AVID Member Sites will always use the proprietary symbol ® immediately adjacent to the respective AVID Trademarks as noted above with respect to their use of the AVID Trademarks. If Client or its Member Sites desire to use or place the AVID Trademarks on any products, things, or other merchandising items in order to promote AVID, it must first seek and obtain permission from AVID Center by completing AVID Center's Request to Use AVID Center Trademark Form and complying with any of AVID Center's conditions for approval. Any such additional uses of the AVID Trademarks approved by AVID Center shall also be subject to

the terms of this license and the other provisions of this Article III.

3.3. **Rights Reserved:** Notwithstanding anything to the contrary in this Agreement, all rights not specifically granted in this Agreement to Client shall be reserved and remain always with AVID Center.

3.4. **Proprietary Rights:** The parties agree that AVID Center shall solely own and have exclusive worldwide right, title and interest in and to the AVID Trademarks, AVID Materials and AVID Methodologies, to all modifications, enhancements and derivative works thereof, and to all United States and worldwide trademarks, service marks, trade names, trade dress, logos, copyrights, rights of authorship, moral rights, patents, know-how, trade secrets and all other intellectual and industrial property rights related thereto ("Intellectual Property Rights"). Client shall not challenge, contest or otherwise impair AVID Center's ownership of the AVID Trademarks, AVID Materials or AVID Methodologies, or any of AVID Center's applications or registrations thereof, or the validity or enforceability of AVID Center's Intellectual Property Rights related thereto. Client also agrees not to submit any applications or otherwise attempt to register for itself or others any of the AVID Trademarks, AVID Materials or AVID Methodologies.

3.5. **Enforcement:** The parties agree that except to the limited extent expressly set forth in Paragraphs 3.1 and 3.2 above, AVID Center will be irreparably harmed and money damages would be inadequate compensation to AVID Center in the event Client breaches any material provision of Article III. Accordingly, all of the provisions of this Agreement shall be specifically enforceable by injunctive and other relief against Client without the requirement to post a bond, in addition to any other remedies available to AVID Center, for Client's breach of any provision of this Agreement.

3.6. **Proprietary Notices:** Client agrees not to remove, alter or otherwise render illegible any trademark, copyright or other proprietary right notices or other identifying marks from the AVID Materials or any permitted copies thereof.

3.7. **Infringement:** Client agrees to notify AVID Center of any conduct or actions on the part of third parties of which it becomes aware that might be deemed an infringement or other violation of AVID Center's rights in the AVID Trademarks, AVID Materials or AVID Methodologies. In such an event, AVID Center shall have the sole right to bring an action for infringement or other appropriate action with respect thereto. AVID Center shall exclusively control the prosecution and settlement of any such action. Client agrees to fully cooperate with AVID Center in any such action and provide AVID Center with all information and assistance reasonably requested by AVID Center.

3.8. **Compliance with Laws:** Client agrees that the AVID Trademarks, AVID Materials and AVID Methodologies will be used in accordance with all applicable laws and regulations and in compliance with any regulatory or governmental agency that has jurisdiction over Client and its educational programs.

3.9. **Data Collection:** On at least an annual basis, according to the timeline established by AVID Center, Client shall collect data pertaining to student demographics, course enrollment, site characteristics and related outcomes specified by AVID Center and provide that data to AVID Center via their secure web portal. Client shall also submit such individual student academic and disciplinary data concerning AVID participants as AVID Center may specify. AVID Center's data collection process conforms to the privacy protections specified in the federal Family Educational Rights and Privacy Act (FERPA). AVID Center will maintain as confidential any personally identifiable student information or information that is privileged or confidential under federal or state law and that is conspicuously marked by Client as "privileged" or "confidential" before Client delivers to AVID Center. AVID Center will destroy all individual student data when it is no longer needed for reporting purposes. Client reserves the right to withhold, revise, and/or edit certain confidential data such as student names, Social Security numbers and any other information the disclosure of which would violate FERPA. AVID Center agrees not to use any of the data collected under this section in a manner that would violate, or cause Client to violate, any applicable provision of FERPA.

3.10. **Sole Source:** AVID Center affirms that it is the sole source of the AVID College Readiness System to which competition may be precluded due to the existence of a patent, copyright, secret process, or monopoly. AVID Center's sole source development includes intellectual property—copyrights and trademarks—in the AVID Materials, licensing for reproduction of student activity sheets associated with the curriculum, technical assistance, training to teachers and administrators, and coordination of the AVID College Readiness System through consultation, data collection, and certification processes.

Article IV. Compensation

4.1. **Quotes—Invoicing and Payment:** AVID Center will invoice Client upon execution of this Agreement and payment is due net 30. Should Client issue Purchase Order(s), the terms and conditions of this Agreement shall control for all Purchase Orders; no terms and conditions on Purchase Orders will apply to any part of this Agreement.

Article V. Status of Parties

5.1. **Independent Contractors:** AVID Center and Client are independent contractors and their relationship is that of a licensor and licensee. This Agreement is not intended to create a relationship of employment, agency, partnership, joint venture, or similar arrangement between the parties. Neither party shall have any power or authority to bind or commit the other party in any respect, contractually or otherwise. In no event shall either party, or any of its respective officers, agents, or employees, be considered the officers, agents, or employees of the other party.

Article VI. Authority

6.1. **AVID Center Authority:** AVID Center represents that the person signing this Agreement is authorized to enter into this Agreement on behalf of the non-profit AVID Center and to

bind AVID Center to perform all of its obligations under this Agreement.

6.2. **Client Authority:** Client represents that it has obtained all necessary approvals and taken all necessary steps to enter into this Agreement. The person signing on behalf of Client represents that he or she has the authority to enter into this Agreement on behalf of Client and to bind Client to perform all of its obligations under this Agreement.

Article VII. Termination

7.1. **Termination for Cause:** Subject to the last sentence of this Paragraph 7.1, either party has the right to terminate this Agreement at any time if the other party is in material breach of any warranty, term, condition or covenant of this Agreement and (i) fails to cure that breach within thirty (30) days of receiving notice from the non-breaching party which specifies such material breach and demands cure thereof, or (ii) fails to provide the non-breaching party assurance that the breach will be cured within a longer period of time which is acceptable to the non-breaching party. In the case of a breach by Client that is not cured as described above, AVID Center shall have the right to terminate Client's right to conduct all or part of an AVID product or service at one or more specific AVID Member Sites, by giving written notice to Client of the sites so terminated, without terminating this Agreement with respect to the other products or services at the particular AVID Member Site and/or other AVID Member Site(s) subject to this Agreement. Any termination under this Paragraph 7.1 will become effective automatically upon expiration of the cure period in the absence of a cure or mutually agreed-upon resolution. Notwithstanding the foregoing, any material breach by Client, which is further defined as a breach of any of the provisions of Article III, shall be deemed non-curable and AVID Center shall have the right to immediately terminate this Agreement upon such material breach by Client.

7.2. **Termination Without Cause:** Notwithstanding Paragraph 7.1 above, either party may terminate this Agreement upon thirty (30) days prior written notice to the other party.

7.3. **Cessation of Use:** Upon termination or expiration of this Agreement: (a) the licenses in Article III shall automatically terminate and revert to AVID Center, (b) Client shall thereafter immediately discontinue AVID in all of its school sites and cease using the AVID Materials, AVID Methodologies, or AVID Trademarks in any way, and (c) Client shall pay any unpaid balances to AVID Center and remain liable for its obligations or other actions that accrued or occurred prior to the termination date.

7.4. **Cumulative Remedies:** All rights and remedies conferred herein shall be cumulative and in addition to all of the rights and remedies available to each party at law, equity or otherwise. In addition, Paragraphs 3.3, 3.4, 3.5, 3.6, 4.1, and all of the provisions of Articles VII and VIII shall survive the termination or expiration of this Agreement.

Article VIII. General Provisions

8.1. **Governing Law and Venue:** If any action at law or in equity is brought to enforce or interpret the provisions of this Agreement, then (i) if AVID is the party initiating the action

(e.g., as plaintiff), this Agreement shall be interpreted under the law of the State in which Client is located, the action shall be submitted to the exclusive jurisdiction of the applicable court in the city and State where Client is located and venue for the action shall be that city and State; and (ii) if Client is the party initiating that action (e.g., as plaintiff), this Agreement shall be interpreted under California law, the action shall be submitted to the exclusive jurisdiction of the applicable court in San Diego, California, and venue for the action shall be San Diego, California.

8.2. Entire Agreement: All Quotes, Exhibits, and other addenda to this Agreement are fully incorporated herein. This Agreement, including all addenda, constitutes the entire agreement between the parties regarding this subject matter hereof and supersedes all prior oral or written agreements or understandings regarding this subject matter. This Agreement can only be amended by a written document signed by both parties.

8.3. Limitation of Liability: NEITHER PARTY SHALL BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL, CONSEQUENTIAL OR EXEMPLARY DAMAGES, WHETHER FORESEEABLE OR NOT, THAT ARE IN ANY WAY RELATED TO THIS AGREEMENT, THE BREACH THEREOF, THE USE OR THE INABILITY TO USE THE AVID COLLEGE READINESS SYSTEM SERVICES AND PRODUCTS, THE RESULTS GENERATED FROM THE USE OF THE AVID COLLEGE READINESS SYSTEM SERVICES AND PRODUCTS, LOSS OF GOODWILL OR PROFITS AND/OR FROM ANY OTHER CAUSE WHATSOEVER.

8.4. Force Majeure: Neither party shall have any liability to the other hereunder by reason of any delay or failure to perform any obligation or covenant if the delay or failure to perform is occasioned by force majeure, meaning any act of God, storm, fire, casualty, unanticipated work stoppage, strike, lockout, labor dispute, civil disturbance, riot, war, national emergency, act of Government, act of public enemy, or other cause of similar or dissimilar nature beyond its control.

8.5. Severability: If any provision of this Agreement is judicially determined to be invalid, void or unenforceable, the remaining provisions shall remain in full force and effect.

8.6. Attorney Fees: In the event a dispute arises regarding this Agreement and a legal proceeding is brought by either party, each party shall be responsible for paying their own attorney fees regardless of the outcome or resolution of the dispute.

8.7. No Assignment, Delegation or Transfer: Client acknowledges that the favorable terms of this Agreement were granted solely to Client, and that the substitution of any party by Client would destroy the intent of the parties. Accordingly, Client shall have no right to assign, delegate, transfer or otherwise encumber this Agreement or any portion thereof without AVID Center's prior written consent, which can be withheld in its sole discretion.

8.8. Notice: All notices, requests or other communications under this Agreement shall be in writing, shall be sent to the designated representatives of the parties and shall be deemed to have been duly given on the date of service if sent by facsimile or electronic mail, or on the day

following service if sent by overnight air courier service with next day delivery and with written confirmation of delivery, or five (5) days after mailing if sent by first class, registered or certified mail, return receipt requested.

8.9. Counterparts: This Agreement may be executed in several counterparts that together shall be originals and constitute one and the same instrument.

8.10. Waiver: The failure of a party to enforce any of its rights hereunder or at law or in equity shall not be deemed a waiver or a continuing waiver of any of its rights or remedies against the other party, unless such waiver is in writing and signed by the party to be charged.

8.11. Facsimile and Electronic Signatures: The parties hereto (i) each agree to permit the use, from time to time and where appropriate under the circumstances, of signatures sent via facsimile or electronically in a .pdf file or other digital format in order to expedite the transaction(s) contemplated by this Agreement; (ii) each intend to be bound by its respective signature sent by that party via facsimile or electronically in a .pdf file or other digital format; (iii) are each aware that the other, and the other's agents and employees, will rely on signature pages sent via facsimile or electronically in a .pdf file or other digital format; and (iv) each acknowledge such reliance and waive any defenses to the enforcement of this Agreement or of other documents effecting the transactions contemplated by this Agreement based on the signature page being a facsimile, .pdf copy or other digital format. The parties covenant to each other that each time they send a signature page via facsimile or electronically in a .pdf file or other digital format; they will in a timely manner send the other party the countersigned signature page(s).

Article IX. Services and Products Exhibits

9.1 AVID Secondary Membership/Curriculum: "AVID Members" or "AVID Member Sites" are those school sites listed on the Quote as implementing one or more AVID programs—Secondary, or Elementary/Secondary. Annual membership runs concurrently with the Term of AVID Standard Terms and Conditions.

(a) **AVID College Readiness System and Materials:** Client is entitled to implement the applicable AVID program(s) only at the AVID Member Sites listed on the Quote, and to use the licensed AVID trademarks, libraries, and student materials for the AVID Member Sites' AVID College Readiness System pursuant to the provisions of this Exhibit and the AVID Standard Terms and Conditions.

(b) **AVID Center Support for Secondary:** AVID Center agrees to provide support to Client for its Secondary AVID Member Sites through the District Director and in conjunction with AVID Center's national and/or divisional offices. Membership for Client and AVID Member Sites implementing the Secondary Program includes support from AVID Center's national and/or divisional offices in the following ways:

- Access to training for the AVID site team(s) and AVID elective teacher(s) through AVID Summer Institute;

- Access to training for the District Director through AVID District Leadership Training (ADL), divisional/state meetings and Summer Institute;
 - Access to other quality continuing professional learning trainings or services such as AVID Path to Schoolwide Trainings, AVID Weekly, AVID Roadtrip Nation Experience, and others;
 - Access to the resources available through the password-protected MyAVID portal website;
 - Coordination with Client's District Director to collect, report, and analyze data from Client and AVID Member Sites;
 - Review the quality of implementation through the certification processes;
 - Access to ongoing AVID College Readiness System development through various divisional workshops and online offerings;
 - Permission to use the AVID Trademarks as described in the Standard Terms and Conditions;
 - Assistance in disseminating information about AVID to Client's potential new AVID middle school and high school sites.
- (c) **AVID Reports:** AVID Center agrees to provide Client with access to reports on AVID data collected by Client.
- (d) **AVID Summer Institute:** AVID Center agrees to provide Client and its listed AVID Member Sites access to AVID Summer Institute. Client and its listed AVID Member Sites may attend strands at AVID Summer Institutes including the Implementation strands appropriate for their level of implementation (i.e. Secondary). Planning districts and sites are restricted from attending any of the Implementation strands offered but can attend all other strands offered for their program level.
- (e) **Licensing Benefits:** Membership includes a license to use the AVID Trademarks to promote the AVID Member Sites' implementation of the AVID College Readiness System, to use and implement the AVID Methodologies, and to copy the student activity sheets from the AVID Materials for educational purposes relating to AVID, all pursuant to the provisions of this Exhibit. Licensing runs concurrently with the Term of this Exhibit.
- (f) **Annual Membership/License Fee:** Client agrees to pay AVID Center an annual membership/license fee based on the total number of AVID Member Sites in Client's AVID program according to the pricing schedule set forth on the Quote.
- (g) **AVID Secondary Methodology:** Client agrees to implement AVID according to AVID guidelines and teaching methodologies (collectively "AVID Methodologies") set forth in the AVID publications, guidebooks, and materials (collectively "AVID Materials") or otherwise established by AVID Center, as the same may be modified and/or updated by AVID from time to time at AVID's discretion. Client will implement the AVID Methodologies in the AVID elective class and in academic subject area classes. Client will not materially deviate from the AVID Methodologies without the prior written consent of the Chief Executive Officer of AVID Center. Client is responsible for each of its AVID Member Sites' compliance with this Exhibit.
- (h) **AVID Secondary Student Selection:** Client agrees to select students for AVID in accordance with the selection criteria established in the AVID Methodologies. AVID Methodologies may be modified and/or updated by AVID from time to time at AVID's sole discretion. Any modifications or updates will be made available to the Client and its AVID Member Sites via the MyAVID portal.
- (i) **AVID Secondary Staff Training:** Client agrees to provide, at its expense, ongoing training for site coordinators and AVID site teams at AVID Member Sites.
- (j) **AVID Summer Institute:** Client agrees to ensure that each secondary site in their initial year of implementing AVID Secondary will send a minimum of eight (8) participants (unless AVID agrees to a lesser number on the Quote) to an AVID Summer Institute. The AVID District Director attends at no additional cost and shall not be included in the minimum number of participants required per site team. AVID Center recommends sending a site team that includes the principal, counselor, AVID coordinator, and core subject area teachers. AVID Center recommends AVID Member Sites implementing the second year of the Secondary program send teams of at least five (5) members and encourages AVID Member Sites to continue to send teams to its Summer Institute in subsequent years to maintain and enhance the quality of AVID at their sites. The AVID Summer Institute registration pricing is listed on the Quote, if ordered. Client understands that travel, lodging, per diem costs and any other costs are not included in the price of the registration.
- (k) **Professional Learning:** Client agrees to conduct AVID professional learning for its AVID Member Sites based on AVID's national model of providing site coordinator workshops and site team conferences. Agenda for professional learning sessions will be based on school needs, on AVID's national model for coordinator workshops, on topics and agendas provided in training materials, and on the content areas related to educational reform initiatives in public schools in Client's state.
- (l) **AVID Curriculum Library:** The AVID teachers and students benefit from the classroom strategies and activities provided in the AVID Curriculum Library. Each type of Curriculum Library—Middle School or High School—consists of a set of AVID publications and materials.
- (m) **Curriculum Library:** To ensure proper implementation of AVID Secondary, Client agrees to purchase at least one (1) complete AVID Curriculum Library for each AVID Member Site newly implementing AVID Secondary, as listed on the Quote. AVID Curriculum Library prices are set forth on the Quote, if ordered. Client shall be entitled to use an AVID Secondary library only at the AVID Member Sites for which the materials were originally purchased. AVID libraries are non-transferable. Client and its individual AVID

Member Sites agree to ensure that each AVID classroom has adequate AVID curriculum materials. The use of the AVID Curriculum Libraries, which are part of the AVID Materials, will also be subject to the provisions of the AVID Standard Terms and Conditions.

- (n) Curriculum Shipment(s): If ordered on the Quote, AVID Center will ship curriculum libraries upon full execution of the AVID College Readiness System Services and Products Agreement, once materials are in stock, upon Client provision of purchase order or form of payment (unless indicated otherwise on the Quote) and in accordance with the delivery date requested by Client as indicated on the Quote as the "Requested Delivery Date". Curriculum will be shipped to the addresses listed on the Quote as provided by Client. Client confirms that this date and location reflect the best time and location for receipt of shipment. Client should allow a few weeks on either side of the Requested Delivery Date as unforeseen circumstances may occur in the supply chain. Please allow additional time if Requested Delivery Date is within three (3) weeks of AVID Center's receipt of a fully executed copy of this Agreement and purchase order or form of payment. The Requested Delivery Date is provided for Client's convenience only. AVID Center's collection and Client's provision of such date does not constitute an affirmation of fact or promise, nor does it create an obligation of law or in equity on behalf of AVID Center if materials do not arrive within the given timeframe. Client agrees that AVID Center makes no remedial promise and does not expressly intend to create a warranty or guarantee for any loss or damage, whether material or immaterial, arising from the late or early shipment of materials. AVID Center will send curriculum via standard ground delivery service. Any request by the Client to expedite shipping will be at the expense of the Client and subject to availability of the item(s) ordered.

**ADDENDUM
TO
AVID COLLEGE READINESS SYSTEM SERVICES AND PRODUCTS AGREEMENT
BETWEEN THE
THE SCHOOL BOARD OF CITRUS COUNTY, FLORIDA
AND
AVID CENTER, A CALIFORNIA NON PROFIT CORPORTION
2019-2020**

This Addendum (“Addendum”) supplements and modifies that certain AVID College Readiness System Services and Products Agreement (“Agreement”) by and between and **THE SCHOOL BOARD OF CITRUS COUNTY, FLORIDA** (“BOARD”) and **AVID CENTER, A CALIFORNIA NON-PROFIT CORPORTION**, (“AVID CENTER”), dated May _____, 2019. It is the intent of the parties that this Addendum shall control as to any conflicting terms or conditions set forth in the Agreement.

1. **STUDENT RECORDS:** Notwithstanding any provision to the contrary contained in this agreement between AVID CENTER and The School Board of Citrus County, Florida; AVID CENTER and its officers, employees, agents, representatives, contractors, and sub-contractors shall fully comply with the requirements of the Family Education Rights and Privacy Act, § 1002.22 and §1002.221, Fla. Stat. or any other law or regulation, either federal or State of Florida, regarding confidentiality of student information and records. Further, AVID CENTER for itself and its officers, employees, agents, representatives, contractors, or sub-contractors, shall fully indemnify and hold The School Board of Citrus County, Florida and its officers and employees harmless for any violation of this covenant, including but not limited to defending The School Board of Citrus County, Florida and its officers and employees against any complaint, administrative or judicial proceeding, payment of any penalty imposed upon The School Board of Citrus County, Florida, or payment of any and all cost(s), damage(s), judgment(s), or loss(es) incurred by or imposed upon The School Board of Citrus County, Florida arising out of the breach of this covenant by the vendor, or an officer, employee, agent, representative, contractor, or sub-contractor of the vendor to the extent and only to the extent that the vendor or an officer, employee, agent, representative, contractor, or sub-contractors of the vendor shall either intentionally or negligently violate the provisions of this covenant or the Family Education Rights and Privacy Act, § 1002.22 and §1002.221, Fla. Stats. This provision shall survive the termination of or completion of all performance or obligations under this agreement and

shall be fully binding upon AVID CENTER until such time as any proceeding brought on account of this covenant is barred by any applicable statute of limitations.

2. **NON-WAIVER OF SOVEREIGN IMMUNITY:** Notwithstanding any other provision of the Agreement, the BOARD intends to avail itself of the benefits of Section 768.28 and of other statutes and common law governing sovereign immunity to the fullest extent possible. Nothing in this Agreement is intended to inure to the benefit of any third party for the purpose of allowing any claim that would otherwise be barred under the doctrine of sovereign immunity or by operation of law.

3. **PUBLIC RECORDS NOTICE:**

IF AVID CENTER HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE MGM'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS, THE DIRECTOR OF RISK MANAGEMENT, AT 352-726-1931 ext. 2270, CERNICH@CITRUS.K12.FL.US; 1007 W. MAIN STREET, INVERNESS, FLORIDA 34450.

AVID CENTER is required to comply with the Florida Public Records Law, Chapter 119, Florida Statutes, in the performance of its duties under this contract and will specifically:

a. Keep and maintain public records required by the BOARD to perform the service.

b. Upon request from the BOARD's custodian of public records, provide the BOARD with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in the Chapter 119, Florida Statutes or as otherwise provided by law.

c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the Agreement if the AVID CENTER does not transfer the records to the School Board.

d. Upon completion of the contract, transfer, at no cost, to the BOARD all public records in possession of AVID CENTER or keep and maintain public records required by the BOARD to perform the service. If AVID CENTER transfers all public records to the BOARD upon completion of the contract, AVID CENTER shall destroy any duplicate

public records that are exempt or confidential and exempt from public records disclosure requirements. If AVID CENTER keeps and maintains public records upon completion of the contract, AVID CENTER shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the BOARD, upon request of the BOARD's custodian of public records, in a format that is compatible with the information technology systems of the BOARD.

e. The failure of the AVID CENTER to comply with the provisions set forth in this shall constitute a default and material breach of this Agreement, which may result in immediate termination, with no penalty to the BOARD.

4. **CONFIDENTIAL AND TRADEMARK INFORMATION**: The Parties recognize that the BOARD is subject to the provisions of the Florida Public Records Law, as codified in Chapter 119, Florida Statutes. Any claim by AVID CENTER that its records or work is confidential, or a trade secret must be made in compliance with s. 812.081 and s. 815.045, Florida Statutes. In the event that School Board is served with a request to disclose any or all of AVID CENTER's Confidential Information or Trade Secret Information pursuant to the requirements of applicable law, a judicial or governmental request, requirement or order or otherwise, BOARD will promptly notify AVID CENTER at contracts@avid.org in order to provide AVID CENTER sufficient time to object to such request and pursue a court order protecting the disclosure of such information at AVID CENTER sole costs and expense. AVID CENTER shall notify BOARD, in writing, of its intent to seek protection of the Confidential Information within 10 days of receipt of BOARD's notification. AVID CENTER failure to notify BOARD of its intent to seek protection shall authorize the disclosure of the requested information and shall authorize School Board to comply with the disclosure request. If AVID CENTER notifies BOARD of its intent to seek a court order protecting the disclosure of the information, then BOARD will take reasonable steps to cooperate with AVID CENTER in contesting such request, requirement or order or in otherwise protecting AVID CENTER rights prior to disclosure.

5. Article VIII, Section 8.1 is stricken in its entirety and replaced by the following:

8.1 **GOVERNING LAW AND VENUE**. This Agreement shall be governed by and construed in accordance with the laws of the State of Florida. The Parties agree that the Circuit Court for the Fifth Judicial Circuit, Citrus County, Florida (hereinafter the "Court"), shall have sole and exclusive jurisdiction to enforce the terms of this Agreement, and agree that they will present any disputes under this Agreement, including, without limitation, any claims for breach or enforcement of this Agreement, exclusively to the Court. Each of the Parties consents to the jurisdiction of the Court, acknowledges that the

Court has jurisdiction over this Agreement, and that the Court shall retain jurisdiction for the purposes of implementing and enforcing the terms of this Agreement.

6. **AMBIGUITY**. In the event of any ambiguity, conflict or inconsistency between this Addendum and the Agreement, the terms and conditions of this Addendum shall prevail and control.

The School Board of Citrus County, Florida

AVID Center, a California Non-Profit Corp.

Thomas Kennedy, Chairperson

DocuSigned by:
David Greulich
ECAA8339C000844B...

David Greulich

Date

Printed or Typed Name of Authorized Representative
Controller

Title of Designee

4/29/2019 | 1:14 PM PDT

Date

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting.
Requested by Gina Dickey Department of District Student Services
Additional contact(s)/originator _____
Document Title 2019-2020 Code of Student Conduct

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval _____

Approve request to advertise for a public hearing at the July 9, 2019 School Board meeting to approve the 2019-2020 Code of Student Conduct

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached X available in district office _____ other _____

Executive Summary/Highlights:

Attached is the 2019-2020 Code of Student Conduct, including all proposed changes, for public input.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District:

Amount Budgeted Approx. \$5500.00 Additional Amount Requested _____

Funding Source: 02500

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy White

(Form Board Approved 7/10/07)

CODE OF STUDENT CONDUCT
PROPOSED CHANGES/REVISIONS
2019-2020

- Page 3-4 SCHOOL SAFETY HOTLINE – Updated Information
- Page 4-5 STUDENTS RIGHTS AND RESPONSIBILITIES – Update 2017-2018
Information: School Grade and Money Per Student and Remove
Academy of Environmental Science (they no longer receive a school
grade)
- Page 7-8 STUDENT ABSENCES: Excused Absences – Reorder bullets - Grouped by
Relevance
- Page 9 SCHOOL RESPONSIBILITY AND AUTHORITY – Change Student Services
Center to District Student Services
- Page 11 HEALTH INFORMATION – Add information regarding School Health
Services - Florida Statute 1006.062 and 381.0056
- Page 11 HEALTH INFORMATION – Replace the word “drugs” with “medications”
- Page 11 HEALTH INFORMATION – Edit information regarding where to find the
Student Medication Authorization forms on our new district website.
- Page 21 BULLYING – Add the direct link to the Bullying Harassment Policy on the
CCSB Website.
- Page 34 STUDENT DRESS CODE FOR CITRUS COUNTY SCHOOLS: CLOTHING -
Change “necklace” to “necklaces”
- Page 34 STUDENT DRESS CODE FOR CITRUS COUNTY SCHOOLS: CLOTHING –
Change page number from 34 to 35 to adjust for new formatting.

TABLE OF CONTENTS

CODE OF STUDENT CONDUCT	2
CORE VALUES	3
SCHOOL SAFETY HOTLINE	3
STUDENTS' RIGHTS AND RESPONSIBILITIES	4-5
ATTENDANCE POLICY... ..	6-10
SCHOOL ATTENDANCE AND STUDENT ABSENCES	6-8
TARDIES & UNEXCUSED DISMISSALS	8
SCHOOL RESPONSIBILITY AND AUTHORITY	8-9
PROVISIONS AND DIRECTIONS FOR MAKE-UP WORK.....	9-10
ENFORCEMENT AND DRIVING PRIVILEGES	10
HEALTH INFORMATION.....	11-12
ZERO TOLERANCE FOR SCHOOL-RELATED VIOLENT CRIME	13-14
ZERO TOLERANCE FOR CONTROLLED SUBSTANCES AND ALCOHOL	15
ZERO TOLERANCE FOR STUDENT VICTIMIZATION	16
ZERO TOLERANCE FOR GANG-RELATED ACTIVITY.....	16
DISCIPLINE	17
DISCIPLINARY INTERVENTIONS.	17-20
DEFINITIONS OF ACTS FOR DISCIPLINARY INTERVENTION.	20-27
ADDITIONAL REASONS FOR DISCIPLINING STUDENTS	28
DUE PROCESS PROCEDURES FOR SUSPENSION AND EXPULSION	28-29
SEARCH AND SEIZURE	30
TRESPASSING	30
ATHLETIC ELIGIBILITY STANDARDS.....	30-31
TRANSPORTATION	32-33
STUDENT DRESS CODE FOR CITRUS COUNTY SCHOOLS.....	34-35
VIOLATION OF THE DRESS CODE.....	35
DRESS CODE GUIDELINE FOR STUDENTS/PARENTS... ..	35
PUBLIC NOTICE - STUDENT RECORDS	36
ANNUAL NOTICE OF RIGHT TO REVIEW STUDENT RECORDS.	36-37
REQUEST FOR STUDENT EDUCATIONAL RECORDS	38
EVERY STUDENT SUCCEEDS ACT (ESSA).	38
NON-DISCRIMINATION INFORMATION.....	38-39

Please visit <http://www.flsenate.gov/statutes> for more information on the statutes referenced in this booklet.



CITRUS COUNTY SCHOOLS **CODE OF STUDENT CONDUCT**

Students in our schools have rights. These rights are given to students by the Constitution and are protected by laws and regulations. Students also have the responsibility to obey these laws and regulations which include federal laws, state laws, and rules established by the Citrus County School Board and individual schools. Many of the laws, regulations, and rules are explained in this booklet. Zero tolerance is an important aspect of Citrus County School Board policy. It is important that everyone understand that our zero tolerance policy applies to all students.

The law requires that each school district develop a Code of Student Conduct. Our Code of Student Conduct was developed through input from the school community. The Code of Student Conduct is made available to students, parents or guardians, and school personnel at the beginning of each school year and is available on the District website at www.citrusschools.org - Parents & Students.

Students in Citrus County schools will be able to participate in any educational program or activity without regard to race, color, national origin, religion, sex, marital status, or disability. If students feel that this policy is being violated, they should discuss it with school personnel. If students are not satisfied after discussing the problem with school personnel, they should contact the District Equity Contact, at the address below for the procedures to follow for filing a complaint:

District Student Services
2575 S. Panther Pride Drive
Lecanto, FL 34461
(352) 527-0090

CITRUS COUNTY SCHOOL DISTRICT

Core Values

- ❑ A safe and caring environment is essential for the learning and well being of all individuals.
- ❑ Individuals and organizations are accountable for their behaviors and actions.
- ❑ High expectations and challenging standards promote continuous improvement and high achievement.
- ❑ All individuals can learn at different times, in different ways, and at different rates.
- ❑ Mutual respect is a keystone of learning.
- ❑ Recognition promotes higher accomplishment and self-esteem.
- ❑ Community involvement and teamwork are critical to a high quality educational system.
- ❑ We embrace the diversity of individuals, ideas, talents, and learning styles.
- ❑ High quality education demands innovation and risk.
- ❑ The balance of academics and extracurricular activities is essential for a well-rounded education.
- ❑ Students require discipline and direction in order to be successful learners.
- ❑ Open and honest communication is essential to effective human interaction.
- ❑ Lifelong learning improves the quality of life.

~~School Safety Hotline: Campus Crime Stoppers~~

~~TEXT: "Citrus & your tip" to 274637~~

~~CLICK: www.crimestoppersecitrus.com~~

~~CALL: 1-888-ANY-TIPS~~

~~The Campus Crime Stoppers Program offers the safety of complete anonymity, while allowing students to take action against victimization and crime.~~

SCHOOL SAFETY HOTLINES

You can anonymously report crime or safety concerns.

Crime Stoppers of Citrus County - 3 WAYS to Submit a Tip

1. CLICK - CrimeStoppersCitrus.com → "Submit a Tip"
2. DOWNLOAD the P3 App on your phone or mobile device
3. CALL 888-ANY-TIPS (888-269-8477)

FortifyFL

- Download the FortifyFL App on your phone or mobile device

STUDENTS' RIGHTS AND RESPONSIBILITIES

By law, the Citrus County School Board provides a public education program. All students have the right to participate in public education. The Citrus County School Board understands this right and will ensure that all students, including exceptional, migratory, pregnant, and married students are provided the opportunity for a quality education.

Students need to understand that with these rights come certain responsibilities. If students do not meet these responsibilities, then their individual rights may be limited. Below is a list of some students' rights and responsibilities.

1. Students have the right to attend school. Unless excused, they have a responsibility to be there every day and on time. They also have the responsibility to do their best work and to obey all rules and regulations.
2. Students have the right, within the dress code, to choose the clothes they wear to school. However, they have the responsibility to wear clothes that do not disrupt the learning atmosphere or affect their personal safety.
3. Students have the right to expect a safe school environment in which to learn. Students have a responsibility to follow safety rules and to report anything they consider unsafe.
4. Students have the right to expect courtesy, fairness, and respect from the school staff and other students. Students have the responsibility to treat others in the same manner.
5. Students have the right to express their ideas and opinions. However, students have the responsibility to express these ideas and opinions in a way that is not hurtful or disruptive.
6. Students living two or more miles from school have the privilege of free bus transportation. Students have the responsibility to follow all school rules and bus rules while using this transportation.
7. Students have a right to disagree and inquire about the policies of the schools. If students feel that a policy is being violated, they should discuss the problem with school personnel. If students are not satisfied after

discussing the problem with school personnel, they should contact the District Office at (352) 726-1931.

8. The pledge of allegiance to the flag shall be recited at the beginning of the day in each public elementary, middle, and high school in the state. Students must show full respect to the flag by standing at attention, men removing any headdress, except when such headdress is worn for religious purposes. Students have the right not to participate in reciting the pledge. Upon written request by his or her parent/legal guardian, a student shall be excused from reciting the pledge, including standing and placing the right hand over his or her heart. (Pursuant to Florida Statute 1003.44)
9. When the National Anthem is played, students and all civilians shall stand at attention, men removing the headdress, except when such headdress is worn for religious purposes. (Pursuant to Florida Statute 1003.44)
10. Parents have the right to request his or her child transferred to another classroom teacher; however, parents do not have the right to choose a specific classroom teacher. Parents wishing to request to have his or her child transferred to another classroom must do so in writing to the school Principal. The school Principal must approve or deny the transfer within two (2) weeks of receiving the request. If denied, the school must notify the parent and specify the reason for the denial.
11. A parent whose student is assigned an out-of-field teacher may request that his or her child be transferred to an in-field classroom teacher within the school and grade in which the student is currently enrolled, however parents do not have the right to choose a specific classroom teacher. The Parent wishing to request to have his or her child transferred must do so in writing to the school Principal. The school district must approve or deny the parent's request and transfer the student to a different classroom teacher within a reasonable period of time, not to exceed 2 weeks, if an in-field teacher for that course or grade level is employed by the school and the transfer does not violate maximum class size pursuant to s. 1003.03 and s. 1, Art. IX of the State Constitution. If a request for transfer is denied, the school must notify the parent and specify the reasons for the denial.
12. Pursuant to Florida Statute § 1002.20, the following are the School Grades and amount of money expended per student for the ~~2015-2016~~ 2017-2018 school year (the most current information available):

	<u>SCHOOL GRADE</u>	<u>MONEY PER STUDENT</u>
ELEMENTARY		
Central Ridge Elementary	<u>C</u>	<u>7,609</u>
Citrus Springs Elementary	<u>B</u>	<u>8,814</u>
Crystal River Primary	<u>C</u>	<u>9,424</u>
Floral City Elementary	<u>B</u>	<u>10,061</u>
Forest Ridge Elementary	<u>C</u>	<u>9,222</u>
Hernando Elementary	<u>B</u>	<u>8,984</u>
Homosassa Elementary	<u>C</u>	<u>10,524</u>
Inverness Primary	<u>C</u>	<u>8,634</u>
Lecanto Primary	<u>C</u>	<u>8,250</u>
Pleasant Grove Elementary	<u>B</u>	<u>9,493</u>

Rock Crusher Elementary	<u>A</u>	<u>9,531</u>
SECONDARY		
Citrus Springs Middle	<u>A</u>	<u>8,506</u>
Crystal River Middle	<u>C</u>	<u>8,123</u>
Inverness Middle	<u>B</u>	<u>8,228</u>
Lecanto Middle	<u>B</u>	<u>8,895</u>
Citrus High	<u>C</u>	<u>8,695</u>
Crystal River High	<u>B</u>	<u>9,061</u>
Lecanto High	<u>B</u>	<u>8,510</u>
Academy of Environmental Science		
CITRUS COUNTY SCHOOLS	<u>B</u>	

For more information regarding how the “money per student” is calculated, please go to the Citrus County School District webpage located at www.citrus.k12.fl.us, located under the Parents & Students Tab, you can find the school Financial Report for each school.

ATTENDANCE POLICY

It is the position of the Citrus County School Board that students must attend school on a regular and timely basis to maximize educational opportunities offered in Citrus County Schools. Regular and timely student attendance can be successfully achieved through a strong partnership between the home and school representatives.

This policy is applicable for all Pre-K-12 students in Citrus County. The superintendent may approve exceptions to this policy for special programs, such as alternative education, magnet programs, and adult education programs for the purpose of enhancing the goals of these programs.

I. SCHOOL ATTENDANCE

The parents or guardians are responsible for their child(ren)’s attendance and to follow compulsory attendance laws.

Florida Statute 1003.21 requires: All children who have attained the age of 6 years or who will have attained the age of 6 years by February 1 of any school year or who are older than 6 years of age but who have not attained the age of 16 years, except as otherwise provided, are required to attend school regularly during the entire school term. Students are obligated to attend one hundred eighty (180) days of school each year. Regular attendance is a critical component for student success. Students between sixteen (16) and eighteen (18) years of age who plan to terminate their school enrollment must complete a formal Declaration of Intent signed by the student and the student’s parent or guardian prior to the termination going into effect.

A. Parent Responsibilities

1. Florida Statutes 1003.21 and 1003.24 clearly define the responsibility of parents for the attendance of their child(ren) at school. The school district expects parents to fulfill their responsibilities to ensure student attendance in school.

2. It is the responsibility of the parent(s) to be aware of all absences and the penalties associated with excessive absences and unexcused absences and tardies. Schools will provide information to parents about attendance requirements, will make reasonable attempts to notify parents of student absences, and will work with parents to resolve attendance concerns. The principal/designee will contact the parent or guardian to determine the basis for unexcused absences or absences when the reason is unknown.
 3. If a student has unexcused absences sufficient enough to jeopardize academic progress and it is determined that the student's parent or legal guardian is at fault for these absences, the appropriate school personnel will adhere to Florida Statutes 1003.24, 1003.26 (Enforcement of School Attendance), and 1003.27 (Court Procedures and Penalties).
- B. Non-enrollment of Compulsory Attendance Age Students**
Written notice shall be given in person or by return-receipt mail to the parent(s) or guardian(s) or other person exercising *in loco parentis*, when no valid reason is found for a child's non-enrollment. If the notice and requirement are ignored, the designated school representative shall report the case to the superintendent and refer the case to the Student Services Department for compliance with the Florida Compulsory Attendance Statute (Florida Statute 1003.21).
- C. Notification of Loco Parentis**
In cases in which a student is not residing with his/her parent(s)/guardian(s), the parent of the student must designate in writing the adult person(s) with whom the student resides who stands in *loco parentis* so that the student may be admitted to or continue in school. This statement must be notarized and presented to the principal/designee for acceptance.

II. STUDENT ABSENCES

A. Excused Absences

1. Excused absences, tardies, and permission to leave school early will be allowed only for the following:
 - Illness of the student
 - Medical appointments of the student
 - Treatment of autism spectrum disorder by a licensed health care practitioner or certified behavior analyst
 - Head lice, a maximum of two (2) days for each occurrence
 - Major illness in the immediate family of the student
 - Death in the immediate family of the student
 - Religious holiday of a student must be documented by parent/guardian (3) days in advance
 - Subpoena or forced absence by any law enforcement agency to fulfill civic duties, (A copy of the subpoena or court summons must be presented to the principal or designee.)

- Major disaster that would justify absence in the judgment of the administration
- Planned absences approved in advance by the principal/designee

2. It is the responsibility of the parent(s) or guardian(s) to provide a written statement indicating the reason for the absence within two (2) days of the student's return to school. If the written statement is not provided by the parent, the absence(s) will be unexcused. The written statement must include the following information for each absence:

- Date the excuse is written
- Date(s) of the absence(s)
- Full name of the student
- Reason for the absence
- Day time telephone number of parent or guardian
- Signature of the parent or guardian

Final determination of whether an absence, tardy, or early dismissal is excused or unexcused is the responsibility of the local school principal/designee. Any planned absences, other than medical appointments, must be approved in advance by the principal/designee.

III. TARDIES & UNEXCUSED DISMISSALS

- A. A tardy is defined as an arrival to class or school after the designated starting time or the tardy signal has sounded. Reasons for excused tardies are the same as for excused absences. Three (3) unexcused tardies are equivalent to one (1) unexcused absence.
- B. Students may leave early for those reasons accepted for excused absences. To leave school early without an acceptable reason is an unexcused absence/early dismissal. Three (3) unexcused early dismissals are equivalent to one (1) unexcused absence.
- C. Parents are encouraged to maintain student attendance for the entire school day with minimal interruptions or unnecessary requests to leave school early. For high school, a student must attend each class period a minimum of 50% to avoid being marked absent.
- D. When tardies or early dismissals become excessive, the problem may be addressed through a required parent conference with the school principal/designee, and appropriate disciplinary action may be taken. The disciplinary actions may include, but not be limited to:
- Detention
 - In-School Suspension
 - Saturday School

IV. SCHOOL RESPONSIBILITY AND AUTHORITY

- A. After 10 days of excused or unexcused absences, a written statement of illness from a licensed health care practitioner will be required for

subsequent absences due to illness indicating they are under the supervision of the physician. Absences previously documented by a licensed health care practitioner, a court official, a church official and out-of-school suspension are excluded from the 10-day absence count.

(NOTE: For purposes of this policy, a licensed health care practitioner is defined as follows: medical doctors and persons who are licensed to practice medicine in psychiatry, osteopathy, podiatry, optometry, dentistry, or chiropractic medicine. An Advanced Registered Nurse Practitioner (ARNP) or a Physician's Assistant (PA) practicing under the protocol of a supervising physician is also allowed to sign.)

If no medical documentation is provided, further absences are considered unexcused. Failure to comply with these requirements, followed by continued absences of the student, may result in disciplinary action as defined in the Code of Student Conduct (i.e., detention, in-school suspension, Saturday school, etc.) and considered appropriate by the school principal.

A parent conference with the school's social worker may also be required to discuss compliance with the Florida Compulsory Attendance Statute (Florida Statute 1003.21).

- B. If a student has had at least five (5) unexcused absences, or absences for which the reason is unknown, within a calendar month or ten (10) unexcused absences, or absences for which the reason is unknown, within a 90 calendar day period, the student's primary teacher shall report to the school principal/designee that the student may be exhibiting a pattern of non-attendance. The principal shall, unless there is clear evidence that the absences are not a pattern of nonattendance, refer the case to the school's child study team to determine if early patterns of truancy are developing. If the child study team finds that a pattern of nonattendance is developing, whether the absences are excused or not, a meeting with the parent must be scheduled to identify potential remedies.
- C. After fifteen (15) unexcused absences accumulate within any ninety (90) calendar days, ~~Student Services Center~~ District Student Services will determine the appropriate steps for the enforcement of the Florida Compulsory Attendance Statute (Florida Statute 1003.21).

V. PROVISIONS AND DIRECTIONS FOR MAKE-UP WORK

A. Excused Absences

1. Students with excused absences are given the privilege of making up work for credit. Students are allowed the same number of days for make-up work as the number of days absent, not to exceed six (6) school days. The principal/designee may grant extensions to the make-up time limit for extenuating circumstances. It is the student's responsibility to obtain and complete all make-up work within the time specified.

2. All scheduled tests and assignments that were due on the first day of a student's absence will be taken or turned in on the day the student returns to school.
3. Planned absences, other than medical appointments, must have the prior approval of the principal/designee. At least three (3) school days prior to the absence, students are to make pre-arrangements for their test(s) and school work to be completed. Tests are to be taken and work will be due the day the student returns to school.

B. Unexcused Absences

Each school will develop administrative practices and procedures regarding make-up work for students with unexcused absences. Input and involvement from the faculty, staff, and school enhancement council should be included in the development of these practices and procedures. To maintain academic progress, students should be encouraged to make up work, even if credit will not be awarded. Parents and students will be provided information regarding these practices and procedures.

C. Suspensions

Students suspended out of school may be denied the opportunity to make up work for credit. Determination of this consideration is the responsibility of the local school principal/designee.

VI. ENFORCEMENT OF COMPULSORY SCHOOL ATTENDANCE

In cases of excessive absences, tardies, or early dismissals, a school social worker may visit or make other contact with the parent(s) or guardian(s) at the home or other places to discuss the attendance problem for the purpose of returning the student to regular attendance. Legal action against a student and parent(s) or guardian(s) may be taken for not complying with the Florida Compulsory School Attendance Statute (Florida Statute 1003.21).

VII. DRIVING PRIVILEGES

Students who fail to comply with attendance requirements will lose their driving privileges. Pursuant to **Section 322.091, Florida Statute requires schools to report to the Department of Highway Safety and Motor Vehicle (DHSMV) the names of minors who attain the age of 14 and above that have accumulated 15 unexcused absences in a period of 90 calendar days.** The school principal/designee is the contact for additional information regarding these requirements.

VIII. ATTENDANCE RECORDING

Student attendance records are to be maintained in accordance with School Board Policy. Students who are on hospital/homebound or home placement instruction are counted as present.

HEALTH INFORMATION

School Health Services are provided per Florida Statutes and per the School Health Services Plan. Specific laws governing health related issues and medication in schools include Florida Statute 1006.062 and Florida Administrative Code 64F-6.0002. School Health Services are supervised by the Florida Department of Health and the Florida Department of Education, however, the Principal at each school has immediate supervisory authority over the health personnel working for each school. The Director of District Student Services has immediate supervisory authority over the itinerate nursing staff in the district. School Health Services include: health assessment, nursing assessment, preventative dental programs when available, vision screening, hearing screening, scoliosis screening, growth and development screening, health counseling, referral and follow up of suspected or confirmed health problems by local health department, meeting emergency health needs, referral of students to appropriate health treatment, consultation with parent/guardian regarding the need for health attention, review and maintenance of health records, and assisting ESE with placement and re-evaluation of ESE students.

Per Florida Statute 381.0056, a student will be exempt from School Health Services if his or her parent or guardian requests such exemption in writing. Written consent of a student's parent or guardian shall be obtained prior to any invasive screening (any screening which the skin or body orifice is penetrated; i.e. dental sealants).

Medication

Medications should be brought to school only if it is necessary to give the medication during school hours.

Students are not allowed to carry medications on their person. This includes prescription and over-the-counter drugs medications. Tylenol, cough drops, and eye drops are examples of over-the-counter drugs medications. The only exception to this rule is for students who carry a metered dose inhaler, epinephrine auto injector (i.e. epi-pen), diabetic supplies or pancreatic enzymes and have a “*Student Authorization to Carry*” form signed by their parent/guardian and a licensed health care practitioner (for definition, see “NOTE” on page 8).

Established protocols for medications are included in the Citrus County School Board Policy Manual and the School Health Procedures and Forms manual which are located at each school. Key points include:

- Medication must be brought to school by an adult.
- Medication must be brought to school in its original container.
- All prescription medications require a “*Student Authorization for Prescription Medication*” form be completed and signed by the parent/guardian.
- All Over-The-Counter medications require a “*Student Authorization for Over-The-Counter Medication*” form be completed and signed by a parent/guardian and a licensed health care practitioner (for definition, see “NOTE” on page 8).
- Student medication authorization forms are available in each school clinic and on the Citrus County School’s website under the “Schools” and “Parents” “Parents & Students/School Health Services” tabs.
- A separate form is needed for each medication.
- New student medication authorization forms are required at the beginning of each school year.

- Alternative medicines and treatments, such as herbal treatment for ADD/ADHD, caffeine pills, aloe for burns, meat tenderizer for bee stings, etc., require a note from a licensed health care practitioner, (for definition, see “NOTE” on page 8).
- Herbal medication prescriptions may be accepted by a Doctor of Oriental Medicine that has a valid license issued by the Florida Board of Acupuncture and require a “Student Authorization for Over-The-Counter Medication” form be completed and signed by a parent/guardian and the Doctor of Oriental Medicine.
- All medications will be dispensed in the school health room unless a specific individual need is being addressed. Accommodations must be approved by the school administrator.
- Parents/guardians are encouraged to pick up student’s medications at the end of the school year. Leftover medications will be disposed of under direction of the school nurse within one week of the last day of school.

Specialized Medical Equipment in Schools

Any equipment to be used by or for a student must have a written order from a physician. This order must be specific as to timing, dosage (if medication is involved), special usage, and length of time.

A note from the parent/guardian authorizing school personnel to operate or supervise usage of specialized equipment will be in force for the duration of the doctor’s order. At the start of the new school year, a new note from the parent will be required.

- Examples of Equipment: Canes, Crutches, Glucometers, Halter Heart Monitors, Nebulizers, Suction Machines, Tube Feedings, Wheelchairs, etc.
- Parents/guardians are encouraged to notify the school nurse if their student comes to school with a sling, cast, ace bandage, special dressings, or any other medical needs.

Allergies

Most allergies are minor annoyances which may cause sneezing, runny nose, watery eyes, or itching. Occasionally a student or staff member may have a severe allergy which causes respiratory distress, swelling, or an anaphylactic reaction as documented by a physician’s statement. In an effort to accommodate these individuals, it may be necessary to request students or staff members to refrain from wearing perfume or cologne, having animals in class, or bringing in identified food products such as peanuts. It is our hope that in these cases everyone will respect the right of all individuals to work and learn in an environment that will not make them physically ill.

Health Screening

School-based screenings are conducted at Citrus County Schools as required by Florida Statute 381.0056. This is a cooperative program of the Citrus County School Board and the Citrus County Florida Department of Health. The Homosassa Lion’s Club assists with Vision Re-Screens. A student will be exempt from the screenings if his/her parent/guardian requests such exemption in writing. The note must include the student’s name, type of screening to exclude from, parent/guardian signature, and date. The note must be given to the School Nurse within the first two weeks of school or the first two weeks of school enrollment to ensure receipt before screenings start.

ZERO TOLERANCE FOR SCHOOL-RELATED VIOLENT CRIME

It is essential that schools be safe and orderly to provide environments that foster learning and high academic achievement. The Citrus County School Board and Administration are determined to provide an environment that is drug-free and protects students' physical and mental health, safety, and civil rights. This goal emphasizes the personal responsibility of students and the necessity of involving all stakeholders, including parents, in achieving this goal. Although education and prevention strategies are the preferred means of achieving safe schools, there must be a clear statement of policy that violence in schools will not be permitted. The law enforcement agency that has jurisdiction shall be notified as soon as possible of all violations involving violent criminal acts.

Students who are determined by the School Board to have committed one of the following violations as defined by Florida Law or this code while on School Board owned, operated or maintained property (including a school bus or other school or School Board vehicle) or while at a school/School Board sponsored activity (whether on or off a school site, or School Board owned, operated or maintained property) **WILL** be expelled from all Citrus County public schools, with or without educational service, from the student's regular school for a period of not less than one (1) calendar year.

- (a) Bringing a firearm or weapon, as defined in Florida Statute 790, to school, to any school function, or onto any school-sponsored transportation, or possessing a firearm at school.

NOTE: For the purposes of zero tolerance, a "firearm" means any weapon (including a starter gun) which will, is designed to, or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of any such weapon; any firearm muffler or firearm silencer; any destructive device; or any machine gun. The term "firearm" does not include an antique firearm unless the antique firearm is used in the commission of a crime.

"Weapon" means any dirk, knife, metallic knuckles, slungshot, billie, tear gas gun, chemical weapon or device, or other deadly weapon except a firearm or a common pocketknife, plastic knife, or blunt-bladed table knife.

Students will be referred to mental health services identified by the school district pursuant to Florida Statute 1012.584(4) and the criminal justice or juvenile justice system.

- (b) Making a threat or false report, as defined by ss. 790.162 and 790.163, respectively, involving school or school personnel's property, school transportation, or a school-sponsored activity.

Students will be referred for criminal prosecution and mental health services identified by the school district pursuant to Florida Statute 1012.584(4), for evaluation or treatment, when appropriate.

District school boards may assign the student to a disciplinary program for the purpose of continuing educational services during the period of expulsion. District school superintendents may consider the 1-year expulsion requirement on a case-by-case basis and request the district school board to modify the requirement by assigning the student to a disciplinary program or second chance school if the request for modification is in writing and it is determined to be in the best interest of the student and the school system. If a student committing any of the offenses in this subsection is a student who has a disability, the district school board shall comply with applicable State Board of Education rules.

Any student found to have committed a violation of Florida Statute 784.011(1), (2), or (3) (Assault or battery on specified officials or employees) shall be expelled or placed in the district alternative school or other alternative program as deemed appropriate. Upon being charged with an offense under Florida Statute 784.011 (1), (2), or (3), the student shall be immediately removed from his or her school of regular attendance and placed in the district alternative school, or other alternative program as deemed appropriate and as required by Florida Statute 1006.13(5).

It is the policy of the Citrus County School District that no student shall possess a firearm in a vehicle on a school campus. This policy is in conjunction with Florida State Statute 790.115 (2) (a) 3.

The school district will invoke the most severe consequences provided for in the Code of Student Conduct in dealing with students who engage in violent criminal acts on school property, on school-sponsored transportation, at school bus stops, on school buses, or during school-sponsored activities. **Violent or disruptive students WILL be assigned to an alternative educational program or be referred to mental health services identified by the school district pursuant to Florida Statute 1012.584(4).**

Violent criminal acts include, but are not limited to, the following offenses:

- a. Homicide (murder, manslaughter)
- b. Sexual battery
- c. Armed robbery
- d. Aggravated battery
- e. Battery or aggravated battery on a teacher or other school personnel
- f. Kidnapping or abduction
- g. Arson
- h. Possession or use of a firearm or other weapon, as defined on page 25-26
- i. Possession or use of any explosive device
- j. Bomb threats

ZERO TOLERANCE FOR CONTROLLED SUBSTANCES AND ALCOHOL

It is the intent of the Citrus County School Board and Administration to make very clear that there is a **zero-tolerance** relating to drugs and alcohol. There will be disciplinary action taken in matters involving possession, usage, delivery, sale, or the intent to sell or distribute drugs or alcohol on school property, on school-sponsored transportation, at school bus stops, on school buses or during school-sponsored activities. The law enforcement agency that has jurisdiction shall be notified as soon as possible of all violations involving drugs and alcohol.

The School Board does not consider the individual use of the following to be violations of this section if used according to the manufacture's recommendations:

- a. Non-medicated lip balm, i.e. chap stick
- b. Sunscreen protection in a liquid or lotion form. No aerosol sunscreen protection is allowed.

Controlled drugs and narcotic substances will include those substances listed in Chapter 893 of the Florida Statutes and any prescription drug in the possession of anyone other than the individual for whom the drug or narcotic was prescribed. The delivery of a prescribed drug to someone other than the person for whom it was prescribed will also violate school policy and subject the student to disciplinary action.

Possession of controlled substances or alcohol by a student with or without consumption or usage will result in suspension for a minimum of 10 days pending further investigation for possible expulsion. If expulsion is determined to be warranted, the expulsion will be for a minimum of **one academic quarter** with or without continuing education services.

Possession of controlled substances or alcohol by a student and the giving, sharing, delivery, or the intent to distribute the controlled substance or alcohol to another person will result in expulsion from the school district for a minimum of **two academic quarters** with or without continuing education services.

Possession of controlled substances or alcohol by a student and the sale or delivery, or the intent to deliver for compensation to another person will result in expulsion from the school district for a minimum of **one academic year** or four continuous quarters with or without continuing education services.

Consequences of zero tolerance relating to controlled substances and alcohol may be modified at the elementary level through the recommendation of the principal and the approval of the Superintendent or designee.

Our School Board always retains the right to review each case on its merits and circumstances and determine the appropriate penalty not withstanding the minimum set forth herein. Additionally, principals at each school shall have the discretion of waiving or modifying the mandatory 10-day suspension for students in possession of controlled substances or alcohol, provided the incident is the first incident of drug or alcohol possession by said student, and the student voluntarily discloses the fact of possession or voluntarily assists administration in the apprehension of others involved in drug or alcohol possession or distribution.

ZERO TOLERANCE FOR STUDENT VICTIMIZATION

Any student who is found to have committed or pleads guilty or nolo contendere to a felony violation of any of the crimes identified in Florida Statute 1006.13(5) shall be subject to transfer from the student's home school if said student is attending a school attended by the victim or sibling of the victim of the offense. The student may be transferred from said school and shall not attend any school attended by the victim or victim's sibling or ride on the school bus on which the victim or sibling of the victim is riding. The offending student or the parents of the offending student shall be responsible for arranging and paying for transportation associated with the transfer of schools.

ZERO TOLERANCE FOR GANG-RELATED ACTIVITY

No student shall participate in a gang or secret society or engage in a gang-related activity that is in violation of the Florida School Law; including, but not limited to, any action that promotes gang participation, the advertising of gangs, or gang-related activities.

DISCIPLINE

Students, both individually and in groups, are expected to follow all laws, regulations, and school rules. School personnel shall have the authority to enforce all school district rules on school property, on school-sponsored transportation, at school bus stops, on school buses and at school-sponsored activities. Any student or group of students not following the instructions of teachers or others in authority (i.e., teacher aides, bus drivers, etc.) will be reported to the principal/designee and disciplined appropriately.

It is impossible to list all the ways that a student could misbehave. The following are a few examples of acts that would be a reason for some type of discipline:

1. Refusing to follow instructions given by school personnel
2. Hitting any person
3. Damaging property
4. Breaking any bus rules or doing anything on the bus or at bus stops to cause an unsafe condition
5. Not following the Dress Code described in the Code of Conduct
6. Excessive hugging, kissing, or other acts not proper in a school setting
7. Skipping classes or school
8. Buying or selling items on school property unless permission is granted by school personnel
9. Breaking classroom or school rules
10. Parking on campus without a permit or parking in an undesignated area

NOTE: More serious violations are addressed elsewhere in this booklet (i.e., tobacco, alcohol, and other controlled/over-the-counter drugs, weapons, etc.)

DISCIPLINARY INTERVENTIONS

Everyone in society must follow rules and regulations in their daily lives. School rules and regulations are necessary to promote learning and provide for health and safety. There are consequences for those who break the rules. It is vital that parents support our actions when rules are broken.

TYPES OF DISCIPLINARY INTERVENTIONS

Every school must use the options that best meet the agreement of their school:

1. REVIEW OF RULES & POSSIBLE CONSEQUENCES
Students who break a rule may participate in a discussion with administrators, teachers, certified school counselors, school resource officers, or others in the school system. This discussion may include suggestions as to how the rule can be followed in the future and consequences if the rule is broken.

2. VERBAL CORRECTION
Any member of the school staff may verbally correct a student at the time of the misconduct.
3. TIME OUT
Time out (removal from class activities) may be utilized to help students gain control over inappropriate or disruptive behaviors in accordance with local school guidelines. Time out levels include in-class, out-of-class, and monitored isolation.
4. IN-SCHOOL SUSPENSION
Students may be removed from their regular classes and be given other supervised activities. These activities may include work details. (See item #10)
5. DETENTION OR SATURDAY SCHOOL
Students may be required to stay after school, come to school early, or attend school on Saturday. Reasonable attempts will be made in advance to notify parents or guardians when this alternative is assigned. Transportation is not provided by the school.
6. SUSPENSIONS OF BUS PRIVILEGES
A student who misbehaves on the bus may be kept from riding the bus for a period of time. The student is still required to attend school, but it is the parent's or student's responsibility to find other transportation.
7. PARENT CONFERENCES
A conference between the parent or guardian and school personnel may be required. During this conference, ways to change behavior will be discussed.
8. WRITTEN ASSIGNMENTS
Students may be given extra written work as a consequence for misconduct. This work will be of an educational nature and not repetitive writing.
9. ALTERNATIVE PROGRAMS
Schools may establish special programs. These programs may require a student to attend special classes in an attempt to change behavior.
10. WORK DETAILS
Students may be required to serve on supervised work details. These details may include cleaning, washing, picking up litter or other appropriate work.
11. PAYMENTS FOR DAMAGES
Parents or guardians may be required to pay for damages when students have stolen or destroyed property.

12. REMOVAL FROM LEADERSHIP POSITIONS
A student may be removed from a leadership position (i.e., class officer, club president, team captain, safety patrol, etc.).
13. RESTRICTED FROM ACTIVITIES
A student may be kept from attending or participating in any school-sponsored activities (i.e., athletic contests, band concerts, plays, field trips, etc.).
14. STUDENT BEHAVIORAL AGREEMENT
After discussions among school officials, parents or guardians, and the student, a written agreement may be developed. This agreement is designed to improve student behavior.
15. CIVIL CITATIONS
Students may be referred to law enforcement for civil citations. Civil citations may be issued for misdemeanors, including possession of tobacco products, within 1,000 ft. of school.
16. REMOVAL FROM CLASS
Teachers may recommend that students be removed from class for repeated disruptive behavior or a violent incident (Florida Statute 1003.32).
17. ALTERNATIVE EDUCATION CENTER
Students may be assigned to an Alternative Education Center in an attempt to change their behavior. Students will be excluded from participating in all sports and extra-curricular activities for the duration of their enrollment at the Alternative Education Center.
18. SUSPENSION FROM SCHOOL
Students may be suspended by the principal for up to ten days. Students will be remanded to the custody of their parent(s)/guardian(s) during the specified suspension. The superintendent may extend the suspension through the next regularly scheduled School Board meeting in the event a recommendation for expulsion is received by the superintendent. Students on suspension are prohibited from being on any school property, on school-sponsored transportation, at school bus stops, on a school bus, or attending school-sponsored activities during their suspension. Suspensions are considered unexcused absences. Students on first-time suspensions are allowed to make up graded work only if they make a request to the principal or designee no later than 2 days after their return to school. All made up work must be submitted for grading within 3 days of receiving the assignments or within 3 days following the conclusion of their suspension. Students with multiple suspensions, extended suspensions, or suspensions resulting from misbehavior related to in-school suspension, detention or Saturday school may be ineligible for this consideration.

19. EXPULSION

Expulsion is the removal of the right in Citrus County to attend school, be on any school property, on school-sponsored transportation, at school bus stops, on school buses or to attend any school-sponsored activities. Students may be expelled for the remainder of a school year and one additional year with or without continuing education services. The School Board of Citrus County has the exclusive authority to expel a student from school upon recommendation of the superintendent when the student has committed any one or more of the following behaviors. This is not meant to be an all-inclusive list.

DEFINITIONS OF ACTS FOR DISCIPLINARY INTERVENTION

The following is a list of definitions of acts which may be grounds for disciplinary intervention, including but not limited to suspending or expelling a student from school. These offenses may also result in the arrest of the student.

This is not a complete list but will give an idea of some of the things which are considered serious:

a. ABDUCTION

To seize and detain or carry (as a person) by unlawful force or fraud.

b. ARSON

To damage or cause to be damaged, by fire or explosion, any dwelling, structure, or conveyance, whether occupied or not, or its contents.

c. ASSAULT

To threaten another person by word or act.

d. BATTERY

The physical use of force or violence by an individual against another. The attack must be serious enough to warrant consulting law enforcement and result in more serious bodily injury.

e. BREAKING AND ENTERING/BURGLARY

The unlawful entry into a building or other structure.

f. BULLYING

Bullying includes cyber bullying and means systematically and chronically inflicting physical hurt or psychological distress on one or more students or employees. It is further defined as unwanted and repeated written, verbal, or physical behavior, including any threatening, insulting, or dehumanizing gesture, by a student or adult, that is severe or pervasive enough to create an intimidating, hostile, or offensive educational environment; cause discomfort or humiliation; or unreasonably interfere with the individual's school performance or participation; and may involve but is not limited to: physical, verbal, emotional or sexual.

If you are the victim, witness, or have knowledge of alleged bullying, it is your responsibility to report the bullying to a teacher, certified school counselor, or other adult.

There will be consequences for a student found to have wrongfully and/or intentionally accused another as a means of bullying.

~~ANY ACT OF BULLYING / HARASSMENT IS NOT TOLERATED IN CITRUS COUNTY SCHOOLS. FOR FURTHER INFORMATION ON OUR BULLYING / HARASSMENT POLICY, PLEASE REFER TO OUR WEBSITE WWW.CITRUS.K12.FL.US. LOCATE THE SCHOOLS TAB AND SCROLL DOWN TO THE BULLYING LINK.~~

ANY ACT OF BULLYING/HARASSMENT IS NOT TOLERATED IN CITRUS COUNTY SCHOOLS. FOR FURTHER INFORMATION ON OUR BULLYING/HARASSMENT POLICY, (5.321), PLEASE REFER TO THE FOLLOWING LINK:
<https://www.citruschools.org/common/pages/DisplayFile.aspx?itemId=6115341>

g. CYBER BULLYING

Cyberbullying means bullying through the use of technology or any electronic communication, which includes, but is not limited to, any transfer of signs, signals, writing, images, sounds, data or intelligence of any nature transmitted in whole or in part by a wire, radio, electromagnetic system, photoelectronic system, or photooptical system, including, but not limited to, electronic mail, internet communications, instant messages, or facsimile communications. Cyberbullying includes the creation of a webpage or weblog in which the creator assumes the identity of another person, or the knowing impersonation of another person as the author of posted content or messages, if the creation or impersonation creates any of the conditions enumerated in the definition of bullying. Cyberbullying also includes the distribution by electronic means of a communication to more than one person or the posting of material on an electronic medium that may be accessed by one or more persons, if the distribution or posting creates any of the conditions enumerated in the definition of bullying.

h. CYBER STALKING

Cyber stalking as defined in s. 784.048(1)(d), F.S., means to engage in a course of conduct to communicate, or to cause to be communicated, words, images, or language by or through the use of electronic mail or electronic communication, directed at a specific person(s), causing substantial emotional distress to that person(s) and serving no legitimate purpose.

i. DIRECT DEFIANCE OF AUTHORITY

To refuse or fail to obey, to show lack of respect, to be rude, or to refuse to do what someone in authority has said to do.

j. DISORDERLY CONDUCT

Any act which substantially disrupts the orderly conduct of a school function, behavior which substantially disrupts the orderly learning

environment or poses a threat to the health, safety, and/or welfare of students, staff/others, or repeated misconduct.

k. DISRUPTIVE BEHAVIOR

Any behavior that tends or is likely to throw into confusion the normal learning processes or procedures, including a boycott, walkout, sit-in, or any similar disruptive action.

l. DRUG AND ALCOHOL VIOLATIONS

Any act of unlawful cultivation, manufacturing, distribution, sale, intent to distribute or sell, purchase, possess, transport or being under the influence of any controlled drug, narcotic substance, counterfeit controlled substance, alcohol, inhalant, over the counter drugs, or paraphernalia (equipment and devices used for preparing or taking narcotics or drugs). Additionally, items that promote and/or advertise drugs or alcohol are prohibited. Controlled drugs and narcotic substances will include any prescription drug in the possession of anyone other than the individual for whom the drug or narcotic was prescribed. The delivery of a prescribed drug to someone other than the person for whom it was prescribed will also violate school policy and subject the student to disciplinary action.

Students are prohibited from possessing, using, or distributing by sale or otherwise, any substance that is represented to be, represented to contain, mimics, or that looks like a narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, stimulant, depressant, intoxicant, or controlled substance of any kind under the law of Florida or federal law.

Substance includes, but is not limited to, any substance that contains or is represented to contain chemicals or any substance that produces the same effect as or is represented to produce the same effect as a controlled substance or any analogue of a controlled substance including, but not limited to, K-2, also known as "Spice" or "legal weed."

m. EXTORTION

To obtain or attempt to obtain any property including money by intimidation.

n. FALSE ACCUSATIONS OR OTHER MISLEADING ACTIONS

To make bomb threats, false fire alarms, false 911 calls, false accusations or other misleading actions including any false reporting of biological or chemical agents. (Bomb Threat - mandatory 1 year expulsion)

o. FIGHTING

When two or more persons mutually participate in use of force or physical violence that requires either 1) physical restraint or 2) results in injury requiring first aid or medical attention.

p. HARASSMENT

Harassment means any threatening, insulting, or dehumanizing gesture or image, use of data or computer software, or written, verbal or physical conduct directed against a person(s).

Malicious Harassment/Hate Crimes: intentionally intimidating or harassing another person because of that person's race, religion, color, sexual orientation, ancestry, disability, marital status or national origin.

Sexual Harassment: any slur, suggestion, other verbal or physical conduct reflecting on an individual's gender which has the purpose of or effect of creating an intimidating, hostile or offensive educational environment. Sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature.

q. HAZING

Any action or situation that endangers the mental or physical health or safety of a student at a school with any of grades 6 through 12 for purposes of initiation or admission into or affiliation with any school-sanctioned organization. "Hazing" includes, but is not limited to:

- a. Pressuring, coercing, or forcing a student to participate in illegal or dangerous behavior, or,
- b. Any brutality of a physical nature, such as whipping, beating, branding, or exposure to the elements.

r. HOMICIDE

The unjustified killing of one human being by another.

s. INAPPROPRIATE BEHAVIOR

Lying, making false accusations, unsuitable or improper behavior, gestures, or language, leaving school grounds or class without permission, gambling.

t. INAPPROPRIATE USE OF THE INTERNET

The use of the Internet, either through the School District's portal or by access through a cellular network on school property, on schools sponsored transportation, at school bus stops, on school buses or during school-sponsored activities is a privilege granted students of the Citrus County School District. Students shall only use their assigned username and password to access the District Internet or electronic resources and access shall be for instructional purposes only. Students are prohibited from accessing the Internet, either through the School District's portal or through a cellular network on school property, on school sponsored transportation, at school bus stops, on school buses or during school-sponsored activities for prohibited activities. Prohibited activities include, but are not limited to, the following: accessing the School District's protected files or programs; sites of pornography; sites that use profanity, obscenities, and/or promote hate crimes; sites that do not support the appropriate classroom lessons or curriculum; and/or sharing inappropriate or intentionally false information. This also includes any computer activity that would harm or disrupt the School District's computer systems and network. Any violation or inappropriate use of the Internet may cause this privilege to be revoked by the principal/bus driver or their designees, in their sole discretion. Additionally,

inappropriate use of the Internet shall result in disciplinary action, including expulsion.

u. ONLINE COURSEWORK VIOLATION

It is unlawful for any person to knowingly and willfully take an online course or examination on behalf of another person for compensation. Any person who violates this subsection commits a misdemeanor of the second degree, punishable as provided in s. 775.082 or s. 775.083. Any student who uses another person to complete coursework, or any student who completes course work for another student, is subject to disciplinary action, which may include loss of credit.

v. PHYSICAL ATTACK

Physical attack refers to an actual and intentional striking of another person against his/her will, or the intentional causing of bodily harm to an individual.

w. PLAGIARISM AND CHEATING

Plagiarism

According to Merriam-Webster's online dictionary, plagiarism is to steal and pass off (the ideas or words of another) as one's own: use (another's production) without crediting the source.

Some examples are, but are not limited to the following:

- Copying and pasting a report from the Internet and representing it as your own work
- Copying any other work and not properly citing authorship

Cheating

According to Merriam-Webster's online dictionary, cheating is defined in multiple ways. To influence or lead by deceit, trick, or artifice a: To practice fraud or trickery b: To violate rules dishonestly.

Some examples are, but are not limited to the following:

- Providing questions/answers/ or work to another student
- Receiving questions/answers/ or work from another student

A variety of consequences may be administered when a student is caught cheating or plagiarizing in any course, whether on line or in the classroom. These consequences range from resubmission of an assignment to expulsion from any online coursework for up to one year or a grade of zero in the classroom setting. Additionally, final grades may be rescinded if a student is found to have cheated or plagiarized after the grade has been posted to the transcript.

x. POSSESSION/USE OF CELL PHONES

The possession of cell phones/wireless communication devices by students is a privilege granted to students by the Citrus County School District. Students may possess these devices on school property, on school-sponsored transportation, at school bus stops, on school buses or during school-sponsored activities, as allowed or defined by School Administration. It is the responsibility of the student and parent to ensure cell phones/wireless communications devices

are used properly. Any use of these devices for access to the School District's protected files or programs, criminal intent or other inappropriate use may cause this privilege to be revoked by the principal/bus driver or their designees, in their sole discretion, confiscation of the device, and additional discipline upon further investigation. The Citrus County School District is not responsible for theft, loss, unauthorized use, or damage to cell phones or other wireless devices.

Pursuant to testing regulations as outlined in the Standard Test Administration Manual, “[c]ell phones and/or any electronic devices are not permitted during standardized testing. If a student is found to be in possession of a cell phone or any electronic device during standardized testing, his or her test must be invalidated.”

WARNING: The taking, transferring, or sharing of nude, obscene, pornographic, or otherwise illegal images or photographs, whether by electronic data transfer or otherwise (commonly called texting, sexting, e-mailing, picture mail, etc.) , may constitute a crime under state and/or federal law. Any person taking, transferring, or sharing nude, obscene, pornographic, or otherwise illegal images or photographs will be reported to law enforcement and/or other appropriate state or federal agencies, which may result in arrest and prosecution.

y. **POSSESSION/USE OF A DANGEROUS INSTRUMENT**

To possess/use any instrument or object that is able or likely to cause harm (i.e., pocket knives with a blade less than 4 inches, fireworks, explosive devices, mace, etc.).

z. **POSSESSION/USE OF ELECTRONIC DEVICES**

The possession of electronic devices, including but not limited to cameras, MP3 players, cell phone cameras, video cameras, tablet devices, computers, or any other wireless communication devices, and other similar communication or recording devices by students is a privilege granted to students by the Citrus County School District. Students may possess these devices on school property, on school-sponsored transportation, at school bus stops, on school buses or during school-sponsored activities, as allowed or defined by School Administration. These devices may not be used for transmitting, retrieving, sharing, or storing any communication of obscene or discriminatory material. The use of any of these devices for access to the School District's protected files or programs, criminal intent or other inappropriate uses may cause this privilege to be revoked by the principal/bus driver or their designees, in their sole discretion, confiscation of the device, and disciplinary action upon investigation of the infraction. The Citrus County School District shall not be responsible for theft, loss, unauthorized use, and/or damaged devices.

WARNING: The taking, transferring, or sharing of nude, obscene, pornographic, or otherwise illegal images or photographs, whether by electronic data transfer or otherwise (commonly called texting, sexting, e-mailing, picture mail, etc.) , may constitute a crime under state and/or federal law. Any person taking, transferring, or sharing nude, obscene, pornographic, or otherwise illegal images or photographs will be reported to law enforcement and/or other appropriate state or federal agencies, which may result in arrest and prosecution.

aa. POSSESSION/USE OF A FIREARM

Firearms per Florida Statutes Section 790, which mandates a minimum one year expulsion with or without services per Florida Statute Section 1006.13: The possessing, storing, distributing, selling, or purchasing any instrument or object that may inflict harm on another person, or be used to intimidate another person, including, but not limited to any firearm. Firearm means any weapon (including a starter gun), which will, is designed to, or may readily be converted to expel a projectile by the action of an explosive; the frame or receiver of such weapon, any firearm muffler or firearm silencer; any destructive device (as defined in Florida Statutes Section 790); or any machine gun.

Additional items that could be considered a firearm by the Board:

Additionally, the possession or use of the following could be considered by the Board to be a firearm per school board policy: any kind of starter pistol, stun gun, b-b or pellet gun, air soft gun, paint ball gun, “look-alike” firearm, or replica or facsimile of a firearm; whether operable or inoperable, loaded or unloaded.

bb. POSSESSION/USE OF TOBACCO

To possess/use cigarettes, electronic cigarettes (e-Cig), cigars, smokeless or spit-less tobacco, chewing tobacco, dip, or any other tobacco product including lighters and matches. Electronic Cigarette means any oral device that provides a vapor of liquid and/or other substance and the use or inhalation of which simulates smoking.

cc. POSSESSION/USE OF A WEAPON

Weapons per Florida Statutes Section 790, which mandates a minimum one year expulsion with or without services per Florida Statute Section 1006.13:

The possessing, storing, distributing, selling, or purchasing any instrument or object that may inflict harm on another person, or be used to intimidate another person, including, but not limited to, any dirk, knife, metallic knuckles (aka brass knuckles), slungshot, billie (billy club), tear gas gun, chemical weapon or device, or other deadly weapon.

Additional items that could be considered a weapon by the Board:

Additionally, the Board considers the possession or use of a weapon to be any instrument or object (including replicas of weapons), deliberately used or intended for use to inflict harm upon another person or used to intimidate another person, including, but not limited to, pocket knives, straight blade knives, chains, pointed instruments, razor blades, box cutters, sharp cutting instruments, ice picks, pipes, nunchakus, Chinese stars, chemical irritants, mace, tear gas, pepper spray, poisonous gases, electrical weapons or devices, and “look-alike” weapons.

dd. ROBBERY

The taking or attempted taking of anything of value that is owned by another person or organization, under the confrontational circumstances

of force, or threat of force or violence, and/or by putting the victim in fear.

ee. SEXUAL ASSAULT

An incident that includes a threat of: rape, fondling, indecent liberties, child molestation, or sodomy. Both male and female students can be victims of sexual assault. The threat must include all of the following elements: 1) intent; 2) fear; and 3) capability.

ff. STEALING/THEFT/LARCENY

The unauthorized taking, carrying, riding away with, or concealing the property of another person, including motor vehicles, without threat, violence, or bodily harm.

gg. TEEN DATING VIOLENCE AND ABUSE

Teen Dating Violence is a pattern of emotional, verbal, sexual, or physical abuse used by one person in a current or past intimate relationship to exert power and control over another when one or both of the partners is a teenager.

Abuse is mistreatment, which may include insults, coercion, social sabotage, sexual harassment, threats and/or acts of physical or sexual abuse. The abusive partner uses this pattern of violent and coercive behavior to gain power and maintain control over the dating partner.

hh. THREATS/INTIMIDATION

(Instilling fear in others) A threat to cause physical harm to another person with or without the use of a weapon that includes all of the following elements: (1) intent: an intention that the threat is heard or seen by the person who is the object of the threat; (2) fear: a reasonable fear or apprehension by the person who is the object of the threat that the threat could be carried out; and (3) capability: the ability of the offender to actually carry out the threat directly or by a weapon or other instrument that can easily be obtained.

ii. UNAUTHORIZED ACCESS TO ANY SCHOOL EQUIPMENT, COMPUTERS, OR RECORDS

Unauthorized access to any school equipment, computers, or records.

jj. VANDALISM

The intentional destruction, damage, or defacement of public or private/personal property without consent of the owner or the person having custody or control of it.

kk. VIOLATION OF RULES

To disregard or break school, bus, or cafeteria safety rules and/or driving privileges.

ADDITIONAL REASONS FOR DISCIPLINING STUDENTS

1. Committing any act which disrupts or tends to disrupt the orderly, peaceful, normal, or efficient operation of any school activity.
2. Engaging in less serious but continuing misconduct that is detrimental to the educational function of the school.
3. Students making direct or indirect threats of violence against individuals and/or groups are subject to appropriate disciplinary consequences, up to and including: suspension and/or expulsion. Any threat of such violence should be reported immediately to staff and/or school administrator and may be referred to Law Enforcement.
4. When students use social media to threaten other students or school employees which has a direct effect on a school function, Law Enforcement may be requested to conduct a home visit and/or become involved, which could result in criminal prosecution, suspension, and/or expulsion.
5. Suspension proceedings may be initiated against any student enrolled who is formally charged with a felony or with a delinquent act which would be a felony if committed by an adult, by a proper prosecuting attorney for an incident which allegedly occurred on property other than public school property, if the incident is shown, in an administrative hearing with notice provided to the parents or guardians or custodians to have an adverse impact on the educational program, discipline, or welfare in the school in which the student is enrolled (Florida Statute 1006.09). Should circumstance warrant, the student may be prohibited from participating in future school-sponsored activities.

DUE PROCESS PROCEDURES FOR SUSPENSION AND EXPULSION

1. A student, who is accused of misconduct which, in the opinion of the principal, is serious enough to warrant suspension or expulsion from school or the school bus, must be given the following Due Process:
 - a. The student must be told by the principal/designee the reason(s) for the suspension or expulsion recommendation.
 - b. The student must be allowed to present his/her side of the matter verbally or in writing and the student may also have witnesses for his/her version of the incident.
 - c. The student and the parent/guardian will be provided a written copy of the official Citrus County suspension form. Each suspension and the reasons for the suspension shall be reported in writing within 24 hours to the student's parent/guardian by United States mail. Each suspension and the reasons for the suspension shall also be reported in writing within 24 hours to the district school superintendent or designee.
 - d. The student and the parent/guardian have a right to a hearing with the principal upon the request of the parent/guardian to discuss the discipline

imposed. All such requests must be made within three (3) school days of the sending of the notice of suspension.

- e. The parent/guardian may request an Administrative Review by the superintendent or designee after the principal conference described in Step d. The sole purpose of this review is to decide if the student was given Due Process at the school. All such requests must be in writing and must be submitted within three (3) school days after the principal conference described in Step d.
 - f. When the behavior of a student with a disability documented with an IEP or Section 504 plan results in a change of placement (removal is for more than 10 consecutive days or a series of removals that constitute a pattern because the removals cumulate to more than 10 school days in a school year), an IEP (Individual Education Plan) or 504 meeting is held as soon as possible, but no later than 10 school days after the removal decision in order to conduct a manifestation determination. Suspension from the bus that results in the student being absent from school may count toward the student's cumulative suspensions for the school year if transportation is noted on the student's IEP.
2. Any expulsion recommendation from the principal to the superintendent shall include a documented report by the principal on the alternative or corrective measures taken prior to his/her recommendation of expulsion.
 3. The superintendent has the authority to extend a principal's suspension of a student being recommended for expulsion. This suspension may be extended by the superintendent until the next regularly scheduled School Board meeting. The superintendent may also assign any student suspended or being considered for expulsion to an individually designated program or other special placement.
 4. If a mutually acceptable agreement cannot be reached during the Informal Due Process for expulsions, the student or parent has the right to have the recommended expulsion presented at the next regularly scheduled School Board meeting.
 5. If the superintendent recommends expulsion, she may recommend that the student be expelled for the remainder of the school year, plus an additional school year.
 6. When the behavior of a student with a disability results in a pending expulsion, an IEP or 504 meeting will be held as soon as possible, but no later than 10 school days after the removal decision in order to conduct a manifestation determination. If the IEP or 504 team determines the student's behavior was related to the disability, the student's placement cannot be changed by school personnel as a disciplinary intervention. If the IEP or 504 team determines that the student's behavior was not related to the disability, the relevant disciplinary procedures applicable to students without disabilities may be applied to the student in the same manner in which they would be applied to students without disabilities. However, services are provided in accordance with Rule 6A-6.03312(5) FAC.

SEARCH & SEIZURE

School officials have a responsibility for the health, safety, and welfare of their students. Lockers are school property, and any student who chooses to use a school locker should understand this. School lockers may be opened and searched by school authorities at any time upon reasonable suspicion, for prohibited or illegally possessed substances or objects.

Driving to school is a privilege for students. School officials have the legal right to inspect the interior, exterior or any compartment of any vehicle brought onto a school campus if it is suspected that the vehicle may contain items that are illegal or prohibited.

School officials may conduct a warrantless search of a student's person, locker, or any other storage area (i.e., bookbags, purses, cell phone and/or electronic devices) on school property if they have reasonable suspicion to believe that illegal, prohibited, or harmful items or substances may be concealed on the student's person or in such areas.

TRESPASSING

Everyone except school staff and students must report to the school's Main Office when entering school property. The Citrus County School Board and Florida law give school administration the authority to direct any individual or group to leave any school district property, school-sponsored transportation, school bus stops, school buses, or from school-sponsored activities. If the individual or group does not leave, they are subject to arrest. Students currently on suspension or expulsion are prohibited from being on any school district property, school-sponsored transportation, school bus stops, school buses, or from attending school-sponsored activities.

ATHLETIC ELIGIBILITY STANDARDS

1. A student not currently suspended from interscholastic or intrascholastic extracurricular activities, or suspended or expelled from school, pursuant to a district school board's suspension or expulsion powers provided in law, including ss.1006.07, 1006.08, and 1006.09, is eligible to participate in interscholastic and intrascholastic extracurricular activities.
2. A student may not participate in a sport if the student participated in that same sport at another school during that school year, unless the student meets the following criteria in s. 1006.15(3)(h):
 - a. Dependent children of active military personnel whose move resulted from military orders.
 - b. Children who have been relocated due to a foster care placement in a different school zone.

- c. Children who move due to a court-ordered change in custody due to separation or divorce, or the serious illness or death of a custodial parent.
- d. Authorized for good cause in district or charter school policy.
 1. Move to a new residence - the student moves to a new home address due to a move by the student and a person or person(s) with whom he/she has been previously living that makes it necessary for the student to attend a different school.
 2. Move to a new residence following the marriage of the student.
 3. Reassignment by the District School Board or Charter School Board.
 4. Transfer of school within the first twenty days - i.e. acceptance into a previously applied for program.
3. A student's eligibility to participate in any interscholastic or intrascholastic extracurricular activity may not be affected by any alleged recruiting violation until final disposition of the allegation pursuant to s. 1006.20(2)(b).

The following is a list of examples, such as, but not limited to, that could potentially affect the athletic eligibility of a student:

- Alcohol, tobacco and drug related behavior
- A High School student must have a 2.0 cumulative GPA based on a 4.0 scale at the conclusion of each semester to be eligible for participation. Should a student's cumulative GPA drop below a 2.0, the student will be ineligible until the student once again achieves a 2.0 cumulative GPA
- School/Classroom discipline issues
- Social Media issues - inappropriate comments and/or pictures
- Bullying/Harassment
- Sportsmanship/Ejections - students who are ejected from a contest will be ineligible to participate in events for the amount of time determined by the FHSAA or school administration
- Violation of Dress Code Policy
- Four Year Limit of Eligibility (High School) Three Year Limit of Eligibility (Middle School)
- Age Limit -19 years old on or before September 1st (High School) 15 years old on or before September 1st (Middle School)
- Lack of a Physical Evaluation (EL2) and Consent and Release from Liability Certificate (EL3)
- Violation of established team rules
- Any other district policy which would remove or prevent a student from participating in extracurricular activities

TRANSPORTATION

The Citrus County School Board provides transportation for any student living two miles or more from their zoned school. While students are riding the school bus, they are under the authority of the school principal or designee and the school bus driver. Students may be videotaped any time while on school buses. The video cameras contain audio components. Any student who misbehaves on the bus will be reported to the principal or designee and may be **suspended** or **expelled** from riding the bus. In such cases, it will be the parent or guardian's responsibility to provide transportation.

Pre-kindergarten and Kindergarten students will not be released from the bus if a parent/guardian or approved adult is not at the bus stop. Any adult who is approved to receive students must be listed on the student's emergency form. If there is no parent/guardian or approved adult at the bus stop when the bus arrives to receive a pre-kindergarten or kindergarten student, the student will be returned to the school.

INSTRUCTIONS FOR STUDENTS RIDING SCHOOL BUSES

1. Students are expected to arrive at bus stops five minutes ahead of the scheduled stop time to avoid missing the bus. Parents/guardians and students are responsible for their safe travel during the portions of each trip to and from school and home when the students are not under the custody and control of the school district, including, during each trip to and from home and the assigned bus stop when the school district provides bus transportation.
2. Students shall respect the driver and follow instructions.
3. Students shall remain seated, keep head and arms inside the bus and keep their hands, feet and other objects to themselves.
4. Students shall keep door and the aisle clear of all obstacles. No pets, glass, or large items, including large band instruments or skateboards will be allowed on the bus.
5. Students shall not throw anything, at the bus, out of the bus, or inside the bus.
6. Students shall be absolutely quiet when the dome lights are on.
7. Students shall not eat, drink, or chew gum on the bus. All food, water and other items shall be securely stowed and put away.
8. Students shall keep conversations quiet.
9. Students shall not use profanity or obscene language or gestures.

10. At the bus stops, students shall cross the road in front of the bus after waiting for the driver's signal.
11. Students shall only ride their assigned school bus and get off only at their assigned bus stop, except when the district has approved alternative buses or arrangements. To ride an alternate bus, students must present a permission slip, signed by a parent/guardian and the principal or designee.
12. Students shall maintain complete silence at all railroad crossings.
13. Students shall comply with all regulations in the Code of Student Conduct while riding the bus, and when students are at the school bus stops. Parents, guardians and students shall provide necessary supervision during times when the bus is not present.

REMEMBER, RIDING THE BUS IS A PRIVILEGE, NOT A RIGHT. GOOD BEHAVIOR IS THE ONLY WAY TO CONTINUE RIDING.

STUDENT DRESS CODE FOR CITRUS COUNTY SCHOOLS

The Citrus County School Board recognizes that clothing fashions change and that fads come and go, but distinctions still need to be made as to what is acceptable attire for educational purposes. Some clothing which might be appropriate in other settings would be completely inappropriate and disruptive for the learning atmosphere in a school setting.

The principal or designee is responsible for interpreting and clarifying the student dress code upon student or parent request. The principal or designee is the final authority for interpreting and applying the student dress code related to special events and activities conducted at the school.

Students will dress in attire which does not distract from the learning process or the educational environment. The Citrus County School guidelines specify the following:

- Clothing should not be sexually suggestive and it should cover and conceal body parts, e.g. chest, midriff, back, legs (to mid-thigh or longer), shoulders (2" wide shoulder straps minimum).
- Clothing should cover all undergarments.
- Shorts, skirts, or pants should be worn at natural waistline.
- Attire should not illustrate, enhance or depict tobacco/alcohol/drugs, nor have offensive, racial, gang-related, sexual or violent messages, or images.
- Attire should contribute to the health and safety of all students and staff. Jewelry, shoes, accessories, hair color and hair styles must be free of conditions that could be considered hazardous or disruptive.
- Accessories such as, but not limited to, spiked ~~necklace~~ necklaces, spiked wristbands, spiked earrings, and wallet chains are not permissible.
- Blankets used for jackets and sleepwear (i.e., pajamas, house slippers) are not allowed.



HEAD COVERS

Hats and distracting head covers should not be worn in designated school areas at any time.

FOOTWEAR

Footwear should contribute to the health and safety of all students and staff. Roller shoes and house slippers are not permitted. Tennis shoes/sneakers may be required for physical activity.

CLOTHING

The following administrative guidelines must be followed by all students when wearing shorts, skirts, pants, and dresses:

1. Length of shorts, skirts, and dresses must be mid-thigh or longer (please refer to diagram provided on page 34 35).
2. Dresses, skirts, and shorts that are too tight or too baggy will not be permitted. Items such as leggings, bicycle shorts, aerobic shorts, etc. or

- other tight-fitting clothing are not permitted unless covered by other approved clothing.
3. Shorts, skirts, pants, and dresses must be hemmed.
 4. Pants that are too tight, too baggy, or too long will not be permitted.

NOTE: It is the responsibility of each student to come to school in the appropriate dress, have respect for self and others, and understand the role that appropriate dress and respect for self and others has on an orderly learning environment. Therefore, students, while attending school during the regular school day, are prohibited from wearing clothes that expose underwear or body parts in an indecent or vulgar manner or that disrupts the orderly learning environment. Any student who violates this dress policy is subject to the following disciplinary actions:

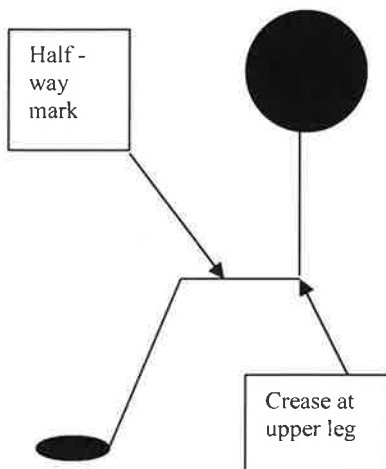
1. For a first offense, a student shall be given a verbal warning and the school principal/designee shall call the student's parent or guardian.
2. For a second offense, the student is ineligible to participate in any extracurricular activity for a period of time not to exceed 5 days and the school principal/designee shall meet with the student's parent or guardian.
3. For a third or subsequent offense, a student shall receive an in-school suspension pursuant to §1003.01(5), *Florida Statutes*, for a period not to exceed 3 days, the student is ineligible to participate in any extracurricular activity for a period not to exceed 30 days, and the school principal/designee shall call the student's parent or guardian and send the parent or guardian a written letter regarding the student's in-school suspension and ineligibility to participate in extracurricular activities.

VIOLATION OF THE STUDENT DRESS CODE

Any student violating the student dress code may be sent home to change, or the parent may be asked to bring a change of clothes to the school for the student. Any absence caused by a student dress code violation will be an unexcused absence for each period or day missed. A violation may also result in a suspension.

Nothing in this section is intended to keep school principals from using their best judgment as to how to best implement this code.

DRESS CODE GUIDELINE FOR STUDENTS/PARENTS



Parents: Use this quick technique to make sure your child(ren) is(are) in compliance with our Dress Code policy as to appropriate length of shorts, skirts, and dresses.

The halfway mark is defined as: while in the seated position, measure halfway from the top of the leg (the crease your hip makes when seated) to the outside of the bent knee.

In a standing position, whatever students are wearing should be as long or longer than the half-way mark.

PUBLIC NOTICE - STUDENT RECORDS

PURPOSE

The Citrus County Public Schools maintain educational records on each student for the purpose of planning instructional programs, for guidance of students, for preparation of state and federal reports, and for research. Student records are for the educational benefit of the student, and the information recorded and maintained is in keeping with the best educational interest of the student.

ACCESS TO STUDENT RECORDS

Those persons having access to student records are members of the School Board, the superintendent and her staff, professional staff of the school, the parent or guardian of the student, a court of competent jurisdiction, and other persons as the parent or guardian may authorize in writing. These records are maintained under the direction of the school principal in each school. The Citrus County School System recognizes further the rights afforded parents and students in keeping with the Family Educational Rights and Privacy Act (FERPA).

CITRUS COUNTY REGISTRATION AND EMERGENCY INFORMATION FORM

A student's social security number is not required as part of the registration process. When provided, a student's social security number is used as the student's identification number. If the social security number is not provided, then the student will be assigned a student number identifier.

For additional information and details regarding student records contact your school's guidance department.

ANNUAL NOTICE OF RIGHT TO REVIEW STUDENT RECORDS

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age certain rights with respect to the student's education records. These rights include:

1. The right to review the student's education records within a reasonable time period from the day the district receives a request for access.

Parents should submit to the school principal a written request identifying the records they wish to inspect. The principal will make arrangements for access and notify parents of the time and place that the records may be inspected.

2. The right to request the amendment of your child's education records that you believe are inaccurate or misleading.

Parents should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If there is agreement, the necessary steps to expunge or correct the information will be taken. If agreement is not reached, parents will be notified and advised of their right to a hearing regarding their request.

3. The right to authorize disclosures of personally identifiable information contained in student records except to the extent that FERPA and Florida Statute 1002.22 authorizes disclosure without consent.

Exceptions include school district officials having a legitimate educational interest, a person or company with whom the district has contracted to perform a specific task, state or local authorities who are legally authorized to receive such information, or a person serving on a committee, such as a discipline or grievance committee.

4. Upon request, the district discloses education records without consent to officials of another school district or education institution in which the student seeks or intends to enroll.
5. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school district to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

The right pertaining to access and challenge described herein are transferable to your child upon attainment of his/her eighteenth birthday or admission to an institution of post-secondary education.

Directory Information may be released without your consent unless you make a request to the contrary, in writing, by September 15 or within 30 days of receiving this notice. Directory Information includes full legal name; image or likeness in pictures, videotape, film, or other medium; dates of attendance; major field of study; participation in officially recognized sports and activities; height and weight of athletic team members; degrees and awards received; most recent previous educational institution attended; subsequent educational institution attended; and academic work intended for publication or display.

The request for non-disclosure shall only remain valid until the end of the school year in which the request was made. All requests for nondisclosure shall be in writing, addressed, and delivered to the principal of the school where the student attends and must be received by September 15 or 30 days after receipt of this notice.

Military recruiters and representatives of institutions of higher education are entitled, under existing federal law, to a listing of names, addresses, and telephone numbers of all high school students. This list will be provided, including the names of all students, upon request unless the parent/guardian provides a written objection to the student's principal indicating a desire that a specific student's name, address, or telephone number not be included. The request for non-disclosure shall be valid for the school year in which it is received. The request must be re-instituted annually. Students, parents and guardians provided confidentiality protection and exemption under F.S. 119.07 must provide written notification or other required verification that these restrictions apply.

REQUEST FOR STUDENT EDUCATIONAL RECORDS

Copies of student educational records are available, within 30 days, to the parent or eligible student. A minimal fee is charged for these copies.

Please note: Both natural or adoptive parents' right of access will be honored by the school, unless there is a legal document or court order on file at the school specifically denying the right to one or both parents.

If you have further questions, please contact your school's main office.

EVERY STUDENT SUCCEEDS ACT (ESSA)

The Every Student Succeeds Act (ESSA) was signed into law in December 2015, amending the Elementary and Secondary Education Act of 1965 and replacing No Child Left Behind provisions. Florida's state plan continues to support the original Elementary and Secondary Education Act (ESEA) by committing to holding all students to high academic standards, preparing all students for success in college and career, and holding schools accountable for student outcomes. In support of these goals, Florida's state plan establishes ambitions, rigorous academic standards for all students; measures mastery of those standards and publicly reports results and informs parents of individual student performance. If you have any questions regarding ESSA, please contact the Coordinator of Title I at the Citrus County School District office.

NON-DISCRIMINATION INFORMATION


- No person shall, on the basis of race, color, religion, pregnancy, national or ethnic origin, gender/sex, age, disability, marital status, political beliefs, sexual orientation, or genetic information, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any education program or activity, or in any employment conditions or practices conducted by this school district, except as provided by law.
- The School Board shall comply with all state and federal laws, which prohibit discrimination and are designed to protect the civil rights of applicants, employees, and/or students, or other persons protected by applicable law.
- The School Board prohibits discrimination in the terms and conditions of employment, and in access to educational programs and activities, and prohibits harassment of any individual or group on the basis of race, color, religion, pregnancy, national or ethnic origin, gender/sex, age, disability, marital status, political beliefs, sexual orientation, or genetic information.

- Lack of English language skills will not be a barrier to admission and participation. The School Board may assess each student's ability to benefit from specific programs through placement tests and counseling, and if necessary, will provide services or referrals to better prepare students for successful participation.
- The District will comply with all Federal requirements regarding discrimination and harassment including, but not limited to, 34C.F.R. Part 108.

Please direct complaints/harassments to the **District Equity Contact:**

Kit Humbaugh
Director of Student Services
Equity and Compliance Officer
2575 S. Panther Pride Drive
Lecanto, FL 34461
Email: humbaughk@citrus.k12.fl.us
Telephone: (352) 527-0090
FAX: (352) 249-2145

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019  School Board Meeting.
Requested by Kit Humbaugh Department of District Student Services
Additional contact(s)/originator _____
Document Title Youth Mental Health First Aid (YMHFA) training



Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval _____

To approve grant funds provided by the Florida Department of Education (FLDOE), which will enable school staff to attend YMHFA training in June, 2019.

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached _____ available in district office _____ other _____

Executive Summary/Highlights:

The FLDOE is providing grant funds in the amount of \$20,000., which will enable Citrus County Schools to provide YMHFA training to staff attending the training in June, 2019. These funds will pay the trainers and attendees, as well as allow for the purchase of YMHFA manuals, and presentation materials.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: _____

Amount Budgeted \$20,000. Additional Amount Requested _____

Funding Source: FLDOE

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy Wilson

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting

Requested by: Eric Stokes & Tina Moser,

Department of Facilities, Construction & Maintenance

Additional contact(s)/originator Jonny Bishop Department of School Support Services

Document Title Pre-Qualification of Contractors for Educational Facilities Construction

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval Approve Pre-Qualification of Contractors for Educational Facilities

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Information reviewed by the pre-qualification committee is available in Facilities and Construction. The pre-qualification review is ongoing.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Walker

(Form Board Approved 7/10/07)

Assessment of Applications for Pre-qualification of Contractors

NAME OF COMPANY	COMPANY INFORMATION (SIGNED & NOTARIZED APPLICATION, TYPE OF ORGANIZATION, DATE INCORPORATED, PRINCIPALS)	LETTER OF INTENT FROM SURETY COMPANY	AUDITED FINANCIAL INFORMATION	INSURANCE CERTIFICATES (WORKER'S COMP/PUBLIC LIABILITY/PROPERTY DAMAGE)	CONTRACTOR'S LICENSE	EVIDENCE OF EXPERIENCE BY LISTING PROJECTS OVER PAST FIVE YEARS	LIST OF PENDING LITIGATION	EVIDENCE OF CLAIMS RESOLUTION	REFERENCES	COMMITTEE RECOMMENDATION	PRE-QUALIFIED TO BID ON OR QUALIFY FOR THIS TYPE OF PROJECT	TOTAL DOLLAR VALUE OF WORK NOT TO EXCEED	MAXIMUM DOLLAR VALUE OF EACH INDIVIDUAL PROJECT	EXPIRATION DATE
ERICKSON & LINDSTROM CONSTRUCTION, CO. DBA E & L CONSTRUCTION GROUP, INC. 3040 Airpark Drive South Flint, MI, 48907	COMPLETE	YES	N/A	YES	YES	YES	NONE	N/A	POSITIVE	APPROVE	General Construction Contractor Design Build Contractor Construction Management at Risk	\$40,000,000	\$20,000,000 \$19,133,166 \$20,000,000	5/12/2020

Assessment of Applications for Renewal of Pre-qualification Certificate

NAME OF COMPANY	LETTER OF INTENT FROM SURETY COMPANY	AUDITED FINANCIAL INFORMATION	COMMITTEE RECOMMENDATION	PRE-QUALIFIED TO BID ON OR QUALIFY FOR THIS TYPE OF PROJECT	TOTAL DOLLAR VALUE OF WORK NOT TO EXCEED	MAXIMUM DOLLAR VALUE OF EACH INDIVIDUAL PROJECT	EXPIRATION DATE
ALLSTATE CONSTRUCTION, INC. 5718 Tower Road, Tallahassee, FL, 32303	A+	N/A	Approve	General Construction Contractor Construction Management at Risk	\$150,000,000	\$96,000,000 \$63,348,992	5/12/2020
HARTFORD SOUTH, LLC P. O. Box 593515, Orlando, FL, 32859-3515	A+	N/A	Approve	Roofing Contractor	\$25,000,000	\$10,000,000	5/12/2020
JSC SYSTEMS, INC. dba JACKSONVILLE SOUND & COMMUNICATIONS 5021 Stepp Avenue, Jacksonville, FL, 32216	A	N/A	Approve	Fire Alarm/Low Voltage Systems Contractor	\$20,000,000	\$3,180,366	5/12/2020
MARK COOK BUILDERS, INC. 511 North Canal Street, Leesburg, FL, 34748	A+	N/A	Approve	General Construction Contractor Construction Management at Risk	\$30,000,000	\$15,000,000 \$11,850,802	5/12/2020
PAYE-RITE, INC. 3411 Crigger Court, Lecanto, FL, 34460	A	N/A	Approve	Site Work/Underground Utilities Contractor	\$5,000,000	\$2,500,000	5/12/2020
QUALITY ROOFING, INC. 1905 N 40th Street, Tampa, FL, 33605	A-	N/A	Approve	Roofing Contractor	\$15,000,000	\$10,000,000	5/12/2020
RYMAN CONSTRUCTION OF FLORIDA, INC. 36413 State Road 54, Zephyrhills, FL, 33541	A++	N/A	Approve	General Construction Contractor	\$5,000,000	\$2,500,000	5/12/2020
TARHEEL ROOFING, INC. 2600 22nd Street North, St. Petersburg, FL, 33713	A-	N/A	Approve	Roofing Contractor	\$15,000,000	\$11,280,150	5/12/2020

Assessment of Applications for Amended Pre-qualification Certificates

NAME OF COMPANY	LETTER OF INTENT FROM SURETY COMPANY	COMMITTEE RECOMMENDATION	PRE-QUALIFIED TO BID ON OR QUALIFY FOR THIS TYPE OF PROJECT	TOTAL DOLLAR VALUE OF WORK NOT TO EXCEED	MAXIMUM DOLLAR VALUE OF EACH INDIVIDUAL PROJECT	EXPIRATION DATE
SECURITY AND FIRE ELECTRONICS, INC. 2590 Dobbs Road, St. Augustine, FL, 32086	A	Approve	Electrical/Fire Alarm/ Low Voltage Systems Contractor	\$1,500,000	\$750,000	5/12/2020

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting
Requested by: Eric Stokes, Department of Facilities, Construction & Maintenance
Additional contact(s)/originator Jonny Bishop Department of School Support Services
Document Title: Direct Purchase Change Order #1 for Lecanto Middle School Re-Roofing of Buildings 1 & 2.

Board Action Required:

Presentation/Recognition _____ Information: Direct Purchase Change Order #1 for Lecanto Middle School Re-Roofing of Buildings 1 & 2.
Consideration/Approval _____

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights: Enables the district to direct purchase materials and realize the tax savings as defined in the direct purchase agreement for this project.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: (\$195,918.91)

Amount Budgeted \$1,350,153 Additional Amount Requested _____

Funding Source: 4573

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
Pay grade/level _____
Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Stokes
(Form Board Approved 7/10/07)

**CITRUS COUNTY SCHOOL BOARD, DEPARTMENT OF FACILITIES AND CONSTRUCTION
CHANGE ORDER**



SEND THREE SIGNED AND SEALED COPIES TO:

Citrus County School Board
Facilities and Construction Department
1007 W. Main Street
Inverness, FL 34450

F&C USE ONLY

RE: CHANGE ORDER NUMBER: 4573-01 3075-1 OEF Assigned Project Number
Citrus County (School District)
Lecanto Middle School (School Name)
14 (School Code Number)
Re-Roofing Buildings 1 & 2 Description of Project

OWNER:(SCHOOL BOARD) Citrus County School Board

Address: 1007 West Main Street Inverness Florida 34450
Street/P.O. Box City State Zip

(ARCHITECT ENGINEER) FIRM NAME: Rogers and Sark Consulting, Inc

Address: 2021 Palm Lane Orlando Florida 32803
Street/P.O. Box City State Zip

CONTRACTOR FIRM NAME: RF Lusa & Sons Sheetmetal Inc.

Address: 1724 Fairbanks Street Lakeland Florida 33805
Street/P.O. Box City State Zip

- THE OWNER AUTHORIZED THE CONTRACTOR TO MAKE THE FOLLOWING CHANGE(S) IN THE CONTRACT DATED: February 12, 2019
- ORIGINAL CONTRACT AMOUNT: \$ 748,875.00
- REVISED CONTRACT AMOUNT BY PREVIOUS CHANGE ORDER(S): \$ 748,875.00
- CHANGE(S) AND REASON(S) FOR THIS CHANGE ORDER: Owner Direct Purchase Of Materials as Listed on attachment "A"

Use space provided on back of page if more space is required

- ADDITIONAL TIME NEEDED FOR THIS CHANGE ORDER IS Zero (0) CALENDAR DAYS
- FOR THESE CHANGES: (ADD TO DEDUCT FROM) THE CONTRACT, IN ACCORDANCE WITH THE CONDITIONS OF THE CONTRACT, THE SUM OF ONE HUNDRED NINETY-FIVE THOUSAND, NINE HUNDRED EIGHTEEN DOLLARS AND NINETY-ONE CENTS

	CURRENT CONTRACT AMOUNT:	\$	<u>748,875.00</u>
STATUS OF	ADDITION TO CONTRACT:	\$	
THE ACCOUNT	DEDUCTIONS TO CONTRACT:	\$	<u>195,918.91</u>
	REVISED CONTRACT AMOUNT:	\$	<u>552,956.09</u>

(ARCHITECT ENGINEER) CERTIFICATION: In my considered professional opinion as project (architect engineer), the prices quoted in this Change Order are both fair and reasonable and in the proper ratio to the cost of the original work contract under benefit of competitive bidding.

Signature: [Signature] Date: 4-5-19
(ARCHITECT ENGINEER)

ACCEPTED: Signature: [Signature] Date: 4-3-19
(CONTRACTOR)

APPROVED: Owner: [Signature] Date: 4-15-19
(SUPERINTENDENT)

DPO Change Order Attachment A

Sub-Contractor	Supplier	Material Description	Price	Tax	1% Back	Total Deduct
R. F. Lusa & Sons Sheetmetal PO Box 8068 Lakeland, Florida 33802 863-682-0798 Attn: Robert F. Lusa	Phoenix Metals Company 6209 Hartford Street Tampa, Florida 33619 813-626-8999 Attn: Mike Gillen	Metal Material	\$4,500.00	\$315.56	\$45.00	\$4,770.56
R. F. Lusa & Sons Sheetmetal PO Box 8068 Lakeland, Florida 33802 863-682-0798 Attn: Robert F. Lusa	ABC Supply Company, Inc. 5420 North 59th Street Tampa, Florida 33610-2006 813-621-7543 Attn:	Roofing Material	\$182,022.24	\$10,946.33	\$1,820.22	\$191,148.35
Total \$186,522.24 \$11,261.89 \$1,865.22 \$195,918.91						

**PERSONNEL INFORMATION
(INSTRUCTIONAL)
SCHOOL BOARD MEETING May 14, 2019**

APPOINTMENTS FOR 2018-2019:

APPOINTMENTS FOR 2019-2020:

RECOMMENDATIONS FOR OUT-OF-FIELD TEACHERS 2018-2019:

Certification Area

Out-of-Field Assignment

LEAVE OF ABSENCE REQUESTS FOR 2018-2019:

LEAVE OF ABSENCE REQUESTS FOR 2019-2020:

RESIGNATIONS FOR 2018-2019:

Sarah Jacobs-CRM-Teacher

05/31/19

RESIGNATIONS FROM DROP 2018-2019:

Connie Banks-LPS-Teacher

05/31/19

Robert Bruce Sheffield-LMS-Assistant Principal

06/18/19

Deborah Platt-CHS-Teacher (C)

05/30/19

RETIREMENTS FOR 2018-2019:

Brenda Bishop-CSE-Teacher

05/31/19

RETIREMENTS TO DROP 2018-2019:

Jacquelyn Balmert-CRP-Teacher

04/01/19-03/31/24

RETIREMENTS TO DROP 2019-2020:

SUPPLEMENTS (ATHLETIC AND OTHER) 2018-2019:

SUSPENSIONS/TERMINATIONS 2018-2019:

LINE OF DUTY:

ADDITIONAL DAYS:

**PERSONNEL INFORMATION
(SUPPORT)
SCHOOL BOARD MEETING May 14, 2019**

APPOINTMENTS FOR 2018-2019

Robert Andrade-LPS-Custodian (R)	04/23/19
Tanner Bias-CSM-Custodian (R)	04/24/19
Sheila Bodle-DSS-School Nurse (R)	04/25/19
Francisco Hodge-IMS-Custodian (R)	04/23/19

LEAVE OF ABSENCE REQUESTS FOR 2018-2019:

Janice McKay-HOM-Health Rm Attendant (Personal)	04/10/19-05/07/19
Nathan Tomberlin-CRH-Teacher Aide (Amendment)	01/15/19-05/03/19

LEAVE OF ABSENCE REQUESTS FOR 2019-2020:

Joy White-CRH-On-Site Helper (Amendment)	08/09/19-05/29/20
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RESIGNATIONS FOR 2018-2019:

Shonda Banda-CREST-Health Room Attendant	05/30/19
Julie Wells-INV Trans.-Bus Operator	04/19/19
Karen Witt-IMS-Administrative Aide	05/30/19

RESIGNATIONS FROM DROP 2018-2019:

RETIREMENTS FOR 2018-2019:

Susan Crowley-CREST-Teacher Aide	05/24/19
Tracy Neumann-CHS Food Service-Food Service Assistant	05/30/19

RETIREMENTS TO DROP 2018-2019:

RETIREMENTS TO DROP 2019-2020:

Cherri Gerhardt-HOM-Principal's Secretary	09/01/19-08/31/24
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SUSPENSIONS/TERMINATIONS 2018-2019:

LINE OF DUTY:

ADDITIONAL DAYS:

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting.
Requested by Suzanne Swain, Department of Human Resources
Additional contact(s)/originator _____
Document Title Summer School 2019 -- Instructional Personnel

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval Approval of Instructional Personnel for Summer School 2019
(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached x available in district office _____ other _____

Executive Summary / Highlights:

Approval of Instructional Personnel for Summer School 2019

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: \$0

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy White

(Form Board Approved 7/10/07-original)

INSTRUCTIONAL NAME	EMPL ID	SCHOOL	AREA (S) OF CERTIFICATION
ALDRICH, KELLIE	27888	ESE	VIS IMP,SLD,ELEM K-6
AMATO, AMANDA	39480	CRHS	ENG 6-12
ATTKISSON, BROOKE JR	36832	CRMS	MID GR ENG, ESOL END
BARKER, APRIL	33203	CSES	ELEM ED K-6, GIFTED END, ESOL END
BENTHUSEN, DAVID	26159	ESE	MKTG MGMT VOC
BIALICK, MATTHEW	37375	CRMS	SOC SCI 6-12
BISHOP, HEATHER	31008	FCE	SLD, ELEM ED K-6
BISHOP, LARRY	22338	CHS	MID GR E,SS 6-12;DRIV ED END
BLYDENBURGH, CHRISTOPHER	38996	CRHS	ESE, BUSINESS
BOLEY, DAWNA D	17452	CRHS	SCH PRIN, ED LEAD, MID GR GEN SCI, HEALTH, ESE
BROWN, MARTHA	19286	HEES	ESOL END,ELEM K-6
BYRNE, TIMOTHY L	29357	CRHS	MID GR GEN SCI, CHEMISTRY, BIOLOGY
CALLAWAY, MICHAEL	32189	CRHS	SS,READ END,PE,MID GR INT CUR,HOME EC,ESE,ESOL,ELEM,DRIVER ED,AUTISM
CAPILLI, JESSICA	38781	CREST	ELEM EDK-6,MG GEN SCI,ESE,SOCSCI,ESOL K-12,AUTISM END
CAREY, FELICIA KAY	24128	CREST	ESE, ELEM ED 1-6
CASSIDY, MARK	32312	MSS	MID GR GENERAL SCI,MID GR INT CUR,DRIVER ED,BIO
CASSIDY, TINA	30698	IMS	ESOL END, ESE, ELEM ED 1-6, ENG 6-12
CATES, JASON	35707	CRPS	ELEM ED K-6, ED LEAD, MID GR INT CURR, PE 6-12, SOC SCI 6-12, BUS ED, ATH COACH
CHURCHWELL, SAMANTHA FRANCE	20522	LPS	ELEM K-6, ESOL END
CLARK, MELISSA	24212	RCES	ELEM ED 1-6
CLARK, YVONNE KAY	35738	CSES	ESE, ED K-6, READ END, ESOL END
COCHEO, CHRISTINE	39429	CSES	ELEM ED K-6, READ END, ESOL END
COCHRAN, ALEXIS	37124	CSES	ESOL END, ELEM ED K-6
COLOGERO, KIMBERLY	38550	HES	ELEM ED K-6,READ END
CONSOL, DANITA KARENE	29578	HES	ELEM ED K-6, READ END, SOC SCI 6-12
CORNELIUS, ELIZABETH	26895	CRES	ESOL,GIFTED,ELEM 1-6
DAUGHERTY, KELLY	32604	CREST	ESE,ELEM K-6
DEHART, BARBARA ELAINE	36470	CHS	ED LEAD,READ END, ED MEDIA SPEC, MID GR INT CURR, ESE, ESOL, ENG 6-12, BUS ED
DEWEESE, JENNIFER	22141	CHS	READ ENDOR,ENG,ESOL,ELEM ED 1-6,ED MEDIA
DIBBLE, KATHLEEN	12194	RCES	ELEM K-6, ESOL END, ESE
DONCOURT, SHARON M	39779	CHS	PENDING
DUMAS, DEBORAH	18528	ED SERV	ED LEAD, READ END, MID GR INT, ESOL, ELEM K-6, ENG 6-12, E CHILD ED

DUMOVICH, LAURA	39141	HOM	ELEM ED K-6
DUPLER, ROBERT	15748	LHS	PE K-12
EAR, SEAN	33857	CREST	ESE, PREK PRIM
ECKSTEIN, DEBORAH	31516	PGES	ELEM ED 1-6, READ END
ELDRIDGE, ETHAN	12774	CHS	READ END, ESOL, ENG 6-12
ELLIOTT, BARBARA	32248	LPS	PRI,PRE-K HANDICAP,ELEM ED 1-6.,SLD,ESOL END
ESTEP, JOSEPH LEE	36721	CHS	SOC SCI 6-12
FLIPPEN, AMY BENNETT	33398	CSMS	ELEM ED K-6, ORE J/PRIM, AUTISM, MID GR ENG, ESE
FOSTER, HOLLY	12978	IPS	ELEM ED 1-6, READ END
FRATI, KRISTEL NIKOLE	34105	CSES	ELEM ED K-6, READ END, ESOL END
FURNISS, MEGAN MARIE	10155	ED SERV	PRE K/PRIM, ED LEAD, ED MEDIA SPEC
GANGLER, MARLA	25729	HEES	MID GR INT CUR,ELEM ED 1-6, MEDIA SPEC,EDU LEADER,GIFTED
GATTON, CHARLES H JR	38987	CRMS	MID GR SOC SCI, MID GR INT CURR, ESE, PE K-12
GEER, DEBBIE MELISSA	32951	PGES	PRE K PRIM, ESOL
GIBBS, WENDY	31693	CREST	ESE,
GLENN, AUBREY L JR	33716	CRPS	ELEM ED K-6
GODMAN, KATHERINE LYNN	39042	IMS	SOC SCI 6-12
GRASSMAN, JENNIFER	15393	CSES	ESE,ELEM ED K-6
GREEN, JENNIFER AMELIA	12072	CREST	ESE
HAGIN, BLAIR	37175	CRE	PRE-K/PRI
HAMILTON, ANGELA MARIE	25470	LHS	ELEM ED K-6, READ END, FRENCH, ESE, MATH 6-12, BIOLOGY
HAMILTON, TY RAYMOND	35392	LHS	READ END, ESOL END, MID GR INT CURR, ESE, MATH 6-12
HAMMOND, MATTHEW LEE	16652	CRE	ELEM ED K-6, PSYCH
HARKER, SHARON	34503	ESE	ESE, MG INTEG CUR, READ END
HAYES, DIXIE	38932	LPS	ELEM ED K-6, ESOL END
HAYES, KELLI F	31280	LPS	ELEM ED K-6, ESOL END
HEINZE, PAUL	16753	CREST	MENT HANDICAP,GUID/COUNSEL,EMOT HANDICAP,ELEM ED 1-6
HERMAN, STEPHANIE ANN	39508	HOM	ELEM ED K-6, READ END, ESOL END
HERNDON, HOLLI STACY	34340	FCE	ELEM ED K-6, ESOL END, ESE
HERNDON, HOLLY	10060	CRPS	ELEM ED K-6, ESOL , ART
HOBSON, RANDALL WILLIAM	17936	CSMS	MID GR GEN SCI
HOLLINGSWORTH, KRISTIN	32738	CHS	ENG 6-12,ESOL END, ESE
HOOVER, KYLE	38975	LHS	SOC SCI 6-12
HOPP, NANCY	38621	CREST	PRE-K/PRI, ESE

HOWARD, MELANIE	33014	CREST	PE K-12,ESE,ELEM ED K-6
HUNT, STACY LYNN	29636	HES	ESOL END, ELEM ED K-6
JOSEY, LINDA MICHELLE	32676	CRHS	SPANISH
JURASCHECK, ALISA DEANNE	38941	LPS	READ END, ESOL END, ELEM ED L-6
LAWRENCE, STEPHANIE MARIE	16623	LPS	ESE
LECOURS, ROBERT	10547	LHS	SOCSCI 6-12,DRIVER ED END
LEWIS, AMANDA LEE	39405	LHS	PRE K/PRIM, ESOL END, ENG 6-12
MACIAS, VERONICA LYNN	33779	CREST	ELEM ED K-6, ESE, BIOLOGY
MARSHALL, R SCOTT	36461	CRHS	ELEM, READ END, GIFTED,MG GEN SCI, ESE
MARTIN, JESSICA	30991	CRHS	ELEM ED K-6, ESOL END, MID GR INT CURR, READ K-12, ESE, ENG 6-12
MATTINGLY, ANTHONY	25164	FRES	ELEM 1-6,ESOL END
MATTINGLY, LINDA	26440	PGES	GIFTED END, ELEM K-6
MCCRANE, C MATTHEW	28423	ESE	VE, AUTISM END
MCCRUMB, DANETTE CHAPEL	31108	LPS	ELEM ED K-6, PRE K/PRIM, ESOL END, ESE
MCNALLY, BRENNAN	37268	CRHS	MID GR GEN SCI, CHEM
MCVAE, BRUCE	33368	FRES	ELEM ED K-6, ESE, READ END, ESOL END
MITCHELL, MELISSA MARIE	33460	HES	ELEM ED K-6, READ K-12. ESOL
MIZE, ANGELA SUE	39632	CRPS	ELELM ED K-6,
MULLEN, MARSHA	22837	FRES	READ END,ESOL END,ELEM ED 1-6,E CHILD -WOULD PREFER TO SUB ONLY
MULLEN, MICHAEL JR	37575	CSES	ESE,ESOL END,ELEM ED K-6
O'LEARY, JOSHUA DOUGLAS	36247	MSS	BIOLOGY
OLSEN-FLEMING, BARBARA A	13099	ESE	SPECIFIC LEARNING DISAB, READ END, EMOT HAND, ELEM ED K-6
OTTINGER, STEPHANIE	23929	RCES	ELEM ED K-6, ESE, ESOL END
OWENS, CATHERINE JEAN	31100	CRMS	ELEM ED K-6, READ END, ESOL END, MID GR INT CURR, ESE
OWENS, VERNON R JR	22956	CRHS	ELEM ED K-6, READ END, ESOL END
PAPRZYCKI, HEATHER	23045	LPS	ELEM ED K-6,
PORCELLI, KIM	33381	CREST	ESOL,ELEM ED K-6,ESE
PRICE, SARAH	33947	FRES	ESE,ESOL K-12,ELEM ED K-6
RAUSCH, PETER JOHN	39368	LHS	MID GR INT CURR, ESE, SOC SCI 6-12, EARTH-SPACE SCI
RENO, KAREN ELIZABETH	23854	ESE	ESE, VIS IMPAIRED, ORIENTATION AND MOBILITY
REYNOLDS, ROBERT	22876	CRMS	PE K-12,DRIVER ED END
ROTHWELL, REBECCA	26473	CREST	ESOL END,READ ENDOR,ELEM ED K-6,VE
RUMMEL, BRITTANY	38789	CRPS	ELEM K-6
RYAN, THERESA	12879	CSES	READ END, ESOL END, ESOL K-12, ELEM ED K-6

SCHANTZ, SHELLEY	26097	FRES	SCHL PRINCIP,GIFTED END,READ ENDOR,ELEM ED 1-6,EDU LEADER
SHIDNER, JACOB D	39476	LHS	BIOLOGY
SIEG, KELLY	24907	CREST	SPEECH LANG, ESE
STACK, ROBERT	31315	CRHS	HEALTH, DRIVER EDUC
STOREY, NATALIA KVITKA	34358	HES	ELEM ED K-6, ESOL END
STOTTS, KRISTIN LOUISE	38910	LMS	ELEM ED K-6, MID GR ENG
STOUFER, THERESA	15967	LPS	ESOL , ELEM ED K-6,READING K-12
STULL, BRUCE S	25459	CRMS	MID GR GEN SCI
SULLIVAN, BRIAN F JR	15057	LHS	SPANISH, ENG 6-12, ESOL END
VANDERPOOL, KRISTIN JOY	38216	ED SERV	ELEM ED K-6, READ END, ESOL END, ESE
VINCENT, ALEXANDRIA NICOLE	37643	CSES	ELEM ED K-6, READ END, ESOL END, ESE
WEIDNER, BONNIE SUE	37177	LPS	ELEM ED K-6, READ END, ESOL END
WHITE, APRYL RENEE	37205	IMS	BUS ED
WILCOX, DAVID	38317	CSES	ESE, ELEM ED K-6
WILLOUGHBY, MARNIE	11199	CR,S	ELEM ED K-6, SPEC LEARN DISABILITIES
WOLFERTZ, HEATHER	29245	LMS	READ ENDOR, MID GR MATH, MID GR INT CURR,GIFTED END,ESOL END,BUSINESS, ED LEAD
WYKA, RUTH	20680	LHS	MATH 6-12
YOTHERS, LESLIE SUSAN	34095	HES	ESE

SABAL CAMP

ASSUMPCAO, DAVID	35487		
AUGUSTINE, ASHLEY	36483		
BRANCH, MARYBETH	36648		
CATES, JASON	35707		
CROWLEY, ADRIENNE	32684		
CROWLEY, RICHARD	10467		
GALLERY, CHRISTIAN	37615		
HENGESBACH, BRIAN J	38209	CRPS	
LEONARD, MARY ALICE	16024	ED TECH	

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting.
Requested by Suzanne Swain *SSW*, Department of Human Resources
Additional contact(s)/originator _____
Document Title Summer School 2019 – Support Personnel

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval Approval of Support Personnel for Summer School 2019
(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached x available in district office _____ other _____

Executive Summary / Highlights:

Approval of Support Personnel for Summer School 2019

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: \$0
Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
Pay grade/level _____
Benefits _____ Terms of Position _____


Financial Impact reviewed by: Jammy Waters
(Form Board Approved 7/10/07-original)

SUPPORT

NAME	EMPLOYEE SCHOOL
ADAMS, BOOTS KARL	37910 LMS
ANDREWS, JENNIFER	39148 RCES
ATKINS, DIANE	22655 CRHS
BAKER, BETTY	39619 CREST
BAKER, HOLLY	38322 CSES
BAUM, DEBRA L	13966 WTC
BEETOW, LAURA ANN	31900 IMS
BERGEN, JOANN	36101 HES
BLYTHE, LORI	31471 CREST
BOWERS, MICHELLE	37590 CSMS
BUTLER, PAMELA	21029 LPS
CASON, WILLIAN NEIL	39067 CRPS
CATTO, NICHOLAS	38476 CREST
CHANDLER-AULT, CINDY ANN	30071 CREST - SUB SUPPORT
CHILES, KOMEIKA	35079 LHS
CLAYTON, JENNIFER	39768 HES
CLEAVER, TAMMY	27201 CREST
CLEVELAND, VALERIE P	32295 IMS
COLEMAN, SAMANTHA	39047 CRHS
COUNCIL, ALTHEA	19156 CSMS
DEHASS, GWENDOLYN	19934 CSES
DOCTOR, RUTH	21775 LHS
DUNN, DEBORAH A	24467 HES
DUNN, DEBORAH LYNNE	39266 CREST
ENGELMAN, JEAN MARIE	39326 HES
FARIS, BRIANNA	34599 PGES
GARCIA CAMACHO, YANITZA	39291 CRHS
GRADY, PATRICK	35727 CRHS
GREENBERG, HEATHER	37698 CREST
GROTJAHN, LISA	21012 CREST
GRUMAN, KATIE	34526 CREST
HAGER, ELIZABETH	38286 CRHS
HALL, MELISSA	37927 ESE
HOLBROOK, BARBARA	31603 LHS
HOOK, DONNA	21385 HES
HOOVER, MARGARET	39023 CREST
HUFF, DIANE	39158 HES
IVORY, CHRISTINA	39654 CREST
JORDAN, SUSAN A	23407 CREST
KARYCINSKI, DEBY	35077 CREST
KEEN, PAULINE	37042 HES
KESZTHELYI, ALEXIS	15928 CREST
LAMATTINA, ROSE	11604 LPS
LARUE, KIMBERLY	13375 CREST
LEMANOWICZ, LISA	11464 CRMS

LEVESQUE, CARRIE	37859 SSC
LINKOUS, AMANDA	37509 CREST
MACIAS, ELEANOR	26050 CREST
MALDONADO, VANESSA	12095 LMS
MATOS, APRILLE MICHELLE	39014 DSS
MCCALL, TIFFANY	12906 CHS
MENDOZA, ANTHONY	39162 CREST
MOORE, HEIDI	30805 HEES
MORNEAULT-TAYLOR, ANNETTE	31870 CRE
MORRISON, SARAH	37342 CSES
MYERS, DENISE	20136 LPS
NICHOLS-WATSON, COLETTE	12012 SSC
O'STEEN, CLAUDIA	21989 LHS
PARKER, FITHESA	32445 CRPS
PATEL, SHILA	38282 LHS
PEFFERS, HEATHER	33242 FRE
PRINNER, JILLIAN	38967 CRE
REDMOND, WALTER G	19871 CSMS
RICHARDS, ELIZABETH	31282 CREST
RICHIE, KATHY	32398 CSMS
RUSSELL, CHERYL	37604 CREST
SCHAAK, CINDY	21778 FRES
SHAW, NICHOLE	19188 FS
SHORT, JENNIFER	33709 LPS
SMOOT, NINA I	38882 CRE
STANLEY, JERRY	27724 CREST
STERBENZ, HANNAH	34617 LMS
STIEGLER, KRISTEL	36727 CREST
STIEGLER, LINDA	13108 CREST
THUE, BRIANNA	37627 RCES
TOMBERLIN, NATHAN	37047 CRHS
TRIANO, THERESA	26417 RCES
WALLACE, MARSHA	11720 ESE
WALTERS, ANN	14177 CREST
WARREN, DOUG	26734 LHS
WITTY, TRACEY	18483 CRMS
WATSON, VICKI	26414 HOM
WINFIELD, BRITTANY	39343 CREST
WOODS, JENNIFER	36447 ED SERV

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting.
Requested by Suzanne Swain , Department of Human Resources
Additional contact(s)/originator Stacey Taylor
Document Title Payroll Dates

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval Approve the Payroll Dates for 2019-20
(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached x available in district office _____ other _____

Executive Summary / Highlights:

Approve the payroll dates for 2019-20

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: \$0
Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
Pay grade/level _____
Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy White
(Form Board Approved 7/10/07-original)

PAYROLL DATES FOR 2019-2020

RUN #	PAY PERIOD	DUE TO PAYROLL	CHECK DATE
101	7/1-7/6/2019	7/8/2019	7/15/2019
102	7/7-7/13/2019	7/15/2019	7/31/2019
103	7/14-7/27/2019	7/29/2019	8/15/2019
104	7/28-8/10/2019	8/12/2019	8/30/2019
105	8/11-8/24/2019	8/26/2019	9/13/2019
106	8/25-9/7/2019	9/9/2019	9/30/2019
107	9/8-9/21/2019	9/23/2019	10/15/2019
108	9/22-10/5/2019	10/7/2019	10/31/2019
109	10/6-10/19/2019	10/21/2019	11/15/2019
110	10/20-11/2/2019	11/4/2019	11/27/2019
111	11/3-11/16/2019	11/18/2019	12/13/2019
112	11/17-11/30/2019	12/2/2019	12/20/2019
113	12/1-12/14/2019	12/16/2019	1/15/2020
114	12/15/2019-1/11/2020	1/13/2020	1/31/2020
115	1/12-1/25/2020	1/27/2020	2/14/2020
116	1/26-2/8/2020	2/10/2020	2/28/2020
117	2/9-2/22/2020	2/24/2020	3/13/2020
118	2/23-3/7/2020	3/9/2020	3/31/2020
119	3/8-3/28/2020	3/30/2020	4/15/2020
120	3/29-4/11/2020	4/13/2020	4/30/2020
121	4/12-4/25/2020	4/27/2020	5/15/2020
122	JULY CHECK		5/27/2020
123	4/26-5/9/2020	5/11/2020	5/28/2020
124	JULY CHECK		6/11/2020
125	5/10-5/23/2020	5/26/2020	6/15/2020
126	AUGUST CHECK		6/29/2020
127	5/24-6/6/2020	6/8/2020	6/30/2020

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting,

Requested by Chuck Dixon  Department of Management Planning & Growth

Additional contact(s)/originator _____

Document Title Policy 4.72 Homeless Students

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval _____

X Request to advertise for a Public Hearing at the July 9, 2019 School Board Meeting to approve the revision of Policy 4.72 Homeless Students.

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached X available in district office _____ other _____

Request to set a Public Hearing to approve the revision of Policy 4.72 Homeless Students.

This matter was discussed by the Policy and Forms Committee on February 21, 2019 and presented at the April 23, 2019 School Board Workshop.

The revision is to I(A)(3) to remove foster care placement from the policy. Students who are under foster care are now covered by the ESSA program.

The revision was requested by Student Services.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy White
(Form Board Approved 7/10/07)

CHAPTER 4.00 - CURRICULUM AND INSTRUCTION

HOMELESS STUDENTS

4.72*

The School Board of Citrus County shall ensure that homeless children and youth are provided with equal access to free, appropriate educational programs, have an opportunity to meet the same challenging State of Florida academic standards, are not segregated on the basis of their status as homeless and to establish safeguards that protect homeless students from discrimination on the basis of their homelessness.

I. Definitions

The District homeless education liaison shall make a final determination of homeless status on a case-by case basis.

- A. The McKinney-Vento Act defines homeless students as individuals who lack a fixed, regular, and adequate nighttime residence and includes:
1. Students who are sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason.
 2. Students who are living in motels, hotels, FEMA trailers, trailer parks, or camping grounds due to the lack of alternative adequate accommodations.
 3. Students who are living in emergency or transitional shelters; are abandoned in hospitals; ~~or are waiting foster care placement.~~
 4. Students who have a primary nighttime residence that is not designated for, or ordinarily used as a regular sleeping accommodation for human beings.
 5. Students who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations or similar settings.
 6. Migratory students qualify as homeless if they are living in any of the circumstances described above (1-5).
- B. The term "unaccompanied youth" means a student who is not in the physical custody of a parent or guardian.
- C. The term "certified homeless youth" means a minor, homeless child or youth, including an unaccompanied youth, who has been certified as homeless or unaccompanied by a school district homeless liaison, the director of an emergency shelter program funded by the U. S. Department of Housing and Urban Development or designee, or the director of a runaway or homeless youth basic center or transitional living program funded by the U. S. Department of Health and Human Services or designee, a licensed clinical social worker, or a circuit court.

CHAPTER 4.00 - CURRICULUM AND INSTRUCTION

- D. The term "school of origin" means the school that the student attended when permanently housed or the school where the child or youth was last enrolled.
- E. The terms "enroll and enrollment" mean attending school and participating fully in school.
- F. The term "parent" means parent or guardian of a student.
- G. The term "liaison" means the staff person designated by our Local Education Agency (LEA) and each LEA in the state as the person responsible for carrying out the duties assigned to the liaison by the McKinney-Vento Act.

II. Identification

The District shall identify homeless students as defined by federal and state law. If the District's liaison for homeless children and youth determines that the minor is an unaccompanied homeless youth, the liaison shall issue to the youth a certificate documenting his/her status as required by law.

III. School Selection

- A. The District shall, according to the student's best interest, and by parent, guardian, or unaccompanied youth request, continue the homeless student's education in the school of origin for the duration of homelessness, or enroll the student in a District school in the attendance zone in which the homeless student is actually living.
- B. In determining the best interest of the student, the District shall:
 - 1. To the extent feasible, keep a homeless student in the school of origin, unless doing so is contrary to the wishes of the student's parent or guardian.
 - 2. Provide a written explanation, including a statement regarding the right to appeal, if the District sends a homeless student to a school other than the school of origin or a school requested by the parent or guardian.
 - 3. In the case of an unaccompanied student, ensure that the District homeless education liaison helps in placement or enrollment decisions, considers the views of the student, and provides notice of the right to appeal placement and enrollment decisions.

CHAPTER 4.00 - CURRICULUM AND INSTRUCTION

- C. The school of origin means the school that the student attended when permanently housed, or the school in which the student was last enrolled. The choice regarding placement shall be made regardless of whether the student lives with the homeless parents or guardian or has been temporarily placed elsewhere.
- D. The requirements of the Special Attendance Request for students moving their physical residence from one attendance zone to another, to transfer to a school in the new zone of residence, shall not apply to homeless students.

IV. Enrollment

The District will immediately enroll a homeless student, new to the district, in school, even if they do not have the documents usually required for enrollment, such as school records (includes Individualized Education Plan-IEP), medical records or proof of residency, etc.

- A. The District will ensure that homeless students are not stigmatized nor segregated on the basis of their status as homeless. A homeless student will be assigned to the District school in the attendance zone in which the student is actually living or to the student's school of origin as requested by the parent or guardian and in accordance with the student's best interest.
- B. Homeless students have a right to either remain in their school of origin or to attend school where they are temporarily residing.
- C. Homeless students who choose to remain in their school of origin have the right to remain there until the end of the school year in which they get permanent housing.
- D. If a homeless student arrives without records, the assigned school social worker or designee shall assist the family and contact the previously attended school system to obtain the required records.
- E. The District shall contact the school last attended to obtain relevant academic and other records.
- F. If needed, the District shall refer the parent or guardian to the district's school designee for children and youth in transition who will help in obtaining necessary immunizations or records.

V. Residency

A homeless student is considered a resident of the District if the child or youth is within the district with a purpose to live here temporarily, not necessarily to remain permanently.

CHAPTER 4.00 - CURRICULUM AND INSTRUCTION

- A. The student shall be considered a resident when living with a parent, guardian, or person in loco parentis, not solely for school purposes or for participation in extracurricular activities.
- B. Homeless students who do not live with their parents or guardians may enroll themselves in school.
- C. The address listed on the enrollment forms becomes proof that the student lives in Citrus County, Florida.

VI. Guardianship

- A. For purposes of school placement, any parent, guardian or person in loco parentis who has legal or physical custody of a homeless child or youth shall enroll that child or youth directly in the district assigned school unless it is not the school of origin.
- B. The District Guardian Responsibilities form must be completed within a reasonable period of time for those homeless students who are not accompanied by a parent or guardian, once a child or youth is enrolled in and attending a school.

VII. Disputes

If a dispute arises over school selection, enrollment, or any issue covered in this policy:

- A. The student shall be immediately admitted to the school of origin or assigned zone school as requested by the parent or guardian, pending resolution of the dispute;
- B. The parent or guardian of the student shall be provided with a written explanation of the District's decision regarding school selection, including the rights of the parent, guardian or student to appeal the decision through the District's enrollment dispute procedure and the Florida Department of Education's appeal process;
- C. The student, parent, or guardian shall be referred to the District Homeless Education Liaison, who shall ensure the resolution process is carried out as expeditiously as possible after receiving notice of the dispute;
- D. In the case of an unaccompanied student, the District Homeless Education Liaison shall ensure that the student is immediately enrolled in school pending the resolution of the dispute.

VIII. Transportation

CHAPTER 4.00 - CURRICULUM AND INSTRUCTION

The District shall ensure at the request of the parent, or in the case of an unaccompanied youth, the District Homeless Education Liaison, transportation will be provided for a homeless student to the school of origin as follows:

- A. If the homeless student continues to live in the School District where the school of origin is located, transportation will be provided if requested.
- B. If the homeless student moves to an area served by another district, though continuing his or her education at the school of origin, the district of origin and the district in which the student resides must agree upon a method to apportion responsibility and costs for transportation to the school of origin.
- C. If the districts cannot agree upon such a method, the responsibility and costs must be shared equally.
- D. Transportation for each student living outside the district will be reviewed for feasibility and in the best interest of the child.

IX. Comparable Services

Homeless students shall be provided services and educational programs comparable to those offered to other students in the school selected, including the following:

- A. Preschool programs
- B. Transportation services
- C. Educational Services for which the student meets the eligibility criteria, including special education and related services and programs for English Language Learners
- D. Career and technical education programs
- E. Gifted programs
- F. School nutrition programs
- G. Title I
- H. Before- and After-School programs

X. Homeless Education Liaisons

The Superintendent shall ensure that there is a District Homeless Education Liaison and his/her duties are communicated to district and school personnel and appropriate community agencies and providers.

CHAPTER 4.00 - CURRICULUM AND INSTRUCTION

STATUTORY AUTHORITY:

382.002, 743.067, 1001.42,

1001.43, 1003.01(12), 1003.21 F.S.

THE MCKINNEY-VENTO HOMELESS ASSISTANCE ACT, 42 U.S.C. §§11431-11436

TITLE 1, PART A OF THE ELEMENTARY AND SECONDARY EDUCATION ACT,

20 U.S.C. §§6311-6315

The Individuals with Disabilities Education Act, 20 U.S.C. §§1400 et. seq.

April 6, 2002 Policy of the Child Nutrition Division of the

U.S. Department of Agriculture.

June 5, 1992 Policy of the Administration for Children and Families of the U.S.

Department of Health and Human Services.

HISTORY:

ADOPTED: 04/14/2009

REVISION DATE(S): 01/14/2014, 11/10/2015, xx/xx/xxxx

FORMERLY: NEW

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting.
Requested by Steven Baumer, Department of Risk Management
Additional contact(s)/originator Cheri Cernich, Jonny Bishop
Document Title Health Insurance Update

Board Action Required:

Presentation/Recognition _____ Information X
Consideration/Approval _____

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached _____ available in district office _____ other to be distributed

Executive Summary / Highlights:

1st Quarter Health Insurance Update. Review of the 1st quarter claims, other expenses and revenue. Share information regarding Wellness Center utilization and no-show data.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: none

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilson

(Form Board Approved 7/10/07-original)

REQUESTS FOR SCHOOL BOARD AGENDA

MM

Requested for May 14th, 2019 School Board Meeting.
 Requested by Mr. Mullen Department of District Administration
 Additional contact(s)/originator Mr. Roland
 Document Title Transition from intramural Cross country at middle school level to interscholastic

Board Action Required:

Presentation/Recognition _____ Information _____
 Consideration/Approval Approve the transition from Intramural Cross Country at Middle School level to Interscholastic

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached _____ available in district office _____ other NA

Executive Summary/Highlights: A recent School Board workshop topic involved middle grades Athletics. The school board asked staff to bring back information regarding the additional cost of going from intramural to interscholastic cross country. Mr. Roland met with middle school Athletic Directors and they recommend making the change. The total additional cost to the district would be \$4,466. That includes an increase in the coaching supplement and additional transportation cost. There would also be an additional \$850.00 cost to the schools for timekeeping.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- X 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- X Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: \$4,466

Amount Budgeted 0 (currently) Additional Amount Requested \$4,466 (next years budget)

Funding Source: _____

Personnel:

Estimated Salary \$746.00 hour _____ day _____ annual Supplement
 Pay Grade/Level _____
 Benefits _____ Terms of Position Supplement

Financial Impact reviewed by: *Sammy Wilson*

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

MM

Requested for May 14, 2019 School Board Meeting.
Requested by Kathy Androski Department of Instructional Technology
Additional contact(s)/originator _____
Document Title Instructional Materials 2019-2020

Board Action Required:

Presentation/Recognition _____ Information X
Consideration/Approval _____
Approve: _____

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached _____ available in district office _____ other _____

Executive Summary/Highlights:

Present the process utilized to determine instructional material purchasing of math items for the 2019-2020 school year.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: Not to exceed state IM allocation (Est. \$ 1,100,000)

Amount Budgeted \$1,100,000 Additional Amount Requested -0-

Funding Source: 2019-2020 State Instructional Materials Allocation

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy White

(Form Board Approved 7/10/07)

MM

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting.
Requested by Kathy Androski RA, Department of Educational Technology
Additional contact(s)/originator _____
Document Title 2019-2020 Skyward School Management System License Fee

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval 2019-2020 Skyward School Management System License Fee

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

The Skyward School Management System includes the following:

Business Management Suite – Finance, Accounts Receivable, Fixed Assets, Inventory, Payroll, FastTrack, Employee Management, Employee Access, Salary Negotiations, Substitute Tracking, and True Time.

Student Management Suite – Response to Intervention, Family Access, Educator Gradebook, Graduation Requirements, Health Records, Student Interoperability, and Student Management.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.

X Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems.
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- X Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: \$205,876.00

Amount Budgeted \$206,000 Additional Amount Requested -0-

Funding Source: Project 49710 Enterprise Software (Capital Outlay) _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
Pay grade/level _____
Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Walker
(Form Board Approved 7/10/07-original)



CITRUS COUNTY SCHOOL BOARD
 ATTN: ACCOUNTS PAYABLE
 1007 W MAIN STREET
 INVERNESS, FL 34450

Invoice Detail

Invoice #	0000196237
Invoice Date	07/01/2019
Due Date	07/01/2019
Invoice Total	205,876.00

<u>Qty.</u>	<u>Item Description</u>	<u>Unit Price</u>	<u>Extension</u>
1.00	SCHOOL BASED ACTIVITY ACCOUNTING ANNUAL LICENSE FEE	4,827.0000	4,827.00
1.00	FINANCIAL MANAGEMENT ANNUAL LICENSE FEE	21,681.0000	21,681.00
1.00	PAYROLL ANNUAL LICENSE FEE	12,126.0000	12,126.00
1.00	TRUE TIME ANNUAL LICENSE FEE	10,320.0000	10,320.00
1.00	ACCOUNTS RECEIVABLE ANNUAL LICENSE FEE	10,043.0000	10,043.00
1.00	INVENTORY ANNUAL LICENSE FEE	7,740.0000	7,740.00
1.00	EMPLOYEE ACCESS ANNUAL LICENSE FEE	7,535.0000	7,535.00
1.00	FIXED ASSETS ANNUAL LICENSE FEE	7,535.0000	7,535.00
1.00	EMPLOYEE MANAGEMENT ANNUAL LICENSE FEE	6,451.0000	6,451.00
1.00	SUBSTITUTE TRACKING ANNUAL LICENSE FEE	5,676.0000	5,676.00
1.00	FAST TRACK ANNUAL LICENSE FEE	3,868.0000	3,868.00
1.00	SALARY NEGOTIATIONS ANNUAL LICENSE FEE	3,765.0000	3,765.00
1.00	STUDENT MANAGEMENT ANNUAL LICENSE FEE	52,789.0000	52,789.00
1.00	EDUCATOR GRADEBOOK ANNUAL LICENSE FEE	19,156.0000	19,156.00
1.00	HEALTH RECORDS ANNUAL LICENSE FEE	13,062.0000	13,062.00
1.00	RESPONSE TO INTERVENTION ANNUAL LICENSE FEE	8,852.0000	8,852.00
1.00	FAMILY & STUDENT ACCESS ANNUAL LICENSE FEE	8,708.0000	8,708.00
1.00	LMS - API INTERFACE ANNUAL LICENSE FEE *	4,838.0000	4,838.00
1.00	LMS - API INTERFACE ANNUAL LICENSE FEE - Cancelled *	-4,838.0000	-4,838.00
1.00	SCHOOL INTEROPERABILITY FRAMEWORK (SIF) LICENSE FEE *	2,099.0000	2,099.00
1.00	SCHOOL INTEROPERABILITY FRAMEWORK LICENSE - Cancelled *	-2,099.0000	-2,099.00
1.00	GRADUATION REQUIREMENTS ANNUAL LICENSE FEE	1,742.0000	1,742.00

Annual License Fees: 07/01/2019 - 06/30/2020

REMIT TO:

SKYWARD ACCOUNTING DEPT
 2601 SKYWARD DRIVE
 STEVENS POINT, WI 54482

Invoice #	0000196237
Invoice Date	07/01/2019
Payor	CITRUS COUNTY SCHOOL BOARD
Due Date	07/01/2019 (CITRUSFL000)

Invoice Amount: 205,876.00
Remit Amount:

PLEASE RETURN STUB WITH PAYMENT. Questions can be directed to account@skyward.com



CITRUS COUNTY SCHOOL BOARD
 ATTN: ACCOUNTS PAYABLE
 1007 W MAIN STREET
 INVERNESS, FL 34450

Invoice Detail

Invoice #	0000196237
Invoice Date	07/01/2019
Due Date	07/01/2019
Invoice Total	205,876.00

<u>Qty.</u>	<u>Item Description</u>	<u>Unit Price</u>	<u>Extension</u>
	Prices listed reflect centralized support discount.		

=== Invoice revised 3/22/2019 - Project ID: 4008462 ===
 Steve Chamblin cancelled the SIF & LMS API Interface Licenses.

Total Extension: 205,876.00

REMIT TO:

SKYWARD ACCOUNTING DEPT
 2601 SKYWARD DRIVE
 STEVENS POINT, WI 54482

Invoice #	0000196237
Invoice Date	07/01/2019
Payor	CITRUS COUNTY SCHOOL BOARD
Due Date	07/01/2019 (CITRUSFL000)

Invoice Amount: 205,876.00
Remit Amount:

PLEASE RETURN STUB WITH PAYMENT. Questions can be directed to account@skyward.com

Mike
Mulle
n

Digitally signed by
Mike Mullen
DN: cn=Mike
Mullen, o, ou,
email=Mullenmi@c
itrus.k12.fl.us, c=US
Date: 2019.04.29
13:35:34 -04'00'

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting.
Requested by Kathy Androski, Department of Educational Technology
Additional contact(s)/originator _____
Document Title Approve the purchase or Lease of Apple iPads

Board Action Required:

Prsentation/Recognition _____ Information _____
Consideration/Approval Purchase or Lease of Apple iPads

(This wording should be your actual motion to appcar on the agenda)

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

This is a request for direction and approval from the School Board for purchase or lease of the Apple iPads for use beginning 2019-2020. The iPads purchased in 2014-2015 are now 5 years old, and they do not support the current iOS. To maintain functionality of these devices, along with those purchased in subsequent years, they will need to be replaced according to the schedule in our 5-year Capital Outlay budget request.

The technology department recommends replacing all but the current generation of iPads via a lease. Other options available include replacing only the iPads purchased in 14-15, or refraining from purchasing iPads.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations. closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- x Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- X Data systems (technology);
- X Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: \$1,291,505.35 (lease & add iPads for 3rd grade)
Amount Budgeted \$ 1,291,505.35 Additional Amount Requested _____

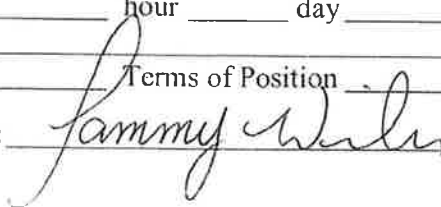
Funding Source: Project 6048T (One to One)

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
Pay grade/level _____
Benefits _____

Terms of Position _____

Financial Impact reviewed by: _____
(Form Board Approved 7/10/07-original)





Lease Documentation Checklist

Documents Required Prior to Shipment

Scanned to Apple

NOTE: Please call Gina Victor at (480) 419-3914 with any questions.

Master Lease Purchase Agreement	Lessee Signature, Printed Name/Title, Execution Date & Federal Tax ID No.	_____
Schedule (Exhibit A)	Lessee Signature, Name/Title & Execution Date	_____
Incumbency Certificate (Exhibit C)	The Incumbency section is to be executed by a person other than the signer of the documents. This may be a Board Secretary/Clerk, any Board Member, OR the Superintendent.	_____
Bank Qualified Designation (Exhibit D)	This tells us if the issue is "Bank Qualified" or "Non-Bank Qualified"	_____
Lease Payment Instructions (Exhibit E)	Identify how Lease is to be invoiced.	_____
Insurance Coverage Requirements (Exh F)	Complete name of insurance company and contact information.	_____
Opinion of Counsel (Exhibit G)	Forward attached document to attorney for completion. This is the approval that enables the Lease/Purchase	_____
IRS Form 8038-G or 8038-GC	Complete per instructions and sign.	_____
Credit Requirements	In lieu of a credit application please answer the three questions in the email sent to you with these documents. This information will be used for Credit review and approval. Please return with your 2018 Audited Financial Statement. Transaction is subject to credit approval	_____
Purchase Order(s)	Purchase Order(s) must include: Apple Inc. c/o Apple Financial Services 12545 Riata Vista, MS: 186-ED, Austin, TX 78727 as Vendor, Apple product quantity and description with extended price, bill-to and ship-to name/address, PO number, and authorized signature. Additionally, please provide third party vendor contacts (if applicable). Apple will contact third party vendor(s) regarding invoice remittance.	_____
Sales/Use Tax Exemption Certificate	Please provide a copy, if applicable. Please list Seller as Apple Inc. and its Assigns.	_____

NOTE: Please provide scanned copies of the above items to Gina Victor at Gina.Victor@ePublicFinance.com

Documents Required Prior to Funding

Mailed to

Originals of all the above	Please mail to: Apple Financial Services Attention: Gina Victor 8377 East Hartford Drive, Suite 115 Scottsdale, AZ 85255	_____
Insurance Certificate or Self-Insurance Letter	Provide All Risk Personal Property and General Liability Coverage listing Apple Inc. and its assigns as "Loss Payee" and "Additionally Insured" or provide a self-insurance letter as described in the "Insurance Coverage Requirements."	_____
Acceptance Certificate (Exhibit B)	Lessee Signature, Name/Title & Execution Date. <i>Sign upon Acceptance</i>	_____
Advance Lease Payment	Invoice attached, if applicable.	_____



Master Lease Purchase Agreement

This Master Lease Purchase Agreement dated as of May 30, 2019 (this "Master Lease") is entered into by and between Apple Inc. ("Lessor") and Citrus County School District ("Lessee").

1. MASTER LEASE; SCHEDULES. Subject to the terms of this Master Lease, Lessee agrees to lease, purchase and acquire from Lessor certain equipment and/or software (the "Equipment") as may be described in any lease schedule in the form of Exhibit A (each, a "Schedule") which may be executed by the parties from time to time. Nothing in this Master Lease shall be construed to impose any obligation upon, or otherwise commit, Lessor to enter into any proposed Schedule, it being understood that whether Lessor enters into any proposed Schedule shall be a decision solely within Lessor's discretion. Lessee understands that Lessor requires certain documentation and information necessary to enter into any Schedule, and Lessee agrees to provide Lessor with any documentation or information Lessor may request in connection with Lessor's review of any proposed Schedule. Such documentation may include but shall not be limited to: (a) a description of the proposed Equipment, including the cost and its contemplated use and location, (b) information related to the vendor(s) manufacturing, licensing (subject to the terms of the Vendor's applicable end user license agreement(s)), delivering, installing or maintaining the proposed Equipment for Lessee (the "Vendor"), (c) documentation or information concerning the financial condition of Lessee, and (d) other information related to the Schedule and Lessee. The terms and conditions of this Master Lease (including all exhibits and any amendments hereto), are incorporated by reference into each Schedule and each Schedule, once executed by Lessor and Lessee, shall constitute a separate and independent lease and installment purchase of the Equipment identified therein, hereinafter referred to as a "Lease."

2. INVOICE PAYMENT OR REIMBURSEMENT. With respect to any Lease, and subject to the provisions of Section 3 if applicable, Lessor shall have no obligation whatsoever to make any payment to a Vendor or reimburse Lessee for any payment made to a Vendor for the Equipment that is the subject of such Lease until three (3) business days after Lessor's receipt of the following in form and substance satisfactory to Lessor in its sole discretion: (a) a Schedule executed by a duly authorized representative of Lessee; (b) a fully executed partial or final acceptance certificate as applicable, in the form of Exhibit B ("Acceptance Certificate"); (c) a resolution or evidence of other official action taken by Lessee's governing body authorizing Lessee to enter into the related Lease and any applicable Escrow Agreement, the acquisition of the Equipment subject thereto, and confirming that Lessee's actions were in accordance with all applicable state, local and federal laws, including laws regarding open meetings and public bidding; (d) evidence of insurance with respect to the Equipment in accordance with the provisions of Section 15 of this Master Lease; (e) a Vendor invoice for the Equipment and, if such invoice has been paid by Lessee, evidence of payment thereof and, if applicable, evidence of official intent to reimburse such payment as required by the Treasury Regulations; (f) a completed and executed Form 8038-G or 8038-GC; (g) an Incumbency Certificate substantially in the form attached as Exhibit C; (h) a Bank Qualification Designation substantially in the form attached as Exhibit D; (i) Lease Payment Instructions substantially in the form attached as Exhibit E; (j) Insurance Coverage Requirements in the form attached as Exhibit F; (k) an opinion of Lessee's counsel substantially in the form attached as Exhibit G; and (l) such other documents, items, or information reasonably required by Lessor.

3. ESCROW AGREEMENT. Upon agreement by both Lessee and Lessor as to any Lease, the parties shall enter into an escrow agreement (an "Escrow Agreement") with an escrow agent selected by Lessee, such selection subject to Lessor's approval, establishing an account from which the cost of the Equipment subject to such Lease is to be paid (the "Escrow Account"). Upon execution and delivery of an Escrow Agreement by the parties thereto and satisfaction of any conditions precedent set forth in Section 2 of this Master Lease or in such Escrow Agreement, Lessor shall deposit or cause to be deposited into the Escrow Account under the related Escrow Agreement funds for the payment of the costs of acquiring the Equipment under such Lease. Lessee acknowledges and agrees that no disbursements shall be made from an Escrow Account except for portions of the Equipment that are operationally complete and functionally independent and that may be fully utilized by Lessee without regard to whether the balance of the Equipment is delivered and accepted.

4. DELIVERY AND ACCEPTANCE OF EQUIPMENT. Lessee shall order the Equipment, cause the Equipment to be delivered and installed at the location specified in each Lease, and pay any and all delivery and installation costs and applicable sales and other taxes in connection therewith. When the Equipment identified in any Lease has been delivered and installed, Lessee shall immediately inspect the Equipment and evidence its acceptance by executing and delivering to Lessor the Acceptance Certificate. If Lessee signed a purchase contract for the Equipment, by signing a Schedule Lessee assigns its rights, but none of its obligations under the purchase contract, to Lessor.

5. LEASE PAYMENTS. Lessee agrees to pay "Lease Payments" to Lessor in accordance with the payment schedule set forth in each Lease, exclusively from legally available funds, consisting of principal and interest components in the amounts and on such dates as provided in each Lease. Lessee shall pay Lessor a charge on any Lease Payment not paid on the date such payment is due at the rate of 12% per annum or the highest lawful rate, whichever is less, from such due date until paid. The "Commencement Date" for each Lease is the date when interest commences to accrue under such Lease, which date shall be the earlier of (a) the date Lessee partially or fully accepts the Equipment pursuant to Section 4, or (b) the date of Lessor's deposit into an Escrow Account of sufficient monies to purchase the Equipment. Lessor will advise Lessee as to the address to which Lease Payments shall be sent. The Lease Payment is due whether or not Lessee receives an invoice. Restrictive

endorsements on checks sent by Lessee will not reduce Lessee's obligations to Lessor. Unless a proper exemption certificate is provided, applicable sales and use taxes may be paid by Lessee from funds advanced to Lessee by Lessor for such purpose in connection with the execution and delivery of the related Lease or may be paid by Lessee pursuant to Section 4 hereof. **Lessor and Lessee understand and intend that the obligation of Lessee to pay Lease Payments under each Lease shall constitute a current expense of Lessee and shall not in any way be construed to be a debt of Lessee in contravention of any applicable constitutional or statutory limitation or requirement concerning the creation of indebtedness or debt by Lessee, nor shall anything contained in this Master Lease or in any Lease constitute a pledge of the general tax revenues, funds or monies of Lessee.**

6. NON-APPROPRIATION OF FUNDS. Lessee is obligated to pay Lease Payments under each Lease for each fiscal period as may lawfully be made from funds budgeted and appropriated for that purpose for such fiscal period. Lessee currently intends to remit and reasonably believes that funds in an amount sufficient to remit all Lease Payments and other payments under each Lease can and will lawfully be appropriated and made available to permit Lessee's continued utilization of the Equipment under such Lease and the performance of its essential function during the scheduled "Lease Term" as reflected in each Lease. Lessee currently intends to do all things lawfully within its power to obtain and maintain funds from which the Lease Payments under each Lease may be made, including making provision for such payments to the extent necessary in each budget or appropriation request adopted in accordance with applicable provisions of law. Notwithstanding the foregoing, Lessor acknowledges that the decision whether or not to budget and appropriate funds or to extend the term of a Lease for any period beyond the original or any additional fiscal period is within the discretion of the governing body of Lessee. In the event that Lessee's governing body fails or is unwilling to budget, appropriate or otherwise make available funds for the payment of Lease Payments and other payments, if any, under a Lease following the then current fiscal period (an "Event of Non-appropriation"), Lessee shall have the right to terminate such Lease on the last day of the fiscal period for which sufficient appropriations were made without penalty or expense, except as to the portion of any Lease Payment for which funds shall have been appropriated and budgeted, in which event Lessee shall return the Equipment subject to such Lease in accordance with Section 19 of this Master Lease. Lessee agrees to deliver notice to Lessor of such Event of Non-appropriation with respect to a Lease and termination at least thirty (30) days prior to the end of the then current fiscal period, but failure to give such notice shall not extend the term of the affected Lease beyond such then current fiscal period.

7. UNCONDITIONAL OBLIGATION. UPON THE COMMENCEMENT DATE OF A LEASE PURSUANT TO SECTION 5 OF THIS MASTER LEASE, AND EXCEPT AS PROVIDED IN SECTION 6, "NON-APPROPRIATION OF FUNDS," THE OBLIGATIONS OF LESSEE TO MAKE LEASE PAYMENTS AND TO PERFORM AND OBSERVE THE OTHER COVENANTS AND AGREEMENTS CONTAINED IN EACH LEASE SHALL BE ABSOLUTE AND UNCONDITIONAL IN ALL EVENTS WITHOUT ABATEMENT, DIMINUTION, DEDUCTION, SET-OFF OR DEFENSE, FOR ANY REASON INCLUDING, WITHOUT LIMITATION, ANY FAILURE OF THE EQUIPMENT TO BE DELIVERED OR INSTALLED, ANY DISPUTES WITH LESSOR OR ANY VENDOR OF ANY EQUIPMENT, DEFECTS, MALFUNCTIONS OR BREAKDOWNS IN THE EQUIPMENT, ANY ACCIDENT, CONDEMNATION, DAMAGE, DESTRUCTION, OR UNFORESEEN CIRCUMSTANCE, OR ANY TEMPORARY OR PERMANENT LOSS OF ITS USE.

8. DISCLAIMER OF WARRANTIES. THE SOLE WARRANTY FOR THE EQUIPMENT IS THE APPLICABLE PRODUCT WARRANTY (DEFINED BELOW). LESSOR MAKES NO REPRESENTATIONS OR WARRANTIES, EXPRESS OR IMPLIED, WHATSOEVER, INCLUDING WITHOUT LIMITATION, AS TO THE EQUIPMENT'S MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, SUITABILITY, DESIGN, CONDITION, DURABILITY, OPERATION, QUALITY OF MATERIALS OR WORKMANSHIP, NON-INFRINGEMENT, OR COMPLIANCE WITH SPECIFICATIONS OR APPLICABLE LAW, OR THAT THE OPERATION OR USE OF THE EQUIPMENT WILL BE UNINTERRUPTED, SECURE OR FREE OF ERRORS, DEFECTS, VIRUSES, MALFUNCTIONS, AND LESSEE, AS OF THE DATE OF LESSEE'S ACCEPTANCE AS SET FORTH IN SECTION 4, ACCEPTS SUCH EQUIPMENT AS IS AND WITH ALL FAULTS. LESSEE ACKNOWLEDGES THAT LESSEE HAS SELECTED THE EQUIPMENT BASED UPON LESSEE'S OWN JUDGMENT. Lessee acknowledges that the Equipment was manufactured and/or assembled, or in the case of software was developed and licensed, by the applicable Vendor and that any warranty rights with respect to such Equipment shall be provided by the applicable Vendor (the "Product Warranty"). Lessee agrees to settle any dispute it may have regarding performance of the Equipment directly with the applicable Vendor and not to make any claim against the Lease Payments due Lessor or any Assignee (as hereinafter defined). Lessee agrees to continue to pay Lessor, or such Assignee (as applicable), all Lease Payments and other payments without abatement or set off for any dispute with a Vendor regarding the Equipment. Nothing in this Master Lease or in any Lease shall relieve Apple Inc. of its obligations under the Product Warranty offered by Apple Inc. for applicable Apple-branded Equipment. Lessee acknowledges and agrees that the Product Warranty is a separate agreement between Lessee and the applicable Vendor and that such Product Warranty is not a part of this Master Lease or any Lease.

9. TITLE AND SECURITY INTEREST. Unless otherwise required by the laws of the state where Lessee is located, during each Lease Term, title to the Equipment shall be vested in Lessee, subject to the rights of Lessor under such Lease. In the event Lessor terminates a Lease pursuant to Section 17 of this Master Lease or an Event of Non-Appropriation occurs under a Lease, title to the related Equipment shall immediately vest in Lessor free and clear of any rights, title or interests of Lessee. Lessee, at its expense, shall protect and defend Lessee's title to the Equipment and Lessor's rights and interests therein and keep the Equipment free and clear from any and all claims, liens, encumbrances and legal processes of Lessee's creditors and other persons.

To secure the payment of all of Lessee's obligations under each Lease, Lessee hereby grants to Lessor a first priority purchase money security interest in the Equipment subject to each such Lease, anything attached or added to the Equipment by Lessee at

any time, Lessee's rights under each agreement for the licensing of software to the extent that a security interest therein may be granted without violating the terms of such agreement, and on all proceeds, including proceeds from any insurance claims for loss or damage, from such Equipment. Lessee authorizes Lessor to file a financing statement perfecting Lessor's security interest under the laws of Lessee's state. Lessee agrees to promptly execute such additional documents, in a form satisfactory to Lessor, which Lessor deems necessary or appropriate to establish and maintain its security interest in the Equipment. The Equipment is and will remain personal property and will not be deemed to be affixed to or a part of the real estate on which it may be situated. If applicable, as further security therefor, Lessee hereby grants to Lessor a first priority security interest in the cash and negotiable instruments from time to time comprising each Escrow Account and all proceeds (cash and non-cash) thereof, and agrees with respect thereto that Lessor shall have all the rights and remedies of a secured party under the applicable Uniform Commercial Code.

10. USE, MAINTENANCE AND REPAIR. Upon installation, no item of Equipment will be moved from the location specified for it in the related Lease (the "Equipment Location") without Lessor's prior consent, which consent will not be unreasonably withheld, except that any items of Equipment that are intended by design to be a mobile piece of technology (i.e. laptop computers) may be moved within the continental U.S. without consent. Lessor shall have the right at all reasonable times during regular business hours, subject to compliance with Lessee's customary security procedures, to enter into and upon the property of Lessee for the purpose of inspecting the Equipment. In order to facilitate the use of the Equipment by students and/or Lessee's employees ("Authorized Users") while on premises other than those belonging to Lessee, Lessee acknowledges and agrees that: (a) Lessee shall use due care to ensure that the Equipment is not (i) used in violation of any applicable law, in a manner contrary to that contemplated by the related Lease, or for private business purposes, or (ii) used by anyone other than Authorized Users; and (b) Lessee (and not Authorized Users) shall be solely responsible for (i) maintaining insurance in accordance with the terms of the related Lease, (ii) payment of any applicable sales, property and other taxes on the Equipment, and (iii) return of the Equipment under a Lease to Lessor upon the occurrence of an Event of Default or Event of Non-appropriation thereunder. Lessee agrees that it will use the Equipment under each Lease in the manner for which it was intended, as required by all applicable manuals and instructions and as required to keep the Equipment eligible for any manufacturer's certification and/or standard, full service maintenance contract. Lessee agrees that it will, at Lessee's own cost and expense, maintain, preserve and keep the Equipment under each Lease in good repair, condition and working order, ordinary wear and tear excepted. All replacement parts and repairs shall be governed by the terms of the related Lease. Lessee will not make any permanent alterations to the Equipment that will result in a decrease in the market value of the Equipment.

11. LIENS; TAXES. LESSEE WILL NOT SELL, TRANSFER, ASSIGN, PLEDGE, SUB-LEASE OR PART WITH POSSESSION OF THE EQUIPMENT, OR FILE OR PERMIT A LIEN TO BE FILED AGAINST THE EQUIPMENT, EXCEPT AS OTHERWISE EXPRESSLY PROVIDED UNDER THIS MASTER LEASE AND THE RELATED LEASE. The parties to this Master Lease intend that the Equipment will be used for governmental or proprietary purposes of Lessee and that the Equipment will be exempt from all property taxes. Lessee shall timely pay all assessments, license and filing fees, taxes (including sales, use, excise, personal property, ad valorem, stamp, documentary and other taxes) and all other governmental charges, fees, fines or penalties whatsoever, whether payable by Lessor or Lessee, now or hereafter imposed by any governmental body or agency on or relating to the Equipment or the Lease Payments or the use, registration, rental, shipment, transportation, delivery, ownership or operation of the Equipment and on or relating to this Master Lease or any Lease; *provided, however*, that the foregoing shall not include any federal, state or local income or franchise taxes of Lessor.

12. LIMITATION OF LIABILITY. NOTWITHSTANDING ANYTHING TO THE CONTRARY, LESSOR SHALL NOT BE LIABLE FOR ANY DIRECT DAMAGES OF LESSEE RESULTING FROM, ARISING OUT OF OR IN CONNECTION WITH THIS AGREEMENT, WHETHER ARISING IN CONTRACT, TORT, STRICT LIABILITY OR OTHERWISE, REGARDLESS OF THE THEORY OF LIABILITY. FURTHER, NOTWITHSTANDING ANYTHING TO THE CONTRARY, with respect to each Lease, Lessee agrees that (a) Lessor shall have no liability, cost or expense with respect to transportation, installation, selection, purchase, lease, ownership, possession, modification, maintenance, condition, operation, use, return or disposition of the Equipment, and (b) Lessor shall have no responsibility in connection with the selection of the Equipment, the ordering of the Equipment, its suitability for the use intended by Lessee, Lessee's compliance or non-compliance with competitive pricing and/or bidding requirements, the acceptance by the Vendor of the order submitted, if applicable, or any delay or failure by the Vendor or its sales representative to, deliver, install, or maintain the Equipment for Lessee's use. IN NO EVENT SHALL LESSOR BE LIABLE FOR ANY INCIDENTAL, INDIRECT, SPECIAL, CONSEQUENTIAL, EXEMPLARY OR PUNITIVE DAMAGES IN CONNECTION WITH OR ARISING OUT OF ANY LEASE OR THE EXISTENCE, FURNISHING, FUNCTIONING OR LESSEE'S USE OF ANY ITEM OF EQUIPMENT PROVIDED FOR IN ANY LEASE, WHETHER IN CONTRACT, TORT, STRICT LIABILITY OR OTHERWISE, REGARDLESS OF THE THEORY OF LIABILITY AND REGARDLESS OF WHETHER LESSOR HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THE PARTIES AGREE THAT THE PROVISIONS IN THIS MASTER LEASE FAIRLY ALLOCATE THE RISKS BETWEEN THE PARTIES WITHOUT WHICH THEY WOULD NOT HAVE ENTERED INTO THIS MASTER LEASE.

13. IDENTIFICATION. Lessor shall be entitled to insert missing or correct information on the related Lease, including, without limitation, Lessee's official name, serial numbers and any other information describing the Equipment under such Lease; provided that Lessor forwards copies of such changes to Lessee.

14. LOSS OR DAMAGE. Lessee shall be responsible for any loss, theft of and/or damage to the Equipment or any portion thereof from any cause whatsoever, regardless of the extent or lack of insurance coverage, from the time the Equipment is delivered to Lessee pursuant to the related Lease until the end of the Lease Term thereunder or until the Equipment is returned

to Lessor pursuant to Section 19 of this Master Lease. If any item of the Equipment is lost, stolen or damaged, Lessee shall immediately provide written notice of such loss to Lessor and shall, within fifteen (15) days after such loss, at Lessee's option, either: (a) repair the damaged Equipment so that it is in good condition and working order, eligible for any manufacturer's certification, (b) replace the damaged Equipment at Lessee's sole cost and expense with equipment having substantially similar manufacturer's specifications and of equal or greater value to the damaged Equipment immediately prior to such Equipment being damaged, such replacement equipment to be subject to Lessor's approval, whereupon such replacement equipment shall be substituted in the applicable Lease and the other related documents by appropriate endorsement or amendment; or (c) pursuant to Section 18(b), purchase Lessor's interest in the damaged Equipment on a pro rata basis (notwithstanding the limitation in Section 18(b) only to prepaying in whole) and continue the related Lease for the non-damaged Equipment for the balance of the applicable Lease Term. In such event, Lessor will provide Lessee with a revised amortization of Lease Payments for the non-damaged Equipment. Lessor will forward to Lessee any insurance proceeds which Lessor receives for damaged Equipment for Lessee's use in the repair or replacement of the damaged Equipment, unless there has been an Event of Default or an Event of Non-appropriation by Lessee, in which event Lessor will apply any insurance proceeds received to reduce Lessee's obligations under Section 17 of this Master Lease.

15. INSURANCE. In the event that Lessee is not self-insured (as hereafter provided), Lessee shall, at its expense, keep the Equipment fully insured against loss, fire, theft, damage or destruction from any cause whatsoever in an amount not less than the greater of (a) the total Lease Payments for the Lease Term under the related Lease or (b) the full replacement cost of the Equipment without consideration for depreciation. Upon Lessor's request, Lessee shall also provide such additional insurance against injury, loss or damage to persons or property arising out of the use or operation of the Equipment as is customarily maintained by owners of property similar to the Equipment. With Lessor's prior written consent, Lessee may self-insure against such risks. The policy shall state that Lessor shall be notified of any proposed cancellation at least 30 days prior to the date set for cancellation. All such insurance shall be in form, issued by such insurance companies and be in such amounts as shall be satisfactory to Lessor, and shall provide that losses, if any, shall be payable to Lessor as "loss payee," and all such liability insurance shall include Lessor as an "additional insured." Upon Lessor's request, Lessee shall provide Lessor with a certificate or other evidence of insurance acceptable to Lessor evidencing the insurance coverage required under the related Lease. In the event Lessee fails to provide such evidence within 10 days of Lessor's request, or upon Lessor's receipt of a notice of policy cancellation, Lessor may (but shall not be obligated to) obtain insurance covering Lessor's interest in the Equipment at Lessee's sole expense. Lessee will pay all insurance premiums and related charges.

16. DEFAULT. Lessee will be in default under a Lease upon the occurrence of any of the following (each, an "Event of Default"): (a) Lessee fails to pay any Lease Payment or other payment due in full under such Lease within 10 calendar days after its due date; (b) Lessee fails to perform or observe any other promise or obligation in this Master Lease and/or any Lease and does not correct the default within 30 days after written notice of default by Lessor; (c) any representation, warranty or statement made by Lessee in this Master Lease or any Lease shall prove to have been false or misleading in any material respect when made; (d) Lessee fails to obtain and maintain insurance as required by Section 15, or any insurance carrier cancels any insurance on the Equipment; (e) the Equipment or any portion thereof is misused, used in a manner not authorized by the applicable end user license agreement (if any) accompanying such Equipment, or used in violation of the terms of the related Lease; (f) the Equipment or any part thereof is lost, destroyed, or damaged beyond repair and remains uncured in accordance with Section 14; (g) a petition is filed by or against Lessee under any bankruptcy or insolvency laws; or (h) an Event of Default occurs under any other Lease or prior financing with Lessor or assigns or their respective affiliates, but any such Assignee may only exercise remedies with respect to other Leases for which it is the Assignee.

17. REMEDIES. Upon the occurrence of an Event of Default under a Lease, Lessor may, in its sole discretion, do any or all of the following (without penalty, liability or obligation on Lessor's part and without limiting any other rights or remedies available to Lessor): (a) provide written notice to Lessee of the Event of Default; (b) as liquidated damages for loss of a bargain, and not as a penalty, declare due and payable any and all amounts which may then be due and payable under the Lease, plus all Lease Payments remaining through the end of the then current fiscal period; (c) with or without terminating the Lease Term under such Lease, (i) enter the premises where the Equipment is located and retake possession of such Equipment or require Lessee at Lessee's expense to promptly return any or all of such Equipment to the possession of Lessor in accordance with the requirements in Section 19, and (ii) at Lessee's expense, sell or lease such Equipment or, for the account of Lessee, sublease such Equipment, continuing to hold Lessee liable for the difference between the Lease Payment payable by Lessee pursuant to the terms of such Lease to the end of the current fiscal period and the net proceeds of any such sale, lease or sublease. Lessor may require Lessee to remove all proprietary data from the Equipment, holding Lessor and its assigns harmless if Lessee fails to do so. Lessee will not make any claims against Lessor or the Equipment for trespass, damage or any other reason. The exercise of any of such remedies shall not relieve Lessee of any other liabilities under any other Lease. Without limiting the foregoing, Lessor may take whatever action, either at law or in equity, may appear necessary or desirable to enforce its rights under any Lease, or as a secured party in any or all of the Equipment. No remedy of Lessor is intended to be exclusive and every such remedy, now or hereafter existing, at law or in equity, shall be cumulative and shall be in addition to every other remedy given under a Lease. In the event that Lessor sells or otherwise liquidates the Equipment following an Event of Default or an Event of Non-appropriation as herein provided and realizes net proceeds (after payment of costs) in excess of total Lease Payments under the related Lease that would have been paid during the related scheduled Lease Term plus any other amounts then due under the related Lease or Leases, Lessor shall immediately pay the amount of any such excess to Lessee.

18. PURCHASE OPTION. At the option of Lessee, and provided that no Event of Default or Event of Non-appropriation has occurred and/or is continuing under any Lease, Lessor's interest in all, but not less than all, of the Equipment subject to a Lease will be transferred, conveyed and assigned to Lessee, free and clear of any right or interest of Lessor, and such Lease shall

terminate: (a) upon payment in full of all Lease Payments under such Lease and all other amounts then due thereunder or (b) on any Lease Payment due date under such Lease, provided that Lessee shall have delivered written notice at least 30 days prior to such date of Lessee's intention to purchase the Equipment subject to such Lease pursuant to this provision, by paying to Lessor, in addition to the Lease Payment due on such date, an amount equal to the purchase price (the "Purchase Price") shown for such Lease Payment due date in the payment schedule included in the applicable Lease. Lessee hereby acknowledges that the Purchase Price under a Lease includes a prepayment premium.

19. RETURN OF EQUIPMENT. In the case of an Event of Default under a Lease or an Event of Non-appropriation by Lessee with respect to a Lease in accordance with Section 6, Lessee will, at Lessee's sole cost and expense, immediately return the Equipment (including all copies of any software free of any proprietary data), manuals, and accessories to any location and aboard any carrier Lessor may designate in the continental United States. The Equipment must be properly packed for shipment in accordance with the manufacturer's recommendations or specifications, freight prepaid and insured, and maintained in accordance with the terms of the related Lease. All Equipment must be free of markings. Lessee will pay Lessor for any missing or defective parts or accessories. Lessee will continue to pay Lease Payments until the Equipment is accepted by Lessor, which acceptance shall be deemed to occur fifteen (15) days after delivery unless Lessor rejects the Equipment for good cause within such fifteen (15) day period. Notwithstanding anything in this Section 19 to the contrary, any amounts to be paid by Lessee as provided in this Section 19 shall be payable solely from funds legally available for the purpose.

20. LESSEE'S REPRESENTATIONS AND WARRANTIES. Lessee hereby represents, covenants and warrants for the benefit of Lessor that as of the date hereof and as of Commencement Date for each Lease, and throughout each Lease Term: (a) Lessee is a state or political subdivision thereof within the meaning of Section 103 of the Internal Revenue Code of 1986, as amended (the "Code"); (b) Lessee is duly organized and existing under the Constitution and laws of the state in which Lessee is located; (c) Lessee is authorized to enter into and carry out its obligations under this Master Lease and each Lease and every other document required to be delivered in connection with this Master Lease and a Lease; (d) this Master Lease and each Lease have been duly authorized, executed and delivered by Lessee in accordance with all applicable laws, codes, ordinances, regulations, and policies; (e) any person signing the Master Lease and each Lease has the authority to do so, is acting with the full express authorization of Lessee's governing body, and holds the office indicated below his or her signature, which is genuine; (f) the Equipment is essential to the immediate performance of a governmental or proprietary function by Lessee within the scope of Lessee's authority and shall be used during the Lease Term only by Lessee and only to perform such function; (g) Lessee intends to use the Equipment for the entire Lease Term and shall take such action, in accordance with Section 6, to include in its annual budget request, for submission to Lessee's governing body, any funds required to fulfill Lessee's obligations for each succeeding fiscal period during the applicable Lease Term; (h) Lessee has complied fully with all applicable laws, codes, ordinances, regulations, and policies, governing open meetings, competitive pricing and/or public bidding and appropriations required in connection with each Lease, the selection and acquisition of the Equipment and the selection of Vendor; (i) all payments due and to become due during Lessee's current fiscal period under a Lease are within the fiscal budget of such fiscal period, and are or will be included within an unrestricted and unencumbered appropriation currently available for the lease/purchase of the Equipment under the related Lease; (j) Lessee shall not do or cause to be done any act which shall cause, or by omission of any act allow, the interest portion of any Lease Payment to become includible in Lessor's gross income for Federal income taxation purposes under the Code; (k) Lessee shall comply with the information reporting requirements of Section 149(e) of the Code with respect to each Lease (such compliance shall include, but not be limited to, the execution of Form 8038-G or 8038-GC information reporting returns as appropriate); (l) all financial information provided by Lessee is true and accurate and fairly represents Lessee's financial condition; (m) Lessee has not for at least its most recent ten fiscal periods failed to appropriate or otherwise make available funds sufficient to pay rental or other payments coming due under any lease purchase, installment sale or other similar agreement; (n) there is no litigation, pending or threatened that would materially adversely affect the transactions contemplated by this Master Lease, any Lease or the financial condition of Lessee; and (o) any and all Equipment that Lessee leases, purchases and/or acquires pursuant to this Master Lease and any Lease hereunder is for Lessee's internal purposes only and Lessee is not and will not lease, purchase or acquire the Equipment for resale.

21. ASSIGNMENT. Lessor may, upon notice to Lessee but without Lessee's consent, sell, assign, or transfer from time to time Lessor's rights, title, and interest under this Master Lease and/or any Lease or Leases or interest therein, including the right to receive Lease Payments under a Lease and Lessor's security interest in the Equipment under a Lease and any related Escrow Agreement to one or more assignees or subassignees (each, an "Assignee"). Lessee agrees that, upon such assignment, the Assignee will have the same rights and benefits of Lessor under the terms of the related Lease. Lessee agrees that the rights of Assignee will not be subject to any claims, defenses, or set-offs that Lessee may have against any Vendor. Upon notice to Lessee of such assignment, Lessee agrees to respond to any requests about the related Lease and, if directed by Lessor, to pay Assignee all Lease Payments and other amounts due under such Lease. Lessee hereby appoints Lessor as its agent to maintain a record of all assignments of each Lease in a form sufficient to comply with the registration requirements of Section 149(a) of the Code and the regulations prescribed thereunder from time to time, and Lessor agrees to maintain such registration record.

22. ADDITIONAL PAYMENTS. Lessor may, but is not obligated to, take on Lessee's behalf any action which Lessee fails to take as required by any Lease, and Lessee shall pay any expenses incurred by Lessor in taking such action, which will be in addition to the Lease Payments as set forth in the related Lease.

23. RELEASE AND INDEMNIFICATION. To the extent permitted by applicable state law and subject to Section 6, Lessee shall indemnify, release, protect, hold harmless, save and defend Lessor from and against any and all liability, obligation, loss, claim, tax and damage whatsoever, regardless of the cause thereof, and all costs and expenses in connection therewith (including,

without limitation, attorneys' fees) arising out of or resulting from (a) entering into this Master Lease and/or any Lease; (b) the ownership of any item of Equipment; (c) the ordering, acquisition, use, installation, deployment, testing, operation, condition, purchase, delivery, rejection, storage or return of any item of Equipment; (d) any damage to property or personal injury or death of any person in connection with the operation, use, installation, deployment, testing, condition, possession, storage or return of any item of Equipment, or in connection with or resulting from Lessee's acts, omissions, negligence, misconduct or breach of any provision of this Master Lease or any Lease(s) hereunder; and/or (e) the breach of any covenant or any material representation of Lessee contained in this Master Lease or any Lease. The indemnification obligations set forth herein shall continue in full force and effect notwithstanding the payment in full of all obligations under any Lease or the termination of the Lease Term under any Lease for any reason.

24. MISCELLANEOUS. Each Lease, together with this Master Lease, contains the entire agreement of the parties regarding the subject matter hereof which is limited to lease financing. TIME IS OF THE ESSENCE IN EACH LEASE. If a court of competent jurisdiction finds any provision of any Lease to be unenforceable, the remaining terms of such Lease shall remain in full force and effect. Each Lease may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument; provided, however, that only counterpart one of each Lease (including the terms and conditions of this Master Lease incorporated therein by reference) shall constitute the original for such Lease for purposes of the sale or transfer of such Lease as chattel paper. References herein to "Lessor" shall be deemed to include each of its Assignees from and after the effective date of each assignment; references herein to "Lessor" shall not refer to Apple Inc. in its capacity as a Vendor or in any capacity other than as a lessor hereunder. The captions or heading in this Master Lease and in each Lease are for convenience only and in no way define, limit or describe the scope or intent of any provisions. This Master Lease and each Lease will be governed by the laws of the state where Lessee is located without regard to the conflict of law principles thereof. Lessor and Lessee both intend to comply with all applicable laws. If it is determined that Lessee's payments under the Lease result in an interest payment higher than allowed by applicable law, then any excess interest collected will be applied to the repayment of principal, and interest will be charged at the highest rate allowed by law.

25. NOTICES. All written notices under any Lease must be sent by certified mail or recognized overnight delivery service, postage prepaid, to the addresses as stated on each Lease, or by facsimile transmission, with written confirmation of receipt.

IMPORTANT: READ BEFORE SIGNING. THE TERMS OF THIS MASTER LEASE AND EACH LEASE SHOULD BE READ CAREFULLY BECAUSE ONLY THOSE TERMS IN WRITING ARE ENFORCEABLE. TERMS OR ORAL PROMISES WHICH ARE NOT CONTAINED IN THIS MASTER LEASE OR A LEASE MAY NOT BE LEGALLY ENFORCED. THE TERMS OF THIS MASTER LEASE OR A LEASE MAY ONLY BE CHANGED BY ANOTHER WRITTEN AGREEMENT BETWEEN THE PARTIES. EXCEPT FOR AN EVENT OF NON-APPROPRIATION, EACH LEASE IS NOT CANCELABLE BY LESSEE.

LESSOR: APPLE INC.

LESSEE: CITRUS COUNTY SCHOOL DISTRICT
1007 W Main Street
Inverness, FL 34450

BY: _____

BY: _____

TITLE: _____

TITLE: _____

FED TAX ID#: _____

Important Notes

Terms of Sale

Unless you have a separate written agreement that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hardcopy from Dell at your request: Dell's Terms of Sale, which include a binding consumer arbitration provision and incorporate Dell's U.S. Return Policy and Warranty (for Consumer warranties; for Commercial warranties).

If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - Type A and use of the Dell-branded system software is subject to the Dell End User License Agreement - Type S.

If your purchase is for Mozy, in addition to the foregoing applicable terms, your use of the Mozy service is subject to the terms and conditions located at <https://mozy.com/about/legal/terms>.

If your purchase is for Boomi services or support, your use of the Boomi Services (and related professional service) is subject to the terms and conditions located at <https://boomi.com/msa>.

If your purchase is for Secureworks services or support, your use of the Secureworks services (and related professional service) is subject to the terms and conditions located at <https://www.secureworks.com/eula/eula-us>.

If this purchase is for (a) a storage product identified in the DELL EMC Satisfaction Guarantee Terms and Conditions located at ("Satisfaction Guarantee") and (ii) three (3) years of a ProSupport Service for such storage product, in addition to the foregoing applicable terms, such storage product is subject to the Satisfaction Guarantee.

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: **Dell Marketing L.P.**

Note: All tax quoted above is an estimate; final taxes will be listed on the invoice.

If you have any questions regarding tax please send an e-mail to Tax_Department@dell.com

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.

EXHIBIT A

Schedule No. 1 Dated May 30, 2019 to Master Lease Purchase Agreement Dated May 30, 2019

This Schedule No. 1 ("Schedule") is entered into pursuant to that Master Lease Purchase Agreement dated May 30, 2019 ("Master Lease"), and is effective as of May 30, 2019. All of the terms and conditions of the Master Lease, including Lessee's representations and warranties, are incorporated herein by reference. Unless otherwise indicated, all capitalized terms used but not otherwise defined herein shall have the same meaning as set forth in the Master Lease.

To the extent that less than all of the Equipment subject to this Schedule has been installed and accepted by Lessee on or prior to the date hereof, Lessee hereby acknowledges that a portion of the Equipment has not been delivered, installed and accepted by Lessee for purposes of this Lease. In consideration of the foregoing, Lessee hereby acknowledges and agrees that its obligation to make Lease Payments as set forth in this Schedule is absolute and unconditional as of the date hereof and on each date and in the amounts as set forth in the Lease Payment Schedule, subject to the terms and conditions of the Lease.

Lessee expressly represents that at least ninety-five percent (95%) of the financing cost set forth in this Schedule is being used to acquire Equipment that will be capitalizable for federal income tax purposes

EQUIPMENT INFORMATION	
QTY	EQUIPMENT DESCRIPTION
	Computer Hardware--See attached Exhibit 1.

LEASE PAYMENT SCHEDULE						
Pmt #	Payment Date	Payment Amount	Interest	Principal	Purchase Price after scheduled payment(s)	Outstanding Balance
	5/30/2019					\$3,874,516.00
1	7/15/2019	\$1,291,505.33	\$0.00	\$1,291,505.33	\$2,634,670.88	\$2,583,010.67
2	7/15/2020	\$1,291,505.33	\$0.00	\$1,291,505.33	\$1,317,335.44	\$1,291,505.33
3	7/15/2021	\$1,291,505.33	\$0.00	\$1,291,505.33	\$0.00	\$0.00
Totals:		\$3,874,516.00	\$0.00	\$3,874,516.00	Rate 0.0000%	

Lessee acknowledges that the discounted purchase price for the Lease is \$3,730,901.52 and that such amount is the Issue Price for the Lease for federal income tax purposes. The difference between the principal amount of this Lease and the Issue Price is Original Issue Discount ("OID") for federal income tax purposes. The Yield for this Lease for federal income tax purposes is 3.4437% per annum. Such Issue Price and Yield will be stated in the Form 8038-G or 8038-GC, as applicable

IMPORTANT: Read before signing. The terms of the Master Lease should be read carefully because only those terms in writing are enforceable. Terms or oral promises which are not contained in this written agreement may not be legally enforced. The terms of the Master Lease or Lease may only be changed by another written agreement between Lessor and Lessee. Lessee agrees to comply with the terms and conditions of the Master Lease and this Lease.

Commencement Date: **May 30, 2019**

LESSOR: **APPLE INC.**

LESSEE: **CITRUS COUNTY SCHOOL DISTRICT**

SIGNATURE: X _____

SIGNATURE: X _____

NAME / TITLE: X _____

NAME / TITLE: X _____

DATE: X _____

DATE: X _____

EXHIBIT 1 – EQUIPMENT INFORMATION to Schedule No. 1
under Master Lease Purchase Agreement dated **May 30, 2019**

#	Product Description	Qty
1	iPad Wi-Fi 32GB – Space Gray (10-pack) Part Number BN3U2LL/A iPad Wi-Fi 32GB – Space Gray Part Number: MR8A2LL/A Quantity: 11,600	1,160
2	STM Dux Plus Case for 9.7-inch iPad (6th generation) with built- in holder for Apple Pencil – Black – Special 10-Pack Pricing Part Number BNCD2LL/A STM dux plus case for 9.7-Inch iPad (6th generation) with built-in holder for Apple Pencil – Black Part Number: HM9D2ZM/A Quantity: 11,600	1,160
3	APS CUSTOM IPAD DEPLOY OFFSITE SVCS-USA Part Number D6160LL/A	11,600

The above Equipment includes all attachments and accessories attached thereto and made a part thereof.

EXHIBIT B**ACCEPTANCE CERTIFICATE**

Re: Schedule No. 1, dated May 30, 2019, (the "Schedule") to Master Lease Purchase Agreement, dated as of May 30, 2019, between Apple Inc., as Lessor, and Citrus County School District, as Lessee.

Apple Inc. is hereby requested to pay the person or entity designated below as Payee, the sum set forth below in payment of a portion or all of the cost of the acquisition described below. The amount shown below is due and payable under the invoice of the Payee attached hereto with respect to the cost of the acquisition of the equipment and has not formed the basis of any prior request for payment. The equipment described below is part or all of the "Equipment" listed in the Schedule to the Master Lease Purchase Agreement referenced above.

Payee Name: _____

<u>Description or Invoice #</u>	<u>\$ Amount</u>

Lessee hereby certifies and represents to and agrees with Lessor as follows:

- (1) The Equipment described above has been delivered, installed and accepted on the date hereof.
- (2) Lessee has conducted such inspection and/or testing of the Equipment listed in the Schedule as it deems necessary and appropriate and hereby acknowledges that it accepts the Equipment for all purposes.
- (3) Lessee is currently maintaining the insurance coverage required by Section 15 of the Master Lease.
- (4) No event or condition that constitutes, or with notice or lapse of time or both would constitute, an Event of Default or Event of Non-appropriation (each as defined in the Master Lease) under any Lease exists at the date hereof.

PARTIAL ACCEPTANCE CERTIFICATE (Only a portion of Equipment Has Been Accepted)

LESSEE: **Citrus County School District**

Signature: X _____

Printed Name/Title: X _____

Date: X _____

FINAL ACCEPTANCE CERTIFICATE (All Equipment Has Been Accepted)

LESSEE: **Citrus County School District**

Signature: X _____

Printed Name/Title: X _____

Date: X _____

PLEASE RETURN PAYMENT REQUEST TO:
 APPLE INC. ~ 8377 East Hartford Drive, Suite 115 ~ Scottsdale, AZ 85255

INTERNAL ESCROW LETTER

(To be used with Partial Acceptance Certificate if Applicable)

May 30, 2019

Apple Inc.
8377 East Hartford Drive, Suite 115
Scottsdale, Arizona 85255

Re: Schedule No. 1 dated May 30, 2019 to Master Lease Purchase Agreement dated May 30, 2019 (the "Lease") by and between Citrus County School District and Apple Inc.

Ladies and Gentlemen:

We, Citrus County School District ("Lessee"), have entered into the above referenced Lease with you, Apple Inc. ("Lessor"), for the purpose of financing Apple computer equipment (the "Equipment") in the amount of \$3,730,901.52 (the "Financed Amount"). Lessee hereby requests that Lessor fund to the vendor of such Equipment the amount of \$ _____ (the "Funded Amount") and that Lessor retain \$ _____ (the "Retained Amount"). Lessee further requests that Lessor hold the Retained Amount in an internal escrow pending Lessor's receipt of confirmation from Lessee that the Equipment has been delivered, inspected and accepted for all purposes by the Lessee.

Lessee understands and agrees that interest shall accrue on the entire Financed Amount as of the date hereof, and further understands and agrees that any interest earned on the Retained Amount shall be retained by Lessor in consideration of managing the internal escrow account.

Lessee acknowledges that Lessor may commingle the Retained Amount held by Lessor for the benefit of Lessee with other funds held by Lessor for its own account, so long as Lessor maintains segregation of such amounts on the books and records of Lessor.

Sincerely,

Citrus County School District

Signature: _____

Name/Title: _____

Date: _____

EXHIBIT C

INCUMBENCY CERTIFICATE

Schedule No. 1 to Master Lease Purchase Agreement dated May 30, 2019

Being a knowledgeable and authorized agent of the Lessee, I hereby certify to Lessor that the person(s) who executed the Master Lease and this Schedule are legally authorized to do so on behalf of the Lessee and that the signatures that appear on the Master Lease and Schedule are genuine.

LESSEE: **Citrus County School District**
Signature: X _____
Printed Name/Title: X _____
Date: X _____

(THE INCUMBENCY IS TO BE EXECUTED BY A PERSON OTHER THAN THE SIGNER OF THIS SCHEDULE AND RELATED DOCUMENTS. THIS MAY BE A BOARD CLERK/SECRETARY, BOARD MEMBER OR SUPERINTENDENT.)

EXHIBIT D

BANK QUALIFIED DESIGNATION

Schedule No. 1 to Master Lease Purchase Agreement Dated May 30, 2019

Lessee hereby represents and certifies the following (please check one):

Bank Qualified

- Lessee has designated, and hereby designates, this Lease as a "qualified tax-exempt obligation" for the purposes and within the meaning of Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the "Code"). In making that designation, Lessee hereby certifies and represents that:
- As of the date hereof in the current calendar year, neither Lessee nor any other issuer on behalf of Lessee has designated more than \$10,000,000 of obligations (including this Lease) as "qualified tax-exempt obligations";
 - Lessee reasonably anticipates that the total amount of tax-exempt obligations (including this Lease) to be issued by or on behalf of Lessee (or allocated to Lessee) during the current calendar year will not exceed \$10,000,000;
 - The Lease will not be at any time a "private activity bond" as defined in Section 141 of the Code;
 - The Lease is not subject to control by any entity and there are no entities subject to control by Lessee; and
 - Not more than \$10,000,000 of obligations of any kind (including the Lease) issued by, on behalf of or allocated to Lessee will be designated for purposes of Section 265(b)(3) of the Code during the current calendar year.

Non-Bank Qualified

- Lessee has not designated this Lease as a "qualified tax-exempt obligation" for the purposes and within the meaning of Section 265(b)(3) of the Code.

LESSEE: **Citrus County School District**

Signature: X _____

Printed Name/Title: X _____

Date: X _____

EXHIBIT E

LEASE PAYMENT INSTRUCTIONS

Pursuant to the Master Lease Purchase Agreement dated May 30, 2019 (the "Master Lease"), Schedule No. 1, between Apple Inc. (the "Lessor") and Citrus County School District (the "Lessee"), Lessee hereby acknowledges the obligations to make Lease Payments promptly when due in accordance with the Lease

LESSEE NAME: _____

TAX ID#: _____

INVOICE MAILING ADDRESS: _____

Mail invoices to the attention of: _____

Phone () _____

Fax () _____

Email: _____

Approval of invoices required by: _____

Phone () _____

Fax () _____

Email: _____

Accounts Payable Contact: _____

Phone () _____

Fax () _____

Email: _____

Processing time for Invoices: _____ Approval: _____ Checks: _____

Do you have a Purchase Order Number that you would like included on the invoice? No ___ Yes ___ PO# _____

Do your Purchase order numbers change annually? No ___ Yes ___ Processing time for new purchase orders: _____

LESSEE: Citrus County School District

SIGNATURE: X _____

NAME / TITLE: X _____

DATE: X _____

EXHIBIT F

INSURANCE COVERAGE REQUIREMENTS

Citrus County School District

- 1) Insurance Agency - Name of Agency, Phone Number, Fax Number, and Contact Name

- 2) Property Damage & Loss Coverage -

- a) "All Risk" Physical Damage & Loss Insurance
- b) Include: Policy Number, Effective Date and Expiration Date
- c) APPLE INC. and its Assigns named "Loss Payee"
- d) Endorsement giving 30 days written notice of any changes or cancellation.

LIMITS: The full replacement value of the equipment.

- 3) The Certificate Holder should be named as follows:

APPLE INC. and its assigns
8377 East Hartford Drive, Suite 115
Scottsdale, AZ 85255

FOR SELF INSURANCE:

A letter needs to be prepared on Lessee's Letterhead and addressed to APPLE INC. and its Assigns, and signed by an authorized official of the Lessee. The letter must refer to the Master Lease, and include information regarding the statute authorizing this form of insurance (with a copy of the statute attached to the letter).

EXHIBIT G

(To be printed on Attorney's Letterhead)

Apple Inc.
8377 East Hartford Drive, Suite 115
Scottsdale, AZ 85255

Re: Schedule No. 1, dated May 30, 2019 to Master Lease Purchase Agreement dated as of May 30, 2019 between Apple Inc., as Lessor, and Citrus County School District, as Lessee.

Ladies and Gentlemen:

As legal counsel to Citrus County School District (the "Lessee"), I have examined (a) an executed counterpart of a certain Master Lease Purchase Agreement dated as of May 30, 2019 and Exhibits thereto (collectively, the "Agreement") by and between Apple Inc. (the "Lessor") and the Lessee, and an executed counterpart of Schedule No. 1 dated May 30, 2019 (the "Schedule") to the Agreement, by and between the Lessor and the Lessee, which, among other things, provides for the lease with option to purchase to the Lessee of certain property listed in the Schedule (the "Equipment"), (b) a certified copy of the resolution (the "Authorizing Resolution") of the governing body of the Lessee which, among other things, authorizes the Lessee to enter into the Agreement and the Schedule and (c) such other opinions, documents and matters of law as I have deemed necessary in connection with the following opinion. The Schedule and the terms and provisions of the Agreement incorporated therein by reference together with the Lease Payment Schedule attached to the Schedule are herein referred to collectively as the "Lease".

Based on the foregoing, I am of the following opinion:

- (1) Lessee is duly organized and legally existing as a city, county, school district, special district or other local government unit under the laws of the State of Florida, with full power and authority to enter into, and perform its obligations under, the Lease;
- (2) The Lease has been duly authorized, executed, and delivered by Lessee. Assuming due authorization, execution and delivery thereof by Lessor, the Lease is a legal, valid and binding obligation of Lessee, enforceable against Lessee in accordance with its terms, except to the extent limited by State and federal laws affecting creditors' remedies and by bankruptcy, reorganization, moratorium or other laws of general application relating to or affecting the enforcement of creditors' rights;
- (3) Lessee has complied with any applicable property acquisition laws and public bidding requirements in connection with the Lease and the transactions contemplated thereby, and the Authorizing Resolution was duly adopted at a meeting that was held in compliance with all applicable laws relating to the holding of open and public meetings.
- (4) There is no proceeding pending or, to the best of my knowledge (after diligent inquiry), threatened in any court or before any governmental authority or arbitration board or tribunal that, if adversely determined, would adversely affect the transactions contemplated by the Lease or the security interest of Lessor or its assigns, as the case may be, in the Equipment thereunder.

All capitalized terms herein shall have the same meanings as in the Lease unless otherwise provided herein. Lessor, its successors and assigns, and any counsel rendering an opinion on the tax-exempt status of the interest components of the Lease Payments, are entitled to rely on this opinion.

Printed Name
Signature

Instructions for 8038-G:

Updated for use with September, 2018 form

The below described lines need to be completed by the Lessee:

Line 2:

Enter the EIN number of the Issuer (Lessee)

An issuer (Lessee) that does not have an employer identification number (EIN) should apply for one on Form SS-4, Application for Employer Identification Number. This form may be obtained at Social Security Administration offices or by calling 1-800-TAX-FORM (1-800-829-3676). You can also get this form on the IRS website at www.irs.gov. You may receive an EIN by telephone by following the instructions for Form SS-4.

Lines 10a and 10b:

Enter the name, title, and telephone number of the officer of the issuer whom the IRS may call for more information

If the issuer wishes to designate a person other than an officer of the issuer (including a legal representative or paid preparer) whom the IRS may call for more information with respect to this return, enter the name, title, and telephone number of such person.

Line 39:

Bank Qualified Designation

Check this box if this Lease is designated as a "small issuer exception" under section 265(b)(3)(B)(i)(III). [Issuer (Lessee) reasonably anticipates that the total amount of tax-exempt obligations (including this Lease) to be issued by or on behalf of Lessee (or allocated to Lessee) during the calendar year 2019 will not exceed \$10,000,000.]

Lines 41a-41d and 42:

Hedges

If the issuer (Lessee) has identified a hedge, this section must be completed.

Line 43:

Written procedures regarding Remediation of Non-Qualified Bonds

Check this box if Issuer (Lessee) has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions).

Line 44:

Written procedures to monitor Section 148 of the Code

Check this box if Issuer (Lessee) has established written procedures to monitor the requirements of Section 148 of the Internal Revenue Code (related to arbitrage and yield restriction).

Lines 45a and 45b:

Reimbursement

If applicable, please identify whether any proceeds of the Issue were used to reimburse expenditures. Please identify the amount of reimbursed expenditures and the date of the adoption of the official declaration of intent. [The instructions acknowledge that such declaration is not always required but do not provide guidance on completion without such requirement.]

Signature and Consent:

Please provide an authorized signature, date, and printed (or typed) name and title of the individual signing on behalf of Lessee.

Form **8038-G**

Information Return for Tax-Exempt Governmental Bonds

REF#

(Rev. September 2018)

Under Internal Revenue Code section 149(e)
See separate instructions.

OMB No. 1545-0720

Department of the Treasury
Internal Revenue Service

Caution: If the issue price is under \$100,000, use Form 8038-GC.
Go to www.irs.gov/F8038G for instructions and the latest information.

Part I Reporting Authority		If Amended Return, check here <input type="checkbox"/>	
1 Issuer's name Citrus County School District		2 Issuer's employer identification number (EIN)	
3a Name of person (other than issuer) with whom the IRS may communicate about this return (see instructions)		3b Telephone number of other person shown on 3a	
4 Number and street (or P.O. box if mail is not delivered to street address) 1007 W Main Street	Room/suite	5 Report number (For IRS Use Only) 3	
6 City, town, or post office, state, and ZIP code Inverness, FL 34450		7 Date of issue 5/30/2019	
8 Name of issue Schedule No. 1 dated 5/30/2019 to Master Lease Purchase Agreement dated 5/30/2019		9 CUSIP number	
10a Name and title of officer or other employee of the issuer whom the IRS may call for more information (see instructions)		10b Telephone number of officer or other employee shown on 10a	

Part II Type of Issue (enter the issue price). See the instructions and attach schedule.

11	Education	11	\$3,730,901	52
12	Health and hospital	12		
13	Transportation	13		
14	Public safety	14		
15	Environment (including sewage bonds)	15		
16	Housing	16		
17	Utilities	17		
18	Other. Describe	18		
19a	If bonds are TANs or RANs, check only box 19a			<input type="checkbox"/>
19b	If bonds are BANs, check only box 19b			<input type="checkbox"/>
20	If bonds are in the form of a lease or installment sale, check box			<input checked="" type="checkbox"/>

Part III Description of Bonds. Complete for the entire issue for which this form is being filed.

	(a) Final maturity date	(b) Issue price	(c) Stated redemption price at maturity	(d) Weighted average maturity	(e) Yield
21	7/15/2021	\$ 3,730,901.52	\$ N/A	2.13 years	3.4437 %

Part IV Uses of Proceeds of Bond Issue (including underwriters' discount) N/A

22	Proceeds used for accrued interest	22		
23	Issue price of entire issue (enter amount from line 21, column (b))	23		
24	Proceeds used for bond issuance costs (including underwriters' discount)	24		
25	Proceeds used for credit enhancement	25		
26	Proceeds allocated to reasonably required reserve or replacement fund	26		
27	Proceeds used to refund prior tax-exempt bonds. Complete Part V	27		
28	Proceeds used to refund prior taxable bonds. Complete Part V	28		
29	Total (add lines 24 through 28)	29		
30	Nonrefunding proceeds of the issue (subtract line 29 from line 23 and enter amount here)	30		

Part V Description of Refunded Bonds. Complete this part only for refunding bonds. N/A

31 Enter the remaining weighted average maturity of the tax-exempt bonds to be refunded _____ years

32 Enter the remaining weighted average maturity of the taxable bonds to be refunded _____ years

33 Enter the last date on which the refunded tax-exempt bonds will be called (MM/DD/YYYY) _____

34 Enter the date(s) the refunded bonds were issued (MM/DD/YYYY)

Part VI Miscellaneous

- | | | |
|------------|--|--|
| 35 | | |
| 36a | | |
| 37 | | |
- 35** Enter the amount of the state volume cap allocated to the issue under section 141(b)(5)
 - 36a** Enter the amount of gross proceeds invested or to be invested in a guaranteed investment contract (GIC). See instructions
 - b** Enter the final maturity date of the GIC ▶ (MM/DD/YYYY) _____
 - c** Enter the name of the GIC provider ▶ _____
 - 37** Pooled financings: Enter the amount of the proceeds of this issue that are to be used to make loans to other governmental units
 - 36a** If this issue is a loan made from the proceeds of another tax-exempt issue, check box ▶ and enter the following information:
 - b** Enter the date of the master pool bond ▶ (MM/DD/YYYY) _____
 - c** Enter the EIN of the issuer of the master pool bond ▶ _____
 - d** Enter the name of the issuer of the master pool bond ▶ _____
 - 39** If the issuer has designated the issue under section 265(b)(3)(B)(i)(III) (small issuer exception), check box ▶
 - 40** If the issuer has elected to pay a penalty in lieu of arbitrage rebate, check box ▶
 - 41a** If the issuer has identified a hedge, check here ▶ and enter the following information:
 - b** Name of hedge provider ▶ _____
 - c** Type of hedge ▶ _____
 - d** Term of hedge ▶ _____
 - 42** If the issuer has superintegrated the hedge, check box ▶
 - 43** If the issuer has established written procedures to ensure that all nonqualified bonds of this issue are remediated according to the requirements under the Code and Regulations (see instructions), check box ▶
 - 44** If the issuer has established written procedures to monitor the requirements of section 148, check box ▶
 - 45a** If some portion of the proceeds was used to reimburse expenditures, check here ▶ and enter the amount of reimbursement ▶ _____
 - b** Enter the date the official intent was adopted ▶ (MM/DD/YYYY) _____

Signature and Consent	Under penalties of perjury, I declare that I have examined this return and accompanying schedules and statements, and to the best of my knowledge and belief, they are true, correct, and complete. I further declare that I consent to the IRS's disclosure of the issuer's return information, as necessary to process this return, to the person that I have authorized above.				
	Signature of issuer's authorized representative	Date	Type or print name and title		
Paid Preparer Use Only	Print/Type preparer's name	Preparer's signature	Date	Check <input type="checkbox"/> if self-employed	PTIN PO1850365
	Firm's name ▶ Pinnacle Public Finance			Firm's EIN ▶ 27-3119149	
	Firm's address ▶ 8377 E. Hartford Drive, Suite 115, Scottsdale, AZ 85255			Phone no. 480-419-4800	



Financial Services
Education Finance

Lessee: Citrus County School District

Attention: Accounts Payable

Invoice Number: First Payment / 102637
Invoice Due Date: 7/15/2019
Amount Due: \$1,291,505.33

Equipment Description: Apple Computer Equipment

Customer Reference Number: MLA# 1122-1-102637

Payment Number	Amount Due
1	\$1,291,505.33

Remit to:

Apple Inc. c/o Apple Financial Services
8377 East Hartford Drive, Suite 115
Scottsdale, AZ 85255
Attn: Gina Victor

Future Remittances: Apple Inc. c/o Apple Financial Services P.O. Box 028549 Miami, FL 33102-8549

Keep top portion for your records

Please detach bottom portion and return with your payment.

Apple Inc. c/o Apple Financial Services

Remit to:

Apple Inc. c/o Apple Financial Services
8377 East Hartford Drive, Suite 115
Scottsdale, AZ 85255
Attn: Gina Victor

Invoice Number: First Payment / 102637
Due Date: 7/15/2019
Amount Due: \$1,291,505.33

Apple Inc. Education Price Quote

Customer:	Kathy Androski CITRUS COUNTY SCHOOL BOARD email: AndroskiK@citrus.k12.fl.us	Apple Inc:	Patti Vogel One Apple Park Way Cupertino, CA 95014 email: pvogel@apple.com
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Apple Quote: 2205434888

Quote Date: Monday, May 06, 2019

Quote Valid Until: Tuesday, June 25, 2019

Quote Comments:

Please reference Apple Quote number on your Purchase Order.

#	Product Description	Qty	Unit List Price	Discount per Unit	Unit Discounted Price	Extended Discounted Price
1	iPad Wi-Fi 32GB – Space Gray (10-pack) Part Number BN3U2LL/A	285	\$2,940.00	\$0.00	\$2,940.00	\$837,900.00
	iPad Wi-Fi 32GB – Space Gray Part Number: MR8A2LL/A Quantity: 2,850					
2	STM Dux Plus Case for 9.7-inch iPad (6th generation) with built-in holder for Apple Pencil – Black – Special 10-Pack Pricing Part Number BNCD2LL/A	285	\$349.50	\$0.00	\$349.50	\$99,607.50
	STM dux plus case for 9.7-inch iPad (6th generation) with built-in holder for Apple Pencil – Black Part Number: HM9D2ZM/A Quantity: 2,850					
3	APS CUSTOM IPAD DEPLOY OFFSITE SVCS-USA Part Number D6160LL/A	2,850	\$10.00	\$1.00	\$9.00	\$25,650.00
Extended EDU List Price Total						\$966,007.50
Total Discount						\$2,850.00

Extended Discounted Price Subtotal	\$963,157.50
- Additional Tax	\$0.00
- Estimated Tax	\$0.00
Extended Discounted Total Price*	\$963,157.50

*In most cases Extended discounted Total price does not include Sales Tax
 *If applicable, eWaste/Recycling Fees are included. Standard shipping is complimentary

Complete your order by one of the following:

- This document has been created for you as Apple Quote ID 2205434888. Please contact your institution's Authorized Purchaser to submit the above quote online. For account access or new account registration, go to <https://ecommerce.apple.com>. Simply go to the Quote area of your Apple Education Online Store, click on it and convert to an order.
 - For registration assistance, call 1-800.800.2775
- If you are unable to submit your order online, please send a copy of this Quote with your Purchase Order via email to institutionorders@apple.com. Be sure to reference the Apple Quote number on the PO to ensure expedited processing of your order.
 - For more information, go to provision C below, for details.

THIS IS A QUOTE FOR THE SALE OF PRODUCTS OR SERVICES. YOUR USE OF THIS QUOTE IS SUBJECT TO THE FOLLOWING PROVISIONS WHICH CAN CHANGE ON SUBSEQUENT QUOTES.

- A. ANY ORDER THAT YOU PLACE IN RESPONSE TO THIS QUOTE WILL BE GOVERNED BY (1) ANY CONTRACT IN EFFECT BETWEEN APPLE INC, ("APPLE") AND YOU AT THE TIME YOU PLACE THE ORDER OR (2), IF YOU DO NOT HAVE A CONTRACT IN EFFECT WITH APPLE, CONTACT contracts@apple.com.
- B. ALL SALES ARE FINAL, PLEASE REVIEW RETURN POLICY BELOW IF YOU HAVE ANY QUESTIONS. IF YOU USE YOUR INSTITUTION'S PURCHASE ORDER FORM TO PLACE AN ORDER IN RESPONSE TO THIS QUOTE, APPLE REJECTS ANY TERMS SET OUT ON THE PURCHASE ORDER THAT ARE INCONSISTENT WITH OR IN ADDITION TO THE TERMS OF YOUR AGREEMENT WITH APPLE.
- C. YOUR ORDER MUST REFER SPECIFICALLY TO THIS QUOTE AND IS SUBJECT TO APPLE'S ACCEPTANCE. ALL FORMAL PURCHASE ORDERS SUBMITTED BY EMAIL MUST SHOW THE INFORMATION BELOW
 - APPLE INC. AS THE VENDOR
 - BILL-TO NAME AND ADDRESS FOR YOUR APPLE ACCOUNT
 - PHYSICAL SHIP-TO NAME AND ADDRESS (NO PO BOXES)
 - PURCHASE ORDER NUMBER
 - VALID SIGNATURE OF AN AUTHORIZED PURCHASER
 - APPLE PART NUMBER AND/OR DESCRIPTION OF PRODUCT AND QUANTITY
 - TOTAL DOLLAR AMOUNT AUTHORIZED OR UNIT PRICE AND EXTENDED PRICE ON ALL LINE ITEMS
 - CONTACT INFORMATION: NAME, PHONE NUMBER AND EMAIL
- D. UNLESS THIS QUOTE SPECIFIES OTHERWISE, IT REMAINS IN EFFECT UNTIL [QuoteExpirationDate] UNLESS APPLE WITHDRAWS IT BEFORE YOU PLACE AN ORDER, BY SENDING NOTICE OF ITS INTENTION TO WITHDRAW THE QUOTE TO YOUR ADDRESS SET OUT IN THE QUOTE.
 - APPLE MAY MODIFY OR CANCEL ANY PROVISION OF THIS QUOTE, OR CANCEL ANY ORDER YOU PLACE PURSUANT TO THIS QUOTE, IF IT CONTAINS A TYPOGRAPHIC OR OTHER ERROR.
- E. THE AMOUNT OF THE VOLUME PURCHASE PROGRAM (VPP) CREDIT SHOWN ON THIS QUOTE WILL ALWAYS BE AT UNIT LIST PRICE VALUE DURING REDEMPTION ON THE VPP STORE.
- F. UNLESS SPECIFIED ABOVE, APPLE'S STANDARD SHIPPING IS INCLUDED IN THE TOTAL PRICE.

SEA # 1915147
 Opportunity ID: 18000001084081
<https://ecommerce.apple.com>

Fax:

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Document rev 10.6.1

Date of last revision = June 20th, 2016

MM

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting.
Requested by Kathy Androski, Department of Educational Technology__
Additional contact(s)/originator _____
Document Title Renewal of JAMF Mobile Device Management System

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval Approve renewal of JAMF Mobile Device Management System

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

This renewal is for our existing mobile device management system (JAMF). A Mobile Device Management system (MDM) is necessary for the management of the 12,000+ devices we use in our One to One initiative. This is funded using our digital classroom plan funds.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.

X Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- X Data systems (technology);
- X Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: \$94,000 (Digital Classroom Plan funding
Amount Budgeted \$94,000 Additional Amount Requested -0-

Funding Source: Project 0001T

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
Pay grade/level _____
Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy White
(Form Board Approved 7/10/07-original)

Quote # Q-187613
 Created Date 5/2/2019
 Expiration Date 6/28/2019



Prepared By Hannah Moen
 Quote Contact Jeremy Nelson
 Owner Email jeremy.nelson@jamf.com
 Phone +17155983056

Account Name Citrus County School District

Submit POs by either:
 - Email: Purchasing@jamf.com
 - Email: EU purchasing@jamf.com
 - Email: aussorders@jamf.com
 - Fax: 612-332-9054

Bill To Name Citrus County School District
 Bill To 1007 W MAIN ST
 INVERNESS, FL 34450
 United States

Ship To Name Citrus County School District
 Ship To 3741 W. Educational Path
 Lecanto, FL 34461
 United States

Product	SKU	Quantity	Sales Price	Subtotal	Discount	Total Price	Line Item Description
EDU-RC Jamf Pro iOS - 10000	2002020206	13,500.00	USD 6.00	USD 81,000.00	10.00%	USD 72,900.00	Renewal Annual Jamf Cloud seat of Jamf Pro for iOS (28 Jun 2019 - 28 Jun 2020)
Premium Support - Renewal	4440444141	1.00	USD 10,000.00	USD 10,000.00	10.00%	USD 9,000.00	Renewal of Premium Support consisting of a Strategic Technical Account Manager

Payment Terms Net 30
 JAMF Software LLC, TIN: 27-4335186

Total Price USD 81,900.00

Grand Total USD 81,900.00

Company Address 100 S Washington Ave #1100
 Minneapolis, MN 55401
 USA

Special Terms Maintenance and support valid until June 28, 2020.

Terms: Invoices are due net 30 days from receipt. Jamf Software and Services are licensed and provided exclusively under the terms and conditions of Jamf's standard software licensing and services agreement, or a negotiated agreement between the parties as applicable (the "License Agreement"). Specifications for any Services quoted are located on Jamf's website. JumpStart services must be scheduled within 12 months of purchase. In case of a conflict between any terms located on the Jamf website and the applicable License Agreement, the applicable License Agreement shall govern. Any inconsistent or additional terms, including those set forth on a customer purchase order or other ordering document, are not binding on Jamf.

Sales Tax: This price quote does not include applicable sales tax. Jamf will charge the appropriate sale tax for your location if applicable. If your purchase qualifies for a tax-exempt status, please send a copy of your "Tax Exempt Certificate" with your PO. If no certificate is received at the time of order, Jamf will charge the appropriate sales tax for your location.

Requirements: The following information must be provided before an order can be fulfilled: PO #, Quote Number, Jamf Representative, and a copy of a tax exemption certificate (if applicable).

Kindly submit PO's to Jamf. Should you have any queries or require further clarification, contact your Jamf Representative.

Mike Mullen

Digitally signed by Mike Mullen
DN: cn=Mike Mullen, o, ou, email=Mullenmicitrus.k12.fl.us, c=US
Date: 2019.04.29 13:36:15 -04'00'

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting
Requested by Kathy Androski Department of Educational Technology
Additional contact(s)/originator _____
Document Title Dell purchase for computer replacement

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval _____
XX Approve Dell purchase for computer replacement

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached XX available in district office _____ other _____

Executive Summary/Highlights:

This is a request for direction and approval from the School Board for the replacement of student computers in our school district. This is part of our planned replacement cycle and funding was included as part of our Capital Outlay budget. Our replacement plan (as part of the 5 year Capital Budget plan) replaces approximately 1/3 of our students computers per year, beginning this year (2018-2019), contingent on available funding.

The technology department recommends reducing the number of student computers by 1/3. Other options available are to continue the previous identified replacement model providing a computer to student ratio of approximately 1:3 in the schools reduce or refrain from replacing student computers at this time.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: \$ 770,000

Amount Budgeted \$ 960,000 Additional Amount Requested -0-

Funding Source: Project 60480 (Capital Technology Plan)

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
Pay Grade/Level _____
Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilks

(Form Board Approved 7/10/07)



A quote for your consideration!

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

Quote No.	3000037684317.1	Sales Rep	Megan Green
Total	\$148,317.60	Phone	(800) 456-3355, 5131353
Customer #	126343851	Email	Megan_Green@Dell.com
Quoted On	May. 02, 2019	Billing To	ACCOUNTS PAYABLE
Expires by	Jul. 31, 2019		CITRUS COUNTY SCHOOL BOARD
Deal ID	17515245		1007 W MAIN ST
			INVERNESS, FL 34450-4625

Message from your Sales Rep

Thank you for your request! Please review the attached quote for accuracy on all line items. Let me know if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Megan Green

Shipping Group

Shipping To	Shipping Method
KATHY ANDROWSKI CITRUS COUNTY SCHOOL BOARD 1007 W MAIN ST INVERNESS, FL 34450-4625 (352) 726-1931	Standard Delivery

Product	Unit Price	Qty	Subtotal
Latitude 3300	\$617.99	240	\$148,317.60

Subtotal:	\$148,317.60
Shipping:	\$0.00
Non-Taxable Amount:	\$148,317.60
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00

Total:	\$148,317.60
---------------	---------------------

Special lease pricing may be available for qualified customers and offers. Please contact your DFS Sales Representative for details.

Shipping Group Details

Shipping To

KATHY ANDROWSKI
 CITRUS COUNTY SCHOOL BOARD
 1007 W MAIN ST
 INVERNESS, FL 34450-4625
 (352) 726-1931

Shipping Method

Standard Delivery

Description	SKU	Unit Price	Qty	Subtotal
Latitude 3300		\$617.99	240	\$148,317.60
Estimated delivery if purchased today: May. 17, 2019 Contract # Wn08agw Customer Agreement # 43211500-WSCA-15-ACS				
Dell Latitude 3300 BTX	210-AREL	-	240	-
Intel® Core™ i5-8250U Processor (6M Cache, up to 3.40 GHz)	379-BDHU	-	240	-
Win 10 Pro 64 English, French, Spanish	619-AHKN	-	240	-
Microsoft(R) Office 30 Days Trial	658-BCSB	-	240	-
No DDP ESS Software	634-BENZ	-	240	-
Intel Core i5-8250U Processor (4 Core, 6M cache, based 1.6GHz, up to 3.4GHz)	338-BQFY	-	240	-
No Out-of-Band Systems Management	631-ABXP	-	240	-
8GB, 1x8GB, DDR4 Non-ECC	370-AECX	-	240	-
M.2 256GB PCIe Class 35 Solid State Drive	400-BCEC	-	240	-
13.3" HD (1366 x 768) Anti-Glare Non-Touch, Camera & Microphone, WLAN Capable	391-BDWY	-	240	-
Internal US English Qwerty Non-backlit Keyboard	583-BDVE	-	240	-
No Mouse	570-AADK	-	240	-
Intel Wireless Driver 8265 (Bluetooth)	555-BERF	-	240	-
Intel Dual Band Wireless AC 8265 (802.11ac) 2x2	555-BDGD	-	240	-
56 Whr ExpressCharge Capable (Prismatic)	451-BBYR	-	240	-
65 Watt AC Adaptor	492-BBDD	-	240	-
No Anti-Virus Software	650-AAAM	-	240	-
OS-Windows Media Not Included	620-AALW	-	240	-
Fixed Hardware Configuration	998-DGXQ	-	240	-
Safety/Environment and Regulatory Guide (English/French Multi-language)	340-AGIK	-	240	-
US Power Cord	537-BBBL	-	240	-
eStar	387-BBNK	-	240	-
No Resource DVD / USB	430-XXYG	-	240	-
Quick Start Guide	340-CKUV	-	240	-
EAN Label	389-BKKL	-	240	-
Intel(R) Core(TM) i5 Processor Label	389-CGBB	-	240	-

Direct Ship Info Mod	340-AASO	-	240	-
Min Config Packaging DAO	340-CKWW	-	240	-
ODM Info	640-BBJB	-	240	-
US Order	332-1286	-	240	-
SupportAssist	525-BBCL	-	240	-
Dell(TM) Digital Delivery Cirrus Client	640-BBLW	-	240	-
Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	658-BBMR	-	240	-
Waves Maxx Audio	658-BBRB	-	240	-
Dell Developed Recovery Environment	658-BCUV	-	240	-
Dell Power Manager	658-BDVK	-	240	-
Dell Latitude 3300 SRV	658-BEBV	-	240	-
Smart Selection Shipment (S)	800-BBGW	-	240	-
No Docking Station	452-BBSE	-	240	-
No Carrying Case	460-BBEX	-	240	-
No Option Included	340-ACQQ	-	240	-
FCC Label	389-DOTL	-	240	-
Dell Limited Hardware Warranty Extended Year(s)	975-3461	-	240	-
Dell Limited Hardware Warranty	997-6727	-	240	-
Onsite/In-Home Service After Remote Diagnosis, 1 Year	997-6735	-	240	-
Onsite/In-Home Service After Remote Diagnosis, 2 Year Extended	997-6737	-	240	-
Black Latitude 3300 Non-Touch LCD Cover	320-BCTS	-	240	-

Subtotal:	\$148,317.60
Shipping:	\$0.00
Estimated Tax:	\$0.00
Total:	\$148,317.60

Important Notes

Terms of Sale

Unless you have a separate written agreement that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hardcopy from Dell at your request: Dell's Terms of Sale, which include a binding consumer arbitration provision and incorporate Dell's U.S. Return Policy and Warranty (for Consumer warranties; for Commercial warranties).

If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - Type A and use of the Dell-branded system software is subject to the Dell End User License Agreement - Type S.

If your purchase is for Mozy, in addition to the foregoing applicable terms, your use of the Mozy service is subject to the terms and conditions located at <https://mozy.com/about/legal/terms>.

If your purchase is for Boomi services or support, your use of the Boomi Services (and related professional service) is subject to the terms and conditions located at <https://boomi.com/msa>.

If your purchase is for Secureworks services or support, your use of the Secureworks services (and related professional service) is subject to the terms and conditions located at <https://www.secureworks.com/eula/eula-us>.

If this purchase is for (a) a storage product identified in the DELL EMC Satisfaction Guarantee Terms and Conditions located at ("Satisfaction Guarantee") and (ii) three (3) years of a ProSupport Service for such storage product, in addition to the foregoing applicable terms, such storage product is subject to the Satisfaction Guarantee.

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: **Dell Marketing L.P.**

Note: All tax quoted above is an estimate; final taxes will be listed on the invoice.

If you have any questions regarding tax please send an e-mail to Tax_Department@dell.com.

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.



A quote for your consideration!

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

Quote No.	3000037711907.1	Sales Rep	Megan Green
Total	\$505,213.17	Phone	(800) 456-3355, 5131353
Customer #	126343851	Email	Megan_Green@Dell.com
Quoted On	May. 02, 2019	Billing To	ACCOUNTS PAYABLE
Expires by	Jul. 31, 2019		CITRUS COUNTY SCHOOL BOARD
Deal ID	17515245		1007 W MAIN ST
			INVERNESS, FL 34450-4625

Message from your Sales Rep

Thank you for your request! Please review the attached quote for accuracy on all line items. Let me know if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Megan Green

Shipping Group

Shipping To	Shipping Method
KATHY ANDROWSKI CITRUS COUNTY SCHOOL BOARD 1007 W MAIN ST INVERNESS, FL 34450-4625 (352) 726-1931	Standard Ground

Product	Unit Price	Qty	Subtotal
OptiPlex 3060 MFF	\$521.27	771	\$401,899.17
Micro AIO Stand MFS18 CUS KIT	\$62.00	771	\$47,802.00
Dell 20 Monitor - E2016H	\$72.00	771	\$55,512.00

Subtotal:	\$505,213.17
Shipping:	\$0.00
Non-Taxable Amount:	\$505,213.17
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00
<hr/>	
Total:	\$505,213.17

Special lease pricing may be available for qualified customers and offers. Please contact your DFS Sales Representative for details.

Shipping Group Details

Shipping To

KATHY ANDROWSKI
 CITRUS COUNTY SCHOOL BOARD
 1007 W MAIN ST
 INVERNESS, FL 34450-4625
 (352) 726-1931

Shipping Method

Standard Ground

Description	SKU	Unit Price	Qty	Subtotal
OptiPlex 3060 MFF Estimated delivery if purchased today: May. 10, 2019 Contract # WN08AGW Customer Agreement # 43211500-WSCA-15-ACS		\$521.27	771	\$401,899.17
OptiPlex 3060 Micro Form Factor BTX	210-AOIK	-	771	-
Intel Core i5-8500T (6 Cores/9MB/6T/up to 3.5GHz/35W); supports Windows 10/Linux	338-BNZV	-	771	-
Win 10 Pro 64 English, French, Spanish	619-AHKN	-	771	-
No AutoPilot	340-CKSZ	-	771	-
Microsoft(R) Office 30 Days Trial	658-BCSB	-	771	-
8GB 1X8GB DDR4 2666MHz Non-ECC	370-ADZL	-	771	-
No Additional Hard Drive	401-AANH	-	771	-
2.5" 500GB 7200rpm SATA Hard Disk Drive	400-AEFT	-	771	-
Qualcomm QCA9377 Dual-band 1x1 802.11ac Wireless with MU-MIMO + Bluetooth 4.1	555-BDZT	-	771	-
Internal Wireless Antennas	555-BDZX	-	771	-
Qualcomm Wireless QCA9377 1x1 driver	555-BECR	-	771	-
No PCIe add-in card	492-BBFF	-	771	-
OptiPlex 3060 Micro with 65W up to 87% efficient adapter	329-BDQY	-	771	-
Black Dell KB216 Wired Multi-Media Keyboard English	580-ADJC	-	771	-
Black Dell MS116 Wired Mouse	275-BBBW	-	771	-
No Cable Cover	325-BCZQ	-	771	-
No Additional Cable Requested	379-BBCY	-	771	-
Not selected in this configuration	817-BBBC	-	771	-
No Integrated Stand option	575-BBBI	-	771	-
SupportAssist	525-BBCL	-	771	-
Dell(TM) Digital Delivery Cirrus Client	640-BBLW	-	771	-
Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)	658-BBMR	-	771	-
Waves Maxx Audio	658-BBRB	-	771	-
Dell Developed Recovery Environment	658-BCUV	-	771	-
Software for OptiPlex Systems	658-BDVY	-	771	-
No Anti-Virus Software	650-AAAM	-	771	-

OS-Windows Media Not Included	620-AALW	-	771	-
Energy Star	387-BBI W	-	771	-
Fixed Hardware Configuration	998-CYYD	-	771	-
CMS Software not included	632-BBBJ	-	771	-
TPM Enabled	329-BBJL	-	771	-
US Power Cord	450-AAZN	-	771	-
Intel(R) Core(TM) i5 Processor Label	389-CGBB	-	771	-
Retail POD	389-BDQH	-	771	-
Safety/Environment and Regulatory Guide (English/French Multi-language)	340-AGIK	-	771	-
No Intel Responsive	551-BBBJ	-	771	-
No Out-of-Band Systems Management	631-ABSG	-	771	-
No CompuTrace	461-AABF	-	771	-
US Order	332-1286	-	771	-
Regulatory,Label,Opti 3060 MFF,65W	389-CMVJ	-	771	-
Ship Material for OptiPlex Micro Form Factor	340-CDWS	-	771	-
Shipping Label for DAO	389-BBUU	-	771	-
Documentation,English,French,Dell OptiPlex 3060	340-CDWM	-	771	-
65 Watt AC Adapter	450-ADTR	-	771	-
Desktop BTS/BTP Shipment	800-BBIP	-	771	-
No External ODD	429-ABGY	-	771	-
No Option Included	340-ACQQ	-	771	-
Dell Limited Hardware Warranty Plus Service	803-8583	-	771	-
Onsite Service After Remote Diagnosis 3 Years	803-8590	-	771	-
			Qty	Subtotal
Micro AIO Stand MFS18 CUS KIT		\$62.00	771	\$47,802.00

Estimated delivery if purchased today:
May. 23, 2019
Contract # WN08AGW
Customer Agreement # 43211500-WSCA-15-ACS

Description	SKU	Unit Price	Qty	Subtotal
Micro AIO Stand MFS18 CUS KIT	452-BCQC	-	771	-
			Qty	Subtotal
Dell 20 Monitor - E2016H		\$72.00	771	\$55,512.00

Estimated delivery if purchased today:
May. 09, 2019
Contract # WN08AGW
Customer Agreement # 43211500-WSCA-15-ACS

Description	SKU	Unit Price	Qty	Subtotal
Dell 20 Monitor – E2016H	210-AGLW	-	771	-
Dell Limited Hardware Warranty	814-9340	-	771	-
Advanced Exchange Service, 3 Years	814-9341	-	771	-

Subtotal:	\$505,213.17
Shipping:	\$0.00
Estimated Tax:	\$0.00
Total:	\$505,213.17

Important Notes

Terms of Sale

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If your purchase is for Mozy, in addition to the foregoing applicable terms, your use of the Mozy service is subject to the terms and conditions located at <https://mozy.com/about/legal/terms>.

If your purchase is for Boomi services or support, your use of the Boomi Services (and related professional service) is subject to the terms and conditions located at <https://boomi.com/msa>.

If your purchase is for Secureworks services or support, your use of the Secureworks services (and related professional service) is subject to the terms and conditions located at <https://www.secureworks.com/eula/eula-us>.

If this purchase is for (a) a storage product identified in the DELL EMC Satisfaction Guarantee Terms and Conditions located at ("Satisfaction Guarantee") and (ii) three (3) years of a ProSupport Service for such storage product, in addition to the foregoing applicable terms, such storage product is subject to the Satisfaction Guarantee.

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Pricing, Taxes, and Additional Information

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Note: All tax quoted above is an estimate; final taxes will be listed on the invoice.

If you have any questions regarding tax please send an e-mail to Tax_Department@dell.com.

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A quote for your consideration!

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we've created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your **Premier page**, or, if you do not have Premier, use this **Quote to Order**.

Quote No.	3000037599130.1	Sales Rep	Megan Green
Total	\$8,423.92	Phone	(800) 456-3355, 5131353
Customer #	126343851	Email	Megan_Green@Dell.com
Quoted On	May. 01, 2019	Billing To	ACCOUNTS PAYABLE
Expires by	Jul. 30, 2019		CITRUS COUNTY SCHOOL BOARD
Deal ID	17515245		1007 W MAIN ST
			INVERNESS, FL 34450-4625

Message from your Sales Rep

Thank you for your request! Please review the attached quote for accuracy on all line items. Let me know if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Megan Green

Shipping Group

Shipping To	Shipping Method
KATHY ANDROWSKI CITRUS COUNTY SCHOOL BOARD 1007 W MAIN ST INVERNESS, FL 34450-4625 (352) 726-1931	Standard Ground

Product	Unit Price	Qty	Subtotal
Dell Mobile Computing Cart Unmanaged CMPCT36	\$1,052.99	8	\$8,423.92

Subtotal:	\$8,423.92
Shipping:	\$0.00
Non-Taxable Amount:	\$8,423.92
Taxable Amount:	\$0.00
Estimated Tax:	\$0.00
<hr/>	
Total:	\$8,423.92

Special lease pricing may be available for qualified customers and offers. Please contact your DFS Sales Representative for details.

Mike Mullen

Digitally signed by Mike Mullen
DN: cn=Mike Mullen, o, ou, email=Mullenmi@citrus.k12.fl.us, c=US
Date: 2019.04.29 14:43:54 -04'00'

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting.
Requested by Laura Mason, Department of Citrus High School
Additional contact(s)/originator Kristen Neander
Document Title Request for Out-of-State Field Trip to Lincoln, Nebraska

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval Request approval to participate in an out-of-state field trip to Lincoln, NE for the purpose of student participation in the International Thespian Festival from June 24-30, 2019.

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Request approval to participate in an out-of-state field trip to Lincoln, NE for the purpose of two students (Alex Savoie and Ricky Nelson) to perform their duet acting scene from David Lindsay-Abaire's Rabbit Hole. At both the district and state level, Alex and Ricky earned Superior ratings which qualified them to advance to the next level. At this festival along with performing, they can audition for scholarships and colleges, participate in workshops with top professionals from around the country, view and adjudicate other performances and further hone their "craft."

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: No Financial Impact to District

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy Walker

(Form Board Approved 7/10/07-original)



Citrus High School

600 West Highland Boulevard • Inverness, Florida 34452-4697
Phone (352) 726-2241 • Fax (352) 249-2102

Laura Mason
Principal

Todd Goolsby
Assistant Principal

Shelby Dumas
Assistant Principal

Robert Thompson
Assistant Principal

Larry Bishop
Activities Director

Mark Kahler
Dean

Kyler Kirby
Dean

April 29, 2019

Mrs. Sandra "Sam" Himmel
Superintendent of Schools
1007 West Main Street
Inverness, FL 34450

Dear Mrs. Himmel:

On behalf of the Citrus High School Theatre Department, I am requesting permission for student participation in an out-of-state field trip to Lincoln, Nebraska for the purpose of performing at the International Thespian Festival. The trip is scheduled for June 24, 2019 through June 30, 2019.

All expenses for this trip will be paid through fundraisers and student contributions. Please consider this field trip for its outstanding value and experience for these students.

Sincerely,

Laura Mason
Principal



KRISTEN NEANDER, DIRECTOR OF THEATRE

* CITRUS HIGH SCHOOL * 600 WEST HIGHLAND BLVD * INVERNESS, FL 34452 *
* 352.726.2241 EXT. 4556 * NEANDERK@CITRUS.K12.FL.US *

Mrs. Laura Mason
Principal
Citrus High School
600 West Highland Blvd
Inverness, FL 34452

Dear Mrs. Mason,

Two students involved in the CHS Drama program recently earned the honor of competing and performing at the International Thespian Festival in June at the University of Nebraska-Lincoln. Ricky Nelson and Alex Savoie received Superior ratings on their duet acting scene from David Lindsay-Abaire's *Rabbit Hole* at both the District and State Thespian Festival, qualifying them to advance to the next level. The International Thespian Festival will take place from June 24-30, 2019. The festival provides a tremendous opportunity for theatre arts students to audition for scholarships and colleges, workshop with top professionals from around the country, view and adjudicate other performances (including individual events, one acts, and mainstages), and further hone their "craft."

The total cost for the trip is approximately \$4,500 for two students and the troupe director. This cost includes airfare, airport shuttle service, registration costs, housing, and all meals while at the festival. The Chronicle ran an article this week about the achievement; it also appeared on their Facebook page. Alex and Ricky have been canvassing the community to ask for donations to cover the cost of this trip.

Please consider the remarkable value and amazing opportunity that this trip will provide not only our students, but the community, as well, as you make your decision. Alex, Ricky, and I look forward to representing the "best" that Citrus High School and Citrus County has to offer. If you have any further questions or need any additional information, please do not hesitate to contact me. Thank you for your time and consideration in this matter.

Dramatically yours,

A handwritten signature in black ink, appearing to read "Kristen Neander", written in a cursive style. The signature is positioned above the printed name.

Kristen Neander

International Thespian Festival: Blue/Yellow schedule overview

**Subject to change*

The blue and yellow schedules are the same on all components with the exception of the main stage shows. Delegates assigned to the blue schedule will see the blue Lied shows and those on the yellow schedule will see the yellow Lied shows. Kimball show attendance is based on seat selections made by each troupe director, but will always be on the schedule opposite their Lied seats so there will be no overlap.

Monday	2:30 p.m. – 6:00 p.m.	Workshops
	3:00 p.m. – 6:30 p.m.	College Auditions (Performance)
	4:00 p.m. – 5:30 p.m.	Musicalworks Auditions
	5:30 p.m. – 7:30 p.m.	Dinner
	6:00 p.m. – 8:00 p.m.	Lied Main Stage
	6:00 p.m. – 8:30 p.m.	Kimball Main Stage
	7:00 p.m. – 9:00 p.m.	Musicalworks Auditions
	7:30 p.m. – 9:00 p.m.	College Auditions (Performance)
	8:30 p.m. – 10:30 p.m.	Lied Main Stage
	9:00 p.m. – 10:30 p.m.	Kimball Main Stage
Tuesday	7:00 a.m. – 9:30 a.m.	Breakfast
	8:00 a.m. – Noon	Playworks Auditions
	9:00 a.m. – Noon	College Auditions (Tech)
	9:00 a.m. – 2:00 p.m.	Individual Events Presentations
	9:00 a.m. – 5:30 p.m.	Workshops
	Noon – 2:30 p.m.	Lunch
	1:30 p.m. – 2:30 p.m.	College Auditions (Tech)
	3:00 p.m. – 5:30 p.m.	Lied Main Stage
	3:00 p.m. – 5:30 p.m.	Kimball Main Stage
	3:15 p.m. – 6:30 p.m.	College Auditions (Performance)
	5:00 p.m. – 7:30 p.m.	Dinner
	7:30 p.m. – 9:00 p.m.	Workshops
	7:30 p.m. – 10:00 p.m.	Kimball Main Stage
7:30 p.m. – 10:00 p.m.	Lied Main Stage	
8:00 p.m. – 10:00 p.m.	Chapter Select Performances	
10:30 p.m. – Midnight	Late Night Activities	
Wednesday	7:00 a.m. – 9:30 a.m.	Breakfast
	9:00 a.m. – Noon	Professional Development Intensives
	9:00 a.m. – Noon	College Auditions (Performance)
	9:00 a.m. – 2:00 p.m.	Individual Events Presentations
	9:00 a.m. – 5:30 p.m.	Workshops
	Noon – 2:30 p.m.	Lunch
	1:00 p.m. – 2:30 p.m.	College Auditions (Performance)

7:30 p.m. – 10:00 p.m.	Lied Main Stage
7:30 p.m. – 10:00 p.m.	Kimball Main Stage
8:00 p.m. – 10:00 p.m.	Chapter Select Performances
8:00 p.m. – 10:30 p.m.	Freestyle Performances
10:30 p.m. – Midnight	Late Night Activities

Saturday

7:00 a.m. – 9:30 a.m.	Breakfast
9:00 a.m. – 10:30 a.m.	Lied Main Stage Showcase
9:00 a.m. – 5:30 p.m.	Workshops
9:30 a.m. – Noon	Chapter Select Performances
Noon – 2:30 p.m.	Lunch
2:00 p.m. – 5:30 p.m.	Freestyle Performances
2:30 p.m. – 5:30 p.m.	Chapter Select Performances
3:00 p.m. – 5:30 p.m.	Lied Main Stage
3:00 p.m. – 5:30 p.m.	Kimball Main Stage
5:00 p.m. – 7:30 p.m.	Dinner
7:30 p.m. – 10:00 p.m.	Kimball Main Stage
7:30 p.m. – 10:00 p.m.	Lied Main Stage
8:00 p.m. – 9:30 p.m.	Freestyle Performances
8:00 p.m. – 10:00 p.m.	Chapter Select Performances
10:30 p.m. – Midnight	Late Night Activities

**SCHOOL LEVEL
FIELD TRIP REQUEST
CITRUS COUNTY SCHOOL BOARD**

Class/Group/Club: CHS DRAMA

Purpose of trip: EDUCATIONAL THEATRE ASSOCIATION'S
INTERNATIONAL THESPIAN FESTIVAL - TO PERFORM

Departure date: 06.24.19 Departure time: TBA

Return date: 06.30.19 Return time: TBA

Destination: UNIVERSITY OF NEBRASKA - LINCOLN

Type of transportation: School bus Private Carrier AIRLINE
If private carrier: DOT Number _____ Last Annual Vehicle Inspection Date _____
Insurance Company: _____

Faculty member in charge: KRISTEN NEANDER

Additional faculty involved: N/A

Chaperones: KRISTEN NEANDER

Number of students: 2

Funding Source: STUDENTS, COMMUNITY DONATIONS

Requested by: [Signature] Date: 04.26.19
(Faculty Member/Sponsor)

Approved by: [Signature] Date: 4/29/19
(Principal/Designee)

Approved by: _____ Date: _____
(Superintendent/Designee)
(Out-of-state only)

Approved by: _____ Date: _____
(School Board)
(Out-of-state only)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14th, 2019 School Board Meeting.
Requested by Sharen Lowe, Principal, Department of Citrus Springs Elementary
Additional contact(s)/originator _____
Document Title Donation

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval - Approve \$500.00 donation to Citrus Springs Elementary from Greg Abrams Seafood Inc.

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Donation being made to our Jump A Thon to help purchase equipment for P.E. and classroom supplies to directly benefit our students.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy Wilks
(Form Board Approved 7/10/07-original)

C.S.E.S. Jump-A-Thon 2019

Welcome to C.S.E.S. Jump-A-Thon 2019. This year in conjunction with our jump rope unit we will be raising money for our school. The Jump-A-Thon has become a yearly tradition at our school raising thousands of dollars that directly benefit our students. We are asking parents to assist their children by encouraging them to participate.

Here is how you can participate:

6. Ask your parent to sign the bottom of this envelope.
7. Set a goal by picking the prize you would like to earn.
8. Get family and friends to sponsor you. (Ask parents to help by asking friends and co-workers.) **Businesses are excellent places to ask for donations.**
DO NOT COLLECT DOOR TO DOOR!!!
9. Make all checks payable to C.S.E.S.
10. If you have any questions call CSES PE DEPT @ 489-8144

Participants will receive prizes based on the amount of donations they collect.

Prize Levels:

\$1	UP TO \$ 9.99	GOODIE BAG
\$10	UP TO \$ 29.99	JUMPROPE
\$30	UP TO \$ 59.99	T-SHIRT (CM CL AS AM AL AXL)
\$60	UP TO \$ 89.99	JAMMER DISC
\$90	UP TO \$119.99	BASKETBALL or FOOTBALL or SOCCERBALL
\$120	AND UP	JUMP-A-THON SWEATSHIRT

ALL PRIZES ARE CUMULATIVE.

There are also special prizes for the top money winners!!!!

Grand Prize- KINDLE FIRE
1st Prize- WIRELESS HEADPHONES
2nd Prize- BICYCLE

The Jump-A-Thon will take place during specials on April 10th. All monies are due on that day. Please count your child's money before you seal the envelope and write the total on the front. We prefer money to be in check form made out to C.S.E.S, but cash and coin will be accepted. Also, mark shirt size if it applies.

My child has permission to participate in the C.S.E.S. Jump-A-Thon.

Name: _____ Teacher: _____

Amount Collected: _____

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for 05/14/2019 School Board Meeting.
Requested by Alice Harrell, Principal, Department of Homosassa Elementary
Additional contact(s)/originator Cherri Gerhardt, Bookkeeper
Document Title Donation

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval Donation of \$2500.00 from Women of Sugarmill Woods

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached _____ available in district office _____ other _____

Executive Summary / Highlights:

Donation to be used for the following:

\$2000.00 for Accelerated Reader – school wide
\$ 500.00 towards our new Marquee/Sign

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: N/A
Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
Pay grade/level _____
Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy White
(Form Board Approved 7/10/07-original)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting.
Requested by Alice Harrell, Principal Department of Homosassa Elementary
Additional contact(s)/originator Cherri Gerhardt, Bookkeeper
Document Title Donation

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval Accept donation of \$1500.00 from Nativity Lutheran Church of Weeki Wachee

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached available in district office _____ other _____

Executive Summary/Highlights:

Accept donation of \$1500.00 from Nativity Lutheran Church of Weeki Wachee to be earmarked for our student Trompeter account, which provides miscellaneous items for student needs, such as clothing, shoes, hygiene items, etc.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy White

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14th 2019 School Board Meeting.
Requested by Mr. Hermann Department of IMS
Additional contact(s)/originator _____
Document Title The University Of Michigan

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval Donation from University of Michigan for \$1000.00

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached _____ available in district office _____ other _____

Executive Summary/Highlights:

Donation will be used for the A-B Honor Roll student body recognition"

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: None

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilbur

(Form Board Approved 7/10/07)

UNIVERSITY OF MICHIGAN
SURVEY RESEARCH CENTER • INSTITUTE FOR SOCIAL RESEARCH

MONITORING THE FUTURE PROGRAM
426 THOMPSON STREET • P.O. BOX 1248
ANN ARBOR, MICHIGAN 48106-1248
Web: www.monitoringthefuture.org
T: 800 766-2864 F: 734 936-9528

July 26, 2018

Mr. Robert Hermann, Principal
Inverness Middle School
1950 Highway 41 N
Inverness, FL 34450

Dear Mr. Hermann:

As you may know, 8th graders in your school participated last spring in one of the most influential studies of American young people, *Monitoring the Future* (MTF). Your predecessor agreed to your school's participation for two years and we very much hope that you will support this research for its second and final year. We propose to administer to some or all of your 8th graders a 40-minute questionnaire on a day and time agreeable to you in the spring of 2019. To keep the impact on your staff to a minimum, University of Michigan employees conduct the survey, often using non-academic class time or in any case no more than a class period's time for any student. Your school will again receive **\$1,000.00** as a token of our appreciation.

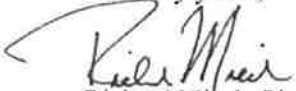
There are many reasons to participate. For more than 40 years, this study has provided actionable information that cannot be obtained elsewhere:

- You will receive a special School Report comparing your students' aggregated responses with national data. (See the enclosed report.) Principals use the reports for accreditation, curriculum refinement and many other purposes including understanding students' views of the school climate. We receive frequent feedback about how helpful this report is.
- You will receive our national overview of results for three years.
- As an example of the relevance and importance of the study, in 2014, it was the first to show that use of e-cigarettes by adolescents has increased so quickly that they are now more popular than regular cigarettes or any other tobacco product. A recent rise in youth marijuana use has also been documented.

Students are asked about a range of issues that affect their well-being, including their educational and occupational plans and experiences, life goals, use of leisure time, health and safety, and alcohol and drug use. There are **no** questions dealing with sexual behavior, abortion, or sensitive parental behaviors. No students, schools or districts are ever identified. We work with schools to notify parents before administering the survey, and would adapt our standard permission materials and procedures to your requirements.

In a few days, David Outcalt, a research associate on our team, will call to provide additional information and answer any questions you may have.

Sincerely yours,



Richard Miech, Ph.D.
Research Professor
Principal Investigator

Enclosures: Fact sheet
Timeline for questionnaire administrations
MTF brochure & flyer
Sample school report

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting.

Requested by Mason Department of CHS

Additional contact(s)/originator _____

Document Title donation

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval _____

Approve 500.00 donation from Disabled American Veterans for CHS Chorus Hawaii field trip

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached _____ available in district office _____ other _____

Executive Summary/Highlights:

funds to be used for Hawaii field trip

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: 0

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy White

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting.
Requested by Mason Department of CHS
Additional contact(s)/originator _____
Document Title Donation

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval _____

Approve 1000.00 donation from Mike Scott Plumbing

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached _____ available in district office _____ other _____

Executive Summary/Highlights:

funds to be used for Math Club field trip

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: 0

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: *Sammy White*

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 12, 2019 School Board Meeting.
Requested by Mason Department of CHS
Additional contact(s)/originator _____
Document Title _____

Board Action Required:

Presentation/Recognition Donation Information _____
Consideration/Approval _____
Approve 1300.00 donation from MS Industrial LLC

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached _____ available in district office _____ other _____

Executive Summary/Highlights:

funds to be used towards CHS Chorus Hawaii field trip.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: 0

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Walker

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting.
Requested by Linda C. Connors Department of Crystal River High
Additional contact(s)/originator Michelle Josey
Document Title Approve donation of \$1500.00

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval _____

Approve \$1500.00 donation to Crystal River High School from Kiwanis Club of Inverness

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached _____ available in district office _____ other _____

Executive Summary/Highlights:

Approve a donation of \$1500.00 to Crystal River High School from Kiwanis Club of Inverness. These funds will be used for expenses associated with the afterschool Algebra Boot Camp Program.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: 0

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilco

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting.
Requested by Linda C. Connors Department of Crystal River High
Additional contact(s)/originator Linda Livesay
Document Title Approve donation of \$500

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval _____
Approve \$500 donation to Crystal River High School Benevolent Fund

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached _____ available in district office _____ other _____

Executive Summary/Highlights:

Approve a donation of \$500 to Crystal River High School Benevolent Fund from Joseph F. Bennett Sr. Trust c/o Michael Tringali, CPA. Trustee

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilson

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14th, 2018 School Board Meeting.
Requested by Lee Mulder, Principal, Department of CREST
Additional contact(s)/originator _____
Document Title Donation

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval: Approve \$7,000.00 donation to CREST school from IR-RU Social Club, Inverness FL

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Donation to be used for CREST School as needed for Students.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: None
Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
Pay grade/level _____
Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy Mulder
(Form Board Approved 7/10/07-original)



IR-RU FAMILY SOCIAL CLUB, INC.
922 US 41 South
Inverness, FL 34450
352-637-5118
FAX-352-637-5184
irrufamily@outlook.com

To Whom It May Concern,

As the sponsors of the Annual Autism Awareness event held at the IR-RU Family Social Club, we give CREST school the privilege to utilize the funds as they see best to meet the needs of their students.

Sincerely,

A handwritten signature in cursive script, appearing to read "Thomas Jeffries".

Thomas Jeffries, President
IR-RU Family Social Club, Inc.

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting.

Requested by Zac Leonard, Administrator, Department of AES

Additional contact(s)/originator _____

Document Title

\$500.00 Donation from Tom & Latrell Hardesty, all proceeds go towards the Green Gala Fundraiser

Board Action Required:

Presentation/Recognition X Information _____

Consideration/Approval \$500.00 Donation from Tom & Latrell Hardesty

Backup Materials: attached _____ in district office _____ other _____

Executive Summary / Highlights:

Donation/ticket sales go towards projects that help students develop the skill and experience necessary to become environmental advocates, SCUBA certification, acquisition of new learning tools and facilitations of field research on the water.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy White

(Form Board Approved 7/10/07-original)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting.
Requested by Gloria Bishop, Director Department of Withlacoochee Technical College
Additional contact(s)/originator Karen Davis
Document Title Donation of \$1,000.00 from the Women of Sugarmill Woods, Inc.

Board Action Required:

Presentation/Recognition _____
✓ Consideration/Approval Requesting approval of a \$1,000.00 donation from the Women of Sugarmill Woods, Inc.

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached available in district office _____ other _____

Executive Summary / Highlights:

We are requesting approval for a donation of \$1,000.00 from the Women of Sugarmill Woods, Inc. This donation will be used to financially assist Christian Testagrose with tuition, tools and books as he pursues his education in our Auto Services Technology Program.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: No Financial Impact

Amount Budgeted _____ Additional Amount Requested _____

Funding Source _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: *Jammy White*
(Form Board Approved 7/10/07)



CITRUS COUNTY SCHOOLS
 Withlacoochee Technical College
 COMMUNITY SCHOLARSHIP DEFERRAL



Student Name Christian Testamose Date 3-6-19
 Program Name AST

Describe the intended use of the scholarship i.e. industry certification exam (include name of exam), tuition, tools/books. Include cost or fees associated with request.

\$1000 Scholarship

Community Organization Women of Sugarmill

Scholarship Amount \$1000

Verifying Counselor V.S. [Signature]
3-6-19

MM

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for the May 14, 2019 School Board Meeting.

Requested by Tammy Wilson, Finance Director

Additional contact(s)/originator Barbara Leritz, Senior Finance Accountant

Document Title: Active Surplus Property List

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval: Disposal of Active Surplus Property

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Items on this list are no longer useful to the District. They will be disposed of in accordance with approved procedures.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District:

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Tammy Wilson

(Form Board Approved 7/10/07)

SURPLUS FOR May 14, 2019 BOARD MEETING

Tag Number	Serial Number	Item Description	Location	Reason	Date Purchased	Purchase Price	Current Value
041137	N/A	Sous Chef 2004 Edition DVD's	CHS	Obsolete	9/15/2008	1,234.99	0.00
054342	W84481DFPNZ	Apple Imac 20	CHS	Broken Beyond Repair/Used for parts	1/12/2005	2,101.00	0.00
061953	DN6HPWFMDFHW	Apple Ipad 2 16GB Black	CHS	Broken Beyond Repair	6/15/2012	399.00	0.00
061956	DMQJSHQDFHW	Apple Ipad 2 16GB Black	CHS	Broken Beyond Repair	6/15/2012	399.00	0.00
063899	DMPMKF52F182	Apple Ipad Gen4 16GB Black	CHS	Broken Beyond Repair	6/13/2014	399.00	0.00
069802	7DBTKF1	Dell Minitower E2160	CHS	Broken Beyond Repair/Used for parts	2/26/2008	877.60	0.00
074940	DMRMVMDAF182	Apple Ipad Gen4 16GB Black	CHS	Broken Beyond Repair	9/11/2014	379.00	88.43
080823	18R29P1	Dell Optiplex 780 Tower	CHS	Broken Beyond Repair/Used for parts	4/11/2011	946.34	0.00
080880	F78RXN1	Dell Latitude E6510 Laptop	CHS	Broken Beyond Repair	4/11/2011	1,478.62	0.00
083807	21YSXN1	Dell Latitude E6510 Laptop	CHS	Broken Beyond Repair/Used for parts	8/10/2011	1,478.62	0.00
Citrus High Sub Total						9,693.17	88.43
048048	SB560-13637	Smartboard 60" Diagonal	CREST	Old model no longer supported by Smart or TRC	10/24/2000	1,399.00	0.00
048049	SB580-21393	Smartboard 72" Diagonal	CREST	Old model no longer supported by Smart or TRC	10/24/2000	1,749.00	0.00
049455	SB580-34217	Smartboard 72" Diagonal	CREST	Old model no longer supported by Smart or TRC	6/28/2001	1,749.00	0.00
051545	SB580-28743	Smartboard 72" Diagonal	CREST	Old model no longer supported by Smart or TRC	5/22/2001	1,749.00	0.00
079850	DMPRWEKNG5VJ	Apple Ipad 2 WiFi 16GB Space Gray	CREST	Reported to CSO as Lost/Stolen	7/15/2016	349.00	209.40
Crest Sub Total						6,995.00	209.40
072355	DMPMW83FF182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072356	DMRMVH86F182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072360	DMRMVG4ZF182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072363	DMRMVX3CF182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072369	DMRMVHKT182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072371	DMPMW9ZUF182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072411	DMRMVN1MF182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072416	DMRMVRFV5F182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072431	DMRMVD08F182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072435	DMPMW9QAF182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072436	DMPMW89MF182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072442	DMPMW08AF182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072444	DMPMW151F182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072448	DMPMW9SLF182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072456	DMPMWACLF182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072460	DMPMWADWF182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072463	DMPMW83AF182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072464	DMPMWWD7PF182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072469	DMPMWACUF182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43

SURPLUS FOR MAY 14, 2019 BOARD MEETING

Tag Number	Serial Number	Item Description	Location	Reason	Date Purchased	Purchase Price	Current Value
072482	DMPMW9UUF182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072497	DMRMVNU8F182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072511	DMPMW0T5F182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072519	DMRMVW66F182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072530	DMRMVVR0F182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072536	DMRMV81F182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072542	DMRMW25F182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072543	DMRMVWDBF182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072569	DMPMW0PYF182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072571	DMRMVUUF182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072573	DMPMW1VNF182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072579	DMRMVK19F182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072582	DMPMW82GF182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
072625	DMPMW1M2F182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
074884	DMRMVGPFF182	Apple Ipad Gen4 16GB Black	CRM	Not cost effective to repair	9/11/2014	379.00	88.43
Crystal River Middle Sub Total						12,886.00	3,006.62
064556	DMPMT7WYF185	Apple iPad Gen4 16GB White	CSM	Reported as Lost/Stolen CCSO #2019-47745	11/17/2014	364.00	97.07
041437	4C4COX1	Dell Inspiron 15 Notebook	Cypress Cr	Not cost effective to repair	12/13/2013	456.53	38.03
041860	8BL4VB2	Dell Latitude 3560 Laptop	Cypress Cr	Not cost effective to repair	6/14/2016	435.77	254.21
054050	J6415F2	Dell Latitude 3560 Laptop	Cypress Cr	Not cost effective to repair	7/17/2017	509.78	407.82
054051	B2V33F2	Dell Latitude 3560 Laptop	Cypress Cr	Not cost effective to repair	7/17/2017	509.78	407.82
061828	HDPFC51	Dell Latitude E6520	Cypress Cr	Not cost effective to repair	5/14/2012	1,490.44	0.00
063452	5XNWVWY1	Dell Inspiron 15 Notebook	Cypress Cr	Not cost effective to repair	12/13/2013	456.53	38.03
063475	5KJTWY1	Dell Inspiron 15 Notebook	Cypress Cr	Not cost effective to repair	12/13/2013	456.53	38.03
075136	VIN 40018	Ariens Proturn 60 Mower	Cypress Cr	Motor Blown/Not Repairable/Used for Parts	5/14/2015	5,999.20	3,285.27
075138	VIN 50708	Ariens Gravely ZT 42 Mower	Cypress Cr	Motor Seized/Not Repairable/Used for Parts	5/14/2015	2,455.20	1,052.23
Cypress Creek Sub Total						12,769.76	5,521.44
051642	042419-6465	Scrubtec Auto Scrubber	FCE	Maint Dept trading in on purchase of new equipment	4/26/2005	3,502.00	0.00
055593	GFGWGBJFH8TT	Apple Airpod	FCE	Reported Lost/Stolen CCSO #2019-47251	5/14/2018	159.00	153.70
056229	61637258	Avenger Carpet Extractor	FCE	Maint Dept trading in on purchase of new equipment	6/27/2006	2,078.00	0.00
060466	101059383	Avenger Carpet Extractor	FCE	Maint Dept trading in on purchase of new equipment	12/16/2010	2,638.46	0.00
Floral City Sub Total						8,377.46	153.70

SURPLUS FOR May 14, 2019 BOARD MEETING

Tag Number	Serial Number	Item Description	Location	Reason	Date Purchased	Purchase Price	Current Value
061555	111065045	Avenger Carpet Extractor	Herrando	Maint Dept trading in on purchase of new equipment	11/22/2011	2,284.00	108.74
062872	61037253	Avenger Carpet Extractor	Homosassa	Maint Dept trading in on purchase of new equipment	6/27/2006	2,078.50	0.00
050771	20362112	Ice Machine Manitowoc	LHS	Broken/Un-repairable/Replaced	6/12/2002	2,323.99	0.00
053679	1100390038	Gateway Desktop Computer 310S	LHS	Outdated/Used for Parts	6/11/2014	548.00	0.00
063800	Unknown	Freezer True Food T-49F	LHS	Broken/Un-repairable/Replaced	4/14/2014	3,633.00	1,427.25
063887	DMPMKDM6F182	Apple Ipad Gen4 16GB Black	LHS	Out of date	6/13/2014	379.00	69.48
063888	DMPMKHU8F182	Apple Ipad Gen4 16GB Black	LHS	Out of date	6/13/2014	379.00	69.48
063890	DMPMKNU8F182	Apple Ipad Gen4 16GB Black	LHS	Out of date	6/13/2014	379.00	69.48
063893	DMPMKT4VF182	Apple Ipad Gen4 16GB Black	LHS	Out of date	6/13/2014	379.00	69.48
069321	34CS8F1	Dell Optiplex 755	LHS	Outdated/Used for Parts	1/15/2008	968.75	0.00
089429	DMQRW9H3G5VJ	Apple Ipad Air2 16GB Black	LHS	Unrepairable	7/15/2016	349.00	209.40
Lecanto High Sub Total						9,338.74	1,914.57
063529	DKVM108FF182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	7/15/2013	479.00	0.00
063557	DKVM30LUF182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	7/15/2013	479.00	0.00
073263	DMPMWDENF182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
073272	DMRMVW5RF182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
073274	DMRMVGTMF182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
073281	DMPMW0VVF182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
073285	DMRMVU9TF182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
073315	DMPMW7SZF182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
073319	DMRMVGF182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
073331	DMRMVJ3XF182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
073337	DMRMV6QDF182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
073340	DMRMVTLMF182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
073343	DMPMWQR2F182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
073349	DMPMW0X3F182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
073354	DMRMV2KF182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
073356	DMRMV3Q3F182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
073360	DMPMWDDAF182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
073361	DMRMVRRDDF182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
073371	DMRMVU1XF182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
073373	DMRMVU79F182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
073381	DMRMVGO3F182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
073407	DMRMVU21F182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43

SURPLUS FOR May 14, 2019 BOARD MEETING

Tag Number	Serial Number	Item Description	Location	Reason	Date Purchased	Purchase Price	Current Value
073420	DMPPMW7XJF182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
073453	DMRMVUJ3F182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
073456	DMRMVGAHFF182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
073459	DMRMVW6JF182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
073463	DMPPMW0GJF182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
073481	DMRMVW1TF182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
074421	DMRMVV1QF182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
074422	DMRMVVW2F182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
074423	DMRMVVX6F182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
074448	DMRMVUZWF182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
074455	DMRMVW2BF182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
074867	DMRMVTPAF182	Apple Ipad Gen4 16GB Black	LMS	Not cost effective to repair	9/11/2014	379.00	88.43
Lecanto Middle Sub Total						13,086.00	2,829.76
055843	Unknown	Apple TV Digital Media Player	LPS	Reported Lost/Stolen CCSO #2019-48182	6/14/2018	199.00	195.68
088788	DMRKO642F182	Apple Ipad 4 16GB Black	LPS	Reported Lost/Stolen CCSO #2019-48182	7/15/2013	479.00	0.00
Lecanto Primary Sub Total						678.00	195.68
053611	SG409JZ01E	HP 5308XL Procure Switch Chasis	TRC	End of Life/Used for parts	6/8/2004	4,585.74	0.00
054687	SA51631363458	APC Smart UPS 3000VA	TRC	Cost too much to repair	11/15/2016	1,480.95	1,128.35
054691	SG615JZ00N	HP Procure 5308XL Chasis	TRC	Was at CHS End of Life/Used for parts	5/22/2006	7,283.00	0.00
057507	RX8500704070211	Lightspeed 850 Sound System	TRC	Was at CRM Not repairable	6/30/2007	1,071.00	0.00
059112	HBRKH1	Dell Server Processor 2X6MB	TRC	Cost too much to repair	10/28/2008	4,668.10	0.00
059419	G4QLXH1	Dell Analog Switch KVM Box 8 Port	TRC	Cost too much to repair	6/30/2009	1,196.76	0.00
059887	SDSNL1	Dell PowerEdge R710 Server	TRC	Cost too much to repair	3/12/2010	6,758.27	0.00
059962	546R4M1	Dell PowerVault MD3000I SAN	TRC	Cost too much to repair	4/14/2010	11,207.31	1,961.29
059968	FMXR4M1	Dell PowerEdge R710 Server	TRC	Cost too much to repair	4/14/2010	7,564.21	0.00
061945	DN6HQDMDFHW	Apple iPad 2 WiFi 16GB Black	TRC	Was at Ed Serv Not cost effective to repair	6/15/2012	379.00	0.00
071696	WS1325180235	APC Smart UPS 3000VA	TRC	Cost too much to repair	9/16/2013	1,497.75	463.61
073065	DMRMVX0SF182	Apple Ipad Gen4 16GB Black	TRC	Was at IMS Cost to much to repair	9/11/2014	379.00	88.43
073115	DMRMVUPAF182	Apple Ipad Gen4 16GB Black	TRC	Was at IMS Cost to much to repair	9/11/2014	379.00	88.43
073168	DMRMVRRBF182	Apple Ipad Gen4 16GB Black	TRC	Was at IMS Cost to much to repair	9/11/2014	379.00	88.43
073178	DMRMVJVFF182	Apple Ipad Gen4 16GB Black	TRC	Was at IMS Cost to much to repair	9/11/2014	379.00	88.43
073197	DMRMVWRWF182	Apple Ipad Gen4 16GB Black	TRC	Was at IMS Cost to much to repair	9/11/2014	379.00	88.43
073227	DMRMVJJE182	Apple Ipad Gen4 16GB Black	TRC	Was at IMS Cost to much to repair	9/11/2014	379.00	88.43
073233	DMRMVGS9F182	Apple Ipad Gen4 16GB Black	TRC	Was at IMS Cost to much to repair	9/11/2014	379.00	88.43
073249	DMRMVPD0F182	Apple Ipad Gen4 16GB Black	TRC	Was at IMS Cost to much to repair	9/11/2014	379.00	88.43
074558	DMRMVGD5F182	Apple Ipad Gen4 16GB Black	TRC	Was at PPS Old and out dated	9/11/2014	379.00	88.43

SURPLUS FOR May 14, 2019 BOARD MEETING

Tag Number	Serial Number	Item Description	Location	Reason	Date Purchased	Purchase Price	Current Value
085300	ZMSO9P1	Dell Optiplex 780	TRC	Was at FRE Used for parts	6/8/2011	1,015.66	0.00
087558	DMRQ48HF182	Apple Ipad Gen4 16GB Black	TRC	Was at LPS Cost too much to repair	7/15/2013	479.00	0.00
TRC Sub Total						52,597.75	4,349.12
Grand Total						\$131,148.38	\$18,474.53

REQUESTS FOR SCHOOL BOARD AGENDA

MM

Requested for May 14, 2019 School Board Meeting.
Requested by Tammy Wilson, Director of Finance Department of Finance
Additional contact(s)/originator Eric Stokes, Director of Facilities, Construction and Maintenance
Document Title 2016-13 Pavement Maintenance and Striping

Board Action Required:

Presentation/Recognition _____ Information _____
✓ Consideration/Approval Approve default of Tidwell Bros. Paving, Inc. and approve revised award to Pave-Rite, Inc.
(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached available in district office _____ other _____

Executive Summary / Highlights:

Pavement Maintenance and Striping

Contract Period: Effective May 14, 2019 through February 8, 2020
(8 months and 25 days.)

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: \$ 230,000.00

Amount Budgeted \$ 230,000.00

Additional Amount Requested _____

Funding Source Project 41700

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: *Tammy Wilson*

(Form Board Approved 7/10/07)

**PURCHASING DEPARTMENT
CITRUS COUNTY SCHOOL BOARD
1007 W Main Street, Inverness FL 34450
Fax# 352-249-2124**

REPORT OF CONTRACT VIOLATIONS

Date: April 16, 2018		BID No. 2016-13 Pavement Maintenance and Striping
Vendor Name:	Tidwell Bros. Const.	User Dept/Div Maintenance
Address:	4075 S. Tedna Terr	Prepared by: Teresa Gerlach, Buyer
City, State, Zip:	Homosassa, FL 34446	
Fax No.:	352-794-6024	Susan Perry, Purchasing Manager

CONTRACT VIOLATIONS

1. 14. CONTACTOR'S RESPONSIBILITIES (page 14 of 21)
Upon receipt of a "Work Request and Estimate Form" from the CCSB authorized representative(s), the Contractor shall complete the written estimate required to complete the work (page19).
As per the email from Clint Smith, Project Manager dated April 9, 2018 which is subsequent to several previous discussions for quotes for the sealing & striping of Homosassa Elementary, Citrus Springs Middle and Central Ridge Elementary by Wednesday, April 11, 2018. CCSB has of yet not received quotes for the requested sites.

Vendor's Response to Contract Violation

To Above Referenced Vendor:

Response to the contract violations noted above must be received within 48 hours. Failure to respond to and correct violations will initiate legal action.

Response:

Vendor Representative:	Signature:
	Date:
Title:	Telephone No:



*"Where Learning is the Expectation
And Caring is a Commitment"*

*Purchasing Department
Christine Jernigan, Purchasing Manager*

THOMAS KENNEDY
DISTRICT 1
VIRGINIA BRYANT
DISTRICT 2
DOUGLAS A. DODD
DISTRICT 3
SANDRA COUNTS
DISTRICT 4
LINDA B. POWERS
DISTRICT 5

April 10, 2019

Tidwell Bros. Const.
4075 S. Tedna Terr.
Homosassa, FL 34446

ATTN: Tony Tidwell
RE: Bid# 2016-13 Pavement Maintenance & Striping

URGENT

Dear Mr. Tidwell,

Please accept this letter as notification that your company is in Default of the above referenced Bid.

14. CONTRACTOR'S RESPONSIBILITIES

- 14.1. Upon receipt of a WORK REQUEST AND ESTIMATE - FORM B from the CCSB authorized representative(s), the Contractor shall complete the written estimate required to complete the work (page19).
- 14.2. The Contractor must submit the estimate to the CCSB Maintenance Department within seven (7) workdays of receiving the Work Order, or as otherwise directed.

On 3-25-2019 via email, Mr. Clint Smith sent a Work Request and Estimate-Form B along with an area map. Prior to the 3-25-2019 email, Mr. Smith also attempted several phone calls and emails to advise Mr. Tidwell of the upcoming request. Mr. Smith has not received any reply communication from Mr. Tidwell.

At this time, CCSB has decided to re-award the bid to the next lowest bidder for completion of the contract period. PLEASE CANCEL ANY/ALL PENDING SERVICES FOR OUR DISTRICT WITH YOUR COMPANY IMMEDIATELY.

Christine Jernigan
Christine Jernigan
Purchasing Manager

CC: Tammy Wilson Director of Finance
CC: Eric Stokes Director of Maintenance



SANDRA "SAM" HIMMEL – SUPERINTENDENT OF SCHOOLS

"Where Learning is the Expectation
And Caring is a Commitment"

*Purchasing Department
Christine Jernigan, Purchasing Manager*

THOMAS KENNEDY
DISTRICT 1
VIRGINIA BRYANT
DISTRICT 2
DOUGLAS A. DODD
DISTRICT 3
SANDRA COUNTS
DISTRICT 4
LINDA B. POWERS
DISTRICT 5

April 12, 2019

Pave-Rite, Inc.
33411 W. Crigger Ct.
Lecanto, FL 34461
mike@paveriteflorida.com jeff@paveriteflorida.com
PH 352-621-1600
FX 352-621-1645

URGENT

ATTN: Jeffrey J. Korstick

RE: BID 2016-13 Pavement Maintenance Striping

Dear Jeffrey J. Korstick

In regard to the above referenced Bid and Bid Item, we will no longer be purchasing these services from the originally awarded vendor; your company is the next acceptable low-bidder for this item. I have attached the tab sheet

Please advise our office if you will honor your original bid prices for this bid **as soon as possible** by signing below and faxing this letter back to our office at 352-249-2124 or emailing it to gerlach@citrus.k12.fl.us. If we do not receive a response from your company by the end of the day on Monday 4/22/2019, we will assume that you are unable to honor this price.

Thank you for your cooperation in this matter. Please feel free to contact me should you have any questions.

Sincerely,

Teresa Gerlach
Teresa Gerlach
Buyer, Purchasing Dept
1007 West Main Street – Bldg. 200
Inverness, FL 34450-4625
P 352-726-1931 ext. 2466
F 352-249-2124

Pave-Rite, Inc. is in agreement to supply the above referenced Bid services at the original bid prices to the Citrus County School Board for the remainder of the contract period. April 22, 2019 through February 8, 2020.


AUTHORIZED SIGNATURE _____ DATE 04/17/2019

PAVEMENT MAINTENANCE STRIPING
 OPENING: Thursday, January 14, 2016@2:00PM

Contract Period: 2/9/16 - 2/8/19
 Second awardee 4/11/17 thru 2/8/19
 R1 02/09/2019 thru 02/08/2020
 One renewal remaining

ITEM NO		DESCRIPTION	ESTIMATED ANNUAL QUANTITY	UOM	No			Yes			Pave-Rite, Inc. 352-621-1600 Mike@paveriteflorida.com	
					UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE	UNIT PRICE	TOTAL PRICE
Bentley Striping, Inc. 352-563-2122 Bentley.Striping@hotmail.com					Tidwell Bros Paving, Inc. 352-628-9571 tidwellbros@rocketmail.com							
1		Pavement Seal Coating	4,000	SY	0.85	3,400.00	0.81	3,240.00	1.32	5,280.00		
2		Pavement Overlay – Less than 20 Tons	100	TN	93.00	9,300.00	117.00	11,700.00	174.22	17,422.00		
3		Pavement Overlay - 20 Tons or More	1,000	TN	93.00	93,000.00	95.00	95,000.00	112.93	112,930.00		
4		New Pavement Installation	10,000	SY	15.25	152,500.00	16.00	160,000.00	21.29	212,900.00		
5		Milling out Asphalt	2,000	SY	3.00	6,000.00	0.85	1,700.00	3.48	6,960.00		
6		Sod	2,000	SY	1.00	2,000.00	1.93	3,860.00	2.36	4,720.00		
7		Line Striping – 3" or less	5,000	LF	0.10	500.00	0.18	600.00	0.18	900.00		
8		Line Striping 4" – 6"	5,000	LF	0.15	750.00	0.23	1,150.00	0.18	900.00		
9		Curb Painting	5,000	LF	0.25	1,250.00	0.23	1,150.00	0.53	2,650.00		
10		Pavement Messages/Per Phrase	50	EA	10.00	500.00	28.00	1,400.00	59.00	2,950.00		
11		Painted Numbers /Per Number	200	EA	2.00	400.00	4.45	890.00	5.90	1,180.00		
12		Directional Arrows	50	EA	14.00	700.00	12.00	600.00	11.80	590.00		
13		Handicap Space Marking	20	EA	150.00	3,000.00	200.00	4,000.00	17.70	354.00		
14		Install New Parking Bumpers	50	EA	24.00	1,200.00	38.00	1,900.00	39.93	1,996.50		
15		Remove and Reset Parking Bumper	200	EA	10.00	2,000.00	10.00	2,000.00	17.85	3,570.00		
16		Paint Existing Parking Bumper	250	EA	4.00	1,000.00	5.00	1,250.00	11.80	2,950.00		
Total Bid Price						277,500.00		290,440.00		378,252.50		

Note: The above unit quantities are an estimate for the purpose of tallying the lowest qualified bidder. They are in no means representative of the amount of work to be awarded as part of this contract.

110 Notifications
 3 Bids received

It is the intent of the Purchasing Dept. to recommend award to Pave-Rite, Inc., as the lowest, most responsive bidder. Second awardee defaulted 4/11/2019

Posted: January 19, 2016

Failure to file a protest within the time prescribed in section 120.57(3), F.S., or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, F.S.

REQUESTS FOR SCHOOL BOARD AGENDA



Requested for May 14, 2019 School Board Meeting.
 Requested by Tammy Wilson, Director of Finance Department of Finance
 Additional contact(s)/originator Eric Stokes, Director of Facilities, Construction and Maintenance
 Document Title BID 2015-37 Incidental Carpet and Floor Cleaning

Board Action Required:

Presentation/Recognition _____ Information _____
 Consideration/Approval Approve renewal of BID 2015-37 Incidental Carpet and Floor Cleaning
CC & SS Inc, d/b/a Stanley Steemer Section I and Triple C. System
LLC, section II and Section III
 (This wording should be your actual motion to appear on the agenda)

Backup Materials: attached available in district office other

Executive Summary / Highlights:					
District wide incidental carpet and floor cleaning					
Original Contract Period:	05/12/2015	through	05/11/2018 - three years	Expense to date	\$ 85,818.63
Renewal One	05/12/2018	through	05/11/2019 - one year		

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District \$ 87,482.11
 Amount Budgeted \$ 87,482.11 Additional Amount Requested _____
 Funding Source Project 08100

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
 Pay grade/level _____
 Benefits _____ Terms of Position _____

Financial Impact reviewed by: Tammy Wilson
 (Form Board Approved 7/10/07)



SANDRA "SAM" HIMMEL – SUPERINTENDENT OF SCHOOLS

*"Where Learning is the Expectation
And Caring is a Commitment"*

*Purchasing Department
Christine Jernigan, Purchasing Manager*

- THOMAS KENNEDY
DISTRICT 1
- VIRGINIA BRYANT
DISTRICT 2
- DOUGLAS A. DODD
DISTRICT 3
- SANDRA COUNTS
DISTRICT 4
- LINDA B. POWERS
DISTRICT 5

March 12, 2019

Triple C System, LLC
 2782 E. Edison Pl.
 Citrus Springs, FL 34433
 E-Mail: bcrain1@tamparr.com
 Phone: (352) 795-0178
 Fax: (352) 897-4628

URGENT

ATTN: Brian Crain

**RE: BID 2015-37 Incidental Carpet and Floor Cleaning
Section II and Section III**

Dear Brian Crain

The above referenced Bid is scheduled to expire 5/11/2019. Your services have been appreciated and we would be pleased to present the bid for renewal to the Citrus County School Board for an additional one (1) year. We look forward to a positive response to continuing our contract.

Please advise if you wish to renew this item by signing below and returning by fax (352-249-2124) or email (GerlachT@Citrus.K12.FL.US) as soon as possible.

If you do not wish to renew this bid for an additional contract period, please indicate this below by signing below and returning by fax (352-249-2124) or email (GerlachT@Citrus.K12.FL.US) as soon as possible.

Thank you in advance for your assistance in this bid renewal.

Sincerely,

Buyer, Purchasing Dept.
 Citrus County School Board
gerlacht@citrus.k12.fl.us
 352-726-1931 x 2466

YES Triple C System, LLC is in agreement for renewal of the above referenced bid at the latest agreed upon bid prices.
 Period of agreement shall be from 05/12/2019 through 05/11/2020

NO Triple C System, LLC does not wish to renew the above referenced bid.

 AUTHORIZED SIGNATURE

 DATE 4/5/19



SANDRA "SAM" HIMMEL - SUPERINTENDENT OF SCHOOLS

"Where Learning is the Expectation
And Caring is a Commitment"

Purchasing Department
Christine Gernigan, Purchasing Manager

- THOMAS KENNEDY
DISTRICT 1
- VIRGINIA BRYANT
DISTRICT 2
- DOUGLAS A. DODD
DISTRICT 3
- SANDRA COUNTS
DISTRICT 4
- LINDA B. POWERS
DISTRICT 5

March 12, 2019

Stanley Steemer (CC & SS Inc.)
 911 Eden Dr.
 Inverness, FL 34452
 E-Mail: Chet.White@steemer.com
 Phone: (352) 726-4646
 Fax: (352) 726-4651

URGENT

ATTN: Chet White

RE: BID 2015-37 Incidental Carpet and Floor Cleaning
Section I

Dear Chet White

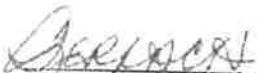
The above referenced Bid is scheduled to expire 05/11/2019. Your services have been appreciated and we would be pleased to present the bid for renewal to the Citrus County School Board for an additional one (1) year. We look forward to a positive response to continuing our contract.

Please advise if you wish to renew this item by signing below and returning by fax (352-249-2124) or email (GerlachT@Citrus.K12.FL.US) as soon as possible.

If you do not wish to renew this bid for an additional contract period, please indicate this below by signing below and returning by fax (352-249-2124) or email (GerlachT@Citrus.K12.FL.US) as soon as possible.

Thank you in advance for your assistance in this bid renewal.

Sincerely,


 Buyer, Purchasing Dept.
 Citrus County School Board
gerlacht@citrus.k12.fl.us
 352-726-1931 x 2466

* Would like to bid on any other part of the bid also.

- YES Stanley Steemer (CC & SS Inc.) is in agreement for renewal of the above referenced bid at the latest agreed upon bid prices. Period of agreement shall be from 05/12/2019 through 05/11/2020
- NO Stanley Steemer (CC & SS Inc.) does not wish to renew the above referenced bid.


AUTHORIZED SIGNATURE

3/12/19
DATE

BID # 2015-37 INCIDENTAL CARPET & FLOOR CLEANING

OPENED: THURSDAY, MARCH 26, 2015@ 2:00 P.M.
 CONTRACT PERIOD: 5/12/2015 - 5/11/2018 (three years)
 Renewal 1: 05/12/18 - 05/11/2019
 Renewal 2: 05/12/19 - 05/11/2020

		TRIPLE C 352-795-0178 bcrain1@tampa.rr.com		STANLEY STEEMER (CC & SS, INC) 352-726-4646 Chet.White@steemer.com		ASK SOLUTIONS	
Renewal 1: 05/12/18 - 05/11/2019							
Renewal 2: 05/12/19 - 05/11/2020							
Level 1 - Normal Cleaning per sq. ft. 1 pass	1000	0.09	90.00	0.13	130.00	0.08	80.00
Level 2 - Restoration Cleaning per sq. ft. 2 passes	1000	0.14	140.00	0.14	140.00	0.11	110.00
Level 3 - Water Extraction & Disaster Cleaning							
Carpet Cleaning per sq. foot - 4 passes	1000	0.24	240.00	0.15	150.00	0.16	160.00
Ventilating Fans per 24 hrs (each)	6	24.00	144.00	20.00	120.00	45.00	270.00
Dehumidifiers per 24 hrs (each)	6	75.00	450.00	60.00	360.00	65.00	390.00
Germicidal Application per sq. ft.	3000	0.06	180.00	0.06	180.00	0.03	90.00
Water Extraction only per sq. ft.	1000	0.17	170.00	0.20	200.00	0.07	70.00
		SECTION I-TOTALS		1,414.00		1,170.00	
SECTION II - FLOOR STRIPPING / CLEANING / RE-FINISHING							
Floor Stripping/Cleaning per sq. ft.	1000	0.25	250.00	0.35	350.00	0.30	300.00
Floor Finishing per coat / per sq. ft.	1000	0.10	100.00	0.15	150.00	0.08	80.00
Floor Burnishing per sq. ft.	1000	0.20	200.00	0.20	200.00	0.10	100.00
		SECTION II-TOTALS		550.00		480.00	
SECTION III - INCIDENTAL GROUTED FLOOR/WALL CLEANING & FINISHING							
Floor Cleaning per sq. ft.	1000	0.34	340.00	0.35	350.00	0.10	100.00
Floor Finishing per coat / per sq. ft.	1000	0.15	150.00	0.15	150.00	0.08	80.00
		SECTION III-TOTALS		490.00		180.00	
		GRAND TOTAL		2,454.00		1,830.00	

Accept the Visa Purchasing Card? yes no

Copy of Certification Included in Bid Packet yes no

- 65 Notifications
- 0 "No Bids" received
- 3 Bids received
- 1 Bid rejected

It is the intent of the Purchasing Dept to recommend award to CC & SS, INC. d/b/a Stanley Steemer Section I, and Triple C System L.L.C. Section II and Section III, as the lowest, most responsive bidders.

Posted: April 10, 2015

Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes, or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes.

REQUESTS FOR SCHOOL BOARD AGENDA



Requested for May 14, 2019 School Board Meeting
Requested by Tammy Wilson, Director of Finance Department of Finance
Additional contact(s)/originator Roy Pistone II, Director of Food & Nutrition Services
Document Title BID# 2017-35 ICE CREAM PRODUCTS

Board Action Required:

Presentation/Recognition _____ Information _____
 Consideration/Approval Approve renewal of BID# 2017-35 ICE CREAM PRODUCTS
DeConna Ice Cream Company, Inc.
(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached available in district office other

Executive Summary / Highlights: Ice Cream Products - District wide

Original Contract Period:	10/11/2017	through	06/30/2018	Expense to date	\$ 16,479.88
1st Renewal Period	07/01/2018	through	06/30/2019 – one year	Expense to date	\$ 34,000.00
2nd Renewal Period	07/01/2019	through	06/30/2020		

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District \$ 100,000.00

Amount Budgeted \$ 100,000.00 Additional Amount Requested _____

Funding Source Project 78000

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Tammy Wilson

(Form Board Approved 7/10/07)



SANDRA "SAM" HIMMEL – SUPERINTENDENT OF SCHOOLS

"Where Learning is the Expectation
And Caring is a Commitment"

*Purchasing Department
Christine Jernigan, Purchasing Manager*

- THOMAS KENNEDY
DISTRICT 1
- VIRGINIA BRYANT
DISTRICT 2
- DOUGLAS A. DODD
DISTRICT 3
- SANDRA COUNTS
DISTRICT 4
- LINDA B. POWERS
DISTRICT 5

April 2, 2019

Vince DeConna Distributing aka DeConna Ice Cream

6300 W. Highway 318
Reddick, FL 32686
E-Mail: nick@deconna.com
Phone: (800) 824-8254
Fax: (352) 591-4418

URGENT

ATTN: **Nick DeConna**

RE: BID 2017-35 Ice Cream Products

Dear Nick DeConna

The above referenced Bid is scheduled to expire 06/30/2019. Your services have been appreciated and we would be pleased to present the bid for renewal to the Citrus County School Board for an additional one (1) year. We look forward to a positive response to continuing our contract.

Please advise if you wish to renew this item by signing below and returning by fax (352-249-2124) or email (GerlachT@Citrus.K12.FL.US) as soon as possible.

If you do not wish to renew this bid for an additional contract period, please indicate this below by signing below and returning by fax (352-249-2124) or email (GerlachT@Citrus.K12.FL.US) as soon as possible.

Thank you in advance for your assistance in this bid renewal.

Sincerely,

Buyer, Purchasing Dept.
Citrus County School Board
gerlacht@citrus.k12.fl.us
352-726-1931 x 2466

- YES Vince DeConna Distributing aka DeConna Ice Cream is in agreement for renewal of the above referenced bid at the latest agreed upon bid prices. Period of agreement shall be from 07/01/2019 through 06/30/2020
- NO Vince DeConna Distributing aka DeConna Ice Cream does not wish to renew the above referenced bid.

AUTHORIZED SIGNATURE

Nick DeConna

4/3/19
DATE

To meet specifications as described on the Bid Price Sheet in accordance with USDA regulations (currently known as Smart Snacks in Schools). In addition, all Nutrient Data Sheets shall be included with bid packet for evaluation.

Nutrient data sheets		Yes		Deonna Ice Cream P-352-591-1530 email nick@deonna.com		
Addendum 01		Yes				
Addendum 02		Yes				
Accept Pcard		Yes				
ITEM NO.	DESCRIPTION	EST. ANNUAL QTY.	UNIT	PRODUCT INFO	UNIT PRICE	Extended Price
1	Low Fat Vanilla Cup, 3 oz.	201	cs	DeConna 3oz L/F Vanilla ice cream cup, 24/case	6.24	1,254.24
2	Low Fat Chocolate Cup, 3 oz.	190	cs	DeConna 3oz L/F Chocolate Ripple ice cream cup, 24/case	6.24	1,185.60
3	Low Fat Strawberry Cup, 3 oz.	136	cs	DeConna 3oz L/F Strawberry ripple ice cream cup, 24/case	6.24	848.64
4	Low Fat Vanilla/Chocolate Cup, 3 oz.	201	cs	DeConna 3oz L/F vanilla/chocolate ice cream cup, 24/case	6.24	1,254.24
5	Sugar Free, Ice Cream Cup, 3 oz., Variety	20	cs	Garber 4 oz nsa Ice Cream Cup, 24/case	7.80	156.00
6	Push Up, 3 oz., Variety	346	cs	Garber 3 oz Juice push up meets ¼ cup fruit juice, 24/cs	8.64	2,989.44
7	Low Fat Ice Cream Sandwich, 4 oz.	25	cs	DeConna 4 oz L/F sandwich, 24/case	8.40	210.00
8	Fruit Bar, 4 oz., Variety 12/case	100	cs	DeConna All Natural 4 oz fruit bars: Strawberry, Mango and Pineapple, - 12/cs	9.00	900.00
9	Low Fat Chocolate Shortcake, 3 oz.	216	cs	Rich's 3oz Choc & Straw eclairs L/F meets 50% whole grain, 24/cs	7.92	1,710.72
10	Orange Cream Bar, 3 oz.	198	cs	Rich's 3oz L/F orange cream bar, 24/case	6.48	1,283.04
11	Fudge Bar, 3 oz.	751	cs	DeConna 3oz L/F fudge bar, 24/case	5.76	4,325.76
12	Fudge Bar, Sugar Free, 3 oz	25	cs	NA	NA	NA
13	Low Fat Mini Sandwich, 2.5 oz.	142	cs	Garber 2.75oz L/F 48ct mini ice cream sandwich, 48/case	12.48	1,772.16
14	Popsicle Scribbler, 2.4 oz	64	cs	NA	NA	NA
15	Cotton Candy Bar, 2.5 oz.	374	cs	Rich's 2.5oz creamy cotton candy bar, 24/case	7.20	2,692.80
16	Ice Pop, Sour, 4 oz. Variety	65	cs	Rosati 4oz sour ice cups cherry or sour apple, 90/case	27.00	1,755.00
17	Firecracker Jr., 1.6 oz	84	cs	NA	NA	NA
18	Bubble Gum Bar, 2.5 oz.	428	cs	DeConna 2.5oz Typhoon Blue Raspberry, Typhoon Cotton Candy, Double Dare Cherry and Orange Stuff Bar - meets ¼ cup fruit juice, 24/case	7.20	3,081.60
19	Lowfat Cookie Cone, 3.6 oz.	50	cs	Garber 3oz L/F Cookie Cone 24/Case	10.80	540.00
20	The Sour Swell Bar	1	box	Rich's 2.5oz Sour Swell Cherry Bar, 24/case	7.44	7.44
21	The Banana Fudge Rocket	1	box	Rich's 4.0 oz Banana Fudge Rocket, 12/case	5.64	5.64
22	The Sour Cyclone	1	box	Rich's 3.75oz Sour Cyclone Blue Raspberry, 24/case	11.52	11.52

**Calc

**Calc

ITB 2017-35 ICE CREAM PRODUCTS
 OPENING: Tuesday, June 27, 2017@2:00PM
 Contract period: 10/11/17 through 06/30/2018
 R1: 07/01/2018 through 06/30/2019
 R2: 07/01/2019 through 06/30/2020

New items added						
1	Lowfat Cone 3 oz	1	cs	Garber 3 oz LF Birthday Cake Cone, 24/case	10.80	10.80
2	Push Up, 3 oz., Variety	1	cs	Garber 3 oz Push Up Cotton Candy, 24/case	8.64	8.64
3	Push Up, 3 oz., Variety	1	cs	Garber 3 oz Push Up L/F Vanilla Fudge, 24/case	8.64	8.64
4	Lowfat Cup 6 oz	1	ca	DeConna 6 oz L/F Big Daddy Cookies & Cream Cup, 12/case	8.40	8.40
5	Low Fat Ice Cream Sandwich, 4 oz.	24	cs	DeConna 4 oz L/F sandwich, Cookies & Cream, 24/case	8.40	201.60
6	5 Oz Cherry Lemonade Cup	24	bx	Deconna 5 oz Cherry Lemonade Cup, 24/box	8.40	201.60
TOTAL						26,423.52

21 Solicitations
 1 Bids received
 0 "No bid" received

It is the intent of the Purchasing Department to recommend Award of 2017-35 Ice Cream Products to DeConna Ice Cream as the lowest, most responsive, responsible bidder per Florida Preference

Posted: PDST REVISED TAB 03/27/2019

Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes.

New item added 5 DeConna 4 oz DeConna Cherry Lemonade Cup, 24/box \$ 8.40

REQUESTS FOR SCHOOL BOARD AGENDA

MM

Requested for May 14, 2019 School Board Meeting.
Requested by Tammy Wilson, Director of Finance Department of Finance
Additional contact(s)/originator Marilyn Farmer, Director of Transportation
Document Title BID 2019-33 FUEL

Board Action Required:

Presentation/Recognition _____ Information _____
✓ Consideration/Approval Approve Award of BID 2019-33 FUEL Option A Transport to Petroleum Traders Corporation, Option B Tankwagon to Indigo Energy Partners
(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached available in district office _____ other _____

Executive Summary / Highlights:

District - wide FUEL

Contract Period: Effective July 01, 2019 through June 30, 2020

- 146 Bids solicited
- 4 Bids received
- 0 "No Bids" received
- 0 Bids rejected

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: \$ 1,473,938.00

Gas \$ 374,010.00

Amount Budgeted Diesel \$ 1,099,928.00 Additional Amount Requested _____

Funding Source Project Gas Project 597WO Diesel Project 59700

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Tammy Wilson

(Form Board Approved 7/10/07)



SANDRA "SAM" HIMMEL – SUPERINTENDENT OF SCHOOLS

"Where Learning is the Expectation
And Caring is a Commitment"

*Purchasing Department
Christine Gernigan, Purchasing Manager*

- THOMAS KENNEDY
DISTRICT 1
- VIRGINIA BRYANT
DISTRICT 2
- DOUGLAS A. DODD
DISTRICT 3
- SANDRA COUNTS
DISTRICT 4
- LINDA B. POWERS
DISTRICT 5

Notice of: **INTENT TO AWARD**
Insurance request

April, 29, 2019

Petroleum Traders Corporation
PO Box 2357
Fort Wayne, IN 46801-2357
Email: gnewton@petroleumtraders.com
PH: (888) 637-7661
FX: (260) 203-3820

ATTN: Gayle Newton, Contract Sales Manager

Re: **BID 2019-33 FUEL**
Sites: Option A Transport

Dear Gayle Newton;

In regard to the above referenced Bid, please accept this letter as official notification of Intent to Award the following options :

Option A Transport to your company.
Anticipated Board Approval date for this bid is May 14, 2019.

Reference: Certificate of Insurance

In regard to the above reference, per bid requirements please send a current Certificate of Insurance for our file for your company's **General Liability, Automobile Liability, and Workers Compensation.**

Forward an updated Certificate of Insurance for coverage to our office as soon as possible by email to fortemooneyt@citruschools.org or fax (352)249-2124. Please be sure that the Citrus County School Board, is listed as the Additional Insured.

A copy of the Tabulation Sheet is attached and is also available for viewing on VendorLink @ <http://www.myvendorlink.com> .

Thank you in advance for your assistance and cooperation in this matter.

Sincerely,


Teresa Gerlach
Buyer, Purchasing Dept
1007 West Main Street – Bldg. 200
Inverness, FL 34450-4625

CC: Transportation; fortemooneyt@citruschools.org

(InsuranceRequestLtrr)



SANDRA "SAM" HIMMEL – SUPERINTENDENT OF SCHOOLS

*"Where Learning is the Expectation
And Caring is a Commitment"*

*Purchasing Department
Christine Jernigan, Purchasing Manager*

THOMAS KENNEDY
DISTRICT 1

VIRGINIA BRYANT
DISTRICT 2

DOUGLAS A. DODD
DISTRICT 3

SANDRA COUNTS
DISTRICT 4

LINDA B. POWERS
DISTRICT 5

Notice of: **INTENT TO AWARD**
Insurance request

April 29, 2019

Indigo Energy Partners
222 Main Street SW
Gainesville, GA 30501
Email: ckeener@indigoenergy.com
PH: (678) 513-9114
FX: (678) 928-4925

ATTN: Chris Keener

Re: **BID 2019-33 Fuel**
Sites: Option B Tankwagon

Dear Chris Keene;

In regard to the above referenced Bid, please accept this letter as official notification of Intent to Award the following options :

Option B Tankwagon to your company.
Anticipated Board Approval date for this bid is May 14, 2019.

Reference: Certificate of Insurance

In regard to the above reference, per bid requirements please send a current Certificate of Insurance for our file for your company's **General Liability, Automobile Liability, and Workers Compensation.**

Forward an updated Certificate of Insurance for coverage to our office as soon as possible by email to fortemooneyt@citruschools.org or fax (352)249-2124. Please be sure that the Citrus County School Board, is listed as the Additional Insured.

A copy of the Tabulation Sheet is attached and is also available for viewing on VendorLink @ <http://www.myvendorlink.com> .

Thank you in advance for your assistance and cooperation in this matter.

Sincerely,

Teresa Gerlach
Buyer, Purchasing Dept
1007 West Main Street – Bldg. 200
Inverness, FL 34450-4625

CC: Transportation; fortemooneyt@citruschools.org

(InsuranceRequestLtrr)

	Unit	Indigo Energy Partners 678-513-9114 cleener@indigoenergy.com		James River Solutions (JRS) 804-767-8170 bballey@jrsenergy.com		Mansfield Oil Company of Gainesville, Inc. 800-255-6699 mocbids@mansfieldoil.com		Petroleum Traders Corporation 888-637-7661 gnewton@petroleumtraders.com	
		Plus/ Less	Firm-Fixed Fee per Gal.	Plus/ Less	Firm-Fixed Fee per Gal.	Plus/ Less	Firm-Fixed Fee per Gal.	Plus/ Less	Firm-Fixed Fee per Gal.
Ultra Low Sulfur #2-D Diesel minimum 7200 gals. Per drop Max. (2) products	Gallons	PLUS	0.0642	PLUS	0.0825	PLUS	0.0632	PLUS	0.0512
Regular Unleaded minimum 7200 gals. Per drop Max. (2) products	Gallons	PLUS	0.0556	PLUS	0.0825	PLUS	0.0539	PLUS	0.0412
OPTION A TRANSPORT SUB-TOTAL	Gallons	PLUS	0.1198	PLUS	0.1650	PLUS	0.1171	PLUS	0.0924
Ultra Low Sulfur #2-D Diesel less than 7200 gals. Per drop (1) product	Gallons	PLUS	0.35	PLUS	0.2050	PLUS	0.3736	NO BID	NO BID
Regular Unleaded less than 7200 gals. Per drop (1) product	Gallons	PLUS	0.35	PLUS	0.2050	PLUS	0.3712	NO BID	NO BID
REC 90 NON-ETHANOL	Gallons	PLUS	0.35	PLUS	0.2050	PLUS	0.3654	NO BID	NO BID
OPTION B TANKWAGON SUB-TOTAL	Gallons	PLUS	1.0540	PLUS	0.6150	PLUS	1.1102	NO BID	NO BID
GRAND TOTAL	Gallons	PLUS	1.1698	PLUS	0.7800	PLUS	1.2273	PLUS	0.0924
Accept Visa P-Card?		No		Yes		No		No, but ACH	
Copy of OPIS		Yes		No		Yes		Yes	
ADDENDUM		Yes		No		Yes		No	
Florida Preference		GA		VA		GA		IN	

See note re OPIS subscription

146 Notifications
4 Bidders
0 "No Bids"
0 Rejected Bids

It is the intent of the Purchasing Dept. to recommend Award of 2019-33 Fuel to Petroleum Traders Corporation for Option A Transport and Indigo Energy Partners for Option B Tankwagon as the as the lowest, most responsive, responsible bidder per Florida Preference.

Posted: 04/29/2019

Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting.
Requested by Tammy Wilson, Director of Finance Department of Finance
Additional contact(s)/originator Roy Pistone II, Director of Food and Nutrition Services
Document Title BID 2019-41P Fresh Produce & Eggs, Piggyback of Hernando County Schools BID 18-390-02

Board Action Required:

Presentation/Recognition _____ Information _____
✓ Consideration/Approval Approve Award of BID 2019-41P Fresh Produce & Eggs, Piggyback of Hernando County Schools BID 18-390-02 to BP & W Wholesale Produce Corporation of Florida dba Charles Bliss Produce
(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached available in district office _____ other _____

Executive Summary / Highlights:

Fresh Produce & Eggs · District -wide

Contract Period: Effective 07/25/2017 through 06/28/19

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: \$175,000.00

Amount Budgeted \$175,000.00

Additional Amount Requested _____

Funding Source Project 78000

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Tammy Wilson

(Form Board Approved 7/10/07)

PURCHASING AGENDA ITEM

Hernando County School Board

School Board Approved Meeting : July 25, 2017

Bid No: 18-390-02

Bid Title: Fresh Produce & Eggs

Recommend approval of this agenda item under the specific category checked below.

Agenda Item Categories:

- Lowest Bid(s), Revised Award, Bid Termination, Piggyback/Cooperative, Request for Proposal(s), Renewal of Contract, Revisions/Amendments To Bid, Low Bid(s) Meeting Specification, Sole Source, Bid Extension, Rejection/Cancellation, Re-Award, Emergency

Bid Contract Period: 07/25/17 thru 06/28/19 N/A - One Time Purchase

Contract Type: Estimated Dollar Amount, Firm, Fixed Dollar Amount, Firm, Fixed Unit Prices, Firm, Fixed Hourly Rates, Fees and/or Percentages

Renewal Options table with columns: No. of Terms Remaining, Length of Each Term (checkboxes), None

* Rationale/Reason

Bidders Electronically Downloaded From Public Purchase Website: 21

Bids Received: 4 No Bids: Late Bids Rejected Bids: N/A - Not Required

Submitted By: Joyce McIntyre School(s): District-Wide Title/Department: Finance & Purchasing Director

Requested By: Lori Drenth Department(s): District-Wide Title/Department: Director of Food & Nutrition

Recommended award by vendor(s), description of item(s)/service(s) and prices: (see attached)

TERMS CODE - 1802

To provide and deliver *Fresh Produce & Eggs* county wide, to approximately twenty-one (21) school sites, and to secure firm fixed price delivery fees for the contract period as specified.

BLISS PRODUCE (V – 2482)

SECTION A		
ITEM NO.	DESCRIPTION	DELIVERED PRICE
1.	<u>Apples:</u> Firm U.S. #1 Fancy or other sweet type apple equal or better that are in season at a lower cost Pack: 125/Case or Pack: 138/case	<u>\$19.50</u> CASE
2.	<u>Bananas:</u> Standard: U.S. #1 Dole Or Approved Equal Pack: 40lb. Carton 80 ct.	<u>\$14.50</u> CASE
3.	<u>Broccoli Florets:</u> Clean and cut 1-1/2 inch broccoli florets with stem. Product shall be fresh and free from wilt. Product shall be dark green, crisp with compact cluster of small flower buds. No yellow color visible. U.S. #1	<u>\$7.75</u> 3 LB BAG
4.	<u>Carrots Mini (Baby):</u> Miniature crisp carrots, washed, peeled and packed in 4/5 pound bags. Baby carrots should be no more than two (2) inches long and ½ inch in diameter. U.S. #1 Pack: 30/1 lb bags/case Pack: 4/5 lb bags/case	<u>\$14.25</u> CASE <u>\$0.50</u> LB
5.	<u>Salad 70/30 Blend:</u> The mixture shall contain high quality iceberg lettuce, and romaine lettuce, cut or torn in size acceptable for small salads. The product shall be clean, ready to eat, free of bruised and brown leaves, spun dried. Product to be packed in breathable bags that are heat sealed with date of packaging printed on each bag. Product should have a minimum ten (10) day shelf life from date of delivery. No sulfite agents or preservatives to be added. Shelf life from date of pack and distributor should be listed on bag/case. Nutritional analysis requested. Pack: 4/5 LB Bag/Case	<u>\$4.00</u> 5 LB BAG <u>\$15.75</u> CASE
6.	<u>Grapes:</u> Firm, tender, sweet, U.S. #1. Style: Seedless, Color: Green/white to light gold or red grapes.	<u>\$1.50</u> 2 LB BAG
7.	<u>Celery, Stick:</u> Celery sticks shall be made from washed, U.S. #1 celery. Celery sticks should be crisp and moist. The sticks shall be vacuum packed in breathable bags. The celery shall be cut into pieces of approximately 3 inches. The products shall be made from the bottom of stalks only and be free from tough strings, discoloration, leaves, small branched ends and free of moisture.	<u>\$7.50</u> 5 LB BAG

SECTION A		
ITEM NO.	DESCRIPTION	DELIVERED PRICE
8.	<u>Cucumbers:</u> U.S. #1, small or U.S. Fancy. Fresh (washing, slicing type). Small size 1-1/2 inches to 2 inches diameter	<u>\$10.50</u> CASE
9.	<u>Onions, Red:</u> Red, Globe shape. U.S.#1 Pack Pound	<u>\$0.50</u> LB
10.	<u>Tangerines:</u> U.S. #1, size 2-1/2 inch diameter, In Season	<u>\$15.25</u> CASE
11.	<u>Tomatoes:</u> U.S. #1. Color: light red. Size 6 x 6. Fresh lobe. Domestic preferred.	<u>\$9.75</u> CASE
12.	<u>Tomatoes, Cherry or Grape:</u> Fresh. Color: Light red, firm ripe. U.S. #1. Domestic preferred.	<u>\$9.25</u> CASE <u>\$9.25</u> FLAT <u>\$1.00</u> PINT
13.	<u>Eggs:</u> Shell Eggs, Fresh. Large, Whole Grade A	<u>\$11.25</u> 15 DOZEN
14.	<u>Squash:</u> U.S. #1	<u>\$3.75</u> 5 LB BAG
15.	<u>Zucchini:</u> U.S. #1	<u>\$3.75</u> 5 LB BAG
16.	<u>Strawberries:</u> Fresh U.S. #1 (in season only)	<u>\$10.25</u> FLAT

SECTION B		
ITEM NO.	DESCRIPTION	DELIVERED PRICE
1.	<u>Cauliflower Florets:</u> Pre-trimmed and washed, white, firm, no discoloration. U.S. #1	<u>\$9.50</u> 3 LB BAG
2.	<u>Broccoli Bunch:</u> Product shall be fresh and free from wilt. Product shall be dark green, crisp with compact cluster of small slower buds. No yellow color visible. U.S. #1	<u>\$1.50</u> EACH
3.	<u>Celery</u> U.S. #1 Celery	<u>\$1.00</u> EACH
4.	<u>Lemons:</u> U.S. #1 or better, 165 Size. Pack: By Dozen	<u>\$2.00</u> DOZEN
5.	<u>Lettuce, Shredded:</u> U.S. #1. The product shall contain high quality iceberg lettuce e. The produce shall be clean, ready to eat, free of bruised and brown leaves, spun dried. Product to be packed in breathable bags that are heat sealed with date of packaging printed on each bag. Product should have a minimum ten (10) days shelf life from date of delivery. No sulfite agents or preservatives to be added.	<u>\$4.00</u> 5 LB BAG
6.	<u>Lettuce, Chopped:</u> The product shall contain high quality iceberg lettuce e. The produce shall be clean, ready to eat, free of bruised and brown leaves, spun dried. Product to be packed in breathable bags that are heat sealed with date of packaging printed on each bag. Product should have a minimum ten (10) days shelf life from date of delivery. No sulfite agents or preservatives to be added.	<u>\$4.00</u> 5 LB BAG
7.	<u>Spring Mix:</u> Product will be clean, ready to eat, free of bruised leaves.	<u>\$9.75</u> CASE
8.	<u>Mushrooms, sliced:</u> Fresh (washed). Sliced and cleaned, U.S. #1.	<u>\$11.50</u> CASE
9.	<u>Onions, Green:</u> Green, Globe shape. U.S. #1	<u>\$1.50</u> BUNDLES
10.	<u>Oranges:</u> U.S. #1 Fancy, or better.	<u>\$15.50</u> CASE
11.	<u>Parsley:</u> Fresh, curly. U.S. #1, Approx. 4 OZ. Pack: Bunch	<u>\$0.50</u> BUNCH

SECTION B		
ITEM NO.	DESCRIPTION	DELIVERED PRICE
12.	<u>Peaches:</u> Freestone (in season) peaches, U.S. #1. 150 Count.	<u>\$12.00</u> CASE
13.	<u>Pears:</u> Anjou or Bartlett (in season) pears, U.S. #1.	<u>\$25.50</u> CASE
14.	<u>Peppers, Green Sliced:</u> U.S. #1, Green fresh, Bell style, 2-3/4 inches diameter minimum.	<u>\$38.00</u> CASE <u>\$11.50</u> 5 LB BAG
16.	<u>Peppers, Red:</u> U.S. #1, Red, fresh, Bell style, 2-3/4 inches, diameter minimum.	<u>\$2.00</u> LB
17.	<u>Pineapple, Whole:</u> Whole with green top, rich yellow in coloring. Cylindrical shape (to look and smell good for merchandizing). U.S. #1, Hawaii. Slice: 3-4 pounds. Catering only	<u>\$1.75</u> EACH
18.	<u>Nectarines:</u> Fancy, U.S. Extra #1	<u>\$20.50</u> CASE
19.	<u>Plums:</u> Purple plums, U.S. #1 (in season) 150 count	<u>\$18.50</u> CASE
20.	<u>Potatoes:</u> White, Idaho, Baking, U.S. #1	<u>\$15.25</u> CASE
21.	<u>Slaw Mix Dry:</u> Shredded white cabbage blended with carrots, red cabbage. Packed and ready to mix with Cole Slaw dressing. Ten (10) day shelf life from date of delivery.	<u>\$3.50</u> 5 LB BAG
22.	<u>Spinach:</u> Fresh(washed). Trimmed and cleaned, packed in cellophane bags. U.S. #1.	<u>\$2.00</u> 10 OZ BAG
23.	<u>Potato Salad:</u> 8 lb Containers.	<u>\$23.75</u> 8 LB CONTAINER
24.	<u>Macaroni Salad:</u> 8 lb Containers	<u>\$17.00</u> 8 LB CONTAINER

SECTION B		
ITEM NO.	DESCRIPTION	DELIVERED PRICE
25.	<u>Watermelon, Whole, Seedless:</u> In Season Minimum 14 LB. U.S. #1.	<u>\$3.50</u> EACH
26.	<u>Blueberries:</u> Fresh, U.S. #1 (in season).	<u>\$18.50</u> CASE
27.	<u>Radishes:</u> U.S. #1 (in season)	<u>\$1.25</u> BAG
28.	<u>Eggplant:</u> Fresh, Medium Size (in season).	<u>\$0.75</u> EACH
29.	<u>Green Cabbage:</u> Fresh, green variety, U.S. #1	<u>\$2.50</u> 10 LB BAG
30.	<u>Corn on the Cob:</u> Cobette, frozen (minimum order 22 cases)	<u>\$27.00</u> CASE

MM

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for May 14, 2019 School Board Meeting
Requested by Tammy Wilson, Director of Finance
Additional contact(s)/originator Edie Bennett, Accounting Specialist
Document Title Budget Amendment #7 – Amended March 2019

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval: Request Approval of Budget Amendment #7 March 2019

Backup Materials: attached X available in district office X other _____

Executive Summary / Highlights:
Approve Budget Amendment #7 – March 2019 per CCSB Policy 7.10. Changes are reflected in General, Food Services, Special Revenue-Other, Capital Outlay & Self Insurance.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: see attached

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____

Terms of Position _____

Financial Impact reviewed by: Tammy Wilson
(Form Board Approved 7/10/07)

Citrus County School Board
Budget Amendment #7
Fiscal Year 2018 - 2019

TOTAL APPROPRIATIONS, TRANSFERS AND FUND BALANCE
Amended March 31, 2019

Fund	Original Budget as of 08/31/18	Budget as of 02/28/19	Amended Budget as of 03/31/19
General	138,679,264.29	139,506,387.25	141,589,800.25
Food Services	11,249,232.25	11,282,652.90	11,282,652.90
Special Revenue - Other Special Revenue	11,202,723.19	11,222,587.71	11,290,692.97
Debt Service	10,518,083.52	10,518,083.52	10,518,083.52
Capital Projects	38,904,409.61	39,525,590.82	39,525,590.82
Self Insurance	20,623,323.37	20,623,323.37	20,623,323.37
GRAND TOTALS	\$ 231,177,036.23	\$ 232,678,625.57	\$ 234,830,143.83

Board Approved on:

Certified Correct: _____
Sandra "Sam" Himmel, Superintendent

Budget Amendment #7 for Fiscal Year 2018-19

GENERAL FUND

Increases/(Decreases) to Estimated REVENUE

Increase estimated revenue for Best & Brightest (#00195)	1,940,331.00
Increase estimated revenue for VA Post 911 Tuition (#00860)	561.60
Increase estimated revenue for National Guard Air Force Tuition (#00880)	4,387.40
Increase estimated revenue for PACE Rent (#04000)	20,032.26
Increase estimated revenue for Outside Agency Field Trips (#10100)	9,861.32
Increase estimated revenue for Exxon Donation - LPS (#10410)	500.00
Increase estimated revenue for Leadership Training (#14500)	1,880.00
Increase estimated revenue for AVID State Grant (#17090)	14,679.84
Increase estimated revenue for All County Chorus (#18005)	2,000.00
Increase estimated revenue for FDLRS Substitute Reimbursement (#32100)	3,309.48
Increase estimated revenue for CCEA Substitute Reimbursement (#33600)	3,878.41
Increase estimated revenue for Internal Account Field Trips (#34750)	41,491.42
Increase estimated revenue for Gate Attendants (#37100)	4,375.38
Increase estimated revenue for Enterprise Software (#49710)	24,290.00
Increase estimated revenue for iPad Repair (#501R0)	10,000.00
Increase estimated revenue for ESE Teacher Training (#520E0)	226.74
Increase estimated revenue for ESE Aide Field Trip Substitute (#90520)	87.95
Increase estimated revenue for Code Compliance Capital Transfer (#435A0)	1,520.20

Total Adjustments to Estimated REVENUE:

2,083,413.00

Increases/(Decreases) to APPROPRIATIONS

Increase appropriations for Best & Brightest (#00195)	1,940,331.00
Increase appropriations for VA Post 911 Tuition (#00860)	561.60
Increase appropriations for National Guard Air Force Tuition (#00880)	4,387.40
Increase appropriations for PACE Utilities (#04000)	6,853.40
Increase appropriations for Outside Agency Field Trips (#10100)	9,165.92
Increase appropriations for Exxon Donation - LPS (#10410)	500.00
Increase appropriations for Leadership Training (#14500)	1,880.00
Increase appropriations for AVID State Grant (#17090)	14,679.84
Increase appropriations for All County Chorus (#18005)	2,000.00
Increase appropriations for FDLRS Substitute Reimbursement (#32100)	3,309.48
Increase appropriations for CCEA Substitute Reimbursement (#33600)	3,878.41
Increase appropriations for Internal Account Field Trips (#34750)	41,491.42
Increase appropriations for Gate Attendants (#37100)	4,375.38
Increase appropriations for Enterprise Software (#49710)	24,290.00
Increase appropriations for iPad Repair (#501R0)	10,000.00
Increase appropriations for ESE Teacher Training (#520E0)	226.74
Increase appropriations for ESE Aide Field Trip Substitute (#90520)	87.95
Decrease appropriations for Treasure Chest (#03850)	(15,052.14)
Increase appropriations for WTC Transitional Academy (#1000T)	200.00
Increase appropriations for ESE Aides Extra Duty (#10220)	3,789.07
Increase appropriations for Reassigned Staff Subs (#3600R)	5,141.93
Increase appropriations for Medicaid Administrative Claiming (#36700)	3,436.80
Increase appropriations for Spectrum Cable Boxes (#50100)	1,369.10

Total Adjustments to APPROPRIATIONS:

2,066,903.30

The impact to the General Fund Balance is a increase of :

16,509.70

Budget Amendment #7 for Fiscal Year 2018-19

FOOD SERVICES

Increases/(Decreases) to Estimated REVENUE

Total Adjustments to Estimated REVENUE: 0.00

Increases/(Decreases) to APPROPRIATIONS

Increase appropriations to Smallwares 35,000.00
Decrease appropriations to payroll actuals (8,215.68)
Total Adjustments to APPROPRIATIONS: 26,784.32

The impact to the Food Services Balance is a decrease of: (26,784.32)

SPECIAL REVENUE FUND - OTHER

Increases/(Decreases) to Estimated REVENUE

Increase estimated revenue for Carl Perkins Secondary (#327K0) 10,707.00
Increase estimated revenue for Title II Training (#332K0) 57,398.26
Total Adjustments to Estimated REVENUE: 68,105.26

Increases/(Decreases) to APPROPRIATIONS

Increase appropriations for Carl Perkins Secondary (#327K0) 10,707.00
Increase appropriations for Title II Training (#332K0) 57,398.26
Total Adjustments to APPROPRIATIONS: 68,105.26

The impact to the Special Revenue Fund-Other Balance is: 0.00

CAPITAL OUTLAY

Increases/(Decreases) to Estimated REVENUE

Total Adjustments to Estimated REVENUE: 0.00

Increases/(Decreases) to APPROPRIATIONS

Increase appropriations for Code Compliance (#435A0) 1,520.20
Increase appropriations for Enterprise Software (#49710) 24,290.00
Total Adjustments to APPROPRIATIONS: 25,810.20

The impact to the Capital Outlay Balance a decrease of: (25,810.20)

SELF INSURANCE

Increases/(Decreases) to Estimated REVENUE

Total Adjustments to Estimated REVENUE: 0.00

Increases/(Decreases) to APPROPRIATIONS

Increase appropriations to payroll actuals 1,953.21
Total Adjustments to APPROPRIATIONS: 1,953.21

The impact to the Self Insurance Balance is an decrease of: (1,953.21)

AMENDMENT NO. - 7

Resolution to Amend: GENERAL FUND (1001 & 8301)

Amended as of March 31, 2019

REVENUE	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Revenues as of 02/28/19	INCREASE/ (DECREASE)	Amended Revenues as of 03/31/19
FEDERAL					
Reserve Officers Training Corps (ROTC)	3191	210,000.00	210,000.00		210,000.00
Total Federal Direct	3100	210,000.00	210,000.00	0.00	210,000.00
FEDERAL THROUGH STATE AND LOCAL:					
Medicaid	3202	1,200,000.00	1,200,000.00		1,200,000.00
Miscellaneous Federal through State	329X	0.00	317,617.00		317,617.00
Total Federal Through State and Local	3200	1,200,000.00	1,517,617.00	0.00	1,517,617.00
STATE					
Florida Education Finance Program (FEFP)	3310	48,042,446.00	47,530,076.00		47,530,076.00
Workforce Development	3315	2,043,527.00	2,043,527.00		2,043,527.00
Performance Based Incentives	3317	0.00	118,540.67		118,540.67
Adults with Disabilities	3318	0.00	0.00		0.00
CO & DS	3323	9,418.50	9,418.50		9,418.50
Racing Commission Funds	3341	223,250.00	223,250.00		223,250.00
State License Tax	3343	110,000.00	110,000.00		110,000.00
Lottery	3344	25,336.00	48,719.00		48,719.00
Class Size Reduction/Operating Funds	3355	15,537,245.00	15,504,144.00		15,504,144.00
School Recognition Funds	3361	248,496.00	429,937.00		429,937.00
Excellent Teaching Bonus	3363	0.00	0.00		0.00
Voluntary Prekindergarten Program	3371	965,000.00	965,000.00		965,000.00
Full Service Schools	3378	130,000.00	130,000.00		130,000.00
Other Misc. State Sources	339X	185,394.00	422,846.88	1,959,959.84	2,382,806.72
Total State	3300	67,520,112.50	67,535,459.05	1,959,959.84	69,495,418.89
LOCAL					
District School Tax	3411	46,394,013.00	46,394,013.00		46,394,013.00
Payments in Lieu of Taxes	3422	50,000.00	50,000.00		50,000.00
Rent	3425	221,700.00	221,700.00	20,032.26	241,732.26
Interest	343X	302,000.00	302,000.00		302,000.00
Gifts, Grants & Bequests	3440	36,053.64	206,374.43	2,500.00	208,874.43
Adult General Education Course Fees	3461	5,600.00	5,600.00		5,600.00
Postsecondary Course Fees	3462	750,000.00	750,000.00		750,000.00
Cont. Workforce Education Course Fees	3463	500.00	500.00		500.00
Capital Improvement Fees	3464	35,000.00	35,000.00		35,000.00
Post Secondary Lab Fees	3465	150,000.00	165,000.00		165,000.00
Lifelong Learning Fees	3466	26,500.00	26,500.00		26,500.00
GED Testing Fees	3467	0.00	0.00		0.00
Financial Aid Fees	3468	78,000.00	78,000.00		78,000.00
Other Student Fees	3469	50,000.00	50,000.00		50,000.00
Preschool Program Fees	3471	0.00	0.00		0.00
School Age Child Care Fees	3473	0.00	0.00		0.00
Charges for Services	3481	100,000.00	100,000.00		100,000.00
Misc. Local Sources	3490	2,893,242.75	3,148,745.99	65,110.70	3,213,856.69
Total Local	3400	51,092,609.39	51,533,433.42	87,642.96	51,621,076.38
TOTAL ESTIMATED REVENUES		120,022,721.89	120,796,509.47	2,047,602.80	122,844,112.27
OTHER FINANCING SOURCES					
<i>Transfers In:</i>					
From Debt Service Funds	3620	0.00	0.00		0.00
From Capital Projects Funds	3630	7,828,427.50	7,870,590.35	25,810.20	7,896,400.55
From Special Revenue Funds	3640	0.00	0.00		0.00
From Permanent Fund	3660	0.00	0.00		0.00
From Internal Service Funds	3670	0.00	0.00		0.00
From Enterprise Funds	3690	0.00	0.00		0.00
Total Transfer In	3600	7,828,427.50	7,870,590.35	25,810.20	7,896,400.55
<i>Sale of Capital Assets:</i>					
Sale of Equipment	3733	0.00	0.00	10,000.00	10,000.00
<i>Loss Recoveries:</i>					
Insurance Loss Recovery	3741	18,066.41	18,066.41		18,066.41
Other Loss Recovery	3742	0.00	11,172.53		11,172.53
Other Loss Recovery	3745	0.00	0.00		0.00
FACE VALUE OF LONG-TERM DEBT AND SALES OF CAPITAL ASSETS	3700	18,066.41	29,238.94	10,000.00	39,238.94
TOTAL OTHER FINANCING SOURCES		7,846,493.91	7,899,829.29	35,810.20	7,935,639.49
TOTAL REVENUE & OTHER FINANCING SOURCES		127,869,215.80	128,696,338.76	2,083,413.00	130,779,751.76
Fund Balance, July 1, 2018	2800	10,810,048.49	10,810,048.49	0.00	10,810,048.49
TOTAL ESTIMATED REVENUES, OTHER FINANCING SOURCES, AND FUND BALANCE		138,679,264.29	139,506,387.25	2,083,413.00	141,589,800.25

AMENDMENT NO. - 7
 Resolution to Amend: GENERAL FUND (1001 & 8301)
 Amended as of March 31, 2019

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 02/28/19	INCREASE/ (DECREASE)	Amended Appropriations as of 03/31/19
INSTRUCTION - 5000					
Salaries	100	51,103,656.59	51,953,574.84	1,529,794.55	53,483,369.39
Benefits	200	15,026,607.90	14,632,867.04	139,640.27	14,772,507.31
Purchased Services	300	5,243,523.74	5,938,981.91	19,972.48	5,958,954.39
Energy Services	400	10,972.00	14,500.57	800.00	15,300.57
Materials & Supplies	500	4,750,003.12	4,326,554.10	(50,332.83)	4,276,221.27
Capital Outlay	600	345,508.98	498,309.21	(62,176.42)	436,132.79
Other Expenses	700	875,401.28	1,304,468.45	42,459.32	1,346,927.77
TOTAL INSTRUCTION	5000	77,355,673.61	78,669,256.12	1,620,157.37	80,289,413.49
PUPIL PERSONNEL SERVICES - 6100					
Salaries	100	4,546,703.18	4,500,837.67	86,014.08	4,586,851.75
Benefits	200	1,335,715.89	1,273,973.84	9,077.44	1,283,051.28
Purchased Services	300	82,474.50	33,551.14	242.75	33,793.89
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	79,876.72	77,292.36	(1,412.20)	75,880.16
Capital Outlay	600	34,736.66	14,830.97	3,833.40	18,664.37
Other Expenses	700	62,028.76	77,181.74	(53,761.78)	23,419.96
TOTAL PUPIL PERSONNEL SERVICES	6100	6,141,535.71	5,977,667.72	43,993.69	6,021,661.41
INSTRUCTIONAL MEDIA SERVICES - 6200					
Salaries	100	1,087,697.69	1,026,496.75	48,969.46	1,075,466.21
Benefits	200	330,926.25	310,210.34	1,006.87	311,217.21
Purchased Services	300	16,954.60	17,863.26	622.90	18,486.16
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	25,401.05	54,903.47	386.24	55,289.71
Capital Outlay	600	53,734.31	127,551.21	(343.76)	127,207.45
Other Expenses	700	700.00	5,294.26	925.00	6,219.26
TOTAL INSTRUCTIONAL MEDIA SERVICES	6200	1,515,413.90	1,542,319.29	51,566.71	1,593,886.00
INSTRUCTION & CURRICULUM DEVELOPMENT - 6300					
Salaries	100	1,198,946.53	1,257,514.24	11,286.75	1,268,800.99
Benefits	200	291,478.11	290,092.91	(5,821.39)	284,271.52
Purchased Services	300	8,123.00	8,494.21		8,494.21
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	31,328.00	22,339.45	(3,983.00)	18,356.45
Capital Outlay	600	50.00	758.95		758.95
Other Expenses	700	27,815.00	21,937.04	(238.00)	21,699.04
TOTAL INSTRUCTION & CURRICULUM DEVELOPMENT	6300	1,557,740.64	1,601,136.80	1,244.36	1,602,381.16
INSTRUCTIONAL STAFF TRAINING - 6400					
Salaries	100	900,613.81	883,805.15	31,275.84	915,080.99
Benefits	200	219,822.86	227,526.18	4,175.83	231,702.01
Purchased Services	300	102,106.60	123,680.56	(2,269.05)	121,411.51
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	6,629.21	12,719.21	2,615.83	15,335.04
Capital Outlay	600	300.00	300.00		3,083.60
Other Expenses	700	134,371.43	193,734.28	29,493.77	223,228.05
TOTAL INSTRUCTIONAL STAFF TRAINING	6400	1,363,843.91	1,441,765.38	68,075.82	1,509,841.20
INSTRUCTION RELATED TECHNOLOGY - 6500					
Salaries	100	1,368,635.54	1,367,371.84	(114,444.49)	1,252,927.35
Benefits	200	390,890.06	398,470.77	(40,676.92)	357,793.85
Purchased Services	300	6,550.00	6,734.19		6,734.19
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	55,498.03	57,476.58	2,281.79	59,758.37
Capital Outlay	600	50,000.00	53,047.06		53,047.06
Other Expenses	700	0.00	307.00		307.00
TOTAL INSTRUCTION RELATED TECHNOLOGY	6500	1,871,573.63	1,883,407.44	(152,839.62)	1,730,567.82
BOARD OF EDUCATION - 7100					
Salaries	100	174,630.00	175,970.00		175,970.00
Benefits	200	130,001.70	130,948.41	(47.10)	130,901.31
Purchased Services	300	173,310.00	172,024.79		172,024.79
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	128.00		128.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	25,000.00	25,000.00		25,000.00
TOTAL BOARD OF EDUCATION	7100	502,941.70	504,071.20	(47.10)	504,024.10
GENERAL ADMINISTRATION - 7200					
Salaries	100	345,479.20	373,148.18		373,148.18
Benefits	200	98,342.60	103,591.08	(188.59)	103,402.49
Purchased Services	300	17,918.50	17,918.50		17,918.50
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	4,306.91	4,316.32		4,316.32
Capital Outlay	600	0.00	26,992.00		26,992.00
Other Expenses	700	15,000.00	13,008.00		13,008.00
TOTAL GENERAL ADMINISTRATION	7200	481,047.21	538,974.08	(188.59)	538,785.49

AMENDMENT NO. - 7

Resolution to Amend: GENERAL FUND (1001 & 8301)

Amended as of March 31, 2019

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 02/28/19	INCREASE/ (DECREASE)	Amended Appropriations as of 03/31/19
SCHOOL ADMINISTRATION - 7300					
Salaries	100	7,020,166.22	7,018,053.03	185,910.34	7,203,963.37
Benefits	200	1,987,116.38	1,947,472.57	41,881.98	1,989,354.55
Purchased Services	300	33,216.96	39,255.47	232.15	39,487.62
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	73,961.35	64,125.49	(298.89)	63,826.60
Capital Outlay	600	6,825.00	13,258.49	(300.00)	12,958.49
Other Expenses	700	13,750.00	18,719.18	(1,586.86)	17,132.32
TOTAL SCHOOL ADMINISTRATION	7300	9,135,035.91	9,100,884.23	225,838.72	9,326,722.95
FACILITIES ACQUISITION & CONSTRUCTION - 7400					
Salaries	100	176,269.18	180,716.90		180,716.90
Benefits	200	52,368.72	52,673.61	(209.37)	52,464.24
Purchased Services	300	0.00	58,404.40		58,404.40
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	3,165.00	2,948.41	200.00	3,148.41
Capital Outlay	600	287,957.95	332,458.22	(5,946.11)	326,512.11
Other Expenses	700	100.00	185.00		185.00
TOTAL FACILITIES ACQUISITION & CONSTRUCTION	7400	519,860.85	627,386.54	(5,955.48)	621,431.06
FISCAL SERVICES - 7500					
Salaries	100	714,242.45	672,575.20	252.44	672,827.64
Benefits	200	230,244.07	214,452.02	(536.36)	213,915.49
Purchased Services	300	68,775.00	68,794.97	2,000.00	70,794.97
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	5,940.60	6,615.68	(67.13)	6,548.55
Capital Outlay	600	2,500.00	2,500.00		2,500.00
Other Expenses	700	1,000.00	1,000.00		1,000.00
TOTAL FISCAL SERVICES	7500	1,022,702.12	965,937.87	1,648.78	967,586.65
FOOD SERVICES - 7600					
Salaries	100	0.00	26,915.97		26,915.97
Benefits	200	0.00	2,303.42		2,303.42
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL FOOD SERVICES	7600	0.00	29,219.39	0.00	29,219.39
CENTRAL SERVICES - 7700					
Salaries	100	1,748,307.40	1,815,429.34	29,564.97	1,844,994.31
Benefits	200	445,020.08	473,021.18	7,532.88	480,554.06
Purchased Services	300	634,973.79	649,925.10	5,854.35	655,779.45
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	58,793.64	62,276.83	(417.34)	61,859.49
Capital Outlay	600	3,895.45	18,058.41	2,000.00	20,058.41
Other Expenses	700	110,859.61	106,573.57	4,975.13	111,548.70
TOTAL CENTRAL SERVICES	7700	3,001,849.97	3,125,284.43	49,509.99	3,174,794.42
PUPIL TRANSPORTATION SERVICES - 7800					
Salaries	100	4,699,103.47	4,423,345.65	(53,800.29)	4,369,545.36
Benefits	200	1,653,710.85	1,494,728.95	37,857.20	1,532,586.15
Purchased Services	300	439,552.70	598,528.41	5,283.00	603,811.41
Energy Services	400	1,487,045.20	1,463,556.35	26,074.19	1,489,630.54
Materials & Supplies	500	762,100.00	727,357.85	5,500.00	732,857.85
Capital Outlay	600	33,754.00	(33,521.00)		(33,521.00)
Other Expenses	700	129,171.14	168,290.49	30,883.29	199,173.78
TOTAL PUPIL TRANSPORTATION SERVICES	7800	9,204,437.36	8,842,286.70	51,797.39	8,894,084.09
OPERATION OF PLANT - 7900					
Salaries	100	2,861,135.45	2,790,743.44	16,622.19	2,807,365.63
Benefits	200	943,736.15	925,532.92	5,749.30	931,282.22
Purchased Services	300	2,144,701.80	2,189,248.04	21,598.05	2,210,846.09
Energy Services	400	3,171,172.00	3,171,322.00	50.00	3,171,372.00
Materials & Supplies	500	397,183.19	385,253.57	1,957.66	387,211.23
Capital Outlay	600	24,250.00	28,089.24	700.00	28,789.24
Other Expenses	700	710.00	48,569.71	5,820.86	54,390.57
TOTAL OPERATION OF PLANT	7900	9,542,888.59	9,538,758.92	52,498.06	9,591,256.98
MAINTENANCE OF PLANT - 8100					
Salaries	100	1,612,455.51	1,532,137.46	1,272.39	1,533,409.85
Benefits	200	499,553.27	486,790.74	(759.59)	486,031.15
Purchased Services	300	2,191,530.28	2,056,266.43	(55,098.31)	2,001,168.12
Energy Services	400	1,000.00	1,199.49	264.62	1,464.11
Materials & Supplies	500	681,305.00	706,688.06	47,916.63	754,604.69
Capital Outlay	600	143,030.00	228,375.11	271.52	228,646.63
Other Expenses	700	400.00	400.00		400.00
TOTAL MAINTENANCE OF PLANT	8100	5,129,274.06	5,011,857.29	(6,132.74)	5,005,724.55

AMENDMENT NO. - 7

Resolution to Amend: GENERAL FUND (1001 & 8301)

Amended as of March 31, 2019

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 02/28/19	INCREASE/ (DECREASE)	Amended Appropriations as of 03/31/19
ADMINISTRATIVE TECHNOLOGY SERVICES - 8200					
Salaries	100	835,046.70	841,620.74	(7,402.74)	834,218.00
Benefits	200	225,662.24	231,047.49	(536.14)	230,511.35
Purchased Services	300	1,205,233.77	1,196,129.85	17,754.53	1,213,884.38
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	26,621.95	34,056.07	139.00	34,195.07
Capital Outlay	600	0.00	41,521.64	(6,277.95)	35,243.69
Other Expenses	700	0.00	25.00		25.00
TOTAL ADMINISTRATIVE TECHNOLOGY SERVICES	8200	2,292,564.66	2,344,400.79	3,676.70	2,348,077.49
COMMUNITY SERVICES - 9100					
Salaries	100	87,418.24	139,713.54	(4,033.51)	135,680.03
Benefits	200	39,882.92	50,225.42	(13,725.83)	36,499.59
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	80,698.84	86,113.00	79,818.58	165,931.58
TOTAL COMMUNITY SERVICES	9100	208,000.00	276,051.96	62,059.24	338,111.20
DEBT SERVICES - 9200					
Other Expenses	700	0.00	0.00		0.00
TOTAL DEBT SERVICES	9200	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	9700	5,000.00	5,000.00	0.00	5,000.00
TOTAL APPROPRIATIONS AND TRANSFERS		130,851,383.83	132,025,666.15	2,066,903.30	134,092,569.45
TOTAL ENDING FUND BALANCE (JUNE 30, 2019)	2700	7,827,880.46	7,480,721.10	16,509.70	7,497,230.80
TOTAL APPROPRIATIONS, TRANSFERS AND FUND BALANCE		138,679,264.29	139,506,387.25	2,083,413.00	141,589,800.25

AMENDMENT NO. - 7

Resolution to Amend: **FOOD SERVICES FUND (4101)**

Amended as of March 31, 2019

REVENUE	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Revenues as of 02/28/19	INCREASE/ (DECREASE)	Amended Revenues as of 03/31/19
FEDERAL THROUGH STATE AND LOCAL					
National School Act	326X	6,026,518.00	6,059,768.05		6,059,768.05
USDA Donated Foods	3265	494,851.70	494,851.70		494,851.70
Federal Through Local	3280	0.00	0.00		0.00
Misc. Federal Through State	3299	0.00	0.00		0.00
Total Federal Through State and Local	3200	6,521,369.70	6,554,619.75	0.00	6,554,619.75
STATE					
School Breakfast Supplement	3337	35,430.00	35,430.00		35,430.00
School Lunch Supplement	3338	46,972.00	46,972.00		46,972.00
Other Misc. Revenue	3399	0.00	0.00		0.00
Total State	3300	82,402.00	82,402.00	0.00	82,402.00
LOCAL:					
Interest, Including Profit on Investment	343X	40,000.00	40,000.00		40,000.00
Gift, Grants & Bequests	3440	0.00	0.00		0.00
Food Service	345X	1,201,760.71	1,201,931.31		1,201,931.31
Other Misc. Local Sources	349X	31,736.38	31,736.38		31,736.38
Total Local	3400	1,273,497.09	1,273,667.69	0.00	1,273,667.69
TOTAL ESTIMATED REVENUES		7,877,268.79	7,910,689.44	0.00	7,910,689.44
OTHER FINANCING SOURCES					
Loans	3720	0.00	0.00		0.00
Sale of Capital Assets	3730	0.00	0.00		0.00
Loss Recoveries	3730	0.00	0.00		0.00
Transfers In:					
From General Fund	3610	5,000.00	5,000.00		5,000.00
From Debt Service Funds	3620	0.00	0.00		0.00
From Capital Projects Funds	3630	0.00	0.00		0.00
Interfund	3650	0.00	0.00		0.00
From Permanent Fund	3660	0.00	0.00		0.00
From Internal Service Funds	3670	0.00	0.00		0.00
From Enterprise Funds	3690	0.00	0.00		0.00
Total Transfers In	3600	0.00	0.00		0.00
TOTAL OTHER FINANCING SOURCES		5,000.00	5,000.00	0.00	5,000.00
TOTAL REVENUES & OTHER FINANCING SOURCES		7,882,268.79	7,915,689.44	0.00	7,915,689.44
Fund Balance, July 1, 2018	2800	3,366,963.46	3,366,963.46	0.00	3,366,963.46
TOTAL ESTIMATED REVENUES, OTHER FINANCING SOURCES, AND FUND BALANCE		11,249,232.25	11,282,652.90	0.00	11,282,652.90

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 02/28/19	INCREASE/ (DECREASE)	Amended Appropriations as of 03/31/19
FOOD SERVICES - 7600					
Salaries	100	2,880,371.76	2,824,431.37	415.04	2,824,846.41
Benefits	200	1,112,899.11	1,051,986.06	(11,016.73)	1,040,969.33
Purchased Services	300	131,711.22	131,675.51		131,675.51
Energy Services	400	103,000.00	103,000.00		103,000.00
Materials & Supplies	500	3,536,154.41	3,535,654.41	35,000.00	3,570,654.41
Capital Outlay	600	409,074.36	409,074.36		409,074.36
Other Expenses	700	333,733.42	316,071.47	2,386.01	318,457.48
TOTAL FOOD SERVICES	7600	8,506,944.28	8,371,893.18	26,784.32	8,398,677.50
TRANSFER OF FUNDS					
Transfers	900	0.00	0.00		0.00
TOTAL TRANSFERS	9700	0.00	0.00	0.00	0.00
TOTAL APPROPRIATIONS AND TRANSFERS		8,506,944.28	8,371,893.18	26,784.32	8,398,677.50
TOTAL ENDING FUND BALANCE (JUNE 30, 2019)	2700	2,742,287.97	2,910,759.72	(26,784.32)	2,883,975.40
TOTAL APPROPRIATIONS, TRANSFERS AND FUND BALANCE		11,249,232.25	11,282,652.90	0.00	11,282,652.90

AMENDMENT NO. - 7

Resolution to Amend: **SPECIAL REVENUE FUND - OTHER SPECIAL REVENUE - (42XX)**

Amended as of March 31, 2019

REVENUE	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 09/31/18	Revenues as of 02/28/19	INCREASE/ (DECREASE)	Amended Revenues as of 03/31/19
FEDERAL DIRECT:					
Miscellaneous Federal Direct	3199	900,000.00	900,000.00		900,000.00
Total Federal Direct	3100	900,000.00	900,000.00	0.00	900,000.00
FEDERAL THROUGH STATE AND LOCAL:					
Vocational Education Acts	3201	338,824.00	360,990.00	10,707.00	371,697.00
Workforce Investment Acts	3221	162,664.00	162,664.00		162,664.00
Teacher and Principal Training and Recruitment, Title II, Part A	3225	540,384.00	540,384.00	57,398.26	597,782.26
Drug Free Schools	3227	0.00	0.00		0.00
Individuals with Disabilities Education Act (IDEA)	3230	3,955,159.00	3,955,159.00		3,955,159.00
Elementary and Secondary Education Act, Title I	3240	4,888,474.95	4,888,475.00		4,888,475.00
Twenty-First Century Schools –Title IV	3242	330,179.16	330,179.16		330,179.16
Adult General Education Course Fees	3251	0.00	0.00		0.00
Miscellaneous Federal Through State	3299	87,038.08	84,736.55		84,736.55
Total Federal Through State and Local	3200	10,302,723.19	10,322,587.71	68,105.26	10,390,692.97
STATE:					
Other Miscellaneous State Revenue	3399	0.00	0.00		0.00
Total State	3300	0.00	0.00	0.00	0.00
LOCAL:					
Interest, Including Profit on Investment	3430	0.00	0.00		0.00
Gift, Grants & Bequests	3440	0.00	0.00		0.00
Total Local	3400	0.00	0.00		0.00
TOTAL ESTIMATED REVENUES		11,202,723.19	11,222,587.71	68,105.26	11,290,692.97
OTHER FINANCING SOURCES					
Loans	3720	0.00	0.00		0.00
Sale of Capital Assets	3730	0.00	0.00		0.00
Loss Recoveries	3730	0.00	0.00		0.00
xx					
From General Fund	3610	0.00	0.00		0.00
From Debt Service Funds	3620	0.00	0.00		0.00
From Capital Projects Funds	3630	0.00	0.00		0.00
Interfund	3650	0.00	0.00		0.00
From Permanent Fund	3660	0.00	0.00		0.00
From Internal Service Funds	3670	0.00	0.00		0.00
From Enterprise Funds	3690	0.00	0.00		0.00
Total Transfers In	3600	0.00	0.00		0.00
TOTAL OTHER FINANCING SOURCES		0.00	0.00	0.00	0.00
TOTAL REVENUES & OTHER FINANCING SOURCES		11,202,723.19	11,222,587.71	68,105.26	11,290,692.97
Fund Balance, July 1, 2018	2800	0.00	0.00	0.00	0.00
TOTAL ESTIMATED REVENUES, OTHER FINANCING SOURCES, AND FUND BALANCE		11,202,723.19	11,222,587.71	68,105.26	11,290,692.97

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 02/28/19	INCREASE/ (DECREASE)	Amended Appropriations as of 03/31/19
INSTRUCTION - 5000					
Salaries	100	3,336,846.22	3,527,926.03	(6,536.48)	3,521,389.55
Benefits	200	1,155,894.32	1,125,870.36	5,660.35	1,131,530.71
Purchased Services	300	0.00	259,314.80	(2,683.74)	256,631.06
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	294,389.70	3,510.47	297,900.17
Capital Outlay	600	0.00	209,501.26	4,769.00	214,270.26
Other Expenses	700	0.00	134,101.05	386.18	134,487.23
TOTAL INSTRUCTION	5000	4,492,740.54	5,551,103.20	5,105.78	5,556,208.98
PUPIL PERSONNEL SERVICES - 6100					
Salaries	100	287,172.72	372,816.60	(572.99)	372,243.61
Benefits	200	83,510.30	95,119.86	79.80	95,199.66
Purchased Services	300	0.00	56,827.08	(1,666.08)	55,161.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	37,233.47	2,259.87	39,493.34
Capital Outlay	600	0.00	613.77		613.77
Other Expenses	700	0.00	750.00		750.00
TOTAL PUPIL PERSONNEL SERVICES	6100	370,683.02	563,360.78	100.60	563,461.38
INSTRUCTIONAL MEDIA SERVICES - 6200					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	1,000.00		1,000.00
Other Expenses	700	0.00	0.00		0.00
TOTAL INSTRUCTIONAL MEDIA SERVICES	6200	0.00	1,000.00	0.00	1,000.00

AMENDMENT NO. - 7

Resolution to Amend: SPECIAL REVENUE FUND - OTHER SPECIAL REVENUE - (42XX)

Amended as of March 31, 2019

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 02/28/19	INCREASE/ (DECREASE)	Amended Appropriations as of 03/31/19
INSTRUCTION & CURRICULUM DEVELOPMENT - 6300					
Salaries	100	2,016,828.37	1,968,633.06	(106.29)	1,968,526.77
Benefits	200	539,149.16	547,355.12	106.29	547,461.41
Purchased Services	300	0.00	115,959.79		115,959.79
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	7,496.95		7,496.95
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL INSTRUCTION & CURRICULUM DEVELOPMENT	6300	2,555,977.53	2,639,444.92	0.00	2,639,444.92
INSTRUCTIONAL STAFF TRAINING - 6400					
Salaries	100	159,722.90	296,244.56	53,501.28	349,745.84
Benefits	200	46,399.48	60,549.51	810.06	61,359.57
Purchased Services	300	0.00	116,181.29	(7,318.57)	108,862.72
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	25,048.24	11,260.01	36,308.25
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	131,521.16	(2,349.19)	129,171.97
TOTAL INSTRUCTIONAL STAFF TRAINING	6400	206,122.38	629,544.76	55,903.59	685,448.35
INSTRUCTION RELATED TECHNOLOGY - 6500					
Salaries	100	73,103.44	96,927.42		96,927.42
Benefits	200	18,944.43	26,740.34		26,740.34
Purchased Services	300	0.00	1,337.00		1,337.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL INSTRUCTION RELATED TECHNOLOGY	6500	92,047.87	125,004.76	0.00	125,004.76
BOARD OF EDUCATION - 7100					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL BOARD OF EDUCATION	7100	0.00	0.00	0.00	0.00
GENERAL ADMINISTRATION - 7200					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	2,585,151.85	605,259.70	2,176.74	607,436.44
TOTAL GENERAL ADMINISTRATION	7200	2,585,151.85	605,259.70	2,176.74	607,436.44
SCHOOL ADMINISTRATION - 7300					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL SCHOOL ADMINISTRATION	7300	0.00	0.00	0.00	0.00
FACILITIES ACQUISITION & CONSTRUCTION - 7400					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL FACILITIES ACQUISITION & CONSTRUCTION	7400	0.00	0.00	0.00	0.00
FISCAL SERVICES - 7500					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL FISCAL SERVICES	7500	0.00	0.00	0.00	0.00

AMENDMENT NO. - 7

Resolution to Amend: SPECIAL REVENUE FUND - OTHER SPECIAL REVENUE - (42XX)

Amended as of March 31, 2019

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 02/28/19	INCREASE/ (DECREASE)	Amended Appropriations as of 03/31/19
FOOD SERVICES - 7600					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL FOOD SERVICES	7600	0.00	0.00	0.00	0.00
CENTRAL SERVICES - 7700					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	63,164.01	1,279.22	64,443.23
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	2,600.00	1.98	2,601.98
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	62,394.93	4,658.14	67,053.07
TOTAL CENTRAL SERVICES	7700	0.00	128,158.94	5,939.34	134,098.28
TRANSPORTATION SERVICES - 7800					
Salaries	100	0.00	24,209.91	213.67	24,423.58
Benefits	200	0.00	2,654.09	188.60	2,842.69
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	14,930.65	(824.06)	14,106.59
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL TRANSPORTATION SERVICES	7800	0.00	41,794.65	(421.79)	41,372.86
OPERATION OF PLANT - 7900					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00	0.00	0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL OPERATION OF PLANT	7900	0.00	0.00	0.00	0.00
MAINTENANCE OF PLANT - 8100					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL MAINTENANCE OF PLANT	8100	0.00	0.00	0.00	0.00
ADMINISTRATIVE TECHNOLOGY SERVICES - 8200					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	26,851.00	(699.00)	26,152.00
Other Expenses	700	0.00	0.00		0.00
TOTAL ADMINISTRATIVE TECHNOLOGY SERVICES	8200	0.00	26,851.00	(699.00)	26,152.00
COMMUNITY SERVICES - 9100					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	900,000.00	902,000.00	0.00	902,000.00
TOTAL COMMUNITY SERVICES	9100	900,000.00	902,000.00	0.00	902,000.00
DEBT SERVICES - 9200					
Other Expenses	700	0.00	0.00		0.00
TOTAL DEBT SERVICES	9200	0.00	0.00		0.00
SEQUESTRATION - 9999					
Sequestration	999	0.00	9,065.00	0.00	9,065.00
TOTAL SEQUESTRATION	9999	0.00	9,065.00	0.00	9,065.00
TOTAL TRANSFERS	9700	0.00	0.00		0.00
TOTAL APPROPRIATIONS AND TRANSFERS		11,202,723.19	11,222,587.71	68,105.26	11,290,692.97
Ending Fund Balance (June 30, 2019)		0.00	0.00		0.00
TOTAL APPROPRIATIONS, TRANSFERS AND FUND BALANCE		11,202,723.19	11,222,587.71	68,105.26	11,290,692.97

AMENDMENT NO. - 7

Resolution to Amend: DEBT SERVICE FUND

Amended as of March 31, 2019

REVENUE	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Revenues as of 02/28/19	INCREASE/ (DECREASE)	Amended Revenues as of 03/31/19
STATE SOURCES:					
CO & DS Distributed	3321	0.00	0.00		0.00
CO & DS Withheld for SBE/COBI Bonds	3322	82,900.00	82,900.00		82,900.00
Cost of Issuing SBE/COBI Bonds	3324	0.00	0.00		0.00
Interest on Undistributed CO & DS	3325	0.00	0.00		0.00
SBE/COBI Bond Interest	3326	200.00	200.00		200.00
Racing Commission Funds	3341	0.00	0.00		0.00
Total State	3300	83,100.00	83,100.00	0.00	83,100.00
LOCAL SOURCES:					
District Debt Service Taxes	3412	0.00	0.00		0.00
Local Sales Tax	3418	0.00	0.00		0.00
Tax Redemption	3421	0.00	0.00		0.00
Excess Fees	3423	0.00	0.00		0.00
Rent	3425	0.00	0.00		0.00
Interest, Including Profit on Investment	3430	0.00	0.00		0.00
Gifts, Grants, and Bequests	3440	0.00	0.00		0.00
Total Local Sources	3400	0.00	0.00	0.00	0.00
TOTAL ESTIMATED REVENUES		83,100.00	83,100.00	0.00	83,100.00
OTHER FINANCING SOURCES					
Sales of Bonds	3710	0.00	0.00		0.00
Proceeds of Refunding Bonds	3715	0.00	0.00		0.00
Loans	3720	0.00	0.00		0.00
Proceeds of Certificates of Participation	3750	0.00	0.00		0.00
Sale of Refund Bond Premium	3792	0.00	0.00		0.00
Transfers In:					
From General Fund	3610	0.00	0.00		0.00
From Capital Projects Funds	3630	3,141,585.00	3,141,585.00		3,141,585.00
Interfund	3650	0.00	0.00		0.00
From Permanent Fund	3660	0.00	0.00		0.00
From Internal Service Funds	3670	0.00	0.00		0.00
From Enterprise Funds	3690	0.00	0.00		0.00
Total Transfers In	3600	3,141,585.00	3,141,585.00	0.00	3,141,585.00
TOTAL OTHER FINANCING SOURCES		3,141,585.00	3,141,585.00	0.00	3,141,585.00
TOTAL REVENUES & OTHER FINANCING SOURCES		3,224,685.00	3,224,685.00	0.00	3,224,685.00
Fund Balance, July 1, 2018	2800	7,293,398.52	7,293,398.52	0.00	7,293,398.52
TOTAL ESTIMATED REVENUES, OTHER FINANCING SOURCES, AND FUND BALANCE		10,518,083.52	10,518,083.52	0.00	10,518,083.52

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 02/28/19	INCREASE/ (DECREASE)	Amended Appropriations as of 03/31/19
Debt Services - 9200					
Salaries	7100	78,000.00	78,000.00		78,000.00
Benefits	7200	465,626.00	465,626.00		465,626.00
Purchased Services	7300	5,450.00	5,450.00		5,450.00
Bond Escrow Refunded Pymt	7600	0.00	0.00		0.00
Energy Services	7900	0.00	0.00		0.00
TOTAL DEBT SERVICES	9200	549,076.00	549,076.00	0.00	549,076.00
Transfers Out - 9700					
To General Fund	9100	0.00	0.00		0.00
To Capital Projects Funds	9300	0.00	0.00		0.00
To Special Revenue Funds	9400	0.00	0.00		0.00
Interfund (Debt Service Only)	9500	0.00	0.00		0.00
To Permanent Fund	9600	0.00	0.00		0.00
To Internal Service Funds	9700	0.00	0.00		0.00
To Enterprise Funds	9900	0.00	0.00		0.00
TOTAL TRANSFERS OUT	9700	0.00	0.00	0.00	0.00
TOTAL APPROPRIATIONS AND TRANSFERS		549,076.00	549,076.00	0.00	549,076.00
TOTAL ENDING FUND BALANCE (JUNE 30, 2019)	2700	9,969,007.52	9,969,007.52	0.00	9,969,007.52
TOTAL APPROPRIATIONS, TRANSFERS AND FUND BALANCE		10,518,083.52	10,518,083.52	0.00	10,518,083.52

AMENDMENT NO. - 7

Resolution to Amend: **CAPITAL PROJECTS FUNDS**

Amended as of March 31, 2019

REVENUE	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Revenues as of 02/28/19	INCREASE/ (DECREASE)	Amended Revenues as of 03/31/19
STATE SOURCES:					
CO & DS Distributed	3321	160,543.00	160,543.00		160,543.00
Interest on Undistributed CO & DS	3325	7,155.00	7,155.00		7,155.00
Racing Commission Funds	3341	0.00	0.00		0.00
Public Education Capital Outlay (PECO)	3391	353,533.00	353,533.00		353,533.00
Classrooms First Program	3392	0.00	0.00		0.00
School Infrastructure Thrift Program	3393	0.00	0.00		0.00
Effort Index Grants	3394	0.00	0.00		0.00
Smart Schools Small County Asst. Program	3395	0.00	0.00		0.00
Class Size Reduction/Capital Funds	3396	0.00	0.00		0.00
Charter School Capital Outlay Funding	3397	0.00	0.00		0.00
Other Misc. State Revenue	3399	0.00	532,909.00	0.00	532,909.00
Total State Sources	3300	521,231.00	1,054,140.00	0.00	1,054,140.00
LOCAL:					
District Local Capital Improvement Tax	3413	14,384,254.00	14,384,254.00		14,384,254.00
Local Sales Tax	3418	0.00	0.00		0.00
Tax Redemption	3421	0.00	0.00		0.00
Interest, Including Profit on Investment	343X	350,000.00	350,000.00		350,000.00
Gifts, Grants, and Bequests	3440	0.00	0.00		0.00
Misc. Local Sources	3490	0.00	0.00		0.00
Other Misc. Local Revenue	3495	259,630.00	347,902.21	0.00	347,902.21
Impact Fees	3496	725,368.00	725,368.00		725,368.00
Refunds of Prior Year Expenditures	3497	0.00	0.00		0.00
Total Local Sources	3400	15,719,252.00	15,807,524.21	0.00	15,807,524.21
Total Estimated Revenues		16,240,483.00	16,861,664.21	0.00	16,861,664.21
Sale of Equipment	37XX	0.00	0.00	0.00	0.00
TOTAL REVENUES & OTHER FINANCING SOURCES		16,240,483.00	16,861,664.21	0.00	16,861,664.21
Fund Balance, July 1, 2018	2800	22,663,926.61	22,663,926.61		22,663,926.61
TOTAL ESTIMATED REVENUES, OTHER FINANCING SOURCES, AND FUND BALANCE		38,904,409.61	39,525,590.82	0.00	39,525,590.82

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 02/28/19	INCREASE/ (DECREASE)	Amended Appropriations as of 03/31/19
Library Books (New Libraries)	61XX	0.00	0.00		0.00
Audio-Visual Materials (Non-Consumable)	62XX	0.00	0.00		0.00
Buildings and Fixed Equipment	63XX	0.00	0.00		0.00
Furniture, Fixtures, and Equipment	64XX	2,684,417.00	2,995,065.08	7,396.00	3,002,461.08
Motor Vehicles (Including Buses)	65XX	1,193,304.00	1,054,623.04	(7,396.00)	1,047,227.04
Land	6600	150,000.00	150,000.00		150,000.00
Improvements other than Buildings	6700	1,329,732.04	1,615,232.56		1,615,232.56
Remodeling and Renovations	6800	4,379,691.00	4,674,383.89		4,674,383.89
Computer Software	6900	0.00	5,180.55		5,180.55
Redemption of Principal	7100	0.00	0.00		0.00
Interest	7200	0.00	0.00		0.00
Dues and Fees	7300	0.00	0.00		0.00
TOTAL FACILITIES ACQUISITION & CONSTRUCTION		9,737,144.04	10,494,485.12	0.00	10,494,485.12
Debt Services - 9200					
Dues and Fees	7300	500.00	500.00		500.00
TOTAL DEBT SERVICES		500.00	500.00	0.00	500.00
Transfers Out - 9700					
To General Fund	9100	7,828,427.50	7,868,890.35	25,810.20	7,894,700.55
To Debt Service Funds	9200	3,141,585.00	3,141,585.00		3,141,585.00
To Capital Projects Funds	9300	0.00	0.00		0.00
To Special Revenue Funds	9400	0.00	0.00		0.00
Interfund (Debt Service Only)	9500	0.00	0.00		0.00
To Permanent Fund	9600	0.00	0.00		0.00
To Internal Service Funds	9700	0.00	0.00		0.00
To Enterprise Funds	9900	0.00	0.00		0.00
TOTAL TRANSFERS OUT	9700	10,970,012.50	11,010,475.35	25,810.20	11,036,285.55
TOTAL APPROPRIATIONS & TRANSFERS OUT		20,707,656.54	21,505,460.47	25,810.20	21,531,270.67
TOTAL ENDING FUND BALANCE (JUNE 30, 2019)	2700	18,196,753.07	18,020,130.35	(25,810.20)	17,994,320.15
TOTAL APPROPRIATIONS, TRANSFERS AND FUND BALANCE		38,904,409.61	39,525,590.82	0.00	39,525,590.82

AMENDMENT NO. - 7

Resolution to Amend: SELF INSURANCE FUND

Amended as of March 31, 2019

REVENUE	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Revenues as of 02/28/19	INCREASE/ (DECREASE)	Amended Revenues as of 03/31/19
OPERATING REVENUES:					
Charges for Services	3481	7,500.00	7,500.00		7,500.00
Charges for Sales	3482	0.00	0.00		0.00
Premium Revenue	3484	16,500,000.00	16,500,000.00		16,500,000.00
Other Operating Revenue	3489	250,000.00	250,000.00		250,000.00
Total Operating Revenues		16,757,500.00	16,757,500.00	0.00	16,757,500.00
Special Revenue - Other Special Revenue					
Interest, Including Profit on Investment	3430	75,000.00	75,000.00		75,000.00
Gifts, Grants, and Bequests	3440	0.00	0.00		0.00
Other Misc. Local Sources	349X	39,996.00	39,996.00		39,996.00
Loss Recoveries	3740	0.00	0.00		0.00
Stop Loss	3743	0.00	0.00		0.00
Gain on Disposition of Assets	3780	0.00	0.00		0.00
Total Nonoperating Revenues		114,996.00	114,996.00	0.00	114,996.00
Transfers In:					
From General Fund	3610	0.00	0.00		0.00
From Capital Projects Funds	3630	0.00	0.00		0.00
Interfund	3650	0.00	0.00		0.00
From Permanent Fund	3660	0.00	0.00		0.00
From Internal Service Funds	3670	0.00	0.00		0.00
From Enterprise Funds	3690	0.00	0.00		0.00
Total Transfers In	3600	0.00	0.00		0.00
TOTAL REVENUES & TRANSFERS IN		16,872,496.00	16,872,496.00	0.00	16,872,496.00
Net Assets, July 1, 2018	2800	3,750,827.37	3,750,827.37		3,750,827.37
TOTAL ESTIMATED REVENUES, OTHER FINANCIAL SOURCES, AND FUND BALANCE		20,623,323.37	20,623,323.37	0.00	20,623,323.37

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 02/28/19	INCREASE/ (DECREASE)	Amended Appropriations as of 03/31/19
STAFF SERVICES - 7730					
Salaries	100	26,104.00	16,574.16		16,574.16
Benefits	200	10,714.81	8,820.20	(270.00)	8,550.20
Purchased Services	300	3,604,385.50	3,604,385.50		3,604,385.50
Energy Services	400	4,220.00	4,220.00		4,220.00
Materials & Supplies	500	33,000.00	33,000.00		33,000.00
Capital Outlay	600	7,500.00	7,500.00		7,500.00
Other Expenses	700	12,513,000.00	12,513,000.00		12,513,000.00
TOTAL OPERATING EXPENSES	7730	16,198,924.31	16,187,499.86	(270.00)	16,187,229.86
OPERATION OF PLANT - 7900					
Salaries	100	10,000.00	7,958.61	1,897.82	9,856.43
Benefits	200	1,751.00	1,358.76	325.39	1,684.15
Purchased Services	300	2,000.00	2,000.00		2,000.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	1,000.00	1,000.00		1,000.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	85.00		85.00
TOTAL OPERATION OF PLANT	7900	14,751.00	12,402.37	2,223.21	14,625.58
MAINTENANCE OF PLANT - 8100					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	1,000.00	1,000.00		1,000.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL MAINTENANCE OF PLANT	8100	1,000.00	1,000.00	0.00	1,000.00
TOTAL APPROPRIATIONS		16,214,675.31	16,200,902.23	1,953.21	16,202,855.44
Net Assets, June 30, 2019		4,408,648.06	4,422,421.14	(1,953.21)	4,420,467.93
TOTAL OPERATING EXPENSES, NONOPERATING EXPENSES, TRANSFERS OUT, AND NET ASSETS		20,623,323.37	20,623,323.37	0.00	20,623,323.37

REQUESTS FOR SCHOOL BOARD AGENDA

MM

Requested for May 14, 2019 School Board Meeting.
Requested by Tammy Wilson, Director Department of Finance
Additional contact(s)/originator Tammy Dutkiewicz, Accounting Specialist
Document Title Financial Statements as of March 2019

Board Action Required:

Presentation/Recognition _____ Information X
Consideration/Approval _____

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached X available in district office _____ other _____

Executive Summary/Highlights:

Financial Statements as of March 31, 2019 are attached for informational purposes.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: _____

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Tammy Wilson

(Form Board Approved 7/10/07)

CITRUS COUNTY SCHOOL BOARD

FINANCIAL STATEMENT

For Period

July 1, 2018
Beginning

March 31, 2019
And Ending

MEMORANDUM

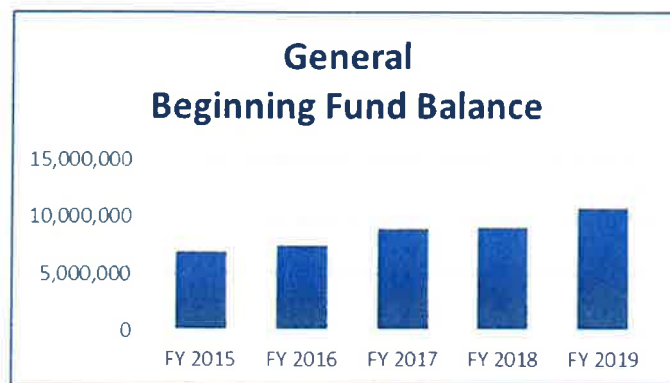
Date: May 13, 2019
To: School Board Members
Sandra Himmel, Superintendent
From: Tammy Wilson, Director of Finance
Subject: Financial Statements for March 2018 YTD

Pursuant to State Board of Education Rule 6A-1.008, at least monthly, the Superintendent of Schools shall submit, for use and consideration of the District School Board, a financial statement.

The attached financial statements are prepared to assist in the management and planning of current and future operations of the School District. The reports are interim reports. They have not been finalized and they have not been audited.

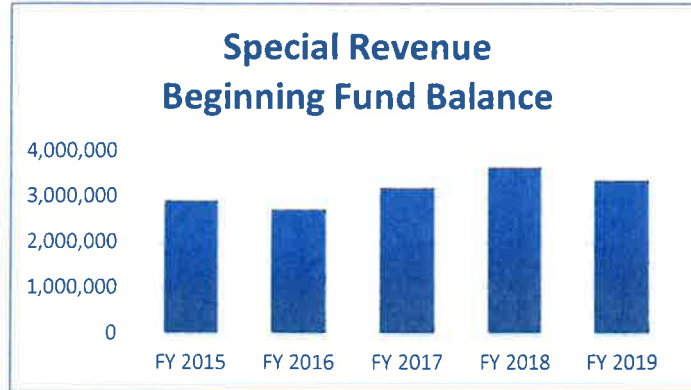
General Fund:

The current General fund balance is \$27,847,522, this is a combination of the beginning fund balance, revenues and expenditures, this is an increase over last year at this time last year by \$1,471,482 or 5.58%. Current year revenues are exceeding expenditures by \$17,037,474 compared to \$17,267,119 at this same time last year. Revenues have increased by \$4,616,276 or 4.54% over last year, expenditures have also increased by \$4,845,922 or 5.74% over last year. Approximately 83% of original revenue budgeted has been collected, while only 68% of original expenditures budgeted have been expensed.



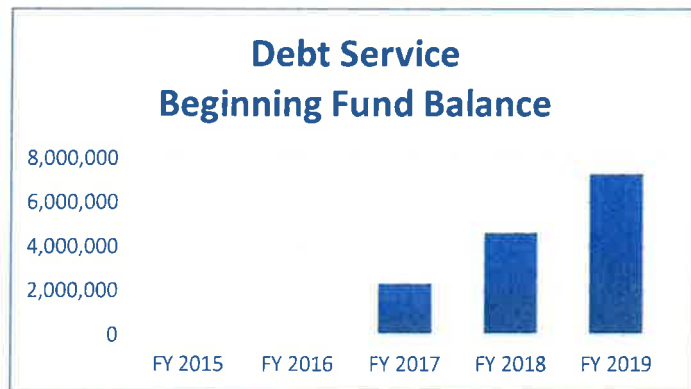
Special Revenue Funds:

The Food Service fund balance is down \$419,498 or 10.06% from the previous year. The revenues have decreased by \$224,162 or 4.20% at the same time last year, while expenditures have also decreased by \$99,262 or 1.78% at the same time last year. Food Service is required to carry no more than a 3-month reserve at the end of the year, and if there is an excess, a plan must be developed to spend down the extra reserves.



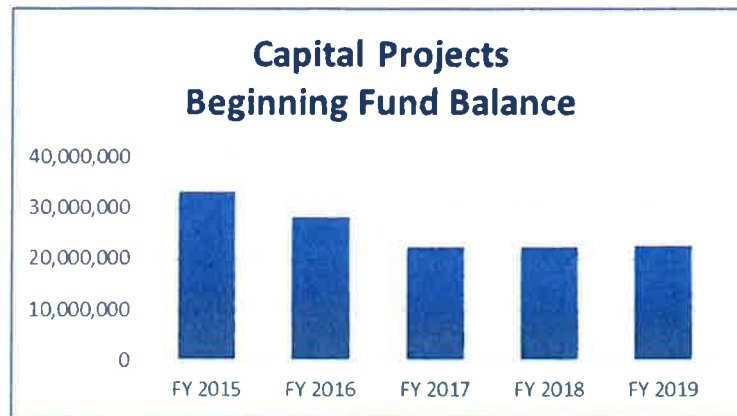
Debt Service Fund:

The Debt Service fund has a fund balance of \$10,332,899. This fund balance is a combination of the Capital Outlay and Debt Service fund which is administered by the state and the sinking fund which is saving funds for the \$35,000,000 bond payment due in 2027. In 2019 we purchased the fourth sinking fund maturity.



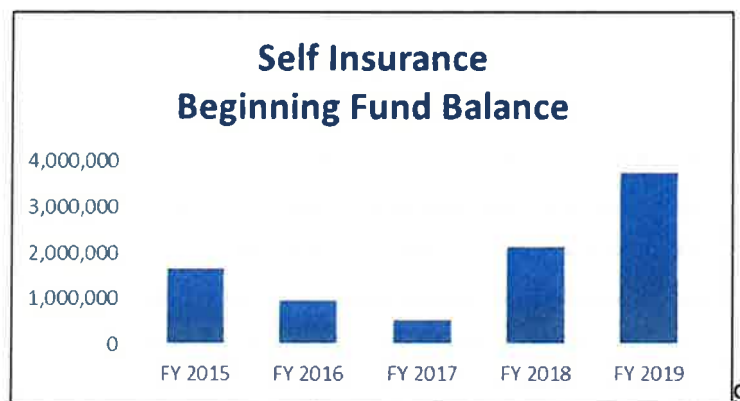
Capital Projects Funds:

The Capital Funds fund balance has increased by \$1,851,849 or 7.54% from the previous year. Revenues have increased by \$569,291 or 4.14% at this same time last year, while expenditures have decreased by \$917,723 or 7.99% at this time last year.



Self-Insurance Funds:

The Self Insurance Funds fund balance has increased by \$2,506,271 from the previous year. Premium revenues have increased by \$169,679 over this time last year, while claims expenses have decreased by \$854,226 over this time last year. The fund continues to remain actuarially sound.



**CITRUS COUNTY SCHOOL BOARD
COMBINED BALANCE SHEET
March 31, 2019**

Assets	General Fund		Special Revenue Funds		Debt Service Fund		Capital Project Funds		TOTALS		Self Insurance Fund		Charter School Fund	
	Mar-19	Mar-18	Mar-19	Mar-18	Mar-19	Mar-18	Mar-19	Mar-18	Mar-19	Mar-18	Mar-19	Mar-18	Mar-19	Mar-18
Cash on Demand	\$ 24,365,053.73	\$ 24,445,509.04	\$ 2,536,461.23	\$ 3,418,251.37	\$ -	\$ -	\$ 8,015,010.24	\$ 13,508,918.68	\$ 36,916,637.30	\$ 41,372,688.08	\$ 7,889,468.80	\$ 5,315,196.52	\$ 105,359.89	\$ 44,581.52
Investments	-	-	-	-	-	-	-	-	17,750,522.68	10,607,865.37	-	-	-	-
GCIB/CODE Bonds	-	-	-	-	-	-	-	-	10,332,899.04	7,302,045.97	-	-	-	-
Accounts Receivable	716,267.01	62,863.38	-	6,478.00	-	-	-	5.11	716,867.01	69,347.49	47,096.69	47,679.00	1.16	-
Due from Other Agencies	282,751.28	438,912.08	530,448.96	995,400.26	-	-	-	-	1,328,840.24	814,312.32	20,939.90	33,238.31	-	-
Prepaid Expenses	263,179.41	243,343.93	947,718.70	685,371.25	-	-	709,151.35	797,337.50	4,542,001.41	4,073,361.36	-	-	111.76	2,074.16
	\$ 28,827,434.79	\$ 27,761,331.01	\$ 4,014,628.89	\$ 4,505,461.88	\$ 4,014,628.89	\$ 7,302,045.97	\$ 26,474,684.37	\$ 28,713,117.76	\$ 69,649,437.09	\$ 64,283,954.62	\$ 2,857,505.70	\$ 5,400,113.83	\$ 105,472.81	\$ 46,655.68
Liabilities														
Accounts Payable	\$ 894,626.82	\$ 854,213.47	\$ 236,150.18	\$ 249,041.20	\$ -	\$ -	\$ -	\$ 32,282.60	\$ 1,163,059.60	\$ 1,251,378.87	\$ 182,970.98	\$ 255,178.57	\$ 8,795.83	\$ 11,570.90
Accrued Salaries	-	-	-	-	-	-	-	-	-	-	-	122.58	-	377.43
Construction Contract Retainage	-	-	-	-	-	-	-	23,559.50	23,559.50	-	-	-	-	-
Payroll Deduction & Withholdings	\$ 83,723.01	\$ 471,107.31	\$ 27,051.56	\$ 85,695.98	\$ -	\$ -	\$ -	\$ -	\$ 33,659.50	\$ 310,774.57	\$ 556,483.30	\$ -	\$ 2,648.00	\$ 2,001.84
Estimated liability Unpaid Claims	-	-	-	-	-	-	-	-	-	-	755,356.48	-	-	-
Deferred Revenue	-	-	-	-	-	-	-	-	-	-	24,017.57	-	-	-
Due To Other Agencies/Funds	\$ 1,562.84	\$ 24,017.57	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,562.84	\$ 35,952.87	\$ 1,305,537.34	\$ 1,251,317.66	\$ -	\$ -
	\$ 979,912.67	\$ 1,385,391.22	\$ 263,201.74	\$ 334,737.19	\$ -	\$ -	\$ 55,842.10	\$ 148,124.20	\$ 1,163,956.51	\$ 1,888,132.81	\$ 2,243,362.34	\$ 2,197,868.32	\$ 11,444.63	\$ 13,572.74
Unreserved Fund Balance	\$ (5,388,986.80)	\$ (4,640,991.29)	\$ (1,037,757.39)	\$ (846,740.27)	\$ -	\$ -	\$ 34,149,245.19	\$ 23,323,286.07	\$ 12,712,401.00	\$ 18,095,845.51	\$ 4,300,956.11	\$ 1,775,065.87	\$ (69,946.74)	\$ (53,884.17)
Reserve for Other Service	-	-	-	-	-	-	-	-	\$ 30,332,899.04	\$ 7,302,045.97	-	-	-	-
Reserve for Encumbrances	\$ 33,236,508.92	\$ 31,017,031.08	\$ 4,258,735.58	\$ 4,362,064.70	\$ 10,332,899.04	\$ 7,302,045.97	\$ 2,269,597.08	\$ 1,243,707.49	\$ 39,764,841.58	\$ 36,622,803.27	\$ 1,670.00	\$ 8,941.33	\$ 163,974.92	\$ 86,967.11
Reserve for Insurance Claims	-	-	-	-	-	-	-	-	-	-	\$ 1,390,000.00	\$ 1,390,000.00	\$ -	\$ -
Reserve for Inventory	-	-	\$ 530,248.96	\$ 995,400.26	\$ -	\$ -	\$ -	\$ -	\$ 530,248.96	\$ 395,400.26	\$ 20,939.90	\$ 33,238.31	\$ -	\$ -
Ending Fund Balance	\$ 27,847,622.12	\$ 26,376,039.79	\$ 3,751,227.15	\$ 4,170,724.94	\$ 10,332,899.04	\$ 7,302,045.97	\$ 26,418,842.27	\$ 28,546,903.44	\$ 64,140,440.58	\$ 62,415,804.01	\$ 3,213,516.03	\$ 3,207,245.51	\$ 94,038.18	\$ 33,082.84
Total Liabilities and Fund Balances	\$ 28,827,434.79	\$ 27,761,331.01	\$ 6,014,628.89	\$ 6,505,461.88	\$ 10,332,899.04	\$ 7,302,045.97	\$ 26,474,684.37	\$ 28,713,117.76	\$ 69,649,437.09	\$ 64,283,954.62	\$ 2,857,505.70	\$ 5,400,113.83	\$ 105,472.81	\$ 46,655.68

**CITRUS COUNTY SCHOOL BOARD
COMBINED REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**

Revenues by Source	March 31, 2019												
	General Fund	Special Revenue Funds	Debt Service Fund	Capital Funds	TOTALS	Self-Insurance Fund	Charter School Fund	Mar-19	Mar-18	Mar-19	Mar-18	Mar-19	Mar-18
3100 Federal Direct	\$ 125,306.05	\$ 66,715.67	\$ 818,143.10	\$ 608,988.56	\$ 943,448.16	\$ 795,704.23	\$ -	\$ -	\$ 943,448.16	\$ 795,704.23	\$ -	\$ -	\$ -
3200 Federal Through State	\$ 774,659.69	\$ 620,204.73	\$ 11,024,333.79	\$ 12,067,767.72	\$ 11,748,593.48	\$ 12,687,972.45	\$ -	\$ -	\$ 11,748,593.48	\$ 12,687,972.45	\$ -	\$ -	\$ -
3300 State	\$ 57,443,536.06	\$ 50,056,628.69	\$ 82,420.00	\$ 82,402.00	\$ 52,525,956.06	\$ 50,637,206.55	\$ -	\$ -	\$ 52,525,956.06	\$ 50,637,206.55	\$ -	\$ -	\$ 602,349.02
3400 Local	\$ 3,660,988.01	\$ 2,454,160.02	\$ 894,431.70	\$ 903,192.48	\$ 5,526,800.58	\$ 3,965,780.37	\$ 11,849,766.02	\$ 11,833,274.74	\$ 5,526,800.58	\$ 3,965,780.37	\$ 11,849,766.02	\$ 11,833,274.74	\$ 6,190.24
341X District School Tax	\$ 44,380,581.79	\$ 42,833,395.35	\$ -	\$ -	\$ 51,326,170.38	\$ 36,769,648.71	\$ -	\$ -	\$ 51,326,170.38	\$ 36,769,648.71	\$ -	\$ -	\$ -
3600 Transfers from Capital	\$ 5,001,215.77	\$ 4,671,800.53	\$ -	\$ 3,140,381.42	\$ 8,341,597.19	\$ 7,452,953.97	\$ -	\$ -	\$ 8,341,597.19	\$ 7,452,953.97	\$ -	\$ -	\$ 24,619.38
3700 Other	\$ 29,643.83	\$ 14,200.02	\$ -	\$ 27,923.54	\$ 29,643.83	\$ 42,211.56	\$ -	\$ -	\$ 29,643.83	\$ 42,211.56	\$ -	\$ -	\$ -
Total Revenues	\$ 101,748,855.01	\$ 12,819,317.59	\$ 11,724,350.78	\$ 13,772,823.65	\$ 137,078,678.68	\$ 132,431,974.84	\$ 11,849,766.02	\$ 11,833,274.74	\$ 137,078,678.68	\$ 132,431,974.84	\$ 11,849,766.02	\$ 11,833,274.74	\$ 606,539.36
5000 Instruction	\$ 52,272,708.36	\$ 49,380,314.43	\$ 3,203,102.21	\$ 3,840,313.46	\$ 55,475,811.57	\$ 53,220,627.89	\$ -	\$ -	\$ 55,475,811.57	\$ 53,220,627.89	\$ -	\$ -	\$ 335,163.82
6100 Instructional Services	\$ 4,015,928.94	\$ 3,643,822.84	\$ 387,211.89	\$ 563,776.63	\$ 4,403,150.37	\$ 4,207,598.37	\$ -	\$ -	\$ 4,403,150.37	\$ 4,207,598.37	\$ -	\$ -	\$ 33,983.55
6200 Instructional Media Services	\$ 1,215,577.78	\$ 1,099,261.84	\$ 1,731,895.62	\$ 1,788,162.96	\$ 1,080,483.63	\$ 1,086,261.85	\$ -	\$ -	\$ 1,080,483.63	\$ 1,086,261.85	\$ -	\$ -	\$ 48.99
6400 Instructional Staff Training	\$ 740,215.44	\$ 697,180.00	\$ 282,359.96	\$ 287,657.66	\$ 2,989,273.43	\$ 2,887,422.54	\$ -	\$ -	\$ 2,989,273.43	\$ 2,887,422.54	\$ -	\$ -	\$ 2,999.12
6500 Instruction Related Technology	\$ 1,347,249.23	\$ 1,324,118.25	\$ 62,616.02	\$ 56,938.48	\$ 1,409,865.25	\$ 1,381,116.73	\$ -	\$ -	\$ 1,409,865.25	\$ 1,381,116.73	\$ -	\$ -	\$ 2,293.37
7100 School Board	\$ 348,162.43	\$ 326,532.57	\$ -	\$ 56,938.48	\$ 348,162.43	\$ 326,532.57	\$ -	\$ -	\$ 348,162.43	\$ 326,532.57	\$ -	\$ -	\$ 5,207.50
7200 General Administration	\$ 421,698.25	\$ 395,668.78	\$ 348,216.21	\$ 410,651.12	\$ 759,914.46	\$ 746,219.90	\$ -	\$ -	\$ 759,914.46	\$ 746,219.90	\$ -	\$ -	\$ 23,332.37
7400 School Administration	\$ 6,593,866.97	\$ 6,328,030.52	\$ -	\$ -	\$ 6,593,866.97	\$ 6,328,030.52	\$ -	\$ -	\$ 6,593,866.97	\$ 6,328,030.52	\$ -	\$ -	\$ 32,652.74
7500 Fiscal Services	\$ 705,409.09	\$ 286,304.30	\$ -	\$ 2,420,294.38	\$ 2,853,033.45	\$ 3,864,535.73	\$ -	\$ -	\$ 2,853,033.45	\$ 3,864,535.73	\$ -	\$ -	\$ 35,150.62
7600 Food Service	\$ 38,279.84	\$ 12,752.02	\$ -	\$ 5,564,532.60	\$ 705,409.09	\$ 651,204.33	\$ -	\$ -	\$ 705,409.09	\$ 651,204.33	\$ -	\$ -	\$ 30,145.47
7700 Central Services	\$ 2,249,093.63	\$ 2,033,435.96	\$ 56,302.17	\$ 31,696.08	\$ 2,305,958.80	\$ 2,055,132.01	\$ 9,874,759.96	\$ 10,750,988.28	\$ 2,305,958.80	\$ 2,055,132.01	\$ 9,874,759.96	\$ 10,750,988.28	\$ 781.00
7800 Pupil Transportation	\$ 6,008,302.36	\$ 5,939,866.50	\$ 6,651.78	\$ 2,008.51	\$ 6,014,934.14	\$ 5,941,974.01	\$ 11,924.92	\$ 9,324.45	\$ 6,014,934.14	\$ 5,941,974.01	\$ 11,924.92	\$ 9,324.45	\$ 2,988.80
7900 Plant Operation	\$ 6,938,387.80	\$ 6,974,659.07	\$ 6,393.86	\$ 2,008.51	\$ 6,944,781.66	\$ 6,974,659.07	\$ -	\$ -	\$ 6,944,781.66	\$ 6,974,659.07	\$ -	\$ -	\$ 52,674.66
8200 Maintenance of Plant	\$ 2,888,562.19	\$ 2,480,140.48	\$ -	\$ -	\$ 2,668,662.19	\$ 2,440,140.48	\$ 391.50	\$ 682.50	\$ 2,668,662.19	\$ 2,440,140.48	\$ 391.50	\$ 682.50	\$ 2,990.56
8300 Information Technology	\$ 1,563,503.54	\$ 1,563,503.54	\$ -	\$ -	\$ 1,913,213.34	\$ 1,887,213.52	\$ -	\$ -	\$ 1,913,213.34	\$ 1,887,213.52	\$ -	\$ -	\$ 4,166.69
9100 Community Services	\$ 382,201.34	\$ 293,887.74	\$ 818,142.10	\$ 698,988.56	\$ 1,180,343.48	\$ 932,378.30	\$ -	\$ -	\$ 1,180,343.48	\$ 932,378.30	\$ -	\$ -	\$ 4,860.00
9200 Debt Service	\$ -	\$ -	\$ -	\$ -	\$ 464,772.00	\$ 471,852.50	\$ -	\$ -	\$ 464,772.00	\$ 471,852.50	\$ -	\$ -	\$ -
Subtotal	\$ 89,327,757.58	\$ 84,481,836.04	\$ 12,435,053.90	\$ 13,245,186.65	\$ 104,647,877.86	\$ 101,825,061.72	\$ 9,887,077.38	\$ 10,760,963.23	\$ 104,647,877.86	\$ 101,825,061.72	\$ 9,887,077.38	\$ 10,760,963.23	\$ 531,713.63
9700 Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ 8,141,597.19	\$ 7,852,952.97	\$ -	\$ -	\$ 8,141,597.19	\$ 7,852,952.97	\$ -	\$ -	\$ 24,619.38
Total Expenditures & Other Uses	\$ 89,327,757.58	\$ 84,481,836.04	\$ 12,435,053.90	\$ 13,245,186.65	\$ 112,789,475.05	\$ 109,678,014.69	\$ 9,887,077.38	\$ 10,760,963.23	\$ 112,789,475.05	\$ 109,678,014.69	\$ 9,887,077.38	\$ 10,760,963.23	\$ 551,713.63
Excess/(Deficit) Revenues vs. Expenditures	\$ 17,097,475.63	\$ 17,267,118.97	\$ 384,263.69	\$ 508,164.11	\$ 24,289,204.63	\$ 22,753,960.15	\$ 1,962,688.64	\$ 1,072,311.51	\$ 24,289,204.63	\$ 22,753,960.15	\$ 1,962,688.64	\$ 1,072,311.51	\$ 76,825.63
Beginning Fund Balance 7/1/17	\$ 10,810,048.49	\$ 9,108,920.82	\$ 3,366,953.46	\$ 3,661,560.58	\$ 44,051,895.95	\$ 39,662,318.86	\$ -	\$ -	\$ 44,051,895.95	\$ 39,662,318.86	\$ -	\$ -	\$ 4,296.11
Beginning Fund Balance 7/1/18	\$ 26,376,039.79	\$ 26,376,039.79	\$ 7,220,347.39	\$ 4,592,746.03	\$ 7,220,347.39	\$ 7,220,347.39	\$ 3,750,827.37	\$ 2,134,934.00	\$ 26,376,039.79	\$ 26,376,039.79	\$ 3,750,827.37	\$ 2,134,934.00	\$ 17,202.55
Ending Fund Balance	\$ 27,847,532.12	\$ 3,751,227.15	\$ 4,170,724.69	\$ 10,332,899.04	\$ 62,416,278.01	\$ 60,350,890.58	\$ 62,416,278.01	\$ 3,207,245.51	\$ 27,847,532.12	\$ 27,847,532.12	\$ 62,416,278.01	\$ 3,207,245.51	\$ 94,028.18

**CITRUS COUNTY SCHOOL BOARD
COMBINED BALANCE SHEET**

**March 31, 2019
GENERAL FUND**

		Mar-19	Mar-18
Assets	Cash on Demand	\$ 24,365,065.73	\$ 24,445,509.04
	Investments	\$ -	\$ -
	Accounts Receivable	\$ 716,267.01	\$ 62,863.38
	Inventory	\$ 597,791.28	\$ 418,912.06
	Due from Other Agencies/Funds	\$ 2,885,131.36	\$ 2,590,702.60
	Prepaid Expenses	\$ 263,179.41	\$ 243,343.93
Total Assets		\$ 28,827,434.79	\$ 27,761,331.01
Liabilities	Accounts Payable	\$ 894,626.82	\$ 854,213.47
	Accrued Salaries	\$ -	\$ -
	Payroll Deduction & Withholdings	\$ 83,723.01	\$ 471,107.31
	Deferred Revenue	\$ -	\$ 24,017.57
	Due To Other Agencies/Funds	\$ 1,562.84	\$ 35,952.87
Total Liabilities		\$ 979,912.67	\$ 1,385,291.22
	Unreserved Fund Balance	\$ (5,388,986.80)	\$ (4,640,991.29)
	Reserve for Encumbrances	\$ 33,236,508.92	\$ 31,017,031.08
	Reserve for Inventory		
	Ending Fund Balance	\$ 27,847,522.12	\$ 26,376,039.79
Total Liabilities and Fund Balances		\$ 28,827,434.79	\$ 27,761,331.01



CITRUS COUNTY SCHOOL BOARD
MONTHLY SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE
 March 31, 2019
 GENERAL FUND

		Original Budget	Amended Budget	Mar-19	Mar-18	Current Yr Actuals Compared to Prior Year Actuals	
						Increase (Decrease)	Increase -Decrease
Revenues by Source						\$\$	%
3100	Federal Direct	\$ 210,000.00	\$ 210,000.00	\$ 125,306.06	\$ 96,715.67	\$ 28,590.39	29.56%
3200	Federal through State	\$ 1,200,000.00	\$ 1,517,617.00	\$ 724,659.69	\$ 620,204.73	\$ 104,454.96	16.84%
3300	State	\$ 67,520,112.50	\$ 69,495,418.89	\$ 52,443,536.06	\$ 50,058,428.69	\$ 2,385,107.37	4.76%
3400	Local	\$ 4,698,596.39	\$ 5,227,063.38	\$ 3,660,488.01	\$ 2,454,160.02	\$ 1,206,327.99	49.15%
3411	District School Tax	\$ 46,394,013.00	\$ 46,394,013.00	\$ 44,380,381.79	\$ 43,833,339.35	\$ 547,042.44	1.25%
3600	Transfers from Capital	\$ 7,828,427.50	\$ 7,896,400.55	\$ 5,001,215.77	\$ 4,671,800.53	\$ 329,415.24	7.05%
3700	Other	\$ 18,066.41	\$ 39,238.94	\$ 29,643.83	\$ 14,306.02	\$ 15,337.81	107.21%
Total Revenues		\$ 127,869,215.80	\$ 130,779,751.76	\$ 106,365,231.21	\$ 101,748,955.01	\$ 4,616,276.20	4.54%
Expenditures by Function							
5000	Instruction	\$ 77,355,673.61	\$ 80,289,413.49	\$ 52,272,708.36	\$ 49,380,314.43	\$ 2,892,393.93	5.86%
6100	Pupil Personnel Services	\$ 6,141,535.71	\$ 6,021,661.41	\$ 4,015,938.54	\$ 3,643,822.84	\$ 372,115.70	10.21%
6200	Instructional Media Services	\$ 1,515,413.90	\$ 1,593,886.00	\$ 1,080,411.81	\$ 1,085,878.89	\$ (5,467.08)	-0.50%
6300	Curriculum Development	\$ 1,557,740.64	\$ 1,602,381.16	\$ 1,215,577.78	\$ 1,099,241.94	\$ 116,335.84	10.58%
6400	Instructional Staff Training	\$ 1,363,843.91	\$ 1,509,841.20	\$ 740,215.44	\$ 697,180.00	\$ 43,035.44	6.17%
6500	Instruction Related Technology	\$ 1,871,573.63	\$ 1,730,567.82	\$ 1,347,249.23	\$ 1,324,118.25	\$ 23,130.98	1.75%
7100	School Board	\$ 502,941.70	\$ 504,024.10	\$ 348,162.43	\$ 326,532.57	\$ 21,629.86	6.62%
7200	General Administration	\$ 481,047.21	\$ 538,785.49	\$ 421,698.25	\$ 335,568.78	\$ 86,129.47	25.67%
7300	School Administration	\$ 9,135,035.91	\$ 9,326,722.95	\$ 6,593,866.97	\$ 6,378,030.52	\$ 215,836.45	3.38%
7400	Facilities Acquisition	\$ 519,860.85	\$ 621,431.06	\$ 432,739.07	\$ 238,349.20	\$ 194,389.87	81.56%
7500	Fiscal Services	\$ 1,022,702.12	\$ 967,586.65	\$ 705,409.49	\$ 661,204.33	\$ 44,205.16	6.69%
7600	Food Service	\$ -	\$ 29,219.39	\$ 38,229.84	\$ 12,752.02	\$ 25,477.82	199.79%
7700	Central Services	\$ 3,001,849.97	\$ 3,174,794.42	\$ 2,249,093.63	\$ 2,023,435.96	\$ 225,657.67	11.15%
7800	Pupil Transportation	\$ 9,204,437.16	\$ 8,894,084.09	\$ 6,008,302.36	\$ 5,939,966.50	\$ 68,335.86	1.15%
7900	Plant Operation	\$ 9,542,888.59	\$ 9,591,256.98	\$ 6,938,387.80	\$ 6,974,699.07	\$ (36,311.27)	-0.52%
8100	Maintenance of Plant	\$ 5,129,274.04	\$ 5,005,724.55	\$ 2,668,562.19	\$ 2,440,140.48	\$ 228,421.71	9.36%
8200	Administration Technology	\$ 2,292,564.66	\$ 2,348,077.49	\$ 1,889,003.05	\$ 1,687,212.52	\$ 201,790.53	11.96%
9100	Community Services	\$ 208,000.00	\$ 338,111.20	\$ 362,201.34	\$ 233,387.74	\$ 128,813.60	55.19%
9200	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	
Subtotal		\$ 130,846,383.61	\$ 134,087,569.45	\$ 89,327,757.58	\$ 84,481,836.04	\$ 4,845,921.54	5.74%
9700	Transfers Out	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	
Total Expenditures & Other Uses		\$ 130,851,383.61	\$ 134,092,569.45	\$ 89,327,757.58	\$ 84,481,836.04	\$ 4,845,921.54	5.74%
Excess/(Deficit) Revenues vs. Expenditures		\$ (2,982,167.81)	\$ (3,312,817.69)	\$ 17,037,473.63	\$ 17,267,118.97	\$ (229,645.34)	-1.33%
Beginning Fund Balance 7/1/17						\$ 9,108,920.82	
Beginning Fund Balance 7/1/18		\$ 10,810,048.49	\$ 10,810,048.49	\$ 10,810,048.49			
Ending Fund Balance		\$ 7,827,880.68	\$ 7,497,230.80	\$ 27,847,522.12	\$ 26,376,039.79	\$ 1,471,482.33	5.58%

CITRUS COUNTY SCHOOL BOARD
COMBINED BALANCE SHEET
March 31, 2019
FOOD SERVICE FUND

		Mar-19	Mar-18
Assets	Cash on Demand	\$ 2,843,315.13	\$ 3,450,104.97
	Investments	\$ -	\$ -
	Accounts Receivable	\$ -	\$ 6,479.00
	Inventory-Processed Commodities	\$ 401,827.70	\$ 231,306.48
	Inventory-Food	\$ 7,617.99	\$ 12,412.46
	Inventory-Non-Food	\$ 8,168.09	\$ 3,103.53
	Inventory-Commodities	\$ 112,635.18	\$ 148,577.79
	Due from Other Agencies/Funds	\$ 535,690.73	\$ 561,841.15
	Prepaid Expenses		
Total Assets		\$ 3,909,254.82	\$ 4,413,825.38
Liabilities	Accounts Payable	\$ 149,184.08	\$ 218,800.22
	Accrued Salaries	\$ -	\$ -
	Payroll Deduction & Withholdings	\$ 8,843.59	\$ 24,300.47
	Deferred Revenue	\$ -	\$ -
	Due To Other Agencies/Funds	\$ -	\$ -
Total Liabilities		\$ 158,027.67	\$ 243,100.69
	Reserved for Food Service	\$ 1,289,915.87	\$ 2,133,840.13
	Reserve for Encumbrances	\$ 1,931,062.32	\$ 1,641,484.30
	Reserve for Inventory	\$ 530,248.96	\$ 395,400.26
	Ending Fund Balance	\$ 3,751,227.15	\$ 4,170,724.69
Total Liabilities and Fund Balances		\$ 3,909,254.82	\$ 4,413,825.38



CITRUS COUNTY SCHOOL BOARD
MONTHLY SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE
 March 31, 2019
 FOOD SERVICE FUND

		Original Budget	Amended Budget	Mar-19	Mar-18	<i>Current Yr Actuals Compared to Prior Year Actuals</i>	
						Increase (Decrease)	Increase (Decrease)
						\$	%
Revenues by Source							
3100	Federal Direct	\$ -	\$ -	\$ -	\$ -	\$ -	
3200	Federal through State	\$ 6,521,369.70	\$ 6,554,619.75	\$ 4,872,682.99	\$ 5,086,102.32	\$ (213,419.33)	-4.20%
3300	State	\$ 82,402.00	\$ 82,402.00	\$ 82,420.00	\$ 82,402.00	\$ 18.00	0.02%
3400	Local	\$ 1,273,497.09	\$ 1,273,667.69	\$ 894,431.70	\$ 905,192.48	\$ (10,760.78)	-1.19%
3XXX	Other	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	
Total Revenues		\$ 7,882,268.79	\$ 7,915,689.44	\$ 5,849,534.69	\$ 6,073,696.80	\$ (224,162.11)	-3.69%
Expenditures by Function							
7600	FOOD SERVICE						
OBJECT							
1000	Salaries	\$ 2,880,371.76	\$ 2,824,846.41	\$ 1,906,782.88	\$ 1,757,984.99	\$ 148,797.89	8.46%
2000	Employee Benefits	\$ 1,112,899.11	\$ 1,040,969.33	\$ 666,616.62	\$ 611,578.06	\$ 55,038.56	9.00%
3000	Purchased Services	\$ 131,711.22	\$ 131,675.51	\$ 85,411.93	\$ 96,803.69	\$ (11,391.76)	-11.77%
4000	Energy Services	\$ 103,000.00	\$ 103,000.00	\$ 74,910.23	\$ 72,118.43	\$ 2,791.80	3.87%
5000	Materials and Supplies	\$ 3,536,154.41	\$ 3,570,654.41	\$ 2,423,566.35	\$ 2,599,302.59	\$ (175,736.24)	-6.76%
6000	Capital Outlay	\$ 409,074.36	\$ 409,074.36	\$ 102,677.10	\$ 235,844.46	\$ (133,167.36)	-56.46%
7000	Other Expenses	\$ 333,733.42	\$ 318,457.48	\$ 205,305.89	\$ 190,900.47	\$ 14,405.42	7.55%
Subtotal for Function 7600		\$ 8,506,944.28	\$ 8,398,677.50	\$ 5,465,271.00	\$ 5,564,532.69	\$ (99,261.69)	-1.78%
9700	Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Expenditures & Other Uses		\$ 8,506,944.28	\$ 8,398,677.50	\$ 5,465,271.00	\$ 5,564,532.69	\$ (99,261.69)	-1.78%
Excess/(Deficit) Revenues vs. Expenditures		\$ (624,675.49)	\$ (482,988.06)	\$ 384,263.69	\$ 509,164.11	\$ (124,900.42)	-24.53%
Beginning Fund Balance 7/1/17					\$ 3,661,560.58		
Beginning Fund Balance 7/1/18		\$ 3,366,963.46	\$ 3,366,963.46	\$ 3,366,963.46			
Ending Fund Balance		\$ 2,742,287.97	\$ 2,883,975.40	\$ 3,751,227.15	\$ 4,170,724.69	\$ (419,497.54)	-10.06%

CITRUS COUNTY SCHOOL BOARD
COMBINED BALANCE SHEET
 March 31, 2019
SPECIAL REVENUE - OTHER FEDERAL PROJECT FUNDS

		Mar-19		Mar-18
Assets	Cash on Demand	\$ (306,853.90)	\$	(31,843.60)
	Investments	\$ -	\$	-
	Accounts Receivable	\$ -	\$	-
	Due from Other Agencies/Funds	\$ 412,027.97	\$	123,480.10
	Prepaid Expenses	\$ -	\$	-
Total Assets		\$ 105,174.07	\$	91,636.50
Liabilities	Accounts Payable	\$ 86,966.10	\$	30,240.98
	Accrued Salaries	\$ -	\$	-
	Payroll Deduction & Withholdings	\$ 18,207.97	\$	61,395.52
	Deferred Revenue	\$ -	\$	-
	Due To Other Agencies/Funds	\$ -	\$	-
Total Liabilities		\$ 105,174.07	\$	91,636.50
	Reserve for Federal Projects	\$ (2,327,673.26)	\$	(2,720,580.40)
	Reserve for Encumbrances	\$ 2,327,673.26	\$	2,720,580.40
	Ending Fund Balance	\$ -	\$	-
Total Liabilities and Fund Balances		\$ 105,174.07	\$	91,636.50



MONTHLY SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

March 31, 2019

SPECIAL REVENUE - OTHER FEDERAL PROJECT FUND

		Original Budget	Amended Budget	Mar-19	Mar-18	<i>Current Yr Actuals Compared to Prior Year Actuals</i>	
						Increase (Decrease)	Increase -Decrease
Revenues by Source						\$	%
3100	Federal Direct	\$ 900,000.00	\$ 900,000.00	\$ 818,142.10	\$ 698,988.56	\$ 119,153.54	17.05%
3200	Federal through State	\$ 10,302,723.19	\$ 10,390,692.97	\$ 6,151,640.80	\$ 6,981,665.40	\$ (830,024.60)	-11.89%
3400	Local	\$ -	\$ -	\$ -	\$ -	\$ -	
3700	Other	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Revenues		\$ 11,202,723.19	\$ 11,290,692.97	\$ 6,969,782.90	\$ 7,680,653.96	\$ (710,871.06)	-9.26%
Expenditures by Function							
5000	Instruction	\$ 4,492,740.54	\$ 5,556,208.98	\$ 3,203,103.21	\$ 3,840,313.46	\$ (637,210.25)	-16.59%
6100	Pupil Personnel Services	\$ 370,683.02	\$ 563,461.38	\$ 387,211.83	\$ 563,776.53	\$ (176,564.70)	-31.32%
6200	Instructional Media Services	\$ -	\$ 1,000.00	\$ 71.82	\$ 382.96	\$ (311.14)	-81.25%
6300	Curriculum Development	\$ 2,555,977.53	\$ 2,639,444.92	\$ 1,773,995.65	\$ 1,788,180.60	\$ (14,184.95)	-0.79%
6400	Instructional Staff Training	\$ 206,122.38	\$ 685,448.35	\$ 282,359.96	\$ 287,657.66	\$ (5,297.70)	-1.84%
6500	Instruction Related Technology	\$ 92,047.87	\$ 125,004.76	\$ 62,616.02	\$ 56,998.48	\$ 5,617.54	9.86%
7100	School Board	\$ -	\$ -	\$ -	\$ -	\$ -	
7200	General Administration	\$ 2,585,151.85	\$ 607,436.44	\$ 348,216.21	\$ 410,651.12	\$ (62,434.91)	-15.20%
7300	School Administration	\$ -	\$ -	\$ -	\$ -	\$ -	
7400	Facilities Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	
7500	Fiscal Services	\$ -	\$ -	\$ -	\$ -	\$ -	
7600	Food Service	\$ -	\$ -	\$ -	\$ -	\$ -	
7700	Central Services	\$ -	\$ 134,098.28	\$ 56,302.17	\$ 31,696.08	\$ 24,606.09	77.63%
7800	Pupil Transportation	\$ -	\$ 41,372.86	\$ 6,651.78	\$ 2,008.51	\$ 4,643.27	231.18%
7900	Plant Operation	\$ -	\$ -	\$ 6,393.86	\$ -	\$ 6,393.86	
8100	Maintenance of Plant	\$ -	\$ -	\$ -	\$ -	\$ -	
8200	Administration Technology	\$ -	\$ 26,152.00	\$ 24,718.29	\$ -	\$ 24,718.29	
9100	Community Services	\$ 900,000.00	\$ 902,000.00	\$ 818,142.10	\$ 698,988.56	\$ 119,153.54	17.05%
9200	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	
9900	Sequestration	\$ -	\$ 9,065.00	\$ -	\$ -	\$ -	
Total Expenditures & Other Uses		\$ 11,202,723.19	\$ 11,290,692.97	\$ 6,969,782.90	\$ 7,680,653.96	\$ (710,871.06)	-9.26%
Excess/(Deficit) Revenues vs. Expenditures		\$ -	\$ -	\$ -	\$ -	\$ -	
Beginning Fund Balance 7/1/17					\$ -		
Beginning Fund Balance 7/1/18		\$ -	\$ -	\$ -	\$ -	\$ -	
Ending Fund Balance		\$ -	\$ -	\$ -	\$ -	\$ -	

**CITRUS COUNTY SCHOOL BOARD
COMBINED BALANCE SHEET**

March 31, 2019

DEBT SERVICE FUNDS

		Mar-19	Mar-18
Assets	Cash on Demand	\$ -	\$ -
	SBE/COBI BONDS	\$ 5,040.58	\$ 13,688.03
	Investments -QSCB	\$ 10,327,858.46	\$ 7,288,357.94
	Accounts Receivable	\$ -	\$ -
	Due from Other Agencies/Funds	\$ -	\$ -
	Prepaid Expenses	\$ -	\$ -
Total Assets		\$ 10,332,899.04	\$ 7,302,045.97
Liabilities	Accounts Payable	\$ -	\$ -
	Accrued Salaries	\$ -	\$ -
	Deferred Revenue	\$ -	\$ -
	Due To Other Agencies/Funds	\$ -	\$ -
Total Liabilities		\$ -	\$ -
	Unreserved Fund Balance	\$ -	\$ -
	Reserve for Debt Services	\$ 10,332,899.04	\$ 7,302,045.97
	Ending Fund Balance	\$ 10,332,899.04	\$ 7,302,045.97
Total Liabilities and Fund Balances		\$ 10,332,899.04	\$ 7,302,045.97



CITRUS COUNTY SCHOOL BOARD
MONTHLY SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE
 March 31, 2019
 DEBT SERVICE FUNDS

		Original Budget	Amended Budget	Mar-19	Mar-18	<i>Current Yr Actuals Compared to Prior Year Actuals</i>	
						Increase (Decrease) \$\$	Increase -Decrease %
Revenues by Source							
3300	State	\$ 83,100.00	\$ 83,100.00	\$ -	\$ -	\$ -	
3433	Net Increase (Decrease) in FMV	\$ -	\$ 500,000.00	\$ 436,942.23	\$ -	\$ 436,942.23	
3600	Transfers In	\$ 3,141,585.00	\$ 3,141,585.00	\$ 3,140,381.42	\$ 3,181,152.44	\$ (40,771.02)	-1.28%
3700	Face Value of Long-term Debt and Sale of Capital Assets	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Revenues		\$ 3,224,685.00	\$ 3,724,685.00	\$ 3,577,323.65	\$ 3,181,152.44	\$ 396,171.21	12.45%
Expenditures by Function							
9200	DEBT SERVICE						
OBJECT							
7100	Redemption of Pricipal	\$ 78,000.00	\$ 78,000.00	\$ -	\$ -	\$ -	
7200	Interest	\$ 465,626.00	\$ 469,672.00	\$ 464,772.00	\$ 471,852.50	\$ (7,080.50)	-1.50%
7300	Dues and Fees	\$ 5,450.00	\$ 5,450.00	\$ -	\$ -	\$ -	
7600	Payments to Refunding Escrow	\$ -	\$ -	\$ -	\$ -	\$ -	
Subtotal for Function 9200		\$ 549,076.00	\$ 553,122.00	\$ 464,772.00	\$ 471,852.50	\$ (7,080.50)	-1.50%
Total Expenditures & Other Uses		\$ 549,076.00	\$ 553,122.00	\$ 464,772.00	\$ 471,852.50	\$ (7,080.50)	-1.50%
Excess/(Deficit) Revenues vs. Expenditures		\$ 2,675,609.00	\$ 3,171,563.00	\$ 3,112,551.65	\$ 2,709,299.94	\$ 403,251.71	14.88%
Beginning Fund Balance 7/1/17					\$ 4,592,746.03		
Beginning Fund Balance 7/1/18		\$ 7,220,347.39	\$ 7,220,347.39	\$ 7,220,347.39			
Ending Fund Balance		\$ 9,895,956.39	\$ 10,391,910.39	\$ 10,332,899.04	\$ 7,302,045.97	\$ 3,030,853.07	41.51%

CITRUS COUNTY SCHOOL BOARD
COMBINED BALANCE SHEET
 March 31, 2019
CAPITAL PROJECT FUNDS

		Mar-19	Mar-18
Assets	Cash on Demand	\$ 8,015,010.34	\$ 13,509,918.68
	Investments	\$ 17,750,522.68	\$ 10,407,856.47
	Accounts Receivable	\$ -	\$ 5.11
	Due from Other Agencies/Funds	\$ 709,151.35	\$ 797,337.50
	Prepaid Expenses	\$ -	\$ -
Total Assets		\$ 26,474,684.37	\$ 24,715,117.76
Liabilities	Accounts Payable	\$ 32,282.60	\$ 148,124.20
	Accrued Salaries	\$ -	\$ -
	Construction Contract Retainage	\$ 23,559.50	\$ -
	Deferred Revenue	\$ -	\$ -
	Due To Other Agencies/Funds	\$ -	\$ -
Total Liabilities		\$ 55,842.10	\$ 148,124.20
	Reserved for Capital Outlay	\$ 24,149,245.19	\$ 23,323,286.07
	Reserve for Encumbrances	\$ 2,269,597.08	\$ 1,243,707.49
	Ending Fund Balance	\$ 26,418,842.27	\$ 24,566,993.56
Total Liabilities and Fund Balances		\$ 26,474,684.37	\$ 24,715,117.76



CITRUS COUNTY SCHOOL BOARD
MONTHLY SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE
 March 31, 2019
 CAPITAL PROJECT FUNDS

		Original Budget	Amended Budget	Mar-19	Mar-18	<i>Current Yr Actuals Compared to Prior Year Actuals</i>	
						Increase (Decrease)	Increase
Revenues by Source						\$	%
3300	State	\$ 521,231.00	\$ 1,054,140.00	\$ -	\$ 176,869.86	\$ (176,869.86)	-100.00%
3400	Local	\$ 1,334,998.00	\$ 1,423,270.21	\$ 561,018.64	\$ 606,416.87	\$ (45,398.23)	-7.49%
3413	District School Tax	\$ 14,384,254.00	\$ 14,384,254.00	\$ 13,755,788.59	\$ 12,936,304.36	\$ 819,484.23	6.33%
3XXX	Other		\$ -	\$ -	\$ 27,925.54	\$ (27,925.54)	-100.00%
Total Revenues		\$ 16,240,483.00	\$ 16,861,664.21	\$ 14,316,807.23	\$ 13,747,516.63	\$ 569,290.60	4.14%
Expenditures by Function							
7400	FACILITIES ACQUISITION						
OBJECT							
6100	Library Books	\$ -	\$ -	\$ -	\$ -	\$ -	
6200	Audio Visual Materials	\$ -	\$ -	\$ -	\$ -	\$ -	
6300	Buildings and Fixed Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	
6400	Furniture, Fixtures and Equipment	\$ 2,684,417.00	\$ 3,002,461.08	\$ 1,341,527.38	\$ 1,553,246.84	\$ (211,719.46)	-13.63%
6500	Motor Vehicles	\$ 1,193,304.00	\$ 1,047,227.04	\$ 5,200.00	\$ 938,968.00	\$ (933,768.00)	-99.45%
6600	Land	\$ 150,000.00	\$ 150,000.00	\$ -	\$ -	\$ -	
6700	Improvements Other than Buildings	\$ 1,329,732.04	\$ 1,615,232.56	\$ 145,919.25	\$ 55,631.04	\$ 90,288.21	162.30%
6800	Remodeling and Renovations	\$ 4,379,691.00	\$ 4,674,383.89	\$ 927,647.75	\$ 1,033,218.53	\$ (105,570.78)	-10.22%
6850	AES Transfer	\$ -	\$ -	\$ -	\$ 9,759.00	\$ (9,759.00)	-100.00%
6900	Computer Software	\$ -	\$ 5,180.55	\$ -	\$ 8,208.12	\$ (8,208.12)	-100.00%
7900	Misc Expense	\$ -	\$ -	\$ -	\$ 27,155.00	\$ (27,155.00)	-100.00%
Subtotal for Function 7400		\$ 9,737,144.04	\$ 10,494,485.12	\$ 2,420,294.38	\$ 3,626,186.53	\$ (1,205,892.15)	-33.26%
9200	DEBT SERVICE						
OBJECT							
7300	Dues and Fees	\$ 500.00	\$ 500.00	\$ -	\$ 475.00	\$ (475.00)	-100.00%
Subtotal for Function 9200		\$ 500.00	\$ 500.00	\$ -	\$ 475.00	\$ (475.00)	-100.00%
9700	TRANSFERS OUT						
OBJECT							
9100	Transfer to General Fund	\$ 7,828,427.50	\$ 7,894,700.55	\$ 5,001,215.77	\$ 4,671,800.53	\$ 329,415.24	7.05%
9200	Transfer to Debt Service Fund	\$ 3,141,585.00	\$ 3,141,585.00	\$ 3,140,381.42	\$ 3,181,152.44	\$ (40,771.02)	-1.28%
Subtotal for Function 9700		\$ 10,970,012.50	\$ 11,036,285.55	\$ 8,141,597.19	\$ 7,852,952.97	\$ 288,644.22	3.68%
Total Expenditures & Other Uses		\$ 20,707,656.54	\$ 21,531,270.67	\$ 10,561,891.57	\$ 11,479,614.50	\$ (917,722.93)	-7.99%
Excess/(Deficit) Revenues vs. Expenditures		\$ (4,467,173.54)	\$ (4,669,606.46)	\$ 3,754,915.66	\$ 2,267,902.13	\$ 1,487,013.53	65.57%
Beginning Fund Balance 7/1/17					\$ 22,299,091.43		
Beginning Fund Balance 7/1/18		\$ 22,663,926.61	\$ 22,663,926.61	\$ 22,663,926.61			
Ending Fund Balance		\$ 18,196,753.07	\$ 17,994,320.15	\$ 26,418,842.27	\$ 24,566,993.56	\$ 1,851,848.71	7.54%

**CITRUS COUNTY SCHOOL BOARD
COMBINED BALANCE SHEET**

March 31, 2019

INTERNAL SERVICE FUND - SELF INSURANCE FUND

		Mar-19	Mar-18
Assets	Cash on Demand	\$ 7,889,468.80	\$ 5,319,196.52
	Investments	\$ -	\$ -
	Accounts Receivable	\$ 47,096.69	\$ 47,679.00
	Inventory	\$ 20,939.90	\$ 33,238.31
	Due from Other Agencies	\$ -	\$ -
	Prepaid Expenses	\$ -	\$ -
Total Assets		\$ 7,957,505.39	\$ 5,400,113.83
Liabilities	Accounts Payable	\$ 182,970.98	\$ 255,178.57
	Accrued Salaries	\$ 122.58	\$ 327.43
	Payroll Deduction & Withholdings	\$ -	\$ -
	Deferred Revenue	\$ 1,305,537.34	\$ 1,251,317.66
	Estimated Liability Unpaid Claims	\$ 755,358.48	\$ 686,044.66
	Due To Other Agencies/Funds	\$ -	\$ -
Total Liabilities		\$ 2,243,989.38	\$ 2,192,868.32
	Unreserved Fund Balance	\$ 4,300,956.11	\$ 1,775,065.87
	Reserve for Encumbrances	\$ 1,620.00	\$ 8,941.33
	Reserve for Inventory	\$ 20,939.90	\$ 33,238.31
	Reserve for Insurance Claims	\$ 1,390,000.00	\$ 1,390,000.00
	Ending Fund Balance	\$ 5,713,516.01	\$ 3,207,245.51
Total Liabilities and Fund Balances		\$ 7,957,505.39	\$ 5,400,113.83



CITRUS COUNTY SCHOOL BOARD
MONTHLY SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE
 March 31, 2019
 INTERNAL SERVICE FUNDS - SELF INSURANCE FUND

		Original Budget	Amended Budget	Mar-19	Mar-18	<i>Current Yr Actuals Compared to Prior Year Actuals</i>	
						Increase (Decrease)	Increase -Decrease
Revenues by Source						\$	%
3481	Charges for Services	\$ 7,500.00	\$ 7,500.00	\$ 4,500.00	\$ 3,352.50	\$ 1,147.50	34.23%
3484	Premiums	\$ 16,500,000.00	\$ 16,500,000.00	\$ 11,603,458.39	\$ 11,433,779.69	\$ 169,678.70	1.48%
3489	Other Operating Revenue	\$ 250,000.00	\$ 250,000.00	\$ 151,399.42	\$ 134,637.58	\$ 16,761.84	12.45%
34XX	Nonoperating Revenues	\$ 114,996.00	\$ 114,996.00	\$ 90,408.21	\$ 261,504.97	\$ (171,096.76)	-65.43%
3610	Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Revenues		\$ 16,872,496.00	\$ 16,872,496.00	\$ 11,849,766.02	\$ 11,833,274.74	\$ 16,491.28	0.14%
Expenditures by Function							
7700	STAFF SERVICES						
OBJECT							
1000	Salaries	\$ 26,104.00	\$ 16,574.16	\$ 16,574.16	\$ 15,772.32	\$ 801.84	5.08%
2000	Employee Benefits	\$ 10,714.81	\$ 8,550.20	\$ 6,930.20	\$ 5,580.50	\$ 1,349.70	24.19%
3000	Purchased Services	\$ 3,604,385.50	\$ 3,604,385.50	\$ 2,361,756.71	\$ 2,372,770.85	\$ (11,014.14)	-0.46%
4000	Energy Services	\$ 4,220.00	\$ 4,220.00	\$ 2,571.34	\$ 2,868.32	\$ (296.98)	-10.35%
5000	Materials and Supplies	\$ 33,000.00	\$ 33,000.00	\$ 16,138.37	\$ 15,416.98	\$ 721.39	4.68%
6000	Capital Outlay	\$ 7,500.00	\$ 7,500.00	\$ 564.91	\$ 1,866.76	\$ (1,301.85)	-69.74%
7000	Other Expenses	\$ 13,000.00	\$ 13,000.00	\$ 8,827.96	\$ 21,089.99	\$ (12,262.03)	-58.14%
7700	Claims	\$ 12,500,000.00	\$ 12,500,000.00	\$ 7,461,396.31	\$ 8,315,622.56	\$ (854,226.25)	-10.27%
Subtotal for Function 7700		\$ 16,198,924.31	\$ 16,187,229.86	\$ 9,874,759.96	\$ 10,750,988.28	\$ (876,228.32)	-8.15%
7900	Operation of Plant						
OBJECT							
1000	Salaries	\$ 10,000.00	\$ 9,856.43	\$ 8,503.01	\$ 6,628.58	\$ 1,874.43	28.28%
2000	Employee Benefits	\$ 1,751.00	\$ 1,684.15	\$ 1,451.96	\$ 1,061.57	\$ 390.39	36.77%
3000	Purchased Services	\$ 2,000.00	\$ 2,000.00	\$ 977.49	\$ 1,023.44	\$ (45.95)	-4.49%
5000	Materials and Supplies	\$ 1,000.00	\$ 1,000.00	\$ 907.46	\$ 578.86	\$ 328.60	56.77%
6000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	
7000	Other Expenses	\$ -	\$ 85.00	\$ 85.00	\$ -	\$ 85.00	
Subtotal for Function 7900		\$ 14,751.00	\$ 14,625.58	\$ 11,924.92	\$ 9,292.45	\$ 2,632.47	28.33%
8100	Rep & Maintenance	\$ 1,000.00	\$ 1,000.00	\$ 392.50	\$ 682.50	\$ 290.00	42.49%
Total Expenditures & Other Uses		\$ 16,214,675.31	\$ 16,202,855.44	\$ 9,887,077.38	\$ 10,760,963.23	\$ (873,885.85)	-8.12%
Excess/(Deficit) Revenues vs. Expenditures		\$ 657,820.69	\$ 669,640.56	\$ 1,962,688.64	\$ 1,072,311.51	\$ 890,377.13	83.03%
Beginning Fund Balance 7/1/17						\$ 2,134,934.00	
Beginning Fund Balance 7/1/18		\$ 3,750,827.37	\$ 3,750,827.37	\$ 3,750,827.37			
Ending Fund Balance		\$ 4,408,648.06	\$ 4,420,467.93	\$ 5,713,516.01	\$ 3,207,245.51	\$ 2,506,270.50	78.14%

**CITRUS COUNTY SCHOOL BOARD
COMBINED BALANCE SHEET**

March 31, 2019

ACADEMY OF ENVIRONMENTAL SCIENCE CHARTER SCHOOL

		Mar-19	Mar-18
Assets	Cash on Demand	\$ 105,359.89	\$ 44,581.52
	Accounts Receivable	\$ 1.16	\$ -
	Due from Other Agencies/Funds	\$ 111.76	\$ 2,074.16
	Prepaid Expenses	\$ -	\$ -
Total Assets		\$ 105,472.81	\$ 46,655.68
Liabilities	Accounts Payable	\$ 8,795.83	\$ 11,570.90
	Accrued Salaries	\$ -	\$ -
	Construction Contract Retainage	\$ -	\$ -
	Payroll Deduction & Withholdings	\$ 2,648.80	\$ 2,001.84
	Deferred Revenue	\$ -	\$ -
	Due To Other Agencies/Funds	\$ -	\$ -
Total Liabilities		\$ 11,444.63	\$ 13,572.74
	Unreserved Fund Balance	\$ (69,946.74)	\$ (53,884.17)
	Reserve for Encumbrances	\$ 163,974.92	\$ 86,967.11
	Ending Fund Balance	\$ 94,028.18	\$ 33,082.94
Total Liabilities and Fund Balances		\$ 105,472.81	\$ 46,655.68



CITRUS COUNTY SCHOOL BOARD
MONTHLY SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

March 31, 2019

ACADEMY OF ENVIRONMENTAL SCIENCE CHARTER SCHOOL

		Original Budget	Amended Budget	Mar-19	Mar-18	<i>Current Yr Actuals Compared to Prior Year Actuals</i>	
Revenues by Source						Increase (Decrease) \$\$	Increase -Decrease %
3100	Federal Direct	\$ -	\$ -	\$ -	\$ -	\$ -	
3200	Federal through State	\$ -	\$ -	\$ -	\$ -	\$ -	
3300	State	\$ 388,763.00	\$ 822,765.00	\$ 602,349.02	\$ 306,669.56	\$ 295,679.46	96.42%
3400	Local	\$ 1,400.00	\$ 6,922.00	\$ 6,190.24	\$ 34,504.89	\$ (28,314.65)	-82.06%
3600	Transfers from Capital	\$ -	\$ -	\$ -	\$ 24,619.38	\$ (24,619.38)	
3700	Other	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Revenues		\$ 390,163.00	\$ 829,687.00	\$ 608,539.26	\$ 365,793.83	\$ (242,745.43)	-66.36%
Expenditures by Function							
5000	Instruction	\$ 470,695.57	\$ 469,333.45	\$ 335,163.82	\$ 181,313.37	\$ 153,850.45	84.85%
6100	Pupil Personnel Services	\$ 50,294.85	\$ 50,729.85	\$ 33,983.55	\$ 49.99	\$ 33,933.56	67880.70%
6200	Instructional Media Services	\$ -	\$ -	\$ -	\$ -	\$ -	
6300	Curriculum Development	\$ 7,750.00	\$ 10,709.40	\$ 10,048.48	\$ 2,969.12	\$ 7,079.36	238.43%
6400	Instructional Staff Training	\$ -	\$ 2,758.63	\$ 2,259.37	\$ 324.56	\$ 1,934.81	596.13%
6500	Instruction Related Technology	\$ -	\$ -	\$ -	\$ -	\$ -	
7100	School Board	\$ 15,075.00	\$ 15,075.00	\$ -	\$ 5,207.50	\$ (5,207.50)	-100.00%
7200	General Administration	\$ -	\$ -	\$ -	\$ -	\$ -	
7300	School Administration	\$ 75,157.23	\$ 76,383.52	\$ 23,352.37	\$ 32,852.74	\$ (9,500.37)	-28.92%
7400	Facilities Acquisition	\$ -	\$ 38,280.00	\$ 35,150.62	\$ -	\$ 35,150.62	
7500	Fiscal Services	\$ 25,188.00	\$ 50,632.59	\$ 30,145.47	\$ 19,626.41	\$ 10,519.06	53.60%
7600	Food Service	\$ -	\$ -	\$ -	\$ -	\$ -	
7700	Central Services	\$ -	\$ 820.00	\$ 783.00	\$ 2,088.80	\$ (1,305.80)	-62.51%
7800	Pupil Transportation	\$ -	\$ -	\$ 301.73	\$ 149.30	\$ 152.43	102.10%
7900	Plant Operation	\$ 62,151.00	\$ 62,833.60	\$ 52,674.66	\$ 62,593.76	\$ (9,919.10)	-15.85%
8100	Maintenance of Plant	\$ 5,000.00	\$ 6,319.60	\$ 2,990.56	\$ 895.38	\$ 2,095.18	234.00%
8200	Administration Technology	\$ 8,000.00	\$ 8,000.00	\$ 4,860.00	\$ 4,316.69	\$ 543.31	12.59%
9100	Community Services	\$ -	\$ -	\$ -	\$ -	\$ -	
9200	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	
Subtotal		\$ 719,311.65	\$ 791,875.64	\$ 531,713.63	\$ 312,387.62	\$ 219,326.01	70.21%
9700	Transfers Out	\$ -	\$ 19,550.00	\$ -	\$ 24,619.38	\$ (24,619.38)	
Total Expenditures & Other Uses		\$ 719,311.65	\$ 811,425.64	\$ 531,713.63	\$ 337,007.00	\$ 194,706.63	57.78%
Excess/(Deficit) Revenues vs. Expenditures		\$ (329,148.65)	\$ 18,261.36	\$ 76,825.63	\$ 28,786.83	\$ 48,038.80	62.53%
Beginning Fund Balance 7/1/17					\$ 4,296.11		
Beginning Fund Balance 7/1/18		\$ 17,202.55	\$ 17,202.55	\$ 17,202.55			
Ending Fund Balance		\$ (311,946.10)	\$ 35,463.91	\$ 94,028.18	\$ 33,082.94	\$ 60,945.24	184.22%

CITRUS COUNTY SCHOOL BOARD
COMBINED BALANCE SHEET
 March 31, 2019
PRIVATE PURPOSE TRUST FUND

		Mar-19	Mar-18
Assets	Cash on Demand	\$ 215,831.39	\$ 215,475.56
	Investments	\$ -	\$ -
	Accounts Receivable	\$ -	\$ -
	Due from Other Agencies/Funds	\$ -	\$ -
	Prepaid Expenses	\$ -	\$ -
Total Assets		\$ 215,831.39	\$ 215,475.56
Liabilities	Accounts Payable	\$ -	\$ -
	Accrued Salaries	\$ -	\$ -
	Deferred Revenue	\$ -	\$ -
	Due To Other Agencies/Funds	\$ -	\$ -
Total Liabilities		\$ -	\$ -
	Unreserved Fund Balance	\$ 215,831.39	\$ 215,475.56
	Reserve for Encumbrances		
	Ending Fund Balance	\$ 215,831.39	\$ 215,475.56
Total Liabilities and Fund Balances		\$ 215,831.39	\$ 215,475.56



CITRUS COUNTY SCHOOL BOARD
MONTHLY SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE
 March 31, 2019
 PRIVATE PURPOSE TRUST FUND

		Original Budget	Amended Budget	Mar-19	Mar-18	<i>Current Yr Actuals Compared to Prior Year Actuals</i>	
						Increase (Decrease)	Increase -Decrease
Revenues by Source						\$\$	%
3431	Interest	\$ 4,000.00	\$ 4,000.00	\$ 3,842.93	\$ 2,242.15	\$ 1,600.78	71.39%
3440	Gifts, Grants, Bequests	\$ -	\$ -	\$ -	\$ -	\$ -	-
Total Revenues		\$ 4,000.00	\$ 4,000.00	\$ 3,842.93	\$ 2,242.15	\$ 1,600.78	71.39%
Expenditures by Function							
7900	Misc Expense	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ -	-
Subtotal for Function 9200		\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ -	-
Total Expenditures & Other Uses		\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ -	-
Excess/(Deficit) Revenues vs. Expenditures		\$ (6,000.00)	\$ (6,000.00)	\$ 3,842.93	\$ 2,242.15	\$ 1,600.78	71.39%
Beginning Fund Balance 7/1/17					\$ 213,233.41		
Beginning Fund Balance 7/1/18		\$ 211,988.46	\$ -	\$ 211,988.46			
Ending Fund Balance		\$ 205,988.46	\$ (6,000.00)	\$ 215,831.39	\$ 215,475.56	\$ 355.83	0.17%

REQUESTS FOR SCHOOL BOARD AGENDA

MM

Requested for May 13, 2019 School Board Meeting.
Requested by Tammy Wilson, Director Department of Finance
Additional contact(s)/originator _____
Document Title March 2019 Cash and Investment Report

Board Action Required:

Presentation/Recognition _____ Information X
Consideration/Approval _____

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached X available in district office _____ other _____

Executive Summary/Highlights:

Cash and Investment Report as of March 31, 2019 are attached for informational purposes.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: _____

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

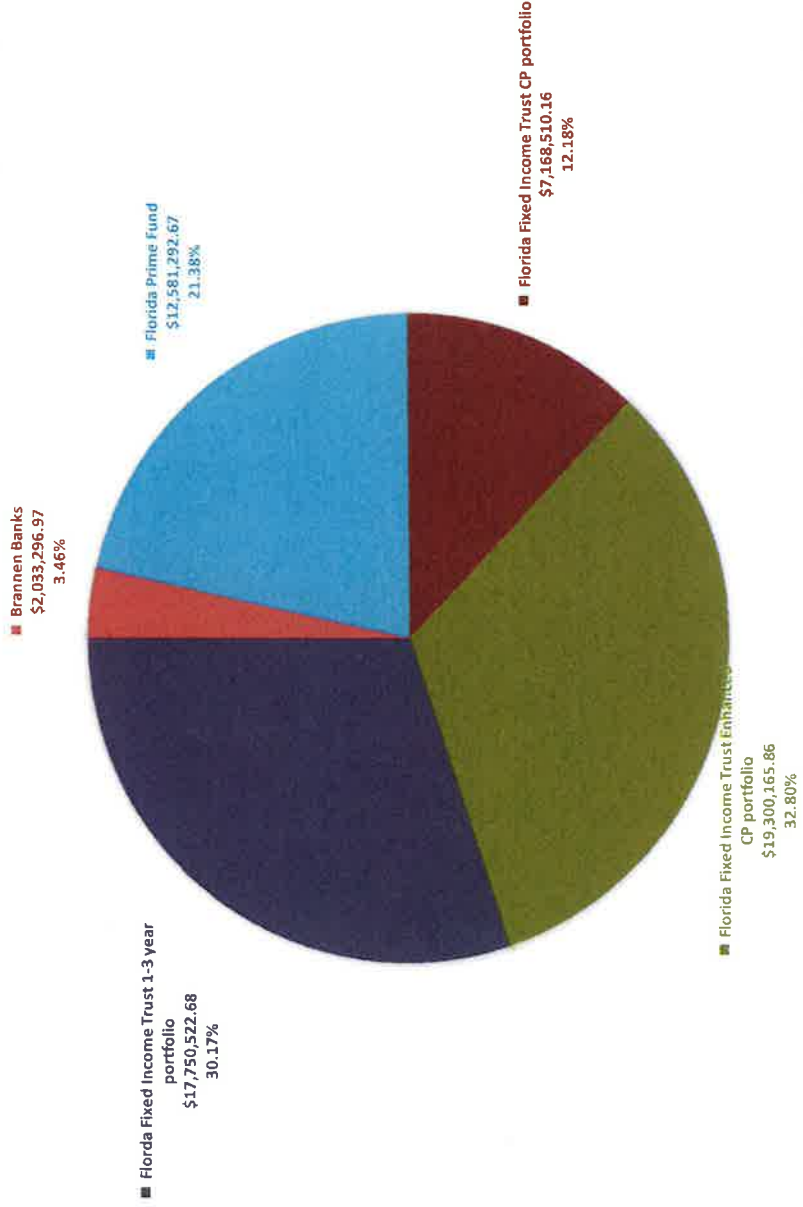
Benefits _____ Terms of Position _____

Financial Impact reviewed by: Tammy Wilson

(Form Board Approved 7/10/07)

CASH & INVESTMENT AND PORTFOLIO COMPOSITION
4/30/2019

Operating Account	Amount	Policy Portfolio Limits %	Individual Issuers Limits %	Current % of Total	Interest Rate	Rating	Compliance
Brannen Banks	\$2,033,296.97	100%	100%	3.46%	1.75%/1.60%	Qualified Public Depositor	Yes
Investment Type							
Florida Prime Fund	\$12,581,292.67	25%		21.38%	2.65%	AAAm	Yes
Intergovernmental Investment Pools							
Florida Fixed Income Trust CP portfolio	\$7,168,510.16			12.18%	2.66%	AAAF	
Florida Fixed Income Trust Enhanced CP portfolio	\$19,300,165.86			32.80%	2.76%	AAAF	
Florida Fixed Income Trust 1-3 year portfolio	\$17,750,522.68			30.17%	2.70%	AA+f	
Total Intergovernmental Investment Pools	\$44,219,198.70	75%		75.16%			No
Total	\$58,833,788.34						



A Workshop and Special Meeting were held at the District Services Center located at 1007 West Main Street, Inverness, Florida on Tuesday, April 2, 2019. Present: Sandra "Sam" Himmel – Superintendent; Thomas Kennedy – Chairman; Sandra Counts – Vice Chairman; School Board Members: Virginia Bryant, Douglas A. Dodd and Linda B. Powers. Also in attendance, R. Wesley Bradshaw, School Board Attorney.

WORKSHOP:

Chairman Kennedy opened the Workshop at 9:01 a.m. Sandra Counts had opening exercise and called for a moment of silence in remembrance of the two children from Marjorie Stoneman Douglas High School and the father of a Sandy Hook Elementary School shooting victim who all committed suicide. She asked all to remember not only those who were killed or injured during those tragic events, but also the repercussions that follow them because of mental health. The moment of silence was then followed by the Pledge of Allegiance to the Flag of the United States of America.

I. TOPIC:

A. Discussion on the Coach Aaron Feis Guardian Program

Superintendent Himmel shared that the purpose of the workshop was for discussion about Guardians and mentioned there was talk about different Districts getting ready to arm teachers, administrators and hire Guardians outside of staff. She stressed that she needed direction from the board members as to who would they wanted to hire as Guardians if the District moved forward with the Guardian Program. She made it clear the District was not replacing the School Resource Officer (SRO) program. Chairman Kennedy asked Superintendent Himmel for clarification as to what exactly she needed from the Board. She explained there were a lot of avenues that could be taken regarding Guardians, such as arming teachers, administrators, or hiring outside of staff, and she needed to know who the board members wanted to take on that role. The question came up regarding the qualifications and duties of a Guardian and Mrs. Himmel stated that the Guardians would be hired under the District's Guardian job description. Chairman Kennedy mention that the current Guardian law that was in Florida Statute was different than what the House and the Senate were proposing. Doug Dodd spoke about the Coach Aaron Feis Guardian Program and mentioned it didn't allow the arming of teachers and thought it might be better to wait to see what comes out of legislation before making any decisions. Chairman Kennedy asked and received confirmation from Attorney Bradshaw that even if teachers had a concealed weapon license, they would not be able to be armed on school campus and that all Guardians must be trained through the Sheriff's Department. Superintendent Himmel mentioned that under the current law, there was Guardian money to pay for training and the District would pay for the Guardians. Mr. Dodd stated he would like to see a Guardian in every school and shared his ideas on how that would be possible, which included individuals that were already on staff and willing to be armed. A

discussion ensued regarding permitting teachers or any other staff members to be a part of the Guardian program. There were many concerns shared by the Board. Chairman Kennedy reiterated that he believed the District should be focused on the existing Guardian program and the job description that was already approved by the Board. Sandra Counts was concerned with how students would react if their teachers and/or administrators carried guns. She thought it would hinder their relationship. Ms. Counts continued to say that she didn't believe staff or faculty should carry guns, that it should be SROs, or an outside person hired as a Guardian. Major Linhart of the Citrus County Sheriff's Department was in the audience and shared his thoughts and stated he believed the board was heading in the right path with hiring Guardians. He stated that a Guardian was an extra gun on campus, an extra layer of security, and like SRO's they would interact with students and build relationships. After much discussion about the pros and cons of using existing staff as Guardians, training, and cost, Chairman Kennedy announced there would be a 5-minute break followed by a Shade session.

The Workshop recessed at 10:38 a.m.

CLOSED SAFETY/SECURITY SESSION (pursuant to Florida Statute 281.301)

The Closed Safety/Security Session was opened at 10:49 a.m. pursuant to Florida Statute 281.301 and the room was cleared except for the appropriate designated personnel.

The Closed Safety/Security Session was closed at 11:44 a.m.

The Workshop reconvened at 11:45 a.m.

II. ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD

Sandra Counts mentioned she would like to address the issue of the Hospital Board at the April 9th agenda.

Thomas Kennedy shared information about the upcoming FSBA's Day in the Legislature.

III. ADJOURNMENT

Chairman Kennedy adjourned the Workshop at 11:48 a.m.

Thomas Kennedy
Chairman

Sandra Himmel
Superintendent

Inverness, Florida
April 9, 2019

An Administrative Hearing, Regular Meeting and Public Hearing were held at the District Services Center located at 1007 West Main Street, Inverness, Florida on Tuesday, April 9, 2019. Present: Mike Mullen, Assistant Superintendent; Thomas Kennedy – Chairman; Sandra Counts – Vice Chairman; School Board Members: Virginia Bryant, Douglas A. Dodd and Linda B. Powers. Also in attendance, R. Wesley Bradshaw, School Board Attorney.

ADMINISTRATIVE HEARING

The Administrative Hearing was opened at 3:00 p.m.

Upon motions made, seconded and approved, an expulsion was directed in Case No. 19-89, 19-90 and 19-95.

The Administrative Hearing was closed at 3:26 p.m.

REGULAR MEETING

Chairman Kennedy opened the Regular Meeting at 4:01 p.m. Sandra Counts had opening exercises, and with April being National Autism Awareness month, she invited Lynn Kirby, Director of Exceptional Student Education, to speak about autism. Mrs. Kirby read a few paragraphs written by a former Citrus County School student about her life and experiences living with autism. Mrs. Kirby introduced Fire Fighters Chris Carravetto, Vincent Lanzarone and Scottie McLain from the Citrus County Fire Department and mentioned that they were selling t-shirts as a fundraiser for autism. She explained that all monies raised from that fund raiser went to the Center for Autism and Related Disabilities (CARD), out of the University of Florida, and aimed solely at Citrus County to help families of children with autism. Ms. Counts then asked all to stand for the Pledge of Allegiance to the Flag of the United States of America.

ADOPTION OF AGENDA AS RECOMMENDED BY SUPERINTENDENT

Chairman Kennedy requested the approval of the donation of NASA Artifacts valued at \$25,476.23 (computer equipment is valued at \$16,476.23 and Space Glove \$9,000) to Inverness Middle School and the approval of the Grant of \$1,000 to Inverness Middle School from Walmart be added to the agenda under section VII E for good cause.

Douglas Dodd moved to approve the adoption of the agenda as recommended by the Superintendent with modifications; seconded by Linda Powers and carried unanimously.

CITIZEN COMMENTS

None

APPROVE CONSENT AGENDA – (Recognition of donations)

Virginia Bryant moved to approve the consent agenda; seconded by Linda Powers and carried unanimously. The Executive Secretary to the School Board read the donations on to the record.

PRESENTATION

Update on YMCA Programs in the Schools and Video on YMCA Academic Enrichment Program

Joanna Castle, District Vice President of the Citrus County YMCA, gave a brief overview of the programs that are provided by the YMCA in conjunction with Citrus County Schools. She mentioned that it has been a very strong relationship for many years through the Before and After School Program, the Academic Enrichment Program and the Youth Sports Program. Ms. Castle shared that the YMCA's largest program offered was the Before and After School Program where students received homework assistance, creative arts experiences, physical activity, healthy snacks and so much more. They currently service 800 students daily with quality child care through that program. She stated that through charitable giving the YMCA was able to offer financial assistance to ensure that YMCA opportunities were opened to all. Ms. Castle also mentioned that all students enrolled in the Before and After School Program receive a free membership to the YMCA facility in Lecanto and a discount is offered to their families. The YMCA also extends discounts to Citrus County School Board employees. Ms. Castle mentioned that the Academic Enrichment Program was launched 4 years ago, and its purpose was to provide educational assistance to at-risk students in the first grade to maintain or achieve grade level. She presented a short video on the Academic Enrichment Program that highlighted the tremendous impact it has had on all students and shared that they will continue to provide the program next year.

OTHER BUSINESS

Hospital Board Discussion

Sandra Counts mentioned that she was ready to make a motion that the Board did not accept the recommendation from the Hospital Board to assume their ownership; seconded by Virginia Bryant. Ms. Counts stated she couldn't find any benefit to the students or the teachers in the classrooms. It was shared by the Board that it was the district's mission to educate children. After discussion, a vote was taken and carried unanimously.

SCHOOL SUPPORT SERVICES, JONNY BISHOP

B. Human Resources, Suzy Swain

- 1) Approved the Instructional and Support Recommendations (copy in supplemental file)

Douglas Dodd moved to approve the Instructional and Support Recommendations; seconded by Virginia Bryant and carried unanimously.

- D. Risk Management, Cheri Cernich
 - 1) Approved the Safety and Security of School Buildings Grant from the Florida Department of Education for \$532,909.00 (copy in supplemental file)

Sandra Counts moved to approve the Safety and Security of School Buildings Grant from the Florida Department of Education for \$532,909.00; seconded by Douglas Dodd. There was much discussion on the amount of the grant and how the monies would be spent. After discussion, a vote was taken and carried unanimously.

Chairman Kennedy recessed the Regular Meeting at 5:00 p.m. and opened the Public Hearing.

PUBLIC HEARING: 5:00 P.M.

- A. Approved/adopted the new Policy 3.61 Religious Expression in Public Schools (copy in supplemental file)
- B. Approved/adopted the revision of Policy 4.65 Virtual Instruction (copy in supplemental file)
- C. Approved/adopted the revision of Policy 5.09 Requirements for Original Entry (copy in supplemental file)
- D. Approved/adopted the revision of Policy 6.27 Report of Misconduct (copy in supplemental file)
- E. Approved/adopted the new Policy 7.26 Hospitality Funds (copy in supplemental file)
- F. Adopted Attendance Boundary Maps for the 2019-20 School Year (same attendance boundaries as 2018-19) (available at District Student Services Center)

Chuck Dixon, Director of Planning and Growth Management, requested approval for items A through E. Chairman Kennedy called for public input on items A through E. There being none, a vote was taken and carried unanimously.

Mr. Dixon requested approval to adopt Attendance Boundary maps for the 2019-20 school year. He explained that annually school enrollment and attendance was reviewed to determine if the attendance boundaries needed to be adjusted. He shared there were no changes proposed for the 2019-20 school year. Chairman Kennedy called for public input on item F. Attendance Boundaries Maps. There being none, a vote was taken to adopt Attendance Boundary Maps for the 2019-20 School Year (same attendance boundaries as 2018-19) and carried unanimously.

Chairman Kennedy closed the Public Hearing at 5:05 p.m. and reopened the Regular Meeting.

REGULAR MEETING - continued

- E. Approved the donation of NASA Artifacts valued at \$25,476.23. (computer equipment is valued at \$16,476.23 and Space Glove \$9,000) to Inverness Middle School (copy in supplemental file)

Approved the Grant of \$1,000 to Inverness Middle School from Walmart (copy in supplemental file)

Sandra Counts motioned to approve the donation of NASA Artifacts valued at \$25,476.23 (computer equipment is valued at \$16,476.23 and Space Glove \$9,000) to Inverness Middle School and the Grant of \$1,000 to Inverness Middle School from Walmart; seconded by Douglas Dodd and carried unanimously.

FINANCE, MIKE MULLEN

U. Approved the purchase of BoardDocs

Kathy Androski, Coordinator of Informational Services, requested approval for the purchase of BoardDocs, a Board meeting management software, and presented a short Power Point (copy in supplemental file) highlighting some of the features of the software.

Chairman Kennedy paused the Regular Meeting at 5:15 p.m. for Citizen Comments.

CITIZEN COMMENTS

Chairman Kennedy read policy and statement for public speakers.

Suzie Martin provided public input on the Guardian Program. Shared her concerns about the possibility of arming teachers and/or administrators with guns.

Victoria Smith, President of the CCEA, provide public input on arming teachers in the classroom and shared her concerns.

FINANCE, MIKE MULLEN - continued

U. Approved the purchase of BoardDocs

Questions were asked and answered regarding BoardDocs and it's benefits to the district. After discussion, Douglas Dodd moved to approve the purchase of BoardDocs; seconded by Sandra Counts and carried unanimously.

BUDGET UPDATE

Tammy Wilson, Director of Finance, discussed the Citrus County vs. Statewide impact for Florida Education Finance Program (FEFP). She explained the district processes for determining a budget for the 2019-2020 school year. She shared that at this time the district had come up with some preliminary figures, and not until there was an actual budget from FEFP, would the district be able to make better decisions such as possible cuts.

ATTORNEY, LEGAL MATTERS

None

APPROVE MINUTES

Linda Powers moved to approve the minutes of the Administrative Hearing, Special Meeting and Workshop of February 26, 2019 and the Workshop, Administrative

Hearing, Regular Meeting and Public Hearing of March 12, 2019; seconded by Sandra Counts and carried unanimously.

CITIZEN COMMENTS

None

ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD

Douglas Dodd mentioned how pleased he was to know that the School Safety Volunteers training had started. He spoke about his trip to Tallahassee for Florida School Board Association's Day in the Legislature and how he was more encouraged this year than last. Mr. Dodd mentioned there were students at Withlacoochee Technical College that were competing at State level at SkillsUSA and hoped they made it to Nationals. He shared that he was attending the Newspaper in Education recognition event where Donald Whitaker, a teacher at Inverness Middle School, was named the Newspaper in Education 2019 Teacher of the Year. Mr. Dodd reminded everyone that April 20th was the 20th year anniversary of the Columbine High School tragedy where 13 people lost their lives. He said that tragedy was still very much on everyone's mind and was another reason for the district to do everything they could to protect students and staff at schools.

Virginia Bryant mentioned she would be attending a Florida School Board Insurance Trust (FSBIT) meeting in Orlando and the Homosassa SAC meeting was coming up.

Linda Powers commended Gloria Bishop for the good job she was doing for Withlacoochee Technical College, reaching out to the community and getting people involved. She also expressed how thrilled she was to see that teachers were participating in many fundraiser events to help raise money for Habitat for Humanity.

Sandra Counts mentioned she attended the School House Hustle. She also mentioned that Citrus Springs Elementary School desperately needed a golf cart for their campus.

Thomas Kennedy complimented Mr. Mullen and his wife, Marsha Mullen, for their involvement in the School House Hustle and thanked everyone for supporting the Education Foundation. He mentioned he attended Florida School Board Association's Day in the Legislature and thought it was the most successful one since he has been an elected official. Mr. Kennedy mentioned that Crystal River High School was in the final preparations of having the first EMT student's class as part of next year's Crystal River High School Academy of Health Careers. He said in speaking with Crystal River High School and the College of Central Florida, the program deserved a special name for the person who inspired it. He made a proposal to name the program the "Phil Royal EMT Program" at the Crystal River High School Academy of Health Careers. Linda Powers made a motion, with acceptance of the parties, to name the program the "Phil Royal EMT Program" at the Crystal River High School Academy of Health Careers; seconded by Douglas Dodd. After discussion, the motion was tabled until a future board meeting.

ADJOURNMENT

Chairman Kennedy adjourned the Regular Meeting at 6:00 p.m.

Thomas Kennedy
Chairman

Sandra Himmel
Superintendent

ATTACHMENT – A

Educational Services, Scott Hebert

- A. Approved the 2018-2019 School Volunteers (copy in supplemental file)
- B. Approved the purchase of Advanced Placement Exams (copy in supplemental file)
- C. Approved the agreement between the School Board of Citrus (copy in supplemental file)
County, Florida and PACE Center for Girls, Inc. (Counseling Services)
(copy in supplemental file)

School Support Services, Jonny Bishop

- A. Facilities, Construction & Maintenance, Eric Stokes
 - 1) Approved Pre-Qualification of Contractors for Education Facilities (copy in supplemental file)
 - 2) Approved to Advertise to Bid for the Roger Weaver Educational Complex Evacuation Route (available at District Office)
- B. Human Resources, Suzy Swain
 - 2) Approved Transportation staff for Summer Employment as needed for ESY and Extra Duty (copy in supplemental file)
- C. Planning and Growth Management, Chuck Dixon
 - Approved the Agreement with North East Florida Educational Consortium for Policy Updates (copy in supplemental file)
- D. Risk Management, Cheri Cernich
 - 2) Designated Larry Grant, Jr. as the Citrus County School District School Safety Specialist

Finance, Mike Mullen

- A. Approved the Disposal of Active Surplus Property (copy in supplemental file)
- B. Approved the \$500.00 donation to Lecanto Primary School from Citrus County Harvest dba Citrus County blessings (copy in supplemental file)
- C. Approved the \$500 donation to Crystal River High School Benevolent Fund (copy in supplemental file)
- D. Approved the \$500 donation to Citrus High School from Inverness Elks Club Lodge 2522 (copy in supplemental file)
- E. Approved the \$2,667.33 donation to Citrus High School from Kinnard Chiropractic (copy in supplemental file)
- F. Approved the \$1,000 donation to Citrus High School from Mike Scott Plumbing, Inc. (copy in supplemental file)

- G. Approved the \$2,180 donation to Lecanto High School from Ben Marciano (copy in supplemental file)
- H. Approved the \$1,000 donation to Lecanto High School from Arif Sami and Tehmina Balkhi (copy in supplemental file)
- I. Approved the \$500 donation to the Academy of Environmental Science from Richard & Donna Barker (copy in supplemental file)
- J. Approved the \$500 donation to the Academy of Environmental Science from Hrabina (copy in supplemental file)
- K. Approved the \$500 donation to the Academy of Environmental Science from Greg Nixon (copy in supplemental file)
- L. Approved the \$500 donation to the Academy of Environmental Science from Lauren Russ (copy in supplemental file)
- M. Approved the \$1,000 donation to the Academy of Environmental Science from Jason & Lauren Russ (copy in supplemental file)
- N. Approved the \$500 donation to the Academy of Environmental Science from Pierre Santos (copy in supplemental file)
- O. Approved the \$600 donation to Marine Science Station from Citrus County Audubon (copy in supplemental file)
- P. Approved the \$1,500 donation to Marine Science Station from Crystal River Watersports (copy in supplemental file)
- Q. Approved the \$750 donation to Marine Science Station from Kiwanis Club of Inverness (copy in supplemental file)
- R. Approved the \$600 donation to Marine Science Station from the Rotary Club of Crystal River (copy in supplemental file)
- S. Approved the donation of 12 cafeteria tables valued at \$15,540.72. to the Food Service Department from Meteor Education (copy in supplemental file)
- T. Approved Award of BID 2019-26 Mowing Services to multiple vendors and sites as indicated (copy in supplemental file)
- V. Approved the 2019-2020 Skyward School Management Systems License Fee (copy in supplemental file)
- W. Approved the Citrus County School District School Board Financial and Federal Single Audit for the Fiscal Year Ended June 30, 2018 (copy in supplemental file)
- X. Approved the Budget Amendment #6 February 2019 (copy in supplemental file)

Informational Items

- A. Financial Statements and Independent Auditor's Report of the Citrus MYcroSchool of Integrated Academics and Technologies, Inc. (copy in supplemental file)
- B. February 2019 Cash and Investment Report (copy in supplemental file)
- C. Financial Statements as of February 2019 (copy in supplemental file)