



SANDRA "SAM" HIMMEL – SUPERINTENDENT OF SCHOOLS

*"Where Learning is the Expectation
And Caring is a Commitment"*

June 4, 2019

ADMINISTRATIVE HEARING: 3:00 P.M.
REGULAR MEETING: 4:00 P.M.
OF THE
CITRUS COUNTY SCHOOL BOARD
JUNE 11, 2019

THOMAS KENNEDY
DISTRICT 1

VIRGINIA BRYANT
DISTRICT 2

DOUGLAS A. DODD
DISTRICT 3

SANDRA COUNTS
DISTRICT 4

LINDA B. POWERS
DISTRICT 5

AGENDA:

ADMINISTRATIVE HEARING: 3:00 P.M.

REGULAR MEETING: 4:00 P.M.

Opening Exercise and Pledge of Allegiance

I. ADOPTION OF AGENDA AS RECOMMENDED BY SUPERINTENDENT

II. CITIZEN COMMENTS

The first Citizen Comments is reserved for comments on the items requesting approval on the agenda. Another opportunity is available for any subject at 5:15 p.m. and at the end of business.

III. APPROVE CONSENT AGENDA – (Recognition of donations)

IV. PRESENTATION

Recognition of Allora Donaldson on attaining the Girl Scout Gold Award

V. EDUCATIONAL SERVICES, SCOTT HEBERT

A. Approve the 2018-2019 School Volunteers

B. Approve the Professional Learning Catalog (Master Inservice Plan)

C. Presentation of the 2018-19 District-Wide School Surveys of Parents, Students and Staff

D. Approve research study – Foundation for Success

E. Approve the renewal of services provided by PowerSchool Group, LLC (formerly Performance Matters) to Citrus County School Board for the period of March 15, 2020 through March 14, 2021

F. Approval of the District Study Island Purchase

- F. Approval of District I-Ready License and Support Purchase
- G. Approve agreement between the School Board of Seminole County and the Citrus County School Board; whereas, the School Board of Seminole County provides support and technical assistance to Title I and ESSA programs through the East Coast Technical Assistance Center (ECTAC)
- H. Approve the State Personnel Development Grant for Implementation of Strategic Instruction Model
- I. Approve the Articulation Agreement between Withlacoochee Technical College and the three High Schools in the Citrus County School District

VI. SCHOOL SUPPORT SERVICES, JONNY BISHOP

- A. Facilities, Construction & Maintenance, Eric Stokes
 - 1. Approve the 2019-2024 Educational Plant Survey
 - 2. Approve Pre-Qualification of Contractors for Educational Facilities
 - 3. Approve the Continuing Contract Consultant Selection Process
 - 4. Approve Purchase to Replace 19 Air Conditioning Units at Floral City Elementary
 - 5. Project Update for the Roger Weaver Educational Complex Evacuation Route (informational)
- B. Human Resources, Suzy Swain
 - 1. Approve Instructional and Support Recommendations
 - 2. Approval of 2019-2020 Adjustment for Administrators
 - 3. Approval of the 2019-20 Staffing Plans
 - 4. Approve Appointment of Instruction Personnel for 2019-2020
 - 5. Approve Appointment of Support Personnel for 2019-2020
 - 6. Approval of 2019-20 New Administrator Placement Schedule
 - 7. Approve Appointment of Administrative Personnel for 2019-20
- C. Risk Management, Cheri Cernich
 - Approve the Annual Fire Safety, Casualty and Sanitation Inspections (available in the District Office)
- D. Safety and Security, Chief Grant
 - 1. Approval of the 2019-2020 Agreement Between the School Board of Citrus county and the Citrus County Sheriff's Office for Sheriff's Security Services
 - 2. Approval of the 2019 -2020 Agreement Between the School Board of Citrus County and the Citrus County Sheriff's Office for School Traffic Control

VII. FINANCE, MIKE MULLEN

- A. Approve the \$500 donation to Homosassa Elementary School from Homosassa Guides Association
- B. Approve the \$5,000 Grant to Inverness Primary School from Lowe's
- C. Approve the \$500 Sponsorship for Advertisement to Citrus High School from All Florida Weatherproofing & Construction Inc.

- D. Approve the \$500 Golf Tournament Hole Sponsor purchase to Citrus High School from Everett Management Group, Inc.
- E. Approve the \$750 Golf Tournament Hole Sponsor Purchase to Citrus High School from Tri-Co Communications
- F. Approve the \$750 Citrus High School Golf Tournament Hole Sponsor Purchase to Citrus High School from Kyler Kirby
- G. Approve the \$500 donation to Cryatl River High School from Duke Energy
- H. Approve the \$1,000 donation to Crystal River High School from Robert S. Gerrits, Inc. DBA
- I. Approve the \$1,000 donation to Crystal River High School from Crystal Motor Car Co. Inc.
- J. Approve the \$500 donation to Crystal River High School from C&S Roofing
- K. Approve the \$700 donation to Crystal River High School from Gator Shop LLC
- L. Approve the \$500 donation to Crystal River High School from Mike Scott Plumbing, Inc.
- M. Approve the \$500 donation to Lecanto High School from Gulf to Lake Sales
- N. Approve the \$500 donation to Lecanto High School from the Veterans of Foreign Wars
- O. Approve the \$1,000 donation to Lecanto High School from Advanced Ankle & Foot Centers
- P. Approve the donation of books totaling \$518.69 from Donors Choose
- Q. Approve the \$1,500 donation to CREST from The Gulf to Lake Pilots Club
- R. Approve the \$500 donation to the Academy of Environmental Science from Kings Bay Rotary Charitable Foundation
- S. Approve the \$500 donation to the Marine Science Station from Kings Bay Rotary Charitable Foundation
- T. Approve the \$1,000 donation to the Marine Science Station from the Kings Bay Rotary Charitable Foundation
- U. Approve the Disposal of Active Surplus
- V. Bids:
 - 1) Approve renewal of Bid 2016-22 Direct Digital (DDS) HVAC Controls, Parts & Labor - Automated Building Control Systems, Inc and Automated Controls, LLC
 - 2) Approve Revised Award of Bid 2016-39 Custodial Equipment to Resource One. Hillman Supple declined to renew
 - 3) Approve Award of Revised Bid 2019-26 Mowing Services to multiple vendors and sites as indicated
 - 4) Approve Award of Bid 2019-40 LPS Upgrade Fire Alarm to BCI Integrated Solutions
 - 5) Approve Award of Bid 2019-44 Auditing Services to Purvis, Gray and Co., LLP
- W. Approval of Budget Amendment #8 April 2019

VIII. INFORMATIONAL ITEMS

- A. April 2019 Cash and Investment Report
- B. Financial Statements as of April 2019

IX. BUDGET UPDATE

X. ATTORNEY, LEGAL MATTERS

XI. APPROVE MINUTES

XII. CITIZEN COMMENTS

XIII. ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD

XIV. ADJOURNMENT

Any person requiring reasonable accommodation at this meeting because of a disability or physical impairment should contact the Superintendent's Office at 726-1931, ext. 2206, prior to the date of the scheduled School Board Meeting.

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.

Requested by Scott Hebert, Department of Superintendent

Additional contact(s)/originator _____

Document Title Recognition of Allora Donaldson on attaining the Girl Scout Gold Award

Board Action Required:

Presentation/Recognition X Information _____

Consideration/Approval _____

Recognition of Allora Donaldson on attaining the Girl Scout Gold Award

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached _____ available in district office _____ other _____

Executive Summary / Highlights:

The Gold Award is the highest award in Girl Scouting. Since 1916, the Gold Award has stood for excellence and leadership for girls everywhere. Girl Scout Gold Award recipients have demonstrated leadership by taking charge and effecting change locally, nationally, and worldwide, through sustainable "Take Action" projects.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of work force;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: n/a

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilson

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.

Requested by Lindy Woythaler

Additional contact(s)/originator _____

Document Title Approval of 2018-2019 School Volunteers

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval Approval of 2018-2019 School Volunteers

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Final Step in the approval process for trained volunteers, in compliance with School Board Policy.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: \$153.75 for the month May

Amount Budgeted \$15,000.00 annually Additional Amount Requested N/A

Funding Source: Project #02800

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____


Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy White

(Form Board Approved 7/10/07)

Last Name	First Name
Gardner	Benton
Grace	Jason
Lohmeyer	Galen

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting 
Requested by Belinda Woythaler
Additional contact(s)/originator _____
Document Title Citrus County Schools Professional Learning Catalog (Master Inservice Plan) 2019-2020

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval Approve the Professional Learning Catalog (Master Inservice Plan)

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached _____ available in district office other also available on the District website.

Executive Summary / Highlights:

Florida State Board of Education Rules state that all school district professional learning catalog (master inservice plans) must be approved by the local School Board on an annual basis.

There are no major changes to the current 2016-2021 Citrus County School District Professional Learning Catalog (Master Inservice Plan.) We have recently updated the language for the Add-On Program Gifted K-12 Academic Endorsement component. This request comes to the Board yearly and must be submitted to DOE by October 1.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted).
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: none

Amount Budgeted N/A Additional Amount Requested N/A

Funding Source: _____

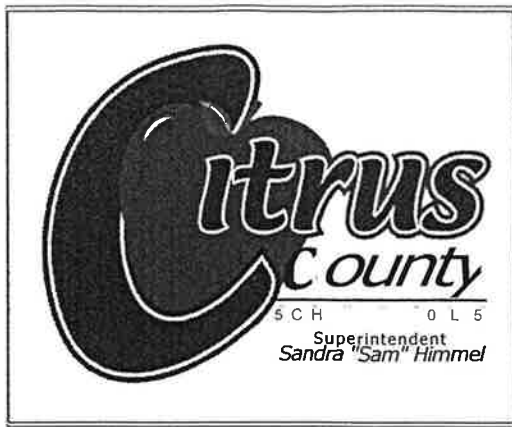
Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy Wilbur
(Form Board Approved 7/10/07)



PROFESSIONAL LEARNING CATALOG

**(MASTER INSERVICE PLAN)
2019-2020**

1007 West Main Street
Inverness, FL 34450

Updated July 2019

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for: June 11, 2019 School Board Meeting.
Requested by: Amy Crowell, Department of Research and Accountability
Additional contact(s)/originator: _____
Document Title: 2018-19 District-Wide School Survey Presentations – Parents, Students and Staff

Board Action Required:

- Presentation / Recognition Information _____
 Consideration / Approval: _____

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached _____ available in district office _____ other _____

Executive Summary / Highlights:

Presentation of the 2018-19 District-Wide School Surveys of Parents, Students and Staff

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activities

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted.)
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community connections

Financial Impact to the District: N/A
Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
Pay grade/ level _____
Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy White
(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for: June 11, 2019 School Board Meeting.
Requested by: Amy Crowell, Department of Research and Accountability
Additional contact(s)/originator: Karen Lisa
Document Title: Research Study – Foundation for Success

Board Action Required:

- Presentation / Recognition Information
 Consideration / Approval: Motion to approve research study – Foundation for Success

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached available in district office other

Executive Summary / Highlights:

Foundation for Success: Developing Effective Mathematics Educators through Cognitively Guided Instruction.

The district research committee approved the study which will take place at Crystal River Primary. Teachers will receive a stipend for their participation.

Strategic Goals:

1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activities

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted.)
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community connections

Financial Impact to the District: N/A
Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
Pay grade/ level _____
Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy Walker
(Form Board Approved 7/10/07)



SANDRA "SAM" HIMMEL
SUPERINTENDENT OF SCHOOLS
*"Where Learning is the Expectation
 And Caring is a Commitment"*

CITRUS COUNTY SCHOOLS
RESEARCH PROPOSAL REQUEST
 (Print or type – all items must be completed.
 Use additional paper if necessary.)

If you have any questions, contact the Department of Research &
 Accountability Phone: 352-726-1931 Extension 2235, email:
crowella@citrus.k12.fl.us

Date: 5-14-2019

Does this request pertain to a grant funded project?	x	Yes		No
If yes, please provide the complete grant name and official funding agency below. NOTE: A copy of the grant paperwork MUST BE SUBMITTED WITH THE APPLICATION.				
Grant Name: Foundations for Success: Developing Effective Mathematics Educators through Cognitively Guided Instruction	Funding Agency: U.S. Department of Education			

NAME OF RESEARCHER/PRINCIPAL INVESTIGATOR (Include title - i.e., Ms., Mrs., Mr., Dr., or Ph.D., Ed.D., etc.)
Robert Schoen, Ph.D. Associate Director
COMPLETE ADDRESS (include city, state, building, apt. #, zip code)
Learning Systems Institute 4600C University Center Tallahassee, FL 32306

University or College:	Florida State University
City/State:	Tallahassee, Florida
Advisor's Name & Title:	N/A
Advisor's E-mail:	N/A
Academic Department Phone:	N/A

Are you an employee of the Citrus County Public Schools?		Yes	x	No
If yes, at what location do you work?				
Phone # (area code):	E-mail:			

TITLE OF YOUR STUDY:	Foundations for Success: Developing Effective Mathematics Educators through Cognitively Guided Instruction
BRIEF DESCRIPTION OF RESEARCH: (Hypothesis, research design, statistical treatment of data) NOTE: A copy of any tests, questionnaires, surveys, letters, IRB approval letter from the university, etc. MUST BE SUBMITTED WITH THE APPLICATION	
The <i>Foundations for Success</i> project will enhance the effectiveness of elementary mathematics teachers through a professional development (PD) program called Cognitively Guided Instruction (CGI). Over a five-year period, the <i>Foundations for Success</i> project will provide evidence-based professional development (PD) in mathematics for 2,790 elementary teachers and 120 elementary school principals across the state of Florida. The <i>Foundations for Success</i> program will integrate evidence-based practices in early mathematics, fractions, and problem solving with promising practices for teaching traditionally underserved and underrepresented students (and their teachers) in mathematics. The program evaluation design includes a multisite cluster-randomized trial designed to enable causal inference regarding teacher and student outcomes. Please see the attached document for more details about the study.	

PROCEDURES:	
Population to be studied:	Elementary school mathematics teachers and students
Number of Participants:	10,000 teachers and students over the 5 year study
Grade Levels:	K-5
Schools Involved:	All elementary schools in the district are eligible
Distinguishing Characteristics:	All teachers of mathematics are eligible to participate in the study
Treatment Proposed:	Cognitively Guided Instruction
Assessment Measures:	<p>Teacher measures</p> <ul style="list-style-type: none"> • A consent form and survey about general participant information (e.g., years of teaching experience) (pre-enrollment) • A test of mathematical knowledge for teaching (winter/spring 2019, 2020, 2021, 2022, and 2023) (Schoen, Bray, Wolfe, Tazaz, & Nielsen, 2017) • A questionnaire about beliefs about mathematics teaching and learning (winter/spring 2019, 2020, 2021, 2022, and 2023) (Schoen & LaVenía, 2019) • A survey about communities of instructional practice (winter/spring 2019, 2020, 2021, 2022, and 2023) (Supovitz, 2002) • A survey about use of standards-based instructional practice (winter/spring 2019, 2020, 2021, 2022, and 2023) • A survey about anxiety related to teaching mathematics (winter/spring 2019, 2020, 2021, 2022, and 2023) (Ganley, Schoen, LaVenía, & Tazaz, 2018) • A survey about perceptions of the professional-development training sessions (winter/spring 2019, 2020, 2021, 2022, and 2023) • A job satisfaction survey (spring 2019, 2020, 2021, 2022, and 2023) <p>Student measures</p> <ul style="list-style-type: none"> • Elementary Mathematics Student Assessment (EMSA) • Mathematics Performance and Cognition (MPAC) interview • I-Ready diagnostics assessment (if applicable) • FSA mathematics
ESTIMATED TIME REQUIRED:	
From Teachers:	<p>Treatment teachers will have 8 days of professional development each year. They will also participate in approximately 2 hours a year completing online assessment measures and approximately 1 hour in classroom observation of their normal mathematics instruction.</p> <p>Wait-list control teachers will participate in approximately 2 hours a year completing online assessments and approximately 1 hour in classroom observation of their normal mathematics instruction.</p>
From Students:	1 hour and 15 minutes per year
Estimated Date Study Will Begin:	5/21/2019
Estimated Date Study Will End:	9/30/2023

NOTE the following if request is approved:

1. If request pertains to a grant funded project, then the funding will need to be school board approved before the project may begin.

2. If you will be entering a campus after hours to conduct your research involving adults only, you will be required to present the approved form to the principal or designee.
3. If you will be entering a campus during school hours when students are present, but your contact with students will be supervised by school personnel, you will be screened upon arrival via the district RAPTOR program. You will need a driver's license and present a copy of this approved research form to the principal.
4. If you will be entering a campus during school hours when students are present AND there is a possibility YOUR CONTACT WITH STUDENTS WILL NOT BE SUPERVISED BY SCHOOL PERSONNEL, you must complete a level 2 background screening through the district vendor approval process (at the researcher's expense). YOU WILL NOT BE ALLOWED TO DO YOUR RESEARCH UNTIL THE PROCESS HAS BEEN COMPLETED.

SIGNATURE OF RESEARCHER:	TITLE:	DATE:
X Robert Schoen <small>20190521 11:18:02 AM</small>	Researcher	
X	University Supervisor	
X <i>Donnie D. Brown</i>	School Principal <i>(if study is to be conducted in a school)</i>	5/22/19

SIGNATURE OF DISTRICT APPROVAL:	TITLE:	DATE:
X <i>Doug Crowell</i>	Director of Research and Accountability	5/22/19
X <i>Karen Lisa</i>	District Grant Writer <i>(if request pertains to a grant funded project)</i>	05/22/19
X <i>Jammy Walker</i>	Chief Finance Officer <i>(if request pertains to a grant funded project)</i>	5/22/19

School Board Approval Date <i>(if request pertains to a grant funded project)</i>	Date:
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Submit this form and any accompanying materials to:

Citrus County Schools
Research & Accountability
 1007 West Main Street
 Inverness, FL 34450
lisak@citrus.k12.fl.us

Note: Employees involved in this Research Project will be vendors and be provided the stipends directly from the researcher. They will not be paid through CCSB payroll.
 The district (CCSB) will be reimbursed each year from the researcher for substitutes.

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for: June 11, 2019 School Board Meeting.
Requested by: Amy Crowell, Department of Research and Accountability
Additional contact(s)/originator: John Mullen
Document Title: Approve the renewal of services provided by PowerSchool Group, LLC (formerly Performance Matters) to Citrus County School Board for the period of March 15, 2020 thru March 14, 2021

Board Action Required:

- Presentation / Recognition Information
 Consideration / Approval: Approve the renewal of services provided by PowerSchool Group, LLC (formerly Performance Matters) to Citrus County School Board for the period of March 15, 2020 thru March 14, 2021

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached available in district office other

Executive Summary / Highlights:

Approval of the renewal of subscription/services from PowerSchool Group, LLC (formerly Performance Matters) for an additional year of the Assessment Core Program.

Strategic Goals:

1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
 Other/Operational Activities

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
 Emphasis on at-risk and special groups of learners (including gifted.)
 Staff development, recruitment, and retention of workforce;
 Data systems (technology);
 Allocation of resources (human, physical, technological, financial);
 Career preparations;
 Community connections

Financial Impact to the District: \$100,643.86
Amount Budgeted \$100,643.86 Additional Amount Requested -0-

Funding Source: General Operating Funds

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
Pay grade/ level _____
Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy Wilbur
(Form Board Approved 7/10/07)



150 Parkshore Dr, Folsom, CA
 95630
 Remit Email:
 renewals@powerschool.com
 FAX: (916) 288-1588
 Quote Date: 3/27/2019
 Quote #: Q-188505-1

Prepared By: Katherine Brown
 Customer Name: The School Board of
 Citrus County
 Enrollment: 15,900
 Contract Term: 12 Months
 Start Date: 3/15/2020
 End Date: 3/14/2021

Customer Contact:
 Title:
 Address: 1007 W Main St
 City: Inverness
 State/Province: Florida
 Zip Code: 34450
 Phone #:

Product Description	Quantity	Unit	Unit Price	Extended Price
License and Subscription Fees				
PowerSchool Performance Matters Assessment	15,203.00	Students	USD 6.62	USD 100,643.86

License and Subscription Totals: **USD 100,643.86**

Year One Total	USD 100,643.86
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On-Going PowerSchool Subscription/Maintenance & Support Fees are invoiced at then current rates & enrollment per terms of the Licensed Product and Services Agreement, which may be subject to an annual increase after the first year for non-multi-year contracts and/or enrollment increases.

Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order.

In the event that this quote includes promotional pricing, such promotional pricing may not be valid for the entire period stated on this quote.

All invoices shall be paid within thirty (30) days of the date of invoice.

All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and shall not impact the terms or conditions reflected in this quote and the applicable PowerSchool Licensed Product and Services Agreement.

This quote is subject to and incorporates the terms and conditions of the PowerSchool Licensed Product and Services Agreement found at <https://www.powerschool.com/customer-contract-terms-and-conditions-us-6-2-17/>; and the supplemental terms for the applicable product(s) in this quote located at: <https://www.powerschool.com/additional-documentation-for-peopleadmin-talented-and-performance-matters/>, each as amended pursuant to Addendum No. 1 dated March 12, 2019 and attached here as **Exhibit A**.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

The School Board of Citrus County

Signature:

Signature:

DocuSigned by:

BCD729497514419
Printed Name: Mike Quinn

Printed Name: _____

Title: Vice President, Finance

Title: _____

Date: 3/29/2019

Date: _____

EXHIBIT A

ADDENDUM 1

ADDENDUM NO. 1
TO
LICENSED PRODUCT AND SERVICES AGREEMENT; ADDITIONAL TERMS
AND CONDITIONS FOR PeopleAdmin, TalentED AND PERFORMANCE
MATTERS; AND PRIVACY AGREEMENT
BETWEEN
THE SCHOOL BOARD OF CITRUS COUNTY, FLORIDA
AND
POWERSCHOOL GROUP, LLC

THIS ADDENDUM No. 1 is entered into by and between The School Board of Citrus County, Florida, a political subdivision of the State of Florida and a body of corporate pursuant to §1001.40, Florida Statutes, whose address is 1007 West Main Street, Inverness, Florida, 34450, hereinafter referred to as “CCSB” or “School Board,” and PowerSchool Group LLC, whose principal address is 105 Parkshore Dr, Folsom, California 95630 hereinafter referred to as “PowerSchool;” (collectively the “Parties”).

WITNESSETH

WHEREAS, CCSB and POWERSCHOOL are entering an Agreement whereby PowerSchool is licensing their “Assessment Core” program to School Board; and

WHEREAS, the license is subject to and incorporates the terms and conditions of the following PowerSchool documents: (1) the PowerSchool Licensed Product and Services Agreement found at www.powerschool.com/customer-contract-terms-and-conditions-us-6-2-17/; (2) the PeopleAdmin, TalentED, and Performance Matters located at www.powerschool.com/additional-documentation-for-peopleadmin-talented-and-performance-matters/; and (3) the Privacy Policy located at www.powerschool.com/customer-contract-privacy-policy (collectively the “License”); and

WHEREAS, in the course of performing the services PowerSchool will obtain confidential student records and/or confidential student record information that contain personally identifiable student records, data and/or information and other non-public information, which includes but is not limited to student data, metadata and user content (hereinafter “Data”); and

WHEREAS, the Parties agree that the sharing of the Data shall be in a manner consistent with the Family Education Records Privacy Act of 1974 (“FERPA”) and §§1002.22

and 1002.221, *Fla. Stats.* regarding student records (“State Statute”); and

WHEREAS, the Parties agree to modify other terms and conditions of the License as set forth herein; and

WHEREAS, it is the intent of the Parties that this Addendum shall control as to any conflicting terms and/or conditions of the License.

NOW, THEREFORE, in consideration of the premises and the mutual covenants and agreements herein contained, receipt of which is hereby acknowledged, the Parties hereto agree as follows:

1. **Incorporation of Recitals.** The forgoing recitals (WHEREAS CLAUSES) are true and correct and are incorporated herein by reference.
2. **Data and/or Other Information Obtained by PowerSchool.** PowerSchool agrees that any information received in the performance of its duties under the License regarding students and/or parents or legal guardians shall be Data which shall include Personally Identifiable Information (PII) and other non-public information, including but not limited to student data, metadata, and user content.
3. **PowerSchool’s Use of Data.** PowerSchool stipulates and agrees to use the Data as follows:
 - a. **Data Collection.** PowerSchool will only collect Data necessary to fulfill its duties as outlined in the License.
 - b. **Data Use.** PowerSchool will use Data only for the purpose of fulfilling its duties and providing services under the License, and not for improving services under the License.
 - c. **Data Mining.** PowerSchool is prohibited from mining Data for any purposes other than those agreed to by the Parties. Data mining or scanning of user content for the purposes of advertising or marketing to students or their parents are prohibited.
 - d. **Data Sharing.** Data shall not be shared with any third party or additional party without the written consent of the CCSB except as required by law. CCSB understands that PowerSchool will rely on one or more subcontractors to perform services under the License. PowerSchool agrees to share the names of the subcontractors with CCSB upon request. All third parties, subcontractors and successor entities of PowerSchool will be subject to the terms of the License.

- e. **Data De-Identification.** PowerSchool may use Data for product development, research or other purposes. De-Identified Data will have all direct and indirect personal identifiers removed. This includes, but is not limited to, name, ID numbers, date of birth, demographic information, and school ID. Furthermore, PowerSchool agrees not to attempt to re-identify de-identified Data and not to transfer de-identified Data to any party unless that party agrees not to attempt re-identification.
- f. **Targeted Marketing and Advertising.** PowerSchool will not use any Data to conduct targeted advertising or marketing to students or their parents. Advertising or marketing may be directed to the CCSB only if student information is properly de-identified.
- g. **Data Transfer or Destruction.** PowerSchool will ensure that all Data in its possession and in the possession of subcontractors, or agent to which PowerSchool may have transferred Data, are destroyed or transferred to CCSB under the direction of CCSB when the Data is no longer needed for their specific purpose, at the request of CCSB.
- h. **Rights and License in and to Data.** PowerSchool agrees that all rights in Data, including intellectual property rights, shall remain the exclusive property of the CCSB, and PowerSchool has a limited, nonexclusive license solely for the purpose of performing its obligations as outlined under the License. The License does not give PowerSchool any rights, implied or otherwise, to Data, content, or intellectual property, except as stated in the License. This includes that right to sell or trade Data. For absolute clarity, the Parties agree that intellectual property rights held by either Party prior to entering into this agreement shall remain with their respective intellectual property holder.
- i. **Access.** Any Data held by PowerSchool will be made available to the CCSB upon the request of the CCSB.
- j. **Security Controls.** PowerSchool will store and process the Data in accordance with industry best practices. This includes appropriate administrative, physical, and technical safeguards to secure Data from unauthorized access, disclosure, and use. PowerSchool will conduct periodic risk assessments and remediate any identified security vulnerabilities in a timely manner. PowerSchool will also have a written incident response plan in the event of a security or privacy incident, as well as best practices for responding to a breach of Data. PowerSchool agrees to share its incident response plan upon request. Additionally, in the event of a breach of security as defined in section 501.171, Florida Statutes, PowerSchool shall notify

CCSB immediately, but no later than fourteen (14) calendar days following a determination of a breach of data security. Additionally, PowerSchool shall fully cooperate, at its own expense, with CCSB regarding CCSB's statutory notification requirements.

4. **Modifications of Terms of Service.** PowerSchool will not change how Data is collected, used, or shared under the License in any way without advance notice and consent from CCSB.
5. **Release of Liability by CCSB.** Any provision in PowerSchools' License by which the CCSB is specifically releasing PowerSchool from liability are hereby deleted in their entirety.
6. **Indemnification by PowerSchool.** Subject to the terms set forth in the License, PowerSchool for itself and its officers, employees, agents, representatives, contractors, or sub-contractors, shall indemnify and hold CCSB and its officers and employees harmless for any from any claim, loss, damage or liability regarding bodily injury or physical damage to property caused by negligence, misfeasance or malfeasance by PowerSchool, its employees, appointees or agents, in the performance of the duties imposed upon PowerSchool by the License or this Addendum and any covenant or provision hereof, including but not limited to defending CCSB and its officers and employees against any complaint, administrative or judicial proceeding, payment of any penalty imposed upon CCSB, or payment of any and all cost(s), damage(s), judgment(s), or loss(es) incurred by or imposed upon CCSB related to bodily injury or physical damage to property.
7. **Sovereign Immunity.** Notwithstanding any provision, term or condition of the License or this Addendum, CCSB intends to avail itself of the benefits of Section 768.28, Florida Statutes and of other statutes and common law governing sovereign immunity to the fullest extent possible. However, in no event will CCSB's liability under this provision exceed the sum of \$200,000 per person or \$300,000 per occurrence. Nothing in this Agreement is intended to inure to the benefit of any third party for the purpose of allowing any claim which would otherwise be barred under the doctrine of sovereign immunity or by operation of law.
8. **Student Records.** Notwithstanding any provision term or condition of the License or this Addendum between PowerSchool and CCSB; PowerSchool and its officers, employees, agents, representatives, contractors, and sub-contractors shall fully comply with the requirements of the Family Education Rights and Privacy Act, § 1002.22 and §1002.221, Fla. Stat. or any other law or regulation, either federal or State of Florida, regarding confidentiality of student information and records. Further, PowerSchool for itself and its officers, employees, agents, representatives, contractors, or sub-contractors, shall fully

indemnify and hold CCSB and its officers and employees harmless for any violation of this covenant, including but not limited to defending CCSB and its officers and employees against any complaint, administrative or judicial proceeding, payment of any penalty imposed upon CCSB, or payment of any and all cost(s), damage(s), judgment(s), or loss(es) incurred by or imposed upon CCSB arising out of the breach of this covenant by PowerSchool, or an officer, employee, agent, representative, contractor, or sub-contractor of PowerSchool to the extent and only to the extent that PowerSchool or an officer, employee, agent, representative, contractor, or sub-contractors of PowerSchool shall either intentionally or negligently violate the provisions of this covenant or the Family Education Rights and Privacy Act, § 1002.22 and §1002.221, Fla. Stats. This provision shall survive the termination of or completion of all performance or obligations under this agreement and shall be fully binding upon PowerSchool until such time as any proceeding brought on account of this covenant is barred by any applicable statute of limitations.

9. **Trademark / Confidential Information - Public Record Notice.** The Parties recognize and agree that CCSB is subject to the provisions of the Florida Public Records Law, as codified in chapter 119, Florida Statutes. Therefore, any claim by PowerSchool that its records or work is confidential or a trade secret must be made in compliance with s. 812.081 and s. 815.045, Florida Statutes. If the CCSB receives a public records request for materials PowerSchool has previously and specifically indicated in writing to CCSB is a trade secret, then CCSB agrees to use reasonable efforts to timely notify PowerSchool such public records request, at which time PowerSchool may independently pursue a court order protecting the disclosure of such information. Excepting information designated by PowerSchool as a trade secret under Florida law, the foregoing shall not be deemed CCSB's guaranty of the non-disclosure of any and all information provided by PowerSchool to CCSB pursuant to CCSB's legal obligation to comply with a Public Records request. Should a request be made for disclosure of confidential records of PowerSchool, CCSB shall provide notice to PowerSchool who may then, at its discretion, respond to the request. PowerSchool shall notify the CCSB, in writing, of its intent to seek protection of the Confidential Information within 10 days of receipt of the CCSB's notification. PowerSchool failure to notify the CCSB of its intent to seek protection shall authorize the disclosure of the requested information and shall authorize the CCSB to comply with the disclosure request. If PowerSchool notifies CCSB of its intent to seek a court order protecting the disclosure of the information, then CCSB will take reasonable steps to cooperate with PowerSchool in contesting such request, requirement or order or in otherwise protecting PowerSchool rights prior to disclosure. Should PowerSchool not disclose the records/documents, PowerSchool shall defend and indemnify CCSB for any fees and costs which are incurred or taxed against CCSB as a result of the non-disclosure.

10. **Waiver of Jury Trial.** Each party hereby irrevocably waives its rights to trial by jury in

any Action or proceeding arising out of this agreement or the transactions relating to its subject matter.

11. **Governing Law and Venue.** The License and Addendum shall be governed by and construed in accordance with the laws of the State of Florida without regard to any choice of law provisions. The Parties agree that the Circuit Court for the Fifth Judicial Circuit, Citrus County, Florida (hereinafter the "Court"), shall have sole and exclusive jurisdiction to enforce the terms of this Agreement, and agree that they will present any disputes under this Agreement, including, without limitation, any claims for breach or enforcement of this Agreement, exclusively to the Court. Each of the Parties consents to the jurisdiction of the Court, acknowledges that the Court has jurisdiction over this Agreement, and that the Court shall retain jurisdiction for the purposes of implementing and enforcing the terms of this Agreement.
12. **No Presumption / Severability.** The Parties acknowledge that they and their attorneys have participated in the preparation, negotiations and drafting of this Addendum. The terms in this Addendum shall be construed in accordance with their fair meaning and there shall be no presumption applied against any Party for having drafted or participated in the drafting of any such terms. The terms of this Addendum shall be severable such that, if any term herein is illegal, invalid, or unenforceable, such holding shall not affect the viability of any of the other provisions of the Addendum, unless the severing of such term would defeat the purpose of this Addendum.
13. **PUBLIC RECORDS NOTICE (MUST BE IN 14 POINT BOLD TYPE)**

IF POWERSCHOOL HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE POWERSCHOOL'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS, THE DIRECTOR OF RISK MANAGEMENT, EMAIL ADDRESS: CERNICHC@CITRUS.K12.FL.US; TELEPHONE NUMBER: 352-726-1931 ext. 2270, ADDRESS: 1007 W. MAIN STREET, INVERNESS, FLORIDA 34450.

PowerSchool is required to comply with the Florida Public Records Law, Chapter 119, Florida Statutes, in the performance of its duties under this contract and will specifically:

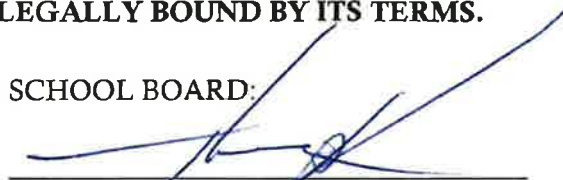
- a. Keep and maintain public records required by CCSB to perform the service.
- b. Upon request from the School Board's custodian of public records, provide CCSB with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided in the

Chapter 119, Florida Statutes or as otherwise provided by law.

- c. Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the Agreement if the PowerSchool does not transfer the records to the School Board.
- d. Upon completion of the contact, transfer, at no cost and at the request of CCSB, to CCSB all public records in possession of PowerSchool or keep and maintain public records required by CCSB to perform the service. If PowerSchool transfers all public records to CCSB upon completion of the contract, PowerSchool shall destroy any duplicate public records, within a commercially reasonable period of time, that are exempt or confidential and exempt from public records disclosure requirements. If PowerSchool keeps and maintains public records upon completion of the contract, PowerSchool shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to CCSB, upon request of CCSB's custodian of public records, in a format that is compatible with the information technology systems of CCSB.
- e. The failure of the PowerSchool to comply with the provisions set forth herein shall constitute a default and material breach of this Agreement, which may result in immediate termination, with no penalty to CCSB.

THE PARTIES REPRESENT THAT THEY HAVE THOROUGHLY DISCUSSED ALL ASPECTS OF THIS AGREEMENT WITH THEIR RESPECTIVE ATTORNEY(S), THAT THEY FULLY UNDERSTAND ALL OF ITS PROVISIONS, AND THAT THEY ARE VOLUNTARILY ENTERING INTO THIS AGREEMENT WITH THE FULL KNOWLEDGE OF ITS LEGAL SIGNIFICANCE AND WITH THE INTENT TO BE LEGALLY BOUND BY ITS TERMS.

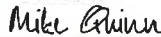
SCHOOL BOARD:


Thomas Kennedy, Chairperson

Date: 3/12/19

POWERSCHOOL GROUP LLC:

DocuSigned by:



BCD72949751441B

Mike Quinn

By: _____

Title: Vice President, Finance

Date: 2/21/2019

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.
Requested by Rene' Johnson, Department of Educational Services
Additional contact(s)/originator _____
Document Title Approval of District Study Island Purchase

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval Approval of District Study Island Purchase
(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Study Island supports core instruction by providing standards-based content built directly from the Florida Standards (MAFS and LAFS). This web-based program allows students to work at their own pace and supports the teachers in assessing student progress towards meeting Florida Standards.

Purchase Study Island licenses for the 2019-2020 school year at a cost of \$31,173.75 (Product: 3rd/4th/5th Science at all eleven elementary schools, 6th/7th/8th grade Language Arts, Math and Science at all four middle schools).

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: \$31,173.35

Amount Budgeted \$31,173.35 Additional Amount Requested _____

Funding Source: Title I, Part A Federal Grant

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Williams
(Form Board Approved 7/10/07-original)



Date: 4/26/2019
 Order Number: Q-139262
 Revision: 1
 Order Form Expiration Date: 7/31/2019

ORDER FORM

Please fax all pages to 1.877.519.9555 or email to orders@edmentum.com
 To Pay by Credit Card: Call 214.294.9901 or e-mail creditcardprocessing@edmentum.com

Customer and Billing Address

Customer No.: 157194
 Customer Name: CITRUS COUNTY SCHOOL DISTRICT
 Billing Address: 1007 W MAIN ST
 Inverness, FL 34450-4625

Products and Services

Hernando Elementary School

Products	Qty	License Start Date	License End Date	License Term (Months)
Study Island: Science Library - Program License	300	8/1/2019	7/31/2020	12
Hernando Elementary School Subtotal:				\$579.00

Crystal River Middle School

Products	Qty	License Start Date	License End Date	License Term (Months)
Study Island: Math Library - Program License	700	8/1/2019	7/31/2020	12
Study Island: ELA Library - Program License	700	8/1/2019	7/31/2020	12
Study Island: Science Library - Program License	700	8/1/2019	7/31/2020	12
Crystal River Middle School Subtotal:				\$4,823.00

CRYSTAL RIVER PRIMARY SCHOOL

Products	Qty	License Start Date	License End Date	License Term (Months)
Study Island: Science Library - Program License	300	8/1/2019	7/31/2020	12
CRYSTAL RIVER PRIMARY SCHOOL Subtotal:				\$579.00





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 To Pay by Credit Card: Call 214.294.9901 or e-mail creditcardprocessing@edmentum.com

HOMOSASSA ELEMENTARY SCHOOL

Products	Qty	License Start Date	License End Date	License Term (Months)
Study Island: Science Library - Program License	150	8/1/2019	7/31/2020	12
HOMOSASSA ELEMENTARY SCHOOL Subtotal:				\$289.50

Inverness Middle School

Products	Qty	License Start Date	License End Date	License Term (Months)
Study Island: Math Library - Program License	1,090	8/1/2019	7/31/2020	12
Study Island: ELA Library - Program License	1,090	8/1/2019	7/31/2020	12
Study Island: Science Library - Program License	1,090	8/1/2019	7/31/2020	12
Inverness Middle School Subtotal:				\$7,510.10

Inverness Primary School

Products	Qty	License Start Date	License End Date	License Term (Months)
Study Island: Science Library - Program License	270	8/1/2019	7/31/2020	12
Inverness Primary School Subtotal:				\$521.10

Lecanto Primary School

Products	Qty	License Start Date	License End Date	License Term (Months)
Study Island: Science Library - Program License	240	8/1/2019	7/31/2020	12
Lecanto Primary School Subtotal:				\$463.20

CITRUS SPRINGS MID SCH

Products	Qty	License Start Date	License End Date	License Term (Months)
Study Island: Math Library - Program License	750	8/1/2019	7/31/2020	12

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Date: 4/26/2019
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Products	Qty	License Start Date	License End Date	License Term (Months)
Study Island: ELA Library - Program License	750	8/1/2019	7/31/2020	12
Study Island: Science Library - Program License	750	8/1/2019	7/31/2020	12
CITRUS SPRINGS MID SCH Subtotal:				\$5,167.50

Rock Crusher Elementary School

Products	Qty	License Start Date	License End Date	License Term (Months)
Study Island: Science Library - Program License	70	8/1/2019	7/31/2020	12
Rock Crusher Elementary School Subtotal:				\$135.10

Lecanto Middle School

Products	Qty	License Start Date	License End Date	License Term (Months)
Study Island: Math Library - Program License	750	8/1/2019	7/31/2020	12
Study Island: ELA Library - Program License	750	8/1/2019	7/31/2020	12
Study Island: Science Library - Program License	750	8/1/2019	7/31/2020	12
Lecanto Middle School Subtotal:				\$5,167.50

Citrus Springs Elem School

Products	Qty	License Start Date	License End Date	License Term (Months)
Study Island: Science Library - Program License	300	8/1/2019	7/31/2020	12
Citrus Springs Elem School Subtotal:				\$579.00





Date: 4/26/2019
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FLORAL CITY ELEMENTARY SCHOOL

Products	Qty	License Start Date	License End Date	License Term (Months)
Study Island: Science Library - Program License	50	8/1/2019	7/31/2020	12
FLORAL CITY ELEMENTARY SCHOOL Subtotal:				\$96.50

FOREST RIDGE ELEMENTARY SCH

Products	Qty	License Start Date	License End Date	License Term (Months)
Study Island: Science Library - Program License	150	8/1/2019	7/31/2020	12
FOREST RIDGE ELEMENTARY SCH Subtotal:				\$289.50

Pleasant Grove Elem School

Products	Qty	License Start Date	License End Date	License Term (Months)
Study Island: Science Library - Program License	100	8/1/2019	7/31/2020	12
Pleasant Grove Elem School Subtotal:				\$193.00

Central Ridge Elem School

Products	Qty	License Start Date	License End Date	License Term (Months)
Study Island: Science Library - Program License	275	8/1/2019	7/31/2020	12
Central Ridge Elem School Subtotal:				\$530.75

CITRUS COUNTY SCHOOL DISTRICT

Products	Qty	License Start Date	License End Date	License Term (Months)
Study Island Silver Standard Package	1	Year 1	***	12
Add-On: Onsite Training Day	1	Year 1	***	12
CITRUS COUNTY SCHOOL DISTRICT Subtotal:				\$4,250.00

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Date: 4/26/2019
 Order Number: Q-139262
 Revision: 1
 Order Form Expiration Date: 7/31/2019

ORDER FORM

Please fax all pages to 1.877.519.9555 or email to orders@edmentum.com
 To Pay by Credit Card: Call 214.294.9901 or e-mail creditcardprocessing@edmentum.com

Subtotal:	\$31,173.75
Estimated Tax:	\$0.00
Total US Funds:	\$31,173.75

** Unless otherwise specified in this Order Form, the Start Date for your license(s) will be one of the following: (a) the day immediately following the expiration date of the prior license term or (b) the date in which we have accepted your order and have issued log-in credentials for your software license.

*** Services purchased are valid for an annual term. Any service offering that is not used during the applicable term will expire and cannot be carried over or used in subsequent periods.

Invoicing and Payment Terms

The full amount of Your Order will be invoiced when accepted by Us. Payment is due 15 days after invoice date.

Terms and Conditions

For the purposes of this Order Form, "you" and "your" refer to Customer, and "we", "us" and "our" refer to edmentum Inc. and affiliates. This Order Form and any documents it incorporates (including the Standard Purchase and License Terms located at <http://www.edmentum.com/standardterms> and the documents it references) form the entire agreement between you and us ("Agreement"). You acknowledge that any terms and conditions in your purchase order or any other documents you provide that enhance our obligations or restrictions or contradict the Agreement do not have force and effect.

Purchase Order

You acknowledge that this Agreement is non-cancellable and you will submit a purchase order for the full amount of this Order Form. Your order will not be scheduled for delivery until you have submitted a purchase order referencing and conforming to this Order Form.

Acceptance

This offer will expire on the Order Form Expiration Date noted above unless we earlier withdraw or extend the offer in writing. I represent that I have read the terms and conditions included in this Agreement, that I am authorized to accept this offer and the Agreements terms and conditions on behalf of the customer identified above and that I do accept this offer on behalf of the customer who agrees to adhere to the Agreements terms and conditions. To the extent that either parties process does not require that I execute this Order Form, I accept, acknowledge and agree to the terms and conditions identified in and referenced in this Agreement as signified by my receipt, use or access of the products and/or services identified. Please fax all pages to 1.877.519.9555 or email to orders@edmentum.com.

Customer Signature:

Name (Printed or Typed): _____
 Title: _____
 Date: _____



REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.

Requested by Rene' Johnson *Rene Johnson*, Department of Educational Services

Additional contact(s)/originator: _____

Document Title Approval of District I-Ready License and Support

Board Action Required:

Presentation/Recognition _____

Information *[Signature]*

Consideration/Approval _____

Approval of District I-Ready License and Support Purchase

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

District I-Ready Program (licenses and support) for the 2019-2020 school year at a discounted price of \$122,759, plus \$43,039 for on-site professional development. I-Ready would be implemented at all eleven elementary schools.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: \$172,259.00

Amount Budgeted \$172,259.00

Additional Amount Requested _____

Funding Source: Title I, Part A Federal Grant

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: *Sammy White*

(Form Board Approved 7/10/07-original)

Curriculum Associates[®]

Prepared For:

Rene Johnson
Citrus Co School District
1007 W Main St,
Inverness, FL 34450

4/30/2019

Dear Rene Johnson,

Thank you for requesting a price quote from Curriculum Associates. The chart below provides a summary of the products and/or services included. If you have any questions or would like any changes, please contact us.

Quote ID: 166846.5 Valid For: 90 days

Product	List Price	Net Price
i-Ready	\$129,220.00	\$122,759.00
Professional Development	\$49,500.00	\$49,500.00
	List Total:	\$178,720.00
	Savings:	\$6,461.00
	Shipping/Tax/Other:	\$0.00
	Total:	\$172,259.00

Thank you again for your interest in Curriculum Associates.

Sincerely

Courtney Claud
(727) 504-7154
cclaud@cainc.com

Please submit this quote with your purchase order

Curriculum Associates®

Quote ID: 166846.5 Date: 4/30/2019 Valid For: 90 Days

Prepared For:
Rene Johnson
Citrus Co School District
1007 W Main St,
Inverness, FL 34450
johnsonr@citrus.k12.fl.us

Your Representative:
 Courtney Claud
 (727) 504-7154
 cclaud@cainc.com

Central Ridge Elem School 185 W Citrus Springs Blvd, Citrus Spgs, FL 34434

Total Building Enrollment: 762

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Diagnostic and Instruction Prof Dev On Site New User Package: Getting Good Data, Using Data to Plan Instruction, and Tailored Support (All sessions up to 6 hrs)	Multiple	19979.0	1	\$4,500.00	\$4,500.00	\$4,500.00
i-Ready Math Diagnostic and Instruction Site License 501-800 Students 1 Year	Multiple	14944.0	1	\$12,080.00	\$11,476.00	\$11,476.00
i-Ready Reading Diagnostic and Instruction Purchase Add-On Pilot	Multiple	22016.0	762	\$0.00	\$0.00	\$0.00
Subtotal:						\$15,976.00
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$15,976.00

Citrus Co School District 1007 W Main St, Inverness, FL 34450

Total Building Enrollment: 10368

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Diagnostic and Instruction Prof Dev On Site Add on Leadership Session (Up to 3 hrs)	Multiple	19984.0	1	\$0.00	\$0.00	\$0.00
Subtotal:						\$0.00
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$0.00

Citrus Springs Elem School 3570 W Century Blvd, Citrus Spring, FL 34433

Total Building Enrollment: 660

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Diagnostic and Instruction Prof Dev On Site New User Package: Getting Good Data, Using Data to Plan Instruction, and Tailored Support (All sessions up to 6 hrs)	Multiple	19979.0	1	\$4,500.00	\$4,500.00	\$4,500.00
i-Ready Math Diagnostic and Instruction Site License 501-800 Students 1 Year	Multiple	14944.0	1	\$12,080.00	\$11,476.00	\$11,476.00
i-Ready Reading Diagnostic and Instruction Purchase Add-On Pilot	Multiple	22016.0	660	\$0.00	\$0.00	\$0.00
Subtotal:						\$15,976.00
Shipping:						\$0.00
Tax:						\$0.00

School Subtotal: \$15,976.00

Crystal River Primary School 8624 W Crystal St, Crystal River, FL 34428

Total Building Enrollment: 636

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Diagnostic and Instruction Prof Dev On Site New User Package: Getting Good Data, Using Data to Plan Instruction, and Tailored Support (All sessions up to 6 hrs)	Multiple	19979.0	1	\$4,500.00	\$4,500.00	\$4,500.00
i-Ready Math Diagnostic and Instruction Site License 501-800 Students 1 Year	Multiple	14944.0	1	\$12,080.00	\$11,476.00	\$11,476.00
i-Ready Reading Diagnostic and Instruction Purchase Add-On Pilot	Multiple	22016.0	636	\$0.00	\$0.00	\$0.00
Subtotal:						\$15,976.00
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$15,976.00

Floral City Elementary School 8457 E Marvin St, Floral City, FL 34436

Total Building Enrollment: 372

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Diagnostic and Instruction Prof Dev On Site New User Package: Getting Good Data, Using Data to Plan Instruction, and Tailored Support (All sessions up to 6 hrs)	Multiple	19979.0	1	\$4,500.00	\$4,500.00	\$4,500.00
i-Ready Math Diagnostic and Instruction Site License 351-500 Students 1 Year	Multiple	14943.0	1	\$10,250.00	\$9,737.50	\$9,737.50
i-Ready Reading Diagnostic and Instruction Purchase Add-On Pilot	Multiple	22016.0	372	\$0.00	\$0.00	\$0.00
Subtotal:						\$14,237.50
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$14,237.50

Forest Ridge Elementary School 2927 N Forest Ridge Blvd, Hernando, FL 34442

Total Building Enrollment: 696

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Diagnostic and Instruction Prof Dev On Site New User Package: Getting Good Data, Using Data to Plan Instruction, and Tailored Support (All sessions up to 6 hrs)	Multiple	19979.0	1	\$4,500.00	\$4,500.00	\$4,500.00
i-Ready Math Diagnostic and Instruction Site License 501-800 Students 1 Year	Multiple	14944.0	1	\$12,080.00	\$11,476.00	\$11,476.00
i-Ready Reading Diagnostic and Instruction Purchase Add-On Pilot	Multiple	22016.0	696	\$0.00	\$0.00	\$0.00
Subtotal:						\$15,976.00
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$15,976.00

Hernando Elementary School 2975 E Trailblazer Ln, Hernando, FL 34442

Total Building Enrollment: 690

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
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i-Ready Diagnostic and Instruction Prof Dev On Site New User Package: Getting Good Data, Using Data to Plan Instruction, and Tailored Support (All sessions up to 6 hrs)	Multiple	19979.0	1	\$4,500.00	\$4,500.00	\$4,500.00
i-Ready Math Diagnostic and Instruction Site License 501-800 Students 1 Year	Multiple	14944.0	1	\$12,080.00	\$11,476.00	\$11,476.00
i-Ready Reading Diagnostic and Instruction Purchase Add-On Pilot	Multiple	22016.0	690	\$0.00	\$0.00	\$0.00
					Subtotal:	\$15,976.00
					Shipping:	\$0.00
					Tax:	\$0.00
					School Subtotal:	\$15,976.00

Homosassa Elementary School 10935 W Yulee Dr, Homosassa, FL 34448

Total Building Enrollment: 378

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Diagnostic and Instruction Prof Dev On Site New User Package: Getting Good Data, Using Data to Plan Instruction, and Tailored Support (All sessions up to 6 hrs)	Multiple	19979.0	1	\$4,500.00	\$4,500.00	\$4,500.00
i-Ready Math Diagnostic and Instruction Site License 351-500 Students 1 Year	Multiple	14943.0	1	\$10,250.00	\$9,737.50	\$9,737.50
i-Ready Reading Diagnostic and Instruction Purchase Add-On Pilot	Multiple	22016.0	378	\$0.00	\$0.00	\$0.00
					Subtotal:	\$14,237.50
					Shipping:	\$0.00
					Tax:	\$0.00
					School Subtotal:	\$14,237.50

Inverness Primary School 206 S Line Ave, Inverness, FL 34452

Total Building Enrollment: 648

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Diagnostic and Instruction Prof Dev On Site New User Package: Getting Good Data, Using Data to Plan Instruction, and Tailored Support (All sessions up to 6 hrs)	Multiple	19979.0	1	\$4,500.00	\$4,500.00	\$4,500.00
i-Ready Math Diagnostic and Instruction Site License 501-800 Students 1 Year	Multiple	14944.0	1	\$12,080.00	\$11,476.00	\$11,476.00
i-Ready Reading Diagnostic and Instruction Purchase Add-On Pilot	Multiple	22016.0	648	\$0.00	\$0.00	\$0.00
					Subtotal:	\$15,976.00
					Shipping:	\$0.00
					Tax:	\$0.00
					School Subtotal:	\$15,976.00

Lecanto Primary School 3790 W Educational Path, Lecanto, FL 34461

Total Building Enrollment: 720

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Diagnostic and Instruction Prof Dev On Site New User Package: Getting Good Data, Using Data to Plan Instruction, and Tailored Support (All sessions up to 6 hrs)	Multiple	19979.0	1	\$4,500.00	\$4,500.00	\$4,500.00
i-Ready Math Diagnostic and Instruction Site License 501-800 Students 1 Year	Multiple	14944.0	1	\$12,080.00	\$11,476.00	\$11,476.00
i-Ready Reading Diagnostic and Instruction Purchase Add-On Pilot	Multiple	22016.0	720	\$0.00	\$0.00	\$0.00
					Subtotal:	\$15,976.00

Shipping: \$0.00
 Tax: \$0.00
 School Subtotal: \$15,976.00

Pleasant Grove Elem School 630 Pleasant Grove Rd, Inverness, FL 34452

Total Building Enrollment: 624

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Diagnostic and Instruction Prof Dev On Site New User Package: Getting Good Data, Using Data to Plan Instruction, and Tailored Support (All sessions up to 6 hrs)	Multiple	19979.0	1	\$4,500.00	\$4,500.00	\$4,500.00
i-Ready Math Diagnostic and Instruction Site License 501-800 Students 1 Year	Multiple	14944.0	1	\$12,080.00	\$11,476.00	\$11,476.00
i-Ready Reading Diagnostic and Instruction Purchase Add-On Pilot	Multiple	22016.0	624	\$0.00	\$0.00	\$0.00
Subtotal:						\$15,976.00
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$15,976.00

Rock Crusher Elementary School 814 S Rock Crusher Rd, Homosassa, FL 34448

Total Building Enrollment: 606

Product Name	Grade	Item #	Qty	List Price	Net Price	Total
i-Ready Diagnostic and Instruction Prof Dev On Site New User Package: Getting Good Data, Using Data to Plan Instruction, and Tailored Support (All sessions up to 6 hrs)	Multiple	19979.0	1	\$4,500.00	\$4,500.00	\$4,500.00
i-Ready Math Diagnostic and Instruction Site License 501-800 Students 1 Year	Multiple	14944.0	1	\$12,080.00	\$11,476.00	\$11,476.00
i-Ready Reading Diagnostic and Instruction Purchase Add-On Pilot	Multiple	22016.0	606	\$0.00	\$0.00	\$0.00
Subtotal:						\$15,976.00
Shipping:						\$0.00
Tax:						\$0.00
School Subtotal:						\$15,976.00

Total

List Total:	\$178,720.00
Savings:	\$6,461.00
Merchandise Total:	\$172,259.00
Voucher/Credit:	\$0.00
Estimated Tax:	\$0.00
Estimated Shipping:	\$0.00
Total:	\$172,259.00

Special Notes

Pilot quote for Reading D&I for academic year 2019/2020. PD is required for implementation. 5% volume discount applied to i-Ready math site licenses.

F.O.B.: N. Billerica, MA 01862

Shipping: Shipping based on MDSE total (min: \$12.99)

Terms: Net 30 days, pending credit approval

Fed. ID: #26-3954988

Y12

Please submit this quote with your purchase order

Curriculum Associates[®]

Placing an Order

Please attach quote to all signed purchase orders.

- 1) **Email:** orders@cainc.com
- 2) **Fax:** 1-800-366-1158
- 3) **Mail:**
ATTN: CUSTOMER SERVICE DEPT.
Curriculum Associates, LLC
153 Rangeway Rd
North Billerica, MA 01862-2013

Please visit CurriculumAssociates.com for more information about placing orders or contact CA's Customer Service department (1-800-225-0248) and reference quote number for questions.

Shipping Policy

Unless otherwise noted, shipping costs are calculated as follows:

Order Amount	Percentage of Order
\$999.99 and less	12% with \$12.99 minimum freight charge
\$1,000.00 to \$4,999.99	10%
\$5,000.00 to \$99,999.99	8%
\$100,000.00 and more	6%

Please contact local CA Representative, customer service (1-800-225-0248), or CurriculumAssociates.com for expedited shipping rates.

Unless otherwise expressly indicated, the shipping terms for all deliveries is FOB CA's Shipping Point (whether to a CA or third party facility). Risk of loss and title is passed to purchaser upon transfer of the goods to carrier, standard shipping charges (listed above) are added to the invoice or included in the unit price unless otherwise specified.

Payment Terms

Payment terms are as follows:

- With credit approval: Net 30 days
- Without credit approval: Payment in full at time of order
- Accounts must be current before subsequent shipments are made

i-Ready[®]

Customer's use of i-Ready[®] shall be subject to the i-Ready Terms and Conditions of Use, which can be found at i-ready.com/support.

Return Policy

Except for materials sold on a non-refundable basis, purchaser may return, at purchaser risk and expense, purchased materials with pre-approval from CA's Customer Service. Please examine your order upon receipt. Before returning material, call CA's Customer Service department (1-800-225-0248) for return authorization. When returning material, please include your return authorization number and the return form found on the CA website. i-Ready[®] and BRIGANCE[®] Online Management Systems may be returned for a pro-rated refund for the remaining time left on the contract. We do not accept returns on unused i-Ready licenses[®], individually sold Teacher Toolbox access packs, materials that have been used and/or are not in "saleable condition," and individual components of kits including but not limited to BRIGANCE[®] Kits. For more information about the return policy, please visit CurriculumAssociates.com/support/shipping-and-returns.

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.

Requested by Rene' Johnson, Department of Educational Services

Additional contact(s)/originator _____

Document Title Agreement Approval

Board Action Required:

Presentation/Recognition _____

Information _____

Consideration/Approval Approve agreement between the School Board of Seminole County and the Citrus County School Board; whereas, the School Board of Seminole County provides support and technical assistance to Title I and ESSA programs through the East Coast Technical Assistance Center (ECTAC)

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Approve agreement to renew with the East Coast Technical Assistance Center (ECTAC) which is maintained by the School Board of Seminole County who provides support and technical assistance to Florida counties for Title I and ESSA programs.

Strategic Goals:

- 1 All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2 Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of work force;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: 12,000

Amount Budgeted 12,000

Additional Amount Requested _____

Funding Source: Federal Title I, Part A

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____

Terms of Position _____

Financial Impact reviewed by: Sammy Wilk

(Form Board Approved 7/10/07)



AGREEMENT BETWEEN
THE SCHOOL BOARD OF SEMINOLE COUNTY, FLORIDA, O/B/O
(EAST COAST TECHNICAL ASSISTANCE CENTER)
AND
THE SCHOOL BOARD OF CITRUS COUNTY, FLORIDA

This Agreement ("Agreement") is entered into between The School Board of Seminole County, Florida, located at 400 E. Lake Mary Blvd., Sanford, Florida 32773-7127 and the School Board of Citrus County, Florida, (hereinafter called Member District), located at 1007 West Main Street, Inverness, Florida 34450.

WHEREAS, The School Board of Seminole County on behalf of the East Coast Technical Assistance Center (ECTAC) provides support and technical assistance to Title I and other specified Elementary and Secondary Education Act (ESEA) programs in the State of Florida; and

WHEREAS, the member district wishes to enter into an agreement with the School Board of Seminole County, Florida, for support and technical assistance regarding its Title I and other ESEA programs.

NOW, THEREFORE, in consideration of the mutual covenants and conditions herein, the parties agree as follows:

1. Term. This Agreement shall commence on the last date of approval by a party and shall terminate on June 30, 2020. Thereafter, the Agreement may be renewed for additional annual terms upon the mutual written consent of both parties.
2. Payment. The member district agrees to pay to The School Board of Seminole County, Florida, the amount of \$12,000 for services provided under this Agreement. The School Board of Seminole County, Florida, shall submit an invoice no later than July 31, 2019 and the member district shall remit payment within forty-five (45) days of the invoice date.
3. Scope. In consideration of the payment set forth in paragraph 2 above, ECTAC shall provide support and technical assistance to the Title I and other specified ESEA programs of the member district. This support and technical assistance shall include specific program activities and deliverables in support of the approved district Title I Project Applications as appropriate, and other services to be provided which are specified and attached hereto as Exhibit "A" and incorporated by reference. See also Exhibit "B", Operational Procedures incorporated herein by reference.
4. Termination. Either party may terminate this Agreement with or without cause upon 30 days' written notice to the other party. In the event of termination, The School Board of Seminole County, Florida, shall immediately cease providing services as described in paragraph 3 above, and the member district shall be entitled to a pro rata refund of funds paid in advance for the 2019-2020 school year, pursuant to paragraph 2 above.

5. Background Screening. ECTAC acknowledges that all of its staff, employees, and/or agents which are permitted access on school grounds when students are present, or which have any direct contact with students, shall at all times be within line-of-sight supervision by member district.

6. Governing Law. This Agreement shall be construed in accordance with the laws of the State of Florida. Any dispute with respect to this agreement is subject to the laws of Florida. Venue for any action shall be in the Circuit Court, Eighteenth Judicial Circuit, Seminole County, Florida.

7. Mutual Indemnification. Subject to the limitations of §768.28 Florida Statute, each party to this agreement shall defend, indemnify and hold harmless the other party against any and all claims, suits, actions, damages, or causes of action arising out of the negligent acts or omissions, or willful misconduct of the indemnifying party's employees, agents, or officers to the extent that such acts are performed within the scope of the indemnifying party's employment or agency. Nothing herein is intended to serve as a waiver of sovereign immunity by any agency or political subdivision to which sovereign immunity may be applicable.

8. Notice. All notices required under this Agreement shall be in writing, and shall be sent by certified mail, return receipt requested or hand delivery. Notice given in any manner shall be effective only if and when received by the party to be notified. All notices to be given to the parties shall be sent to or delivered at the addresses set forth below:

If to School Board of Seminole County:

Walt Griffin, Ed.D., Superintendent
The School Board of Seminole County, Florida
400 E. Lake Mary Blvd
Sanford, FL 32773-7127

With a copy to:

Mrs. Marjorie Murray, Director
East Coast Technical Assistance Center
400 E. Lake Mary Blvd.
Sanford, FL 32773-7127

If to member district:

Sandra Himmel, Superintendent
The School Board of Citrus County, Florida
1007 West Main Street
Inverness, FL 34450

With a copy to:

René Johnson, Coordinator
Title I Programs
1007 West Main Street
Inverness, FL 34450

By giving the other party at least fifteen (15) days written notice, each party shall have the right to change its address and the name of its representative for notice purposes.

9. Entire Agreement. This Agreement constitutes the entire Agreement between the parties with respect to the matters covered by this Agreement. All prior negotiations, representations, and agreements not incorporated in this Agreement are canceled. This Agreement can be modified or amended only by a written document duly executed by the parties or their duly appointed representatives.

10. Authorization. Each party warrants and represents with respect to itself that neither the execution of this Agreement nor the performance of its obligations under this Agreement shall violate any legal requirement or other commitment or restriction to which it is a party or by which it is bound. Each party also warrants and represents, with respect to itself, that the execution of this Agreement and the performance of its obligations under this Agreement shall not require any consent, vote, or approval which has not been obtained, or at the appropriate time shall not have been given or obtained. Each party agrees that it has or will continue to have throughout the term of this Agreement the full right and authority to enter into this Agreement and to perform its obligations. Upon written request, each party agrees to supply the other party with evidence of its full right and authority.

11. Access and Retention of Documents. Each party will, upon request, provide access to the other party, the Federal Grantor agency, the Comptroller General of the United States or any of their duly authorized representatives, to any books, documents, papers and records which are directly related to this project. Both parties to this Agreement will retain all records related to the services provided pursuant this Agreement, for five (5) years after the member district has made final payments and all other matters between the parties in connection with this Agreement, are closed. Further, both parties agree to comply with s.119.0701, F.S., as applicable.

12. Copyrights. The parties are hereby notified that the federal awarding agency reserves a royalty-free, nonexclusive, and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for federal government purposes: the copyright in any work developed under a grant, subgrant, or agreement under a grant or subgrant; and, any rights of copyright to which a grantee, subgrantee or a contractor purchases ownership with grant support. Furthermore, the parties agree that The School Board of Seminole County, Florida, has the right to make copies of any materials, whether in tangible or electronic means or media, that are delivered under the provisions of this Agreement for use within The School District of Seminole County, Florida for purposes related to The School Board of Seminole County, Florida, business, operations, the delivery of the educational program or to comply with the requirements of law, rule, policy or regulation.

13. Debarment. By signing this Agreement, the parties certify, to the best of their knowledge and belief, that they and their principals:

(a) Are not presently debarred, suspended, proposed for debarment, and declared ineligible or voluntarily excluded from covered transactions by a federal department or agency.

(b) Have not, within the preceding five (5) year period, been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (federal, state or local) transaction or agreement under public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property.

(c) Are not presently indicted or otherwise criminally charged by a governmental entity (federal, state or local) with commission of any of the offenses enumerated in the preceding paragraph (b).

(d) Have not within the preceding five (5) year period had one (1) or more public transactions (federal, state or local) terminated for cause or default.

(e) Are not presently, nor have been within the last three (3) years, listed on the convicted vendor list.

The parties agree to notify each other within thirty (30) days after the occurrence of any of the events, actions, debarments, proposals, declarations, exclusions, convictions, judgments, indictments, information, or terminations as described in paragraphs (a) – (e) above, with respect to the parties or their principals.

14. Public Records Act/Chapter 119 Requirements. Member District agrees to comply with the Florida Public Records Act (Chapter 119, Florida Statutes) to the fullest extent applicable, and shall, if this engagement is one for which services are provided, by doing the following:

(a) Member District shall keep and maintain public records required by the School Board to perform the service.

(b) Member District shall upon request from the School Board's custodian of public records, provide the School Board with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed that provided in chapter 119, Florida Statutes or as otherwise provided by law;

(c) Member District shall ensure that public records that are exempt or that are confidential and exempt from the public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of the contract if the Member District does not transfer the records to the School Board; and

(d) Member District upon completion of the contract shall transfer to the School Board, at no cost, all public records in possession of the Member District or keep and maintain the public records required by the School Board to perform the service. If the Member District transfers all public records to the School Board upon completion of the contract, the Member District shall destroy any duplicate public records that are exempt or that are confidential and exempt from the public records disclosure requirements. If the Member District keeps and maintains public records, upon completion of the contract, the Member District shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to the School Board, upon request from the School Board's custodian of public records, in a format that is compatible with the information technology systems of the School Board.

The parties agree that if the Member District fails to comply with a public records request, then the School Board must enforce the Agreement provisions in accordance with the Agreement and as required by Section 119.0701, Florida Statutes.

IF THE MEMBER DISTRICT HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE MEMBER DISTRICT'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS, CAROLYN BEDSOLE, MANAGER, IS PROJECT MANAGEMENT AT 407-320-0466, carolyn_bedsole@scps.k12.fl.us, THE SCHOOL BOARD OF SEMINOLE COUNTY, FLORIDA, 400 EAST LAKE MARY BLVD., SANFORD, FLORIDA 32773.

15. Non-Discrimination. The parties shall not discriminate against any employee or participant in the performance of the duties, responsibilities and obligations under this Agreement because of race,

age, religion, color, gender, national origin, marital status, disability, sexual orientation or any other basis prohibited by law.

16. Equal Opportunity and Affirmative Action. The parties affirm that they are each equal opportunity and affirmative action employers and shall each comply with all applicable federal, state, and local laws and regulations pertaining thereto.

17. Assignment. Neither this Agreement nor any interest herein may be assigned, transferred or encumbered by any party without the prior written consent of the other party. There shall be no partial assignments of this Agreement including, without limitation, the partial assignment of any right to receive payments from Member District.

AGREEMENT BETWEEN
THE SCHOOL BOARD OF SEMINOLE COUNTY, FLORIDA, O/B/O
(EAST COAST TECHNICAL ASSISTANCE CENTER)
AND
THE SCHOOL BOARD OF CITRUS COUNTY, FLORIDA

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date first set forth above.

**THE SCHOOL BOARD OF
SEMINOLE COUNTY, FLORIDA:**

By: _____
Tina Calderone, Ed.D., Chairman

Date Approved: _____

ATTEST:

By: _____
Walt Griffin, Ed.D., Superintendent

**THE SCHOOL BOARD OF
CITRUS COUNTY, FLORIDA:**

By: _____

Print Name: _____

Title: _____

Date: _____

ATTEST:

By: _____

Print Name: _____

Title: _____

EXHIBIT A ECTAC TECHNICAL ASSISTANCE SERVICES

The purpose of the East Coast Technical Assistance Center is to:

- assist in closing the academic achievement gap in Florida by providing technical assistance to member school districts regarding selective programs contained in the Elementary and Secondary Education Act (ESEA) and
- maintain a network of school districts that collaborate on the implementation of selective ESEA programs.

The selective ESEA programs are:

1. Title I, Part A
2. Title I, Part C
3. Title I, Part D
4. Other grant funded programs as they interact with Title I.

The services include:

1. assisting member school districts in:
 - a. the development and implementation of Title I programs consistent with the requirements of The Elementary and Secondary Education Act (ESEA) and the related Florida State Statute.
 - b. the administration of Title I, and building the capacity of Title I district administrators and key staff in the understanding of appropriate laws, rules, regulations, guidance, policies, and best practices through periodic professional development meetings and activities.
 - c. the development and implementation of Title I plans, project applications, and amendments to include schoolwide, targeted assistance, nonpublic, migrant, neglected and delinquent, school improvement, and others as requested.
 - d. effectively utilizing Title I resources, and other resources in the school improvement/school reform process.
 - e. the implementation of effective instructional strategies and evidence-based best practices.
 - f. building capacity for the effective engagement of families in the education of their children.
 - g. networking with high performing/high poverty schools across the state for the purpose of sharing effective practices.
 - h. accessing other collaborative service providers, such as ESCORT, the Bureau of Federal Educational Programs, the Grants Management Office, other Bureaus and Offices at the Florida Department of Education (FLDOE), Florida Association of State and Federal Education Program Administrators (FASFEPAs), National Association of Federal Education Program Administrators (NAFEPAs), as well as other offices and organizations.
 - i. advocating for the needs of the Local Educational Agencies (LEAs).
 - j. other areas as necessary.
2. providing member meetings including professional development at least three (3) times per year.
3. co-sponsoring two (2) forums per year with FASFEPAs.

EXHIBIT B OPERATING PROCEDURES

The name of the Center will be the East Coast Technical Assistance Center (ECTAC). The Center may change its name by a simple majority vote of the membership.

Purpose:

The purpose of ECTAC is to:

- assist in closing the academic achievement gap in Florida by providing technical assistance to member school districts regarding selective programs contained in the Elementary and Secondary Education Act (ESEA) and
- maintain a network of school districts that collaborate on the implementation of selective ESEA programs.

Members:

Membership in ECTAC will be open to all school districts in Florida.

Advisory Board:

An Advisory Board will guide the proper development, approval, and execution of the operation of ECTAC.

Advisory Board Members:

The Advisory Board will be composed of five (5) administrators that are representative of small, medium, and large school districts comprising the organization. Board members receive no compensation for their services. The number of Board members may be increased by vote of the general membership but will never be less than five (5).

Election and Term of Advisory Board Members:

Election of Advisory Board members will occur prior to the first meeting of the fiscal year. Board members will be elected by a simple majority vote of the membership. The terms are for two (2) years.

Vacancies will be filled by simple majority vote of the membership for the unexpired term. A Board member elected to fill a vacancy will be elected for the unexpired term of his/her predecessor in office and will serve until his/her successor is elected.

A Board member may be removed by a simple majority vote of the membership, at any regularly scheduled or special meeting of the membership, whenever in its judgment the best interests of the organization would be served thereby.

A Board member may resign from the Board at any time by giving notice in writing to the Board at least thirty (30) days before such resignation. No acceptance of such resignation will be necessary to make it effective.

Quorum of the Advisory Board:

A simple majority of the Advisory Board members will constitute a quorum for the transaction of business. The act of a simple majority of Advisory Board members present at a meeting at which a quorum is present will be the act of the Board. Each Advisory Board member will have one vote and no proxy will be allowed.

Meetings of the Board:

An annual meeting will be held once a year at a time and location set by the Advisory Board, with additional meetings scheduled as needed. Minutes of the meetings will be shared with general membership.

Action may be taken by the Advisory Board without a meeting if a simple majority of the Board members consent in writing through fax, mail, or by electronic mail to the action. Such actions will be filed with the Board minutes.

Absence of Board Members:

Each Board member is expected to communicate in advance of all Board meetings stating whether or not he/she is able to attend or participate by conference telephone or other agreed-upon means of communication. Any Board member who is absent from three (3) successive Board meetings will be deemed to have resigned due to non-participation, and his/her position will be declared vacant, unless the Board affirmatively votes to retain that member.

Fiscal Year:

The fiscal year of the organization will be aligned July 1 to June 30.

Fiscal Agent:

The School Board of Seminole County, Florida, (SBSC) is the fiscal agent for ECTAC. All employees of ECTAC are employees of SBSC. The interview committees for vacant ECTAC positions will have representation from an ECTAC member district.

Travel will be approved by the fiscal agent to ensure ECTAC staff travel to member districts as well as attend events, meetings, and/or conferences that will benefit the purpose of ECTAC.

SBSC assures that the operation of ECTAC will be excluded from any freeze on vacant positions or travel restrictions that might be imposed by SBSC due to budget shortfalls.

SBSC will charge the ECTAC budget an administrative fee equal to the SBSC approved indirect cost rate. Any additional administrative charges must be requested through and approved by the ECTAC Advisory Board. Other than the administrative fee described above, the ECTAC budget will be used solely for ECTAC purposes. ECTAC will provide an annual budget report to ECTAC member districts.

Agreement:

An agreement for ECTAC services will be executed annually with ECTAC member districts. The agreement will include attachments of the description of services and operating procedures.

Website:

An ECTAC website will be established and maintained to provide school districts with information that will facilitate the implementation of Title I program services.

Representation in State and National Organizations, Committees, and Meetings:

The ECTAC staff will represent ECTAC member districts in state and national organizations, committees, and meetings as appropriate.



INVOICE

**MARJORIE
MURRAY
DIRECTOR**

Invoice Number: 2020-007-ECT

Invoice Date: 7/1/2019

Purchase Order #

**Seminole County
Public Schools**

**400 East Lake Mary
Blvd
Sanford, Florida
32773**

Bill To:
Citrus County Schools
René Johnson, Coordinator
Title I Programs
1007 West Main Street
Inverness, Florida 34450

Remit To:
Marjorie Murray
East Coast Technical Assistance Center
Seminole County Public Schools
400 East Lake Mary Boulevard
Sanford, Florida 32773

**Phone
407-320-0244
407-320-0302**

**Fax
407-320-0293**

**Website
www.ectacfl.net**

Item	Quantity	Unit		Unit Price	Total
1	1	ea	The East Coast Technical Assistance Center (ECTAC) agrees to provide The Citrus County Schools with specific program activities and deliverables for the 2019-2020 school year as specified by the approved contract, the TITLE I Project applications, and other services as agreed upon by both parties. For these services and deliverables, The Citrus County Schools agrees to pay the East Coast Technical Assistance Center an amount of \$12,000.00. This payment portion will encompass the project period thru June 30, 2020.	\$12,000.00	\$12,000.00

Subtotal	\$12,000.00
Tax	
Shipping	
Misc	
Balance Due	\$12,000.00

Notice to Remitter: Return a copy of this invoice with remittance to ensure proper credit to your account. Include invoice number on your check.

REMITTANCE

Date:
Amount Enclosed:



**Walt Griffin, Ed.D.
Superintendent**

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.

Requested by Lynne Kirby Director, Department of Exceptional Student Education

Additional contact(s)/originator _____

Document Title State Personnel Development Grant to cover implementation of Strategic Instruction Model

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval: Approve the State Personnel Development Grant for implementation of Strategic Instruction Model

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached available in district office _____ other _____

Executive Summary / Highlights:

Citrus County Schools has been awarded the opportunity to participate in the State Personnel Development Grant (SPDG) to support professional development in middle and high schools. Citrus County was chosen for this opportunity due to the achievement gaps of our students with disabilities compared to their peers. This grant will pay for all training, travel expenses and materials for teachers, administrators and staff to implement Strategic Instruction Model (SIMS), Learning Strategies and Check & Connect. These programs will student all students, including students with disabilities, in closing the achievement gap and improve graduation rates.

The attached budget is the projection of costs for June 1-Septmeber 30, 2019 implementation, with the opportunity to renew for four additional school years in the amount up to \$44,000 per school year.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.

Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: 0

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Walker

(Form Board Approved 7/10/07)

SUBAWARD AGREEMENT
SUBAGREEMENT # ORGS-19060-CCS-001

By and Between:

The School Board of Citrus County, Florida
1007 West Main Street
Inverness, FL 34450

and

FLORIDA GULF COAST UNIVERSITY
BOARD OF TRUSTEES
10501 FGCU Blvd South
Fort Myers, FL 33965-6565

This SUBAWARD AGREEMENT (AGREEMENT) is entered into by FLORIDA GULF COAST UNIVERSITY BOARD OF TRUSTEES, a public body corporate of the State of Florida, hereinafter referred to as "PRIME AWARDEE" and The School Board of Citrus County, a public body corporate of the State of Florida, hereinafter referred to as "SUBAWARDEE," for support to the grant entitled *State Personnel Development Grant*.

WHEREAS, the PRIME AWARDEE is in need of collaboration with SUBAWARDEE to provide professional development targeting improved outcomes for students with disabilities; and

WHEREAS, the SUBAWARDEE has considerable experience in providing such services; and

WHEREAS, The PRIME AWARDEE is desirous of establishing an agreement for the provision of said services with the SUBAWARDEE.

NOW THEREFORE, for consideration of the mutual promises, covenants, and obligations contained herein, the PRIME AWARDEE retains the SUBAWARDEE to undertake certain activities described in **Attachment 1** in connection with the award to the PRIME AWARDEE by the **Florida Department of Education**, (SPONSOR), Award #**361-1708A-9C001**. The parties hereto agree as follows:

I. TERMS:

SUBAWARDEE shall commence performance of the conditions of this AGREEMENT on the **15th day of May, 2019** and shall complete performance of this AGREEMENT to the satisfaction of PRIME AWARDEE no later than the **30th day of September, 2019**. This AGREEMENT may be amended upon PRIME AWARDEE'S receipt of additional funding by SPONSOR.

II. PERFORMANCE:

SUBAWARDEE agrees to perform all services and furnish all labor at their risk, assuming full responsibility for completion of the services and providing the deliverables required for the not-to-exceed amount stated in Section III. Unless it is detailed and stated below, no compensation will be provided for additional reimbursable expenses. SUBAWARDEE agrees to provide services to the PRIME AWARDEE as specified in the Deliverables, attached hereto as Attachment 1 and incorporated by reference herein, and as included in the prime award from SPONSOR. SUBAWARDEE agrees to promptly notify PRIME AWARDEE if SUBAWARDEE wishes to change the Scope of Work as described in Attachment 1.

Without invalidating this Agreement, PRIME AWARDEE may order changes in the services to be performed within the general scope of this Agreement consisting of additions, deletions, or other revisions,

provided that the AGREEMENT price and time shall be adjusted accordingly. All such changes in the services, agreement price and performance periods shall be authorized by a written Addendum to this AGREEMENT, executed by both parties hereto and shall be executed under the applicable conditions of the Agreement.

III. PAYMENT:

This is a **cost-reimbursable** AGREEMENT for \$45,967 as shown in Attachment 2. Carryover of unexpended balances into future budget periods is not allowed. PRIME AWARDEE's obligation to pay under this AGREEMENT is contingent upon the obligation of funds by the SPONSOR. Payment shall be made in accordance with UNIVERSITY Rule Prompt Payment to Vendor, which provides for payment to vendor within forty (40) days after receipt of an acceptable invoice and receipt, inspection, and approval of the services provided in accordance with the terms and conditions of this AGREEMENT.

Invoices are to be submitted at least quarterly to PRIME AWARDEE in accordance with the instructions provided on Attachment 3, Sample Invoice. Final Invoice is due before **October 30, 2019**.

IV. TRAVEL AND REIMBURSABLE EXPENSES:

Reimbursement of travel expenses will be subject to F.S.1004.22.

V. ACCOUNTING:

SUBAWARDEE and PRIME AWARDEE shall keep and maintain accurate records as to performance of all services required pursuant to this AGREEMENT, and of all transactions relating to this AGREEMENT.

VI. INSURANCE:

SUBAWARDEE shall, at its own expense, obtain and maintain at all times during the term of this AGREEMENT, general insurance issued by a responsible insurance company, with coverage limits of not less than one hundred thousand dollars (\$100,000.00) per occurrence to cover such claims or liability caused by, or arising out of, activities of SUBAWARDEE and its agents, and/or employees while engaged in the performance of this AGREEMENT. SUBAWARDEE shall furnish certificates of insurance, evidencing that such insurance has been procured. This clause is not applicable to State of Florida agencies and divisions that have liability responsibilities specified in Florida Statute Section 768.28.

VII. INDEMNIFICATION AND HOLD HARMLESS:

To the extent allowable by law, SUBAWARDEE agrees to indemnify and hold harmless UNIVERSITY, its governing board, officers, employees, and agents against all costs, losses, damages, liability, claims, expenses, damages, demands, fees, fines, penalties, suits, proceedings, actions and costs of actions, which may arise as a result of the negligent acts of SUBAWARDEE's officers, employees and agents alleged to have occurred during the performance of the services required under this contract. Notwithstanding, SUBAWARDEE assumes no liability beyond that allowed by Florida Statutes Section 768.28.

VIII. TERMINATION

This AGREEMENT may be canceled by the PRIME AWARDEE without prior notice for refusal by the SUBAWARDEE to allow public access to all documents, papers, letters or other material subject to the provisions of Chapter 119, Florida Statutes, and made or received by the SUBAWARDEE in conjunction with this AGREEMENT.

This AGREEMENT may be canceled by either party upon no less than thirty (30) days notice, with or without cause; notice shall be delivered by certified mail, return receipt requested; by commercial carrier with signature required; or in person with proof of delivery. In case of cancellation, only the percent of satisfactory progress actually achieved to the date of cancellation will be due and payable to the SUBAWARDEE.

IX. DEFAULT:

The failure of either party to this AGREEMENT to comply with any of the provisions herein shall place that party in default. Prior to terminating this AGREEMENT, the non-defaulting party shall notify the defaulting party in writing, stating the provision or provisions that give rise to the default. The defaulting party shall be entitled to a period of thirty (30) days from the receipt of the Notice of Default to cure the default. In the event said default is not timely cured, the non-defaulting party may immediately terminate this AGREEMENT by written notice. The failure of either party to exercise this right shall not be construed as a waiver of such right in the event of further default or non-compliance.

X. ADDITIONAL TERMS AND CONDITIONS

Additional Terms and Conditions specific to this AGREEMENT are found in the Attachment 5 to this AGREEMENT.

XI. GOVERNING LAWS:

This AGREEMENT is subject to the laws of the State of Florida, the applicable regulations of the Board of Trustees, and any provisions herein, in conflict therewith, shall be void and of no effect.

XII. SEVERABILITY:

In the event any provision of this AGREEMENT shall be held invalid or unenforceable by any court of competent jurisdiction, or by an administrative hearing officer in accordance with Chapter 120, Florida Statutes, such holding shall not invalidate or render unenforceable any other provision hereof.

XIII. INDEPENDENT SUBAWARDEE:

It is understood and agreed that nothing contained herein is intended or should be construed as in any way making SUBAWARDEE the agent, representative or employee of PRIME AWARDEE for any purposes in any manner whatsoever. Moreover, SUBAWARDEE is not entitled to any of the benefits received by PRIME AWARDEE, its agents, representatives or employees. SUBAWARDEE is, and shall remain an independent consultant with respect to all services performed under this AGREEMENT.

SUBAWARDEE is bound by the terms and conditions of this AGREEMENT and PRIME AWARDEE expects SUBAWARDEE to hold any subconsultant to the same standard.

XIV. GOVERNMENT REGULATIONS:

To the extent applicable, SUBAWARDEE agrees that it will comply with:

- A. Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 2000d et seq., which prohibits discrimination on the basis of race, color or national origin in programs and activities receiving or benefiting from federal financial assistance.
- B. Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794, which prohibits discrimination on the basis of handicap in programs and activities receiving or benefiting from federal financial assistance.
- C. Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 et seq., which prohibits discrimination on the basis of sex in education programs and activities receiving or benefiting from federal financial assistance.
- D. The Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101 et seq., which prohibits discrimination on the basis of age in programs or activities receiving or benefiting from federal financial assistance.
- E. The Omnibus Budget Reconciliation Act of 1981, P.L. 97-35, which prohibits discrimination on the basis of sex and religion in programs and activities receiving or benefiting from federal financial assistance.
- F. Executive Order 11246 of September 24, 1965 as amended, and of the rules, regulations, and relevant orders of the Secretary of Labor, which prohibit discrimination in government employment on the basis of race, creed, color or national origin.
- G. The Vietnam Era Veterans' Readjustment Assistance Act of 1974, as amended, 38 U.S.C. 219 et seq. covering rehabilitation measures for Vietnam Veterans.
- H. Section 413.036 of the Florida Statutes, which provides for the procurement of services from a qualified nonprofit agency for the blind or for the other severely handicapped.
- I. Chapter 760, Florida Statutes, which prohibits discrimination on the basis of race, color, religion, sex, national origin, age, handicap, or marital status.
- J. All regulations, guidelines, and standards as are now or may be lawfully adopted under the above statutes or any other applicable federal, state, and local laws, ordinances, rules and regulations pertaining to the performance of services under this AGREEMENT

XV. ASSIGNMENT:

SUBAWARDEE shall not assign (by operation of law, change of control or otherwise) any part of this AGREEMENT without the prior written consent of PRIME AWARDEE. Additionally, SUBAWARDEE shall not employ sub-consultants without the advance written consent of PRIME AWARDEE.

XVI. FORCE MAJEURE:

No default, delay, or failure to perform on the part of SUBAWARDEE or PRIME AWARDEE shall be considered a default, delay or failure to perform otherwise chargeable hereunder, if such default, delay or failure to perform is due to causes beyond either party's reasonable control including, but not limited to: strikes, lockouts, or inactions of governmental authorities, epidemics, war, embargoes, fire, earthquake, acts of God, or default of common carrier.

XVII. VENUE:

This AGREEMENT and any disputes hereunder, shall be construed in accordance with the laws of the State of Florida and enforced in the courts of the State of Florida.

XVIII. CAPTIONS:

Captions may be inserted only as a matter of convenience and for reference, and in no way define, limit, nor describe the scope of this AGREEMENT or the intent or content of any provisions contained herein.

XIX. ENTIRE AGREEMENT:

This AGREEMENT constitutes the entire agreement between the parties, and no addition, modification or amendment hereto shall be effective unless in writing and executed by the parties hereto. Moreover, any representations or statements heretofore made with respect to such subject matter, whether verbal or written are merged herein.

XX. PUBLIC ENTITY CRIME:

A person or vendor who has been placed on the convicted vendor list by the Department of Management Services, State of Florida, may not submit a bid to provide any goods or services, submit a bid for construction or repair of a building, submit a bid for leases of real property or be awarded or perform work as a SUBAWARDEE, supplier, or sub-SUBAWARDEE to Florida Gulf Coast University for a period of 36 months from the date of being placed on the convicted vendor list.

XXI. LOBBYING:

SUBAWARDEE is prohibited from using funds provided under this AGREEMENT for the purpose of lobbying the Legislature or any official, officer, commission, board, authority, council, committee, or department of the executive branch or the judicial branch of state government.

XXII. AUDIT REPORTS

SUBAWARDEE agrees to comply with the requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations. SUBAWARDEE further agrees to provide PRIME AWARDEE with copies of any of the independent auditors' reports that present instances of non-

compliance with federal laws and regulations, which bear directly on the performance, or administration of this AGREEMENT. In cases of such non-compliance, SUBAWARDEE will provide copies of responses to auditors' reports and a plan for corrective action. All records and reports prepared in accordance with the requirements of OMB Circular A-133 shall be available for inspection by the PRIME AWARDEE or the SPONSOR during normal business hours.

SUBAWARDEE agrees to comply with the requirements of the Florida Single Audit Act (Chapter 215.97 Florida Statutes). This Act sets audit requirements for non-state entities that receive state financial assistance equal to or in excess of \$300,000 in any fiscal year. Such entities must obtain an audit by an independent auditor in accordance with auditing standards stated in the rules of the Auditor General of the State of Florida. The audit shall be conducted in accordance with the requirements of the Act and the rules of the Executive Office of the Governor, the Comptroller and the Auditor General. The Act applies to non-state entities that receive start awards directly from a state-awarding agency (FGCU) and to non-state agencies that receive state awards through another non-state entity.

SUBAWARDEE shall be responsible for payment of any and all audit exceptions that are identified by the audit agency.

XXIII. NOTICES:

All notices and all other matters pertaining to this agreement requiring delivery to a party shall be in writing or via Email, and shall be deemed to have been duly given when received by the addressees at the following addresses.

FLORIDA GULF COAST UNIVERSITY

Dr. Tachung Yih
Associate Vice president for Research and
Dean of Graduate Studies
Florida Gulf Coast University
10501 FGCU Blvd South
Fort Myers, Florida 33965-6565
239-590-7020 (voice)
239-590-7024 (fax)
tcyih@fgcu.edu

CITRUS COUNT SCHOOLS

Sam Himmel, Superintendent of Schools
and Lynne Kirby, Director of Exceptional Student Education
1007 W Main Street
Inverness, FL 34450
352-726-1931
Lynne Kirby E-mail: kirbyl@citrus.k12.fl.us

XXIV. DISCLAIMER:

This AGREEMENT is not binding upon the State of Florida or FLORIDA GULF COAST UNIVERSITY BOARD OF TRUSTEES until it has been signed by the President of FLORIDA GULF COAST UNIVERSITY or by a person with a specific delegation of authority to sign on the President's behalf and by a duly authorized representative of SUBAWARDEE.

XXV. RECEIPT:

SUBAWARDEE hereby acknowledges receipt of a copy of this AGREEMENT and certifies that the undersigned is authorized to execute this AGREEMENT.

SUBAWARDEE hereby certifies, to the best of its knowledge and belief, that it and its Directors and/or Principal Officers are not employed and/or affiliated with FLORIDA GULF COAST UNIVERSITY, unless a current conflict of interest form or dual compensation form is approved and on file. SUBAWARDEE agrees to promptly notify PRIME AWARDEE if a conflict of interest arises or an established conflict of interest management plan changes.

XXVI. SUBSUBAWARDEE CERTIFICATION:

SUBAWARDEE is to return the completed Subcontractor Certification Form (Attachment 4) as an attachment to the signed AGREEMENT.

XXVII. PRIME AWARDEE GRANT GUIDELINES:

Attachment 5 contains those portions of the prime agreement from the SPONSOR to Florida Gulf Coast University Board of Trustees that flow down to SUBAWARDEE. The PRIME AWARDEE and SUBAWARDEE are also to comply with the procedures contained in the Florida Department of Education *Project Application and Amendment Procedures for Federal and State Programs* (Green Book) found at <http://www.fldoe.org/comptroller/gbook.asp>.

REMAINDER OF PAGE IS INTENTIONALLY BLANK
SIGNATURE PAGE FOLLOWS

XXVIII. ORDER OF PRECEDENCE

When the Terms and Conditions of this AGREEMENT conflict with the standard Terms and Conditions of the attached Purchase Order, the Terms and Conditions of this AGREEMENT shall take precedence.

**FLORIDA GULF COAST UNIVERSITY
BOARD OF TRUSTEES**

By: _____
[Signature] Date

By:  05-21-2019
[Signature] Date

[Printed/Typed Name and Title of Signor]

Dr. Tachung Yih, Associate VP for Research
[Printed/Typed Name and Title of Signor]



Check & Connect Project 2018-2019

Graduation for All **Check & Connect (C&C)** Implementation Roles and Responsibilities

District Implementation Team (DIT) Represent the district and its interests in implementation of C&C with fidelity while ensuring implementation efforts are consistent with district policies and procedures for all students Oversees the work of the DCC and SIT	District Capacity Coach (DCC) DCC has strong skills for delivery of training and facilitation skills necessary for effective coaching of SIT, Site Coordinators and Mentors	School Implementation Team (SIT) Provide on-going support to C&C Site Coordinator	Site Coordinator Support and supervise individual Mentors	Mentor Existing school personnel	SPDG C&C Project Staff SPDG C&C district facilitator and certified C&C Trainers
Participate in professional development appropriate to role/s (at a minimum attend C & C Overview) Ensure alignment of professional learning across initiatives	Participate in C&C professional development appropriate to role Provide professional learning opportunities to strengthen implementation	Participate in C&C professional development appropriate to role (at a minimum attend C&C Preparation and Implementation training) Provide professional learning opportunities to strengthen implementation	Participate in C&C professional development/training appropriate to role Facilitate and/or provide professional learning opportunities to strengthen implementation	Participate in C&C professional development/training appropriate to role	Provide professional development/training and coaching as appropriate for all teams



C&C DIT	C&C DCC	C&C SIT	Site Coordinator	Mentor	SPDG C&C Project Staff
<p>Make a commitment to participate, help sustain the efforts long-term, and make public statements of support</p> <p>Develop and implement a communication plan for sharing outcomes and processes with stakeholders</p>	<p>Make a commitment to help sustain the efforts by providing support and coaching implementation at the district and school level</p> <p>Ensures coordinators and mentors have time and access to eligible students and families</p>	<p>Make a commitment to participate, help sustain the efforts long-term, and make public statements of support</p> <p>Ensures coordinators and mentors have time and access to eligible students and families</p> <p>Develop or implement a communication plan for sharing outcomes and processes with stakeholders</p>	<p>Make a commitment to implement, engage in continuous improvement, collaborate with SIT and DCC, and submit student outcome data.</p> <p>Support Mentors with time management and PD</p>	<p>Make a two year commitment(minimum) to implement, engage in continuous improvement through coaching and collaboration, gather and submit student outcome data</p>	<p>Make a commitment to provide high quality professional development, coaching, and technical assistance to support implementation</p>
<p>Establish a calendar for meetings</p>	<p>Coordinate calendar with SPDG C&C, district, and school</p>	<p>Establish a calendar for meeting</p>	<p>Establish a calendar for meetings</p>	<p>Participate in monthly meetings</p>	<p>Coordinate calendar with DCC and SIT as needed</p>
<p>Collaboratively develop vision for District C&C</p>	<p>Participate in development of vision for C&C</p>	<p>Collaboratively develop vision for school C&C Implementation</p>	<p>Collaboratively develop vision with DCC and SIT for site-based mentors</p>	<p>Collaborate with Site Coordinator to implement vision</p>	<p>Facilitate vision development</p>
<p>Review data to determine areas of need, (suggest Early Warning Systems), district readiness and create measurable goals (aligned to other district plans)</p>	<p>Support DIT and SITs in reviewing data to determine areas of need</p>	<p>Review data to determine areas of readiness, needs and goals (aligned to the School Improvement Plans), and next steps</p>	<p>In conjunction with SIT, review data to determine to determine areas of need. Regularly review data from Mentors and supervise intervention strategies</p>	<p>Review data to determine areas of student need, and choose appropriate interventions to create positive student outcomes</p>	<p>Facilitate goal setting and identification of next steps based on data analysis</p>



U.S. Office of Special Education Programs. The contents of this document were developed under a grant from the US Department of Education, #H323A120025. However, those contents do not necessarily represent the policy of the US Department of Education, and you should not assume endorsement by the Federal Government. Project Officer, Sarah Allen.

C&C DIT	C&C DCC	C&C SIT	Site Coordinator	Mentor	SPDG C&C Project Staff
<p>Identify or develop data collection process for progress monitoring of goals and at a minimum review data on academic quarter basis</p> <p>Meet regularly with C&C Facilitator review implementation efforts, data and adjust strategies as needed</p>	<p>Support identification and development of implementation of data collection process</p> <p>Ensure mentors have access to appropriate data systems and assist with collection of data concerning fidelity of implementation</p> <p>Meet regularly with C&C Facilitator to review implementation efforts, student data and adjust strategies as needed</p>	<p>Utilize district data collection process and provide feedback on effectiveness</p> <p>Ensure mentors have access to appropriate data systems and assist with collection of data concerning fidelity of implementation</p> <p>Meet regularly with DCC to review implementation efforts, student data and adjust strategies as needed</p>	<p>Utilize data collection system and provide feedback</p> <p>Assist mentors to access student data and report data concerning fidelity of implementation</p>	<p>Monitor progress of student using data collection process</p> <p>Collect student data weekly regarding attendance, course performance and behavior and use this data to develop interventions</p> <p>Submit monthly monitoring data to Site Coordinator</p>	<p>Provide support in developing data collection processes, and coaching concerning fidelity of implementation as needed</p>
<p>Develop budget, document and communicate processes for spending grant funds (refer to Funding Guidelines)</p>	<p>Advise DIT on allocation of funds based on implementation needs</p>	<p>Follow district developed processes for accessing grant allocated funds</p> <p>Develop and communicate school (in-house) processes for access to funds</p>	<p>Request needed grant funds through school (in-house) processes</p>	<p>Request needed grant funds through school (in-house) processes</p>	<p>Gather team process documents, respond to concerns raised with funds access</p>



U.S. Office of Special Education Programs

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C&C DIT	C&C DCC	C&C SIT	Site Coordinator	Mentor	SPDG C&C Project Staff
Develop, document, and communicate processes for staff to receive in-service credit for Master In-Service points upon completing requirements	Communicate and follow process for staff to receive Master In-Service credit for professional development/training upon completing requirements	Communicate and follow process for staff to receive Master In-Service credit for professional development/training upon completing requirements	Communicate and follow process for staff to receive Master In-Service credit for professional development/training upon completing requirements	Follow process to receive Master In-Service credit for professional development upon completing requirements (including submitting student outcome data)	Provide agendas, sign-in sheets, and documentation of completed requirements
Identify and recruit feeder pattern middle and high implementation school(s) Ensure identification of a SIT each participating school	Assist in identification and recruitment of feeder pattern middle and high implementation school(s) Support SIT in development of student eligibility criteria	Make commitment to participate long-term and Identify and recruit coordinator/s and mentors Establishes student eligibility criteria	Make commitment to participate in attending professional development, collaborate with team, implement with integrity, and submit data Coordinate mentee referrals and facilitate mentor-mentee match	Collaborate with coordinator, implement with fidelity, and submit data	Assist with identification and recruitment of schools and SIT as needed Provide C&C orientation and other professional development as appropriate for each school.
Regularly monitor progress toward goals, address implementation challenges (ex. data access, fidelity of implementation) and request support from SPDG C&C project as needed	Support coordinators and mentors in progress monitoring, data collection, implementation challenges, and requesting additional support Conduct quarterly review of data with SPDG C&C Facilitator and SIT	Regularly monitor progress toward goals, provide support to coordinator and request support from DCC as needed Conduct quarterly review of data with DCC, C&C Project Facilitator	Regularly collaborate with SIT and mentors to reflect on implementation, determine team needs, and communicate support needs to C&C SIT and DCC Meet quarterly to review data with DCC, C&C Project Facilitator	Regularly monitor student progress toward goals, use data to drive interventions, request additional support from coordinator	Provide technical assistance and training as needed to DIT, DCC and SIT as needed Co-facilitate quarterly review of data with CC and SIT.



U.S. Office of Special Education Programs

The contents of this document were developed under a grant from the US Department of Education, #H323A120025. However, those contents do not necessarily represent the policy of the US Department of Education, and you should not assume endorsement by the Federal Government. Project Officer, Sarah Allen.

C&C DIT	C&C DCC	C&C SIT	Site Coordinator	Mentor	SPDG C&C Project Staff
<p>Identify potential in-district Check & Connect Trainers</p> <p>Determine training needs within the district and communicate to Trainers</p>	<p>Collaborate with DIT in identifying C&C potential trainers</p> <p>Determine training needs within the district and communicate to Trainers</p>	<p>Collaborate with DCC in identifying C&C potential trainers</p> <p>Determine training needs within the site</p>	<p>Collaborate with DCC in identifying C&C potential trainers</p> <p>Determine training needs within the site</p>		<p>Support potential C&C Trainers to access next steps to achieve certification</p> <p>Facilitate training to meet needs identified by the district</p>
<p>DIT reports twice a year to district cabinet; report includes implementation rates, fidelity status, progress to district goal and stakeholder feedback</p>	<p>Provide input for cabinet reports</p>	<p>Provide school data for cabinet reports</p>	<p>Provide summary of student data for cabinet reports</p>	<p>Provide student data and stories for cabinet report</p>	<p>Provide technical assistance to DIT as needed</p>
<p>End of year 2, district continues sustainability plan</p>	<p>Provide input for district sustainability plan</p>	<p>Provide input for district sustainability plan</p>	<p>Provide input for district sustainability plan</p>	<p>Provide input for district sustainability plan</p>	<p>Provide input for district sustainability plan as needed; implement gradual schedule of release from coaching and technical assistance.</p>



Attachment 1-B

IMPLEMENTATION MILESTONES FOR CONTINUATION OF State Personnel Development Grant (SPDG) FINANCIAL SUPPORT

PURPOSE: Ensure effective use of resources to install, implement and scale up evidenced based practices targeting increased graduation and proficiency rates, as well as decreased dropout rates for students with disabilities.

SPDG PARTICIPATION YEAR	MILESTONES	INITIATIVE SPECIFIC MILESTONE(S)	
		Check & Connect (C&C)	Strategic Instruction Model (SIM)
1	<ul style="list-style-type: none"> District Implementation Team (DIT) identified (best if existing team such as, Multi-Tiered System of Support (MTSS), Positive Behavior Support (PBS), Child Study Team, or Student Success Team) and chair is identified Data analysis completed to identify appropriate initiative SPDG Liaison for logistics identified Readiness/ preparation assessment completed and action plan developed Implementation schools are identified (middle and high feeder patterns) Site Coordinator identified at each school 	<ul style="list-style-type: none"> DIT members participate in C&C orientation 	<ul style="list-style-type: none"> DIT members participate in Strategic Instruction Model and Project Overview

	<ul style="list-style-type: none"> • District budget for support developed • District processes are in place for in-service points; compensation; data collection and review; utilization/access to funds and communication 		
2	<ul style="list-style-type: none"> • DIT embeds initiative into district improvement and/or strategic plan and/or policy. • Implementation schools add SPDG supported initiative to their School Improvement Plan (SIP) • Capacity Coach identified (person to gradually replace SPDG personnel in delivering technical assistance and implementation support over time) • Teachers and school/district administrators have participated in initial professional development appropriate to their role • Initial implementation and coaching has occurred • Established district processes are functioning • DIT meetings are held and implementation data is 	<ul style="list-style-type: none"> • Each implementation school sends team responsible for school oversight to 1 day Preparation and Implementation training and develops a Program Plan • Capacity Coach attends all trainings • C&C Program Planning Guide is developed for each school and responsibility for keeping updated is designated. • School planning guides are shared with DIT • C&C implementation is embedded in the SP&P and the action plan developed from BEESS on-site monitoring (as appropriate) 	<ul style="list-style-type: none"> • Each implementation school identifies a School Implementation Team (SIT), a chair, a logistics coordinator and develops a school action plan. • Each implementation school identifies Instructional Implementation Team(s) (IIT) consisting of teachers in the same department or grade level willing to collaborate around implementation • Two or more school administrators from each implementation school attend a SIM Administrator session and instructional personnel from either team attend professional development

	<p>reviewed on an academic quarter basis</p> <ul style="list-style-type: none"> • Ongoing problem solving at district and school level occurring to address implementation challenges • Initiative is nested in the organizational chart (a position or department is assigned responsibility for ongoing oversight) • DIT initiates or continues sustainability planning 		<ul style="list-style-type: none"> • SIM activities are embedded in the K-12 Reading Plan, SP&P part G, and the action plan developed from BEESS on-site monitoring (as appropriate)
3	<ul style="list-style-type: none"> • New school and/or district administrators have participated in PD • Participating schools and teachers are implementing SIM and/or C&C and providing required data • Fidelity of implementation data is collected, reviewed and reported twice annually to the District Cabinet • DIT finalizes sustainability plan including identification of resources to support sustained implementation as well as possible scale up. 	<ul style="list-style-type: none"> • Potential C&C trainers have been recruited and are completing the steps to certification. 	<ul style="list-style-type: none"> • Potential professional developers (PD) have been recruited and are completing Specialist Micro-credentials or Potential Professional Developer Institute Applications

4	<ul style="list-style-type: none"> • Further scale-up within implementation schools • DIT implements sustainability plan 		<ul style="list-style-type: none"> • PD Apprentices or Specialists are completing their requirements (with support)
5	<ul style="list-style-type: none"> • Transition to district self-sustaining processes 		<ul style="list-style-type: none"> • Additional PD Apprentices or Specialists are completing their requirements (with support)

All items in prior years will be repeated as necessary.

*Please note, this document was created to guide implementation of the Florida SPDG 2017-2022. In assisting schools/districts from the prior SPDG (2012-2017) there will be items previously accomplished but this chart will be used to guide work to strengthen foundational components, a critical support for sustainability. SPDG personnel may refer districts to other resources for assistance such as other BEESS Discretionary Projects or other FDOE initiatives to enable achievement of the milestones.



Strategic Instruction Model™ (SIM) Project

SIM Implementation Roles and Responsibilities 2017-2022

District Implementation Team (SIM DIT)* <i>Lead by designated facilitator/chair who acts as a liaison with SPDG Staff and SIM SITs</i> <i>*for suggested DIT members, see Appendix 1</i>	District Capacity Coach (SIM CC) <i>Identified SIM Implementer/ Professional Developer (PDer) who supports sustainability through systems and instructional coaching</i>	School Implementation Team (SIM SIT)* <i>Coordinated and facilitated by a SIM Site Coordinator who acts as a liaison with SPDG Staff, SIM IITs, and SIM DIT</i> <i>*for suggested SIT members, see Appendix 2</i>	Instructional Implementation Team (SIM IIT)* <i>Lead by a designated facilitator/chair who acts as a liaison with SIM SIT</i> <i>*for suggested IIT members, see Appendix 3</i>	SPDG SIM Project Staff <i>SPDG SIM District Lead and certified SIM Professional Developer (PDer)</i>
Participate in professional development appropriate to role	Participate in professional development appropriate to role	Participate in professional development appropriate to role	Participate in professional development appropriate to role	Provide professional development and coaching as appropriate for all teams
Make a commitment to participate, help sustain the efforts long-term, and make public statements of support	Make a commitment to help sustain the efforts long-term by providing support and coaching implementation at the district, school and classroom level	Make a commitment to participate, help sustain the efforts long-term, and make public statements of support	Make a commitment to implement, engage in continuous improvement through coaching and collaboration, gather and submit student outcome data	Make a commitment to provide high quality professional development, coaching, and technical assistance in building systems to support implementation
Establish a calendar for meeting	Coordinate calendar with SPDG SIM, district, school, and instructional teams	Establish a calendar for meeting	Establish a calendar for meeting	Coordinate calendar with district, school, and instructional teams
Collaboratively develop vision for District SIM Implementation	Participate in development of vision for SIM implementation	Collaboratively develop vision for School SIM Implementation	Collaboratively develop vision for Instructional Implementation	Facilitate vision development

District Implementation Team (SIM DIT)*	District Capacity Coach (SIM CC)	School Implementation Team (SIM SIT)*	Instructional Implementation Team (SIM IIT)*	SPDG SIM Project Staff
Review data (ex. EWS, FSA, EOC) to determine areas of need, school readiness, measurable goals (aligned to other district plans) and next steps in action plan	Support DIT, SITs and IITs in reviewing data to determine areas of need	Review data to determine areas of need, teacher team readiness, measurable goals (aligned to the School Improvement Plans), and next steps in action plan	Review data to determine areas of student need, content demands, proficiency goals, and choose Content Enhancement Routines and/or Learning Strategies	Facilitate goal setting and identification of next steps based on data analysis
Identify/develop/implement data collection process for progress monitoring of goals and review data (at minimum) on a quarterly basis	Support identification/development/implementation of a data collection process	Identify/develop/implement data collection process (including evidence of implementation and implementation fidelity) for progress monitoring of goals	Identify/develop/implement assessments for monitoring progress of student proficiency with standards	Provide support in developing data collection processes, formative assessments, and coaching around implementation as needed
Develop, document, and communicate processes for spending grant funds, see funding guidelines	Advise DIT on allocation of funds based on implementation needs	Follow district developed processes for accessing grant allocated funds Develop and communicate in-house processes for instructional teams to access grant funds	Request needed grant funds through school (in-house) processes	Gather team process documents
Develop, document, and communicate processes for staff to receive in-service credit for professional development upon completing requirements	Communicate and follow process for staff to receive in-service credit for professional development upon completing requirements	Communicate and follow process for staff to receive in-service credit for professional development upon completing requirements	Follow process to receive in-service credit for professional development upon completing requirements (including submitting student outcome data)	Provide agendas, sign-in sheets, and documentation of completed requirements

District Implementation Team (SIM DIT)*	District Capacity Coach (SIM CC)	School Implementation Team (SIM SIT)*	Instructional Implementation Team (SIM IIT)*	SPDG SIM Project Staff
Identify and recruit feeder pattern middle and high implementation school(s)	Assist in identification and recruitment of feeder pattern middle and high implementation school(s)	Make commitment to participate long-term and Identify and recruit instructional implementation team(s)	Make commitment to participate to include: attending professional development, collaborating with team, implementing with integrity, and submitting data	Assist with identifying and recruiting schools and teams Provide SIM and Project Overviews for each identified team
Regularly monitor progress toward goals, adjust plans to address implementation challenges, and request support from SPDG SIM Project as needed	Support teams in progress monitoring, adjusting plans to address implementation challenges, and requesting additional support	Regularly monitor progress toward goals, adjust plans to address implementation challenges, and request support as needed	Regularly collaborate to reflect on implementation, determine team needs, and communicate support needs to SIM SIT	Provide technical assistance/ instructional coaching as needed
Identify potential in-district SIM Professional Developers and/or Specialists	Identify potential in-district SIM Professional Developers and/or Specialists	Identify potential in-school SIM Professional Developers and/or Specialists	Consider pursuing Specialist or Professional Developer credentials	Support identification of potential Specialists and Professional Developers Assist potential Specialists and Professional Developers in completing requirements
Report twice yearly to district cabinet, report includes implementation rates, fidelity status, status of PDers, district goal data, stakeholder feedback	Provide input for cabinet reports	Provide input for cabinet reports	Provide input for cabinet reports	Provide technical assistance in building reports
End of year 2, initiate/continue sustainability plan	Provide input for district sustainability plan	Provide input for district sustainability plan	Provide input for district sustainability plan	Provide technical assistance in building and implementing sustainability plans

Appendix 1: Suggested District Implementation Team (DIT) Members

- ESE Director (recommended as the DIT chair)
- Superintendent's Cabinet Liaison
- Secondary General Education Curriculum Director/ Specialist
- Secondary ESE Curriculum Director/ Specialist
- Professional Development Director/ Specialist
- MTSS Director/ Specialist
- Administrators from schools implementing SIM, both middle school and high school* (at least 1 representative from middle and high)
- School SIM Coordinators
- Instructional Coaches from schools implementing SIM* (at least 1 representative)
- Teachers from schools implementing SIM** (at least 1 representative)
- Area Office Administrators as appropriate
- Discretionary Project Personnel as appropriate (ex. FDLRS)
- Family representation

*should be a member of the School Implementation Team (SIT)
** should be a member of the Instructional Implementation Team (IIT)

Appendix 2: Suggested School Implementation Team (SIT) Members

- SIM Site Coordinator (e.g. Instructional coach, lead teacher or Department Chair, AP)
- School Principal
- Assistant Principal(s) who oversees implementing teachers
- School Instructional Coaches
- Implementing Teacher
- School MTSS Team Member

Appendix 3: Suggested Instructional Implementation Team (IIT) Members

- Assistant Principal(s) who oversees implementing teachers
- School Instructional Coaches
- All implementing teachers from the same PLC, note: recommended 1 team/PLC, so a school may have several IITs
- School MTSS Team Member

Attachment 2

SPDG TOTAL BUDGET

District:	Citrus	
Budget Year:	2018-2019	
Funding Category		
Check & Connect		# of C&C Schools: 0
Substitute	\$	-
Travel	\$	-
PD for Personnel	\$	7,920.00
Coordinator Supplements	\$	1,000.00
Mentor Supplies	\$	500.00
Additional Expenses	\$	-
C&C Sub Total	\$	9,420.00
Strategic Instruction Model (SIM)		# of SIM Schools: 0
Total Printing & Supplies:	\$	4,500.00
Ongoing PD	\$	-
Facilitated Planning	\$	2,970.00
Travel	\$	6,433.00
PD for Personnel	\$	16,940.00
Coordinator Supplements	\$	3,000.00
Additional Expenses	\$	-
SIM Sub Total	\$	33,843.00
Total:	\$	43,263.00
Restricted Indirect:	\$	2,703.94
Restricted Indirect Rate (%):		6.25%
Link for current approved district restricted Indirect:	http://www.fldoe.org/finance/comptroller/indirect-cost-rates1819.stml	
Grand Total:	\$	45,967
Please Note: Grand Total is rounded up for contractual purposes.		
Only update these numbers		

ATTACHMENT 3: SAMPLE INVOICE
(to be printed on SUBAWARDEE letterhead)

FGCU Purchase Order #:

Description of Deliverable	Invoice Amount
_____	_____
_____	_____
_____	_____
_____	_____

SUBAWARDEE will submit invoices and reports according to the deliverable and payment schedule in Attachment 1, Statement of Work.

Signature of Authorized Representative

Printed Name

Date

Title

Submit to:
Ms. Margaret (Peg) Sullivan
College of Education
Florida Gulf Coast University
10501 FGCU Blvd South
Fort Myers, FL 33965-6565
239-590-7748
msullivan@fgcu.edu

Attachment 4: Subcontractor Certification Form

Pursuant to OMB Circular A-133, I certify as follows on behalf of my organization:

Organization Name: Citrus County Schools
Subagreement Number: ORSP-19060-CCS-001

Organization Type	YES (check one)	\$100,000+ in Federal Funding?	\$750,000+ in Federal Funding?	Tax ID #
State or Local Government Entity OR Institutions of Higher Education/Non-Profits OR For-Profit Organizations	X			85-8012621776C-7

Uniform Guidance §200.501 requires that any **Non-Profit organization** that expends \$750,000 or greater in Federal awards in any given year, must have a single or program-specific audit conducted for that year in accordance with the provisions of Subpart F of these rules.

- **Single Audit:** Non-profit organizations that expend \$750,000 or more in a year in Federal awards shall have a single audit conducted in accordance with Subpart.F except when they elect to have a program-specific audit conducted in accordance with the paragraph following.
- **Program-specific audit election:** When a auditee expends Federal awards under only one Federal program (**excluding R&D**) and the Federal program’s laws, regulations, or grant agreements do not require a financial statement audit of the auditee, the auditee may elect to have a program-specific audit conducted in accordance with subpart.235. A program-specific audit may not be elected for R&D unless all expenditures are for Federal awards received from the same Federal agency, or the same Federal agency and the same pass-through entity, and that Federal agency, or pass-through entity in the case of a subrecipient, approves in advance a program-specific audit.
- **Exemption when expenditures are less than \$750,000:** Non-profit organizations that expend less than \$750,000 a year in Federal awards are exempt from Federal audit requirements for that year, except as noted in Subpart F, but records must be available for review or audit by appropriate officials of the Federal agency, pass-through entity, and General Accounting Office (GAO).

For-Profit organizations are not subject to the Circulars as referenced above. However, a financial audit representing financial stability is requested but not required.

**Certified
By:**

Signature, Authorized Official

Printed or Typed Name

Title

**Copy of Audit
Report Enclosed
(Circle one)**

Yes
No

ATTACHMENT 5: PRIME AWARDEE GRANT GUIDELINES



Sponsor: Florida Department of Education

CFDA #: 84.323

Program Title: State Personnel Development Grant

Award #: 361-1708A-9C001

**Florida Department of Education
Project Award Notification**

1 PROJECT RECIPIENT Florida Gulf Coast University ✓	2 PROJECT NUMBER 361-1708A-9C001 ✓
3 PROJECT/PROGRAM TITLE State Personnel Development Grant ✓ <p align="center">TAPS 19C065</p>	4 AUTHORITY ✓ 84.323A State Personnel Development Grant USDE or Appropriate Agency FAIN#: H323A170031
5 AMENDMENT INFORMATION Amendment Number: Type of Amendment: Effective Date:	6 PROJECT PERIODS Budget Period: 10/01/2018 - 09/30/2019 ✓ Program Period: 10/01/2018 - 09/30/2019
7 AUTHORIZED FUNDING Current Approved Budget: \$1,498,560.00 ✓ Amendment Amount: Estimated Roll Forward: Certified Roll Amount: Total Project Amount: \$1,498,560.00	8 REIMBURSEMENT OPTION ✓ Federal Cash Advance <p align="right">10/1/18</p>
9 TIMELINES <ul style="list-style-type: none"> • Last date for incurring expenditures and issuing purchase orders: <u>09/30/2019</u> • Date that all obligations are to be liquidated and final disbursement reports submitted: <u>11/20/2019</u> ✓ • Last date for receipt of proposed budget and program amendments: <u>08/30/2019</u> • Refund date of unexpended funds; mail to DOE Comptroller, 325 W. Gaines Street, 944 Turlington Building, Tallahassee, Florida 32399-0400: • Date(s) for program reports: • Federal Award Date : <u>10/01/2017</u> 	
10 DOE CONTACTS Program: Marixcia Chrishon Phone: (850) 245-0475 Email: Marixcia.Chrishon@fldoe.org Grants Management: Unit C (850) 245-0496	Comptroller Office Phone: (850) 245-0401 Duns#: 834477051 FEIN#: F650753801001 40.90.40 8A 740104
11 TERMS AND SPECIAL CONDITIONS <ul style="list-style-type: none"> • This project and any amendments are subject to the procedures outlined in the <u>Project Application and Amendment Procedures for Federal and State Programs</u> (Green Book) and the General Assurances for Participation in Federal and State Programs and the terms and requirements of the Request for Proposal or Request for Application, RFP/RFA, hereby incorporated by reference. • For federal cash advance projects, expenditures must be recorded in the Florida Grants System (FLAGS) as close as is administratively feasible to when actual disbursements are made for this project. Cash transaction requests must be limited to amounts needed and be timed with the actual, immediate cash requirements to carry out the purpose of the approved project. • All provisions not in conflict with any amendment(s) are still in full force and effect and are to be performed at the level specified in the project award notification. 	
12 APPROVED:  _____ Authorized Official on behalf of Pam Stewart Commissioner of Education	<p align="center">9/17/18</p> _____ Date of Signing  2018 SEP 25 PM 3:06 DOE COMPTROLLER'S OFFICE

**INSTRUCTIONS
PROJECT AWARD NOTIFICATION**

- 1 Project Recipient: Agency, Institution or Non-Governmental entity to which the project is awarded.
- 2 Project Number: This is the agency number, grant number, and project code that must be used in all communication. (Projects with multiple project numbers will have a separate DOE-200 for each project number).
- 3 Project Description: Title of program and/or project. TAPS #: Departmental tracking number.
- 4 Authority: Federal Grants - Public Law or authority and CFDA number. State Grants - Appropriation Line Item Number and/or applicable statute and state identifier number.
- 5 Amendment Information: Amendment number (consecutively numbered), type (programmatic, budgeting, time extension or others) in accordance with the Project Application and Amendment Procedures for Federal and State Programs (Green Book), and effective date.
- 6 Project Periods: The periods for which the project budget and program are in effect.
- 7 Authorized Funding: Current Approved Project (total dollars available prior to any amendments); Amendment Amount (total amount of increase or decrease in project funding); Estimated Roll Forward (roll forward funds which have been estimated into this project); and Total Project Amount (total dollars awarded for this project).
- 8 Reimbursement Options:
 - Federal Cash Advance –On-Line Reporting required monthly to record expenditures.
 - Advance Payment – Upon receipt of the Project Award Notification, up to 25% of the total award may be advanced for the first payment period. To receive subsequent payments, 90% of previous expenditures must be documented and approved by the Department.
 - Quarterly Advance to Public Entity – For quarterly advances of non-federal funding to state agencies and LEAs made in accordance within the authority of the General Appropriations Act. Expenditures must be documented and reported to DOE at the end of the project period. If audited, the recipient must have expenditure detail documentation supporting the requested advances.
 - Reimbursement with Performance - Payment made upon submission of documented allowable expenditures, plus documentation of completion of specified performance objectives.
- 9 Timelines: Date requirements for financial and program reporting/requests to the Department of Education.
- 10 DOE Contacts: Program contact for program issues, Grants Management Unit for processing issues, and Comptroller's Office number for payment information.
- 11 Terms and Special Conditions: Listed items apply to this project. (Additional space provided on Page 2 of 2 if needed.)
- 12 Approved: Approval signature from the Florida Department of Education and the date signature was affixed.

**FLORIDA DEPARTMENT OF EDUCATION
PROJECT APPLICATION**

Please return to: Florida Department of Education Office of Grants Management Room 332 Turlington Building 325 West Gaines Street Tallahassee, Florida 32399-0400 Telephone: (850) 245-0496	A) Program Name: 2017-2018 State Personnel Development Grant (2017-2022) TAPS NUMBER: 1-18C065 19C065	DOE USE ONLY Date Received Project Number (DOE Assigned) 361-1708A-9C001 ✓								
B) Name and Address of Eligible Applicant: Florida Gulf Coast University Board of Trustees 10501 FGCU Blvd. South Fort Myers, FL 33965-6565										
C) Total Funds Requested: \$ 1,498,561 <hr style="width: 20%; margin: 10px auto;"/> DOE USE ONLY Total Approved Project: \$	D) Applicant Contact & Business Information <table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width:50%;">Contact Name: Margaret Sullivan</td> <td style="width:50%;">Telephone Numbers: 239-590-7022</td> </tr> <tr> <td>Fiscal Contact Name: Lou Kirk</td> <td></td> </tr> <tr> <td>Mailing Address: 10501 FGCU Blvd. South Fort Myers, FL 33965-6565</td> <td>E-mail Addresses: msulliva@fgcu.edu lkirk@fgcu.edu</td> </tr> <tr> <td>Physical/Facility Address: 10501 FGCU Blvd. South Fort Myers, FL 33965-6565</td> <td>DUNS number: 834477051 FEIN number: 65-0753801</td> </tr> </table>		Contact Name: Margaret Sullivan	Telephone Numbers: 239-590-7022	Fiscal Contact Name: Lou Kirk		Mailing Address: 10501 FGCU Blvd. South Fort Myers, FL 33965-6565	E-mail Addresses: msulliva@fgcu.edu lkirk@fgcu.edu	Physical/Facility Address: 10501 FGCU Blvd. South Fort Myers, FL 33965-6565	DUNS number: 834477051 FEIN number: 65-0753801
Contact Name: Margaret Sullivan	Telephone Numbers: 239-590-7022									
Fiscal Contact Name: Lou Kirk										
Mailing Address: 10501 FGCU Blvd. South Fort Myers, FL 33965-6565	E-mail Addresses: msulliva@fgcu.edu lkirk@fgcu.edu									
Physical/Facility Address: 10501 FGCU Blvd. South Fort Myers, FL 33965-6565	DUNS number: 834477051 FEIN number: 65-0753801									
CERTIFICATION I, <u>Tachung Yih, Ph.D.</u> , (Please Type Name) as the official who is authorized to legally bind the agency/organization, do hereby certify to the best of my knowledge and belief that all the information and attachments submitted in this application are true, complete and accurate, for the purposes, and objectives, set forth in the RFA or RFP and are consistent with the statement of general assurances and specific programmatic assurances for this project. I am aware that any false, fictitious or fraudulent information or the omission of any material fact may subject me to criminal, or administrative penalties for the false statement, false claims or otherwise. Furthermore, all applicable statutes, regulations, and procedures; administrative and programmatic requirements; and procedures for fiscal control and maintenance of records will be implemented to ensure proper accountability for the expenditure of funds on this project. All records necessary to substantiate these requirements will be available for review by appropriate state and federal staff. I further certify that all expenditures will be obligated on or after the effective date and prior to the termination date of the project. Disbursements will be reported only as appropriate to this project, and will not be used for matching funds on this or any special project, where prohibited. Further, I understand that it is the responsibility of the agency head to obtain from its governing body the authorization for the submission of this application.										
E) Tachung Yih, Ph.D.	Associate Vice President for Research Title	07-18-2018 Date								



Chrishon, Marixcia

From: Sullivan, Margaret <msulliva@fgcu.edu>
Sent: Thursday, July 26, 2018 2:24 PM ✓
To: BEESS Discretionary Project Team
Subject: FL SPDG -FGCU
Attachments: DOE100A-signed.pdf

Hello,

Attached is the signed DOE 100, the grant has been uploaded in the online system and submitted.

Sincerely,
Peg

Peg Sullivan, M.Ed., Director
Florida State Personnel Development Grant (SPDG) &
Working with the Experts (WWE) for OT and PT
Florida Gulf Coast University
10501 FGCU Blvd.
Ft Myers, Fl 33965-65
239 590-7748
msulliva@fgcu.edu

Tell me, I'll forget; Show me, I'll remember; Engage me, I'll understand.

Native American saying

Confidentiality Notice

"Florida has a very broad public records law. As a result, any written communication created or received by Florida Gulf Coast University employees is subject to disclosure to the public and the media, upon request, unless otherwise exempt. Under Florida law, e-mail addresses are public records. If you do not want your email address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing."

Chrishon, Marixcia

From: no-reply@fldoe.org
Sent: Thursday, July 26, 2018 2:19 PM
To: Hackley, Cyrilla; BEESS Discretionary Project Team
Cc: Chrishon, Marixcia; McCloud, Tresa; Jones, Tywana
Subject: BEESS Grant for Florida Gulf Coast University

Florida Gulf Coast University has indicated that the following program application is complete as of 7/26/2018 2:19:02 PM State Personnel Development Grant (2017-2022) 361-1708A-9C001

Florida Gulf Coast University

State Personnel Development Grant (2017-2022) 361-1708A-9C001

SCOPE OF WORK

Project Abstract

Applicants are required to provide a description of the key elements and primary focus of the project.

Response: The State Personnel Development Grant (SPDG) at Florida Gulf Coast University (FGCU) will provide leadership, administration and operation of this five-year initiative to decrease dropout rates and increase graduation and proficiency rates of secondary students with disabilities in Florida. The SPDG management project will ensure all necessary subcontracts are executed. Through the use of collaboratively developed district implementation plans, professional learning will be provided and data analysis will be used as an iterative process to strengthen fidelity of implementation and assure desired student outcomes. Additionally, SPDG at FGCU will manage a certification incentive program and develop online modules to support teachers of students with disabilities to increase their math and science content knowledge and pass subject area examinations.

Established Need

Identify the state, regional or district need based on analysis of the baseline data.

Response: Through the SPDG 2011-2017, Florida has seen increasing graduation rates and decreasing dropout rates for students with disabilities. Despite these positive directions there continues to be much work needed to ensure that all students are supported to graduate. Historically the revised high school graduation requirements, changes to the statewide assessments for all students and continued implementation of the Florida State Standards have presented significant challenges for students with disabilities to successfully complete high school prepared for life, college and career. Florida has provided additional support to students with disabilities through a range of initiatives and recognizes the need for additional improvement activities and support to educators, schools and districts to ensure continuation of the positive trends. The ongoing SPDG initiatives provide additional support with improvement activities at the secondary school level.

Given past and current efforts, Florida continues to experience needs for:

- A systemic approach to dropout prevention of students with disabilities, especially within districts that have shown an inability to successfully implement strategies to reduce the dropout rate.
- Further scale-up in capacity to deepen impact on secondary student learning to ensure development of proficiencies in reading and math and support continued achievement of students with disabilities on statewide standards and assessments.

These needs are addressed through the work of SPDG at the district level. As displayed in table 5 on page 5-8 of the baseline data section of this proposal, district performance is presented for the 17 school districts currently engaged in the SPDG. SPDG offers guidance and support to districts to further expand district-level capacity to install, implement, scale up and sustain the implementation of Check & Connect (C&C) and/or the Strategic Instruction Model (SIM). The districts who have applied for this level of assistance include six small and rural, five small/medium, one medium, four large and one very large districts. An analysis of current trend across the previous six years of graduation and dropout data indicates:

- 88% demonstrate a positive trend line with federal uniform graduation rate,
- 88% showing declines in the federal dropout rate.

Based on 5 years of available data, 11% have a positive trend line in reading proficiency and 24% demonstrated rising trends in math proficiency.

The majority of the prior SPDG efforts have been with the implementation of C&C which is specifically targets graduation and dropout rates. During year one of the 2017-2022 SPDG extensive effort has been made to establish and begin providing professional development to District Implementation Teams (DIT). A deliberate effort has been made to lead DITs through a data review when determining where to prioritize implementation support by SPDG to ensure careful consideration as to which initiative is more appropriate for each districts current needs and priorities. Historically SIM is a more difficult practice to implement and thus was not chosen by many districts. However, there now appears to be more willingness to consider changing instructional practices to impact student outcomes. Establishing a new practice and ensuring it is implemented with fidelity is typically predicted to take three to five years. Building structures and processes to scale-up and sustain the fidelity of implementation is a critical step in this project's work. Extensive changes in personnel at both district and school administrator levels has meant starting with all new representatives in several former districts and initial work with new applicants began this summer.

Description of Alternate Methods for Trainings/Meetings

Alternate methods of conducting meetings and training events must be considered by applicants in an effort to reduce the number of events requiring participants to travel outside of their district. Please describe alternate methods of training used and any new methods to be used for the upcoming fiscal year. Use the Request for Application for more specific information.

Response: The work of the Director and project personnel is supported through the use of Adobe Connect, ZOOM, Google Hangouts and conference calls. Work with targeted districts is scheduled to maximize a regional approach to visits. The use of EDU 2.0, Basecamp and LiveBinders had been encouraged for both initiatives. These tools are utilized as a mechanism to provide technical assistance, follow-up and coaching supports by both the C&C and SIM project personnel. The SPDG online database, which was rolled out last year, provides schools and districts with direct access to their data which creates more nimble data informed responses on the front line of implementation.

C&C trainer observations are conducted virtually, replacing the in-person observations previously conducted by the national C&C team. Trainers can be viewed in real time and prompted, as the national C&C observer provides remote feedback through the onsite facilitator. Several "just in time" sessions of SIM professional development have been provided virtually, especially to small and rural districts.

Support of the BEESS Strategic Plan/State Performance Plan (SPP)

Applicants must describe how specific project activities address the indicators of Florida's IDEA, Part B SPP, and the BEESS Strategic Plan as applicable. For each SPP Indicator and BEESS Strategic Plan target addressed by the project:

- Include reference to the measurable target for each indicator, as stated in the current SPP and BEESS Strategic Plan; and
- Describe the collaboration activities with other discretionary projects with regard to the SPP indicators and BEESS Strategic Plan.

Response: : In line with the Bureau of Exceptional Education and Student Services (BEESS) Strategic Plan, this project continues to provide direct support in preparing students with disabilities to graduate college and career ready. Continued focus on increased graduation and decreased dropout rates directly aligns to several sections of the K-12 portion of the BEESS Strategic Plan. Specifically, C&C is focused on the provision of individualized data-driven support to students to increase student engagement inclusive of improved academic, behavioral, cognitive and affective outcomes. SIM is focused on provisions of individualized data-driven support to students in implementation of schools/districts to increase student achievement and proficiency.

The SPDG selects target districts and schools via a Multi-Tiered System of Support (MTSS) process, inviting those districts and schools most in need of assistance to improve proficiency and graduation and dropout results for students with disabilities, to participate and receive intensive support. This is directly aligned with the BEESS model of provision of MTSS to districts.

Specific goals and activities of the BEESS Strategic Plan, which this project supports include:

1. Highest Student Achievement:

a) K-12 Students – Best Practices for Standards-Based Instructional Support SPP Indicator 3C.1: Participation and Performance on Statewide Assessments –Proficiency rate for children with Individual Educational Plans (IEPs) against grade level, modified and alternate academic achievement standards.

- Reading 2018-19 target 66%

- Math 2018-19 target 66%

b) K-12 Students - Parent Involvement and Engagement SPP Indicator 8A: Parent Involvement - Percent of parents with a child receiving special education services who report that schools facilitated parent involvement as a means of improving services and results for children with disabilities:

- 2018-19 target 85%

c) Transition/Postsecondary - SPP Indicator 1: Graduation Rates-Federal Uniform Graduation Rate. Percent of youth graduating high school with regular diploma with cohort and Standard Graduation Rate. Percent of youth exiting high school with a standard diploma regardless of cohort.

- 2018-19 targets - Federal 70% and Standard 89%

SPP Indicator 2: Dropout Rates-Federal dropout rates. Percentage of youth with IEPs dropping out of high school rates and Florida Dropout Rate

- 2018-19 target- Federal 9.5%

The new SPDG (2017-2022) has an added component, which aligns to the Teacher Leader portion of the BEESS Strategic plan,

- BEESS Indicator: Increase the knowledge and skills of all teachers working with students with disabilities.

SPDG's initiatives have resulted in training, technical assistance, resources and support to targeted school districts on evidence-based practices (C&C and SIM) for use in addressing district barriers to increasing the graduation rate and the proficiency rate, and decreasing the dropout rate. SPDG staff have participated as members of monitoring and district problem-solving teams. The SPDG Management project also works closely with the Parent Training Information (PTI) center and the Community Parent Resource Center (CPRC) to ensure information is made available to families. Through this collaboration, information about these initiatives is being made available to families in multiple languages.

The SPDG Management Team includes representation of key collaborators: i.e. Project 10: Transition Education Network, Florida Diagnostic and Learning Resources System/Human Resources Development, Problem Solving/Response to Intervention, Florida's Positive Behavior Support, PTI or CPRC, district Exceptional Student Education Director, implementation site administrator as well as Florida Department of Education's Office of Dropout Prevention.

Evaluation Plan

Applicants will describe their methods to evaluate the product, service delivery, and training they provide. This description must address, if applicable, how the applicant will determine whether

- Recipients implemented or used the product, service delivery, and training received; and that
- The product, service product, and training achieved their intended outcomes.

Response: Objective 1: The reports required by USDOE OSEP and BEESS to meet responsibilities in SPDG award are accurate and produced on time.

Expected Outcome: Annual Performance Report (APR) is written in collaboration with the external evaluators and provided to BEESS 20 days prior to due date.

Key Evaluation Question for objective 1: Does the APR document successive improvements in implementation of evidence-based models (C&C and SIM)?

Data Sources: Summary reports from surveys, external evaluator and affiliated projects as well as raw data.

Objective 2: Establish supports for teachers of SWD to increase secondary-level core content knowledge.

Expected Outcomes: On line course or module developed to address high school-level science content and manage the Content Certification Incentive Program (CCIP)

Key Evaluation Questions for objective 2: Is course available and posted on PD Portal? Is CCIP reimbursement occurring in multiple districts?

Data Sources: Program description Flyers, summary reports in excel, purchase orders and invoices

Objective 3: Deliver professional development opportunities to build capacity in the implementation of C&C or SIM targeting multiple levels of implementers.

Expected Outcomes: Facilitate delivery of 18 training and/or professional development sessions including C&C Preparation and Implementation Training, C&C Mentor Training, C&C Mentor Refresher Blasts, Leadership Team or DIT Development, C&C Trainer certification and re-certification sessions, SIM PDer and C&C Trainer and Capacity Coach Development sessions.

Key Evaluation Question(s) for objective 3: Did 90% of participants receive an 80% or higher on posttest, did 90% of participants agree or strongly agree with items on event evaluation.

Did 90% of participants rate Project Tracking System (PTS) evaluation items 4 or higher (on a scale of 1-6, 1 being not at all to 6 being greatly)?

Data Sources: Session announcements, attendance rosters, event evaluation summary reports, posttest summary reports, PTS data

Objective 4: DIT plans are in process and draft budgets for SPDG support have been developed.

Expected Outcomes: Action plans available and regularly updated, proposed budget developed

Key Evaluation Question(s) for objective 4: Are district structures in place or in development to support fidelity of implementation, Is Capacity Coach supported to assume co-facilitation role

Data Sources (indicators): Action plans, DIT meeting calendar, Districts have clearly articulated path to continued implementation, improvements in student data recognized, continued training access is prioritized.

Support for Strategic Plan

Applicant must describe how the project will incorporate one or more of the goals located in Florida's State Board of Education Strategic Plan including the identification of targeted State Performance Plan Indicators. For further guidance, use the following URLs for more information: <http://www.fldoe.org/policy/state-board-of-edu/strategic-plan.shtml>

Response: The State Personnel Development Grant (SPDG) management project supports the goals and strategies of the Florida Education System (section 1008.31, Florida Statutes) as outlined in the framework for the State Board of Education's Strategic Plan. The goal of highest student achievement and the strategy of improving educator effectiveness are directly relevant to the objectives and activities supported by this project. As outlined in the established need section of this proposal, the project seeks to support districts and schools to develop capacity to implement, scale up and sustain the research validated practices of C&C and SIM by supporting them with leadership, coaching and timely and relevant professional learning opportunities. SIM professional development content supports strategies to address student success in all areas of academic content while C&C strongly supports individual student academic engagement and seeks to engage family members in providing support for academic engagement at home

General Education Provisions Act (GEPA)

Applicant must describe how equitable access to and participation in its program for students, teachers, and other program beneficiaries with special needs will be provided in accordance with section 427 of the GEPA, Public Law 103-382. See this requirement at the following URL: <http://www.ed.gov/fund/grant/apply/appforms/gepa427.doc>.

Response: : In an effort to ensure equitable access and equitable participation, the percentage of minority members involved in SPDG activities will be representative of the community at large. All professionals who want to participate in activities, regardless of disability, race or gender will be included. SPDG personnel will facilitate any necessary accommodations.

Florida Gulf Coast University's efforts to ensure equitable access include:

1. Non-discriminatory practices in hiring, employment, student admission and public participation in university programs, services, and facilities;
 2. Accessible campus facilities and provision of reasonable accommodation for students, employees, and persons with disabilities;
 3. University guiding principles that express a commitment to diversity and the provision of diverse cultural, social and educational programs that are reflective of a pluralistic society;
 4. Provision of training opportunities for university students, faculty and staff that help to foster the creation of an inclusive environment and support all university members to succeed in their endeavors.
-

Equitable Services

In accordance with Public Law 107-110, Title IX, Part E Uniform Provisions, Subpart 1, Section 9501, the applicant must provide a detailed plan of action for providing consultation for equitable services to private school children and teachers with the local educational agency service area. Use the following URLs for more information: <http://www2.ed.gov/policy/elsec/leg/essa/essaguidance160477.pdf>

Response: The SPDG Administration project provides equitable services to personnel employed by private schools by opening attendance at sponsored training events to individuals employed by private schools on a space available basis.

Florida Gulf Coast University

State Personnel Development Grant (2017-2022) 361-1708A-9C001

Products

No.	Type	Title/Description	BEESS Strategic Plan	Indicators	Source Documentation Maintained by the Project to Support the Deliverable	Funding Source (Federal or State General Revenue)	Total Budget for Deliverable	Performance Requirements: Grant Year Total Deliverable Units	Cost Per Unit	Performance Targets/ Deliverable Units to be Completed per Quarter
1	Analytical	Office of Special Education Programs (OSEP) Performance Report Oversee the development of the OSEP Annual Performance Report in collaboration with the external evaluator and ensure submission by the deadline. The Annual Performance Report is typically due in May. OSEP sets the requirements for what must be included in these reports.	Transition/ Postsecondary	SPP 1, SPP 2, SPP 3	The final report is submitted to BEESS for submission in the G-5 system.	Federal	102,000.00	1.00	102,000.00	Qtr. I: 0.00 Qtr. II: 0.00 Qtr. III: 1.00 Qtr. IV: 0.00
2	Informational	Content Certification Incentive Program (CCIP) Manage the CCIP program ensuring districts are enrolled in CCIP and process ESE	Teachers and Leaders	SPP 1, SPP 2, SPP 3	Marketing Materials disseminated, District reimbursements processed	Federal	129,650.00	20.00	6,482.50	Qtr. I: 5.00 Qtr. II: 5.00 Qtr. III: 5.00 Qtr. IV: 5.00

No.	Type	Title/Description	BEES Strategic Plan	Indicators	Source Documentation Maintained by the Project to Support the Deliverable	Funding Source (Federal or State General Revenue)	Total Budget for Deliverable	Performance Requirements: Grant Year Total Deliverable Units	Cost Per Unit	Performance Targets/ Deliverable Units to be Completed per Quarter
3	Instructional	teacher reimbursements for passing eligible subject area exams and/or teaching certificate subject area additions. Online course /module development Contract for development of online preparation module for teachers seeking to strengthen content knowledge in secondary science.	Teachers and Leaders	SPP 1, SPP 2, SPP 3	Contract with FCIM Course available in PD Portal	Federal	44,087.00	2.00	22,043.50	Qtr. I: 1.00 Qtr. II: 0.00 Qtr. III: 0.00 Qtr. IV: 1.00

Training

No.	Type	Title/Description	BEES Strategic Plan	Indicators	Source Documentation Maintained by the Project to Support the Deliverable	Funding Source (Federal or State General Revenue)	Total Budget for Deliverable	Performance Requirements: Grant Year Total Deliverable Units	Cost Per Unit	Performance Targets/ Deliverable Units to be Completed per Quarter
1	Facilitation of a Training Event	Annual Session on Professional Learning Facilitate delivery of annual session for Check & Connect(C&C) trainers, SIM	Teachers and Leaders	SPP 1, SPP 2, SPP 3	Training announcement, participant list and event evaluations. PTS data	Federal	37,000.00	1.00	37,000.00	Qtr. I: 0.00 Qtr. II: 1.00 Qtr. III: 0.00 Qtr. IV: 0.00

No.	Type	Title/Description	BEESS Strategic Plan	Indicators	Source Documentation Maintained by the Project to Support the Deliverable	Funding Source (Federal or State General Revenue)	Total Budget for Deliverable	Performance Requirements: Grant Year Total Deliverable Units	Cost Per Unit	Performance Targets/ Deliverable Units to be Completed per Quarter
		Professional Developers(PDers) and district identified capacity coaches regarding best practices in professional development, adult learning and coaching.								
2	<u>Facilitation of a Training Event</u>	C&C Train the Trainer (TTT) Facilitate delivery of two virtual sessions of C&C trainer recertification and one in person Trainer Certification day. This deliverable is necessary to allow Florida to maintain a pool of certified trainers to sustain C&C implementation with in-state training capacity.	Teachers and Leaders	SPP 1, SPP 2, SPP 3	Training announcements, participant lists and event evaluations from each session. PTS data	Federal	57,000.00	3.00	19,000.00	Qtr. I: 1.00 Qtr. II: 1.00 Qtr. III: 1.00 Qtr. IV: 0.00
3	<u>Facilitation of a Training Event</u>	Coordinate delivery of a wide variety of professional development for C&C implementers. SPDG District Implementation Team (DIT) members. Facilitate delivery of C&C Preparation and Implementation, Mentor,	Transition/ Postsecondary	SPP 1, SPP 2, SPP 3	Training announcements, participant lists, posttest results and event evaluations from each session. PTS data	Federal	85,348.00	15.00	5,689.87	Qtr. I: 3.00 Qtr. II: 3.00 Qtr. III: 5.00 Qtr. IV: 4.00

No.	Type	Title/Description	BEESS Strategic Plan	Indicators	Source Documentation Maintained by the Project to Support the Deliverable	Funding Source (Federal or State General Revenue)	Total Budget for Deliverable	Performance Requirements: Grant Year Total Deliverable Units	Cost Per Unit	Performance Targets/ Deliverable Units to be Completed per Quarter
4	Provision of Training	Mentor Refresher Blast, Coordinator Orientation, Coaching and DIT Overviews and induction sessions in a variety of locations near implementation districts. C&C and DIT Training Provide DIT Overview and Induction sessions, C&C Preparation and Implementation, Mentor, Mentor Refresher Blast and/or Coordinator Orientation training as necessary to assist target districts.	Transition/ Postsecondary	SPP 1, SPP 2, SPP 3	Training announcements, participant lists, posttest results and event evaluations from each session. PTS data	Federal	30,648.00	4.00	7,662.00	Qtr.I: 1.00 Qtr.II: 1.00 Qtr.III: 1.00 Qtr.IV: 1.00

Service Delivery

No.	Type	Title/Description	BEESS Strategic Plan	Indicators	Source Documentation Maintained by the Project to Support the Deliverable	Funding Source (Federal or State General Revenue)	Total Budget for Deliverable	Performance Requirements: Grant Year Total Deliverable Units	Cost Per Unit	Performance Targets/ Deliverable Units to be Completed per Quarter
1	Direct	Develop and manage sub awards to support implementation of grant activities.	Transition/ Postsecondary	SPP 1, SPP 2, SPP 3	Contracts and quarterly invoices	Federal	911,652.00	20.00	45,582.60	Qtr.I: 17.00 Qtr.II: 2.00 Qtr.III: 1.00 Qtr.IV: 0.00

No.	Type	Title/Description	BEES Strategic Plan	Indicators	Source Documentation Maintained by the Project to Support the Deliverable	Funding Source (Federal or State General Revenue)	Total Budget for Deliverable	Performance Requirements: Grant Year Total Deliverable Units	Cost Per Unit	Performance Targets/ Deliverable Units to be Completed per Quarter
		<p>Provide sub awards, agreements or purchase orders to SPDG implementation districts, partnering parent organizations, Institute for Community Integration (home of C&C), external evaluators, database developer and training facilities. Process payments to implement C&C and/or Strategic Instruction Model (SIM) activities within the state. This deliverable includes oversight of agreement execution and management of compliance with responsibilities outlined in agreements. Invoices are required on a quarterly basis once a contract is in place.</p>								
2	<u>Indirect</u>	<p><u>Bureau of Exceptional Education and Student Services (BEES) Collaboration</u> Partner with BEES as requested to support</p>	Dispute Resolution and Monitoring	SPP 1, SPP 2, SPP 3	Meeting agendas, notes PTS data	Federal	18,175.00	4.00	4,543.75	Qtr.I: 1.00 Qtr.II: 1.00 Qtr.III: 1.00 Qtr.IV: 1.00

No.	Type	Title/Description	BEES Strategic Plan	Indicators	Source Documentation Maintained by the Project to Support the Deliverable	Funding Source (Federal or State General Revenue)	Total Budget for Deliverable	Performance Requirements: Grant Year Total Deliverable Units	Cost Per Unit	Performance Targets/ Deliverable Units to be Completed per Quarter
		statewide efforts in order to achieve successful implementation. This may include serving on District monitoring teams and participating in problem solving team meetings as appropriate. Alignment of these activities with the project has proven very helpful in enabling districts to integrate the C&C or SIM implementation into district and school.								
3	<u>Leadership Activities</u>	Provide state leadership for SPDG Convene SPDG Management Team for quarterly meetings, serve as point of contact for inquiries related to participation in training and/or enrolling as a new district.	Transition/ Postsecondary	SPP 1, SPP 2, SPP 3	Meeting agendas and notes	Federal	16,000.00	4.00	4,000.00	Qtr.I: 1.00 Qtr.II: 1.00 Qtr.III: 1.00 Qtr.IV: 1.00
4	<u>Leadership Activities</u>	Provide support for C&C trainers Provide ongoing support and	Teachers and Leaders	SPP 1, SPP 2, SPP 3	Participant lists Recorded calls Quarterly update emails	Federal	15,000.00	4.00	3,750.00	Qtr.I: 1.00 Qtr.II: 1.00 Qtr.III: 1.00 Qtr.IV: 1.00

No.	Type	Title/Description	BEES Strategic Plan	Indicators	Source Documentation Maintained by the Project to Support the Deliverable	Funding Source (Federal or State General Revenue)	Total Budget for Deliverable	Performance Requirements: Grant Year Total Deliverable Units	Cost Per Unit	Performance Targets/ Deliverable Units to be Completed per Quarter
5	<u>Leadership Activities</u>	development for Florida's C&C trainers with C&C national office to include: quarterly web ex call and email updates. Support District Implementation Teams (DIT) As new districts are identified develop, in collaboration with district personnel, a DIT to oversee implementation and school site selection. This work includes establishing effective processes for data collection, progress monitoring, communication protocols, identification of a capacity coach and establishing reporting schedules. Additionally, the DIT will develop a district specific plan and budget to address specific supports needed to ensure effective implementation	Transition/ Postsecondary	SPP 1, SPP 2, SPP 3	Meeting notes, DIT action plans and budgets	Federal	16,000.00	4.00	4,000.00	Qtr.I: 2.00 Qtr.II: 2.00 Qtr.III: 0.00 Qtr.IV: 0.00

No.	Type	Title/Description	BEESS Strategic Plan	Indicators	Source Documentation Maintained by the Project to Support the Deliverable	Funding Source (Federal or State General Revenue)	Total Budget for Deliverable	Performance Requirements: Grant Year Total Deliverable Units	Cost Per Unit	Performance Targets/ Deliverable Units to be Completed per Quarter
6	Leadership Activities	Support SPDG-SIM and SPDG C&C Projects Support SPDG-SIM and SPDG C&C Projects Support both SPDG projects (C&C and SIM) in problem solving and delivering technical assistance to implementation schools and districts. Attend meetings as requested, provide guidance and support via regular contact with project managers, consultants and evaluator and weave parent organization responsibilities into implementation plans.	Teachers and Leaders	SPP 1, SPP 2, SPP 3	Meeting notes Checklists Emails	Federal	36,000.00	16.00	2,250.00	Qtr.I: 4.00 Qtr.II: 4.00 Qtr.III: 4.00 Qtr.IV: 4.00
Total:							1,498,560.00	98.00		

Baseline Data

The primary purpose of the five year State Personnel Development Grant (SPDG) is to support the Bureau of Exceptional Education and Student Services (BEESS) Strategic Plans 2013-2018 and 2018-2023 in meeting or exceeding the performance targets for Indicators 1, 2, and 3 for students with individual education plans (IEPs) and build district capacity to sustain the evidence based practices of Check and Connect and/or Strategic Instruction Model. The specific performance measure targets are detailed below:

Indicator #1 – Percent of youth with IEPs graduating from high school with a regular diploma

- BEESS State Identified Measurable Result (SIMR), Target for 2018-19: Increase graduation rate of students with disabilities to 70%.

Indicator #2 – Percent of youth with IEPs dropping out of high school

- Target for 2018-2019: Decrease dropout rate of students with disabilities to 9.5%.

Indicator #3 – Performance of children with disabilities on statewide assessments

Reading Target 2018-2019: 66%

Math Target 2018-2019 66%

Indicator 17: State Systemic Improvement Plan -

<http://www.fldoe.org/core/fileparse.php/7672/urllt/SSIP.pdf>

FFY 2015 State Performance Plan/Annual Performance Report -

<http://osep.grads360.org/api/CollectionExportCache/GetExport?collectionCode=2015B&stateCode=FL&publicVersion=true&token=1500485550777>

SEA Profile 2018- <http://www.fldoe.org/core/fileparse.php/7672/urllt/SEAProfile18.pdf>

Indicator 1 and 2: Increase Graduation Rate and Decrease Dropout Rate

Current data regarding graduation and dropout rates is presented below.

Federal Uniform High School Graduation Rate:

The number of first-time ninth graders from four years ago, plus incoming transfer students on the same schedule to graduate, minus students from this population who transferred out or left to enroll in a private school or home education divided into the number of standard diploma graduates from the same group. The resulting percentages are reported for 2013-14 through 2016-17 for students with disabilities and all students.

Table 1: Federal Uniform High School Graduation Rate

	2013-14	2014-15	2015-16	2016-17
Students with Disabilities	55%	57%	62%	66%

All Students	76%	78%	81%	82%
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Standard Diploma Graduation Rate:

The number of standard diploma graduates divided by the number of students with disabilities who completed their education (received either a standard diploma, GED, special diploma, certificate of completion or special certificate of completion) or dropped out. This graduation rate is calculated based on the total number of students with disabilities who exited school in a given year, rather than using the four-year cohort model described in the federal uniform graduation rate. The data are reported for the three year period from 2013-14 through 2016-17.

Table 2: Standard Diploma Graduation Rate for Students with Disabilities

	2013-14	2014-15	2015-16	2016-17
State	60%	62%	64%	66%

Federal Dropout Rate for Students with Disabilities:

The number of students who exited special education due to dropping out, divided by the number of students who graduated with a regular high school diploma, special diploma, certificate of completion, special certificate of completion, dropped out or died. The resulting percentages are reported for students with disabilities, students identified as emotionally/behaviorally disabled (EBD) and students identified as specific learning disabled (SLD) for the years 2013-14 through 2016-17.

Table 3: Federal Dropout Rate for Students with Disabilities

	2013-14	2014-15	2015-16	2016-17
Students with Disabilities	19%	19%	17%	16%
EBD Students	39%	42%	38%	34%
SLD Students	19%	19%	18%	18%

SEA Profile 2018- <http://www.fldoe.org/core/fileparse.php/7672/urll/SEAPProfile18.pdf>

Florida collects student exit data that identifies primary and secondary reasons for leaving school, as well as actions taken by school personnel to keep them enrolled and actions or influences that may have kept them in school. An analysis of this data for the 2010-2011 and 2011-2012 school years completed by the Project 10: Transition Education Network (a discretionary project supported by FDOE/BEES) provides some insight into why students with and without disabilities are dropping out and what they report would keep them in school. The top six primary reasons for dropping out included:

1. missed too many days of school and couldn't catch up
2. failing classes/could not keep up with schoolwork
3. did not like school

4. other reasons not specified
5. classes were not interesting/bored or
6. became a parent, pregnant, and/or experienced family problems.

The top six secondary reasons represent the same categories in a slightly different order. The six most common actions taken were:

1. counseling
2. discussed and offered options for continuing education
3. offered alternative options for graduation
4. discussed consequences of dropping out
5. scheduled a conference with parents and school staff and
6. discussed and offered participation in credit recovery course or program.

The top six potential factors identified that may have influenced these students to stay in school included:

1. opportunities for real world learning
2. better communication with parents
3. more individualized instruction
4. smaller classes
5. better communication with teachers and
6. increased parent involvement.

(Project 10, 2012)

The analysis of Florida data concerning the reasons why students drop out of school echoes national data reported in *Don't Call Them Dropouts: Understanding the Experiences of Young People Who Leave High School Before Graduation, May 2014*, Report from America's Promise Alliance and its Center for Promise at Tufts University with support from Target available at <https://www.americaspromise.org/report/dont-call-them-dropouts>

Check and Connect (C&C) was chosen as a model for implementation in Florida for a number of reasons but paramount was that "of the dropout interventions reviewed by the What Works Clearinghouse to date, "Check & Connect is the only intervention found to have strong evidence of positive effects for staying in school." (IES What Works Clearinghouse <http://ies.ed.gov/ncee/wwc/interventionreport.aspx?sid=78>) Check and Connect is focused on student engagement in four key areas; academic, cognitive, affective, and behavioral. C&C Mentors address many of the concerns highlighted in the analysis of student exit data in Florida.

Indicator 3: Participation and Performance of Children with Disabilities on Statewide Assessments

Data concerning current targets and performance for this indicator are discussed below.

Table 4: Current Participation and Performance of Students with Disabilities on Statewide Assessment

Indicator	2016-17 State-Level Target	SEA Data
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3. Participation and performance of children with disabilities on statewide assessments	99% of students with disabilities in grades three through ten will participate in statewide assessment for reading.	95.16%
	99% of students with disabilities in grades three through ten will participate in statewide assessment for math.	95.54%
	51% of students with disabilities in grades three through ten will demonstrate proficiency in reading.	23.93%
	51% of students with disabilities in grades three through ten will demonstrate proficiency in math.	29.44%

SEA Profile 2018- <http://www.fldoe.org/core/fileparse.php/7672/urlt/SEAProfile18.pdf>

BEESS has historically supported training and development of capacity in the Strategic Instruction Model™ (SIM) developed by the University of Kansas – Center for Research on Learning. Beginning in 1985, with support from an OSEP personnel preparation grant, work began to create a SIM professional development network that included personnel from Florida Diagnostic Learning and Resource System (FDLRS), school districts, and the state university system. State funds have been committed to support the Florida SIM Network as a discretionary project with full-time staff to provide leadership and planning since the early 1990s. In 2008, the FDLRS Administration/HRD Project assumed responsibility for working with Florida’s SIM Professional Developers and this project continues to coordinate the following:

- Delivery of the biannual Florida Potential Professional Developers Institute (PPDI) and the annual Florida SIM Update
- SIM Advisory Committee meetings with SIM state leaders to ensure consistent delivery of SIM Learning Strategies and Content Enhancement Routines
- The development of a streamlined Florida SIM data collection process, including conducting a pilot study to create a data collection process for student outcome data from the implementation of SIM at the classroom level,
- Provision of technical assistance to SIM Mentors to facilitate the transition of PPDI apprentices to become certified SIM Professional Developers,
- The update, dissemination, and online posting of a variety of materials and resources for SIM professional development awareness.

While Florida has provided extensive support to the development of SIM Professional Developers, the SPDG of 2012-2017 is the first multiyear effort at supporting schools and districts with SIM implementation in classrooms. Currently, there are 172 certified SIM Professional Developers in Florida as well as 1 SIM apprentices working toward their certification. As part of the effort to ensure sustainability SPDG SIM has recruited and supported 6 individuals through certification and 4 individuals are currently serving their apprenticeship and 5 Specialist micro-credentials have been earned and 8 individuals are working to complete a micro-credential. The SPDG SIM project uses the certified professional developers for the delivery of training and coaching of personnel working in the implementation districts and schools participating in the SPDG initiative.

The table below provides data on the three target indicators for each of the current districts. Highlighted districts are just beginning work with SPDG, non-highlighted have participated at some point in the prior five year grant.

Table 5: Data for All current SPDG Districts for Previous Five Years

SPDG Initiative	District	Year	Graduation		Reading Proficiency	Math Proficiency	
			Rate	Dropout			
1	Bradford	2011-12	45%	17%			
		2012-13	34%	38%	21.69%	21.07%	
		2013-14	58%	16%	24.44%	25.00%	
	C&C SIM	2014-15	69%	19%	20.19%	20.24%	
		2015-16	69%	<1%	NA	NA	
		2016-17	68%	15%	20.78%	25%	
2	Charlotte	2011-12	65%	26%			
		2012-13	58%	19%	31.44%	32.36%	
		2013-14	55%	22%	30.41%	30.69%	
	C&C SIM	2014-15	54%	29%	26.25%	28.97%	
		2015-16	66%	22%	NA	NA	
		2016-17	65%	17%	26.33%	32.49%	
3	Desoto	2011-12	46%	39%			
		2012-13	44%	26%	17.66%	21.94%	
		2013-14	52%	23%	21.71%	21.17%	
		C&C SIM	2014-15	33%	54%	23.18%	26.10%
			2015-16	37%	33%	NA	NA
		2016-17	40%	27%	16.16%	21.80%	

4	TBD	Escambia	2011-12	23%	17%																																											
			2012-13	32%	15%	24.44%	27.50%																																									
			2013-14	33%	14%	24.87%	29.60%																																									
			2014-15	43%	16%	23.42%	28.70%																																									
			2015-16	46%	5%	NA	NA																																									
			2016-17	54%	4%	21%	22%																																									
5	C&C SIM	Gadsden	2011-12	24%	35%																																											
			2012-13	40%	19%	23.58%	36.57%																																									
			2013-14	26%	33%	26.61%	36.29%																																									
			2014-15	21%	50%	23.57%	32.68%																																									
			2015-16	40%	28%	NA	NA																																									
			2016-17	61%	21%	19.87%	26.34%																																									
6	C&C	Hardee	2011-12	33%	41%																																											
			2012-13	43%	29%	20.51%	24.23%																																									
			2013-14	45%	36%	21.62%	27.33%																																									
			2014-15	37%	44%	22.54%	26.68%																																									
			2015-16	41%	24%	NA	NA																																									
			2016-17	57%	9%	21.68%	28.79%																																									
7	C&C SIM	Hendry	2011-12	49%	21%																																											
			2012-13	48%	27%	18.02%	25.64%																																									
			2013-14	63%	29%	19.43%	26.90%																																									
			2014-15	66%	24%	20.70%	25.60%																																									
			2015-16	67%	19%	NA	NA																																									
			2016-17	73%	23%	19.30%	25.41%																																									
8	TBD	Hernando	2011-12	46%	26%																																											
			2012-13	42%	38%	23.35%	29.27%																																									
			2013-14	54%	27%	25.59%	26.68%																																									
			2014-15	53%	26%	19.76%	25.95%																																									
			2015-16	56%	28%	NA	NA																																									
			2016-17	68%	28%	19.64%	26.32%																																									
<table border="1"> <thead> <tr> <th></th> <th>SPDG Initiative</th> <th>District</th> <th>Year</th> <th>Graduation Rate</th> <th>Dropout</th> <th>Reading Proficiency</th> <th>Math Proficiency</th> </tr> </thead> <tbody> <tr> <td rowspan="6">9</td> <td rowspan="6">TBD</td> <td rowspan="6">Highlands</td> <td>2011-12</td> <td>29%</td> <td>29%</td> <td></td> <td></td> </tr> <tr> <td>2012-13</td> <td>28%</td> <td>32%</td> <td>26.97%</td> <td>32.31%</td> </tr> <tr> <td>2013-14</td> <td>35%</td> <td>22%</td> <td>27.39%</td> <td>33.22%</td> </tr> <tr> <td>2014-15</td> <td>25%</td> <td>23%</td> <td>24.36%</td> <td>30.69%</td> </tr> <tr> <td>2015-16</td> <td>39%</td> <td>12%</td> <td>NA</td> <td>NA</td> </tr> <tr> <td>2016-17</td> <td>32%</td> <td>17%</td> <td>20.41%</td> <td>26.32%</td> </tr> </tbody> </table>									SPDG Initiative	District	Year	Graduation Rate	Dropout	Reading Proficiency	Math Proficiency	9	TBD	Highlands	2011-12	29%	29%			2012-13	28%	32%	26.97%	32.31%	2013-14	35%	22%	27.39%	33.22%	2014-15	25%	23%	24.36%	30.69%	2015-16	39%	12%	NA	NA	2016-17	32%	17%	20.41%	26.32%
	SPDG Initiative	District	Year	Graduation Rate	Dropout	Reading Proficiency	Math Proficiency																																									
9	TBD	Highlands	2011-12	29%	29%																																											
			2012-13	28%	32%	26.97%	32.31%																																									
			2013-14	35%	22%	27.39%	33.22%																																									
			2014-15	25%	23%	24.36%	30.69%																																									
			2015-16	39%	12%	NA	NA																																									
			2016-17	32%	17%	20.41%	26.32%																																									

10	C&C SIM	Holmes	2011-12	46%	22%		
			2012-13	60%	18%	28.34%	31.62%
			2013-14	36%	29%	25.47%	23.77%
			2014-15	48%	23%	19.05%	23.70%
			2015-16	50%	24%	NA	NA
			2016-17	41%	17%	20.33%	21.96%
11	TBD	Marion	2011-12	43%	19%		
			2012-13	52%	18%	22.89%	26.11%
			2013-14	56%	17%	21.84%	24.26%
			2014-15	60%	14%	17.97%	21.66%
			2015-16	56%	15%	NA	NA
			2016-17	53%	19%	17.03%	19.52%
12	TBD	Monroe	2011-12	41%	18%	36.14%	42.20%
			2012-13	46%	10%	34.53%	40.46%
			2013-14	51%	24%	30.63%	34.73%
			2014-15	64%	15%	30.10%	34.20%
			2015-16	49%	15%	NA	NA
			2016-17	53%	13%	30.04%	36.58%
13	SIM	Pinellas	2011-12	42%	18%		
			2012-13	40%	28%	26.93%	26.64%
			2013-14	49%	16%	27.43%	27.63%
			2014-15	53%	22%	24.22%	28.79%
			2015-16	58%	19%	NA	NA
			2016-17	67%	20%	22.75%	27.82%
14	C&C SIM	Polk	2011-12	36%	44%		
			2012-13	43%	41%	19.05%	22.07%
			2013-14	42%	33%	19.83%	22.39%
			2014-15	42%	36%	17.73%	20.85%
			2015-16	46%	35%	NA	NA
			2016-17	49%	32%	17.79%	21.02%
15	TBD	Putnam	2011-12	32%	18%		
			2012-13	29%	24%	27.61%	34.35%
			2013-14	33%	21%	28.42%	36.29%
			2014-15	29%	29%	24.60%	32.08%
			2015-16	36%	18%	NA	NA
			2016-17	55%	11%	23.30%	30.32%
SPDG Initiative		District	Year	Graduation Rate	Dropout	Reading Proficiency	Math Proficiency

16	Taylor	2011-12	27%	40%		
		2012-13	36%	22%	36.32%	47.39%
		2013-14	26%	36%	36.57%	43.41%
	TBD	2014-15	43%	8%	25.13%	35.83%
		2015-16	33%	16%	NA	NA
		2016-17	43%	<1%	27.50%	38%
17	Volusia	2011-12	43%	14%		
		2012-13	43%	13%	22.20%	24.75%
		2013-14	47%	10%	23.04%	26.64%
	C&C	2014-15	46%	16%	19.56%	25.66%
		2015-16	60%	15%	NA	NA
		2016-17	63%	21%	19.64%	25%

Final invitations will be sent by July 31st, currently confirmations of non- participation have been received from FSDB, Gulf, Glades, Lafayette and Union. The next round of invitations will be sent to Alachua, Columbia and Lee.

In the BEESS survey of districts regarding discretionary projects:

- 100% of those responding strongly agree, agree, or are neutral concerning SPDG at FGCU's provision of high quality services, responsiveness to district needs, and provision of assistance in meeting district needs in 2018.

Effort data for the 2012-2017 SPDG reported to OSEP in May 2018 is summarized below. The C&C project has provided PD to 1,979 district and school personnel; prepared 1,637 as mentors; and supported 73 to prepare as trainers. SIM has provided PD to 868 district and school personnel, 511 teachers have participated in coaching and other follow-up activities and 15 individuals are SIM apprentices or have received certification as SIM professional developers.

An application for another five-year SPDG which continues to focus on implementation of Check and Connect (C&C) and the Strategic Instruction Model (SIM) was awarded in Aug. 2017 with an effective date of Oct 1, 2017. Directly aligned with the State Identified Measurable Result (SIMR) of increased graduation rate and embedded into Florida's State Systemic Improvement Plan (SSIP) the new grant includes some changes in the implementation support that will be provided to districts. These changes present an opportunity to strengthen sustainability and were built on an analysis of stakeholder feedback as well as ongoing evaluation data.

The new way of work includes developing or strengthening preparation and infrastructure in the district to lead the implementation initiative (SIM and/or C&C) as well as strengthening existing sustainability plans. Districts that participated in the previous SPDG will have assistance to assess current status and build an action plan

for assuming responsibility for initiative oversight. Financial support will be identified after action plan development and prioritization has been completed. Plans will include bringing together applicable functions across the district to allow a gradual release from SPDG support. This new way of work will also be used in bringing on board any new districts.

During the year one reporting period (October 1, 2017-February 28, 2018), 14 school districts began participation in SPDG-supported PD. Each of these districts has identified a District Implementation Team (DIT) and begun the process of determining sustainable infrastructures for C&C and/or SIM. Capacity coaches from each district will be identified during the next grant year.

Currently there are 50 C&C Trainers across Florida who were trained through the previous SPDG. Four of the nine districts implementing SIM currently are supported by one or more in-district SIM Professional Developers (PDers). All of these qualified individuals underwent a rigorous certification process and renew their certifications on an annual or biennial basis. These individuals provide high-quality PD to the districts participating in SPDG, and are also available to support the implementation of C&C and SIM within districts across the state. Additional C&C Trainers and SIM PDers are on track to become certified within the next year.

Project partners include Florida Gulf Coast University; the Institute of Community Integration at the University of Minnesota; Project 10: Transition Education Network at the University of South Florida—St. Petersburg; Florida Diagnostic and Learning Resources System Administration and Human Resource Development Project at the School District of Putnam County; Family Network on Disabilities, Inc.; Parent to Parent of Miami; and Florida's Positive Behavior Support and Problem Solving/Response to Intervention Projects at the University of South Florida.

The SPDG continuation report representing 5 months of implementation efforts was submitted in May of 2018. Several highlighted accomplishments were made:

- The SPDG management team has convened for three meetings and members have been actively involved with selection of implementation districts, supporting integration of SPDG initiatives into other Florida Department of Education initiatives, such as the Bureau of Exceptional Education and Student Services State Systematic Improvement Plan, differentiated accountability/school improvement and the multi-tiered system of support for districts, conducting the self-assessment on the PD rubric for performance measure one and reviewing and providing input on sustainability planning processes.
- The SIM and C&C advisory committees continue meeting regularly and have provided input to the project managers of each initiative, particularly in the area of family engagement.
- SPDG personnel have successfully built and maintained relationships throughout the state at both school and district levels. They serve as a source of support to attain successful student outcomes. Staff are regularly contacted for information

and access to training and technical assistance. Additionally, individuals outside of Florida are referred to Florida's SPDG personnel for guidance on implementation of SIM and/or C&C, especially concerning organizational structures that support successful implementation.

- The SPDG DIT training, a collaboration between the C&C and SIM projects, has been developed and refined through ongoing evaluation feedback loops and input from SPDG participating districts.

A full evaluation plan is in place for C&C and SIM. Evaluation data are used on an ongoing basis to inform and improve selection, training, coaching, performance assessment and facilitative administrative support

**FLORIDA DEPARTMENT OF EDUCATION
BUDGET DESCRIPTION FORM -
State Personnel Development Grant (2017-2022) 2018-2019**

A) NAME OF ELIGIBLE RECIPIENT: Florida Gulf Coast University

B) Project Number (DOE USE ONLY): 361-1708A-9C001

E) TAPS
Number
19C065

count	Function	Object	Account Title and Description	FTE	Amount	% ALLOCATED to this PROJECT	ALLOWABLE DOE USE ONLY	REASONABLE DOE USE ONLY	NECESSARY DOE USE ONLY
1	9999	110000	<u>PERS SERV- SALARY AND WAGES</u> Salary- Director responsible for all project activities and deliverables (83,681.00)	0.850	\$71,129.00	100.00%	✓	✓	✓
2	9999	110000	<u>PERS SERV- SALARY AND WAGES</u> Salary- Office Manager responsible for data and budget management and general support to implement project activities and deliverables (35,600)	1.000	\$35,600.00	100.00%	✓	✓	✓
3	9999	110000	<u>PERS SERV- SALARY AND WAGES</u> Salary- Program Assistant provide support with data entry, event registrations, surveys and teacher certification reimbursement project.(33200)	0.500	\$16,600.00	100.00%	✓	✓	✓
4	9999	131000	University of Minnesota contract for ongoing training and technical assistance to continue scale up of C&C. This allows train the trainer, evaluation support and	0.000	\$101,625.00	100.00%	✓	✓	✓

coaching. This contract is in the budget of the original award.

5	9999	131000	District reimbursement for ESE teachers who add academic content areas to teaching certificate. Funds available calculation based on number of students with disabilities served in the district.	0.000	\$78,790.00	100.00%	✓	✓	✓
6	9999	131000	Course Development by Florida Center for Interactive Media (FCIM). This course will be an online platform targeting increased knowledge and skills for teachers with core academic content.	0.000	\$50,000.00	100.00%	✓	✓	✓
7	9999	131000	SIGnetwork annual fee- required in grant award.	0.000	\$4,000.00	100.00%	✓	✓	✓
8	9999	131000	Fees for facility rentals for training sessions at \$1000 a day for 10 sessions	0.000	\$10,000.00	100.00%	✓	✓	✓
9	9999	131000	External Evaluator Noonan, Gaumer ,Erickson, LLC as required by OSEP. This contract is delineated in the original grant proposal for the OSEP funding award.	0.000	\$100,000.00	100.00%	✓	✓	✓
10	9999	131000	Parent Training and Information Center and/or Parent Training and Resource Center for translation and editing of family materials	0.000	\$5,000.00	100.00%	✓	✓	✓

11	9999	131000	Sub awards to districts to support implementation, providing reimbursement for items such as travel, substitutes or staff time to attend training or facilitated planning time and classroom materials for SIM implementation. Calculated based on district size, 22,000 small/rural, 44,000 small/medium and medium, 66,000 large and very large. District Implementation Teams work with SPDG personnel to determine funding priorities. In addition \$31000 for support of C&C trainers and SIM Professional Developers (PDers) calculated at \$1000 per person to support travel and or other costs associated with completion of SIM PDer certification requirements.	0.000	\$897,000.00	100.00%	✓	✓	✓
12	9999	151000	<u>SOCIAL SECURITY</u> Fringe -FICA Medicare @1.45% for all personnel	0.000	\$1,788.00	100.00%	✓	✓	✓
13	9999	151000	<u>SOCIAL SECURITY</u> Fringe-FICA Social Security OAS @ 6.2% for all personnel	0.000	\$7,646.00	100.00%	✓	✓	✓
14	9999	151700	INDIRECT; calculation based on the first \$25K of any district sub award and minus any participant support at 8%	0.000	\$23,418.00	100.00%	✓	✓	✓
15	9999	152000	<u>STATE</u>	0.000	\$4,166.00	100.00%	✓	✓	✓

RETIREMENT
 Fringe-FRS
 Pension Plan @
 7.98% for Office
 Manager and
 Program Assistant

16	9999	152000	<u>STATE</u> <u>RETIREMENT</u> Fringe-FRS Pension Plan @ 9.8% for Director	0.000	\$6,971.00	100.00%			
17	9999	161000	<u>STATE HEALTH-</u> <u>EMPLOYER'S</u> <u>CONTRIBUTIONS</u> Fringe-State PPO Plan @\$689.80 X 24 pay periods X.85 for Director	0.000	\$14,073.00	100.00%	✓	✓	✓
18	9999	161000	<u>STATE HEALTH-</u> <u>EMPLOYER'S</u> <u>CONTRIBUTIONS</u> Fringe-State PPO Plan @\$322 X 24 pay periods for Office Manager, and same X .5 for Program Assistant	0.000	\$11,592.00	100.00%	✓	✓	✓
19	9999	162000	<u>STATE LIFE-</u> <u>EMPLOYER'S</u> <u>CONTRIBUTIONS</u> Fringe-Basic Life Insurance Employer contribution @ \$2.27 X 26 pay periods for Office Manager, X .85 for Director and .5 for Program Assistant	0.000	\$139.00	100.00%	✓	✓	✓
20	9999	201000	Postage-includes frequent shipping of printed materials to implementation schools or training locations	0.000	\$500.00	100.00%	✓	✓	✓
21	9999	221000	<u>TELEPHONE 2</u> office phones, long distance and conference call service.	0.000	\$2,300.00	100.00%	✓	✓	✓
22	9999	230000	<u>PRINTING AND</u> <u>REPRODUCTION</u> Copying-central copy charge to produce training participant materials and	0.000	\$2,400.00	100.00%	✓	✓	✓

monthly copier rental and supplies at an average of \$300 per month.

23 9999 230000 PRINTING AND REPRODUCTION 0.000 \$1,999.00 100.00%

Printing-
Production of C&C participant guides for Mentor and Preparation and Implementation training. Estimated at 4.00 per copy and 500 copies

✓ ✓ ✓

24 9999 261000 IN-STATE TRAVEL-OTHER 0.000 \$350.00 100.00%

Rental car- rentals at \$35 a day for 10 days, some multi day trips included to deliver training (4 days), attend meetings (4 days).

✓ ✓ ✓

25 9999 261000 IN-STATE TRAVEL-OTHER 0.000 \$500.00 100.00%

Gas for rental return estimated at \$50 per tank for 10 returns

✓ ✓ ✓

26 9999 261000 IN-STATE TRAVEL-OTHER 0.000 \$18,042.00 100.00%

In state travel- Director or staff to provide support in districts(6), facilitate training events(5), facilitate SPDG Management Team meeting (1), meet with evaluator and staff (4) and participate in FDOE monitoring teams or meetings (4). SPDG Management team travel support 12 people 1 night hotel and reimbursement for meals and mileage. Cost calculations based on: \$150 per night hotel, \$500 for

✓ ✓ ✓

airfare when needed i.e. (Tallahassee, Pensacola, and Jacksonville), and \$36 per day for meals or per diem of \$80, estimate of 300 miles one way at .445 per mile for mileage reimbursement.

27 9999 261000 IN-STATE 0.000 \$23,400.00 100.00%

TRAVEL-OTHER
Hotel contracts for overnight rooms for 6 events estimated at 30 rooms at \$130 per night.



28 9999 262000 OUT-OF-STATE 0.000 \$5,532.00 100.00%

TRAVEL-OTHER
Director and FDOE, BEESS staff member to attend 1 required national meetings in Washington (3 days). These meetings are required in the original award which has brought \$10.8 million to Florida. The SPDG National meeting will be held Oct. 10-12, 2018. These meetings are typically very informative regarding implementation science and how to sustain grant funded programs. Both the funding and the knowledge clearly benefit students and families in Florida. Costs calculations based on \$200 per night hotel, \$500 airfare, \$36 per day meals or \$80 per diem, taxi/shuttle \$25 per trip times 4



trips, airport parking at \$50 per trip).

29	9999	341000	<u>EDUCATIONAL SUPPLIES</u> Educational Materials Supplies- Replacement LCD Projector and Additional Adapters and Cords	0.000	\$2,000.00	100.00%			
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✓ ✓ ✓

30	9999	341018	Office supplies- office and consumable supplies to produce participant packets for meetings and training sessions. This includes; ink cartridges, paper, pens, folders, name tags, post its, poster charts, paper clips and chart paper. Estimated at 300 per month.	0.000	\$2,000.00	100.00%			
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✓ ✓ ✓

Totals: 2.350 \$1,498,560.00

Handwritten signature and date: 9-14-10

DOE 101



Pam Stewart, Commissioner

DOE 101 S

Rev. 08/10

DOE USE ONLY (Program)

I certify that the cost for each line item budget category has been evaluated and determined to be allowable, reasonable and necessary as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

Marixcia Chrishon

Name

Marixcia Chrishon

Signature

Edu. Program Director

Title

9/12/18

Date

DOE USE ONLY (Grants Management)

I certify that the cost for each line item budget category has been evaluated and determined to be allowable as required by Section 216.3475, Florida Statutes. Documentation is on file evidencing the methodology used and the conclusions reached.

J. Sue Wilkinson

Name

J. Sue Wilkinson

Signature

DIRECTOR

Title

9.14.18

Date

Additional Assurances – ALL BEESS Discretionary Projects

Assurance is hereby provided that:

- The fiscal agent for this discretionary project accepts responsibility for implementing all project activities as specified in this application or subsequent amendments. The fiscal agent will ensure that activities essential to project effectiveness, including reimbursement of travel expenses for persons from other school districts or agencies, employment of substitutes for teachers in other school districts or payment of consulting fees for persons to provide services to other school districts, will be implemented in an efficient and timely manner.
 - The discretionary project agrees to collaborate with other entities (i.e., other BEESS discretionary projects, school districts and other agencies or organizations) during the project year under the direction of BEESS staff.
 - When assistance is requested by a school district, the discretionary project will give priority to school districts that have been targeted for improvement related to an SPP Indicator, BEESS Strategic Plan or to those school districts that BEESS determined are "in need of assistance or intervention."
 - Fees will not be charged for any service provided under the auspices of the discretionary project without prior written approval from BEESS.
 - Products developed for statewide dissemination must be submitted for content and policy review by BEESS prior to their release for reproduction and distribution. This applies to all products except those used for awareness (excluding newsletters designed for dissemination on a statewide basis which must be submitted to the project liaison for review), field test or validation purposes. The fiscal agent will ensure that product developers adhere to policies and procedures set forth in the current **Product Guidelines**, available from the BEESS Resource and Information Center (BRIC), at 850-245-0475, or email at bric@fldoe.org.
 - Products produced by or developed in connection with BEESS discretionary projects remain the exclusive property of the State of Florida, unless ownership has been explicitly waived. Products include all print, audio-visual, computer programs and internet websites fully or partially developed with project resources, fiscal and personnel resources. Prior approval for such products must be obtained by the designated BEESS project liaison and must contain a funding statement acknowledging the use of state or federal funds for development and dissemination. Questions regarding product development, ownership or funding statements should be directed to the BRIC.
 - All reasonable precautions to protect personally identifiable student information are taken. Personally identifiable information stored on a database is protected from access by unauthorized persons. Disclosure of any personally identifiable information to a third party without prior written consent of a student's parent or guardian or the consent of an adult student, as applicable, is prohibited. The discretionary project may disclose personally identifiable information without such consent **only** if ordered to comply with a law or regulation or in response to a search warrant, subpoena or court order. If the discretionary project is legally compelled to disclose personally identifiable information to a third party, the project will attempt to notify the applicable parents or guardians, or adult student, unless doing so would violate the law or court order.
 - Discretionary projects with websites will maintain current and updated information specifically related to the project's primary focus. In accordance with federal and state requirements, websites must comply with Section 508 to ensure accessibility to the public. When referencing information and products that were developed by another BEESS discretionary project or are the primary responsibility of another BEESS discretionary project, the project will link directly to the other project's website, rather than summarize or excerpt information.
 - Discretionary project staff will participate in status updates via telephone, e-mail or face-to-face meeting, as requested by the project liaison. Data reflecting project activities conducted throughout the year will be maintained and kept current in the BEESS PTS. By entering data into this system, the discretionary project director is acknowledging that this data is true and accurate. Data concerning implementation of activities and deliverables may be entered at any time. **However, discretionary projects must enter data into the PTS at least quarterly, by the 15th day following the end of each project quarter, or the next business day if the 15th day is on the weekend or a state holiday.** Questions regarding the PTS should be directed to the BEESS project liaison at 850-245-0475.
 - All equipment (computers, servers, modems, phone lines) and software will be maintained in proper working order and upgraded as necessary to ensure efficient operation.
-

Financial Consequences

At least four weeks prior to the end of any quarter during the award period, the discretionary project must contact the BEESS project liaison in writing to discuss changing or delaying meeting a specific performance target/unit for a deliverable. A justification for this request must be provided to the project liaison.

The BEESS project liaison shall review the progress made on the deliverables approved in the agreement (award). In the event the project liaison determines that changes must be made to one or more deliverables on the Schedule of Deliverables (SOD) document, the discretionary project will be instructed to complete and submit a program amendment request to the FDOE Office of Grants Management.

Changes to deliverables must be requested in writing, via a program amendment request, prior to the end of the quarter in which the deliverable units are to be completed.

Changes to a deliverable could include one or more of these areas on the SOD:

- Type
- Title/Description
- BEESS Strategic Plan
- Indicators
- Source Documentation Maintained by the Project to Support the Deliverable
- Funding Source
- Total Budget for Deliverable
- Performance Requirements: Grant Year Total Deliverable Units
- Cost Per Unit
- Performance Targets/Deliverable Units to be Completed per Quarter

Changes to a deliverable could also result in the need for a budget amendment request.

- Reference: Green Book, Section B – Project Amendments)
- Amendment request forms may be obtained at: www.fl.doe.org/finance/contracts-grants-procurement/grants-management/department-of-edu-grants-forms.shtml.

In the event that performance targets/deliverable units are not met within the quarter in which they are scheduled, and the discretionary project fails to submit an amendment request, as stated above, the Department may deem it necessary to notify the fiscal agency head, in writing.

Failure to complete or achieve performance targets for a deliverable will result in payment reduction in accordance with the cost per unit of deliverables, as stated in the agreement (award).



Florida State Personnel Development Grant (SPDG) 2017-2022

District Implementation Team Funding Guidelines

Purpose: Florida's State Personnel Development Grant (SPDG) was developed to improve outcomes for students with disabilities, specifically to increase student proficiency rates, graduation rates and decrease dropout rates.

The initiatives supported by the SPDG, Strategic Instruction Model (SIM) and Check and Connect (C&C) are evidence based strategies that have proven highly effective with all students. While the priority of the grant targets results for students with disabilities, there will be incidental benefit to non-ESE students. The guidelines set out below will assist the district implementation teams in developing a budget for supporting implementation of SIM or C&C.

The focus of the Florida SPDG is to build the internal capacity of districts and schools to implement and sustain the evidence validated practices of C&C and SIM. Successful implementation of these practices results in successful student outcomes. The grant purpose is not to provide material supports to individual students; it is to ensure personnel are receiving effective professional development and coaching to implement the SIM or C&C with fidelity. All funds must be used solely for activities and deliverables that directly support the accomplishment of the program purposes, priorities and expected outcomes.

FL SPDG has attempted to support districts in removing barriers to implementation such as providing access to training materials and supplies necessary for implementation. In the case of SIM instructional practices, there are very specific supplies needed by implementing teachers, which are not typically widely available in schools. In addition, access to efficient data systems or software such as GIST for SIM and/or the C&C app are appropriate, as they are critical supports for implementation fidelity. There are no supplies necessary to implement C&C. Some materials may be justified for *augmenting* C&C implementation, however, many common requests such as incentives, supplies, backpacks, lanyards etc. and craft supplies do not meet the primary grant goal and many of the items are specifically listed in the non-allowable items on the list below. If the DIT feels confident that any requested supply purchases will support C&C implementation and are items that will build sustainability, each school may expend \$250 on Mentor supplies. of possible budget lines to consider:

- Professional development stipends/supplements or substitutes
 - SIM - See items to consider page 4
 - C&C - See items to consider page 5
- Small travel budget to allow administrators, instructional coaches, site coordinators, and potential professional developers to attend special sessions of PD
- Supplement for school or district level liaison(s) and/or facilitator(s) of initiative implementation



-
- Release time for coach/professional developer/trainer to learn to train and coach implementation of SIM or C&C
 - Mentor incentives not necessarily stipends*
 - District Coordinator part time salary

*Please note both state and federal funding requirements forbid use of dollars for food, incentives such as awards, gift cards, flowers or memorabilia. The specific language from FDOE is below.

Florida Department of Education Grant Guidelines

Allowable Expenses

Program funds must be used solely for activities and deliverables that directly support the accomplishment of the program purposes, priorities and expected outcomes during the program award period. All expenditures must be consistent with the approved application, as well as applicable state and federal laws, regulations and guidance.

Allowable expenditures may include the costs associated with employing appropriate staff for administering the discretionary project, office materials and supplies and other relevant costs associated with the administration of this project, including travel reimbursement, meeting room rentals, consultant fees, printing, and conference registration and fees, as approved by FDOE.

Purchase of the following types of devices and services require prior approval from BEESS: tablets and portable media players (e.g., iPads and iPods), air cards, internet connectivity services, personal digital assistants (PDA), cell phones, and similar devices. This includes the cost to support such devices. The justification for these kinds of devices and a detailed description must be included in the budget narrative. The justification must also include an explanation of why the device is necessary, how the devices will be kept secure, and the cost efficiency, if applicable (e.g., the reason the iPad is necessary instead of a laptop computer or a cell phone is necessary instead of a landline telephone).

Unallowable Expenses

Below is a list of items or services that are generally not allowed or authorized as expenditures. This is not an all-inclusive list of unallowable items. The discretionary project is expected to consult with their BEESS project liaison with questions regarding allowable costs.

- Advertisement
- Capital improvements and permanent renovations (e.g., playgrounds, buildings, fences, wiring)
- Clothing or uniforms



-
- Costs for items or services already covered by indirect costs allocation
 - Decorations
 - Dues to organizations, federations or societies for personal benefit
 - End-of-year celebrations, parties or socials
 - Entertainment (field trip without the approved academic support is considered entertainment)
 - Game systems and game cartridges (e.g., Wii, Nintendo and PlayStation)
 - Gift cards
 - Incentives (e.g., plaques, trophies, stickers, t-shirts, give-a-ways)
 - Kitchen appliances (e.g., refrigerators, microwaves, stoves, tabletop burners)
 - Land acquisition
 - Meals, refreshments or snacks
 - Overnight field trips (e.g., retreats, lock-ins)
 - Pre-award costs
 - Purchase of facilities or vehicles (e.g., buildings, buses, vans, cars)
 - Tuition

Prior written approval must be obtained from BEESS for the purchase of any furniture or equipment using discretionary project funds.

Promotional or marketing items (e.g., flags, banners, t-shirts, pencils) not directly related to the support of and implementation of this project are **unallowable**.

Costs that are not allowable for federal programs, per EDGAR, may be found at www2.ed.gov/policy/fund/reg/edgarReg/edgar.html or in the Reference Guide for State Expenditures, which may be found at www.myfloridacfo.com/aadir/reference_guide.



Items to consider in budgeting for SIM implementation

Per Year	Regional Institutes	After hours or with substitute	Coaching
Content Enhancement Routines (Core Content Teachers in Departments/PLCs)	4 days (6 hours/day) <ul style="list-style-type: none"> allocate for stipend and travel 	12 hours (broken up into full days or partial days) <ul style="list-style-type: none"> allocate for stipends and/or subs 	During contract hours (no funding needs to be allocated)
Learning Strategies (for Intervention/ESE teachers providing Tier 2 or 3 supports)	<ul style="list-style-type: none"> 2 days (6 hours/day) allocate for stipend and travel 	12 hours (broken up into full days or partial days) <ul style="list-style-type: none"> allocate for stipends and/or subs 	During contract hours (no funding needs to be allocated)
Sessions for administrators/planning teams	<ul style="list-style-type: none"> 1 day allocate for travel, stipends as appropriate 	allocate substitutes as needed for teachers participating on DIT	During contract hours (no funding needs to be allocated)
Professional Development for Capacity Coach/ Instructional Coaches	4 days (24 hours) <ul style="list-style-type: none"> allocate for substitutes/stipends if needed and travel 	12 hours to support PLCs and/or intervention teachers (broken up into full days or partial days) <ul style="list-style-type: none"> allocate for stipends and/or subs 	During contract hours (no funding needs to be allocated)
Potential CER or LS Professional Developer Institute-PPDI (summer)	5 days (travel paid by FDLRS Admin.) <ul style="list-style-type: none"> allocate for stipend 		During contract hours (no funding needs to be allocated)
Potential Specialist Institute (Micro-credential in one LS or CE)	2 days (travel paid by FDLRS Admin.) <ul style="list-style-type: none"> allocate for stipend 		During contract hours (no funding needs to be allocated)
Capacity Coach - compensation or release time to provide systems/instructional coaching			
Printing/copying costs for CE and LS, recommend \$100 per implementing teacher			
Binders or folders for students of teachers implementing Learning Strategies			



Items to Consider in Budgeting for C&C Implementation

Identification & Preparedness Year 1	Implementation years 2-5
District Overview – 1 ½ hr. Onsite <ul style="list-style-type: none"> • Allocate for time/sub 	Overview as necessary
Trainings Preparation & Implementation Training-6 hrs. in district Mentor Training – 12 hours in district Capacity Coach (Once the District Implementation Team selects coach) 3-24 hrs. training as needed dependent upon level of coaching experience Coordinator Orientation – 6 hrs. <ul style="list-style-type: none"> • Allocate PD stipends/substitute and travel if necessary 	Training and Travel <ul style="list-style-type: none"> • Preparation & Implementation 6 hrs. • Mentor Training – 12 hrs. + travel and subs • Capacity Coach refreshers – 6hrs + travel • Refresher Blasts – Mentor renewals – 6 hrs. + travel • Site Coordinator – 6 hrs. + Travel/sub • Summer District Implementation Team Summit – 6 – 12 hrs. as determined + travel
Funding: May support District Coach once selected by District Implementation Team	Funding: Suggestions for district team to consider where financial supports go: capacity coach, mentors, site coordinator, data specialist

REQUESTS FOR SCHOOL BOARD AGENDA

Ad.

Requested for June 11, 2019 School Board Meeting.

Requested by Debra Stanley, Coordinator of Department of Educational Services

Additional contact(s)/originator Special Academic Programs

Document Title Career Pathways Articulation Agreement Between Withlacoochee Technical College and

Board Action Required: Citrus High School, Crystal River High School, and Lecanto High School

Presentation/Recognition _____ Information _____

Consideration/Approval To approve the Articulation Agreement between Withlacoochee Technical College and the three High Schools in the Citrus County School District.

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached X available in district office _____ other _____

Executive Summary/Highlights:

The function of this Articulation Agreement is to provide students the opportunity to earn clock hours towards programs at WTC, free of charge while in high school. Developing a continuum from high school CTE Programs of Study to Adult Career Certificate Programs.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: NA

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: NA

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy Wilson

(Form Board Approved 7/10/07)

**Career Pathways Articulation Agreement Between
Withlacoochee Technical College
and
Citrus High School, Crystal River High School and Lecanto High School**

In a continuing effort to provide opportunities for secondary school students in the secondary program listed below to transition into Withlacoochee Technical College’s postsecondary program listed below, Withlacoochee Technical College agrees to award clock hours to eligible Citrus County students according to the criteria delineated below. These clock hours may or may not be accepted for transfer credit by other institutions.

Secondary Program
Nursing Assistant (Acute and Long
Term Care)

Postsecondary Program
Patient Care Assistant

Citrus County
Crystal River High School

College
Withlacoochee Technical College (WTC)

I. Articulated Courses and Clock Hours

Withlacoochee Technical College agrees to award clock hours for the secondary program listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways Award Criteria or through Industry Certification.

A. *Clock Hours through Career Pathways Award Criteria:* The following high school course(s) must be completed with a grade of 80% or higher to award clock hours for the postsecondary course(s) listed below:

High School Courses	WTC Courses	Clock Hours
Health Science Foundations (8417110)	Basic Healthcare Worker (HSC0003)	80
Nursing Assistant 3 (8417211)	Nurse Aide and Orderly (Articulated) (HCP0121)	70

B. *Clock Hours through Industry Certification:* Students who obtain the following industry certificate(s) will be awarded clock hours for the postsecondary course(s) listed below:

Industry Certification	WTC Courses	Clock Hours
Certified Nursing Assistant (FDMQA002)	Basic Healthcare Worker (HSC0003)	90
	Nurse Aide and Orderly (Articulated) (HCP0121)	75

Representatives of Withlacoochee Technical College's Career and Technology Education programs will review, at least annually, the content of the high school curriculum, as specified in this agreement, to ensure standardization and attainment of goals.

II. General Provisions

- A. *Award Criteria:* Students awarded clock hours based on secondary course grades will be assessed by the postsecondary program instructor to determine competency in the postsecondary course for which clock hours are awarded. Once competencies are complete, the instructor will post a final grade for the awarded course(s).
- B. *Industry Certification:* Clock hours awarded to students based on industry certification will be documented through the program number and recorded in the Additional Hours Credited data field. As students progress through the program, awarded hours will be included in the total program clock hours.
- C. For clock hours to be awarded based on course(s) completed or industry certification(s) earned at the secondary level, students must begin the program at Withlacoochee Technical College within one year of graduation from high school.
- D. Students will not be awarded clock hours for both Award Criteria and Industry Certification.
- E. Students will not be officially admitted to Withlacoochee Technical College until all required admissions criteria have been met.
- F. Students will be responsible for notifying WTC Student Services personnel of potential clock hours that could be awarded. Notification must be made prior to enrolling in the program.

III. Transcript and Certifications

The student will be responsible for providing an official transcript and/or copies of industry certification(s) to Withlacoochee Technical College before a determination will be made to award clock hours for course(s) completed or industry certification(s) earned at the secondary level.

**Career Pathways Articulation Agreement Between
Withlacoochee Technical College
and
Citrus High School, Crystal River High School and Lecanto High School**

In a continuing effort to provide opportunities for secondary school students in the secondary program listed below to transition into Withlacoochee Technical College’s postsecondary program listed below, Withlacoochee Technical College agrees to award clock hours to eligible Citrus County students according to the criteria delineated below. These clock hours may or may not be accepted for transfer credit by other institutions.

Secondary Program

Culinary Arts

Postsecondary Program

Profession Culinary Arts & Hospitality

Citrus County

Citrus High School
Crystal River High School
Lecanto High School

College

Withlacoochee Technical College (WTC)

I. Articulated Courses and Clock Hours

Withlacoochee Technical College agrees to award clock hours for the secondary program listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways Award Criteria or through Industry Certification.

A. *Clock Hours through Career Pathways Award Criteria:* The following high school course(s) must be completed with a grade of 80% or higher to award clock hours for the postsecondary course(s) listed below:

High School Courses	WTC Courses	Clock Hours
Culinary Arts 1 (8800510)	Food Preparation (HVM0100)	50
Culinary Arts 2 (8800520)		50
Culinary Arts 3 (8800530)		50

B. *Clock Hours through Industry Certification:* Students who obtain the following industry certificate(s) will be awarded clock hours for the postsecondary course(s) listed below:

Industry Certification	WTC Courses	Clock Hours
None	None	None

Representatives of Withlacoochee Technical College's Career and Technology Education programs will review, at least annually, the content of the high school curriculum, as specified in this agreement, to ensure standardization and attainment of goals.

II. General Provisions

- A. *Award Criteria:* Students awarded clock hours based on secondary course grades will be assessed by the postsecondary program instructor to determine competency in the postsecondary course for which clock hours are awarded. Once competencies are complete, the instructor will post a final grade for the awarded course(s).
- B. *Industry Certification:* Clock hours awarded to students based on industry certification will be documented through the program number and recorded in the Additional Hours Credited data field. As students progress through the program, awarded hours will be included in the total program clock hours.
- C. For clock hours to be awarded based on course(s) completed or industry certification(s) earned at the secondary level, students must begin the program at Withlacoochee Technical College within one year of graduation from high school.
- D. Students will not be awarded clock hours for both Award Criteria and Industry Certification.
- E. Students will not be officially admitted to Withlacoochee Technical College until all required admissions criteria have been met.
- F. Students will be responsible for notifying WTC Student Services personnel of potential clock hours that could be awarded. Notification must be made prior to enrolling in the program.

III. Transcript and Certifications

The student will be responsible for providing an official transcript and/or copies of industry certification(s) to Withlacoochee Technical College before a determination will be made to award clock hours for course(s) completed or industry certification(s) earned at the secondary level.

**Career Pathways Articulation Agreement Between
Withlacoochee Technical College
and
Citrus High School, Crystal River High School and Lecanto High School**

In a continuing effort to provide opportunities for secondary school students in the secondary program listed below to transition into Withlacoochee Technical College’s postsecondary program listed below, Withlacoochee Technical College agrees to award clock hours to eligible Citrus County students according to the criteria delineated below. These clock hours may or may not be accepted for transfer credit by other institutions.

Secondary Program
Administrative Office Specialist

Postsecondary Program
Medical Administrative Specialist

Citrus County
Citrus High School
Crystal River High School

College
Withlacoochee Technical College (WTC)

I. Articulated Courses and Clock Hours

Withlacoochee Technical College agrees to award clock hours for the secondary program listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways Award Criteria or through Industry Certification.

A. *Clock Hours through Career Pathways Award Criteria:* The following high school course(s) must be completed with a grade of 75% or higher to award clock hours for the postsecondary course(s) listed below:

High School Courses	WTC Courses	Clock Hours
Digital Information Technology (8207310)	Information Technology Assistant (OTA0040)	75

B. *Clock Hours through Industry Certification:* Students who obtain the following industry certificate(s) will be awarded clock hours for the postsecondary course(s) listed below:

Industry Certification	WTC Courses	Clock Hours
Microsoft Office Word	Information Technology Assistant (OTA0040)	25
Microsoft Office Power Point	Information Technology Assistant (OTA0040)	25
Microsoft Office Excel	Information Technology Assistant (OTA0040)	25

Representatives of Withlacoochee Technical College's Career and Technology Education programs will review, at least annually, the content of the high school curriculum, as specified in this agreement, to ensure standardization and attainment of goals.

II. General Provisions

- A. *Award Criteria:* Students awarded clock hours based on secondary course grades will be assessed by the postsecondary program instructor to determine competency in the postsecondary course for which clock hours are awarded. Once competencies are complete, the instructor will post a final grade for the awarded course(s).
- B. *Industry Certification:* Clock hours awarded to students based on industry certification will be documented through the program number and recorded in the Additional Hours Credited data field. As students progress through the program, awarded hours will be included in the total program clock hours.
- C. For clock hours to be awarded based on course(s) completed or industry certification(s) earned at the secondary level, students must begin the program at Withlacoochee Technical College within one year of graduation from high school.
- D. Students will not be awarded clock hours for both Award Criteria and Industry Certification.
- E. Students will not be officially admitted to Withlacoochee Technical College until all required admissions criteria have been met.
- F. Students will be responsible for notifying WTC Student Services personnel of potential clock hours that could be awarded. Notification must be made prior to enrolling in the program.

III. Transcript and Certifications

The student will be responsible for providing an official transcript and/or copies of industry certification(s) to Withlacoochee Technical College before a determination will be made to award clock hours for course(s) completed or industry certification(s) earned at the secondary level.

**Career Pathways Articulation Agreement Between
Withlacoochee Technical College
and
Citrus High School, Crystal River High School and Lecanto High School**

In a continuing effort to provide opportunities for secondary school students in the secondary program listed below to transition into Withlacoochee Technical College's postsecondary program listed below, Withlacoochee Technical College agrees to award clock hours to eligible Citrus County students according to the criteria delineated below. These clock hours may or may not be accepted for transfer credit by other institutions.

Secondary Program
Applied Information Technology

Postsecondary Program
Technology Support Services
Applied Cybersecurity

Citrus County
Citrus High School

College
Withlacoochee Technical College (WTC)

I. Articulated Courses and Clock Hours

Withlacoochee Technical College agrees to award clock hours for the secondary program listed above upon demonstration of mastery of competencies in the courses below either through Career Pathways Award Criteria or through Industry Certification.

A. *Clock Hours through Career Pathways Award Criteria:* The following high school course(s) must be completed with a grade of 70% or higher to award clock hours for the postsecondary course(s) listed below:

High School Courses	WTC Courses	Clock Hours
Digital Information Technology (8207310)	Technology Support Specialist (CTS0059)	30
Web Technologies (9003420)	Technology Support Specialist (CTS0059)	20
Cybersecurity Fundamentals (9003490)	Cybersecurity Associate (CTS0018)	50

B. *Clock Hours through Industry Certification:* Students who obtain the following industry certificate(s) will be awarded clock hours for the postsecondary course(s) listed below:

Industry Certification	WTC Courses	Clock Hours
None	None	None

Representatives of Withlacoochee Technical College's Career and Technology Education programs will review, at least annually, the content of the high school curriculum, as specified in this agreement, to ensure standardization and attainment of goals.

II. General Provisions

- A. *Award Criteria:* Students awarded clock hours based on secondary course grades will be assessed by the postsecondary program instructor to determine competency in the postsecondary course for which clock hours are awarded. Once competencies are complete, the instructor will post a final grade for the awarded course(s).
- B. *Industry Certification:* Clock hours awarded to students based on industry certification will be documented through the program number and recorded in the Additional Hours Credited data field. As students progress through the program, awarded hours will be included in the total program clock hours.
- C. For clock hours to be awarded based on course(s) completed or industry certification(s) earned at the secondary level, students must begin the program at Withlacoochee Technical College within one year of graduation from high school.
- D. Students will not be awarded clock hours for both Award Criteria and Industry Certification.
- E. Students will not be officially admitted to Withlacoochee Technical College until all required admissions criteria have been met.
- F. Students will be responsible for notifying WTC Student Services personnel of potential clock hours that could be awarded. Notification must be made prior to enrolling in the program.

III. Transcript and Certifications

The student will be responsible for providing an official transcript and/or copies of industry certification(s) to Withlacoochee Technical College before a determination will be made to award clock hours for course(s) completed or industry certification(s) earned at the secondary level.

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting
Requested by: Eric Stokes, Department of Facilities, Construction & Maintenance
Additional contact(s)/originator Jonny Bishop, Department of School Support Services
Document Title 2019-2024 Educational Plant Survey

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval Approve the 2019-2024 Educational Plant Survey

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached _____ available in district office X other _____

Executive Summary / Highlights:

The 2019-2024 Educational Plant Survey includes required Florida Department of Education survey recommendations for Facilities, Construction and Maintenance projects included in the first five years of the 5 Year Work Plan. Also included are Facilities Lists, Student Membership Information, and other information generated by the Department of Education. The Florida Department of Education requires school boards to approve an Educational Plant Survey every five years. Survey recommendations can be revised at a later date.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
Pay grade/level _____
Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy White

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting

Requested by: Eric Stokes & Tina Moser,

Department of Facilities, Construction & Maintenance

Additional contact(s)/originator Jonny Bishop Department of School Support Services

Document Title Pre-Qualification of Contractors for Educational Facilities Construction

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval Approve Pre-Qualification of Contractors for Educational Facilities

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Information reviewed by the pre-qualification committee is available in Facilities and Construction. The pre-qualification review is ongoing.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.

■ Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilkes

(Form Board Approved 7/10/07)

June 2019

Assessment of Applications for Pre-qualification of Contractors

There are no new applications for pre-qualification of contractors for consideration.

Assessment of Applications for Renewal of Pre-qualification Certificate

NAME OF COMPANY	LETTER OF INTENT FROM SURETY COMPANY	AUDITED FINANCIAL INFORMATION	COMMITTEE RECOMMENDATION	PRE-QUALIFIED TO BID ON OR QUALIFY FOR THIS TYPE OF PROJECT	TOTAL DOLLAR VALUE OF WORK NOT TO EXCEED	MAXIMUM DOLLAR VALUE OF EACH INDIVIDUAL PROJECT	EXPIRATION DATE
AUSLEY CONSTRUCTION COMPANY, LLC 1521 SE 36th Avenue, Suite 1, Ocala, FL, 34471	A+	N/A	Approve	General Construction Contractor	\$100,000,000	\$12,418,398	6/9/2020
BALANCED MECHANICAL SERVICES, LLC PO Box 1330, Ocala, FL 34478	A+	N/A	Approve	Construction Management at Risk		\$12,418,398	
ROBERT L. KELLY CONSTRUCTION, INC. P. O. Box 5215, Gainesville, FL, 32627	A	N/A	Approve	Mechanical Contractor	\$750,000		6/9/2020
			Approve	General Construction Contractor	\$6,000,000	\$5,523,974	6/9/2020

Assessment of Applications for Amended Pre-qualification Certificates

There are no firms requesting an amended pre-qualification certificate.

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.
Requested by Eric Stokes, Director of Facilities, Construction & Maintenance
Additional contact(s)/originator Jonny Bishop, Department of School Support Services
Document Title: Continuing Contract Consultant Selection Process



Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval Approve the Continuing Contract Consultant Selection Process

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Approve the process for preselecting consultants for continuing contract projects as defined in FS 287.055. These architects, engineers, and surveyors will be preselected for smaller projects as defined by FS 287.055 for one year, with the option to renew for two additional one-year periods.

Strategic Goals:

- 1 All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2 Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: None
Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy White
(Form Board Approved 7/10/07)



SANDRA "SAM" HIMMEL – SUPERINTENDENT OF SCHOOLS

*"Where Learning is the Expectation
And Caring is a Commitment"*

THOMAS KENNEDY
DISTRICT 1

VIRGINIA BRYANT
DISTRICT 2

DOUGLAS A. DODD
DISTRICT 3

SANDRA COUNTS
DISTRICT 4

LINDA B. POWERS
DISTRICT 5

June 11, 2019

MEMORANDUM

TO: Continuing Contract Consultant Selection Committee Members:
Douglas Dodd, Jonny Bishop, Jim Gerlach

FROM: Eric Stokes, Director of Facilities, Construction & Maintenance

SUBJECT: Consultant Selection for Continuing Contract

Attached please find the following:

- Selection Committee Member List
- Selection Procedure with tentative schedule
- Legal Notice and Standardized Submittal Criteria for Statement of Qualifications
- Consultant Qualifications Data Form
- Phone and Email Reference Questionnaires (8)
- Short-list Evaluation Form
- Ranking Information and Ranking Evaluation Form

cc: Sandra "Sam" Himmel, Superintendent
School Board Members

CONTINUING CONTRACT CONSULTANT SELECTION

Selection Committee Member List

Director, Facilities, Construction & Maintenance, Moderator Eric Stokes
School Board Member Douglas Dodd
Assistant Superintendent of School Support Services Jonny Bishop
Facilities & Construction Project Manager Jim Gerlach

Selection Procedure and Tentative Schedule

1. Advertise for statements of qualifications from interested firms for continuing contracts, June 16, 17 / 2019 and June 23, 24 / 2019. Proposals are received Thursday, July 11, 2019.
2. **Committee meets at 9:00 AM on Wednesday, July 31, 2019** in the Basement Conference Room, building 100, at the District Services Center for a general overview of the selection process, documentation requirements, and to review proposals.
3. **Committee meets at 9:00 AM on Thursday, August 29, 2019** in the Basement Conference Room, building 100, at the District Services Center to create short lists for each project type. Committee members divide the short-listed firms to contact at least three references for each short-listed firm before the final meeting. The Facilities and Construction Department contacts the short-listed firms and requests additional information.
4. **Committee meets at 9:00 AM on Thursday, September 26, 2019** in the Basement Conference Room, Building 100, at the District Services Center. Committee members share the results of their reference contacts. The committee reviews the additional information submitted by the short-listed firms, selects up to three most highly qualified firms, and then ranks the three most highly qualified firms using the ranking evaluation form.
5. Ranked short-lists of the most highly qualified firms are submitted to the Superintendent for approval at the November 12, 2019 School Board Meeting.

**CONTINUING CONTRACT
LEGAL NOTICE**

INVITATION TO SUBMIT STATEMENT OF QUALIFICATION

The Citrus County School Board, Inverness, Florida, will receive Statements of Qualifications for the selection of firms interested in contracting services for the following projects:

1. Heating, Ventilating, Air Conditioning and Electrical projects
2. Reroofing projects
3. Site Drainage and Development projects
4. Architectural projects
5. Structural Engineering projects
6. Threshold Inspections projects
7. Site Utility projects
8. Construction Materials Testing and Inspection and Geotechnical projects
9. Surveying projects

These services will be utilized as required for small projects as defined by F.S. 287.055(2)g. continuing contract. Firms may be selected for projects as the Citrus County School Board deems necessary. The Citrus County School Board reserves the right to select multiple firms in each category, to eliminate categories, and/or to combine or subdivide categories. The firms selected shall provide proposals on a per project basis for a period of one year with the option of the Citrus County School Board to renew for up to two additional one-year periods. The Citrus County School Board may require a unit price master agreement for Construction Materials Testing and Inspection and Geotechnical projects.

The Citrus County School Board will accept Statements of Qualifications prior to 2:00 PM on Thursday, July 11, 2019. Information for this Statement of Qualifications is found on the Citrus County School Board website, www.citrus.k12.fl.us under the Facilities and Construction Department. Choose Current Requests for Qualifications and view all information posted there. Final selection will be made in accordance with the policies and administrative directives of the Citrus County School Board and other statutory provisions.

The Citrus County School Board reserves the right to reject any or all Statements of Qualifications and to waive any informality in any Statement of Qualifications received.

All questions concerning this request shall be made to the Director of Facilities, Construction & Maintenance, Citrus County School Board, 1007 West Main Street, Inverness, Florida, 34450, telephone 352-726-1931, extension 2478.

Published June 16, 17 / 2019 and June 23, 24 / 2019

JUNE 11, 2019

**CONTINUING CONTRACT
STANDARDIZED SUBMITTAL CRITERIA
FOR STATEMENT OF QUALIFICATIONS**

The Citrus County School Board invites you to submit a proposal to provide consultant services associated with the planning, design, and/or construction of the following types of projects: Heating, Ventilating, Air Conditioning and Electrical projects; Reroofing projects; Site Drainage and Development projects; Architectural projects; Structural Engineering projects; Threshold Inspection projects; Site Utility projects; Construction Materials Testing and Inspections and Geotechnical projects; and Surveying projects. Specific information concerning this Statement of Qualifications is included herein.

SCOPE OF SERVICES

The consultant may be required to provide the following:

1. Initial planning work and coordination with various organizations that will be involved in the planning process, i.e., the schools, the community, district staff, city and/or county governments, Florida Department of Education, Florida Department of Environmental Protection, and Southwest Florida Water Management District.
2. Design and preparation of construction documents.
3. All required permitting and approvals required by governmental agencies having jurisdiction.
4. Estimates of probable construction cost.
5. Solicitation and recommendation of required bids.
6. Construction administration including threshold inspections.

SUBMITTAL REQUIREMENTS

1. Submittal shall be on read-only digital compact disks (CD's) or flash drive.
2. Submittal shall be MS Windows readable.
3. Submittal shall be in Word, PowerPoint, or PDF format.
4. Submittal CD's or flash drives shall not auto-start.
5. The presentation CD's or flash drives shall be labeled to identify both the category desired and the firm. Two (2) CD's or two (2) flash drives are required for each of the nine (9) categories desired. For example, if applying for reroofing projects, architectural projects and structural engineering projects then 2 CD's or 2 flash drives for reroofing projects are required, 2 CD's or 2 flash drives for architectural projects are required and

- 2 CD's or 2 flash drives for structural engineering projects are required for a total of 6 CD's or 6 flash drives.
6. Presentations shall contain no more than 25 static pages on one CD or flash drive including the title page and Consultant Qualifications Data Form.
 7. Presentations shall not be interactive and shall not require any form of input from the viewer other than that required to advance slides.

STATEMENT OF QUALIFICATIONS REQUIREMENTS

In your responses to this statement of Qualifications provide the following minimum information.

1. A title page identifying the firm and the category.
2. A description of the qualifications of your firm for performing the work outlined in the above scope of services. Please provide specific information relative to similar work accomplished in the past including total construction cost.
3. A list of all sub-consultants you propose to use and their qualifications for doing the work. The Citrus County School Board reserves the right to approve all sub-consultants.
4. Name and resume of the individual that will work with the Citrus County School Board and manage the projects.
5. Current completed Citrus County School Board Consultant Qualifications Data Form that includes a copy of the professional license, certificate of insurance, and Minority Business Enterprise Certificate if applicable.

You may provide other information in addition to the above, but your proposal should be concise and include only information that is pertinent to this request for qualifications and your ability to carry out the work. The presentation shall be no more than 25 static pages.

STATEMENT OF QUALIFICATIONS SUBMISSION DATE

The Citrus County School Board will accept Statements of Qualifications prior to 2:00 P.M. on Thursday, July 11, 2019 at the following address.

Facilities and Construction Department
Citrus County School Board, Building 100
1007 West Main Street
Inverness, Florida 34450-4625

CONSULTANT SELECTION PROCESS AND SCHEDULE

From the responses received, it is anticipated that three firms may be selected for further evaluation in each category. It is anticipated that at least one of the three in each category may be selected for negotiating a fee for the work. The Citrus County School Board reserves the right to select multiple firms in each category, to eliminate categories, and/or to combine or subdivide categories.

FORM OF AGREEMENT

The form of agreement for architecture and/or engineering services shall be the Citrus County School Board Professional Service Agreement. The form of agreement for Construction Materials Testing and Inspection and Geotechnical services shall be a proposal letter for each project. The Citrus County School Board may also require a unit price master agreement for Construction Materials Testing and Inspection and Geotechnical projects. The form of agreement for survey projects shall be a letter proposal for each project. At the discretion of the Citrus County School Board, the form of agreement for minor architecture and/or engineering services may be a letter proposal for each project.

OTHER INFORMATION

Questions concerning this effort shall be directed to the Director of Facilities, Construction & Maintenance, Citrus County School Board, at the above address or telephone number 352-726-1931, extension 2478.

Instructions for Completing the Form
June 11, 2019

- | <u>Item #</u> | <u>Instructions</u> |
|----------------------|--|
| 1. | Provide the name and address of the firm. If you are a joint venture firm, list the name of the joint venture firm and mailing address. |
| 2. | List names of all the principals of the firm. |
| 3. | Provide the name of the contact person, their telephone number, fax number and email address. |
| 4. | Give the date the firm was established |
| 5. | Check the type of organization that best describes your firm. |
| 6. | Provide the number of in-house employees for each discipline, if applicable. Use the blank lines to show the number of other types of employees the firm has. |
| 7. | Check those items for which you have in-house capabilities and also indicate those for which you use consultants outside the firm. Use the blank lines to show other in-house capabilities not listed. |
| 8. | Where applicable, show the number of projects you have completed during the past five years for each type of facility and the type of work. |
| 9. | Provide the total number of projects by construction cost your firm worked on during the past five years. The construction cost refers to the total construction cost of a project including all phases of the work. |
| 10. | Indicate if your firm has previously worked for the Citrus County School Board, and, if so, list the project(s). |
| 11. | Provide a description of some typical projects you have completed during the past five years. |
| 12. | Provide a copy of applicable State of Florida professional license(s). |
| 13. | Provide a statement of recent, current, and projected workloads and availability. |
| 14. | Provide the requested certification, if applicable. |
| 15. | Attach proof of the required insurance. |

Where the space provided is inadequate, extra sheets may be attached to provide additional information for one or more items.

**CITRUS COUNTY SCHOOL BOARD
1007 W. Main Street
Inverness, FL 34450-4625**

CONSULTANT QUALIFICATIONS DATA FORM

June 11, 2019

This form is formatted to allow easy movement from field to field via the tab key.

1. Firm's name:

Address:

2. Name(s) of the Principals of the firm:

3. Contact Person:

Telephone:

Email:

Fax number:

4. Date firm established:

5. Type organization: Corporation Partnership Joint Venture Individual

6. Total number of employees by discipline:

Architects

Construction Managers

Landscape Architects

Planners

Civil Engineers

Draftsmen

Mechanical Engineers

Administration/Support Personnel

Electrical Engineers

Other

Surveyors

Other

7. Firm's capabilities:

In-house capability

Use outside consultant(s)

Architecture

Interior Design

Structural Engineering

Civil Engineering

Mechanical Engineering

Electrical Engineering

Communication Systems Design

Emergency Systems Design

Landscape Architecture

Pavement Design

Water/Wastewater Utilities Design

Drainage Systems Design

Building Code Analysis

Acoustics Design	<input type="checkbox"/>	<input type="checkbox"/>
Sound Systems Design	<input type="checkbox"/>	<input type="checkbox"/>
Water Resource Engineering	<input type="checkbox"/>	<input type="checkbox"/>
Surveying	<input type="checkbox"/>	<input type="checkbox"/>
Geotechnical Engineering	<input type="checkbox"/>	<input type="checkbox"/>
Construction Materials Testing and Inspection	<input type="checkbox"/>	<input type="checkbox"/>
Threshold Inspection	<input type="checkbox"/>	<input type="checkbox"/>
Master Planning	<input type="checkbox"/>	<input type="checkbox"/>
Site Planning	<input type="checkbox"/>	<input type="checkbox"/>
Construction Management	<input type="checkbox"/>	<input type="checkbox"/>
Roof Surveys and Design	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>

8. Number of projects completed or underway in the past five years by type of work. List each project only once.

<u>Type of Facility</u>	<u>New</u>	<u>Additions/</u>	<u>Site</u>		
	<u>Construction</u>	<u>Remodel</u>	<u>Renovation</u>	<u>Improvement</u>	<u>Other</u>
Elementary Schools					
Junior High Schools					
Middle Schools					
Senior High Schools					
Institutional Buildings					
Industrial Buildings					
Commercial Buildings					
Residential Buildings					

9. Number of projects worked on, completed or underway during the past five (5) years based on total construction costs:

<u>Construction Costs</u>	<u>Number of Projects</u>
Up to \$100,000	
\$100,000 - \$500,000	
\$500,000 - \$1,000,000	
Over \$1,000,000	

10. Has the firm previously worked as a consultant to the Citrus County School Board? Yes No

If yes, please list below the project(s) including construction budget, construction cost, construction cost per square foot, date commissioned, date completed, and the name, title, and phone number for an owner reference.

A. Name of project: _____ Construction budget: _____
 Construction Cost: _____ Construction Cost per Square Foot: _____
 Date Commissioned: _____ Date Completed: _____
 Name and title of owner reference: _____
 Phone number of owner reference: _____

B. Name of project: Construction budget:
Construction Cost: Construction Cost per Square Foot:
Date Commissioned: Date Completed:
Name and title of owner reference:
Phone number of owner reference:

C. Name of project: Construction budget:
Construction Cost: Construction Cost per Square Foot:
Date Commissioned: Date Completed:
Name and title of owner reference:
Phone number of owner reference:

11. Typical projects completed during the past five years including construction budget, construction cost, construction cost per square foot, date commissioned, date completed, and the name, title, and phone number for an owner reference. If a project is listed under item 10, do not list it again under item 11.

A. Name of project: Construction budget:
Construction Cost: Construction Cost per Square Foot:
Date Commissioned: Date Completed:
Name and title of owner reference:
Phone number of owner reference: Email of owner reference:

B. Name of project: Construction budget:
Construction Cost: Construction Cost per Square Foot:
Date Commissioned: Date Completed:
Name and title of owner reference:
Phone number of owner reference: Email of owner reference:

C. Name of project: Construction budget:
Construction Cost: Construction Cost per Square Foot:
Date Commissioned: Date Completed:
Name and title of owner reference:
Phone number of owner reference: Email of owner reference:

D. Name of project: Construction budget:
Construction Cost: Construction Cost per Square Foot:
Date Commissioned: Date Completed:
Name and title of owner reference:
Phone number of owner reference: Email of owner reference:

E. Name of project: Construction budget:
Construction Cost: Construction Cost per Square Foot:
Date Commissioned: Date Completed:
Name and title of owner reference:
Phone number of owner reference: Email of owner reference:

F. Name of project: Construction budget:
Construction Cost: Construction Cost per Square Foot:
Date Commissioned: Date Completed:
Name and title of owner reference:
Phone number of owner reference: Email of owner reference:

G. Name of project: Construction budget:
Construction Cost: Construction Cost per Square Foot:
Date Commissioned: Date Completed:
Name and title of owner reference:
Phone number of owner reference: Email of owner reference:

H. Name of project: Construction budget:
Construction Cost: Construction Cost per Square Foot:
Date Commissioned: Date Completed:
Name and title of owner reference:
Phone number of owner reference: Email of owner reference:

I. Name of project: Construction budget:
Construction Cost: Construction Cost per Square Foot:
Date Commissioned: Date Completed:
Name and title of owner reference:
Phone number of owner reference: Email of owner reference:

12. Attach a copy of current, applicable State of Florida professional license(s).

13. In the space below, provide a statement of recent, current, and projected workloads and availability.

14. Is your firm a minority business? Yes No

If yes, attach a copy of the Minority Business Enterprise Certification as defined by the Florida Small and Minority Business Assistance Act of 1985.

15. Provide a Certificate of Insurance confirming the following:

a. Professional liability insurance in the amount of Two Million Dollars (\$2,000,000)

b. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the operations of the PROFESSIONAL, in an amount not less than One Million Dollars (\$1,000,000) combined single limit per occurrence for bodily injury and property damage. The Citrus County School Board to be listed as additional insured if your firm is selected to go to contract.

c. Comprehensive General Liability, including Contractor's Protective Liability and Product – Completed Operations – Coverage and Contractual Liability – in the amount of One Million Dollars (\$1,000,000) per occurrence and Two Million Dollars (\$2,000,000) aggregate. The Citrus County School Board to be listed as additional insured if your firm is selected to go to contract.

d. Worker's Compensation Insurance for all employees of the PROFESSIONAL as applicable and required by Florida Statutes.

Name and title of person completing this form

Date

CONTINUING CONTRACT SHORT-LIST EVALUATION FORM

CITRUS COUNTY SCHOOL BOARD

JUNE 11, 2019

MEETING DATE: _____

SELECTION EVALUATION FOR: _____

PROJECT TITLE AND LOCATION: Continuing Contract 2019

ESTIMATED PROJECT BUDGET as per FS 287.055 2 (g)

CRITERIA	VALUE	EXTENSION
<p>A. Location/distance to project</p> <p>0-25 miles 5</p> <p>25-50 miles 4</p> <p>50-100 miles 3</p> <p>100-150 miles..... 2</p> <p>150-up miles 1</p>	0-5	
<p>B. Past performance/potential performance with CCSB.</p> <p>0-25 based on firm's proven or potential ability to meet the special needs of the project and the district.</p> <p>(Rating based on responses to questions 6, 7, 8, 9, 10, and 11 of the Consultant Qualifications Data Form).</p>	0-25	
<p>C. Past Experience</p> <p>Number of educational or similar projects 0-3</p> <p>Number of similar size projects 0-2</p> <p>(Rating based on responses to questions 8,9,10 & 11 of the Consultant Qualifications Data Form)</p> <p><i>For Surveyors and Threshold Inspectors use all 5 points for similar size projects</i></p>	0-5	
<p>D. Adherence to budget</p> <p>0-5 (Rating based on responses to questions 10 & 11 of the Consultant Qualifications Data Form)</p> <p><i>This question does not apply to Surveyors or Threshold Inspectors</i></p>	0-5	
<p>E. Recent, current, and projected workloads and availability</p> <p>0-4 (Rating based on responses to question 13 of the Consultant Qualifications Data Form).</p>	0-4	
<p>F. Certified minority business enterprise as defined by Florida Small and Minority Business Assistance Act of 1985</p> <p>0-1 (Rating of 1 for certified firms and 0 for uncertified firms based on response to question 16 of the Consultant Qualifications Data Form)</p>	0-1	
TOTAL	0-45 *	

***40 for Surveyors and Threshold Inspectors**

CITRUS COUNTY SCHOOLS
Architect/Engineer
Continuing Contract Reference Questionnaire 2019

Individual/Firm:	
Reference Organization/Firm:	
Contact Person Name:	
Phone Number:	

Contact reference(s) for three projects identified in question 10 or 11 of the Consultant Qualifications Data Form. Identify yourself by position and that you are calling for the Citrus County School Board. Request to speak to the person listed as a reference for the owner.

1. Did the design follow the requirements of the owner's program and/or the educational specifications?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2. Was the design completed within the time lines established by the owner?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3. Did the architect provide qualified designers and contract administrators during the construction period?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4. Was the designer cooperative in incorporating owner-required modifications to the design?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. Was the project constructed for the amount projected by the owner?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
6. Were there a large number of change orders during the construction period?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
7. Was the project completed on time?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
8. Were project punch list items and warranty items resolved properly by the project architect?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
9. Were there any requirements by DOE or authorities having jurisdiction at the time of final inspection to correct either errors or omissions in the design?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
10. Comments:		

**CITRUS COUNTY SCHOOLS
Architect/Engineer
Continuing Contract Reference Questionnaire 2019**

Individual/Firm:	
Reference Organization/Firm:	
Contact Person Name:	
Email Address:	

Please answer YES or NO to the following questions and add comments if applicable:

1. Did the design follow the requirements of the owner's program and/or the educational specifications?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2. Was the design completed within the time lines established by the owner?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3. Did the architect provide qualified designers and contract administrators during the construction period?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4. Was the designer cooperative in incorporating owner-required modifications to the design?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. Was the project constructed for the amount projected by the owner?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
6. Were there a large number of change orders during the construction period?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
7. Was the project completed on time?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
8. Were project punch list items and warranty items resolved properly by the project architect?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
9. Were there any requirements by DOE or authorities having jurisdiction at the time of final inspection to correct either errors or omissions in the design?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
10. Comments:		

CITRUS COUNTY SCHOOLS
Threshold Inspection
Continuing Contract Reference Questionnaire 2019

Individual/Firm:	
Reference Organization/Firm:	
Contact Person Name:	
Phone Number:	

Contact reference(s) for three projects identified in question 10 or 11 of the Consultant Qualifications Data Form. Identify yourself by position and that you are calling for the Citrus County School Board. Request to speak to the person listed as a reference for the owner.

1. Did the threshold inspector follow the requirements of the owner's scope of work?	Yes <input type="checkbox"/> No <input type="checkbox"/>
2. Were the threshold inspections completed within the time lines established by the owner?	Yes <input type="checkbox"/> No <input type="checkbox"/>
3. Did the threshold inspector provide qualified personnel?	Yes <input type="checkbox"/> No <input type="checkbox"/>
4. Was the threshold inspector cooperative in incorporating owner-required modifications to the work?	Yes <input type="checkbox"/> No <input type="checkbox"/>
5. Were the threshold inspection questions resolved properly by the threshold inspector?	Yes <input type="checkbox"/> No <input type="checkbox"/>
6. Comments:	

**CITRUS COUNTY SCHOOLS
Threshold Inspection
Continuing Contract Reference Questionnaire 2019**

Individual/Firm:	
Reference Organization/Firm:	
Contact Person Name:	
Email Address:	

Please answer YES or NO to the following questions and add comments if applicable:

1. Did the threshold inspector follow the requirements of the owner's scope of work?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2. Were the threshold inspections completed within the time lines established by the owner?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3. Did the threshold inspector provide qualified personnel?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4. Was the threshold inspector cooperative in incorporating owner-required modifications to the work?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. Were the threshold inspection questions resolved properly by the threshold inspector?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
6. Comments:	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> <hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/>	

**CITRUS COUNTY SCHOOLS
Construction Materials Testing & Inspection
& Geotechnical
Continuing Contract Reference Questionnaire 2019**

Individual/Firm:	
Reference Organization/Firm:	
Contact Person Name:	
Phone Number:	

Contact reference(s) for three projects identified in question 10 or 11 of the Consultant Qualifications Data Form. Identify yourself by position and that you are calling for the Citrus County School Board. Request to speak to the person listed as a reference for the owner.

1. Did the Construction Materials Testing and Inspection and Geotechnical firm follow the requirements of the owner's scope of work?	Yes <input type="checkbox"/> No <input type="checkbox"/>
2. Were the Construction Materials Testing and Inspection and Geotechnical services completed within the time lines established by the owner?	Yes <input type="checkbox"/> No <input type="checkbox"/>
3. Did the Construction Materials Testing and Inspection and Geotechnical firm provide qualified personnel?	Yes <input type="checkbox"/> No <input type="checkbox"/>
4. Was the Construction Materials Testing and Inspection and Geotechnical firm cooperative in incorporating owner-required modifications to the work?	Yes <input type="checkbox"/> No <input type="checkbox"/>
5. Were Construction Material Testing and Inspection and Geotechnical questions resolved properly by the Construction Materials Testing and Inspection and Geotechnical firm?	Yes <input type="checkbox"/> No <input type="checkbox"/>
6. Comments: _____	

CITRUS COUNTY SCHOOLS
Construction Materials Testing & Inspection
& Geotechnical
Continuing Contract Reference Questionnaire 2019

Individual/Firm:	
Reference Organization/Firm:	
Contact Person Name:	
Email Address:	

Please answer YES or NO to the following questions and add comments if applicable:

1. Did the Construction Materials Testing and Inspection and Geotechnical firm follow the requirements of the owner's scope of work?	Yes <input type="checkbox"/> No <input type="checkbox"/>
2. Were the Construction Materials Testing and Inspection and Geotechnical services completed within the time lines established by the owner?	Yes <input type="checkbox"/> No <input type="checkbox"/>
3. Did the Construction Materials Testing and Inspection and Geotechnical firm provide qualified personnel?	Yes <input type="checkbox"/> No <input type="checkbox"/>
4. Was the Construction Materials Testing and Inspection and Geotechnical firm cooperative in incorporating owner-required modifications to the work?	Yes <input type="checkbox"/> No <input type="checkbox"/>
5. Were Construction Material Testing and Inspection and Geotechnical questions resolved properly by the Construction Materials Testing and Inspection and Geotechnical firm?	Yes <input type="checkbox"/> No <input type="checkbox"/>
6. Comments:	

**CITRUS COUNTY SCHOOLS
Surveyor
Continuing Contract Reference Questionnaire 2019**

Individual/Firm:	
Reference Organization/Firm:	
Contact Person Name:	
Phone Number:	

Contact reference(s) for three projects identified in question 10 or 11 of the Consultant Qualifications Data Form. Identify yourself by position and that you are calling for the Citrus County School Board. Request to speak to the person listed as a reference for the owner.

1. Did the surveyor follow the requirements of the owner's scope of work?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2. Was the survey completed within the time lines established by the owner?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3. Did the surveyor provide qualified personnel?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4. Was the surveyor cooperative in incorporating owner-required modifications to the work?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. Were survey questions resolved properly by the surveyor?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
6. Comments:		

CITRUS COUNTY SCHOOLS
Surveyor
Continuing Contract Reference Questionnaire 2019

Individual/Firm:	
Reference Organization/Firm:	
Contact Person Name:	
Email Address:	

Please answer YES or NO to the following questions and add comments if applicable:

1. Did the surveyor follow the requirements of the owner's scope of work?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
2. Was the survey completed within the time lines established by the owner?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
3. Did the surveyor provide qualified personnel?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4. Was the surveyor cooperative in incorporating owner-required modifications to the work?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
5. Were survey questions resolved properly by the surveyor?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
6. Comments:	_____	

**CONTINUING CONTRACT RANKING INFORMATION
CITRUS COUNTY SCHOOL BOARD
JUNE 11, 2019**

The Selection Committee requests a one-page summary of your firm's qualifications, approach to the projects, and ability to furnish the required services. This summary will be used during the final ranking of the short-listed firms.

The following is offered for your consideration:

- ♦ **QUALIFICATIONS**

Emphasize your firm's strengths. Stress those services that you do particularly well and that distinguish your firm. Explain how your strengths can benefit these projects.

- ♦ **APPROACH TO THE PROJECT**

Tell how your firm approaches similar projects. Do not propose specific solutions to these projects. How does your firm manage the issues of scope, schedule, budget, etc.? Also provide any additional information relevant to your approach to the project.

- ♦ **ABILITY**

Demonstrate that your firm has the resources to accomplish this work. Be specific in regard to experience and skills of your staff and consultants.

You are encouraged to provide in this one-page summary whatever additional information you believe will be valuable to the Selection Committee in their efforts.

Remember, the summaries are more about your team and less about these particular projects. The focus of your summary should be your team's strengths and capabilities "*in light of*" the challenges posed by this project.

A copy of the ranking evaluation form used by the Selection Committee follows.

Please email your one-page summary to milientak@citrus.k12.fl.us no later than Wednesday, September 11, 2019.

**CONTINUING CONTRACT RANKING EVALUATION FORM
CITRUS COUNTY SCHOOL BOARD
JUNE 11, 2019**

Category: _____

Ranking Date: _____

	MINIMAL	AVERAGE	SIGNIFICANT
Q U A L I F I C A T I O N S			
A P P R O A C H			
A B I L I T Y			

After evaluating the materials submitted by each respondent, the top-ranked firms were invited to submit a one-page summary of the qualifications of their firm, their proposed approach to the project, and their firm's ability to accomplish the work.

After reviewing the summaries, the committee recorded the three best qualified applicants. The committee then completed ranking evaluation forms for the three best qualified applicants based on three points for each first position, two points for each second position, and one point for each third position. The total points for each firm determined final ranking. Firms Statements of Qualifications were available for reference during the process

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting
Requested by: Eric Stokes, Department of Facilities, Construction & Maintenance
Additional contact(s)/originator Jonny Bishop Department of School Support Services
Document Title: Replacement of 19 Air Conditioning Units at Floral City Elementary

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval: Approve Purchase to Replace 19 Air Conditioning Units at Floral City Elementary.

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights: Removal and replacement of 19 air conditioning units at Floral City Elementary, buildings 600, 700 & 800.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: \$157,935.00

Amount Budgeted \$245,040.40 Additional Amount Requested _____

Funding Source: 3716E 7400 6800 9081 40100

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy Wilk
(Form Board Approved 7/10/07)



4311 W. Ida St. Tampa, FL 33614
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 E-mail: gus@amsco-ac.com

May 30, 2018

Mr. Jim Gerlach
 Citrus County School District
 1007 W. Main St.
 Inverness, FL 34450

Reference: Replace RTU's at Floral City Elementary Building's 800, 700 & 600

Dear Jim,

We propose the following for the above referenced project:

- Remove and dispose of 10 - RTU's on Building 800.
- Remove and dispose of 5 - RTU's on Building 700.
- Remove and dispose of 4 - RTU's on Building 600.
- Remove window unit & re-install window in Building 600 storage room.
- Provide & Install 19 - 4 ton Rheem RTU's to replace old Rheem Units on existing curb adaptors.
- Re-connect power & controls to new RTU's
- Provide & install 1 - 1 ton Gree mini split in bldg. 600 storage room.
- Mini split to have stand-alone controls with wireless remote thermostat.
- Includes new breaker & electrical to new mini split.
- Includes core drilling for Mini split line set & condensate drain.
- Includes new wall mount for mini split condenser, line set & condensate line.
- Start-up new RTU's & Mini Split & Verify operation.
- Clean-up site upon completion of project.

The total replacement price for Building 800 shall be:

Service Tech. with Truck	\$55.00/hr x 180 hours =	\$ 9,900.00
Journeyman Tech.	\$43.00/hr x 180 hours =	\$ 7,740.00
Material		\$ 34,248.00
Sub-Contracts		\$ 14,750.00
Material M/U 10% <i>(On material and sub-contract only)</i>		\$ 4,899.80

Total Project Cost Building 800: \$ 76,437.60

The total replacement price for Building 700 shall be:

Service Tech. with Truck	\$55.00/hr x 100 hours =	\$ 5,500.00
Journeyman Tech.	\$43.00/hr x 100 hours =	\$ 4,300.00
Material		\$ 18,180.00



Sub-Contracts	\$ 13,000.00
Material M/U 10% (<i>On material and sub-contract only</i>)	\$ 3,118.00
Total Project Cost Building 700:	\$44,098.00

The total replacement price for Building 600 shall be:

Service Tech. with Truck	\$55.00/hr x 104 hours =	\$ 5,720.00
Journeyman Tech.	\$43.00/hr x 104 hours =	\$ 4,472.00
Material		\$ 16,734.00
Sub-Contracts		\$ 8,000.00
Material M/U 10% (<i>On material and sub-contract only</i>)		\$ 2,473.40
Total Project Cost Building 600:		\$37,399.40

Total Project Cost Would Be: \$157,935.00

Please contact me with any questions.

Sincerely,

Gus Garza

Gus Garza
Area Manager
Air Mechanical & Service Corp.

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting
Requested by: Eric Stokes, Department of Facilities, Construction & Maintenance
Additional contact(s)/originator Jonny Bishop Department of School Support Services
Document Title: Update for the Roger Weaver Educational Complex Evacuation Route.
Board Action Required: Presentation: _____
Information: Project Update for the Roger Weaver Educational Complex Evacuation Route.
Consideration/Approval:

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached _____ available in district office _____ other X

Executive Summary / Highlights: Update the Board on the status of the Roger Weaver Educational Complex Evacuation Route.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy Wilber
(Form Board Approved 7/10/07)

**PERSONNEL INFORMATION
(INSTRUCTIONAL)
SCHOOL BOARD MEETING June 11, 2019**

APPOINTMENTS FOR 2019-2020:

M David Ambrose-LHS-Teacher (R)	08/01/19
Elyse Anderson-FCE-Teacher (R)	08/01/19
Deirdre Barrett-LaBelle-LHS-ESE Specialist (R)	07/17/19
Melissa Bowling-DSS-Program Specialist (R)	07/17/19
Keith Consol-WTC-Teacher-TERM (R)	08/01/19
Samantha Churchwell-LPS-Teacher-TERM (R)	08/01/19
Krista Daniels-DSS-School Social Worker-TERM	08/01/19
Douglas DeGroot-LHS-Teacher (R)	08/01/19
Ruth Ducey-CRP-Teacher (R)	08/01/19
Mike Einspahr-CRH-Teacher (R)	08/01/19
Donna Fletcher-AES-Certified School Counselor-TERM	07/17/19
Micheline Gray-DSS-School Social Worker-TERM	08/01/19
Heidi Gutierrez-Quirindongo-CHS-Teacher (R)	08/01/19
Jennifer Homan-IMS-Teacher (N)	08/01/19
Jodi Jordan-DSS-School Social Worker-TERM	08/01/19
Heather Roy-DSS-Behavior TOSA-TERM	08/01/19
Jeffery Wood-WTC-Teacher (R)	08/01/19

RECOMMENDATIONS FOR OUT-OF-FIELD TEACHERS 2018-2019:

Certification Area	Out-of-Field Assignment
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LEAVE OF ABSENCE REQUESTS FOR 2019-2020:

Megan Blackstock-LMS-Teacher	(Personal)	08/01/19-06/01/20
Andrea Dahn-RCE-Teacher	(Parenthood)	08/19/19-10/04/19
Jessica Miller-CRE-Teacher	(Parenthood)	08/01/19-06/01/20
Hailey Roberts-CSE-Teacher	(Professional)	08/01/19-06/01/20

RESIGNATIONS FOR 2018-2019:

Deirdre Barrett-LaBelle-CREST-Principal	06/28/19
Jaime Bransdorf-CHS-Teacher	05/31/19
Anne Marie Brucino-FRE-Teacher	05/31/19
Jessica Capilli-CREST-Teacher	05/31/19
Mary DeAngelis-CRH-Teacher	05/31/19
Guy Devaney, Jr.-CRH-Teacher	05/31/19
Jennifer Homan-CRE-Asst. Principal	06/18/19
Lisa Isaacs-FCE-Teacher	05/31/19
Donna Morrison-HER-Teacher	05/31/19
Casey Simpkin-HOM-Teacher	05/31/19

RESIGNATIONS FROM DROP 2019-2020:

Cherise Cernich-Risk Management-Director of Risk Management	07/01/19
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RETIREMENTS FOR 2019-2020:

RETIREMENTS TO DROP 2019-2020:

Teresa Marone-Walker-HOM-Teacher	11/01/19-10/31/24
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SUPPLEMENTS (ATHLETIC AND OTHER) 2019-2020:

Citrus High:

Tina Cassidy-Teacher-Girls' Softball Coach

Caitlin Manfredi-Support-Assistant Cheer Coach

Brandi Nichols-Community Member-Assistant Boys' Track Coach

Litamarie Stanton-Teacher-Girls' Tennis Coach

Citrus Springs Middle:

Donna Barrett-Teacher-Track

Inverness Middle:

Rachel Albrecht-Teacher-Intramural Volleyball Coach

Richard Nelson-Teacher-Intramural Basketball Coach

Randall Pollard-Substitute-Intramural Football Coach

Lecanto Middle:

Freddie Bullock-Teacher-Track Coach

Cassandra Petty-Teacher-Intramural Cheer Coach

SUSPENSIONS/TERMINATIONS 2018-2019:

LINE OF DUTY:

ADDITIONAL DAYS:

**PERSONNEL INFORMATION
(SUPPORT)
SCHOOL BOARD MEETING June 11, 2019**

APPOINTMENTS FOR 2018-2019:

Pam Hepner-IMS-Custodian (R) 5/16/19

APPOINTMENTS FOR 2019-2020:

Joseph Alfieri-CR Trans.- Bus Operator (R)	08/12/19
Kathleen Ballo-HOM-Paraprofessional (R)	08/09/19
Caroline Bice-FRE-Title 1 Teacher Adie-TERM	08/09/19
Kyle Biggs-HER-Computer Lab Aide-TERM (R)	08/09/19
Elma Bott-FRE-Title 1 Teacher Aide-TERM	08/09/19
Linnet Calise-CHS-Guidance Secretary-Change to CHS-School Secretary (R)	07/15/19
Julynnet Castro-Morales-CHS-Health Room Attendant-Change to CHS-Guidance Secretary (R)	07/15/19
Jennifer Clayton-HER-Paraprofessional-TERM (R)	08/09/19
Joseph DeAndrade-RCE-Title 1 Teacher Aide-TERM (R)	08/12/19
Andy Dillersberger-WTC-Teacher Aide-TERM (R)	08/07/19
Valerie Duke-Risk Management-District Secretary-TERM (R)	07/01/19
Andrea George-WTC-Admin. Aide/Teacher Aide-TERM (R)	08/07/19
Dawn Harris-DSS-Program Facilitator-TERM	08/09/19
Gina Ingram-AES-Bookkeeper-TERM (R)	07/15/19
Theresa Kelly-CHS-School Secretary-Change to CHS-Principal's Secretary (R)	07/08/19
Emilie Kimmons-HER-Paraprofessional-TERM (R)	08/09/19
Madison Lambert-CRM-ESE Aide-TERM (R)	08/09/19
Tabitha Merritt-LPS-Title 1 Paraprofessional-TERM (R)	08/09/19
Kathryn Morris-FRE-Title 1 Teacher Aide-TERM	08/09/19
Linda-Jean Mulhern-HER-Paraprofessional-TERM (R)	08/09/19
Diana Murphy-CRH-On-Site Helper-TERM (R)	08/09/19
Clyde Niles-IMS-Custodian (R)	05/15/19
Aimee Owens-CRM-Title 1 Teacher Aide-TERM	08/09/19
Elizabeth Roberts-HOM- 4 hr SAI ParaPro-4 hr Title1paraPro-TERM (R)	08/09/19
Kathryn Scholes-IMS-Teacher Aide-TERM (R)	08/09/19
Ellen Skinner-CRH-Aide/On-Site Helper-TERM (R)	08/09/19
Karla Spivey-IMS-Teacher Aide-TERM (N)	08/09/19
Katheryne Stevens-PGE-Title 1 Teacher Aide-TERM (R)	08/09/19
Adrianna Winkelholz-Title 1 Teacher Aide-TERM	08/09/19
Karon Wolfe-CRH-On-Site Helper-TERM (R)	08/09/19
Jenna Wright-CRH-On-Site Helper-TERM (R)	08/09/19

LEAVE OF ABSENCE REQUESTS FOR 2018-2019:

Amanda Hernandez-ESE-Job Coach (Parenthood) 03/14/19-05/30/19

LEAVE OF ABSENCE REQUESTS FOR 2019-2020:

Laura Palmeri-PGE-Teacher Aide (Personal) 08/09/19-05/29/20

RESIGNATIONS FOR 2018-2019:

Jeanette Boudreau-HER-Food Service Assistant	05/30/19
Richard Dickerson-CR Trans-Bus Operator	05/30/19
Jeffery Kendrick-CRH-Custodian	05/13/19
Margaret Lamb-LPS-4 hr. Title 1 Teacher Aide / 4 hr ESE Aide TERM	05/30/19
Gail Loyd-CRE-Custodian	05/31/19
Jonathan McCollum-CRE-Custodian	06/04/19
Kristin Parrish-RCE-Teacher Aide	05/30/19
Scarlett Thomas-INV. Trans-Bus Operator	05/30/19

RESIGNATIONS FROM DROP 2019-2020:

Lyle Buckingham-Maintenance-Journeyman Tradesworker	08/30/19
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RETIREMENTS FOR 2018-2019:

Joyce Kelly-PGE-Principal's Secretary	05/31/19
Christy Manganiello-CHS-Teacher Aide	05/31/19
Paula Schmitt-Finance-Sr. Accountant	06/03/19

RETIREMENTS TO DROP 2019-2020:

SUSPENSIONS/TERMINATIONS 2018-2019:

LINE OF DUTY:

Greg Lynn-INV Trans-Bus Operator	5.5 hours
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ADDITIONAL DAYS:

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.
Requested by Suzanne Swain, Department of Human Resources
Additional contact(s)/originator _____
Document Title 2019-20 Market Adjustment for Administrators

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval Approval of 2019-20 Adjustment for Administrators
(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached _____ available in district office _____ other _____

Executive Summary / Highlights:

The market adjustment for instructional staff for the 2019-20 school year is \$6.12 a day.
Therefore, the market adjustment for administrative staff for the 2019-20 school year is as follows:
216 day administrator- \$1,322.00 (216 x \$6.12)
236 day administrator- \$1,444.00 (236 x \$6.12)
251 day administrator- \$1,536.00 (251 x \$6.12)

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.

× Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: 216 day - \$35,694.00 236 day - \$1,444.00 251 day - \$76,806.12
Total Amount- \$113,944.12 Total Amount with benefits- \$135,585.54

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy Wilis
(Form Board Approved 7/10/07-original)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.

Requested by Suzanne Swain , Department of Human Resources

Additional contact(s)/originator _____

Document Title 2019-20 Staffing Plans

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval Approval of the 2019-20 Staffing Plans

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached available in district office _____ other _____

Executive Summary / Highlights:

Approve the 2019-20 Staffing Plans for elementary, middle, high, CREST, and WTC.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
 - 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- * Other/Operational Activity _____

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: _____

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy White

(Form Board Approved 7/10/07-original)

2019-2020 ELEMENTARY SCHOOL STAFFING PLAN

POPULATION	<450		450		650		850		1100	
	Students	Days	Students	Days	Students	Days	Students	Days	Students	Days
Principal	1	251	1	251	1	251	1	251	1	251
Assistant Principal	1	216	1	216	1	216	1	216	2	216
TOSA/Curriculum*	.5	196	1	196	1	196	1	196	2	201
ESE Specialist **	**	211	**	211	**	211	**	211	**	211
TOSA/Media/Tech	1	196	1	196	1	196	1	196	1	201
Certified School Counselor	1	196	1	196	1	206	1	206	1	206
Principal's Secretary	1	251	1	251	1	251	1	251	1	251
Bookkeeper/Data/ Guidance Sec.	1	217	2	217	3	217	4	217	4	217
Health Room Att	1	181	1	181	1	181	1	181	1	181
Office Clerk									1	181
Technology Lab Aide	1	181	1	181	1	181	1	181	1	181

*Instructional Unit- TOSA for Curriculum/Literacy/Staff Development PLEASE NOTE: the additional Instructional Unit is not an automatically funded position. The funding of this position is contingent upon available funding. ** Dependent Upon ESE Population

TEACHER AIDES	
Enrollment	Allocation
1-500	1
501-750	2
751-900	3
901-	4

SPECIAL INSTRUCTIONAL UNITS	
Physical Education	1 teacher per 13 instructional units
Art	1 teacher per 25 instructional units
Music	1 teacher per 25 instructional units

Ratios in PE, Art, Music represent target figures which will be phased in based upon available funding (based on district staffing not CSR staffing levels).

SAI AIDES
Contingent upon available funding.

Board approved:

2019-2020 MIDDLE SCHOOL STAFFING PLAN

POPULATION	750		1000		1250	
	Students		Students		Students	
POSITION	#	DAYS	#	DAYS	#	DAYS
Principal	1	251	1	251	1	251
Assistant Principal	2	216	2	216	3	216
TOSA/SS			1	196	1	196
TOSA/Curriculum*	1	201	1	201	1	201
ESE Specialist **	**	211	**	211	**	211
Media Specialist	1	201	1	201	1	201
Certified School Counselor	2	211	3	211	3	211
Principal's Secretary	1	251	1	251	1	251
Bookkeeper	1	217	1	217	1	217
Data Secretary	1	251	1	251	1	251
Guid/School Secretary	2	217	2	217	3	217
Health Room Attendant	1	181	1	181	1	181
Office Clerk			1	181	2	181
ISS Aide	1	181	1	181	1	181
Tech Support Specialist	1	251	1	251	1	251

*Instructional Unit- TOSA for Curriculum/Literacy/Staff Development

PLEASE NOTE: the additional Instructional Unit is not an automatically funded position. The funding of this position is contingent upon available funding.

** Dependant Upon ESE Population

**MIDDLE SCHOOL TEACHER AIDES and SAI AIDES
Contingent Upon Available Funding**

Board approved:

2019-2020 HIGH SCHOOL STAFFING PLAN

POPULATION	1250		1500		1750	
	Students		Students		Students	
POSITION	#	Days	#	Days	#	Days
Principal	1	251	1	251	1	251
Assistant Principal	1	251	1	251	1	251
Assistant Principal	2	216	2	216	2	216
TOSA/SS	1	196	2	196	2	196
Assessment Specialist	1	201	1	201	1	201
ESE Specialist**	**	216	**	216	**	216
Media Specialist	1	201	1	201	1	201
Certified School Counselor	4	216	5	216	5	216
Activities Director	.5	201	.5	201	.5	201
Principal's Secretary	1	251	1	251	1	251
Bookkeeper	1	251	1	251	1	251
Data Secretary	1	251	1	251	2	251
Guid/School Secretary	2	217	3	217	3	217
Media Aide	1	181	1	181	1	181
Health Room Attendant	1	181	1	181	1	181
Office Clerk	2	217	2	217	2	217
Office Clerk	1	202	2	202	2	202
Registrar	1	251	1	251	1	251
ISS Aide	1	181	1	181	1	181
Tech Support Specialist	1	251	1	251	1	251

HIGH SCHOOL SAI AIDES
Contingent upon available funding.

*One district level Reading TOSA assigned to work with the three high schools.

** Dependant Upon ESE Population

Board approved:

2019-2020 CREST STAFFING PLAN

SERVICE UNITS	DAYS
1 Principal	251
1 Assistant Principal	216
1 ESE Specialist	216
1 Media Specialist	201
.5 Psychologist (share with REN)	216
.5 Guidance Counselor (share with REN)	206
1 Behavior Specialist/TOSA	196
1 Behavior Specialist/TOSA	216
1 Curriculum/TOSA	196

CLERICAL/SUPPORT UNITS	DAYS
1 Principal's Secretary	251
1 Data Secretary	251
1 School Office Clerk	181
1 Health Room Attendant	181
1 Computer Lab Aide	181

TEACHER AIDES
Contingent upon available funding.

Board approved:

2019-2020 WITHLACOOCHEE TECHNICAL COLLEGE STAFFING PLAN

SERVICE UNITS	DAYS
1 Director	251
1 Assistant Director	251
1 Assistant Director	216
1 Supervisor, Criminal Justice Acad.	251
1 Media Specialist	216
1 Certified School Counselors	217
** ESE Specialist	211
1 Financial Aide Advisor	217

** Dependent upon ESE population

TEACHER AIDES
Contingent upon available funding.

CLERICAL UNITS	DAYS
1 Business Office & Financial Aid Specialist	251
1 Bookkeeper, WTC	251
1 Secretary to Director	251
1 Data Secretary	251
1 Registrar	251
2 Guidance Secretaries	251
3 Secretaries	251
1 Office Clerk	251
1 Purchasing Agent	251
1 Assistant Bookkeeper	251
1 Financial Aid Specialist	251
1 Technology Support Specialist	251
2 Career Advisors	197
1 Application Support Analyst	251

Board approved:

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.

Requested by Suzanne Swain , Department of Human Resources

Additional contact(s)/originator _____

Document Title Appointment of Instructional Personnel for 2019-20

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval _____

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Approve list of Instructional Personnel to be appointed for the 2019-20 school year.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.

× Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: \$ 0

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy White

(Form Board Approved 7/10/07-original)

2019-2020 Appointment of Instructional Personnel

I recommend the following instructional personnel on annual contract to be reappointed.

Abramowich, Elizabeth Elaine	Benthusen, David Allen	Carlson, Michelle Elizabeth
Abramowich, Kelly Ann	Bialick, Matthew A	Carone, Donna L
Adkins, Chantel Larin	Bisesto, Lee Anne	Carr, Virginia B
Aguilar, Holly Noell	Bishop, Crystal Gail	Carty, C Richard
Akin, Suzanne Marie	Bisson, Eric A	Carty, Paula Jean
Albert, Keith N	Bittinger, Kathleen Marie	Cassidy, Tina Marie
Alberto, Ofelia	Blydenburgh, Christopher William	Cates, Christina Marie
Albrecht, Rachel Mary	Boley, Blair Leah	Cates, Jason Randall
Alexander, Wyndell	Boley, Dawna D	Celani, Heather Christina
Allan, Daniel Phillip	Bond, William A	Cernich, Taylor
Alligood, Jerrica Lynn	Bone, Todd Allan	Chandler, Kelly Nicole
Anderson, Valerie Jean	Bonney, Kara Lee	Chandler, Tonia May
Antill, Amy Lynn	Bontz, Christina Ann	Christiansen, Caroline Anna
Antonetti-Cressman, Jamie Lee	Bossard, Therese Mary	Churchwell, Samantha Frances
Applegate, Amber Jean	Bowen, Erica Rea	Cioe, Mary Alice
Archambault, Richard R	Bowling, Melissa Anne	Clark, Jennifer M
Arnold, Samuel Taylor	Bowman, Shennen	Clark, Kimberly Ann
Ash, Jong Hyun	Bowman, Timothy	Clark, Yvonne Kay
Assumpcao, David Paraguassu	Boynton, Erik A	Cleary, Wendy Michelle
Atkisson, Brooke Jo	Boynton, Leanna Marie	Cleveland, Brenda Leigh
Augustine, Ashley Marie	Branch, Anthony W	Coble, John J
Augustine, Craig Aaron	Branch, Marybeth Doolittle	Cocheo, Christine
Austin, Sara Lynn	Bresnahan, Jessica Ann	Cochran, Alexis Renee
Avery, Jessica Anne	Britton, Susan Ann	Coker, Regina
Baker, Brenda S	Brodsky, Melanie Rose	Collins, Debra J
Baker, Lance David	Brodsky, Susan L	Collins, Susan Annette
Balint, Rowena Fink	Brooks JR, Charles	Cologero, Kimberly Anne
Ballard, Jessy Danielle	Brooks, Bertha DeV Vaughn	Consol, Danita Karene
Balmert, Dawn	Brooks, Kellie Marie	Consol, Keith Martin
Banfield, Judie M	Brooks, Kristen M	Cooper, Ashley Mitchell
Banning, Rachel McDaniel	Brown, Amanda Marie	Cooper, Elizabeth Anne
Bartello, Pasquale John	Brown, David K	Cooper, Laura Ann
Barten, Brianne Audrey Victoria	Brown, Eric Alan	Cooper, Ward Joseph
Barton, Bridget Brann	Brown, Kimberly Ann	Copeland, David D
Bauer, Lisa M	Buckner, Monica Sue	Corbett, Howard
Beagan, Jacquelyn L	Bugden, Lisa	Corcoran, Felica Marie
Beaser, Kathleen P	Buie, Diane Wai-yee	Corpening, Mary Lindsey
Beckford Moore, Cassidy	Burdick, Christina Leigh	Cotsonas, Lana Lee
Bemis, Maria Carmela	Burke, Kimberly Dawn	Crane, Robert J
Benedetto, Joseph Peter	Burkhart, Brittany Shea	Crawford, Amanda Leigh
Bennett, Ben Allan	Bushman, Marlise E	Crawford, Kelsey Elaine
Bennett, Betsy Marie	Cairns, Shanda Renee	Crawley, Clarissa Dawn
Benoist, Jacqueline Sandra	Campbell, Kylie Danielle	Crisp, Keith J
Benson, Kristina Ann	Campbell, Ryan W	Cuellar, Ariel Elizabeth

2019-2020 Appointment of Instructional Personnel

I recommend the following instructional personnel on annual contract to be reappointed.

Cuellar, Nathaniel Austin	Fagan, Tammy Ruth	Harper, Karen Elizabeth
Cummins, Melanie Whitelaw	Fagan, Zachary Brent	Harris, Amanda
Cunningham, Sarah Jean	Fields, Kimberly Lynn	Harris, Becky Ann
Daniels, Krista Ellen	Fletcher, Donna Lee	Harris, Vanessa Michelle
Darby, Gillian Nicole	Florio, Shana Leigh	Harrison, Ashley Nicole
Dardeen, Catherine Marie	Fortner, Angela Marie	Harrison, Rebecca Gail
Daugherty, Jessica Marie	Foster, Cami Charanne	Harrison, Tabetha Renee
Daugherty, Kelly David	Fowler, Cindylou G	Hayes, Dixie
Davis II, Benjamin Craig	Frati, Kristel Nikole	Hayes, Kelli F
De Hart, Barbara Elaine	Fuller, Colleen Marie	Heidenreich, Mark R
Denney, Nancy Marie	Gagne, Eugene Henry	Heinzman, Linda Lou
Denson, Timberly Dawn	Gallery, Christian James	Helms, Sarah E
Derespiris, Brandon Douglas	Gangler, Marla Jacqueline	Hengesbach, Brian J
DeRoker, William A	Garlock, Matthew Alexander	Henry, Julie Marie
Dew-Roberts, Brittany Marie	Garrison, Mary A	Herb, Jaclynn Alisabeth
Dick, Marybeth T	Gaskins, Anne L	Herman, Stephanie Ann
DiGeloromo, Nicholas A	Gatton JR, Charles H	Herndon, Holli Stacy
DiGirolamo, Erika Nicole	Gearhart, Alexis Brooke	Hess, Jennifer Lynn
Dilocker, Marli N	George, Colby Elizabeth	Hetland, Jennifer R
DiMaio JR, Gregory John	Getchell, Donna M	Hewit, Hillary Elizabeth
Dingler, Joshua I	Glenn JR, Aubrey L	Hickman, Suzanne Marie
Doherty, Danielle T	Glenn, Snick Nancygale	Hicks, Jessica Lynn
Dominguez, Desiree Anne	Godman, Katherine Lynn	Hill, Erica Alicia
Dominguez, Devin Patrick	Godwin, Jillian Michelle	Hire, Linda Thompson
Doncourt, Sharon M	Godwin, Theresa R	Hobson, Randall William
Dowling, Chelsea Karyn	Goodbred II, Randall Lee	Hodges, Jessica A
Downing, Lindsey Nicole	Grady, Leah Ann	Hollingsworth, Kristin Mendicino
Duclos, Michelle Amanda	Grannan, Lisa Marie	Honeggar, Kaylee Paige
Dumovich, Laura	Gray, Micheline	Hoover, Kyle David
Dusek, Marla Sue	Green, Jennifer Amelia	Hopp, Nancy Roberts
Ear, Kimberly Nicole	Griffis, Janel Marie Hwa	Houts, Cyndal Isabel
Ear, Sean A	Grimes, Amanda Eschen	Howard, Jacqueline E
Edstrom, Jessica E	Guardiani, Kristin Faith	Hyde, Angela
Egan, Michael Harold	Gula, Jennifer S	Irizarry, Jennifer Maria
Ekeli, Victoria Lynn	Gulker, Caitlin Nicole	Irvin, Angela Hanalora
Elliott, Stacie Leigh	Hagin, Blair Ann	Irving JR, Robert W
Elser, Sunshine Jazzmine	Hamilton, Angela Marie	Isselhardt, Theresa Lea
Elzy, Briana Leigh	Hamilton, Robert K	Jackson, Joan P
Endsley, Waunee Grace	Hamilton, Ty Raymond	Jackson, Rebecca Michelle
Enos, Lorelle M	Hamzawi, Caitlin Marie	James, Ingrid Elizabeth
Eschen, Richard Burr	Handley, Kristin Joy	Jardinella, Kira L
Estep, Joseph Lee	Harker, Sharon Hayes	Johns-Gordon, Stephanie Teresa
Evans, Lori Lynn	Harmon, Mechelle L	Johnson, Carolyn A
Evans, Samuel T	Harper, Gregory A	Johnson, Marla Sue
Evans, Susan Ann		

2019-2020 Appointment of Instructional Personnel

I recommend the following instructional personnel on annual contract to be reappointed.

Johnson, Sarah Nicole	London, Wayne D	Mikulewicz, Kathryn Marie
Johnston, Jennifer Marie	Longfellow, Samantha Elizabeth	Miller, Cecile Ann
Jolly, Janelle Ann	Longo, Patricia Elizabeth	Miller, Kaitlyn C
Jordan, Cynthia Teahen	Lopp, Victoria Luisa	Miller, Rachel Earlene
Jordan, Jodi M	Lulenski, Alycia Edwina	Miller, Scott A
Jurascheck, Alisa Deanne	Macias, Veronica Lynn	Minhas, Noreen M
Kahler, Mark J	MacRae, Jessica Ann	Mitchell, Melissa Marie
Kassay, Brenda Marie	Maeder, Denise Marie	Mize, Angela Sue
Keene, Karen Leigh	Maggiore, Cynthia B	Mogg, Benjamin
Keiper, Julianne	Mankevich, Shawna	Moll, Micheal J
Kelly, Dean Allen	Mann, Thea Rochelle	Montgomery, Sarah E
Kelly, Tana Denise	Manning, Garrett L	Moore, Ashley Nicole
Kersh, Karin K	Manning, Theresa M	Moore, Cassidy Celeste
Kirby, Kyler Gray	Marchbanks, Claudia Sebold	Moran, Elizabeth Mary
Klark, Nancy Ellen	Marchione, Samantha A	Moser, Lindsey Marie
Knott, Michelle Arlene	Marinello-Webb, Kristine Ann	Mosher, Tina Marie
Koch, Daniel V	Markey, Ciera Linn	Mosley, Sandra Marie
Lagger, Ashlea Lee	Marshall, Ronald S	Mottola, Brandon A
Lambert, Allison Elizabeth	Martin, Kolton Chase	Mourray, Brianna Elizabeth
Lambert, Joshua	Martin, Marguerite Elizabeth	Moyer, Christine Michele
Lamorand, Alissa Ann	Martinez, Soluna	Mullen JR, Michael Patrick
Lancaster, Brian Thomas	Mason, Anthony K	Mullins, Jenna Rebecca
Langston, William Joe	Mason, Roxanne Elizabeth	Nales, Anthony Harold
Lantzy, Cassaundra Lee	Mason, Stacy Soehman	Namey, Jennifer J
Latiff-Jones, Amy	Masse, Sarah Ann	Nelson, Richard D
Lattin, Roselle Annette	Mathews, Janeen Elizabeth	Nelson, William J
Laughlin, Lisa Erin	Mayer, Alyssa R	Nendze, Susannah Cole
Lavoie, Cecily Buck	Mays, Jaime L	Neptune, Cody Graeme
Lawrence, Stephanie Marie	McCabe, Bryan Thomas	Newlon, Anna Elizabeth
Lay, Dixie Pg	McClain, Priscilla Diane	Niver, Mallory Lynn
Learn, Christina Marie	McClure, Jessica Lynn	O'Brien, Robert William
Lee, Alexis Beverly	McCraine, C Matthew	O'Donnell, Alisa Marie
LeFever, Ginger Leigh	McCrum, Danette Chapel	O'Leary, Joshua Douglas
Lent, Carol Lee	McCullough, Misty Ann	Oliver, Kathleen Marie
Leonard, Mary Alice	McDowell, Matthew Brian	ONeill, Rosemarie
Levato, Haley Elizabeth	McKenna, Amanda Kay-Ferguson	O'Quinn, Kandy L
Lewis, Amanda Lee	McKenna, Joshua M	Oram, James D
Liechty, Kelly Marie	McNally, Ariel Corinne	Page, Viodelda
Lightner, Stacy Lee	McNally, Brennan M	Panicola, Paula M
Linthwaite II, William George	McNeill, John P	Paprzycki Jr, Joseph
Lisa, Karen Ellen	McNiece, Judith	Paprzycki, Lisa May
Llewellyn, Maria Martha	McPherson, Marianne Gladys	Pardo, Jessica Andrea
Lofley, Lauren Nicole	Mendoza, Amanda Blair	Park, James Wesley
Logue, David E	Merenick, Brittni Michael	Parker, George Allan
Lohrey, Cliff M	Metz, James F	Pastorello, Andrea S
London, Mindy Anne	Miele, Julie Marie	Patterson, Rachel Gail Schielke

2019-2020 Appointment of Instructional Personnel

I recommend the following instructional personnel on annual contract to be reappointed.

Paul, Barbara J	Roy, Heather Marie	Spafford III, Wilbur Lester
Penn, Beth Ann	Rummel, Brittany Nicole	Spangler, Sarah E
Perine, Maurice Quincy	Russo, Christina Marie	Spelich, Megan Alicia
Peterson, Marcie L	Ryan, Theresa Jane	Spratt, Marissa Rae
Petty, Cassandra Louise	Sallaz, Jaclyn Mary	Stahl, Cynthia M
Phelps, Nicole Rachelle	Santiago-Lopez, Jessica Marjorie	Stallman, Amanda Rose
Phillips, Brenda Jean	Sauls, Diana Grayson	Stanton, Litamarie Victoria
Piccioni, Abby	Savoie, Abigail Elizabeth	Stapleton, Holly Elizabeth
Porrino, Cecilia Gladys	Schenck, Cheryl Lynn	Stapley, Sarah Jane
Potapov, Ashley Marie	Schenendorf, Loren Y	Steffe, Scott Anthony
Potter, Tracey Michelle	Schildbach, Steven William	Stitzel, Marcy Jean
Powell, Kristin Ruth	Schlessler, Jessica	Stotts, Kristin Louise
Pratt, Cynthia Krazit	Schmalstig, Rebecca M	Strait, Samantha Ann
Price, Jessica Marie	Schultz, Samantha J	Stratton, Kimberly Ann
Price, Sarah Baxter	Schweihofer, Samantha	Stringer, Amanda Johnson
Pyzik, Deanna Lynn	Scordato, Sarah Elizabeth	Sullenberger, Tiffany Renee
Quinn, Ashley Suzanne	Seffern, Sarah Frances	Swartz, Cathy Lee
Quinn, Mary Ann	Sellers, Amanda	Swinton, Benjamin J
Ramallo, Sarahy	Seminera, Gena Hallie	Swistack, Carla Andrea
Ramsey, Charles Tyler	Shaffer, Mary Ellen	Teegarden, Brenda Joanne
Rankin III, William R	Shank, Michelle Renee	Thatcher, Emily May Rebecca
Rankin, Andrea Ryan	Shaw, Laura Lynn	Thibodeau, Terri Babette
Rankin, Cynthia Carter	Shelton, Michael Allison	Thielemann, Rebecca L
Rausch, Angela Dawn	Sherwood, Linda Winnett	Thomas, Tina Ann
Rausch, Peter John	Shidner, Ashley E	Thompson, Ami Lynn
Reid, Lauren Alexis	Shidner, Jacob D	Thompson, Rebecca A
Reynolds, Katherine Kelley	Shilling, Jack J	Tingle, Brittney Michelle
Ricci, Michelle Marie	Shirley, Laura Anne	Todd, Kristen Amanda
Ricciardi-Myers, Karen Jo	Shockley, Laura Michele	Tolle, Tina Marie
Rich, Patrick O	Sickler, Samantha Ann	Topping, Nancy
Richardson, Andrew Joseph	Simon, Melissa Faye	Torres, Sandra Westermann
Richardson, Megan Ellen	Simpkin, Casey Nicole	Toth, Sandra Joan
Riley, Cori Anne	Simpson, Tara L	Townsend, Eric L
Rise, Dana Christine	Sims, Tamika M	Trehy, Joan Schmidt
Rivera, Elizabeth	Sirmons, Joshua L	Tremante, Eric Amedeo
Roach, Jennifer Lynne	Skidmore, April Lynette	Tsacrios, Tanya Marie
Roessler, Cheryl Lynn	Skinger, Matthew Thomas	Twiner-Hastings, Rebecca Elizabeth
Rogers, Ashley Nicholl	Skinner, Margaret Ann	Uhlig, Melanie P
Rolfe, Kristen McVey	Slusser, Heather A	Van Alstyne, Aimee J
Romano, Timothy	Smith, Julie Susan	Vaughn, Veronica Anderson
Rossi, Shannon Rose	Smith, Lisa Marie	Verchot, Sabrina Joy
Roth, Jenna	Smith, Mary Beth	Vilardi, Thomas Joseph
Rowe, Marilyn Jane	Smith, Michael Allen	Vincent, Alexandria Nicole
Roxby, Suzanne Elaine	Smith, Stephanie Potter	Vino, Megan Beth

2019-2020 Appointment of Instructional Personnel

I recommend the following instructional personnel on annual contract to be reappointed.

Vonderhaar, Jennifer Megan
Vybiral, Jennifer N
Wagner, Shilo A
Walden, Antoinette
Walker, Julie Dawn
Weaver, Nancy C
Webster, Christa A
Weichbrodt, Sheryl Ann
Weidner, Bonnie Sue
Weil, John Jafrous
Weldon, Casandra Angela
Welter, Jasmine Anne
West, Jessie Joanne
Whitaker II, Donald Lee
Whitaker, Cara Leigh
White, Apryl Renee
White, Nicole
Wilcox, Aubrey Lynn
Wilcox, David Howard
Williams, Jeffrey Lee
Williamson, Deana Nicole
Willis, Amanda J
Wilson, Christi Maureen
Wilson, Hope Leigh
Winn, Elizabeth L
Wiseman, Crystal Lorraine
Woggon, Aaron
Woitowitz, Richard Peter
Woythaler, John A
Wright, Allie A
Wright, Sarah Marie
Wyka, Michael Henry
Yamrose JR, Dennis W
Yoho, Katherine Elizabeth
Yothers, Leslie Susan
Young, Melissa Ann
Yule, Stacie Kay
Zerbo, Katherine Rose
Zettle, Manda Lynn

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.
Requested by Suzanne Swain, Department of Human Resources
Additional contact(s)/originator _____
Document Title Appointment of Support Personnel for 2019-20

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval _____

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Approve list of Support Personnel to be appointed for the 2019-20 school year, including those eligible for continuing contract.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.

× Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: \$ 0

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy Miller
(Form Board Approved 7/10/07-original)

2019- 2020 Support Personnel on Annual Contract
I recommend the following support personnel be reappointed.

Aguiar, Philip Alan	Cummins, Suzanne Rita	Jenkins, Joy L
Alexander, Kyle	Da Silva, Marcos A	Johnson, Stephen Joseph
Andrade, Robert Daniel	Davis, Dawn Denise	Jones, Jeffrey Keith
Antonelli, Elizabeth F	De Bono, Asmara Saxsuny	Jorif, Brittany Anne
Archambault, Heather Elizabeth	Saavedra	Joseph, Patricia S
Arsenault, Maryellen	DeAndrade, Joseph David	Julian, Charles Eric
Ashberry, Teresa Lee	Della Torre, Lauren Sofia	Kell, Darla J
Atkins, Trisha Michelle	Dennett, Charles William	Kelly, Kimberly Sue
Badger, Stacey Ann	Denny, Sara N	Kimmons, Emilie Sterling
Badore, Stacey Michelle	Dillersberger, Andy S	Klonk, Mary Ann
Baillie, Sherri Lynn	Dowling, Brandi Ann	Krailert, Motoko Arakaki
Baker, Betty Todd	Duke, Valerie Lynn	Kroning, Heather Desiree
Baker, Jane Barbara	Dunn, Deborah Lynne	Krueger, Ryan
Ballo, Kathleen Anne	Durbin, Patrick Herschel	Lafollette, Carol Ann
Barnes, Charles	Eldredge, Linda Diane	Lambert, Madison Noel
Beasley, Gayna Joy	Elliott, Crystal Brooke	Lewis, Gary
Beasley, James H	Embry, Lisa A	Lockett, Heidi Sue
Benedetto, Ashley Angelina	Engelman, Jean Marie	Long, Terry Wayne
Bias, Mark A	Faherty, Doris L	Lopez, Aurelio
Bias, Tanner Chase	Feeser, Jennifer Ashley	Lottering, Caren
Bice, Caroline Merrin	Forehand, Sandra K	Martin, Marie
Biggs, Kyle Matthew	Forte-Mooney, Tracey Michelle	Mathews, Joshua
Blair, Lindsay Lee	Fox, Kendra Irene	Mayo, Caroline
Bodle, Sheila Anne	Freier, Gwendolyn Margaret	Mayo, Darryl
Boecke, Diane Lynn	Garcia Camacho, Yanitza	McAvoy, Lorraine Ann
Bott, Elma	Garrett, Trena Jean	McConnell, Kourtney A
Bowren, Lisa Gail	Gaskins, Bruce W	McCullough, Heather Sue
Brendel, Carol Ann	George, Andrea M	McDannold, Stephanie Taylor
Brill, Charlotte Lucille	George, Logan Brooke	McKinlay, Susan E
Brown, Jeffery P	Green, Christopher Michael	Meakin, Angela Grace
Brown, Taylor Louise	Grimo Touchton, Sarah Lynne	Mearns, Gregory Michael
Budd, Christopher L	Gutierrez, Johannette	Mejia, Evelyn
Burgess, Amelia M	Hallett, Wendy M	Mendez, Jose Antonio
Burns, Mandee Jo	Hampton, Barbara K	Merritt, Tabitha Marie
Campbell, Dawn Marie	Harris, Dawn Anne	Milliard, Robert Wayne
Carlock, Keith Douglas	Hart, Brian Justin	Mollica, Andrew
Clayton, Jennifer Lynn	Hays, Jennifer Marie	Morales, Amaya
Clementi, Brittany Nicole	Hessinger, Kristen Annette	Morga, Dawn Marie
Clerc, Gerard Pierre	Hindall, Debra Sue	Morris, Kathryn
Cleveland, Mary Isolina	Holm, Kayla Marie	Morse, Barbara Jean
Concidine, Cheyenne Lee	Hughes JR, John Edward	Moser, Lori Jean
Corbin, Richard G	Ingram, Gina Diane	Mulhern, Linda-Jean
Cronin, James V	Ivory, Christina Jo	Murphy, Diana Marie
Cuevas, Rita M	Jaudon, James Christian	Murphy, Patrice Carole

2019- 2020 Support Personnel on Annual Contract
I recommend the following support personnel be reappointed.

Murray, Deborah Lea	Stiegler-Darrah, Kristel Gabriela
Murray, Richard Vernon	Stoner, Fred R
Myers, Denise Lynne	Stukes, James Kevin
Nash, Tanya Lindsay	Swain, Tiffany Michelle
Nazario, Kim M	Swartzfager, Hayley J
Niles JR, Clyde B	Taylor, Sally Ann
Noland, Stephanie April	Thue, Brianna Lee
Orr, Samantha Margaret	Tindle, Solvonna Ann
Owens, Aimee Nicole	Tribble, Michael A
Palmeri, Laura Jeanette	Tribble, Sonia Yevette
Pate, Patricia Ann	Velasquez, Jaclyn Christyn
Patton, James Douglas	Verdone, Nancy B
Pecar, Richard	Vick, Kim Tricia
Perkins, Jenny Lyn Libby	Von Holten, Jolie Beth
Potter, Kimberly Elisabeth	Waller, Kimberly D
Poust, Barbara Thatcher	Watkins, Tommy H
Quereux, Gloria Jean	Williams, Yvonne Gail
Rader, Jennifer Lynn	Wilson, Michele Marie
Rayner, Leslie Karen	Winfield, Brittany Renee
Regan, Alexandra	Winkelholz, Adriana N
Reid, Kristina Lin	Witty, Tracey Louise
Reynolds, Felicia Sue	Wolfe, Karon J
Rivers, Shamir	Wolford, Jeff Ryan
Riviere, Katie	Wolverton, Mary H
Roberts, Elizabeth Gilles	Wright, Jenna Marie
Rodriguez Rivera, Luis Jose	Zuzel, Zelica
Roughton, Dianna Lynn	
Rouse, Michael Lee	
Saracen, Ronald C	
Scholes, Kathryn B	
Schroht, Kitty Fleming	
Scott, Robert D	
Seawell, Robyn Dee	
Shaffer, Glenn	
Skinner, Ellen A	
Smerecki, Ashley Conley	
Smith, Heather Marie	
Smith, Timothy Patrick	
Smitley, Kelly Ann	
Sobol, Kimberle	
Spell, Bridget Elizabeth	
Spivey, Karla Lynn	
Stafford, Kelly Jean	
Stein, Amanda Leigh	
Stevens, Katheryne Fiorentino	
Stevens, Maria Lynn	

2019- 2020 Support Personnel Eligible for Continuing Contract
I recommend the following support personnel be placed on continuing contract.

Alterio, Ronald P
Berlingieri, Venesia D
Cason, William Neil
Coleman, Samantha
Marie
Collins, Coraa Pales
Doyle, Ellen C
Dumas, Carol Ann
Garcia, Julie D
Gatewood, Helen Ferree
Grace, Heather B
Halcomb, Kara Lee
Johnson, Patricia Ann
Kane, Betsy Corrine
Kemp, Glenna Faye
Lemanowicz, Lisa A
McDannold, Matthew A
McElheney IV, John
Wesley
McKee, John Joseph
Nelson, Angelo G
Ohair, Karleen Lorette
Prinner, Jillian Nicole
Rhodes, Bobbi Lynn
Richardson, Leslie Nicole
Rinaldi, Anthony M
Robertson, Erin Jean
Rogers, Rhonda Lee
Shuter, Marcia Ray
Smoot, Nina I
Sobol, David Brian
Sorrells, Pamela Ann
Tuggle, Alan Samuel
Williams, Pedro Louis

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.
Requested by Suzanne Swain, Department of Human Resources
Additional contact(s)/originator _____
Document Title 2019-20 New Administrator Placement Schedule

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval Approval of 2019-20 New Administrator Placement Schedule
(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

The current administrator placement schedule was updated to include the market adjustment. All current administrators that change positions and new administrators hired on or after July 1, 2019 will be placed using the 2019-2020 Administrative Placement Schedule.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.

× Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: \$ 0
Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
Pay grade/level _____
Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy White
(Form Board Approved 7/10/07-original)

**CITRUS COUNTY SCHOOL DISTRICT
District Administrative Placement Schedule
2019-2020**

Years of Service	A0201-0 251 Days	A0202-0 251 Days	A0203-0 251 Days	A0204-0 251 Days	A0205-0 251 Days	A0206-0 251 Days	A0207-0 251 Days	A0208-0 251 Days	A0401-0 236 Days
0-1	\$95,438.00	\$89,682.00	\$87,957.00	\$86,230.00	\$84,505.00	\$82,432.00	\$80,245.00	\$78,518.00	\$73,822.00
2	\$96,210.00	\$90,455.00	\$88,730.00	\$87,002.00	\$85,277.00	\$83,206.00	\$81,018.00	\$79,292.00	\$74,548.00
3	\$97,016.00	\$91,260.00	\$89,536.00	\$87,810.00	\$86,081.00	\$84,011.00	\$81,824.00	\$80,098.00	\$75,307.00
4	\$97,820.00	\$92,067.00	\$90,339.00	\$88,615.00	\$86,887.00	\$84,816.00	\$82,629.00	\$80,904.00	\$76,064.00
5	\$98,626.00	\$92,872.00	\$91,146.00	\$89,420.00	\$87,693.00	\$85,622.00	\$83,434.00	\$81,709.00	\$76,822.00
6	\$99,433.00	\$93,678.00	\$91,952.00	\$90,225.00	\$88,499.00	\$86,428.00	\$84,241.00	\$82,515.00	\$77,581.00
7	\$100,238.00	\$94,483.00	\$92,758.00	\$91,032.00	\$89,304.00	\$87,234.00	\$85,046.00	\$83,320.00	\$78,338.00
8	\$101,044.00	\$95,289.00	\$93,562.00	\$91,837.00	\$90,111.00	\$88,038.00	\$85,853.00	\$84,127.00	\$79,094.00
9	\$101,850.00	\$96,096.00	\$94,369.00	\$92,642.00	\$90,917.00	\$88,844.00	\$86,657.00	\$84,931.00	\$79,851.00
10	\$102,655.00	\$96,901.00	\$95,174.00	\$93,448.00	\$91,722.00	\$89,650.00	\$87,463.00	\$85,736.00	\$80,609.00
11	\$103,461.00	\$97,705.00	\$95,980.00	\$94,253.00	\$92,527.00	\$90,455.00	\$88,269.00	\$86,543.00	\$81,366.00
12	\$104,266.00	\$98,510.00	\$96,785.00	\$95,060.00	\$93,334.00	\$91,260.00	\$89,075.00	\$87,348.00	\$82,124.00
13	\$105,072.00	\$99,318.00	\$97,591.00	\$95,863.00	\$94,139.00	\$92,067.00	\$89,879.00	\$88,154.00	\$82,883.00
14	\$105,878.00	\$100,122.00	\$98,396.00	\$96,670.00	\$94,945.00	\$92,872.00	\$90,687.00	\$88,959.00	\$83,639.00
15	\$106,683.00	\$100,927.00	\$99,204.00	\$97,476.00	\$95,749.00	\$93,678.00	\$91,491.00	\$89,765.00	\$84,396.00
16	\$107,489.00	\$101,735.00	\$100,007.00	\$98,282.00	\$96,556.00	\$94,483.00	\$92,296.00	\$90,571.00	\$85,154.00
17	\$108,638.00	\$102,886.00	\$101,159.00	\$99,433.00	\$97,705.00	\$95,635.00	\$93,448.00	\$91,722.00	\$86,236.00
18 +	\$109,302.00	\$103,547.00	\$101,820.00	\$100,096.00	\$98,368.00	\$96,296.00	\$94,110.00	\$92,384.00	\$86,860.00

Board Approved:

DISTRICT ADMINISTRATIVE PLACEMENT

CITRUS COUNTY SCHOOL BOARD
School Administrative Placement Schedule
2019-2020

Years of Service	AP201-0 APG201-0 251 Day	AP202-0 APG202-0 251 Day	AP203-0 APG203-0 251 Day	AP204-0 APG204-0 251 Day	AP205-0 APG205-0 251 Day	AP206-0 APG206-0 251 Day	AP207-0 APG207-0 251 Day	AP208-0 APG208-0 251 Day	AP305-0 APG305-0 216 Day	AP306-0 APG306-0 216 Day	AP307-0 APG307-0 216 Day	AP308-0 APG308-0 216 Day
0-1	\$93,669.00	\$88,025.00	\$86,334.00	\$84,640.00	\$82,948.00	\$80,916.00	\$78,772.00	\$77,078.00	\$74,497.00	\$72,464.00	\$70,321.00	\$68,628.00
2	\$94,427.00	\$88,783.00	\$87,091.00	\$85,397.00	\$83,706.00	\$81,675.00	\$79,529.00	\$77,837.00	\$75,253.00	\$73,222.00	\$71,079.00	\$69,385.00
3	\$95,217.00	\$89,573.00	\$87,882.00	\$86,189.00	\$84,494.00	\$82,464.00	\$80,320.00	\$78,627.00	\$76,044.00	\$74,012.00	\$71,870.00	\$70,176.00
4	\$96,005.00	\$90,364.00	\$88,670.00	\$86,979.00	\$85,284.00	\$83,253.00	\$81,109.00	\$79,417.00	\$76,835.00	\$74,803.00	\$72,658.00	\$70,966.00
5	\$96,795.00	\$91,153.00	\$89,461.00	\$87,768.00	\$86,075.00	\$84,044.00	\$81,899.00	\$80,207.00	\$77,623.00	\$75,593.00	\$73,448.00	\$71,754.00
6	\$97,587.00	\$91,943.00	\$90,251.00	\$88,558.00	\$86,865.00	\$84,834.00	\$82,690.00	\$80,997.00	\$78,413.00	\$76,383.00	\$74,239.00	\$72,546.00
7	\$98,376.00	\$92,733.00	\$91,041.00	\$89,349.00	\$87,655.00	\$85,625.00	\$83,479.00	\$81,787.00	\$79,204.00	\$77,173.00	\$75,029.00	\$73,336.00
8	\$99,167.00	\$93,523.00	\$91,830.00	\$90,138.00	\$88,446.00	\$86,413.00	\$84,270.00	\$82,578.00	\$79,994.00	\$77,963.00	\$75,818.00	\$74,126.00
9	\$99,957.00	\$94,315.00	\$92,621.00	\$90,927.00	\$89,236.00	\$87,203.00	\$85,059.00	\$83,366.00	\$80,784.00	\$78,753.00	\$76,609.00	\$74,916.00
10	\$100,746.00	\$95,104.00	\$93,411.00	\$91,718.00	\$90,025.00	\$87,994.00	\$85,849.00	\$84,156.00	\$81,574.00	\$79,543.00	\$77,398.00	\$75,705.00
11	\$101,536.00	\$95,892.00	\$94,201.00	\$92,508.00	\$90,815.00	\$88,783.00	\$86,640.00	\$84,947.00	\$82,363.00	\$80,332.00	\$78,188.00	\$76,496.00
12	\$102,326.00	\$96,682.00	\$94,990.00	\$93,299.00	\$91,606.00	\$89,573.00	\$87,430.00	\$85,737.00	\$83,154.00	\$81,122.00	\$78,979.00	\$77,286.00
13	\$103,116.00	\$97,474.00	\$95,780.00	\$94,086.00	\$92,396.00	\$90,364.00	\$88,218.00	\$86,527.00	\$83,943.00	\$81,914.00	\$79,769.00	\$78,075.00
14	\$103,907.00	\$98,263.00	\$96,570.00	\$94,877.00	\$93,186.00	\$91,153.00	\$89,010.00	\$87,316.00	\$84,733.00	\$82,703.00	\$80,558.00	\$78,866.00
15	\$104,696.00	\$99,052.00	\$97,362.00	\$95,668.00	\$93,974.00	\$91,943.00	\$89,799.00	\$88,106.00	\$85,525.00	\$83,492.00	\$81,348.00	\$79,657.00
16	\$105,486.00	\$99,844.00	\$98,150.00	\$96,458.00	\$94,765.00	\$92,733.00	\$90,589.00	\$88,897.00	\$86,315.00	\$84,283.00	\$82,138.00	\$80,445.00
17	\$106,613.00	\$100,973.00	\$99,279.00	\$97,587.00	\$95,892.00	\$93,862.00	\$91,718.00	\$90,025.00	\$87,443.00	\$85,379.00	\$83,267.00	\$81,574.00
18+	\$107,264.00	\$101,621.00	\$99,927.00	\$98,237.00	\$96,543.00	\$94,511.00	\$92,367.00	\$90,675.00	\$87,983.00	\$85,920.00	\$83,808.00	\$82,115.00

Board Approved:

SCHOOL ADMINISTRATOR PLACEMENT

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.

Requested by Suzanne Swain, Department of Human Resources

Additional contact(s)/originator _____

Document Title Appointment of Administrative Personnel for 2019-20

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval _____

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Approve list of Administrative Personnel to be appointed for the 2019-20 school year.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.

× Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: \$ 0

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy White

(Form Board Approved 7/10/07-original)

Name	Title	Location
Adams, Bart	ASSISTANT PRINCIPAL	Forest Ridge Elementary
Androski, Kathy	DIRECTOR OF EDUCATIONAL TECHNOLOGY	Technology Resource Center
Applegate, Maurisa	ASSISTANT PRINCIPAL	Crystal River Middle
Baird, Melissa	ASSISTANT PRINCIPAL	Crystal River High
Baize, Jaime	ASSISTANT PRINCIPAL	Lecanto Primary
Baumer, Steven	DIRECTOR OF RISK MANAGEMENT & EMPLOYEE REALTIONS	Risk Management & Employee Relations
Bishop, Gloria	DIRECTOR WITHLACOOCHEE TECHNICAL COLLEGE	Withlacoochee Technical College
Bishop, Jonathan	ASSISTANT SUPERINTENDENT OF BUSINESS & SUPPORT SERVICES	Administration
Bonomo, Brendan	COORDINATOR OF CERTIFICATION & PROFESSIONAL STANDARDS	Human Resources
Bosse, Christopher	PRINCIPAL	Hernando Elementary
Casalvieri, Lorraine	ASSISTANT DIRECTOR WITHLACOOCHEE TECHNICAL COLLEGE	Withlacoochee Technical College
Cernich, Cherise	DIRECTOR OF RISK MANAGEMENT & EMPLOYEE REALTIONS	Risk Management & Employee Relations
Chandler, Mollie	ASSISTANT PRINCIPAL	Floral City Elementary
Connors, Linda	PRINCIPAL	Crystal River High
Crowell, Amy	DIRECTOR RESEARCH AND ACCOUNTABILITY	Educational Services
Davis, Karen	ASSISTANT DIRECTOR WITHLACOOCHEE TECHNICAL COLLEGE	Withlacoochee Technical College
Devane-Brown, Donnie	PRINCIPAL	Crystal River Primary
Dickey, Regina	PRINCIPAL	Central Ridge Elementary
Dixon, Charles	DIRECTOR OF PLANNING & GROWTH MANAGEMENT	Business Services
Douglas, Patricia	DIRECTOR ELEMENTARY EDUCATION	Educational Services
Dumas, Shelby	ASSISTANT PRINCIPAL	Citrus High
Farmer, Marilyn	DIRECTOR TRANSPORTATION	Transportation
Frederick, Inge	PRINCIPAL	Lecanto Middle
Furniss, Sean	PRINCIPAL	Rock Crusher Elementary
Gardner, Stephanie	SUPERVISOR ACHIEVEMENT DATA TECHNICIAN	Educational Services
Goolsby, Dianna	ASSISTANT PRINCIPAL	Inverness Middle
Goolsby, Todd E	ASSISTANT PRINCIPAL	Citrus High
Grant JR, Larry	DISTRICT POLICE CHIEF	Administration
Greco, Jennifer	COORDINATOR OF STUDENT SERVICES	Student Services
Hannett, Brady	ASSISTANT PRINCIPAL	Crystal River Primary
Harper, Ladonna	PRINCIPAL	Inverness Primary
Harrell, Alice	PRINCIPAL	Homosassa Elementary
Haynes, Amanda	ASSISTANT PRINCIPAL	Hernando Elementary
Haynes, Callie	ASSISTANT PRINCIPAL EXCEPTIONAL STUDENT EDUCATION	CREST
Hebert, Scott	CHIEF ACADEMIC OFFICER	Administration
Hermann, Robert	PRINCIPAL	Inverness Middle
Hopper II, Ernest	ASSISTANT PRINCIPAL	Lecanto High
Humbaugh, Kit	DIRECTOR STUDENT SERVICES	District Student Services
Jaacks, Kyle	ASSISTANT PRINCIPAL	Lecanto Middle
Johnson, Rene'	COORDINATOR OF TITLE I/NCLB	Educational Services
Jones, Julie	ASSISTANT PRINCIPAL	Central Ridge Elementary
Kirby, Lynne	DIRECTOR EXCEPTIONAL STUDENT EDUCATION	Exceptional Student Education
Koon, Jason	PRINCIPAL	Lecanto High
Lofton, Victoria	PRINCIPAL	Lecanto Primary
Lowe, Sharen	PRINCIPAL	Citrus Springs Elementary
Manning, Kathryn	ASSISTANT PRINCIPAL	Homosassa Elementary
Mason, Laura	PRINCIPAL	Citrus High
McHugh, Michelle	PRINCIPAL	Forest Ridge Elementary
McLeod, Phillip	ASSISTANT PRINCIPAL	Crystal River High
Merchant, Bridget	ASSISTANT PRINCIPAL	Inverness Primary
Miloscia, Robert	ASSISTANT PRINCIPAL	Citrus Springs Middle
Mulder, Barth	PRINCIPAL	CREST
Mullen, John	COORDINATOR OF RESEARCH & ACCOUNTABILITY	Educational Services

Mullen, Michael	ASSISTANT SUPERINTENDENT OF SCHOOL OPERATIONS	Administration
Newman, Shawyn	ASSISTANT PRINCIPAL	Lecanto High
Olsen JR, Helge	SUPERVISOR MARINE SCIENCE STATION	Marine Science Station
Parker, Amanda	ASSISTANT PRINCIPAL	Citrus Springs Middle
Pistone, Roy	DIRECTOR FOOD SERVICES	Business Services
Roland, David	PRINCIPAL	Crystal River Middle
Selby, Ryan	ASSISTANT PRINCIPAL	Crystal River Middle
Stanley, Debra	COORDINATOR OF SPECIAL ACADEMIC PROGRAMS	Educational Services
Stokes, Eric	DIRECTOR FACILITIES, CONSTRUCTION & MAINTENANCE	Maintenance
Story, Jennifer	ASSISTANT PRINCIPAL	Inverness Middle
Stubenbort, Alexander	ASSISTANT PRINCIPAL	Lecanto High
Stukes, Tony	ASSISTANT PRINCIPAL	Lecanto Middle
Swain, Suzanne	DIRECTOR OF HUMAN RESOURCES	Business Services
Thompson, Robert	ASSISTANT PRINCIPAL	Citrus High
Touchton, Christina	ASSISTANT PRINCIPAL	Rock Crusher Elementary
Tuggle, Janet	PRINCIPAL	Pleasant Grove Elementary
Varnadore, Melissia	ASSISTANT PRINCIPAL	Pleasant Grove Elementary
Weed, John	PRINCIPAL	Citrus Springs Middle
Wells, Tara	PRINCIPAL	Floral City Elementary
Wilson, Tammy	DIRECTOR OF FINANCE	Business Services
Woythaler, Belinda	DIRECTOR OF PROFESSIONAL DEVELOPMENT & COMMUNITY SERVICES	Educational Services
TBD	ASSISTANT PRINCIPAL	Crystal River High
TBD	ASSISTANT PRINCIPAL	Citrus Springs Elementary
TBD	COORDINATOR OF EXCEPTIONAL STUDENT EDUCATION	Exceptional Student Education

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11th, 2019 School Board Meeting.

Requested by Greg Covino, Environmental / Safety Project Leader

Department of: Risk Management / Code Compliance

Additional contact(s)/originator Cheri Cernich, Director Of Risk Management & Employee Relations

Document Title: Annual Fire Safety, Casualty and Sanitation Inspections

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval Approve the Annual Fire Safety, Casualty and Sanitation Inspections

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached _____ available in district office X other _____

Executive Summary / Highlights: Funds to be used by Maintenance Dept. to repair or replace items such as Emergency lights, Lighting fixtures, Faucets, Ceiling tiles, Sidewalks, and Signage noted during the required Annual Fire Safety, Casualty and Sanitation Inspections.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.

X3. Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: \$33,500.00

Amount Budgeted 50,000.00 Additional Amount Requested 0

Funding Source: 3700 7400 6800 9081 4350

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: 

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.

Requested by Chief Buddy Grant, Department of: District Police

Additional contact(s)/originator Jonny Bishop, Assistant Superintendent

Document Title: 2019-2020 Security Agreement with the Citrus County Sheriff's Office

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval X

Approval of: Request Board Approval of the 2019-2020 Agreement Between the School Board of Citrus County and the Citrus County Sheriff's Office for Sheriff's Security Services

Backup Materials: attached XX available in district office _____ other _____

Executive Summary / Highlights:

The object of this agreement is to facilitate and provide security at school sanctioned activities.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: \$75,000 – Security \$38,850 – Deposit Pick up

Amount Budgeted \$113,850 Additional Amount Requested _____

Funding Source: \$75,000 - Project 00050 \$18,850 – Project 0005D \$20,000 – Food Service

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilson

**2019-2020 AGREEMENT
BETWEEN
THE SCHOOL BOARD OF CITRUS COUNTY, FLORIDA
AND
THE CITRUS COUNTY SHERIFF'S OFFICE
FOR
SHERIFF'S SECURITY SERVICES**

PREAMBLE

It is in the best interest of Citrus County Schools and the Citrus County Sheriff's Office to work cooperatively to maintain the highest levels of safety for children and to maintain safe and secure schools. The program objective is to facilitate and provide security at school sanctioned activities.

THIS AGREEMENT, made and entered into between **THE SCHOOL BOARD OF CITRUS COUNTY, FLORIDA**, (hereinafter referred to as the "School Board"), and the **CITRUS COUNTY SHERIFF'S OFFICE**, (hereinafter referred to as the "Sheriff");

WITNESSETH:

- A. The School Board and the Sheriff's desire to provide children safety and security services to the public schools of Citrus County; and
- B. A Sheriff's Security Services has been proposed for the public school system of Citrus County, Florida, as hereinafter described; and
- C. The School Board and the Sheriff recognize the potential outstanding benefits of the Sheriff's Security Services to the citizens of Citrus County, Florida, and particularly to the students of the public school system of Citrus County, Florida; and
- D. It is in the best interests of the School Board, the Sheriff, and the citizens of Citrus County to establish this program;

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, the School Board and the Sheriff hereby agree as follows:

**ARTICLE I
ESTABLISHMENT**

Sheriff's Security Services Program is hereby established in the public school system of Citrus County, Florida from July 1, 2019, to June 30, 2020.

ARTICLE II

RIGHTS AND DUTIES OF THE SHERIFF

The Sheriff shall provide, at the request of the Superintendent, school principal or District staff, Deputies to provide security at school sanctioned events. The Superintendent, or his or her designee, shall determine the number of deputies needed for each event, after consultation with the Sheriff.

ARTICLE III

RIGHTS AND DUTIES OF THE SCHOOL BOARD

The School Board shall cooperate and communicate with the Sheriff to provide appropriate services for the assigned schools. The School District will make all appropriate effort to maintain equitable services and related costs with other law enforcement agencies. Nothing contained in this Agreement prevents or prohibits the School Board from using security services provided by other law enforcement agencies or private security firms.

ARTICLE IV

FINANCING OF THE SECURITY SERVICES PROGRAM

The School Board shall fund the School Security Program as follows:

1. For Sworn Deputies participating in the Sheriff's Security Service Program, the School Board will reimburse the Sheriff at the rate of:

7/1/19 to 9/30/19

\$25.00 per hour + \$1.91 (FICA tax) + \$1.81 (Work Comp) + \$2.00 (Admin Fee) = \$30.72 per hour

10/1/19-6/30/20

\$25.00 per hour + \$1.91 (FICA tax) + \$1.90 (Work Comp) + \$2.00 (Admin Fee) = \$30.81 per hour

2. Pursuant to the Sheriff's standard operating procedures, one supervisor will be required for each assignment of five or more deputies at a single event. In such case, the Sheriff will be reimbursed for the supervisor's assignment for a minimum of three hours at the rate of:

7/1/19-9/30/19

\$30.00 per hour + \$2.30 (FICA tax) + \$2.17 (Work Comp) + \$2.00 (Admin Fee) = \$36.47 per hour.

10/1/19-6/30/20

\$30.00 per hour + \$2.30 (FICA tax) + \$2.27 (Work Comp) + \$2.00 (Admin Fee) = \$36.57 per hour.

3. The School Board will reimburse the Sheriff at the assigned hourly straight rate + FICA + Work Comp + FRS for each School Resource Deputy that is assigned to that school where the event is taking place.

In the event that more than one School Resource Deputy is needed at an event, the School Board will reimburse the Sheriff at the following rate for the additional School Resource Deputy or other sworn deputies participating in the Sheriff's Security Service Program.

7/1/19 to 9/30/19

\$25.00 per hour + \$1.91 (FICA tax) + \$1.81 (Work Comp) + \$2.00 (Admin Fee) = \$30.72 per hour

10/1/19-6/30/20

\$25.00 per hour + \$1.91 (FICA tax) + \$1.90 (Work Comp) + \$2.00 (Admin Fee) = \$30.81

4. Deposit details are broken down into the following clusters of schools:

Cluster 1	Citrus Springs Middle	Central Ridge Elem	Citrus Springs Elem	
Cluster 2	Forest Ridge Elem	Hernando Elem		
Cluster 3	Crystal River High	Crystal River Middle	Crystal River Primary	
Cluster 4	Rock Crusher Elem	Homosassa Elem		
Cluster 5	Lecanto Complex			
Cluster 6	Citrus High	Inverness Middle	Inverness Primary	WTC
Cluster 7	Floral City	Pleasant Grove	School Board	

The School Board will reimburse the Sheriff for one hour at the rate of:

7/1/19 to 9/30/19

\$25.00 per hour + \$1.91 (FICA tax) + \$1.81 (Work Comp) + \$2.00 (Admin Fee) = \$30.72 per deposit detail cluster.

10/1/19-6/30/20

\$25.00 per hour + \$1.91 (FICA tax) + \$1.90 (Work Comp) + \$2.00 (Admin Fee) = \$30.81 per deposit detail cluster.

5. If a school function requires that a School Resource Deputy from both schools attend, (i.e. Inter-county high school football game), the non-hosting School Resource Deputy may be paid at the assigned hourly rate if pre-approved by the Sheriff or designee.
6. The Sheriff or designee has the right to flex the School Resource Deputy off within the pay period based on the needs of the agency.

7. Any School Board related overtime not flexed will be paid at the overtime rate and the costs to be divided equally between the School Board and Sheriff at the end of the budget year.

Funds provided by the School Board during the term of the Agreement for the cost of the Sheriff's Security Services Program listed in the Agreement shall be billed every two weeks. All invoices must include dates and hours worked for each Deputy and each date and time must be signed by the appropriate school personnel.

ARTICLE V

EMPLOYMENT STATUS OF SHERIFF'S SECURITY SERVICES

Deputies shall remain employees of the Citrus County Sheriff's Office, and shall not be employees of the School Board of Citrus County. The Deputies will be under the direct supervision and control of the Citrus County Sheriff's Office. The Deputy shall remain responsive to the chain of command of the Citrus County Sheriff's Office.

ARTICLE VI

APPOINTMENT OF DEPUTIES

The Citrus County Sheriff's Office shall be responsible for the recruitment, interviewing, and appointment of Security Deputies.

ARTICLE VII

DISMISSAL/REPLACEMENT DEPUTIES

If the principal of the school to which the Security Deputy is assigned feels that the Deputy is not effectively performing his/her duties or responsibilities, the principal shall recommend to the superintendent that the Deputy be removed from the program at his/her school, and shall state the reasons in writing. Within a reasonable time after receiving the recommendation from the principal, the Superintendent or designee shall advise the Sheriff or his designee of the principal's request. If the Sheriff so desires, the Superintendent and Sheriff, or their designees, shall meet with the Deputy to mediate or resolve any problems which may exist. If, within a reasonable amount of time after commencement of such mediation, the problem cannot be resolved or mediated, or in the event mediation is not sought by the Sheriff, then the Deputy shall be removed from the program at the school and replacement shall be obtained.

The Sheriff may dismiss or reassign a Deputy based upon Office Rules, Regulations, and/or general orders and when it is in the best interest of the people of Citrus County. In the event of the resignation, dismissal, reassignment or long term absences by a Deputy, the Sheriff shall provide a temporary replacement for the Deputy.

ARTICLE VIII

TERMINATION OF AGREEMENT

This Agreement may be terminated by either party upon default or breach by the other party, if said party remains in default or breach after receiving written notice and fails to cure such default or breach within thirty (30) days of such notice. This Agreement may be terminated without cause by either party upon ninety (90) days written notice. In the event this Agreement is terminated, compensation will be made to the Sheriff for all services performed to the date of termination. Termination of this Agreement may only be accomplished as provided herein.

ARTICLE IX

NOTICES

Any and all notices or any other communication herein required or permitted shall be deemed to have been given when deposited in the United States Postal Service as regular mail, postage prepaid, and addressed as follows:

Superintendent of Schools
Citrus County Schools
1007 W. Main Street
Inverness, Fl. 34450

Citrus County Sheriff
Citrus County Sheriff's Office
1 Dr. Martin Luther King, Jr. Ave.
Inverness, FL 34450-4968

ARTICLE X

GOOD FAITH

The School Board, the Sheriff, their agents and employees agree to cooperate in good faith in fulfilling the terms of this Agreement. Unforeseen difficulties or questions will be resolved by negotiation between the Superintendent and the Sheriff, or their designees.

ARTICLE XI

MODIFICATION

This document constitutes the full understanding of the parties, and no terms, conditions, understandings or agreement purporting to modify or vary the terms of this document shall be binding unless hereafter made in writing and signed by the party to be charged.

ARTICLE XII

NON-ASSIGNMENT

This Agreement, and each and every covenant herein, shall not be capable of assignment, unless the express written consent of the School Board and the Sheriff is obtained.

ARTICLE XIII

SIGNATURES

We, the undersigned, have reviewed this Agreement for the provision of the Facility Security Officers for sanctioned activities, and express our concurrence with the methodologies and goals contained. Revisions to this Agreement must be mutually approved by the Superintendent of Schools and the Sheriff of Citrus County.

Superintendent of Schools

Date



Citrus County Sheriff

5/28/19

Date

Chairman of Citrus County Schools

Date

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.

Requested by Chief Buddy Grant, Department of: District Police

Additional contact(s)/originator Jonny Bishop, Assistant Superintendent

Document Title: 2019-2020 Traffic Control Agreement with the Citrus County Sheriff's Office

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval _____

Approval of: Request Board Approval of the 2019-2020 Agreement Between the School Board of Citrus County and the Citrus County Sheriff's Office for School Traffic Control

Backup Materials: attached XX available in district office _____ other _____

Executive Summary / Highlights:

The object of this agreement is to facilitate an orderly and safe collection, transport and discharge of students, parents and staff to and from educational centers in various locations throughout the county

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of work force;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: \$52,046.11

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: Project 0005C

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilson

**2019-2020 AGREEMENT
BETWEEN
THE SCHOOL BOARD OF CITRUS COUNTY, FLORIDA
AND
THE CITRUS COUNTY SHERIFF'S OFFICE
FOR**

SCHOOL TRAFFIC CONTROL

PREAMBLE

It is generally understood by both parties that School Traffic Control Officers will be responsible to provide for the safety of children at crossings near schools and to maintain a safe traffic flow. The absence of School Traffic Control Officers could endanger the lives of children and citizens. It is in the best interest of The School Board of Citrus County and the Sheriff's Office to cooperatively work to maintain the highest levels of safety for children and motorists.

The program objectives will be to facilitate an orderly and safe collection, transport and discharge of students, parents and staff to and from educational centers in the City of Inverness and various locations through the county.

It is understood that for the purposes of this agreement the term "Traffic Control Officer" refers to Traffic Control Officers, School Crossing Guards or Community Service Officers.

THIS AGREEMENT, made and entered into this 1st day of July, 2019 between THE SCHOOL BOARD OF CITRUS COUNTY, FLORIDA, (hereinafter referred to as the "School Board"), and THE CITRUS COUNTY SHERIFF'S OFFICE, (hereinafter referred to as the "Sheriff's Office");

WITNESSETH:

- A. The School Board and the Sheriff's Office desire to provide safety and traffic services to the public schools of Inverness; and
- B. A School Traffic Control Officer Program has been proposed for the public school system in Citrus County, Florida, as hereinafter described; and
- C. The School Board and the Sheriff's Office recognize the potential benefit of the School Traffic Control Program to the citizens and particularly the school children of Citrus County, Florida; and
- D. It is in the best interest of the School Board and the Sheriff's Office to establish this program;

NOW, THEREFORE, in consideration of the mutual agreement and covenants contained herein, the School Board and the Sheriff's Office hereby agree to the following:

ARTICLE I

ESTABLISHMENT

A School Traffic Control Program is hereby established for the public school system of Citrus County, Florida, for a 12-month period, annually commencing from the start of the official school calendar to one year later.

ARTICLE II

RIGHTS AND DUTIES OF THE SHERIFF'S OFFICE

The School Board will fund traffic Control Officers (Crossing Guards) for the 2019-20 school year. The Sheriff's Office will provide School Traffic Control Officers as follows:

See Attachment A, attached hereto and incorporated herein by reference

Additional zones, as mutually agreed.

The Sheriff's Office, with input by the respective principal, will determine the number of personnel needed to successfully fill the required posts and manage the program.

Regular Duty Hours of School Traffic Control Officers

1. Each School Traffic Control Officer shall be assigned on days school is in regular session.
2. The School Traffic Control Officer shall report to the assigned sites at the times listed on Attachment A.

Duties of the School Traffic Control Officers

1. The School Traffic Control Officers will work to expeditiously guide children across thoroughfares in the safest manner possible.
2. Officers are expected to minimize the frequency of interruption to vehicular traffic.
3. When school zones become congested, assigned Officers are to use their best efforts to improve traffic flow.
4. At the crossings/intersections traveled by school buses, School Traffic Control Officers will be trained to allow buses to proceed without prolonged or unnecessary delays to other vehicles.

ARTICLE III

RIGHTS AND DUTIES OF THE SCHOOL BOARD

The School Board shall cooperate and communicate with the Sheriff through the Sheriff's Office to provide appropriate services for the schools. The school district will make all appropriate efforts to maintain equitable services and related costs with other law enforcement agencies.

ARTICLE IV

FINANCING OF SCHOOL TRAFFIC CONTROL

The Sheriff's Office shall fund the School Traffic Control as follows:

Ancillary costs of all Traffic Control Officers, to include uniforms, equipment, training instruction.

The School Board shall fund the School Traffic Program in the sum of \$52,046.11. This sum shall be paid in equal quarterly installments no later than the 15 days following the end of the quarter then due.

ARTICLE V

EMPLOYMENT STATUS OF TRAFFIC CONTROL OFFICERS

Traffic Control Officers shall remain employees of the Sheriff's Office and shall not be deemed employees of the School Board of Citrus County. The Officers will be under the direct supervision, control and chain of command of the Sheriff.

ARTICLE VI

APPOINTMENT OF TRAFFIC CONTROL OFFICERS

The Sheriff's Office shall be responsible for the recruitment, interviewing and evaluation of the Traffic Control Officers and personnel as assigned through that agency.

ARTICLE VII

DISMISSAL/REPLACEMENT OFFICERS

If the Principal of a school believes that a Traffic Control Officer assigned to that school is not effectively performing his/her duties or responsibilities, the Principal shall recommend to the Superintendent that said Officer be removed from the program at that school and shall state the reasons in writing. Within (30) days after receiving the recommendation from the Principal, the Superintendent, or his/her designee shall advise the Sheriff or his/her designee of said request. If the Sheriff's Office so desires, a meeting between the Principal or their respective designee shall be arranged to mediate any problem(s) that may exist. The Officer's attendance at this meeting will be optional. If the problem cannot be resolved in thirty (30) days or in the event mediation is not sought by the Sheriff's Office, then the Officer will be removed from that school site by the Sheriff and a replacement obtained.

ARTICLE VIII

TERMINATION OF AGREEMENT

This Agreement may be terminated by either party upon 30 days written notice to the other party, indicating a dissatisfaction of performance in accordance with the terms and conditions of this Agreement. In the event this Agreement is terminated, reimbursement will be made to the Citrus County Sheriff's Office for all services rendered prior to the date of termination. Termination of this Agreement may only be accomplished as provided herein.

ARTICLE IX

NOTICES

Any and all notices or any other communication required or permitted with regard to the structure and scope of this Agreement, shall be deemed to have been given when deposited in the United States Postal Service as regular mail, postage, prepaid and addressed as follows:

Superintendent of Schools
Citrus County Schools
1007 W. Main Street
Inverness, Florida 34450

Sheriff of Citrus County
Citrus County Sheriff's Office
1 Dr. Martin Luther king Jr. Ave
Inverness, Florida 34450

ARTICLE X

GOOD FAITH

The School Board, the Sheriff's Office, their agents and employees agree to cooperate in good faith in fulfilling the terms of this Agreement. Unforeseen difficulties or questions will be resolved by negotiations between the immediate parties, sheriff and respective School Principal, or the Superintendent and Sheriff or their designees as deemed necessary.

ARTICLE XI

MODIFICATION

This document constitutes the full understanding of the parties and no terms, conditions, understandings or agreement purporting to modify or vary the terms of this document shall be binding unless hereafter agreed to in writing and signed by both parties.

ARTICLE XII


NON-ASSIGNMENT

This Agreement and each and every covenant herein shall not be capable of assignment unless express written consent of the School Board and the Sheriff's Office is obtained.

SIGNATURES

We, the undersigned, have reviewed this Agreement for the provision of the Traffic Control Officer Program and Facility Security Officers for sanctioned activities, and express our concurrence with the methodologies and goals contained. Revisions to this Agreement must be mutually approved by the Superintendent of Schools and the Sheriff of Citrus County.

Superintendent of Schools



Sheriff of Citrus County

Date

5/23/19

Date

Chairman of Citrus County Schools

Date

Attachment "A"

School Zones/Times

Bus Exit- Pleasant Grove Elementary	3:00pm-4:00pm
Hwy 41/Middle School Dr- Inverness Middle School	7:15am-8:15am/1:50pm-2:50pm
Main Entrance/Forest Ridge Elementary	8:20am-9:20am/3:00pm-4:00pm
Main Entrance/Forest Ridge Elementary	8:20am-9:20am/3:00pm-4:00pm
Education Path/Lecanto Primary/Lecanto High School	8:30am-9:30am/1:50pm-2:50pm/3:00pm-4:00pm
Crystal River High	7:00am-8:25am/2:00pm-3:00pm
Bus Entrance/Exit-Forest Ridge Elementary	3:00pm-4:00pm
Line St/Highland Blvd.- Citrus High	7:15am-8:20/8:30-9:30am/1:50pm-4:00pm
Middle School Rd/ Bus Ramp- Inverness Middle School	1:50pm-2:50pm
Rock Crusher Rd/Entrance to Rock Crusher Elementary	3:15pm – 4:15pm

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for 06/11/2019 School Board Meeting.
Requested by Alice Harrell, Principal, Department of Homosassa Elementary
Additional contact(s)/originator Cherri Gerhardt, Bookkeeper
Document Title Donation of \$500.00 from Homosassa Guides Association

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval _____

Donation of \$500.00 from Homosassa Guides Association

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Accept donation of \$500.00 from the Homosassa Guides Association to be used for staff appreciation

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy White

(Form Board Approved 7/10/07-original)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for 6/11/19 School Board Meeting.
Requested by Kay Harper, Principal, Department of IPS
Additional contact(s)/originator _____
Document Title Lowe's Toolbox for Education Grant

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval Approve donation of Lowe's Grant for a total worth of \$5000.00 for project to integrate environmental issues with STEAM.

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Donation of check #3127518 for \$5000.00

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy White

(Form Board Approved 7/10/07-original)



May 6, 2019

Shawna Mankevich
Inverness Primary School
206 S Line Ave
Inverness, FL 34452

Dear Shawna:

Congratulations! I am happy to inform you that Inverness Primary School has been selected to receive a 2018-2019 Lowe's Toolbox for Education grant in the amount of \$5000 for the "Only One You" project from Lowe's Charitable and Educational Foundation (LCEF). We're thrilled to assist you and your community with your school improvement project.

We have enclosed your check and a link to several tips and customizable tools on the "Winner's Circle" section of the Toolbox for Education website: www.toolboxforeducation.com.

Please keep the following in mind as you begin your project:

- Toolbox for Education grants are reserved for approved school improvement projects that can be completed within one year of grant receipt date. If your scheduled completion date or your project plans change, please contact us in advance. **LCEF grant dollars may only be used for the specific project described in the online grant application you submitted.**
- We can't wait to hear about your progress and successes. Please forward copies of news clips or promotional materials related to your project; digital pictures of the projects are great and have the opportunity to be published in our Social Responsibility Report.
- Your local Lowe's store is here to help you make the most of your grant. If you don't see exactly what you need in stock, please feel free to speak with your store manager. They may be able to help you special-order materials and possibly save your organization money as you complete your project!

The mission of the LCEF is to improve the communities we serve, and we are committed to having a positive impact on the lives of our customers, neighbors and employees. To help us measure community impact, we request that you prepare a report, at the conclusion of your project, which evaluates your project's success and its effect on your school and community.

Congratulations on your Lowe's Toolbox for Education grant. We applaud your dedication to improving the schools in your community. We wish you all the best as you implement your project.

Sincerely,

Colleen Penhall
Vice President, Corporate Social Responsibility

PS – If you have questions about program materials, promotion, reporting or other aspects of the Toolbox for Education grants, the staff at PTO Today are ready to help. Please feel free to contact them at info@toolboxforeducation.com or 800-644-3561.

352-726-2632

\$5000.00

This project is designed to integrate environmental issues with STEAM. Students will have the opportunity to learn about the science of plants and the important role they have on the environment, as well as xeriscaping, the selecting of plants that can thrive in the landscape with as little supplemental water as possible. Students will also be given plans to use their math in the of planning of landscape design. The project involves students participating in a local "Kindness Rock Project" where they will learn to give away something they're especially proud of, they've artistically created. The project gives students the experience of working outside, rehabilitating the garden areas of the school grounds by cleaning, pruning, and planting landscaping materials. This is a multi-faceted project designed for students to engage in activities that combine different elements of STEAM, they experience guided inquiry in which they must ask thoughtful questions, discover answers, apply what they learn, and problem-solve creatively. Cross-curricular projects also engage different parts of students' brains so that they are seeing the project through different focal points that encourages problem-solving in unique ways. The project gives students a chance to engage in hands-on, experiential learning that will require new skills, and discovery.

This project is designed to integrate environmental issues with STEAM. Students will have the opportunity to learn about the science of plants and the important role they have on the environment, as well as xeriscaping, the selecting of plants that can thrive in the landscape with as little supplemental water as possible. Students will also be given plans to use their math in the of planning of landscape design.

Budget

Plants \$2000.00

Stone \$300

Ceramic tiles \$525

Tile mortar \$24.00

Tile grout \$16.00

Mulch 2135.00

Inverness Primary School is a Title I School. Over 70% of our students are free and reduced lunch. Most of our students are from low-income homes and will not have the opportunity to do a project like this unless we receive this grant. Many of the skills and knowledge they will receive from this project will help them in the future as a real-world experience. For kids to spend more time outdoors in nature and gardening provides lots of healthy ways for kids to stay active and healthy. Between digging, raking and planting, children will get exercise, vitamin D and fresh air. People who care for nature are more likely to care for others, reaching out to their peers and forming shared bonds resulting from their common interests. Extended exposure to nature and wildlife increases people's compassion for each other as it increases people's compassion for the environment in which they live. Our students will learn many different aspects of environmental conservation as well as landscape design, artistic creativity, and giving back to the community. They learn hands-on skills that broaden their awareness of the world around them. We have so many great students at our school and this project will instill pride for years to come with them and their families.

From the project funding date, we will purchase materials and plants for the project. The schedule will involve a five-week rotation, so all classes can participate in working on different aspects of the project. Each class will receive landscaping stepping stones to set the glass tiles on as a group project. The classes will spend a day learning about plants that are healthy for the environment and then two days to cleaning up the garden areas and participating in the planting process. Each class will be given a section of the gardens as their responsibility. The students will be given their own landscape rock to paint their artistic expression on and contribute to the project.

Inverness Primary School

206 S. Line Ave.

Inverness, FL 34452

352-726-2632

Kay Harper

83 White

4 Black

2 Asian

1 American Indian

5 other

Free and reduced 71

Inverness Lowe's

2301 East Gulf To Lake Highway

Inverness, FL 34453, Store #1853

Store Phone: (352) 860-5800

ProServices Desk: (352) 860-5828

<https://ips.citruschools.org/>

85-8012631862C-2

4/30/2016

"Only One You "

Inverness Primary School

Shawna Mankevich

mankevichs@citrus.k12.fl.us

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.
Requested by Mason Department of CHS
Additional contact(s)/originator _____
Document Title Sponsorship Advertisement

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval _____
Approve 500.00 sponsorship for advertisement in game program from All Florida
Weatherproofing & Construction, Inc.

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached _____ available in district office _____ other _____

Executive Summary/Highlights:

funds to be used for boys weightlifting

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: 0

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy White

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.
Requested by Mason Department of CHS
Additional contact(s)/originator _____
Document Title Golf Tournament Hole Sponsor

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval _____

Approve 500.00 Golf Tournament Hole Sponsor purchase from Everett Management Group, Inc.

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached _____ available in district office _____ other _____

Executive Summary/Highlights:

funds to be used for CHS football program

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: 0

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilson

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.
Requested by Mason Department of CHS
Additional contact(s)/originator _____
Document Title 750.00 Golf Tournament hole purchase

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval _____
Approve 750.00 CHS Golf Tournament hole sponsosr purchase from Tri-Co Communications

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached _____ available in district office _____ other _____

Executive Summary/Highlights:

funds to be used for CHS football program

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: 0

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy White

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.
Requested by Mason Department of CHS
Additional contact(s)/originator Gene Trescott
Document Title 750.00 Golf Tournament hole purchase

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval _____
Approve 750.00 CHS Golf Tournament hole sponsor purchase from Kyler Kirby

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached _____ available in district office _____ other _____

Executive Summary/Highlights:

funds to be used for CHS football program

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: 0

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilk

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.
Requested by Linda C. Connors Department of Crystal River High
Additional contact(s)/originator _____
Document Title Approve donation of \$500

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval _____
Approve \$500 donation to Crystal River High School from Duke Energy

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached _____ available in district office _____ other _____

Executive Summary/Highlights:

Approve a donation of \$500 to Crystal River High School from Duke Energy in appreciation of JROTC Color Guard presentation and Marleigh Miller's singing of the National Anthem during the Citrus Combined Cycle Station grand opening ceremony.

Duke Energy would like the donation split evenly between CRHS chorus department and CRHS JROTC (\$250 each)

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilby

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.
Requested by Linda C. Connors Department of Crystal River High
Additional contact(s)/originator Deon Copeland
Document Title Approve donation of \$1000

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval _____
Approve \$1000 donation to Crystal River High School Softball from Robert S. Gerrits INC
DBA

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached _____ available in district office _____ other _____

Executive Summary/Highlights:

Approve a donation of \$1000 from Robert S. Gerrits INC DBA to Crystal River High School Softball

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilks

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.
Requested by Linda C. Connors Department of Crystal River High
Additional contact(s)/originator Deon Copeland
Document Title Approve donation of \$1000

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval _____

Approve \$1000 donation to Crystal River High School Softball from Crystal Motor Car Co. Inc.

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached _____ available in district office _____ other _____

Executive Summary/Highlights:

Approve a donation of \$1000 from Crystal Motor Car Co. Inc. to Crystal River High School Softball

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilk

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.
Requested by Linda C. Connors Department of Crystal River High
Additional contact(s)/originator Deon Copeland
Document Title Approve cash donation of \$500

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval _____

Approve \$500 cash donation to Crystal River High School Softball from C & S Roofing

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached _____ available in district office _____ other _____

Executive Summary/Highlights:

Approve a donation of \$500 from C & S Roofing to Crystal River High School Softball

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy White

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.
Requested by Linda C. Connors Department of Crystal River High
Additional contact(s)/originator Deon Copeland
Document Title Approve donation of \$700

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval _____
Approve \$700 donation to Crystal River High School Softball from Gator Shop LLC

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached _____ available in district office _____ other _____

Executive Summary/Highlights:

Approve a donation of \$700 from Gator Shop LLC to Crystal River High School Softball

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy White

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.
Requested by Linda C. Connors Department of Crystal River High
Additional contact(s)/originator Deon Copeland
Document Title Approve donation of \$500

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval _____
Approve \$500 donation to Crystal River High School Softball from Mike Scott Plumbing INC

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached _____ available in district office _____ other _____

Executive Summary/Highlights:

Approve a donation of \$500 from Mike Scott Plumbing INC to Crystal River High School Softball

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Tommy Wilks

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.

Requested by Jason Koon Department of Lecanto High School

Additional contact(s)/originator _____

Document Title Donation

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval To approve a donation of 500.00 from Gulf to Lake Sales for Lecanto High School Volleyball Team

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached available in district office _____ other _____

Executive Summary/Highlights:
To approve a 500.00 donation from Gulf to Lake Sales for Lecanto High School Volleyball Team

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: _____

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy White

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.
Requested by Jason Koon Department of Lecanto High School
Additional contact(s)/originator _____
Document Title Donation

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval To approve \$500.00 donation to Lecanto High School ROTC from the Veterans of Foreign Wars to purchase awards

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached available in district office _____ other _____

Executive Summary/Highlights:

500.00 donation from the Veterans Of Foreign Wars

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: 500.00

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy White

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.
Requested by Jason Koon Department of Lecanto High School
Additional contact(s)/originator _____
Document Title Donation

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval To approve \$1,000.00 donation to Lecanto High School Football from Advanced Ankle & Foot Centers.

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached X available in district office _____ other _____

Executive Summary/Highlights:

for LHS Football

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy White

(Form Board Approved 7/10/07)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.
Requested by Jason Koon Department of Lecanto High School
Additional contact(s)/originator _____
Document Title Donation

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval to approve a donation of books totaling 518.69 for English classroom library from Donors Choose.

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached X available in district office _____ other _____

Executive Summary/Highlights:

for English classroom library

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy White

(Form Board Approved 7/10/07)



Lecanto High School



*Kathy Androski, Assistant Principal
Shawyn Newman, Assistant Principal
Alex Stubenbort, Assistant Principal*

*Jason Koon
Principal*

*David Assumpcao, Dean of Students
Robert Thompson, Dean of Students
Darrick Buettner, IB Coordinator
Ron Allan, Activities Director*

MEMORANDUM

DATE: June 11, 2019

To: Mrs. Himmel
Superintendent

FROM: Jason Koon 
Principal

SUBJECT: Approve Donation

To approve a donation of books totaling 518.69 to Lecanto High School English Class from Donors Choose.

Attachments

Lecanto High School will encourage students and staff to become active and lifelong learners and will provide a positive learning environment so that students and staff can develop to their full potential in order to meet the needs of, participate in and improve our global society.

3810 West Educational Path Lecanto, FL 34461 Phone: (352) 746-2334 Fax: (352) 249-2136



DonorsChoose.org

The Hope: To Imagine Beyond, a High School Classroom Library

Help me give my students easily accessible, high-interest novel choices in my classroom library so they can dream beyond what they know and live.

My Students

My students are culturally and economically diverse. Many of them struggle with reading and their personal stories could mirror what we read. So many of them question why anything matters and they do not see beyond what they experience daily. But, I see the good in their character, the potential in our classroom, and their future in this world.

Books that are easily accessible and of varying interests are what I hope will spark their creativity and their goals.

Reading about the hardships and dreams of others may motivate my students beyond the now and for them to look to their future. I've seen how much these teenagers just want to be acknowledged, to ask them what they did this weekend, to show up at their sporting events, to let them know you care. Bringing these books into the classroom is just another extension of how much I care for their future.

My Project

Too often high school students lose interest in reading. They find other interests and do not find reading important. Reading provides students with dreams and education beyond their own world. Providing my students with books of choice and interest affords them with hope, goals, and opportunities they could never have imagined.

High school students who struggle at reading are often forgotten.

The emphasis for reading is in elementary education, but too often some students arrive at high school unprepared or uninterested in reading. My hope is to offer them easily accessible, high-interest novel options in my classroom and get them reading again.

Projects

PROJECT
ID 4024719

The Hope: To Imagine Beyond, a High School Classroom Library

DATE CREATED March 24

STATUS Fully Funded Monday, May 6

We'll order your materials, so they arrive after August 10.

Where Your Donation Goes

MATERIALS	COST	QUANTITY	TOTAL
The Divergent Series Divergent Insurgent Allegiant Four • AKJ EDUCATION	\$37.93	1	\$37.93
Educated • AKJ EDUCATION	\$21.90	1	\$21.90
The Girl Who Smiled Beads • AKJ EDUCATION	\$18.98	1	\$18.98
Wintergirls • AKJ EDUCATION	\$8.02	2	\$16.04
Chains • AKJ EDUCATION	\$14.59	1	\$14.59
Long Way Down • AKJ EDUCATION	\$13.86	1	\$13.86
The Boys in the Boat Nine Americans and Their Epic Quest for Gold at the 1936 Berlin Olympics • AKJ EDUCATION	\$12.41	1	\$12.41
In the Heart of the Sea • AKJ EDUCATION	\$12.41	1	\$12.41

Unbroken: A World War II Story of Survival, Resilience, and Redemption • AKJ EDUCATION	\$12.41	1	\$12.41
Girl in Translation • AKJ EDUCATION	\$12.41	1	\$12.41
One Hundred Years of Solitude • AKJ EDUCATION	\$12.40	1	\$12.40
Native Son • AKJ EDUCATION	\$12.40	1	\$12.40
Lion (Movie Tie-In) • AKJ EDUCATION	\$11.68	1	\$11.68
Kindred • AKJ EDUCATION	\$11.68	1	\$11.68
A Thousand Splendid Suns • AKJ EDUCATION	\$11.68	1	\$11.68
Into Thin Air • AKJ EDUCATION	\$11.68	1	\$11.68
Bell Jar, The • AKJ EDUCATION	\$11.67	1	\$11.67
The Color Purple • AKJ EDUCATION	\$11.67	1	\$11.67
The Kite Runner (10th Anniversary) • AKJ EDUCATION	\$11.20	1	\$11.20
The Absolutely True Diary of a Part-Time Indian • AKJ EDUCATION	\$11.19	1	\$11.19
Into the Wild • AKJ EDUCATION	\$10.95	1	\$10.95
The Playbook • AKJ EDUCATION	\$10.94	1	\$10.94

The Book Thief • AKJ EDUCATION	\$10.49	1	\$10.49
Twisted • AKJ EDUCATION	\$8.02	1	\$8.02
I Am a SEAL Team Six Warrior • AKJ EDUCATION	\$7.29	1	\$7.29
Fallen Angels • AKJ EDUCATION	\$7.29	1	\$7.29
Black Like Me • AKJ EDUCATION	\$7.29	1	\$7.29
Just After Sunset Stories • AKJ EDUCATION	\$7.29	1	\$7.29
Hoops • AKJ EDUCATION	\$7.29	1	\$7.29
Sold • AKJ EDUCATION	\$6.56	1	\$6.56
The Thing About Jellyfish • AKJ EDUCATION	\$6.56	1	\$6.56
Sunrise Over Fallujah • AKJ EDUCATION	\$6.56	1	\$6.56
Fever 1793 • AKJ EDUCATION	\$6.56	1	\$6.56
Year of Wonders: A Novel of the Plague • AKJ EDUCATION	\$5.95	1	\$5.95
Becoming Naomi Leon • AKJ EDUCATION	\$5.59	1	\$5.59
Materials cost			\$404.82
Vendor shipping charges			FREE

State sales tax	\$0.00
3rd party payment processing fee	\$6.07
Fulfillment labor & materials	\$30.00
Total project cost	\$440.89
Suggested donation to help DonorsChoose.org reach more classrooms	\$77.80
Total project goal	\$518.69

HOW WE CALCULATE WHAT'S NEEDED

Total project goal	\$518.69
1 Donor	-\$346.00
Google.org match offer	-\$172.69
Still needed Hide calculation	\$0.00

Our team works hard to negotiate the best pricing and selections available.

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11th, 2018 School Board Meeting.
Requested by Lee Mulder, Principal, Department of CREST
Additional contact(s)/originator _____
Document Title Donation

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval: **Approve \$1,500.00 donation to CREST school from The Gulf to Lake Pilots Club**
Backup Materials: attached _____ available in district office _____ other _____

Executive Summary / Highlights:

Donation to be used for CREST School as needed for Students.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: **None** _____
Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
Pay grade/level _____
Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy White
(Form Board Approved 7/10/07-original)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.

Requested by Zac Leonard, Administrator, Department of AES

Additional contact(s)/originator _____

Document Title

\$500.00 Donation from Kings Bay Rotary Charitable Foundation

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/ Approval Approve \$500.00 donation to AES SCUBA program from Kings Bay Rotary Charitable Foundation

Backup Materials: attached in district office other _____

Executive Summary / Highlights:

Donation will be used for AES SCUBA program

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: N/A
Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Jammy White
(Form Board Approved 7/10/07-original)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.
Requested by Earnie Olsen, Department of Marine Science Station____
Additional contact(s)/originator _____
Document Title Approve a donation of \$500.00 from King's Bay Rotary Charitable Foundation

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval Approve a donation of \$500.00 from King's Bay Rotary Charitable Foundation

Backup Materials: attached _____ available in district office _____ other _____

Executive Summary / Highlights:

A donation of \$500.00 for Coastal Camp Citrus / Boat Expenses 2019 from King's Bay Rotary Charitable Foundation

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: _____ N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Tommy White

(Form Board Approved 7/10/07-original)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.
Requested by Earnie Olsen, Department of Marine Science Station ___
Additional contact(s)/originator _____
Document Title Approve a donation of \$1000.00 from King's Bay Rotary Charitable Foundation

Board Action Required:

Presentation/Recognition _____ Information _____
Consideration/Approval Approve a donation of \$1,000.00 from King's Bay Rotary Charitable Foundation

Backup Materials: attached _____ available in district office _____ other _____

Executive Summary / Highlights:

A donation of \$1,000.00 for Coastal Camp Citrus Boat Expenses from King's Bay Rotary Charitable Foundation

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: N/A

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Sammy Wilks
(Form Board Approved 7/10/07-original)

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for the June 11, 2019 School Board Meeting.

Requested by Tammy Wilson, Finance Director

Additional contact(s)/originator Barbara Leritz, Senior Finance Accountant

Document Title: Active Surplus Property List

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval: Disposal of Active Surplus Property

Backup Materials: attached X available in district office _____ other _____

Executive Summary / Highlights:

Items on this list are no longer useful to the District. They will be disposed of in accordance with approved procedures.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District:

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Tammy Wilson

(Form Board Approved 7/10/07)

SURPLUS FOR JUNE 11, 2019 BOARD MEETING

Tag Number	Serial Number	Item Description	Location	Reason	Date Purchased	Purchase Price	Current Value
041142	None	Winnebago Spectrum CAT Software	CHS	Obsolete/No longer in use	4/14/1998	1,503.39	0.00
041144	111-10032303	ACADLT-2002 Software	CHS	Obsolete/No longer in use	9/24/2002	1,660.00	0.00
041145	None	Language Arts Orchard Plus Software	CHS	Obsolete/No longer in use	1/13/2004	2,746.37	0.00
041146	9684110	Scholastic Read R180 Software	CHS	Obsolete/No longer in use	10/11/2005	27,200.00	0.00
041147	Y779139	Studio 500 Adobe Macro Software	CHS	Obsolete/No longer in use	5/11/2007	2,490.10	0.00
041148	None	BOYOBGSM 100C Voc Builder Software	CHS	Obsolete/No longer in use	6/30/2007	2,540.73	0.00
041149	99371037LK12L1	Adobe CS4 Design Premium Software	CHS	Obsolete/No longer in use	12/9/2008	8,121.95	0.00
041237	None	24 Seat Clicker System	CHS	Reported as Lost/Stolen CCSO #2019-67260	12/20/2011	1,328.00	79.07
041238	None	24 Seat Clicker System	CHS	Reported as Lost/Stolen CCSO #2019-67260	12/20/2011	1,328.00	79.07
041239	5C5TXN1	Dell Latitude E6510 Laptop	CHS	Reported as Lost/Stolen CCSO #2019-67260	4/11/2011	1,478.62	0.00
041241	GTFXND1	Latitude D520 Laptop	CHS	Reported as Lost/Stolen CCSO #2019-67260	10/9/2007	1,103.08	0.00
041254	9ZJ4HB1	Optiplex GX620 Computer	CHS	Reported as Lost/Stolen CCSO #2019-67260	8/22/2006	1,224.50	0.00
041255	BZJ4HB1	Optiplex GX620 Computer	CHS	Reported as Lost/Stolen CCSO #2019-67260	8/22/2006	1,224.50	0.00
041256	HZJ4HB1	Optiplex GX620 Computer	CHS	Reported as Lost/Stolen CCSO #2019-67260	8/22/2006	1,224.50	0.00
041307	090825-06	Biodiesel Fuel Meister II 80 Gal Unit	CHS	Reported as Lost/Stolen CCSO #2019-67260	1/19/2010	1,787.50	0.00
041308	090825-07	Biodiesel Fuel Meister II 80 Gal Unit	CHS	Reported as Lost/Stolen CCSO #2019-67260	1/19/2010	1,787.50	0.00
056780	SCNRXK63422	HP Laserjet Q5401A 1200DPI Printer	CHS	Reported as Lost/Stolen CCSO #2019-67260	1/19/2010	1,787.50	0.00
056781	SCNRXK63427	HP Laserjet 1200DPI Printer	CHS	Broken Beyond Repair	6/28/2007	1,075.00	0.00
060589	None	Tuff Sport Indoor Scoreboard	CHS	Broken Beyond Repair	6/28/2007	1,075.00	0.00
060640	None	Blackboard Optics Kit Training Unit	CHS	Reported as Lost/Stolen CCSO #2019-67260	1/13/2011	5,045.00	0.00
060654	None	Portable Aluminum Bleacher	CHS	Reported as Lost/Stolen CCSO #2019-67260	4/8/2003	1,052.50	0.00
060655	None	Portable Aluminum Bleacher	CHS	Reported as Lost/Stolen CCSO #2019-67260	2/26/1980	1,025.00	0.00
061519	None	ADA 2012 Term to Perm Software	CHS	Reported as Lost/Stolen CCSO #2019-67260	2/26/1980	1,025.00	0.00
061771	WC78109-02601	Cleveland Range	CHS	Obsolete/No longer in use	12/6/2011	7,868.00	0.00
062586	None	Comistar Flex4 Wireless Com w/Headsets	CHS	Reported as Lost/Stolen CCSO #2019-67260	3/22/2005	2,100.00	0.00
063586	RX8500705280187	850 Sound System w/Lightmic	CHS	Reported as Lost/Stolen CCSO #2019-67260	9/20/2011	2,589.00	369.84
077373	DMQQ34C9FK10	Apple Ipad Air 16GB Space Gray	CHS	Reported as Lost/Stolen CCSO #2019-67260	6/30/2007	1,071.00	0.00
074766	DMRMVP5YF182	Apple Ipad Retina Display 16GB Black	CHS	Reported as Lost/Stolen CCSO #2019-67260	8/14/2015	374.00	155.83
080165	5X8RXN1	Dell Latitude E6510 Laptop	CHS	Reported as Lost/Stolen CCSO #2019-67260	9/11/2014	379.00	88.43
085400	5VZSXXN1	Dell Latitude E6510 Laptop	CHS	Reported as Lost/Stolen CCSO #2019-67260	4/11/2011	1,478.62	0.00
					9/15/2011	1,478.62	0.00
						86,384.48	772.24
078939	DMPQ3PBZFK10	Apple Ipad Air 16GB Space Gray	Crest	Not repairable	8/14/2015	374.00	224.40
077043	DMIPPKSAFK10	Apple Ipad Air 16GB Space Gray	CRH	Not repairable	6/12/2015	374.00	143.37
056183	158670/1461124	Windsor Auto Scrubber	IMS	To costly to repair	5/22/2006	8,226.18	0.00

Citrus High Sub Total

SURPLUS FOR JUNE 11, 2019 BOARD MEETING

Tag	Serial Number	Item Description	Location	Reason	Date Purchased	Purchase Price	Current Value	
053801	CMSTL41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053802	5QSTL41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053803	BPSTL41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053804	8SSTL41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053805	3LSTL41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053806	2SSTL41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053807	DLSTL41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053808	5NSTL41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053809	BQSTL41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053810	CRSTL41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053871	14Y4M41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053872	8NY4M41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053873	3TY4M41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053875	3ZX4M41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053876	B3Z4M41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053877	99Y4M41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053878	JLY4M41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053879	8CY4M41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053880	JQY4M41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053881	D8Y4M41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053882	JHY4M41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053898	JW24M41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053899	DR24M41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053900	6S24M41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053903	JR24M41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053904	2S24M41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053905	FY24M41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
053906	C634M41	Dell Latitude D505 Laptop	LHS	Obsolete, Cannot be updated	4/27/2004	1,299.00	0.00	
Lecanto High Sub Total							36,372.00	0.00
050154	SUSJN08698	HP Laserjet 4100N Printer	LPS	Not repairable	11/20/2001	1,345.12	0.00	
087562	DMQKQJ53F182	Apple Ipad Gen 4 16GB Black	LPS	Damaged beyond repair	7/15/2013	479.00	0.00	
Lecanto Primary Sub Total							1,824.12	0.00
041888	DMRMVGPKF182	Apple Ipad Retina Display 16GB Black	TRC	Was at IMS Damaged beyond repair	9/11/2014	379.00	88.43	
064045	BL5W312	Dell Inspiron 5748 Laptop	TRC	Was at Cypress Creek Used for Parts	6/13/2014	610.58	111.92	
071533	DMRKLAAXF182	Apple Ipad Wi-Fi 16GB Black	TRC	Was at Crest Damaged beyond repair	7/15/2013	479.00	0.00	
072405	DMPMW88UF182	Apple Ipad Retina Display 16GB Black	TRC	Was at CRM Damaged beyond repair	9/11/2014	379.00	88.43	

SURPLUS FOR JUNE 11, 2019 BOARD MEETING

Tag	Number	Serial Number	Item Description	Location	Reason	Date Purchased	Purchase Price	Current Value
	074449	DMRMVU8AF182	Apple Ipad Retina Display 16GB Black	TRC	Was at LMS Damaged beyond repair	9/11/2014	379.00	88.43
	081393	1BH79P1	Dell Optiplex 780 Desktop	TRC	Was at Transportation	3/10/2011	946.34	0.00
	083543	18049P1	Dell Optiplex 780 Desktop	TRC	Was at CRE Used for Parts	5/10/2011	946.34	0.00
	083545	1B709P1	Dell Optiplex 780 Desktop	TRC	Was at CRE Used for Parts	5/10/2011	946.34	0.00
	085779	1B628P1	Dell Optiplex 780 Desktop	TRC	Was at CSE Used for Parts	10/5/2011	946.34	0.00
	085780	1BF29P1	Dell Optiplex 780 Desktop	TRC	Was at CSE Used for Parts	10/5/2011	946.34	0.00
	086648	BXL59P1	Dell Optiplex 780 Desktop	TRC	Was at FCE Used for Parts	8/10/2011	1,015.66	0.00
	087005	1BF59P1	Dell Optiplex 780 Desktop	TRC	Was at HR - Used for Parts	12/7/2011	946.34	0.00
	087750	DMRKO5KNF182	Apple Ipad Wi-Fi 16GB Black	TRC	Was at IMS Damaged beyond repair	7/15/2013	479.00	0.00
	087877	DMRKO5KHF182	Apple Ipad Wi-Fi 16GB Black	TRC	Was at IMS Damaged beyond repair	7/15/2013	479.00	0.00
	088033	DMRKO5LEF182	Apple Ipad Wi-Fi 16GB Black	TRC	Was at IMS Damaged beyond repair	7/15/2013	479.00	0.00
							10,357.28	377.21
								TRC Sub Total
	041229	8665493	Work Top 3-Section Refrigerator	WTC	Removed for kitchen update and remodeling	10/15/2015	2,430.00	1,475.36
	041551	110041303003	Electric Fryer Counter Unit	WTC	Removed for kitchen update and remodeling	5/14/2013	1,725.00	451.78
	043232	None	Plastic Vacuum Forming Machine Ctr	WTC	No longer being used	8/19/1982	2,628.55	0.00
	050087	None	L-Shaped Desk System	WTC	Disassembled, utilizing individual pieces elsewhere	11/20/2001	1,916.43	0.00
	050636	41296700	Dutchess All American Dough Divider	WTC	Outdated /No longer being used and needs repairs	6/11/2002	5,938.00	0.00
	053130	0310D08826	EZ Lock Electric Hot Food Unit	WTC	Removed for kitchen update and remodeling	12/16/2003	1,526.63	0.00
	060700	None	Solar Pool Heating Training Kit	WTC	Deteriorated, salvaged parts for training purposes	3/15/2011	1,295.67	0.00
	064306	None	Leitner Stainless Steel 8x16 Sink	WTC	Removed for kitchen update and remodeling	10/31/1978	2,285.00	0.00
	064510	130525761-011	Controller Box for Robotic Arm	WTC	Automation & Production Tech Program Discontinued	9/5/2014	5,510.00	2,492.63
	080028	18589P1	Dell Optiplex 780 Desktop	WTC	Outdated Used for Parts	3/10/2011	946.34	0.00
	080035	18739P1	Dell Optiplex 780 Desktop	WTC	Outdated Used for Parts	3/10/2011	946.34	0.00
	080043	18859P1	Dell Optiplex 780 Desktop	WTC	Outdated Used for Parts	3/10/2011	946.34	0.00
	081401	1BK39P1	Dell Optiplex 780 Desktop	WTC	Outdated Used for Parts	3/10/2011	946.34	0.00
	081404	19X09P1	Dell Optiplex 780 Desktop	WTC	Outdated Used for Parts	3/10/2011	946.34	0.00
	082753	18J59P1	Dell Optiplex 780 Desktop	WTC	Outdated Used for Parts	8/10/2011	946.34	0.00
	084466	19W19P1	Dell Optiplex 780 Desktop	WTC	Outdated Used for Parts	8/10/2011	946.34	0.00
	084469	1B649P1	Dell Optiplex 780 Desktop	WTC	Outdated Used for Parts	8/10/2011	946.34	0.00
	085448	1B739P1	Dell Optiplex 780 Desktop	WTC	Outdated Used for Parts	9/15/2011	946.34	0.00
	086352	31KCGQ1	Dell Optiplex 780 Desktop	WTC	Outdated Used for Parts	6/8/2011	946.34	0.00
	086749	1B969P1	Dell Optiplex 780 Desktop	WTC	Outdated Used for Parts	6/8/2011	946.34	0.00
	086983	18039P1	Dell Optiplex 780 Desktop	WTC	Outdated Used for Parts	12/7/2011	946.34	0.00
							36,611.36	4,419.77
								WTC Sub Total
								Grand Total
							\$180,523.42	\$5,936.99

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.
 Requested by Tammy Wilson, Director of Finance Department of Finance
 Additional contact(s)/originator Eric Stokes, Director of Facilities, Construction and Maintenance
 Document Title BID 2016-22 Direct Digital (DDC) HVAC Controls-Parts & Labor

Board Action Required:

Presentation/Recognition _____ Information _____
 Consideration/Approval Approve renewal of BID 2016-22 Direct Digital (DDC) HVAC Controls-Parts & Labor
Automated Building Control Systems, Inc and Automated Controls, LLC
 (This wording should be your actual motion to appear on the agenda)

Backup Materials: attached available in district office other

Executive Summary / Highlights:

**Automated Building Control Systems, Inc - KMC Controls
 Automated Controls, LLC. - Automated Logic Controls**

Original Contract Period:	04/12/2016	through	04/11/2019 – three years	Expense to date	\$ 171,956.54
Renewal 1 of 2	04/12/2019	through	04/11/2020 – one year	Expense to date	

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District \$ 55,000.00 (2019-20)

Amount Budgeted \$ 55,000.00 (2019-20) Additional Amount Requested _____

Funding Source Project 40040

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Tammy Wilson

(Form Board Approved 7/10/07)

ITB 2016-22

Direct Digital (DDC) HVAC Controls - Parts & Labor
 Opening: Tuesday, February 23, 2016@2:00pm
 4/12/16 - 4/11/2019 (three years)
 Two one year renewals available

Original contract period 04/12/2016 thru 04/11/2019 (three years)
 Renewal 1 04/12/2019 through 04/2020

Automated Building Control Systems		Automated Controls, LLC	
813-879-8222		352-331-5146	
JODYBYERS@ABC-CONTROLS.COM		automatedcontrols2@gmail.com	
<u>MANUFACTURER</u>	<u>Percent Discount off MSRP</u>	<u>Website</u>	<u>Website</u>
1 KMC CONTROLS	50%	www.abc-controls.com	No bid
2 AUTOMATED LOGIC CONTROLS		No bid	50%
			www.automatedlogic.com

LABOR

(Includes travel time & consumable supplies)

HOURLY RATE

	<u>HOURLY RATE</u>	<u>HOURLY RATE</u>
4 NEW INSTALLATION	\$75.00	Mech Helper Engineering
5 REPAIRS	\$95.00	Tech

97 Notifications
 2 Bids
 0 "No bids"
 0 Rejected bids

It is the intent of the Purchasing Dept. to recommend Award to **Automated Building Control Systems (Item 1)** and **Automated Controls, LLC. (Item 2)**, as the lowest, most responsive bidders.

Posted: Monday, March 28, 2016

Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes.



SANDRA "SAM" HIMMEL - SUPERINTENDENT OF SCHOOLS

"Where Learning is the Expectation
And Caring is a Commitment"

Purchasing Department
Christine Jernigan, Purchasing Manager

- THOMAS KENNEDY
DISTRICT 1
- VIRGINIA BRYANT
DISTRICT 2
- DOUGLAS A. DODD
DISTRICT 3
- SANDRA COUNTS
DISTRICT 4
- LINDA B. POWERS
DISTRICT 5

February 26, 2019

Automated Building Control Systems, Inc.
 4108 W. Alva St.
 Tampa, FL 33614
 E-Mail: jodybyers@abc-controls.com
 Phone: (813) 879-8222
 Fax: (813) 870-2083

URGENT

ATTN: Jody Byers

RE: BID 2016-22 Direct Digital (DDC) HVAC Controls-Parts & Labor

Dear Jody Byers

The above referenced Bid is scheduled to expire 4/11/2019. Your services have been appreciated and we would be pleased to present the bid for renewal to the Citrus County School Board for an additional one (1) year. We look forward to a positive response to continuing our contract.

Please advise if you wish to renew this item by signing below and returning by fax (352-249-2124) or email (GerlachT@Citrus.K12.FL.US) as soon as possible.

If you do not wish to renew this bid for an additional contract period, please indicate this below by signing below and returning by fax (352-249-2124) or email (GerlachT@Citrus.K12.FL.US) as soon as possible.

Thank you in advance for your assistance in this bid renewal.

Sincerely,

Jody Byers, Purchasing Dept.
 Citrus County School Board
gerlachT@Citrus.K12.FL.US
 352-726-1931 x 2466

- YES Automated Building Control Systems, Inc. is in agreement for renewal of the above referenced bid at the latest agreed upon bid prices. Period of agreement shall be from 4/12/19 through 4/11/2020
- NO Automated Building Control Systems, Inc. does not wish to renew the above referenced bid.

 AUTHORIZED SIGNATURE

18 Mar 2019

 DATE



SANDRA "SAM" HIMMEL – SUPERINTENDENT OF SCHOOLS

*"Where Learning is the Expectation
And Caring is a Commitment"*

*Purchasing Department
Christine Jernigan, Purchasing Manager*

- THOMAS KENNEDY
DISTRICT 1
- VIRGINIA BRYANT
DISTRICT 2
- DOUGLAS A. DODD
DISTRICT 3
- SANDRA COUNTS
DISTRICT 4
- LINDA B. POWERS
DISTRICT 5

February 26, 2019

Automated Controls, LLC
 134 SW 140th Terr
 Newberry, FL 32669
 E-Mail: automatedcontrols2@gmail.com
 Phone: (352) 331-5146
 Fax: (352) 332-0144

URGENT

ATTN: Angel Hunt-Dixon

RE: BID 2016-22 Direct Digital (DDC) HVAC Controls - Parts & Labor

Dear Angel Hunt-Dixon

The above referenced Bid is scheduled to expire 04/11/2019. Your services have been appreciated and we would be pleased to present the bid for renewal to the Citrus County School Board for an additional one (1) year. We look forward to a positive response to continuing our contract.

Please advise if you wish to renew this item by signing below and returning by fax (352-249-2124) or email (GerlachT@Citrus.K12.FL.US) as soon as possible.

If you do not wish to renew this bid for an additional contract period, please indicate this below by signing below and returning by fax (352-249-2124) or email (GerlachT@Citrus.K12.FL.US) as soon as possible.

Thank you in advance for your assistance in this bid renewal.

Sincerely,

Buyer, Purchasing Dept.
 Citrus County School Board
gerlacht@citrus.k12.fl.us
 352-726-1951 x 2466

<input checked="" type="checkbox"/>	YES Automated Controls, LLC is in agreement for renewal of the above referenced bid at the latest agreed upon bid prices. Period of agreement shall be from 04/12/2019 - 04/11/2020
<input type="checkbox"/>	NO Automated Controls, LLC does not wish to renew the above referenced bid.
	4-10-19
AUTHORIZED SIGNATURE	DATE

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.
Requested by Tammy Wilson, Director of Finance Department of Finance
Additional contact(s)/originator Eric Stokes, Director of Facilities, Construction and Maintenance
Document Title BID 2016-39 Custodial EQUIPMENT

Board Action Required:

Presentation/Recognition _____ Information _____
 Consideration/Approval Approve Revised Award of BID 2016-39 Custodial Equipment to Resource One. Hillman Supply declined to renew.
(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached available in district office other

Executive Summary / Highlights:

CUSTODIAL EQUIPMENT - DISTRICT WIDE

Original Contract Period:	06/14/2016	through	06/13/2019 – three years	Expense to date	\$ 7,423.00
Renewal 1	06/14/2019	through	06/13/2020 – one year		

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District \$ 7,423.00

Amount Budgeted \$ 55,000.00 Additional Amount Requested _____

Funding Source Project 57900

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Tammy Wilson
(Form Board Approved 7/10/07)



SANDRA "SAM" HIMMEL – SUPERINTENDENT OF SCHOOLS

"Where Learning is the Expectation
And Caring is a Commitment"

*Purchasing Department
Christine Jernigan, Purchasing Manager*

- THOMAS KENNEDY
DISTRICT 1
- VIRGINIA BRYANT
DISTRICT 2
- DOUGLAS A. DODD
DISTRICT 3
- SANDRA COUNTS
DISTRICT 4
- LINDA B. POWERS
DISTRICT 5

April 15, 2019

Resource One
1202 N. Magnolia Ave
Ocala, FL 34475
E-Mail: MMcClary@ResourceOneFL.com
Phone: (352) 622-4224
Fax: (352) 732-5660

URGENT

ATTN: Michael McClary

RE: BID 2016-39 Custodial EQUIPMENT
Category 1, 2, 3, 5 and Item 21 of Category 6

Dear Michael McClary

The above referenced Bid is scheduled to expire 06/13/2019. Your services have been appreciated and we would be pleased to present the bid for renewal to the Citrus County School Board for an additional one (1) year. We look forward to a positive response to continuing our contract.

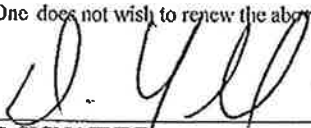
Please advise if you wish to renew this item by signing below and returning by fax (352-249-2124) or email (GerlachT@Citrus.K12.FL.US) as soon as possible.

If you do not wish to renew this bid for an additional contract period, please indicate this below by signing below and returning by fax (352-249-2124) or email (GerlachT@Citrus.K12.FL.US) as soon as possible.

Thank you in advance for your assistance in this bid renewal.

Sincerely,

Buyer, Purchasing Dept.
Citrus County School Board
gerlacht@citrus.k12.fl.us
352-726-1931 x 2466

<input checked="" type="checkbox"/>	YES Resource One is in agreement for renewal of the above referenced bid at the latest agreed upon bid prices. Period of agreement shall be from 06/14/2019 thru 06/13/2020
<input type="checkbox"/>	NO Resource One does not wish to renew the above referenced bid.
 AUTHORIZED SIGNATURE	
DATE <u>April 17/19</u>	



SANDRA "SAM" HIMMEL – SUPERINTENDENT OF SCHOOLS

*"Where Learning is the Expectation
And Caring is a Commitment"*

*Purchasing Department
Christine Jernigan, Purchasing Manager*

THOMAS KENNEDY
DISTRICT 1
VIRGINIA BRYANT
DISTRICT 2
DOUGLAS A. DODD
DISTRICT 3
SANDRA COUNTS
DISTRICT 4
LINDA B. POWERS
DISTRICT 5

April 15, 2019

Hillman Supply Company
13935 US Hwy 441
Alachua, FL 32615
E-Mail: sdcollum@hotmail.com
Phone: (352) 270-0886
Fax: (386) 418-3594

URGENT

ATTN: Steve Collum

RE: BID 2016-39 Custodial EQUIPMENT
Category 4, 7 and Item 20 of Category 6 and Category 7

Dear Steve Collum

The above referenced Bid is scheduled to expire 06/13/2019. Your services have been appreciated and we would be pleased to present the bid for renewal to the Citrus County School Board for an additional one (1) year. We look forward to a positive response to continuing our contract.

Please advise if you wish to renew this item by signing below and returning by fax (352-249-2124) or email (GerlachT@Citrus.K12.FL.US) as soon as possible.

If you do not wish to renew this bid for an additional contract period, please indicate this below by signing below and returning by fax (352-249-2124) or email (GerlachT@Citrus.K12.FL.US) as soon as possible.

Thank you in advance for your assistance in this bid renewal.

Sincerely,

Buyer, Purchasing Dept.
Citrus County School Board
gerlacht@citrus.k12.fl.us
352-726-1931 x 2466

YES Hillman Supply Company is in agreement for renewal of the above referenced bid at the latest agreed upon bid prices. Period of agreement shall be from 06/14/2019 thru 06/13/2020

NO Hillman Supply Company does not wish to renew the above referenced bid.

Steve Collum
AUTHORIZED SIGNATURE

04/15/2019
DATE

			Resource One MfMcClary@resourceonefl.com P: 352-622-4224			Dade Paper No bid			Dileq Corp Dkurlie@dileq.com P: 866-688-1032 K.S. yes, reciprocate			Hilman SDCollum@hotmail.com P: 352-270-0886 DID NOT RENEW		
Bid Pref		FL												FL
P-Card		Yes												Yes
Addendum 1		Yes												Yes
Addendum 2		Yes												Yes
ITEM #	DESCRIPTION	EST. QTY	Brand	Unit price	Extended	Brand	Unit price	Extended	Brand	Unit price	Extended	Brand	Unit price	Extended
CATEGORY 1														
1	AUTOMATIC FLOOR SCRUBBER, WALK BEHIND MODEL NaceCare TTB1620T w/ Pad Drivers & Charging System	10	NaceCare TTB1620T As Spec'd	3,950.00	39,500.00				NaceCare, TTB1620T, NaceCare P/N 777311, 20' traction drive scrubber, with pad drivers & charging system	4,354.00	43,540.00	NaceCare TTB1620T as spec	4521.10	45,211.00
2	AUTOMATIC FLOOR SCRUBBER, RIDE ON MODEL NaceCare TTB3226 w/ Pad Drivers & Charging System	3	NaceCare TTB3226 As spec'd	9,130.00	27,390.00				NaceCare, TTB3226, NaceCare P/N:777348L, 26" Ride On Scrubber, with pad drivers & charging system	8,742.00	26,226.00	NaceCare TTB3226 as spec	9,192.26	27,576.78
3	FLOOR BURNISHER, ELECTRIC POWERED NaceCare NA1520DC w/ Pad Drivers	5	NaceCare NA1520DC as spec'd	1,100.00	5,500.00				NaceCare, NA1520DC, NaceCare P/N:8025252 Floor Burnisher, with pad drivers	1,137.00	5,685.00	NaceCare NA1520DC as spec	1,130.30	5,651.50
4	FLOOR SCRUB MACHINE, ELECTRIC POWERED NaceCare NA20DS Floor Machine w/ Pad Drivers AND TANK #A0001.1	10	NaceCare NA20DS As Spec'd	1,115.00	11,150.00				NaceCare, NA20DS NaceCare P/N:8025245 NaceCare P/N:A0001.1 Floor machine & pad driver, tank	1,194.00	11,940.00	NaceCare NA20DS	1110.35	11,103.50
5	FLOOR SCRUB MACHINE, ELECTRIC POWERED NaceCare LL316 Floor Machine w/ Pad Driver & Brush	5	NaceCare LL316 As Spec'd	560.00	2,800.00				NaceCare, LL316 Floor Scrub machine with pad driver NaceCare P/N:704421 NaceCare P/N:606033	598.00	2,990.00	NaceCare LL316 as spec	597.26	2,986.30
6	VACUUM, WET / DRY NaceCare WV1800DH Wet Vacuum w/ Front Mounted Squeegee Kit AND BB7 Hose & Wand Kit	10	NaceCare WV1800DH As spec'd	645.00	6,450.00				NaceCare, WV1800DH Wet/Dry Vacuum, w/squeegee kit NaceCare P/N:899788 NaceCare P/N:607337	720.00	7,200.00	NaceCare WV1800DH as spec	699.25	6,992.50
7	CARPET EXTRACTOR, SPOT CLEANER NaceCare AVB4X Spot Extractor w/ Power Brush AND #112PPE Hand Tool KIT	5	NaceCare AVB4X As spec'd	1,125.00	5,625.00				NaceCare, AVB4X Spot Extractor NaceCare P/N:8025175 NaceCare P/N:12270MPE	1,297.00	6,485.00	NaceCare AVB4X as spec	1,110.05	5,550.25
8	CARPET EXTRACTOR w/ HEATER NaceCare AV12QX Automatic Carpet Extractor w/ HT1800 Heater and #13020PE suction and vac hose and #12300PE Wand	5	NaceCare AV12QX As spec'd	2,975.00	14,875.00				NaceCare, AVX12QX NaceCare P/N:8025164 AVX12QX NaceCare P/N:181800 Heater NaceCare P/N:13020PE Hose NaceCare P/N:12300PE Wand	3,295.00	16,475.00	NaceCare AV12QX as spec	3,188.80	15,944.00
9	CARPET EXTRACTOR w/ HEATER NaceCare TP185XHP Carpet Extractor	5	NaceCare TP185XHP	2,700.00	13,500.00				NaceCare, TP185XHP Carpet Ext. NaceCare P/N:8025172 NaceCare P/N:181800 Heater	2,718.00	13,590.00	NaceCare TP185XHP as spec	2,648.15	13,240.75
10	RESTROOM CLEANING SYSTEM, HIGH PRESSURE CLEANER NaceCare Solutions RM1800H PowerTec High Pressure Restroom Cleaning System	5	NaceCare RM1800H	2,300.00	11,500.00				NaceCare, RM1800H Restroom Cleaning System NaceCare P/N:8025185C	2,339.00	11,695.00	NaceCare RM1800H as spec	2,423.37	12,116.85
11	VACUUM, BACKPACK NaceCare RSV130 w/ #607304 DETAIL TOOL KIT AND #8020688 AIR TURBO KIT	20	NaceCare RSV130, as spec'd	365.00	7,300.00				NaceCare RSV130 NaceCare P/N:900770 RSV130 NaceCare P/N:607304 A4 Kit NaceCare P/N:8020688 Air kit	424.00	8,480.00	NaceCare RSV130 as spec	383.50	7,670.00
12	SCRUBBER, CARPET / TILE & GROUT NaceCare Solutions DP420 Duplex WITH #190108 Grey brush Kit and #420495 trolley	20	NaceCare DP420 As Spec'd	1,980.00	39,600.00				NaceCare DP420 Scrubber NaceCare P/N:8025112 NaceCare P/N:420495 Trolley	2,017.00	40,340.00	NaceCare DP420 as spec	2,018.69	40,373.80
Category 1 TOTAL			Total		185,190.00	Total			Total		194,646.00	Total		194,417.23

			Resource One #McClary@resourceone1.com P: 352-622-4224			Dade Paper No bid			Dileq Corp Dkurle@dileq.com P: 866-688-1032 KS, yes, reciprocate			Hillman SDCollum@hotmail.com P: 352-270-0886 DID NOT RENEW		
	Bid Pref		FL									FL		
	P-Card		Yes									Yes		
	Addendum 1		Yes									Yes		
	Addendum 2		Yes									Yes		
ITEM #	DESCRIPTION	EST. QTY	Brand	Unit price	Extended	Brand	Unit price	Extended	Brand	Unit price	Extended	Brand	Unit price	Extended
CATEGORY 2														
13	VACUUM, CANISTER NaceCare Solutions NVH370 w/ #607311 basic kit	5	NaceCare V380	525.00	2,625.00				NVH370 is Discontinued Model NaceCare PSP380 New Model NaceCare PN:900779	265.00	1,325.00	NaceCare WV370 as spec	273.15	1,365.75
14	VACUUM, UPRIGHT 14" CLEANING PATH Royal Model CR5128Z	20	Royal CR5128Z As Spec'd	220.00	4,400.00				NaceCare HD14 NaceCare PN:8029020 14", 63CFM, 1.3HP, 2 motors	309.00	6,180.00	No bid		No bid
Category 2 TOTAL			Total		7,025.00				Total		7,505.00	Total		1,365.75
CATEGORY 3														
15	VACUUM, UPRIGHT 18" CLEANING PATH Royal Model CR5158Z	5	Royal CR5158Z As Spec'd	246.00	1,230.00				No bid			No bid		
16	VACUUM, BACKPACK Royal Model MRY4001	3	Royal MRY4001 As spec'd	220.00	660.00				No bid			No bid		
Category 3 TOTAL			Total		1,890.00				No bid					0.00
CATEGORY 4														
17	BURNISHERS, PROPANE 28" - Pioneer Eclipse 420BU28BSVX or Eagle Dust Control Series 2700	5	Eagle/SteveKor Dust Control Series 2700 as spec'd	3,557.00	17,785.00				Eagle By StoneKor Dust Control Series 2700, AP/PN:300110 27", propane	3,895.00	19,475.00	Eagle 27" Dust Control Series 2700	3,445.90	17,229.50
18	BURNISHERS, PROPANE 21" - Pioneer Eclipse 400BU21BSX or Eagle Signature Series 2100	5	Eagle/SteveKor Signature Series 2100 As spec'd	2,865.00	14,325.00				Eagle By StoneKor Signature Series 2100 21" Propane Burnisher PN:300121	2,995.00	14,975.00	Eagle 21" Signature Series 2100	2,491.33	12,456.65
Category 4 TOTAL			Total		32,110.00				Total		34,450.00	Total		29,686.15
CATEGORY 5														
19	VACUUM, BACKPACK ProTeam Super Coachvac Back Pack with tools	5	ProTeam SuperCoach 107119 As on Adden 1	375.00	1,875.00				No Bid		0.00	No bid		
Category 5 TOTAL			Total		1,875.00				Total		0.00			0.00
CATEGORY 6														
20	HOST LIBERATOR Dry Carpet Cleaning system	5	No bid						No Bid			Host Liberator complete	4,975.00	24,875.00
21	AIR MOVER, High Airflow Mercury AM-4	20	Royal CR 82000	170.00	3,400.00				No Bid			No bid		
Category 6 TOTAL			Total		3,400.00				No Bid			Total		24,875.00
CATEGORY 7 - IPC Eagle Equipment														
22	AUTOMATIC FLOOR SCRUBBER, WALK BEHIND MODEL IPC Eagle CT70BT50 20" w/ Pad Driver, Brush & Charging System and Gel Batteries	2							No Bid			IPC Eagle CT70BT50-OBC-B-100 as spec	5,100.00	10,200.00
23	AUTOMATIC FLOOR SCRUBBER, WALK BEHIND MODEL IPC Eagle CT45 20" w/ Pad Driver, Brush & Charging System and Gel Batteries	2							No Bid			IPC Eagle CT45B50-B as spec	3,192.25	6,384.50
24	VACUUM, WET / DRY IPC Eagle 415PLT Wet Vacuum w/ Front Mounted Squeegee Kit AND Standard Tool Hose & Wand Kit	2							No Bid			IPC Eagle 415PLT as spec	795.00	1,590.00
25	AUTOMATIC FLOOR SCRUBBER, RIDER MODEL IPC Eagle CT70 Rider 28" w/ Pad Drivers, Brushes & Charging System and Gel Batteries	1							No Bid			CT80BT70-B-225OBC as spec replacing CT70 which was discontinued.	8,286.95	8,286.95
26	BATTERY POWERED VACUUM SWEEPER MODEL IPC Eagle Smartvac 464, 24" w/ Brush & Charging System and Gel Batteries	5							No Bid			IPC Eagle Smartvac 464 as spec	1,762.90	8,814.50
														35,275.95

48 Notifications
 3 Bids rec'd
 0 Bid rejected
 1 "No bid"

It is the intent of the Purchasing Dept. to recommend Award of **Category 1, 2, 3, 5 and Item 21 of Category 6 to Resource One & Category 4, Item 20 of Category 6 and Category 7 to Hillman Supply** as the lowest, most responsive bidders.

Posted: Monday, May 2, 2016

Failure to file a protest within the time prescribed in section 120.57(3), Florida Statute or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes.

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.
Requested by Tammy Wilson, Director of Finance Department of Finance
Additional contact(s)/originator Eric Stokes, Director of Facilities and Construction
Document Title REVISED BID 2019-26 Mowing Services

Board Action Required:

Presentation/Recognition _____ Information _____
✓ Consideration/Approval Approve Award of REVISED BID 2019-26 Mowing Services to multiple vendors and sites as indicated
(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached available in district office _____ other _____

Executive Summary / Highlights: Mowing Services, District wide

REVISED SITE: Floral City Elementary

Contract Period: 06/11/2019 through 04/08/2022
MWM Lawn and Landscape, LLC terminated per their request 05/22/2019.

Floral City Elementary went to next bidder: **MMM Property Maintenance & Lawn Care, LLC**

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: \$ 82,935.00 FY 2018-2019
\$ 129,010.00 FY 2019-2020
Amount Budgeted \$250,330. remaining in 18-18 Additional Amount Requested \$275,000. for 19-20
Funding Source Project 08300

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____
Pay grade/level _____
Benefits _____ Terms of Position _____

Financial Impact reviewed by: Tammy Wilson
(Form Board Approved 7/10/07)



SANDRA "SAM" HIMMEL – SUPERINTENDENT OF SCHOOLS

"Where Learning is the Expectation
And Caring is a Commitment"

*Purchasing Department
Christina Gernigan, Purchasing Manager*

THOMAS KENNEDY
DISTRICT 1

VIRGINIA BRYANT
DISTRICT 2

DOUGLAS A. DODD
DISTRICT 3

SANDRA COUNTS
DISTRICT 4

LINDA B. POWERS
DISTRICT 5

May 23, 2019

MMM Property Maintenance & Lawn Care, LLC

10505 Osceola Dr.

New Port Richey, FL 34654

email: threempm@yahoo.com

Phone: 352-257-3106

Fax: 352-527-7422

ATTN: Julie McCullough
RE: Bid 2019-26 Mowing Services

Dear Julie McCullough

In regards to the above referenced Bid, we will no longer be purchasing these services from the originally awarded vendor; your company was the next acceptable low-bidder. The additional site is: **Floral City Elementary**

Please advise our office if you will honor your original bid prices no later than Tuesday, May 28, 2019 by signing below and faxing this letter back to our office at 352-249-2124 or emailing it to gerlacht@citrus.k12.fl.us. If we do not receive a response from your company by the end of the day on 5/28/2019, we will assume that you are unable to honor this price.

Thank you for your cooperation in this matter. Please feel free to contact me should you have any questions.

Sincerely,

Buyer, Purchasing Dept.
Citrus County School Board
gerlacht@citrus.k12.fl.us
352-726-1931 x 2466

YES MMM Property Maintenance & Lawn Care, LLC is in agreement to supply the above referenced Bid services at the original bid prices to the Citrus County School Board for the remainder of the contract period, 5/28/19 through 4/8/22.

AUTHORIZED SIGNATURE

DATE 5/24/19

5/23/2019
Revision of site Floral City Elementary to vendor **MMM Property Maintenance & Lawn Care, LLC**

SITE	CUTS	\$ per cut	Extension	1st	2nd	3rd
CENTRAL RIDGE ELEMENTARY	25	425.00	10,625.00	Lawns Today LLC	Citrus Property Svcs	MMM Property Maint
CITRUS HIGH SCHOOL	25	475.00	11,875.00	Gamco	Lawns Today LLC	MMM Property Maint
CITRUS SPRINGS ELEMENTARY	25	315.00	7,875.00	MMM Property Maint, LLC	MWM Lawn and Landscape, LLC	Gameco Properties
CITRUS SPRINGS MIDDLE	25	450.00	11,250.00	Gamco	Citrus Property Svcs	MWM Lawn and Landscape, LLC
CRYSTAL RIVER HIGH	25	825.00	20,625.00	Lawns Today LLC	MMM Property Maintenance	Citrus Property Services
CRYSTAL RIVER MIDDLE AND CRYSTAL RIVER TRANSPORTATION COMPLEX	25	555.00	13,875.00	Lawns Today LLC	MMM Property Maintenance	MWM Lawn and Landscape
CRYSTAL RIVER PRIMARY	25	420.00	10,500.00	MMM Property Maint	Lawns Today LLC	MWM Lawn and Landscape
DISTRICT SERVICES CENTER	25	250.00	6,250.00	Gameco	Lawns Today LLC	MMM Property Maint
FLORAL CITY ELEMENTARY	25	385.00	9,625.00	Default: Terminated MMM Lawn and Landscape	MMM Property Maintenance	Citrus Property Services
FOREST RIDGE ELEMENTARY	25	475.00	11,875.00	Citrus Property Services	Gameco Properties	MMM Property Maint
HERNANDO ELEMENTARY SCHOOL	25	435.00	10,875.00	Gameco Properties	Citrus Property Svcs	MMM Property Maint
HOMOSASSA ELEMENTARY SCHOOL	25	220.00	5,500.00	MMM Property Maint	Lawns Today LLC	MWM Lawn and Landscape
INVERNESS MIDDLE SCHOOL	25	520.00	13,000.00	Gameco Properties	Citrus Property Svcs	MMM Property Maint
INVERNESS PRIMARY SCHOOL	25	175.00	4,375.00	Gameco Properties	Citrus Property Svcs	MMM Property Maint
LECANTO COMPLEX	25	2,000.00	50,000.00	Lawns Today LLC	Citrus Property Svcs	MMM Property Maint
PLEASANT GROVE ELEMENTARY	25	400.00	10,000.00	Citrus Property Services	Gameco Properties	MWM Lawn and Landscape
ROCK CRUSHER ELEMENTARY	25	400.00	10,000.00	Citrus Property Services	MMM Property Maintenance	Gameco Properties
WITHLACOCHEE TECHNICAL COLLEGE	25	500.00	12,500.00	Gameco Properties	Citrus Property Svcs	MMM Property Maint
18 sites	450,00	9,225.00	230,625.00			



SANDRA "SAM" HIMMEL – SUPERINTENDENT OF SCHOOLS

"Where Learning is the Expectation
And Caring is a Commitment"

*Purchasing Department
Christine Jernigan, Purchasing Manager*

- THOMAS KENNEDY
DISTRICT 1
- VIRGINIA BRYANT
DISTRICT 2
- DOUGLAS A. DODD
DISTRICT 3
- SANDRA COUNTS
DISTRICT 4
- LINDA B. POWERS
DISTRICT 5

May 23,2019

MWM Lawn and:Landscape, LLC
PO Box 1913
Lecanto, FL 34460
Email: mwmlawn@gmail.com
PH: 352-476-7387

ATTN: Chloe Moff
RE: Bid # 2019-26 MOWING SERVICES-Floral City Elementary

Dear Ms. Moff -

This letter shall serve as official notification that the Citrus County School Board is terminating the above referenced Bid award with your company effective immediately, per your email request dated May 22, 2019.

Per the General Bid Conditions, **§33. CANCELLATION / TERMINATION:**

In the event, the awarded bidder violates any of the provisions of this bid or fails to perform their obligation under this contract in a manner satisfactory to the Citrus County School Board as per specifications, the Supervisor of Business Operations shall give written notice to the vendor stating the deficiencies and unless the deficiencies are corrected within ten(10) days, recommendation shall be made to the CCSB for immediate cancellation. Failure of the vendor shall give the CCSB the right to cancel this contract, but waivers of this right, in any instance, shall not prevent the subsequent exercise of this right by the CCSB or prejudice its claim for damages resulting from such default, violations, breach of contract or other failures whether or not an expressed written agreement exists for the provision of such goods and/or service (Title 32, Section (80.36(i)(1)). Upon cancellation, hereunder the CCSB may pursue any and all legal remedies as provided herein and pursuant to the contract and by law. The CCSB reserves the right to terminate any contract resulting from this invitation at any time for cause, upon giving seven (7) days prior written notice to the other party. If said contract should be terminated for cause or convenience as provided herein, the CCSB shall be relieved of all obligations under said contract. The CCSB shall only be required to pay to the award bidder that amount of the contract actually performed to the date of termination and shall not be responsible for any consequential damage, future damages or damages caused by lost profits, inconvenience or overhead expense to the vendor. The CCSB may cancel the contract upon ninety (90) days written notice for reasons other than cause.

The Citrus County School Board will be re-awarding services for the above referenced locations to complete the remainder of the contract. **PLEASE CANCEL ANY/ALL PENDING SERVICES FOR OUR DISTRICT WITH YOUR COMPANY IMMEDIATELY. KEYS PROVIDED BY THE CCSB FOR THE AWARDED PROPERTY MUST BE RETURNED IMMEDIATELY.**

Respectfully,

Christine Jernigan, Purchasing Manager

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.
Requested by Tammy Wilson, Director of Finance Department of Finance
Additional contact(s)/originator Eric Stokes, Director of Facilities, Construction and Maintenance
Document Title BID 2019-40 LPS Upgrade Fire Alarm

Board Action Required:

Presentation/Recognition _____ Information _____
✓ Consideration/Approval Approve Award of BID 2019-40 LPS Upgrade Fire Alarm to BCI Integrated Solutions

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached available in district office _____ other _____

Executive Summary / Highlights:

Lecanto Primary School Buildings, 100 & 200 Fire Alarm System Upgrade

Contract Period: Effective 06/11/2019 through 06/10/2020

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: \$ 406,820.00

Amount Budgeted \$ 580,942.00 Additional Amount Requested _____

Funding Source Project 45700

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Tammy Wilson
(Form Board Approved 7/10/07)

May 29, 2019

Mr. Eric Stokes
Citrus County School Board - Facilities and Construction
1007 West Main Street
Inverness, Florida 34450-4698

**Lecanto Primary School – Replace Fire Alarm System – Bid No. 2019-40
Review of Bids and Recommendation**

Dear Eric:

I have reviewed the bid proposals that were received by the Citrus County School Board Purchasing Department (Owner), on May 23, 2019, from Mid State Electric of Ocala, Inc., BCI Integrated Solutions, and Security and Fire Electronics, Inc.

The Owner has decided to accept Alternate No. 1. Therefore, the apparent low bidder is BCI Integrated Solutions, with a base bid amount of \$382,540.00, and Alternate No. 1 bid amount of \$24,280.00, for a total bid amount of \$406,820.00.

BCI Integrated Solutions acknowledged receipt of Addendum No. 1, and their bid proposal appears to be complete.

Therefore, we are recommending acceptance of the bid amount of **\$406,820.00**, from BCI Integrated Solutions. Should you have any questions, please do not hesitate to call.

Anston-Greenlees, Inc.



Robert C. Anston, P.E.
Managing Principal
Principal Electrical Engineer

xc: file

I:\16054\001\Corres\2019-05-29 Lecanto Fire Alarm Replace – Bid Recommendation.docx



	BCI Integrated Solutions 9419 Corporate Lake Drive Tampa, FL 33634	Security and Fire Electronics, Inc. 2590 Dobbs Rd. St. Augustine, FL 32086	Mid-State Electric of Ocala, Inc. 1612 NE 6th Ave Ocala, FL 34470		
BOND	✓	✓	✓		
Pre-qualification certificate	✓	✓	✓		
Trench safety statement	✓	✓	✓		
Current Florida Contractor's License as required by law	✓	✓	✓		
Base	382,540.00	679,000.00	508,000.00		
ADDENDUM 1	✓	✓	✓		
ADDENDUM 2					
Alternate 1	✓	40,500.00	61,000.00		
Alternate 2	✓	1,800.00	7,400.00		
Alternate 3	✓	58,150.00	65,000.00		
	406,820.00				

18 Vendors notified
 3 Bids received
 0 No bids received

It is the intent of the Purchasing Department to recommend Award of 2019-40 LPS Upgrade Fire Alarm to BCI Integrated Solutions as the lowest, most responsive, responsible bidder per Florida Preference
 Posted POST 05/29/2019
 Failure to file a protest within the time prescribed in section 120.57(3), Florida Statutes or failure to post the bond or other security required by law within the time allowed for filing a bond shall constitute a waiver of proceedings under chapter 120, Florida Statutes

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.
Requested by Tammy Wilson, Director of Finance Department of Finance
Additional contact(s)/originator _____
Document Title BID 2019-44 AUDITING SERVICES

Board Action Required:

Presentation/Recognition _____ Information _____
✓ Consideration/Approval APPROVE AWARD OF BID 2019-44 AUDITING SERVICES TO PURVIS, GRAY AND CO., LLP

(This wording should be your actual motion to appear on the agenda)

Backup Materials: attached available in district office _____ other _____

Executive Summary / Highlights:

AUDITING SERVICES FOR THE DISTRICT

Contract Period: Effective 06/11/2019 through 06/10/2024 (five years)

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: \$ 19,500.00 (2019-2020)

Amount Budgeted \$ 22,000.00

Additional Amount Requested _____

Funding Source Project 50500

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Tammy Wilson

(Form Board Approved 7/10/07)

		<u>Renteria Business Enterprises, LLC</u> renterlab@dixextreme.com 321-754-0444					<u>King & Walker CPAs, PL</u> Bob@Kingandwalker.com 813-892-4274					<u>Purvis, Gray and Co.</u> HelenP@purvisgray.com 352-732-3872								
Assigned Points	Eval. # 1	Eval. # 2	Eval. # 3	Eval. # 4	Eval. # 5	Eval. # 1	Eval. # 2	Eval. # 3	Eval. # 4	Eval. # 5	Eval. # 1	Eval. # 2	Eval. # 3	Eval. # 4	Eval. # 5					
A. Understanding of Task & Proposed Plan	2	2	3	5	3	17	16	18	18	20	20	20	20	20	20					
B. Description of Firm's Qualifications	5	6	4	4	4	12	13	13	13	15	15	15	15	14	10					
C. Qualifications of Staff	5	6	4	5	5	12	11	13	10	15	15	15	15	16	12					
D. References																				
Reference # 1 missing																				
Reference # 2 missing																				
Reference # 3 missing																				
E. Time Schedule																				
Included	10																			
Not Included	-10	-10	-10	-10	-10	-10	-10	-10	-10	-10	10	10	10	10	10					
F. Project Cost																				
Lowest Cost	40	40	40	40	40															
2nd Lowest Cost	25					25	25	25	25	25										
3rd Lowest Cost	10										10	10	10	10	10					
TOTAL SCORE	42	44	41	44	42	56	55	59	56	55	70	70	70	70	60					
Average						42.6					58.2					68.0				

19 Notifications
 3 Bids
 0 No bids

it is the intent of the Purchasing Dept. to recommend award to Purvis, Gray and Co. as the lowest, most responsive bidder(s).
Posted:

REQUESTS FOR SCHOOL BOARD AGENDA



Requested for June 11, 2019 School Board Meeting.

Requested by Tammy Wilson, Director of Finance

Additional contact(s)/originator Edie Bennett, Accounting Specialist

Document Title Budget Amendment #8 – Amended April 2019

Board Action Required:

Presentation/Recognition _____ Information _____

Consideration/Approval: Request Approval of Budget Amendment #8 April 2019

Backup Materials: attached X available in district office X other _____

Executive Summary / Highlights:

Approve Budget Amendment #8 – April 2019 per CCSB Policy 7.10. Changes are reflected in General, Food Services, Special Revenue-Other, Debt Service, Capital Outlay & Self Insurance.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- Other/Operational Activity

Strategies Include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of work force;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparation;
- Community Connections

Financial Impact to the District: see attached

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay grade/level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: Tammy Wilson

(Form Board Approved 7/10/07)

Citrus County School Board
 Budget Amendment #8
 Fiscal Year 2018 - 2019

TOTAL APPROPRIATIONS, TRANSFERS AND FUND BALANCE
 Amended April 30, 2019

Fund	Original Budget as of 08/31/18	Budget as of 03/31/19	Amended Budget as of 04/30/19
General	138,679,264.29	141,589,800.25	141,828,664.58
Food Services	11,249,232.25	11,282,652.90	11,282,652.90
Special Revenue - Other Special Revenue	11,202,723.19	11,290,692.97	11,494,326.91
Debt Service	10,510,732.39	10,510,732.39	11,013,528.81
Capital Projects	38,904,409.61	39,525,590.82	39,525,590.82
Self Insurance	20,623,323.37	20,623,323.37	20,623,323.37
GRAND TOTALS	\$ 231,169,685.10	\$ 234,822,792.70	\$ 235,768,087.39

Board Approved on:

Certified Correct: _____
 Sandra "Sam" Himmel, Superintendent

Budget Amendment #8 for Fiscal Year 2018-19

GENERAL FUND

Increases/(Decreases) to Estimated REVENUE

Decrease estimated revenue for Best & Brightest (#00195)	(6,226.51)
Increase estimated revenue for Dealer Tax Credit (#00850)	132.15
Increase estimated revenue for WTC VA Tuition Reimbursement (#00860, #00870, #00880)	5,233.87
Increase estimated revenue for Gifted Summer Program (#10230)	400.00
Decrease estimated revenue for Return Payment to school (#10540)	(200.00)
Increase estimated revenue for CRH Boot Camp (#18101)	1,500.00
Increase estimated revenue for Gate Attendants (#37100)	1,962.74
Increase estimated revenue for Board Docs Software (#49710)	4,462.74
Increase estimated revenue for iPad Repair (#501R0)	15,000.00
Increase estimated revenue for Science Fair CCEA Donation (#02450)	10,000.00
Increase estimated revenue for Sale of Dual Enrollment Textbooks (#291D0)	8,205.25
Decrease estimated revenue for Code Compliance Capital Transfer (#42700, #435C0, #435D0)	(2,739.80)
Increase estimated revenue for Property Loss Recoveries (#59700, #597W0, #99900)	594.89
Increase estimated revenue for FEFP 4th Calculation	200,539.00

Total Adjustments to Estimated REVENUE:

238,864.33

Increases/(Decreases) to APPROPRIATIONS

Decrease appropriations for Best & Brightest (#00195)	(6,226.51)
Increase appropriations for Dealer Tax Credit (#00850)	132.15
Increase appropriations for WTC VA Tuition (#00860, #00870, #00880)	5,233.87
Increase appropriations for Gifted Summer Program (#10230)	400.00
Decrease appropriations for Return Payment to school (#10540)	(200.00)
Increase appropriations for CRH Boot Camp (#18101)	1,500.00
Increase appropriations for Gate Attendants (#37100)	1,962.74
Increase appropriations for Board Docs Software (#49710)	4,462.74
Increase appropriations for iPad Repair (#501R0)	15,000.00
Increase appropriations for Extra Duty ESE Support (#10220)	914.85
Increase appropriations for Reassigned Staff Subs (#3600R)	577.08
Increase appropriations for Terminal Leave Payout (#37700)	133,093.61
Increase appropriations for FEFP 4th Calculation	200,539.00
Decrease appropriations for Payroll Actuals	(1,246,280.54)

Total Adjustments to APPROPRIATIONS:

(888,891.01)

The impact to the General Fund Balance is a increase of :

1,127,755.34

FOOD SERVICES

Increases/(Decreases) to Estimated REVENUE

Total Adjustments to Estimated REVENUE:

0.00

Increases/(Decreases) to APPROPRIATIONS

Decrease appropriations to payroll actuals

(65,239.67)

Total Adjustments to APPROPRIATIONS:

(65,239.67)

The impact to the Food Services Balance is a decrease of :

65,239.67

Budget Amendment #8 for Fiscal Year 2018-19

SPECIAL REVENUE FUND - OTHER

Increases/(Decreases) to Estimated REVENUE

Increase estimated revenue for IDEA (#324K0)	142,766.73
Increase estimated revenue for IDEA Pre-School (#325K0)	10,867.21
Increase estimated revenue for PELL Grant (#84600)	50,000.00
Total Adjustments to Estimated REVENUE:	<u>203,633.94</u>

Increases/(Decreases) to APPROPRIATIONS

Increase appropriations for IDEA (#324K0)	142,766.73
Increase appropriations for IDEA Pre-School (#325K0)	10,867.21
Increase appropriations for PELL Grant (#84600)	50,000.00
Total Adjustments to APPROPRIATIONS:	<u>203,633.94</u>

The impact to the Special Revenue Fund-Other Balance is:

0.00

DEBT SERVICE FUND

Increases/(Decreases) to Estimated REVENUE

Increase estimated revenue for FMV of Sinking Fund (#99970)	500,000.00
Increase estimated revenue for QSCB Sinking Fund Purchase (#99970)	2,796.42
Total Adjustments to Estimated REVENUE:	<u>502,796.42</u>

Increases/(Decreases) to APPROPRIATIONS

Increase appropriations for Bond Interest Payment (#99970)	4,046.00
Total Adjustments to APPROPRIATIONS:	<u>4,046.00</u>

The impact to the Debt Service Fund Balance is:

498,750.42

CAPITAL OUTLAY

Increases/(Decreases) to Estimated REVENUE

Total Adjustments to Estimated REVENUE:	<u>0.00</u>
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Increases/(Decreases) to APPROPRIATIONS

Decrease appropriations for Code Compliance Capital Transfer (#42700, #435C0, #435D0)	(2,739.80)
Increase appropriations for Enterprise Software (#49710)	4,462.74
Increase appropriations for QSCB Sinking Fund Purchase (#99970)	2,796.42
Total Adjustments to APPROPRIATIONS:	<u>4,519.36</u>

The impact to the Capital Outlay Balance a decrease of:

(4,519.36)

SELF INSURANCE

Increases/(Decreases) to Estimated REVENUE

Total Adjustments to Estimated REVENUE:	<u>0.00</u>
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Increases/(Decreases) to APPROPRIATIONS

Increase appropriations to payroll actuals	841.30
Total Adjustments to APPROPRIATIONS:	<u>841.30</u>

The impact to the Self Insurance Balance is an decrease of:

(841.30)

AMENDMENT NO. - 8
Resolution to Amend: GENERAL FUND (1001 & 8301)
Amended as of April 30, 2019

REVENUE	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Revenues as of 03/31/19	INCREASE/ (DECREASE)	Amended Revenues as of 04/30/19
FEDERAL					
Reserve Officers Training Corps (ROTC)	3191	210,000.00	210,000.00		210,000.00
Total Federal Direct	3100	210,000.00	210,000.00	0.00	210,000.00
FEDERAL THROUGH STATE AND LOCAL:					
Medicaid	3202	1,200,000.00	1,200,000.00		1,200,000.00
Miscellaneous Federal through State	329X	0.00	317,617.00		317,617.00
Total Federal Through State and Local	3200	1,200,000.00	1,517,617.00	0.00	1,517,617.00
STATE					
Florida Education Finance Program (FEFP)	3310	48,042,446.00	47,530,076.00	200,418.00	47,730,494.00
Workforce Development	3315	2,043,527.00	2,043,527.00		2,043,527.00
Performance Based Incentives	3317	0.00	118,540.67		118,540.67
Adults with Disabilities	3318	0.00	0.00		0.00
CO & DS	3323	9,418.50	9,418.50		9,418.50
Racing Commission Funds	3341	223,250.00	223,250.00		223,250.00
State License Tax	3343	110,000.00	110,000.00		110,000.00
Lottery	3344	25,336.00	48,719.00	121.00	48,840.00
Class Size Reduction/Operating Funds	3355	15,537,245.00	15,504,144.00		15,504,144.00
School Recognition Funds	3361	248,496.00	429,937.00		429,937.00
Excellent Teaching Bonus	3363	0.00	0.00		0.00
Voluntary Prekindergarten Program	3371	965,000.00	965,000.00		965,000.00
Full Service Schools	3378	130,000.00	130,000.00		130,000.00
Other Misc. State Sources	339X	185,394.00	2,382,806.72	(860.49)	2,381,946.23
Total State	3300	67,520,112.50	69,495,418.89	199,678.51	69,695,097.40
LOCAL					
District School Tax	3411	46,394,013.00	46,394,013.00		46,394,013.00
Payments in Lieu of Taxes	3422	50,000.00	50,000.00		50,000.00
Rent	3425	221,700.00	241,732.26	0.00	241,732.26
Interest	343X	302,000.00	302,000.00		302,000.00
Gifts, Grants & Bequests	3440	36,053.64	208,874.43	11,500.00	220,374.43
Adult General Education Course Fees	3461	5,600.00	5,600.00		5,600.00
Postsecondary Course Fees	3462	750,000.00	750,000.00		750,000.00
Cont. Workforce Education Course Fees	3463	500.00	500.00		500.00
Capital Improvement Fees	3464	35,000.00	35,000.00		35,000.00
Post Secondary Lab Fees	3465	150,000.00	165,000.00		165,000.00
Lifelong Learning Fees	3466	26,500.00	26,500.00		26,500.00
GED Testing Fees	3467	0.00	0.00		0.00
Financial Aid Fees	3468	78,000.00	78,000.00		78,000.00
Other Student Fees	3469	50,000.00	50,000.00		50,000.00
Preschool Program Fees	3471	0.00	0.00		0.00
School Age Child Care Fees	3473	0.00	0.00		0.00
Charges for Services	3481	100,000.00	100,000.00		100,000.00
Misc. Local Sources	3490	2,893,242.75	3,213,856.69	10,367.99	3,224,224.68
Total Local	3400	51,092,609.39	51,621,076.38	21,867.99	51,642,944.37
TOTAL ESTIMATED REVENUES		120,022,721.89	122,844,112.27	221,546.50	123,065,658.77
OTHER FINANCING SOURCES					
<i>Transfers In:</i>					
From Debt Service Funds	3620	0.00	0.00		0.00
From Capital Projects Funds	3630	7,828,427.50	7,896,400.55	1,722.94	7,898,123.49
From Special Revenue Funds	3640	0.00	0.00		0.00
From Permanent Fund	3660	0.00	0.00		0.00
From Internal Service Funds	3670	0.00	0.00		0.00
From Enterprise Funds	3690	0.00	0.00		0.00
Total Transfer In	3600	7,828,427.50	7,896,400.55	1,722.94	7,898,123.49
<i>Sale of Capital Assets:</i>					
Sale of Equipment	3733	0.00	10,000.00	15,000.00	25,000.00
<i>Loss Recoveries:</i>					
Insurance Loss Recovery	3741	18,066.41	18,066.41		18,066.41
Other Loss Recovery	3742	0.00	11,172.53	594.89	11,767.42
Other Loss Recovery	3745	0.00	0.00		0.00
FACE VALUE OF LONG-TERM DEBT AND SALES OF CAPITAL ASSETS	3700	18,066.41	39,238.94	15,594.89	54,833.83
TOTAL OTHER FINANCING SOURCES		7,846,493.91	7,935,639.49	17,317.83	7,952,957.32
TOTAL REVENUE & OTHER FINANCING SOURCES		127,869,215.80	130,779,751.76	238,864.33	131,018,616.09
Fund Balance, July 1, 2018	2800	10,810,048.49	10,810,048.49	0.00	10,810,048.49
TOTAL ESTIMATED REVENUES, OTHER FINANCING SOURCES, AND FUND BALANCE		138,679,264.29	141,589,800.25	238,864.33	141,828,664.58

AMENDMENT NO. - 8

Resolution to Amend: GENERAL FUND (1001 & 8301)

Amended as of April 30, 2019

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 03/31/19	INCREASE/ (DECREASE)	Amended Appropriations as of 04/30/19
INSTRUCTION - 5000					
Salaries	100	51,103,656.59	53,483,369.39	(598,080.18)	52,885,289.21
Benefits	200	15,026,607.90	14,772,507.31	(264,420.64)	14,508,086.67
Purchased Services	300	5,243,523.74	5,958,954.39	89,274.90	6,048,229.29
Energy Services	400	10,972.00	15,300.57	835.53	16,136.10
Materials & Supplies	500	4,750,003.12	4,276,221.27	(78,739.69)	4,197,481.58
Capital Outlay	600	345,508.98	436,132.79	(35,807.87)	400,324.92
Other Expenses	700	875,401.28	1,346,927.77	27,416.79	1,374,344.56
TOTAL INSTRUCTION	5000	77,355,673.61	80,289,413.49	(859,521.16)	79,429,892.33
PUPIL PERSONNEL SERVICES - 6100					
Salaries	100	4,546,703.18	4,586,851.75	(109,606.99)	4,477,244.76
Benefits	200	1,335,715.89	1,283,051.28	(40,526.29)	1,242,524.99
Purchased Services	300	82,474.50	33,793.89	(1,695.56)	32,098.33
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	79,876.72	75,880.16	1,788.01	77,668.17
Capital Outlay	600	34,736.66	18,664.37	(528.10)	18,136.27
Other Expenses	700	62,028.76	23,419.96	161,159.38	184,579.34
TOTAL PUPIL PERSONNEL SERVICES	6100	6,141,535.71	6,021,661.41	10,590.45	6,032,251.86
INSTRUCTIONAL MEDIA SERVICES - 6200					
Salaries	100	1,087,697.69	1,075,466.21	3,388.13	1,078,854.34
Benefits	200	330,926.25	311,217.21	(372.99)	310,844.22
Purchased Services	300	16,954.60	18,486.16	1,568.24	20,054.40
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	25,401.05	55,289.71	(1,376.41)	53,913.30
Capital Outlay	600	53,734.31	127,207.45	(1,336.89)	125,870.56
Other Expenses	700	700.00	6,219.26	620.00	6,839.26
TOTAL INSTRUCTIONAL MEDIA SERVICES	6200	1,515,413.90	1,593,886.00	2,490.08	1,596,376.08
INSTRUCTION & CURRICULUM DEVELOPMENT - 6300					
Salaries	100	1,198,946.53	1,268,800.99	1,036.12	1,269,837.11
Benefits	200	291,478.11	284,271.52	(242.63)	284,028.89
Purchased Services	300	8,123.00	8,494.21		8,494.21
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	31,328.00	18,356.45	(1,380.30)	16,976.15
Capital Outlay	600	50.00	758.95	722.96	1,481.91
Other Expenses	700	27,815.00	21,699.04	(1,832.37)	19,866.67
TOTAL INSTRUCTION & CURRICULUM DEVELOPMENT	6300	1,557,740.64	1,602,381.16	(1,696.22)	1,600,684.94
INSTRUCTIONAL STAFF TRAINING - 6400					
Salaries	100	900,613.81	915,080.99	(1,678.82)	913,402.17
Benefits	200	219,822.86	231,702.01	(2,614.92)	229,087.09
Purchased Services	300	102,106.60	121,411.51	(4,476.86)	116,934.65
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	6,829.21	15,335.04	2,125.00	17,460.04
Capital Outlay	600	300.00	3,083.60		3,083.60
Other Expenses	700	134,371.43	223,228.05	16,938.08	240,166.13
TOTAL INSTRUCTIONAL STAFF TRAINING	6400	1,363,843.91	1,509,841.20	10,292.48	1,520,133.68
INSTRUCTION RELATED TECHNOLOGY - 6500					
Salaries	100	1,368,635.54	1,252,927.35	(9,629.09)	1,243,298.26
Benefits	200	390,890.06	357,793.85	(2,929.02)	354,864.83
Purchased Services	300	6,550.00	6,734.19	1,305.01	8,039.20
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	55,498.03	59,758.37	(757.65)	59,000.72
Capital Outlay	600	50,000.00	53,047.06	1,299.00	54,346.06
Other Expenses	700	0.00	307.00		307.00
TOTAL INSTRUCTION RELATED TECHNOLOGY	6500	1,871,573.63	1,730,567.82	(10,711.75)	1,719,856.07
BOARD OF EDUCATION - 7100					
Salaries	100	174,630.00	175,970.00		175,970.00
Benefits	200	130,001.70	130,901.31	(15.74)	130,885.57
Purchased Services	300	173,310.00	172,024.79	(741.16)	171,283.63
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	128.00	50.00	178.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	25,000.00	25,000.00	(2,500.00)	22,500.00
TOTAL BOARD OF EDUCATION	7100	502,941.70	504,024.10	(3,206.90)	500,817.20
GENERAL ADMINISTRATION - 7200					
Salaries	100	345,479.20	373,148.18		373,148.18
Benefits	200	98,342.60	103,402.49	(62.78)	103,339.71
Purchased Services	300	17,918.50	17,918.50	8,940.90	26,859.40
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	4,306.91	4,316.32		4,316.32
Capital Outlay	600	0.00	26,992.00	(1,992.00)	25,000.00
Other Expenses	700	15,000.00	13,008.00		13,008.00
TOTAL GENERAL ADMINISTRATION	7200	481,047.21	538,785.49	6,886.12	545,671.61

AMENDMENT NO. - 8

Resolution to Amend: GENERAL FUND (1001 & 8301)

Amended as of April 30, 2019

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 03/31/19	INCREASE/ (DECREASE)	Amended Appropriations as of 04/30/19
SCHOOL ADMINISTRATION - 7300					
Salaries	100	7,020,166.22	7,203,963.37	3,440.89	7,207,404.26
Benefits	200	1,987,116.38	1,989,354.55	(3,754.20)	1,985,600.35
Purchased Services	300	33,216.96	39,487.62	26,464.60	65,952.22
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	73,961.35	63,826.60	5,224.44	69,051.04
Capital Outlay	600	6,825.00	12,958.49	3,237.62	16,196.11
Other Expenses	700	13,750.00	17,132.32	10.60	17,142.92
TOTAL SCHOOL ADMINISTRATION	7300	9,135,035.91	9,326,722.95	34,623.95	9,361,346.90
FACILITIES ACQUISITION & CONSTRUCTION - 7400					
Salaries	100	176,269.18	180,716.90		180,716.90
Benefits	200	52,368.72	52,464.24	(69.82)	52,394.42
Purchased Services	300	0.00	58,404.40	114.50	58,518.90
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	3,165.00	3,148.41	(114.50)	3,033.91
Capital Outlay	600	287,957.95	326,512.11	(937.30)	325,574.81
Other Expenses	700	100.00	185.00		185.00
TOTAL FACILITIES ACQUISITION & CONSTRUCTION	7400	519,860.85	621,431.06	(1,007.12)	620,423.94
FISCAL SERVICES - 7500					
Salaries	100	714,242.45	672,827.64	(2,897.82)	669,929.82
Benefits	200	230,244.07	213,915.49	(753.58)	213,161.91
Purchased Services	300	68,775.00	70,794.97	(25,375.00)	45,419.97
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	5,940.60	6,548.55	78.05	6,626.60
Capital Outlay	600	2,500.00	2,500.00		2,500.00
Other Expenses	700	1,000.00	1,000.00		1,000.00
TOTAL FISCAL SERVICES	7500	1,022,702.12	967,586.65	(28,948.35)	938,638.30
FOOD SERVICES - 7600					
Salaries	100	0.00	26,915.97	8,866.67	35,782.64
Benefits	200	0.00	2,303.42	143.78	2,447.20
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL FOOD SERVICES	7600	0.00	29,219.39	9,010.45	38,229.84
CENTRAL SERVICES - 7700					
Salaries	100	1,748,307.40	1,844,994.31	22,093.50	1,867,087.81
Benefits	200	445,020.08	480,554.06	3,495.56	484,049.62
Purchased Services	300	634,973.79	655,779.45	2,638.17	658,417.62
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	58,793.64	61,859.49	201.74	62,061.23
Capital Outlay	600	3,895.45	20,058.41	294.32	20,352.73
Other Expenses	700	110,859.61	111,548.70	5,930.21	117,478.91
TOTAL CENTRAL SERVICES	7700	3,001,849.97	3,174,794.42	34,653.50	3,209,447.92
PUPIL TRANSPORTATION SERVICES - 7800					
Salaries	100	4,699,103.47	4,369,545.36	(75,339.34)	4,294,206.02
Benefits	200	1,653,710.85	1,532,586.15	(44,360.95)	1,488,225.20
Purchased Services	300	439,552.70	603,811.41	12,000.00	615,811.41
Energy Services	400	1,487,045.20	1,489,630.54	(37,165.11)	1,452,465.43
Materials & Supplies	500	762,100.00	732,857.85	25,200.00	758,057.85
Capital Outlay	600	33,754.00	(33,521.00)		(33,521.00)
Other Expenses	700	129,171.14	199,173.78	825.46	199,999.24
TOTAL PUPIL TRANSPORTATION SERVICES	7800	9,204,437.36	8,894,084.09	(118,839.94)	8,775,244.15
OPERATION OF PLANT - 7900					
Salaries	100	2,861,135.45	2,807,365.63	11,766.16	2,819,131.79
Benefits	200	943,736.15	931,282.22	1,014.45	932,296.67
Purchased Services	300	2,144,701.80	2,210,846.09	60,758.28	2,271,604.37
Energy Services	400	3,171,172.00	3,171,372.00	120.50	3,171,492.50
Materials & Supplies	500	397,183.19	387,211.23	(475.67)	386,735.56
Capital Outlay	600	24,250.00	28,789.24	11,540.30	40,329.54
Other Expenses	700	710.00	54,390.57	730.26	55,120.83
TOTAL OPERATION OF PLANT	7900	9,542,888.59	9,591,256.98	85,454.28	9,676,711.26
MAINTENANCE OF PLANT - 8100					
Salaries	100	1,612,455.51	1,533,409.85	589.32	1,533,999.17
Benefits	200	499,553.27	486,031.15	(203.28)	485,827.87
Purchased Services	300	2,191,530.28	2,001,168.12	(81,754.13)	1,919,413.99
Energy Services	400	1,000.00	1,464.11		1,464.11
Materials & Supplies	500	681,305.00	754,604.69	25,625.73	780,230.42
Capital Outlay	600	143,030.00	228,646.63	(6,399.49)	222,247.14
Other Expenses	700	400.00	400.00		400.00
TOTAL MAINTENANCE OF PLANT	8100	5,129,274.06	5,005,724.55	(62,141.85)	4,943,582.70

AMENDMENT NO. - 8

Resolution to Amend: GENERAL FUND (1001 & 8301)

Amended as of April 30, 2019

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 03/31/19	INCREASE/ (DECREASE)	Amended Appropriations as of 04/30/19
ADMINISTRATIVE TECHNOLOGY SERVICES - 8200					
Salaries	100	835,046.70	834,218.00		834,218.00
Benefits	200	225,662.24	230,511.35	(1,393.88)	229,117.47
Purchased Services	300	1,205,233.77	1,213,884.38	331.42	1,214,215.80
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	26,621.95	34,195.07	(921.32)	33,273.75
Capital Outlay	600	0.00	35,243.69	549.02	35,792.71
Other Expenses	700	0.00	25.00		25.00
TOTAL ADMINISTRATIVE TECHNOLOGY SERVICES	8200	2,292,564.66	2,348,077.49	(1,434.76)	2,346,642.73
COMMUNITY SERVICES - 9100					
Salaries	100	87,418.24	135,680.03	(7,944.59)	127,735.44
Benefits	200	39,882.92	36,499.59	(2,768.49)	33,731.10
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	80,698.84	165,931.58	15,328.81	181,260.39
TOTAL COMMUNITY SERVICES	9100	208,000.00	338,111.20	4,615.73	342,726.93
DEBT SERVICES - 9200					
Other Expenses	700	0.00	0.00		0.00
TOTAL DEBT SERVICES	9200	0.00	0.00	0.00	0.00
TOTAL TRANSFERS	9700	5,000.00	5,000.00	0.00	5,000.00
TOTAL APPROPRIATIONS AND TRANSFERS		130,851,383.83	134,092,569.45	(888,891.01)	133,203,678.44
TOTAL ENDING FUND BALANCE (JUNE 30, 2019)	2700	7,827,880.46	7,497,230.80	1,127,755.34	8,624,986.14
TOTAL APPROPRIATIONS, TRANSFERS AND FUND BALANCE		138,679,264.29	141,589,800.25	238,864.33	141,828,664.58

AMENDMENT NO. - 8

Resolution to Amend: **FOOD SERVICES FUND (4101)**

Amended as of April 30, 2019

REVENUE	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Revenues as of 03/31/19	INCREASE/ (DECREASE)	Amended Revenues as of 04/30/19
FEDERAL THROUGH STATE AND LOCAL					
National School Act	326X	6,026,518.00	6,059,768.05		6,059,768.05
USDA Donated Foods	3265	494,851.70	494,851.70		494,851.70
Federal Through Local	3280	0.00	0.00		0.00
Misc. Federal Through State	3299	0.00	0.00		0.00
Total Federal Through State and Local	3200	6,521,369.70	6,554,619.75	0.00	6,554,619.75
STATE					
School Breakfast Supplement	3337	35,430.00	35,430.00		35,430.00
School Lunch Supplement	3338	46,972.00	46,972.00		46,972.00
Other Misc. Revenue	3399	0.00	0.00		0.00
Total State	3300	82,402.00	82,402.00	0.00	82,402.00
LOCAL:					
Interest, Including Profit on Investment	343X	40,000.00	40,000.00		40,000.00
Gift, Grants & Bequests	3440	0.00	0.00		0.00
Food Service	345X	1,201,760.71	1,201,931.31		1,201,931.31
Other Misc. Local Sources	349X	31,736.38	31,736.38		31,736.38
Total Local	3400	1,273,497.09	1,273,667.69	0.00	1,273,667.69
TOTAL ESTIMATED REVENUES		7,877,268.79	7,910,689.44	0.00	7,910,689.44
OTHER FINANCING SOURCES					
Loans	3720	0.00	0.00		0.00
Sale of Capital Assets	3730	0.00	0.00		0.00
Loss Recoveries	3730	0.00	0.00		0.00
Transfers In:					
From General Fund	3610	5,000.00	5,000.00		5,000.00
From Debt Service Funds	3620	0.00	0.00		0.00
From Capital Projects Funds	3630	0.00	0.00		0.00
Interfund	3650	0.00	0.00		0.00
From Permanent Fund	3660	0.00	0.00		0.00
From Internal Service Funds	3670	0.00	0.00		0.00
From Enterprise Funds	3690	0.00	0.00		0.00
Total Transfers In	3600	0.00	0.00		0.00
TOTAL OTHER FINANCING SOURCES		5,000.00	5,000.00	0.00	5,000.00
TOTAL REVENUES & OTHER FINANCING SOURCES		7,882,268.79	7,915,689.44	0.00	7,915,689.44
Fund Balance, July 1, 2018	2800	3,366,963.46	3,366,963.46	0.00	3,366,963.46
TOTAL ESTIMATED REVENUES, OTHER FINANCING SOURCES, AND FUND BALANCE		11,249,232.25	11,282,652.90	0.00	11,282,652.90

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 03/31/19	INCREASE/ (DECREASE)	Amended Appropriations as of 04/30/19
FOOD SERVICES - 7600					
Salaries	100	2,880,371.76	2,824,846.41	(23,251.97)	2,801,594.44
Benefits	200	1,112,899.11	1,040,969.33	(42,621.44)	998,347.89
Purchased Services	300	131,711.22	131,675.51		131,675.51
Energy Services	400	103,000.00	103,000.00		103,000.00
Materials & Supplies	500	3,536,154.41	3,570,654.41	51,547.40	3,622,201.81
Capital Outlay	600	409,074.36	409,074.36	(51,547.40)	357,526.96
Other Expenses	700	333,733.42	318,457.48	633.74	319,091.22
TOTAL FOOD SERVICES	7600	8,506,944.28	8,398,677.50	(65,239.67)	8,333,437.83
TRANSFER OF FUNDS					
Transfers	900	0.00	0.00		0.00
TOTAL TRANSFERS	9700	0.00	0.00	0.00	0.00
TOTAL APPROPRIATIONS AND TRANSFERS		8,506,944.28	8,398,677.50	(65,239.67)	8,333,437.83
TOTAL ENDING FUND BALANCE (JUNE 30, 2019)	2700	2,742,287.97	2,883,975.40	65,239.67	2,949,215.07
TOTAL APPROPRIATIONS, TRANSFERS AND FUND BALANCE		11,249,232.25	11,282,652.90	0.00	11,282,652.90

AMENDMENT NO. - 8

Resolution to Amend: SPECIAL REVENUE FUND - OTHER SPECIAL REVENUE - (42XX)

Amended as of April 30, 2019

REVENUE	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Revenues as of 03/31/19	INCREASE/ (DECREASE)	Amended Revenues as of 04/30/19
FEDERAL DIRECT:					
Miscellaneous Federal Direct	3199	900,000.00	900,000.00	50,000.00	950,000.00
Total Federal Direct	3100	900,000.00	900,000.00	50,000.00	950,000.00
FEDERAL THROUGH STATE AND LOCAL:					
Vocational Education Acts	3201	338,824.00	371,697.00		371,697.00
Workforce Investment Acts	3221	162,664.00	162,664.00		162,664.00
Teacher and Principal Training and Recruitment, Title II, Part A	3225	540,384.00	597,782.26		597,782.26
Drug Free Schools	3227	0.00	0.00		0.00
Individuals with Disabilities Education Act (IDEA)	3230	3,955,159.00	3,955,159.00	153,633.94	4,108,792.94
Elementary and Secondary Education Act, Title I	3240	4,888,474.95	4,888,475.00		4,888,475.00
Twenty-First Century Schools – Title IV	3242	330,179.16	330,179.16		330,179.16
Adult General Education Course Fees	3251	0.00	0.00		0.00
Miscellaneous Federal Through State	3299	87,038.08	84,736.55		84,736.55
Total Federal Through State and Local	3200	10,302,723.19	10,390,692.97	153,633.94	10,544,326.91
STATE:					
Other Miscellaneous State Revenue	3399	0.00	0.00		0.00
Total State	3300	0.00	0.00	0.00	0.00
LOCAL:					
Interest, Including Profit on Investment	3430	0.00	0.00		0.00
Gift, Grants & Bequests	3440	0.00	0.00		0.00
Total Local	3400	0.00	0.00		0.00
TOTAL ESTIMATED REVENUES		11,202,723.19	11,290,692.97	203,633.94	11,494,326.91
OTHER FINANCING SOURCES					
Loans	3720	0.00	0.00		0.00
Sale of Capital Assets	3730	0.00	0.00		0.00
Loss Recoveries	3730	0.00	0.00		0.00
xx					
From General Fund	3610	0.00	0.00		0.00
From Debt Service Funds	3620	0.00	0.00		0.00
From Capital Projects Funds	3630	0.00	0.00		0.00
Interfund	3650	0.00	0.00		0.00
From Permanent Fund	3660	0.00	0.00		0.00
From Internal Service Funds	3670	0.00	0.00		0.00
From Enterprise Funds	3690	0.00	0.00		0.00
Total Transfers In	3600	0.00	0.00		0.00
TOTAL OTHER FINANCING SOURCES		0.00	0.00	0.00	0.00
TOTAL REVENUES & OTHER FINANCING SOURCES		11,202,723.19	11,290,692.97	203,633.94	11,494,326.91
Fund Balance, July 1, 2018	2800	0.00	0.00	0.00	0.00
TOTAL ESTIMATED REVENUES, OTHER FINANCING SOURCES, AND FUND BALANCE		11,202,723.19	11,290,692.97	203,633.94	11,494,326.91

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 03/31/19	INCREASE/ (DECREASE)	Amended Appropriations as of 04/30/19
INSTRUCTION - 5000					
Salaries	100	3,336,846.22	3,521,389.55	(4,836.50)	3,516,553.05
Benefits	200	1,155,894.32	1,131,530.71	14,836.91	1,146,367.62
Purchased Services	300	0.00	256,631.06	38,945.41	295,576.47
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	297,900.17	1,790.62	299,690.79
Capital Outlay	600	0.00	214,270.26	(2,203.52)	212,066.74
Other Expenses	700	0.00	134,487.23	17,029.45	151,516.68
TOTAL INSTRUCTION	5000	4,492,740.54	5,556,208.98	65,562.37	5,621,771.35
PUPIL PERSONNEL SERVICES - 6100					
Salaries	100	287,172.72	372,243.61	1,155.18	373,398.79
Benefits	200	83,510.30	95,199.66	397.35	95,597.01
Purchased Services	300	0.00	55,161.00	(3,235.00)	51,926.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	39,493.34	0.00	39,493.34
Capital Outlay	600	0.00	613.77		613.77
Other Expenses	700	0.00	750.00		750.00
TOTAL PUPIL PERSONNEL SERVICES	6100	370,683.02	563,461.38	(1,682.47)	561,778.91
INSTRUCTIONAL MEDIA SERVICES - 6200					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	1,000.00		1,000.00
Other Expenses	700	0.00	0.00		0.00
TOTAL INSTRUCTIONAL MEDIA SERVICES	6200	0.00	1,000.00	0.00	1,000.00

AMENDMENT NO. - 8

Resolution to Amend: **SPECIAL REVENUE FUND - OTHER SPECIAL REVENUE - (42XX)**

Amended as of April 30, 2019

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 03/31/19	INCREASE/ (DECREASE)	Amended Appropriations as of 04/30/19
INSTRUCTION & CURRICULUM DEVELOPMENT - 6300					
Salaries	100	2,016,828.37	1,968,526.77	65,106.97	2,033,633.74
Benefits	200	539,149.16	547,461.41	13,253.82	560,715.23
Purchased Services	300	0.00	115,959.79		115,959.79
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	7,496.95		7,496.95
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL INSTRUCTION & CURRICULUM DEVELOPMENT	6300	2,555,977.53	2,639,444.92	78,360.79	2,717,805.71
INSTRUCTIONAL STAFF TRAINING - 6400					
Salaries	100	159,722.90	349,745.84	38,174.96	387,920.80
Benefits	200	46,399.48	61,359.57	4,396.54	65,756.11
Purchased Services	300	0.00	108,862.72	(31,065.80)	77,796.92
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	36,308.25	(400.00)	35,908.25
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	129,171.97	(16,966.22)	112,205.75
TOTAL INSTRUCTIONAL STAFF TRAINING	6400	206,122.38	685,448.35	(5,860.52)	679,587.83
INSTRUCTION RELATED TECHNOLOGY - 6500					
Salaries	100	73,103.44	96,927.42	(624.72)	96,302.70
Benefits	200	18,944.43	26,740.34	624.74	27,365.08
Purchased Services	300	0.00	1,337.00		1,337.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL INSTRUCTION RELATED TECHNOLOGY	6500	92,047.87	125,004.76	0.02	125,004.78
BOARD OF EDUCATION - 7100					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL BOARD OF EDUCATION	7100	0.00	0.00	0.00	0.00
GENERAL ADMINISTRATION - 7200					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	2,585,151.85	607,436.44	(10,009.86)	597,426.58
TOTAL GENERAL ADMINISTRATION	7200	2,585,151.85	607,436.44	(10,009.86)	597,426.58
SCHOOL ADMINISTRATION - 7300					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL SCHOOL ADMINISTRATION	7300	0.00	0.00	0.00	0.00
FACILITIES ACQUISITION & CONSTRUCTION - 7400					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL FACILITIES ACQUISITION & CONSTRUCTION	7400	0.00	0.00	0.00	0.00
FISCAL SERVICES - 7500					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL FISCAL SERVICES	7500	0.00	0.00	0.00	0.00

AMENDMENT NO. - 8

Resolution to Amend: **SPECIAL REVENUE FUND - OTHER SPECIAL REVENUE - (42XX)**

Amended as of April 30, 2019

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 03/31/19	INCREASE/ (DECREASE)	Amended Appropriations as of 04/30/19
FOOD SERVICES - 7600					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL FOOD SERVICES	7600	0.00	0.00	0.00	0.00
CENTRAL SERVICES - 7700					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	64,443.23	(167.20)	64,276.03
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	2,601.98	(1,110.00)	1,491.98
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	67,053.07	7,773.00	74,826.07
TOTAL CENTRAL SERVICES	7700	0.00	134,098.28	6,495.80	140,594.08
TRANSPORTATION SERVICES - 7800					
Salaries	100	0.00	24,423.58	88.86	24,512.44
Benefits	200	0.00	2,842.69	14.20	2,856.89
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	14,106.59	(103.06)	14,003.53
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL TRANSPORTATION SERVICES	7800	0.00	41,372.86	(0.00)	41,372.86
OPERATION OF PLANT - 7900					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL OPERATION OF PLANT	7900	0.00	0.00	0.00	0.00
MAINTENANCE OF PLANT - 8100					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL MAINTENANCE OF PLANT	8100	0.00	0.00	0.00	0.00
ADMINISTRATIVE TECHNOLOGY SERVICES - 8200					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	26,152.00	(1,433.71)	24,718.29
Other Expenses	700	0.00	0.00		0.00
TOTAL ADMINISTRATIVE TECHNOLOGY SERVICES	8200	0.00	26,152.00	(1,433.71)	24,718.29
COMMUNITY SERVICES - 9100					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	0.00	0.00		0.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	900,000.00	902,000.00	50,000.00	952,000.00
TOTAL COMMUNITY SERVICES	9100	900,000.00	902,000.00	50,000.00	952,000.00
DEBT SERVICES - 9200					
Other Expenses	700	0.00	0.00		0.00
TOTAL DEBT SERVICES	9200	0.00	0.00		0.00
SEQUESTRATION - 9999					
Sequestration	999	0.00	9,065.00	22,201.52	31,266.52
TOTAL SEQUESTRATION	9999	0.00	9,065.00	22,201.52	31,266.52
TOTAL TRANSFERS	9700	0.00	0.00		0.00
TOTAL APPROPRIATIONS AND TRANSFERS		11,202,723.19	11,290,692.97	203,633.94	11,494,326.91
Ending Fund Balance (June 30, 2019)		0.00	0.00		0.00
TOTAL APPROPRIATIONS, TRANSFERS AND FUND BALANCE		11,202,723.19	11,290,692.97	203,633.94	11,494,326.91

AMENDMENT NO. - 8

Resolution to Amend: DEBT SERVICE FUND

Amended as of April 30, 2019

REVENUE	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Revenues as of 03/31/19	INCREASE/ (DECREASE)	Amended Revenues as of 04/30/19
STATE SOURCES:					
CO & DS Distributed	3321	0.00	0.00		0.00
CO & DS Withheld for SBE/COBI Bonds	3322	82,900.00	82,900.00		82,900.00
Cost of Issuing SBE/COBI Bonds	3324	0.00	0.00		0.00
Interest on Undistributed CO & DS	3325	0.00	0.00		0.00
SBE/COBI Bond Interest	3326	200.00	200.00		200.00
Racing Commission Funds	3341	0.00	0.00		0.00
Total State	3300	83,100.00	83,100.00	0.00	83,100.00
LOCAL SOURCES:					
District Debt Service Taxes	3412	0.00	0.00		0.00
Local Sales Tax	3418	0.00	0.00		0.00
Tax Redemption	3421	0.00	0.00		0.00
Excess Fees	3423	0.00	0.00		0.00
Rent	3425	0.00	0.00		0.00
Interest, Including Profit on Investment	3430	0.00	0.00		0.00
Net Increase (Dec) in Fair Market Value of Investment	3433	0.00	0.00	500,000.00	500,000.00
Gifts, Grants, and Bequests	3440	0.00	0.00		0.00
Total Local Sources	3400	0.00	0.00	500,000.00	500,000.00
TOTAL ESTIMATED REVENUES		83,100.00	83,100.00	500,000.00	583,100.00
OTHER FINANCING SOURCES					
Sales of Bonds	3710	0.00	0.00		0.00
Proceeds of Refunding Bonds	3715	0.00	0.00		0.00
Loans	3720	0.00	0.00		0.00
Proceeds of Certificates of Participation	3750	0.00	0.00		0.00
Sale of Refund Bond Premium	3792	0.00	0.00		0.00
Transfers In:					
From General Fund	3610	0.00	0.00		0.00
From Capital Projects Funds	3630	3,141,585.00	3,141,585.00	2,796.42	3,144,381.42
Interfund	3650	0.00	0.00		0.00
From Permanent Fund	3660	0.00	0.00		0.00
From Internal Service Funds	3670	0.00	0.00		0.00
From Enterprise Funds	3690	0.00	0.00		0.00
Total Transfers In	3600	3,141,585.00	3,141,585.00	2,796.42	3,144,381.42
TOTAL OTHER FINANCING SOURCES		3,141,585.00	3,141,585.00	2,796.42	3,144,381.42
TOTAL REVENUES & OTHER FINANCING SOURCES		3,224,685.00	3,224,685.00	502,796.42	3,727,481.42
Fund Balance, July 1, 2018	2800	7,286,047.39	7,286,047.39	0.00	7,286,047.39
TOTAL ESTIMATED REVENUES, OTHER FINANCING SOURCES, AND FUND BALANCE		10,510,732.39	10,510,732.39	502,796.42	11,013,528.81

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 03/31/19	INCREASE/ (DECREASE)	Amended Appropriations as of 04/30/19
Debt Services - 9200					
Salaries	7100	78,000.00	78,000.00		78,000.00
Benefits	7200	465,626.00	465,626.00	4,046.00	469,672.00
Purchased Services	7300	5,450.00	5,450.00		5,450.00
Bond Escrow Refunded Pymrt	7600	0.00	0.00		0.00
Energy Services	7900	0.00	0.00		0.00
TOTAL DEBT SERVICES	9200	549,076.00	549,076.00	4,046.00	553,122.00
Transfers Out - 9700					
To General Fund	9100	0.00	0.00		0.00
To Capital Projects Funds	9300	0.00	0.00		0.00
To Special Revenue Funds	9400	0.00	0.00		0.00
Interfund (Debt Service Only)	9500	0.00	0.00		0.00
To Permanent Fund	9600	0.00	0.00		0.00
To Internal Service Funds	9700	0.00	0.00		0.00
To Enterprise Funds	9900	0.00	0.00		0.00
TOTAL TRANSFERS OUT	9700	0.00	0.00	0.00	0.00
TOTAL APPROPRIATIONS AND TRANSFERS		549,076.00	549,076.00	4,046.00	553,122.00
TOTAL ENDING FUND BALANCE (JUNE 30, 2019)	2700	9,961,656.39	9,961,656.39	498,750.42	10,460,406.81
TOTAL APPROPRIATIONS, TRANSFERS AND FUND BALANCE		10,510,732.39	10,510,732.39	502,796.42	11,013,528.81

AMENDMENT NO. - 8

Resolution to Amend: CAPITAL PROJECTS FUNDS

Amended as of April 30, 2019

REVENUE	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Revenues as of 03/31/19	INCREASE/ (DECREASE)	Amended Revenues as of 04/30/19
STATE SOURCES:					
CO & DS Distributed	3321	160,543.00	160,543.00		160,543.00
Interest on Undistributed CO & DS	3325	7,155.00	7,155.00		7,155.00
Racing Commission Funds	3341	0.00	0.00		0.00
Public Education Capital Outlay (PECO)	3391	353,533.00	353,533.00		353,533.00
Classrooms First Program	3392	0.00	0.00		0.00
School Infrastructure Thrift Program	3393	0.00	0.00		0.00
Effort Index Grants	3394	0.00	0.00		0.00
Smart Schools Small County Asst. Program	3395	0.00	0.00		0.00
Class Size Reduction/Capital Funds	3396	0.00	0.00		0.00
Charter School Capital Outlay Funding	3397	0.00	0.00		0.00
Other Misc. State Revenue	3399	0.00	532,909.00	0.00	532,909.00
Total State Sources	3300	521,231.00	1,054,140.00	0.00	1,054,140.00
LOCAL:					
District Local Capital Improvement Tax	3413	14,384,254.00	14,384,254.00		14,384,254.00
Local Sales Tax	3418	0.00	0.00		0.00
Tax Redemption	3421	0.00	0.00		0.00
Interest, Including Profit on Investment	343X	350,000.00	350,000.00		350,000.00
Gifts, Grants, and Bequests	3440	0.00	0.00		0.00
Misc. Local Sources	3490	0.00	0.00		0.00
Other Misc. Local Revenue	3495	259,630.00	347,902.21		347,902.21
Impact Fees	3496	725,368.00	725,368.00		725,368.00
Refunds of Prior Year Expenditures	3497	0.00	0.00		0.00
Total Local Sources	3400	15,719,252.00	15,807,524.21	0.00	15,807,524.21
Total Estimated Revenues		16,240,483.00	16,861,664.21	0.00	16,861,664.21
Sale of Equipment	37XX	0.00	0.00	0.00	0.00
TOTAL REVENUES & OTHER FINANCING SOURCES		16,240,483.00	16,861,664.21	0.00	16,861,664.21
Fund Balance, July 1, 2018	2800	22,663,926.61	22,663,926.61		22,663,926.61
TOTAL ESTIMATED REVENUES, OTHER FINANCING SOURCES, AND FUND BALANCE		38,904,409.61	39,525,590.82	0.00	39,525,590.82

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 03/31/19	INCREASE/ (DECREASE)	Amended Appropriations as of 04/30/19
Library Books (New Libraries)	61XX	0.00	0.00		0.00
Audio-Visual Materials (Non-Consumable)	62XX	0.00	0.00		0.00
Buildings and Fixed Equipment	63XX	0.00	0.00		0.00
Furniture, Fixtures, and Equipment	64XX	2,684,417.00	3,002,461.08	1,792.85	3,004,253.93
Motor Vehicles (Including Buses)	65XX	1,193,304.00	1,047,227.04	(59.17)	1,047,167.87
Land	6600	150,000.00	150,000.00		150,000.00
Improvements other than Buildings	6700	1,329,732.04	1,615,232.56		1,615,232.56
Remodeling and Renovations	6800	4,379,691.00	4,674,383.89	(1,733.68)	4,672,650.21
Computer Software	6900	0.00	5,180.55		5,180.55
Redemption of Principal	7100	0.00	0.00		0.00
Interest	7200	0.00	0.00		0.00
Dues and Fees	7300	0.00	0.00		0.00
TOTAL FACILITIES ACQUISITION & CONSTRUCTION		9,737,144.04	10,494,485.12	0.00	10,494,485.12
Debt Services - 9200					
Dues and Fees	7300	500.00	500.00		500.00
TOTAL DEBT SERVICES		500.00	500.00	0.00	500.00
Transfers Out - 9700					
To General Fund	9100	7,828,427.50	7,894,700.55	1,722.94	7,896,423.49
To Debt Service Funds	9200	3,141,585.00	3,141,585.00	2,796.42	3,144,381.42
To Capital Projects Funds	9300	0.00	0.00		0.00
To Special Revenue Funds	9400	0.00	0.00		0.00
Interfund (Debt Service Only)	9500	0.00	0.00		0.00
To Permanent Fund	9600	0.00	0.00		0.00
To Internal Service Funds	9700	0.00	0.00		0.00
To Enterprise Funds	9900	0.00	0.00		0.00
TOTAL TRANSFERS OUT	9700	10,970,012.50	11,036,285.55	4,519.36	11,040,804.91
TOTAL APPROPRIATIONS & TRANSFERS OUT		20,707,656.54	21,531,270.67	4,519.36	21,535,790.03
TOTAL ENDING FUND BALANCE (JUNE 30, 2019)	2700	18,196,753.07	17,994,320.15	(4,519.36)	17,989,800.79
TOTAL APPROPRIATIONS, TRANSFERS AND FUND BALANCE		38,904,409.61	39,525,590.82	0.00	39,525,590.82

AMENDMENT NO. - 8

Resolution to Amend: SELF INSURANCE FUND

Amended as of April 30, 2019

REVENUE	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Revenues as of 03/31/19	INCREASE/ (DECREASE)	Amended Revenues as of 04/30/19
OPERATING REVENUES:					
Charges for Services	3481	7,500.00	7,500.00		7,500.00
Charges for Sales	3482	0.00	0.00		0.00
Premium Revenue	3484	16,500,000.00	16,500,000.00		16,500,000.00
Other Operating Revenue	3489	250,000.00	250,000.00		250,000.00
Total Operating Revenues		16,757,500.00	16,757,500.00	0.00	16,757,500.00
Special Revenue - Other Special Revenue					
Interest, Including Profit on Investment	3430	75,000.00	75,000.00		75,000.00
Gifts, Grants, and Bequests	3440	0.00	0.00		0.00
Other Misc. Local Sources	349X	39,996.00	39,996.00		39,996.00
Loss Recoveries	3740	0.00	0.00		0.00
Stop Loss	3743	0.00	0.00		0.00
Gain on Disposition of Assets	3780	0.00	0.00		0.00
Total Nonoperating Revenues		114,996.00	114,996.00	0.00	114,996.00
Transfers In:					
From General Fund	3610	0.00	0.00		0.00
From Capital Projects Funds	3630	0.00	0.00		0.00
Interfund	3650	0.00	0.00		0.00
From Permanent Fund	3660	0.00	0.00		0.00
From Internal Service Funds	3670	0.00	0.00		0.00
From Enterprise Funds	3690	0.00	0.00		0.00
Total Transfers In	3600	0.00	0.00		0.00
TOTAL REVENUES & TRANSFERS IN		16,872,496.00	16,872,496.00	0.00	16,872,496.00
Net Assets, July 1, 2018	2800	3,750,827.37	3,750,827.37		3,750,827.37
TOTAL ESTIMATED REVENUES, OTHER FINANCIAL SOURCES, AND FUND BALANCE		20,623,323.37	20,623,323.37	0.00	20,623,323.37

APPROPRIATIONS	ACCOUNT NUMBER	ORIGINAL 2018-19 BUDGET as of 08/31/18	Appropriations as of 03/31/19	INCREASE/ (DECREASE)	Amended Appropriations as of 04/30/19
STAFF SERVICES - 7730					
Salaries	100	26,104.00	16,574.16		16,574.16
Benefits	200	10,714.81	8,550.20	270.00	8,820.20
Purchased Services	300	3,604,385.50	3,604,385.50		3,604,385.50
Energy Services	400	4,220.00	4,220.00		4,220.00
Materials & Supplies	500	33,000.00	33,000.00	(280.65)	32,719.35
Capital Outlay	600	7,500.00	7,500.00		7,500.00
Other Expenses	700	12,513,000.00	12,513,000.00		12,513,000.00
TOTAL OPERATING EXPENSES	7730	16,198,924.31	16,187,229.86	(10.65)	16,187,219.21
OPERATION OF PLANT - 7900					
Salaries	100	10,000.00	9,856.43	487.82	10,344.25
Benefits	200	1,751.00	1,684.15	83.48	1,767.63
Purchased Services	300	2,000.00	2,000.00		2,000.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	1,000.00	1,000.00	280.65	1,280.65
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	85.00		85.00
TOTAL OPERATION OF PLANT	7900	14,751.00	14,625.58	851.95	15,477.53
MAINTENANCE OF PLANT - 8100					
Salaries	100	0.00	0.00		0.00
Benefits	200	0.00	0.00		0.00
Purchased Services	300	1,000.00	1,000.00		1,000.00
Energy Services	400	0.00	0.00		0.00
Materials & Supplies	500	0.00	0.00		0.00
Capital Outlay	600	0.00	0.00		0.00
Other Expenses	700	0.00	0.00		0.00
TOTAL MAINTENANCE OF PLANT	8100	1,000.00	1,000.00	0.00	1,000.00
TOTAL APPROPRIATIONS		16,214,675.31	16,202,855.44	841.30	16,203,696.74
Net Assets, June 30, 2019		4,408,648.06	4,420,467.93	(841.30)	4,419,626.63
TOTAL OPERATING EXPENSES, NONOPERATING EXPENSES, TRANSFERS OUT, AND NET ASSETS		20,623,323.37	20,623,323.37	(0.00)	20,623,323.37

REQUESTS FOR SCHOOL BOARD AGENDA

Requested for June 11, 2019 School Board Meeting.
Requested by Tammy Wilson, Director Department of Finance
Additional contact(s)/originator _____
Document Title April 2019 Cash and Investment Report

Board Action Required:

Presentation/Recognition _____ Information X
Consideration/Approval _____

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached X available in district office _____ other _____

Executive Summary/Highlights:

Cash and Investment Report as of April 30, 2019 are attached for informational purposes.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District:

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

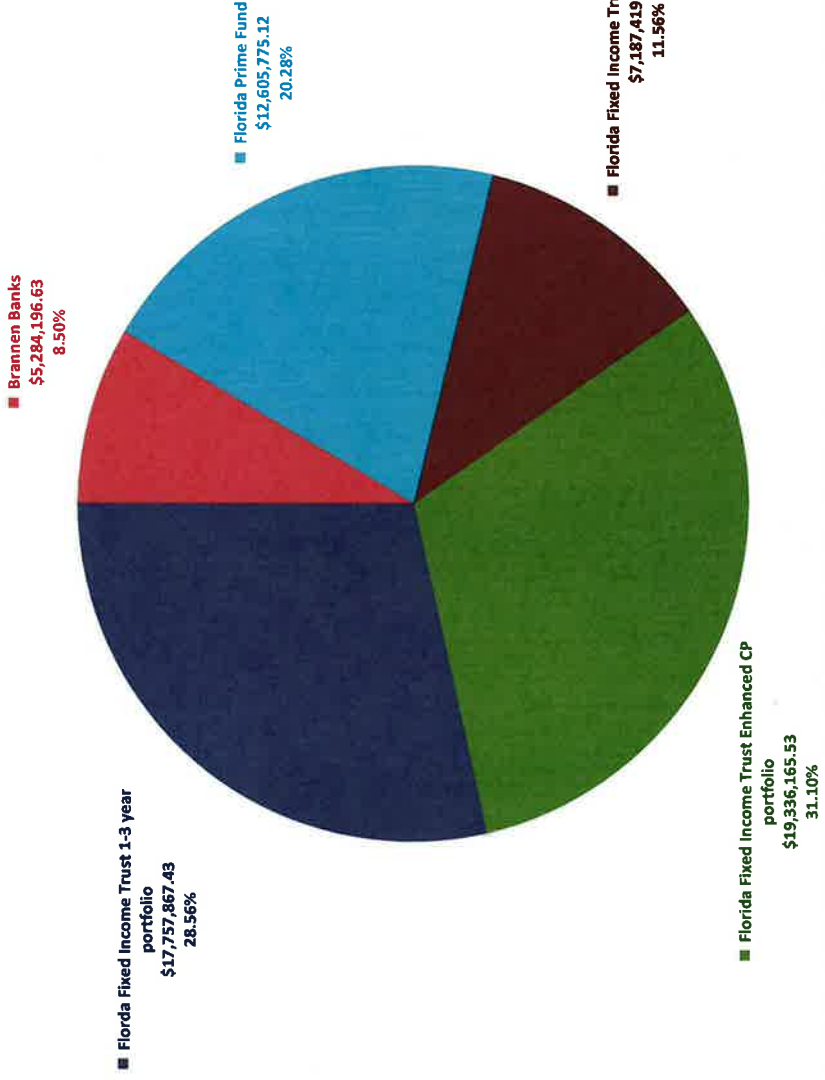
Benefits _____ Terms of Position _____

Financial Impact reviewed by: Tammy Wilson

(Form Board Approved 7/10/07)

CASH & INVESTMENT AND PORTFOLIO COMPOSITION
4/30/2019

Operating Account	Amount	Policy Portfolio Limits %	Individual Issuers Limits %	Current % of Total	Interest Rate	Rating	Compliance
Brannen Banks	\$5,284,196.63	100%	100%	8.50%	1.75%/1.60%	Qualified Public Depositor	Yes
Investment Type							
Florida Prime Fund	\$12,605,775.12	25%		20.28%	2.61%	AAA/m	Yes
Intergovernmental Investment Pools							
Florida Fixed Income Trust CP portfolio	\$7,187,419.46			11.56%	2.63%	AAAF	
Florida Fixed Income Trust Enhanced CP portfolio	\$19,336,165.53			31.10%	2.76%	AAAF	
Florida Fixed Income Trust 1-3 year portfolio	\$17,757,867.43			28.56%	2.69%	AA+f	
Total Intergovernmental Investment Pools	\$44,281,452.42	75%		71.22%			Yes
Total	\$62,171,424.17						



REQUESTS FOR SCHOOL BOARD AGENDA

MM

Requested for June 11, 2019 School Board Meeting.
Requested by Tammy Wilson, Director Department of Finance
Additional contact(s)/originator Tammy Dutkiewicz, Accounting Specialist
Document Title Financial Statements as of April 2019

Board Action Required:

Presentation/Recognition _____ Information X
Consideration/Approval _____

(This wording should be your actual motion to appear on the agenda)

Backup Material: attached X available in district office _____ other _____

Executive Summary/Highlights:

Financial Statements as of April 30, 2019 are attached for informational purposes.

Strategic Goals:

- 1. All students will develop a foundation of knowledge and skills through a rigorous and relevant curriculum that exceeds local, state, and national expectations, closes all performance gaps, and helps all students realize their full potential.
- 2. Schools will be safe and secure for all individuals and will provide students the opportunity to participate in a school community that creates a caring environment committed to building positive relationships.
- 3. Other/Operational Activity

Strategies include:

- Innovative and research-based curriculum and program delivery systems;
- Emphasis on at-risk and special groups of learners (including gifted);
- Staff development, recruitment, and retention of workforce;
- Data systems (technology);
- Allocation of resources (human, physical, technological, financial);
- Career preparations;
- Community Connections

Financial Impact to the District: _____

Amount Budgeted _____ Additional Amount Requested _____

Funding Source: _____

Personnel:

Estimated Salary _____ hour _____ day _____ annual _____

Pay Grade/Level _____

Benefits _____ Terms of Position _____

Financial Impact reviewed by: _____

(Form Board Approved 7/10/07)

Tammy Wilson

CITRUS COUNTY SCHOOL BOARD

FINANCIAL STATEMENT

For Period

July 1, 2018
Beginning

April 30, 2019
And Ending

MEMORANDUM

Date: June 11, 2019

To: School Board Members
Sandra Himmel, Superintendent

From: Tammy Wilson, Director of Finance

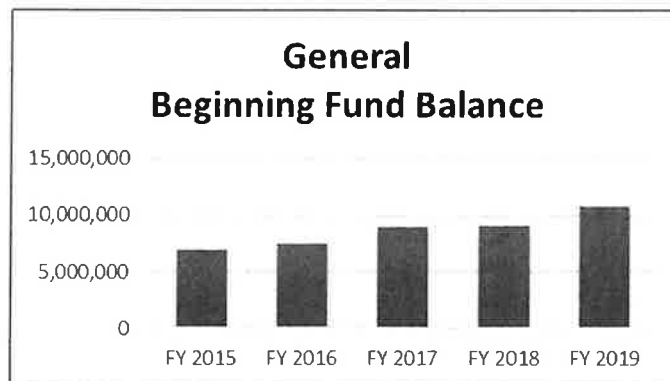
Subject: Financial Statements for April 2019 YTD

Pursuant to State Board of Education Rule 6A-1.008, at least monthly, the Superintendent of Schools shall submit, for use and consideration of the District School Board, a financial statement.

The attached financial statements are prepared to assist in the management and planning of current and future operations of the School District. The reports are interim reports. They have not been finalized and they have not been audited.

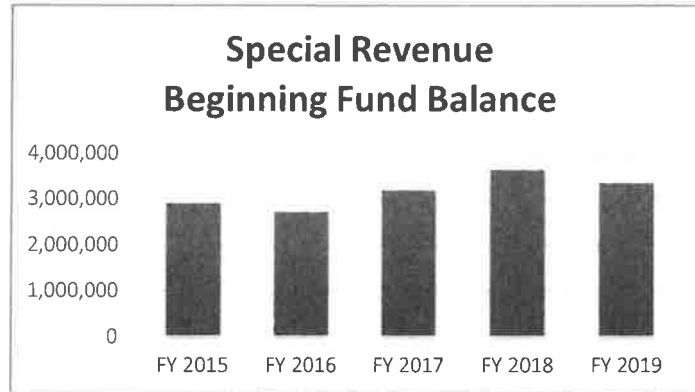
General Fund:

The current General fund balance is \$24,847,028, this is a combination of the beginning fund balance, revenues and expenditures, this is an increase over last year at this time last year by \$911,664 or 3.81%. Current year revenues are exceeding expenditures by \$14,036,979 compared to \$14,826,443 at this same time last year. Revenues have increased by \$4,696,678 or 4.32% over last year, expenditures have also increased by \$5,486,142 or 5.84% over last year. Approximately 89% of original revenue budgeted has been collected, while only 76% of original expenditures budgeted have been expensed. The months of May and June have higher expenses due to paying out of less than 12-month employee's payroll by June 30th.



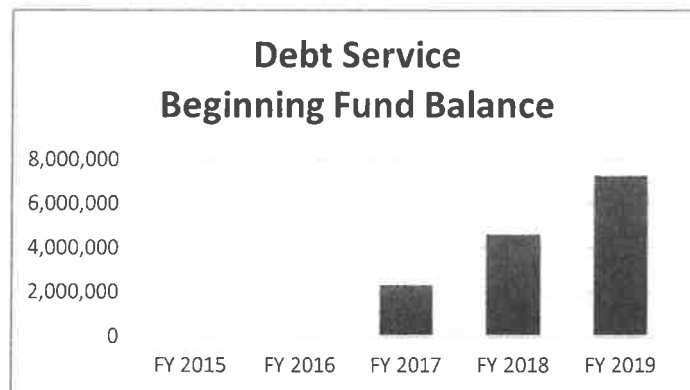
Special Revenue Funds:

The Food Service fund balance is down \$420,289 or 9.69% from the previous year. The revenues have decreased by \$104,113 or 1.51% at the same time last year, while expenditures have increased by \$21,579 or 0.35% at the same time last year. Food Service is required to carry no more than a 3-month reserve at the end of the year, and if there is an excess, a plan must be developed to spend down the extra reserves.



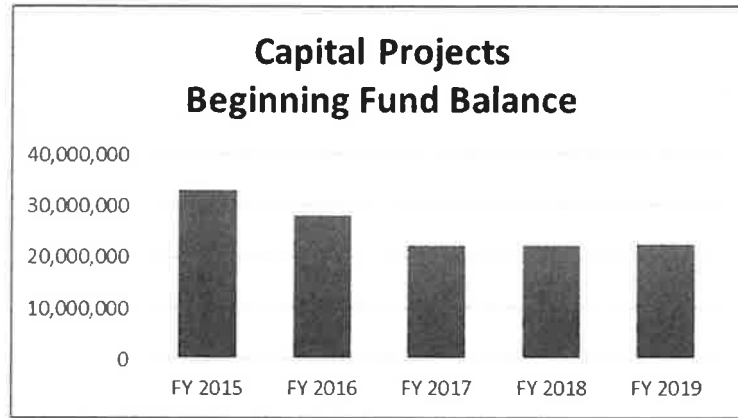
Debt Service Fund:

The Debt Service fund has a fund balance of \$10,332,899. This fund balance is a combination of the Capital Outlay and Debt Service fund which is administered by the state and the sinking fund which is saving funds for the \$35,000,000 bond payment due in 2027. In 2019 we purchased the fourth sinking fund maturity.



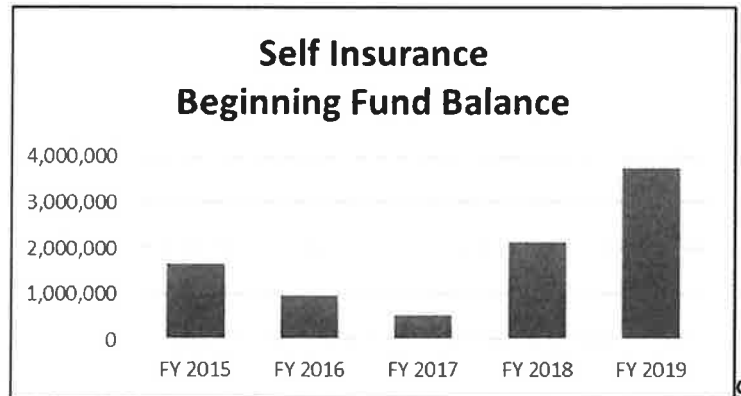
Capital Projects Funds:

The Capital Funds fund balance has increased by \$1,167,303 or 4.90% from the previous year. Revenues have increased by \$513,391 or 3.64% at this same time last year, while expenditures have decreased by \$289,077 or 2.30% at this time last year.



Self-Insurance Funds:

The Self Insurance Funds fund balance has increased by \$2,420,061 from the previous year. Premium revenues have increased by \$215,211 over this time last year, while claims expenses have decreased by \$706,011 over this time last year. The fund continues to remain actuarially sound.



**CITRUS COUNTY SCHOOL BOARD
COMBINED BALANCE SHEET
April 30, 2019**

ASSETS	General Fund		Special Revenue Funds		Debt Service Fund		Capital Project Funds		TOTALS		Self-Insurance Fund		Charter School Fund	
	Apr-19	Apr-18	Apr-19	Apr-18	Apr-19	Apr-18	Apr-19	Apr-18	Apr-19	Apr-18	Apr-19	Apr-18	Apr-19	Apr-18
Cash on Demand	\$ 23,918,639.16	\$ 23,841,504.73	\$ 2,949,861.04	\$ 3,107,496.60	\$ -	\$ -	\$ 23,351,259.36	\$ 51,615,756.83	\$ 50,000,260.69	\$ 8,395,756.87	\$ 5,637,116.11	\$ 130,273.83	\$ 115,191.88	
Investments	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
OSG/CDS Bonds	\$ 33,462.19	\$ 41,859.00	\$ -	\$ -	\$ 10,332,899.04	\$ 7,302,045.97	\$ -	\$ 7,343,904.97	\$ 7,343,904.97	\$ -	\$ -	\$ -	\$ -	
Accounts Receivable	\$ 580,820.39	\$ 383,189.61	\$ -	\$ 9,655.88	\$ -	\$ -	\$ 7.11	\$ 64,805.49	\$ 392,857.70	\$ -	\$ 50,249.09	\$ -	\$ -	
Due from Other Agencies	\$ 1,594,542.22	\$ 1,483,580.83	\$ 362,295.64	\$ 236,358.09	\$ -	\$ -	\$ -	\$ 2,016,841.86	\$ 1,420,336.92	\$ 20,939.50	\$ 33,238.31	\$ -	\$ -	
Prepaid Expenses	\$ -	\$ -	\$ 944,445.31	\$ 1,286,537.32	\$ -	\$ -	\$ 261,454.96	\$ 1,745,570.81	\$ 1,745,570.81	\$ -	\$ -	\$ 33.05	\$ 2,036.97	
	\$ 76,187,463.96	\$ 75,550,534.17	\$ 4,256,606.19	\$ 4,720,067.99	\$ 10,332,899.04	\$ 7,302,045.97	\$ 23,379,279.96	\$ 65,449,669.88	\$ 61,001,824.09	\$ 8,416,696.77	\$ 5,720,603.51	\$ 130,306.88	\$ 117,228.85	
	\$ 586,346.47	\$ 732,739.66	\$ 257,797.11	\$ 296,712.71	\$ -	\$ -	\$ 18,146.46	\$ 908,338.13	\$ 1,067,598.83	\$ -	\$ 863.58	\$ 4,530.34	\$ 5,865.51	
Accounts Payable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,659.40	\$ -	\$ -	\$ -	\$ -	\$ -	
Accrued Salaries	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 831,338.14	\$ 908,235.26	\$ 216.68	\$ 345.11	\$ 3,864.84	\$ -	
Construction Contract Retainage	\$ 749,358.82	\$ 822,003.07	\$ 81,079.32	\$ 86,236.29	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 876,132.49	\$ 727,916.76	\$ -	\$ -	
Payroll Deduction & Withholdings	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 942.53	\$ 28,927.78	\$ 1,376,134.97	\$ 1,247,328.85	\$ -	\$ -	
Estimated Liability Unpaid Claims	\$ 942.53	\$ 28,927.78	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,186.50	\$ 11,500.19	\$ -	\$ -	\$ -	\$ -	
Deferred Revenue	\$ 3,186.50	\$ 11,500.19	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Due To Other Agencies/Funds	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
	\$ 1,340,436.32	\$ 1,615,170.70	\$ 339,776.43	\$ 382,948.00	\$ -	\$ -	\$ 94,263.95	\$ 1,774,476.70	\$ 2,016,266.16	\$ 2,252,486.14	\$ 1,976,464.30	\$ 8,395.18	\$ 5,866.13	
	\$ (584,087.39)	\$ 343,055.20	\$ 476,886.38	\$ 560,724.84	\$ -	\$ -	\$ 23,517,410.15	\$ 23,410,309.14	\$ 23,022,805.27	\$ 4,752,190.73	\$ 2,314,950.02	\$ (2,087,580)	\$ 46,454.96	
Unreserved Fund Balance	\$ -	\$ -	\$ -	\$ -	\$ 10,332,899.04	\$ 7,302,045.97	\$ -	\$ 10,332,899.04	\$ 7,302,045.97	\$ -	\$ -	\$ -	\$ -	
Reserve for Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Reserve for Encumbrances	\$ 24,550,294.64	\$ 23,209,116.66	\$ 3,077,543.74	\$ 3,440,036.06	\$ -	\$ -	\$ 1,692,108.27	\$ 28,388,864.97	\$ 28,341,262.99	\$ 1,080.00	\$ 5,960.88	\$ 133,999.28	\$ 64,807.38	
Reserve for Insurance Claims	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,390,000.00	\$ 1,390,000.00	\$ -	\$ -	
Reserve for Inventory	\$ 580,820.39	\$ 383,189.61	\$ 362,295.64	\$ 336,358.09	\$ -	\$ -	\$ -	\$ 943,142.03	\$ 719,547.70	\$ 20,939.90	\$ 33,238.31	\$ -	\$ -	
	\$ 26,847,027.84	\$ 23,335,363.47	\$ 3,916,829.76	\$ 4,337,118.99	\$ 10,332,899.04	\$ 7,302,045.97	\$ 23,381,133.50	\$ 64,075,193.18	\$ 59,885,661.93	\$ 6,164,210.63	\$ 3,744,140.21	\$ 121,911.70	\$ 111,763.14	
Ending Fund Balance	\$ 26,187,463.96	\$ 25,550,534.17	\$ 4,256,606.19	\$ 4,720,067.99	\$ 10,332,899.04	\$ 7,302,045.97	\$ 23,379,279.96	\$ 65,449,669.88	\$ 61,001,824.09	\$ 8,416,696.77	\$ 5,720,603.51	\$ 130,306.88	\$ 117,228.85	
Total Liabilities and Fund Balances	\$ 76,187,463.96	\$ 75,550,534.17	\$ 4,256,606.19	\$ 4,720,067.99	\$ 10,332,899.04	\$ 7,302,045.97	\$ 23,379,279.96	\$ 65,449,669.88	\$ 61,001,824.09	\$ 8,416,696.77	\$ 5,720,603.51	\$ 130,306.88	\$ 117,228.85	

Total Liabilities

Unreserved Fund Balance

Reserve for Debt Service

Reserve for Encumbrances

Reserve for Insurance Claims

Reserve for Inventory

Ending Fund Balance

Total Liabilities and Fund Balances

**CITRUS COUNTY SCHOOL BOARD
COMBINED REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE**

April 30, 2019

Revenues by Source	General Fund		Special Revenue Fund		Debt Service Fund		Capital Fund		TOTALS		Self Insurance Fund		Cheer/School Fund	
	Apr-19	Apr-18	Apr-19	Apr-18	Apr-19	Apr-18	Apr-19	Apr-18	Apr-19	Apr-18	Apr-19	Apr-18	Apr-19	Apr-18
3100 Federal Direct	\$ 154,765.53	\$ 105,349.08	\$ 864,700.10	\$ 698,988.56	\$ -	\$ -	\$ -	\$ -	\$ 1,019,545.63	\$ 804,337.64	\$ -	\$ -	\$ -	\$ -
3200 Federal through State	\$ 945,732.18	\$ 634,597.71	\$ 12,556,392.78	\$ 13,649,175.47	\$ -	\$ -	\$ -	\$ -	\$ 13,902,124.86	\$ 14,289,763.18	\$ -	\$ -	\$ -	\$ -
3300 State	\$ 57,863,061.21	\$ 55,381,636.36	\$ 85,490.00	\$ 82,402.00	\$ -	\$ -	\$ 177,456.65	\$ 177,456.65	\$ 57,945,481.21	\$ 55,644,495.21	\$ -	\$ -	\$ 695,412.41	\$ 415,221.57
3400 Local	\$ 4,016,929.56	\$ 2,993,278.35	\$ 1,150,950.02	\$ 1,038,350.37	\$ -	\$ -	\$ 611,896.48	\$ 655,502.30	\$ 5,781,776.06	\$ 4,597,131.02	\$ 13,344,522.36	\$ 13,278,367.32	\$ 6,143.86	\$ 39,299.12
341X District School Tax	\$ 45,171,309.95	\$ 44,861,718.86	\$ -	\$ -	\$ -	\$ -	\$ 13,999,043.55	\$ 13,236,664.69	\$ 59,170,347.50	\$ 54,099,383.55	\$ -	\$ -	\$ -	\$ -
3600 Transfers from Capital	\$ 5,320,637.75	\$ 4,913,990.99	\$ -	\$ -	\$ 3,581,323.65	\$ 3,181,152.44	\$ -	\$ -	\$ 8,911,961.40	\$ 8,095,143.43	\$ -	\$ -	\$ -	\$ 24,619.38
3700 Other	\$ 29,643.87	\$ 16,734.39	\$ -	\$ -	\$ -	\$ -	\$ 27,925.54	\$ -	\$ 28,643.83	\$ 46,655.93	\$ -	\$ -	\$ -	\$ -
Total Revenues	\$ 113,514,074.01	\$ 108,817,395.74	\$ 14,654,542.90	\$ 15,468,816.40	\$ 3,581,323.65	\$ 3,181,152.44	\$ 14,097,549.89	\$ 14,610,940.03	\$ 146,300,885.99	\$ 141,564,933.97	\$ 13,344,522.36	\$ 13,278,367.32	\$ 701,888.27	\$ 479,140.07

Expenditures by Function

5000 Instruction	\$ 58,377,596.65	\$ 55,137,766.31	\$ 3,677,282.36	\$ 4,363,952.40	\$ -	\$ -	\$ -	\$ -	\$ 62,054,878.05	\$ 59,501,718.71	\$ -	\$ -	\$ 372,465.55	\$ 293,426.77
6100 Pupil Personnel Services	\$ 4,502,836.35	\$ 4,067,347.68	\$ 429,371.28	\$ 627,890.94	\$ -	\$ -	\$ -	\$ -	\$ 4,932,207.63	\$ 4,695,238.62	\$ -	\$ -	\$ 38,412.03	\$ 48,959
6200 Instructional Media Services	\$ 1,205,981.25	\$ 1,208,951.39	\$ 71.82	\$ 399.16	\$ -	\$ -	\$ -	\$ -	\$ 1,204,053.07	\$ 1,209,350.55	\$ -	\$ -	\$ -	\$ -
6300 Curriculum Development	\$ 1,295,345.71	\$ 1,218,210.20	\$ 1,964,083.51	\$ 1,968,712.32	\$ -	\$ -	\$ -	\$ -	\$ 3,889,409.22	\$ 3,206,922.52	\$ -	\$ -	\$ 11,554.61	\$ 4,048.77
6400 Instructional Materials	\$ 1,466,916.94	\$ 1,468,039.29	\$ 320,317.18	\$ 312,324.47	\$ -	\$ -	\$ -	\$ -	\$ 1,146,920.79	\$ 1,089,369.56	\$ -	\$ -	\$ 2,334.37	\$ 347.72
7100 Instruction Related Technology	\$ 366,905.28	\$ 383,380.28	\$ 70,520.72	\$ 60,377.86	\$ -	\$ -	\$ -	\$ -	\$ 1,337,236.96	\$ 1,354,559.95	\$ -	\$ -	\$ -	\$ -
7200 General Administration	\$ 462,712.91	\$ 375,786.70	\$ 394,706.28	\$ 461,491.72	\$ -	\$ -	\$ -	\$ -	\$ 857,419.19	\$ 837,238.42	\$ -	\$ -	\$ -	\$ 5,207.50
7300 School Administration	\$ 7,402,003.32	\$ 7,102,348.35	\$ -	\$ -	\$ 3,821,410.73	\$ 4,489,888.89	\$ -	\$ -	\$ 7,402,003.32	\$ 7,102,348.35	\$ -	\$ -	\$ 25,625.11	\$ 36,193.55
7400 Facilities Acquisition	\$ 509,133.24	\$ 253,497.65	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,330,543.97	\$ 4,743,386.54	\$ -	\$ -	\$ 36,077.02	\$ 42,496.39
7500 Food Services	\$ 751,173.77	\$ 733,686.46	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 755,173.77	\$ 733,686.46	\$ -	\$ -	\$ -	\$ -
7600 Extracurricular Activities	\$ 2,497,758.93	\$ 2,214,895.46	\$ 6,260,208.44	\$ 6,238,030.01	\$ -	\$ -	\$ -	\$ -	\$ 6,298,439.28	\$ 6,251,382.03	\$ -	\$ -	\$ -	\$ -
7700 Central Services	\$ 6,759,745.88	\$ 6,540,651.18	\$ 1,295,795.79	\$ 3,373,32	\$ -	\$ -	\$ -	\$ -	\$ 2,805,558.02	\$ 2,254,022.89	\$ -	\$ -	\$ 3,408.00	\$ 2,088.80
7800 Pupil Transportation	\$ 7,617,086.90	\$ 7,700,383.63	\$ 7,213.48	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 7,234,300.38	\$ 7,700,383.63	\$ 13,736.14	\$ 10,258.37	\$ 56,110.03	\$ 66,346.03
7900 Plant Operation	\$ 2,913,675.10	\$ 2,659,009.71	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,913,675.10	\$ 2,659,009.71	\$ 392.50	\$ 682.50	\$ 2,980.56	\$ 895.38
8100 Maintenance of Plant	\$ 2,050,581.15	\$ 1,804,755.27	\$ 864,780.10	\$ 698,988.56	\$ -	\$ -	\$ -	\$ -	\$ 2,050,581.15	\$ 1,804,755.27	\$ -	\$ -	\$ 5,400.00	\$ 4,856.69
8200 Administration Technology	\$ 377,809.37	\$ 242,319.42	\$ -	\$ -	\$ 466,772.00	\$ -	\$ -	\$ -	\$ 1,242,589.47	\$ 943,307.98	\$ -	\$ -	\$ -	\$ -
9100 Community Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 466,772.00	\$ 471,852.50	\$ -	\$ -	\$ -	\$ -
9200 Debt Service	\$ -	\$ -	\$ -	\$ -	\$ 466,772.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Subtotal	\$ 99,477,094.86	\$ 93,990,953.09	\$ 14,104,676.60	\$ 14,793,257.99	\$ 466,772.00	\$ 474,852.50	\$ 3,821,410.73	\$ 4,489,888.89	\$ 117,971,954.19	\$ 113,765,924.47	\$ 10,951,139.10	\$ 11,665,172.11	\$ 597,177.12	\$ 347,554.46
9700 Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,475,019.17	\$ 8,095,143.43	\$ 8,475,019.17	\$ 8,095,143.43	\$ -	\$ -	\$ -	\$ 24,619.38
Total Expenditures & Other Uses	\$ 99,477,094.86	\$ 93,990,953.09	\$ 14,104,676.60	\$ 14,793,257.99	\$ 466,772.00	\$ 474,852.50	\$ 12,296,429.90	\$ 12,595,032.32	\$ 126,446,973.36	\$ 121,861,067.90	\$ 10,931,139.10	\$ 11,665,172.11	\$ 597,177.12	\$ 372,173.84
Excess/(Deficit) Revenues vs. Expenditures	\$ 14,036,979.15	\$ 14,826,442.65	\$ 949,866.30	\$ 675,558.41	\$ 3,112,551.65	\$ 2,709,299.94	\$ 2,314,510.13	\$ 1,512,517.07	\$ 20,013,907.23	\$ 19,752,818.07	\$ 2,415,393.26	\$ 1,609,215.21	\$ 104,709.15	\$ 106,966.29
Beginning Fund Balance 7/1/17	\$ 9,108,920.82	\$ 9,108,920.82	\$ 3,346,083.86	\$ 3,661,560.58	\$ 7,230,347.39	\$ 4,592,746.03	\$ 22,299,091.43	\$ 22,299,091.43	\$ 39,662,318.85	\$ 39,662,318.85	\$ 2,134,934.00	\$ 2,134,934.00	\$ 17,303.55	\$ 4,296.11
Beginning Fund Balance 7/1/18	\$ 23,935,363.47	\$ 23,935,363.47	\$ 3,916,629.76	\$ 4,377,118.99	\$ 7,302,045.97	\$ 7,302,045.97	\$ 23,811,608.50	\$ 23,811,608.50	\$ 59,316,136.93	\$ 59,316,136.93	\$ 4,164,210.83	\$ 3,744,149.21	\$ 17,303.55	\$ 111,262.34
Ending Fund Balance	\$ 24,882,027.64	\$ 23,935,363.47	\$ 3,916,629.76	\$ 4,377,118.99	\$ 10,332,899.04	\$ 10,332,899.04	\$ 24,978,436.74	\$ 24,978,436.74	\$ 64,075,193.18	\$ 64,075,193.18	\$ 6,164,210.83	\$ 3,744,149.21	\$ 17,303.55	\$ 111,262.34

CITRUS COUNTY SCHOOL BOARD
COMBINED BALANCE SHEET
April 30, 2019
GENERAL FUND

		Apr-19		Apr-18
Assets	Cash on Demand	\$ 23,918,639.16	\$	23,641,504.73
	Investments	\$ -	\$	-
	Accounts Receivable	\$ 33,462.19	\$	41,859.00
	Inventory	\$ 580,820.39	\$	383,189.61
	Due from Other Agencies/Funds	\$ 1,654,542.22	\$	1,483,980.83
	Prepaid Expenses	\$ -	\$	-
Total Assets		\$ 26,187,463.96	\$	25,550,534.17
Liabilities	Accounts Payable	\$ 586,946.47	\$	752,739.66
	Accrued Salaries	\$ -	\$	-
	Payroll Deduction & Withholdings	\$ 749,358.82	\$	822,003.07
	Deferred Revenue	\$ 942.53	\$	28,927.78
	Due To Other Agencies/Funds	\$ 3,188.50	\$	11,500.19
Total Liabilities		\$ 1,340,436.32	\$	1,615,170.70
	Unreserved Fund Balance	\$ (584,087.39)	\$	343,055.20
	Reserve for Encumbrances	\$ 24,850,294.64	\$	23,209,118.66
	Reserve for Inventory	\$ 580,820.39	\$	383,189.61
	Ending Fund Balance	\$ 24,847,027.64	\$	23,935,363.47
Total Liabilities and Fund Balances		\$ 26,187,463.96	\$	25,550,534.17



CITRUS COUNTY SCHOOL BOARD
MONTHLY SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE
 April 30, 2019
 GENERAL FUND

		Original Budget	Amended Budget	Apr-19	Apr-18	Current Yr Actuals Compared to Prior Year Actuals	
						Increase (Decrease)	Increase -Decrease %
Revenues by Source						\$	%
3100	Federal Direct	\$ 210,000.00	\$ 210,000.00	\$ 154,765.53	\$ 105,349.08	\$ 49,416.45	46.91%
3200	Federal through State	\$ 1,200,000.00	\$ 1,517,617.00	\$ 945,732.18	\$ 634,587.71	\$ 311,144.47	49.03%
3300	State	\$ 67,520,112.50	\$ 69,695,097.40	\$ 57,863,061.21	\$ 55,381,636.36	\$ 2,481,424.85	4.48%
3400	Local	\$ 4,698,596.39	\$ 5,248,931.37	\$ 4,018,929.56	\$ 2,903,378.35	\$ 1,115,551.21	38.42%
3411	District School Tax	\$ 46,394,013.00	\$ 46,394,013.00	\$ 45,171,303.95	\$ 44,861,718.86	\$ 309,585.09	0.69%
3600	Transfers from Capital	\$ 7,828,427.50	\$ 7,898,123.49	\$ 5,330,637.75	\$ 4,913,990.99	\$ 416,646.76	8.48%
3700	Other	\$ 18,066.41	\$ 54,833.83	\$ 29,643.83	\$ 16,734.39	\$ 12,909.44	77.14%
Total Revenues		\$ 127,869,215.80	\$ 131,018,616.09	\$ 113,514,074.01	\$ 108,817,395.74	\$ 4,696,678.27	4.32%
Expenditures by Function							
5000	Instruction	\$ 77,355,673.61	\$ 79,429,892.33	\$ 58,377,596.69	\$ 55,137,766.31	\$ 3,239,830.38	5.88%
6100	Pupil Personnel Services	\$ 6,141,535.71	\$ 6,032,251.86	\$ 4,502,836.35	\$ 4,067,347.68	\$ 435,488.67	10.71%
6200	Instructional Media Services	\$ 1,515,413.90	\$ 1,596,376.08	\$ 1,203,981.25	\$ 1,208,951.39	\$ (4,970.14)	-0.41%
6300	Curriculum Development	\$ 1,557,740.64	\$ 1,600,684.94	\$ 1,325,345.71	\$ 1,218,210.20	\$ 107,135.51	8.79%
6400	Instructional Staff Training	\$ 1,363,843.91	\$ 1,520,133.68	\$ 826,603.63	\$ 777,039.09	\$ 49,564.54	6.38%
6500	Instruction Related Technology	\$ 1,871,573.63	\$ 1,719,856.07	\$ 1,466,916.24	\$ 1,468,182.29	\$ (1,266.05)	-0.09%
7100	School Board	\$ 502,941.70	\$ 500,817.20	\$ 389,905.28	\$ 363,360.28	\$ 26,545.00	7.31%
7200	General Administration	\$ 481,047.21	\$ 545,671.61	\$ 462,712.91	\$ 375,786.70	\$ 86,926.21	23.13%
7300	School Administration	\$ 9,135,035.91	\$ 9,361,346.90	\$ 7,402,003.32	\$ 7,102,348.35	\$ 299,654.97	4.22%
7400	Facilities Acquisition	\$ 519,860.85	\$ 620,423.94	\$ 509,133.24	\$ 253,497.65	\$ 255,635.59	100.84%
7500	Fiscal Services	\$ 1,022,702.12	\$ 938,638.30	\$ 755,173.77	\$ 733,686.46	\$ 21,487.31	2.93%
7600	Food Service	\$ -	\$ 38,229.84	\$ 38,229.84	\$ 12,752.02	\$ 25,477.82	199.79%
7700	Central Services	\$ 3,001,849.97	\$ 3,209,397.92	\$ 2,497,758.23	\$ 2,224,905.46	\$ 272,852.77	12.26%
7800	Pupil Transportation	\$ 9,204,437.16	\$ 8,775,910.43	\$ 6,759,745.88	\$ 6,640,651.18	\$ 119,094.70	1.79%
7900	Plant Operation	\$ 9,542,888.59	\$ 9,676,711.26	\$ 7,617,086.90	\$ 7,700,383.63	\$ (83,296.73)	-1.08%
8100	Maintenance of Plant	\$ 5,129,274.04	\$ 4,943,582.70	\$ 2,913,675.10	\$ 2,659,009.71	\$ 254,665.39	9.58%
8200	Administration Technology	\$ 2,292,564.66	\$ 2,346,642.73	\$ 2,050,581.15	\$ 1,804,755.27	\$ 245,825.88	13.62%
9100	Community Services	\$ 208,000.00	\$ 342,726.93	\$ 377,809.37	\$ 242,319.42	\$ 135,489.95	55.91%
9200	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	-
Subtotal		\$ 130,846,383.61	\$ 133,199,294.72	\$ 99,477,094.86	\$ 93,990,953.09	\$ 5,486,141.77	5.84%
9700	Transfers Out	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	-
Total Expenditures & Other Uses		\$ 130,851,383.61	\$ 133,204,294.72	\$ 99,477,094.86	\$ 93,990,953.09	\$ 5,486,141.77	5.84%
Excess/(Deficit) Revenues vs. Expenditures		\$ (2,982,167.81)	\$ (2,185,678.63)	\$ 14,036,979.15	\$ 14,826,442.65	\$ (789,463.50)	-5.32%
Beginning Fund Balance 7/1/17						\$ 9,108,920.82	
Beginning Fund Balance 7/1/18		\$ 10,810,048.49	\$ 10,810,048.49	\$ 10,810,048.49			
Ending Fund Balance		\$ 7,827,880.68	\$ 8,624,369.86	\$ 24,847,027.64	\$ 23,935,363.47	\$ 911,664.17	3.81%

**CITRUS COUNTY SCHOOL BOARD
COMBINED BALANCE SHEET**

April 30, 2019
FOOD SERVICE FUND

		Apr-19	Apr-18
Assets	Cash on Demand	\$ 3,026,055.08	\$ 3,501,801.43
	Investments	\$ -	\$ -
	Accounts Receivable	\$ -	\$ 9,655.98
	Inventory-Processed Commodities	\$ 341,864.14	\$ 191,469.52
	Inventory-Food	\$ 5,771.64	\$ 6,908.33
	Inventory-Non-Food	\$ 7,534.50	\$ 5,733.48
	Inventory-Commodities	\$ 7,129.36	\$ 132,246.76
	Due from Other Agencies/Funds	\$ 704,087.98	\$ 735,794.84
	Prepaid Expenses	\$ -	\$ -
Total Assets		\$ 4,092,442.70	\$ 4,583,610.34
Liabilities	Accounts Payable	\$ 149,462.96	\$ 221,896.17
	Accrued Salaries	\$ -	\$ -
	Payroll Deduction & Withholdings	\$ 26,149.98	\$ 24,595.18
	Deferred Revenue	\$ -	\$ -
	Due To Other Agencies/Funds	\$ -	\$ -
Total Liabilities		\$ 175,612.94	\$ 246,491.35
	Reserved for Food Service	\$ 2,206,710.64	\$ 2,577,601.17
	Reserve for Encumbrances	\$ 1,347,819.48	\$ 1,423,159.73
	Reserve for Inventory	\$ 362,299.64	\$ 336,358.09
	Ending Fund Balance	\$ 3,916,829.76	\$ 4,337,118.99
Total Liabilities and Fund Balances		\$ 4,092,442.70	\$ 4,583,610.34



CITRUS COUNTY SCHOOL BOARD
MONTHLY SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE
 April 30, 2019
 FOOD SERVICE FUND

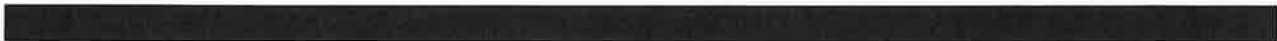
		Original Budget	Amended Budget	Apr-19	Apr-18	<i>Current Yr Actuals Compared to Prior Year Actuals</i>	
						Increase (Decrease)	Increase -Decrease
Revenues by Source						\$	%
3100	Federal Direct	\$ -	\$ -	\$ -	\$ -	\$ -	
3200	Federal through State	\$ 6,521,369.70	\$ 6,554,619.75	\$ 5,576,705.72	\$ 5,793,536.05	\$ (216,830.33)	-3.74%
3300	State	\$ 82,402.00	\$ 82,402.00	\$ 82,420.00	\$ 82,402.00	\$ 18.00	0.02%
3400	Local	\$ 1,273,497.09	\$ 1,273,667.69	\$ 1,150,950.02	\$ 1,038,250.37	\$ 112,699.65	10.85%
3XXX	Other	\$ 5,000.00	\$ 5,000.00	\$ -	\$ -	\$ -	
Total Revenues		\$ 7,882,268.79	\$ 7,915,689.44	\$ 6,810,075.74	\$ 6,914,188.42	\$ (104,112.68)	-1.51%
Expenditures by Function							
7600	FOOD SERVICE						
OBJECT							
1000	Salaries	\$ 2,880,371.76	\$ 2,801,594.44	\$ 2,134,641.55	\$ 1,978,856.03	\$ 155,785.52	7.87%
2000	Employee Benefits	\$ 1,112,899.11	\$ 998,347.89	\$ 750,523.13	\$ 690,491.08	\$ 60,032.05	8.69%
3000	Purchased Services	\$ 131,711.22	\$ 131,675.51	\$ 89,971.15	\$ 103,216.46	\$ (13,245.31)	-12.83%
4000	Energy Services	\$ 103,000.00	\$ 103,000.00	\$ 85,232.46	\$ 79,911.87	\$ 5,320.59	6.66%
5000	Materials and Supplies	\$ 3,536,154.41	\$ 3,622,201.81	\$ 2,866,361.46	\$ 2,933,797.55	\$ (67,436.09)	-2.30%
6000	Capital Outlay	\$ 409,074.36	\$ 357,526.96	\$ 102,677.10	\$ 237,979.93	\$ (135,302.83)	-56.85%
7000	Other Expenses	\$ 333,733.42	\$ 319,091.22	\$ 230,802.59	\$ 214,377.09	\$ 16,425.50	7.66%
Subtotal for Function 7600		\$ 8,506,944.28	\$ 8,333,437.83	\$ 6,260,209.44	\$ 6,238,630.01	\$ 21,579.43	0.35%
9700	Transfers Out	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Expenditures & Other Uses		\$ 8,506,944.28	\$ 8,333,437.83	\$ 6,260,209.44	\$ 6,238,630.01	\$ 21,579.43	0.35%
Excess/(Deficit) Revenues vs. Expenditures		\$ (624,675.49)	\$ (417,748.39)	\$ 549,866.30	\$ 675,558.41	\$ (125,692.11)	-18.61%
Beginning Fund Balance 7/1/17					\$ 3,661,560.58		
Beginning Fund Balance 7/1/18		\$ 3,366,963.46	\$ 3,366,963.46	\$ 3,366,963.46			
Ending Fund Balance		\$ 2,742,287.97	\$ 2,949,215.07	\$ 3,916,829.76	\$ 4,337,118.99	\$ (420,289.23)	-9.69%

**CITRUS COUNTY SCHOOL BOARD
COMBINED BALANCE SHEET**

April 30, 2019

SPECIAL REVENUE - OTHER FEDERAL PROJECT FUNDS

		Apr-19	Apr-18
Assets	Cash on Demand	\$ (76,194.04)	\$ (394,304.83)
	Investments	\$ -	\$ -
	Accounts Receivable	\$ -	\$ -
	Due from Other Agencies/Funds	\$ 240,357.53	\$ 530,762.48
	Prepaid Expenses	\$ -	\$ -
Total Assets		\$ 164,163.49	\$ 136,457.65
Liabilities	Accounts Payable	\$ 108,334.15	\$ 74,816.54
	Accrued Salaries	\$ -	\$ -
	Payroll Deduction & Withholdings	\$ 55,829.34	\$ 61,641.11
	Deferred Revenue	\$ -	\$ -
	Due To Other Agencies/Funds	\$ -	\$ -
Total Liabilities		\$ 164,163.49	\$ 136,457.65
	Reserve for Federal Projects	\$ (1,729,724.26)	\$ (2,016,876.33)
	Reserve for Encumbrances	\$ 1,729,724.26	\$ 2,016,876.33
	Ending Fund Balance	\$ -	\$ -
Total Liabilities and Fund Balances		\$ 164,163.49	\$ 136,457.65



MONTHLY SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE

April 30, 2019

SPECIAL REVENUE - OTHER FEDERAL PROJECT FUND

		Original Budget	Amended Budget	Apr-19	Apr-18	Current Yr Actuals Compared to Prior Year Actuals	
						Increase (Decrease) \$	Increase (Decrease) %
Revenues by Source							
3100	Federal Direct	\$ 900,000.00	\$ 950,000.00	\$ 864,780.10	\$ 698,988.56	\$ 165,791.54	23.72%
3200	Federal through State	\$ 10,302,723.19	\$ 10,544,326.91	\$ 6,979,687.06	\$ 7,855,639.42	\$ (875,952.36)	-11.15%
3400	Local	\$ -	\$ -	\$ -	\$ -	\$ -	
3700	Other	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Revenues		\$ 11,202,723.19	\$ 11,494,326.91	\$ 7,844,467.16	\$ 8,554,627.98	\$ (710,160.82)	-8.30%
Expenditures by Function							
5000	Instruction	\$ 4,492,740.54	\$ 5,621,771.35	\$ 3,677,282.36	\$ 4,363,952.40	\$ (686,670.04)	-15.74%
6100	Pupil Personnel Services	\$ 370,683.02	\$ 561,778.91	\$ 429,371.28	\$ 627,890.94	\$ (198,519.66)	-31.62%
6200	Instructional Media Services	\$ -	\$ 1,000.00	\$ 71.82	\$ 399.16	\$ (327.34)	-82.01%
6300	Curriculum Development	\$ 2,555,977.53	\$ 2,717,805.71	\$ 1,964,063.51	\$ 1,988,712.32	\$ (24,648.81)	-1.24%
6400	Instructional Staff Training	\$ 206,122.38	\$ 679,587.83	\$ 320,317.16	\$ 312,324.47	\$ 7,992.69	2.56%
6500	Instruction Related Technology	\$ 92,047.87	\$ 12,004.78	\$ 70,320.72	\$ 64,377.66	\$ 5,943.06	9.23%
7100	School Board	\$ -	\$ -	\$ -	\$ -	\$ -	
7200	General Administration	\$ 2,585,151.85	\$ 597,426.58	\$ 394,706.28	\$ 461,491.72	\$ (66,785.44)	-14.47%
7300	School Administration	\$ -	\$ -	\$ -	\$ -	\$ -	
7400	Facilities Acquisition	\$ -	\$ -	\$ -	\$ -	\$ -	
7500	Fiscal Services	\$ -	\$ -	\$ -	\$ -	\$ -	
7600	Food Service	\$ -	\$ -	\$ -	\$ -	\$ -	
7700	Central Services	\$ -	\$ 140,594.08	\$ 108,795.79	\$ 33,117.43	\$ 75,678.36	228.52%
7800	Pupil Transportation	\$ -	\$ 41,372.86	\$ 7,544.66	\$ 3,373.32	\$ 4,171.34	123.66%
7900	Plant Operation	\$ -	\$ -	\$ 7,213.48	\$ -	\$ 7,213.48	
8100	Maintenance of Plant	\$ -	\$ -	\$ -	\$ -	\$ -	
8200	Administration Technology	\$ -	\$ 24,718.29	\$ -	\$ -	\$ -	
9100	Community Services	\$ 900,000.00	\$ 952,000.00	\$ 864,780.10	\$ 698,988.56	\$ 165,791.54	23.72%
9200	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	
9900	Sequestration	\$ -	\$ 31,266.52	\$ -	\$ -	\$ -	
Total Expenditures & Other Uses		\$ 11,202,723.19	\$ 11,381,326.91	\$ 7,844,467.16	\$ 8,554,627.98	\$ (710,160.82)	-8.30%
Excess/(Deficit) Revenues vs. Expenditures		\$ -	\$ 113,000.00	\$ -	\$ -	\$ -	
Beginning Fund Balance 7/1/17					\$ -		
Beginning Fund Balance 7/1/18		\$ -	\$ -	\$ -	\$ -	\$ -	
Ending Fund Balance		\$ -	\$ 113,000.00	\$ -	\$ -	\$ -	

**CITRUS COUNTY SCHOOL BOARD
COMBINED BALANCE SHEET**

April 30, 2019

DEBT SERVICE FUNDS

		Apr-19	Apr-18
Assets	Cash on Demand		
	SBE/COBI BONDS	\$ 5,040.58	\$ 13,688.03
	Investments -QSCB	\$ 10,327,858.46	\$ 7,288,357.94
	Accounts Receivable	\$ -	\$ -
	Due from Other Agencies/Funds	\$ -	\$ -
	Prepaid Expenses	\$ -	\$ -
Total Assets		\$ 10,332,899.04	\$ 7,302,045.97
Liabilities	Accounts Payable	\$ -	\$ -
	Accrued Salaries	\$ -	\$ -
	Deferred Revenue	\$ -	\$ -
	Due To Other Agencies/Funds	\$ -	\$ -
Total Liabilities		\$ -	\$ -
	Unreserved Fund Balance	\$ -	\$ -
	Reserve for Debt Services	\$ 10,332,899.04	\$ 7,302,045.97
	Ending Fund Balance	\$ 10,332,899.04	\$ 7,302,045.97
Total Liabilities and Fund Balances		\$ 10,332,899.04	\$ 7,302,045.97



CITRUS COUNTY SCHOOL BOARD
MONTHLY SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE
 April 30, 2019
 DEBT SERVICE FUNDS

Revenues by Source		Original Budget	Amended Budget	Apr-19	Apr-18	Current Yr Actuals Compared to Prior Year Actuals	
						Increase (Decrease) \$\$	Increase -Decrease %
3300	State	\$ 83,100.00	\$ 83,100.00	\$ -	\$ -	\$ -	
3433	Net Increase/(Decrease) in FMV	\$ -	\$ 500,000.00	\$ 436,942.23	\$ -	\$ 436,942.23	
3600	Transfers In	\$ 3,141,585.00	\$ 3,144,381.42	\$ 3,144,381.42	\$ 3,181,152.44	\$ (36,771.02)	-1.16%
3700	Face Value of Long-term Debt and Sale of Capital Assets	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Revenues		\$ 3,224,685.00	\$ 3,727,481.42	\$ 3,581,323.65	\$ 3,181,152.44	\$ 400,171.21	12.58%
Expenditures by Function							
9200	DEBT SERVICE						
OBJECT							
7100	Redemption of Principal	\$ 78,000.00	\$ 78,000.00	\$ -	\$ -	\$ -	
7200	Interest	\$ 465,626.00	\$ 469,672.00	\$ 464,772.00	\$ 471,852.50	\$ (7,080.50)	-1.50%
7300	Dues and Fees	\$ 5,450.00	\$ 5,450.00	\$ 4,000.00	\$ -	\$ 4,000.00	
7600	Payments to Refunding Escrow	\$ -	\$ -	\$ -	\$ -	\$ -	
Subtotal for Function 9200		\$ 549,076.00	\$ 553,122.00	\$ 468,772.00	\$ 471,852.50	\$ (3,080.50)	-0.65%
Total Expenditures & Other Uses		\$ 549,076.00	\$ 553,122.00	\$ 468,772.00	\$ 471,852.50	\$ (3,080.50)	-0.65%
Excess/(Deficit) Revenues vs. Expenditures		\$ 2,675,609.00	\$ 3,174,359.42	\$ 3,112,551.65	\$ 2,709,299.94	\$ 403,251.71	14.88%
Beginning Fund Balance 7/1/17						\$ 4,592,746.03	
Beginning Fund Balance 7/1/18		\$ 7,220,347.39	\$ 7,220,347.39	\$ 7,220,347.39			

**CITRUS COUNTY SCHOOL BOARD
COMBINED BALANCE SHEET**

April 30, 2019

CAPITAL PROJECT FUNDS

		Apr-19	Apr-18
Assets	Cash on Demand	\$ 24,747,256.63	\$ 23,351,259.36
	Investments	\$ -	\$ -
	Accounts Receivable	\$ 63,989.10	\$ 7.11
	Due from Other Agencies/Funds	\$ 261,454.96	\$ 478,013.49
	Prepaid Expenses	\$ -	\$ -
Total Assets		\$ 25,072,700.69	\$ 23,829,279.96
Liabilities	Accounts Payable	\$ 63,594.55	\$ 18,146.46
	Accrued Salaries	\$ -	\$ -
	Construction Contract Retainage	\$ 30,669.40	\$ -
	Deferred Revenue	\$ -	\$ -
	Due To Other Agencies/Funds	\$ -	\$ -
Total Liabilities		\$ 94,263.95	\$ 18,146.46
	Reserved for Capital Outlay	\$ 23,517,410.15	\$ 22,119,025.23
	Reserve for Encumbrances	\$ 1,461,026.59	\$ 1,692,108.27
	Ending Fund Balance	\$ 24,978,436.74	\$ 23,811,133.50
Total Liabilities and Fund Balances		\$ 25,072,700.69	\$ 23,829,279.96



CITRUS COUNTY SCHOOL BOARD
MONTHLY SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE
 April 30, 2019
 CAPITAL PROJECT FUNDS

		Original Budget	Amended Budget	Apr-19	Apr-18	Current Yr Actuals Compared to Prior Year Actuals	
						Increase (Decrease)	Increase
Revenues by Source						\$\$	%
3300	State	\$ 521,231.00	\$ 1,054,140.00	\$ -	\$ 177,456.86	\$ (177,456.86)	-100.00%
3400	Local	\$ 1,334,998.00	\$ 1,423,270.21	\$ 611,896.48	\$ 655,502.30	\$ (43,605.82)	-6.65%
3413	District School Tax	\$ 14,384,254.00	\$ 14,384,254.00	\$ 13,999,043.55	\$ 13,236,664.69	\$ 762,378.86	5.76%
3XXX	Other		\$ -	\$ -	\$ 27,925.54	\$ (27,925.54)	-100.00%
Total Revenues		\$ 16,240,483.00	\$ 16,861,664.21	\$ 14,610,940.03	\$ 14,097,549.39	\$ 513,390.64	3.64%
Expenditures by Function							
7400	FACILITIES ACQUISITION						
OBJECT							
6100	Library Books	\$ -	\$ -	\$ -	\$ -	\$ -	
6200	Audio Visual Materials	\$ -	\$ -	\$ -	\$ -	\$ -	
6300	Buildings and Fixed Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	
6400	Furniture, Fixtures and Equipment	\$ 2,684,417.00	\$ 3,004,253.93	\$ 1,700,198.75	\$ 1,568,533.95	\$ 131,664.80	8.39%
6500	Motor Vehicles	\$ 1,193,304.00	\$ 1,047,167.87	\$ 936,980.00	\$ 1,769,461.00	\$ (832,481.00)	-47.05%
6600	Land	\$ 150,000.00	\$ 150,000.00	\$ -	\$ -	\$ -	
6700	Improvements Other than Buildings	\$ 1,329,732.04	\$ 1,615,232.56	\$ 164,470.13	\$ 68,440.46	\$ 96,029.67	140.31%
6800	Remodeling and Renovations	\$ 4,379,691.00	\$ 4,672,650.21	\$ 1,019,761.85	\$ 1,043,564.53	\$ (23,802.68)	-2.28%
6850	AES Transfer	\$ -	\$ -	\$ -	\$ -	\$ -	
6900	Computer Software	\$ -	\$ 5,180.55	\$ -	\$ 8,208.12	\$ (8,208.12)	-100.00%
7900	Misc Expense	\$ -	\$ -	\$ -	\$ 31,680.83	\$ (31,680.83)	-100.00%
Subtotal for Function 7400		\$ 9,737,144.04	\$ 10,494,485.12	\$ 3,821,410.73	\$ 4,489,888.89	\$ (668,478.16)	-14.89%
9200	DEBT SERVICE						
OBJECT							
7300	Dues and Fees	\$ 500.00	\$ 500.00	\$ -	\$ 475.00	\$ (475.00)	-100.00%
Subtotal for Function 9200		\$ 500.00	\$ 500.00	\$ -	\$ 475.00	\$ (475.00)	-100.00%
9700	TRANSFERS OUT						
OBJECT							
9100	Transfer to General Fund	\$ 7,828,427.50	\$ 7,896,423.49	\$ 5,330,637.75	\$ 4,913,990.99	\$ 416,646.76	8.48%
9200	Transfer to Debt Service Fund	\$ 3,141,585.00	\$ 3,144,381.42	\$ 3,144,381.42	\$ 3,181,152.44	\$ (36,771.02)	-1.16%
Subtotal for Function 9700		\$ 10,970,012.50	\$ 11,040,804.91	\$ 8,475,019.17	\$ 8,095,143.43	\$ 379,875.74	4.69%
Total Expenditures & Other Uses		\$ 20,707,656.54	\$ 21,535,790.03	\$ 12,296,429.90	\$ 12,585,507.32	\$ (289,077.42)	-2.30%
Excess/(Deficit) Revenues vs. Expenditures		\$ (4,467,173.54)	\$ (4,674,125.82)	\$ 2,314,510.13	\$ 1,512,042.07	\$ 802,468.06	53.07%
Beginning Fund Balance 7/1/17					\$ 22,299,091.43		
Beginning Fund Balance 7/1/18		\$ 22,663,926.61	\$ 22,663,926.61	\$ 22,663,926.61			
Ending Fund Balance		\$ 18,196,753.07	\$ 17,989,800.79	\$ 24,978,436.74	\$ 23,811,133.50	\$ 1,167,303.24	4.90%

**CITRUS COUNTY SCHOOL BOARD
COMBINED BALANCE SHEET**

April 30, 2019

INTERNAL SERVICE FUND - SELF INSURANCE FUND

		Apr-19	Apr-18
Assets	Cash on Demand	\$ 8,395,756.87	\$ 5,637,116.11
	Investments	\$ -	\$ -
	Accounts Receivable	\$ -	\$ 50,249.09
	Inventory	\$ 20,939.90	\$ 33,238.31
	Due from Other Agencies	\$ -	\$ -
	Prepaid Expenses	\$ -	\$ -
Total Assets		\$ 8,416,696.77	\$ 5,720,603.51
Liabilities	Accounts Payable	\$ -	\$ 863.58
	Accrued Salaries	\$ -	\$ -
	Payroll Deduction & Withholdings	\$ 218.68	\$ 345.11
	Deferred Revenue	\$ 1,376,134.97	\$ 1,247,328.85
	Estimated Liability Unpaid Claims	\$ 876,132.49	\$ 727,916.76
	Due To Other Agencies/Funds	\$ -	\$ -
Total Liabilities		\$ 2,252,486.14	\$ 1,976,454.30
	Unreserved Fund Balance	\$ 4,752,190.73	\$ 2,314,950.02
	Reserve for Encumbrances	\$ 1,080.00	\$ 5,960.88
	Reserve for Inventory	\$ 20,939.90	\$ 33,238.31
	Reserve for Insurance Claims	\$ 1,390,000.00	\$ 1,390,000.00
	Ending Fund Balance	\$ 6,164,210.63	\$ 3,744,149.21
Total Liabilities and Fund Balances		\$ 8,416,696.77	\$ 5,720,603.51



CITRUS COUNTY SCHOOL BOARD
MONTHLY SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE
 April 30, 2019
 INTERNAL SERVICE FUNDS - SELF INSURANCE FUND

		Original Budget	Amended Budget	Apr-19	Apr-18	<i>Current Yr Actuals Compared to Prior Year Actuals</i>	
						Increase (Decrease)	Increase -Decrease
Revenues by Source						\$	%
3481	Charges for Services	\$ 7,500.00	\$ 7,500.00	\$ 4,500.00	\$ 3,352.50	\$ 1,147.50	34.23%
3484	Premiums	\$ 16,500,000.00	\$ 16,500,000.00	\$ 13,006,539.72	\$ 12,791,328.90	\$ 215,210.82	1.68%
3489	Other Operating Revenue	\$ 250,000.00	\$ 250,000.00	\$ 252,528.88	\$ 209,492.06	\$ 43,036.82	20.54%
34XX	Nonoperating Revenues	\$ 114,996.00	\$ 114,996.00	\$ 80,953.76	\$ 274,213.86	\$ (193,260.10)	-70.48%
3610	Transfer from General Fund	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Revenues		\$ 16,872,496.00	\$ 16,872,496.00	\$ 13,344,522.36	\$ 13,278,387.32	\$ 66,135.04	0.50%
Expenditures by Function							
7700	STAFF SERVICES						
OBJECT							
1000	Salaries	\$ 26,104.00	\$ 16,574.16	\$ 16,574.16	\$ 17,879.04	\$ (1,304.88)	-7.30%
2000	Employee Benefits	\$ 10,714.81	\$ 8,820.20	\$ 7,470.20	\$ 6,436.16	\$ 1,034.04	16.07%
3000	Purchased Services	\$ 3,604,385.50	\$ 3,604,385.50	\$ 2,527,024.45	\$ 2,546,316.77	\$ (19,292.32)	-0.76%
4000	Energy Services	\$ 4,220.00	\$ 4,220.00	\$ 2,852.62	\$ 3,158.58	\$ (305.96)	-9.69%
5000	Materials and Supplies	\$ 33,000.00	\$ 32,719.35	\$ 16,167.36	\$ 17,443.62	\$ (1,276.26)	-7.32%
6000	Capital Outlay	\$ 7,500.00	\$ 7,500.00	\$ 564.91	\$ 1,866.76	\$ (1,301.85)	-69.74%
7000	Other Expenses	\$ 13,000.00	\$ 13,000.00	\$ 8,827.96	\$ 21,089.99	\$ (12,262.03)	-58.14%
7700	Claims	\$ 12,500,000.00	\$ 12,500,000.00	\$ 8,337,528.80	\$ 9,043,539.32	\$ (706,010.52)	-7.81%
Subtotal for Function 7700		\$ 16,198,924.31	\$ 16,187,219.21	\$ 10,917,010.46	\$ 11,657,730.24	\$ (740,719.78)	-6.35%
7900	Operation of Plant						
OBJECT							
1000	Salaries	\$ 10,000.00	\$ 10,344.25	\$ 9,856.43	\$ 7,682.01	\$ 2,174.42	28.31%
2000	Employee Benefits	\$ 1,751.00	\$ 1,767.63	\$ 1,684.15	\$ 1,238.25	\$ 445.90	36.01%
3000	Purchased Services	\$ 2,000.00	\$ 2,000.00	\$ 1,203.10	\$ 1,164.84	\$ 38.26	3.28%
5000	Materials and Supplies	\$ 1,000.00	\$ 1,280.65	\$ 907.46	\$ 674.27	\$ 233.19	34.58%
6000	Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	
7000	Other Expenses	\$ -	\$ 85.00	\$ 85.00	\$ -	\$ 85.00	
Subtotal for Function 7900		\$ 14,751.00	\$ 15,477.53	\$ 13,736.14	\$ 10,759.37	\$ 2,976.77	27.67%
8100	Rep & Maintenance	\$ 1,000.00	\$ 1,000.00	\$ 392.50	\$ 682.50	\$ (290.00)	-42.49%
Total Expenditures & Other Uses		\$ 16,214,675.31	\$ 16,203,696.74	\$ 10,931,139.10	\$ 11,669,172.11	\$ (738,033.01)	-6.32%
Excess/(Deficit) Revenues vs. Expenditures		\$ 657,820.69	\$ 668,799.26	\$ 2,413,383.26	\$ 1,609,215.21	\$ 804,168.05	49.97%
Beginning Fund Balance 7/1/17						\$ 2,134,934.00	
Beginning Fund Balance 7/1/18		\$ 3,750,827.37	\$ 3,750,827.37	\$ 3,750,827.37			
Ending Fund Balance		\$ 4,408,648.06	\$ 4,419,626.63	\$ 6,164,210.63	\$ 3,744,149.21	\$ 2,420,061.42	64.64%

**CITRUS COUNTY SCHOOL BOARD
COMBINED BALANCE SHEET**

April 30, 2019

ACADEMY OF ENVIRONMENTAL SCIENCE CHARTER SCHOOL

		Apr-19		Apr-18
Assets	Cash on Demand	\$ 130,273.83	\$	115,191.88
	Accounts Receivable	\$ -	\$	-
	Due from Other Agencies/Funds	\$ 33.05	\$	2,036.97
	Prepaid Expenses	\$ -	\$	-
Total Assets		\$ 130,306.88	\$	117,228.85
Liabilities	Accounts Payable	\$ 4,530.34	\$	5,966.51
	Accrued Salaries	\$ -	\$	-
	Construction Contract Retainage	\$ -	\$	-
	Payroll Deduction & Withholdings	\$ 3,864.84	\$	-
	Deferred Revenue	\$ -	\$	-
	Due To Other Agencies/Funds	\$ -	\$	-
Total Liabilities		\$ 8,395.18	\$	5,966.51
	Unreserved Fund Balance	\$ (2,087.58)	\$	46,454.96
	Reserve for Encumbrances	\$ 123,999.28	\$	64,807.38
	Ending Fund Balance	\$ 121,911.70	\$	111,262.34
Total Liabilities and Fund Balances		\$ 130,306.88	\$	117,228.85



CITRUS COUNTY SCHOOL BOARD
MONTHLY SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE
 April 30, 2019
 ACADEMY OF ENVIRONMENTAL SCIENCE CHARTER SCHOOL

		Original Budget	Amended Budget	Apr-19	Apr-18	<i>Current Yr Actuals Compared to Prior Year Actuals</i>	
						Increase (Decrease)	Increase -Decrease
Revenues by Source						\$	%
3100	Federal Direct	\$ -	\$ -	\$ -	\$ -	\$ -	
3200	Federal through State	\$ -	\$ -	\$ -	\$ -	\$ -	
3300	State	\$ 750,126.00	\$ 832,529.05	\$ 695,742.41	\$ 415,221.57	\$ 280,520.84	67.56%
3400	Local	\$ 2,000.00	\$ 7,522.00	\$ 6,143.86	\$ 39,299.12	\$ (33,155.26)	-84.37%
3600	Transfers from Capital	\$ -	\$ -	\$ -	\$ 24,619.38	\$ (24,619.38)	
3700	Other	\$ -	\$ -	\$ -	\$ -	\$ -	
Total Revenues		\$ 752,126.00	\$ 840,051.05	\$ 701,886.27	\$ 479,140.07	\$ (222,746.20)	-46.49%
Expenditures by Function							
5000	Instruction	\$ 465,663.57	\$ 492,881.50	\$ 372,465.55	\$ 203,425.72	\$ 169,039.83	83.10%
6100	Pupil Personnel Services	\$ 50,294.85	\$ 50,729.85	\$ 38,412.03	\$ 49.99	\$ 38,362.04	
6200	Instructional Media Services	\$ -	\$ -	\$ -	\$ -	\$ -	
6300	Curriculum Development	\$ 7,750.00	\$ 10,709.40	\$ 11,554.61	\$ 4,048.77	\$ 7,505.84	185.39%
6400	Instructional Staff Training	\$ -	\$ 2,758.63	\$ 2,324.37	\$ 347.72	\$ 1,976.65	568.46%
6500	Instruction Related Technology	\$ -	\$ -	\$ -	\$ -	\$ -	
7100	School Board	\$ 15,075.00	\$ 15,075.00	\$ -	\$ 5,207.50	\$ (5,207.50)	-100.00%
7200	General Administration	\$ -	\$ -	\$ -	\$ -	\$ -	
7300	School Administration	\$ 75,157.23	\$ 76,433.52	\$ 25,625.11	\$ 36,193.55	\$ (10,568.44)	-29.20%
7400	Facilities Acquisition	\$ -	\$ 39,206.40	\$ 36,077.02	\$ -	\$ 36,077.02	
7500	Fiscal Services	\$ 25,188.00	\$ 50,632.59	\$ 42,496.39	\$ 23,945.01	\$ 18,551.38	77.47%
7600	Food Service	\$ -	\$ -	\$ -	\$ -	\$ -	
7700	Central Services	\$ -	\$ 820.00	\$ 3,408.00	\$ 2,088.80	\$ 1,319.20	63.16%
7800	Pupil Transportation	\$ -	\$ -	\$ 313.45	\$ 149.30	\$ 164.15	
7900	Plant Operation	\$ 62,151.00	\$ 62,873.60	\$ 56,110.03	\$ 66,346.03	\$ (10,236.00)	-15.43%
8100	Maintenance of Plant	\$ 5,000.00	\$ 6,319.60	\$ 2,990.56	\$ 895.38	\$ 2,095.18	234.00%
8200	Administration Technology	\$ 8,000.00	\$ 8,000.00	\$ 5,400.00	\$ 4,856.69	\$ 543.31	11.19%
9100	Community Services	\$ -	\$ -	\$ -	\$ -	\$ -	
9200	Debt Service	\$ -	\$ -	\$ -	\$ -	\$ -	
Subtotal		\$ 714,279.65	\$ 816,440.09	\$ 597,177.12	\$ 347,554.46	\$ 249,622.66	71.82%
9700	Transfers Out	\$ -	\$ 18,623.60	\$ -	\$ 24,619.38	\$ (24,619.38)	
Total Expenditures & Other Uses		\$ 714,279.65	\$ 835,063.69	\$ 597,177.12	\$ 372,173.84	\$ 225,003.28	60.46%
Excess/(Deficit) Revenues vs. Expenditures		\$ 37,846.35	\$ 4,987.36	\$ 104,709.15	\$ 106,966.23	\$ (2,257.08)	-2.16%
Beginning Fund Balance 7/1/17					\$ 4,296.11		
Beginning Fund Balance 7/1/18		\$ 17,202.55	\$ 17,202.55	\$ 17,202.55			
Ending Fund Balance		\$ 55,048.90	\$ 22,189.91	\$ 121,911.70	\$ 111,262.34	\$ 10,649.36	9.57%

CITRUS COUNTY SCHOOL BOARD
COMBINED BALANCE SHEET
 April 30, 2019
 PRIVATE PURPOSE TRUST FUND

		Apr-19	Apr-18
Assets	Cash on Demand	\$ 217,644.29	\$ 217,587.58
	Investments	\$ -	\$ -
	Accounts Receivable	\$ -	\$ -
	Due from Other Agencies/Funds	\$ -	\$ -
	Prepaid Expenses	\$ -	\$ -
Total Assets		\$ 217,644.29	\$ 217,587.58
Liabilities	Accounts Payable	\$ -	\$ -
	Accrued Salaries	\$ -	\$ -
	Deferred Revenue	\$ -	\$ -
	Due To Other Agencies/Funds	\$ -	\$ -
Total Liabilities		\$ -	\$ -
	Unreserved Fund Balance	\$ 217,644.29	\$ 217,587.58
	Reserve for Encumbrances	\$ -	\$ -
	Ending Fund Balance	\$ 217,644.29	\$ 217,587.58
Total Liabilities and Fund Balances		\$ 217,644.29	\$ 217,587.58



CITRUS COUNTY SCHOOL BOARD
MONTHLY SUMMARY OF REVENUE, EXPENDITURES, AND CHANGES IN FUND BALANCE
 April 30, 2019
 PRIVATE PURPOSE TRUST FUND

		Original Budget	Amended Budget	Apr-19	Apr-18	<i>Current Yr Actuals Compared to Prior Year Actuals</i>	
						Increase (Decrease) \$\$	Increase -Decrease %
Revenues by Source							
3431	Interest	\$ 4,000.00	\$ 4,000.00	\$ 4,655.83	\$ 2,700.97	\$ 1,954.86	72.38%
3440	Gifts, Grants, Bequests	\$ -	\$ -	\$ 1,000.00	\$ 1,653.20	\$ (653.20)	-39.51%
Total Revenues		\$ 4,000.00	\$ 4,000.00	\$ 5,655.83	\$ 4,354.17	\$ 1,301.66	29.89%
Expenditures by Function							
7900	Misc Expense	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ -	
Subtotal for Function 9200		\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ -	
Total Expenditures & Other Uses		\$ 10,000.00	\$ 10,000.00	\$ -	\$ -	\$ -	
Excess/(Deficit) Revenues vs. Expenditures		\$ (6,000.00)	\$ (6,000.00)	\$ 5,655.83	\$ 4,354.17	\$ 1,301.66	29.89%
Beginning Fund Balance 7/1/17					\$ 213,233.41		
Beginning Fund Balance 7/1/18		\$ 211,988.46	\$ -	\$ 211,988.46			
Ending Fund Balance		\$ 205,988.46	\$ (6,000.00)	\$ 217,644.29	\$ 217,587.58	\$ 56.71	0.03%

Inverness, Florida
April 23, 2019

An Administrative Hearing, Special Meeting and Workshop were held at the District Services Center located at 1007 West Main Street, Inverness, Florida on Tuesday, April 23, 2019. Present: Sandra Himmel, Superintendent; Thomas Kennedy – Chairman; Sandra Counts – Vice Chairman; School Board Members: Virginia Bryant, Douglas A. Dodd and Linda B. Powers. Also in attendance, R. Wesley Bradshaw, School Board Attorney.

ADMINISTRATIVE HEARING

The Administrative Hearing was opened at 9:00 a.m.

Upon motions made; seconded and approved, an expulsion was directed in Case No. 19-96 and No. 19-100

The Administrative Hearing was closed at 9:10 a.m.

SPECIAL MEETING

Chairman Kennedy opened the Special Meeting at 9:13 a.m. Sandra Counts had opening exercises and reflected on a story about a former student with autism and the positive attitude she had throughout her years in high school. Ms. Counts hoped all teachers were blessed with the same “I can do it” attitude as they approach the last month of school. She then asked everyone to stand for the Pledge of Allegiance to the Flag of the United States of America.

ADOPTION OF AGENDA AS RECOMMENDED BY SUPERINTENDENT

Douglas Dodd moved to approve the Adoption of the Agenda as recommended by the Superintendent; seconded by Virginia Bryant and carried unanimously.

CITIZEN COMMENTS

None

SCHOOL SUPPORT SERVICES, JONNY BISHOP

A. Human Resources, Suzy Swain

Approved Instructional and Support Recommendations. (copy in supplemental file)

Sandra Counts moved to approve the Instructional and Support Recommendations; seconded by Virginia Bryant and carried unanimously.

B. Risk Management, Cheri Cernich

Approved School Board of Citrus County Resolution – Student Crime Watch Program (copy in supplemental file)

Cheri Cernich, Director of Risk Management, requested approval of the School Board of Citrus County Resolution regarding the Student Crime Watch Program in

order to promote responsibility among students and improve school safety. She shared that it was mandated by Florida Statute to have a Resolution.

Virginia Bryant moved to approve the School Board of Citrus County Resolution – Student Crime Watch Program; seconded by Douglas Dodd and carried unanimously.

FINANCE, MIKE MULLEN

- A. Approved the Purchase of Class Link (copy in supplemental file)

Kathy Androski, Coordinator of Informational Services, requested approval of the purchase of Class Link, a single sign-on program. She explained that it allowed students and staff to click on an icon on their mobile device, computer or through the web and logon. That would give them access to all the digital materials and different programs they use with just one login. Mrs. Androski gave a brief overview of the program.

Sandra Counts moved to approve the purchase of Class Link; seconded by Douglas Dodd and carried unanimously.

- B. Approved Archive Social Agreement (copy in supplemental file)

Mrs. Androski requested approval to continue with the Archive Social Agreement. She explained it was used to archive social media accounts used by all teachers, administrators, such as Facebook, Twitter, etc.

Sandra Counts moved to approve the Archive Social Agreement; seconded by Virginia Bryant and carried unanimously.

ATTORNEY, LEGAL MATTERS

None

ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD

Jonny Bishop, Assistant Superintendent, mentioned that the Citrus High School Weightlifting Team Champions would be recognized at the May 14th Board Meeting.

Virginia Bryant mentioned she would be attending a Florida School Board Insurance (FSBIT) meeting in Orlando the following day and was not able to attend Golden Citrus Scholars.

Linda Powers shared that she attended the Joint Government Meeting in Chairman Kennedy's stead. She said all subjects in the county were discussed and felt it was a very productive meeting.

Sandra Counts expressed what a delight it was to see over 400 students doing math problems at Math Field day. She also attended the Elementary Upward Bound and her SAC committee meetings. Ms. Counts mentioned she was looking forward to May with many events to attend.

Thomas Kennedy reminded everyone about the following events: Golden Citrus Scholars, IB Senior Banquet, CRH Senior Awards, the 1st Annual Made for the Trades and the District Staff Luncheon.

FINANCE, MIKE MULLEN - Revisited

- A. Approved the Purchase of Class Link

Sandra Counts moved to accept the Class Link Service Agreement and the addendum; seconded by Virginia Bryant and carried unanimously.

ADJOURNMENT

Chairman Kennedy adjourned the Special Meeting at 9:38 a.m.

WORKSHOP

Chairman Kennedy called the Workshop to order at 9:38 a.m.

TOPICS:

- A. Policy Review

Policy 3.40 Safe and Secure Schools (copy in supplemental file)

Chuck Dixon, Director of Planning and Growth Management, discussed the revisions to the policy. Cheri Cernich, Director of Risk Management and Kit Humbaugh, Director of Student Services, were in attendance and responded to the Board's concerns. Following clarification and discussion, it was the consensus to move forward and place Policy 3.40 on a future agenda for advertising for a Public Hearing.

Policy 4.72 Homeless Students (Copy in supplemental file)

Chuck Dixon briefly reviewed minimal changes to the policy to be placed on a future agenda for advertising for a Public Hearing. There was no comment from the Board.

- B. School Board Policy 5.30 & Florida Statute 1003.32 (Copy in supplemental file)

Trish Douglas, Director of Elementary Education, mentioned she brought Policy 5.30 and FL Statute 1003.32 to the workshop for discussion per request of the Board. Linda Powers had questions regarding behavioral students in classrooms. She asked, if a student had been disrupting a classroom, did the teacher have the right to remove that student from the classroom, and if so, was that being done? Ms. Douglas assured Mrs. Powers that it certainly was being done and explained that the student would be placed in another classroom. She shared that there were processes in place, such as problem-solving team meetings on students with behavior issues, interventions have been developed and behavior TOSAs at the district level that helped model and coach some behavior intervention strategies for the teachers. Ms. Douglas stated it was about being proactive and changing student's behavior. She shared that all the elementary schools were utilizing

Sanford Harmony, a social emotional tool that cultivates strong relationships in classrooms. Kit Humbaugh, Director of Student Services, worked with Orange County to help implement Sanford Harmony and gave a brief overview of the program. Mike Mullen, Assistant Superintendent stated that the focus was to educate students at the elementary level and try to change behavior through education.

C. 2019-2020 Code of Student Conduct

Gina Dickey, Coordinator of District Student Services, provided the Board with a packet outlining the proposed changes to the 2019-2020 Code of Student Conduct (COSC), (copy in supplemental file). Ms. Dickey explained that the recommendations came from the schools and were brought to a COSC committee meeting to be discussed. She shared that the COSC would be available digitally and only minimal copies would be printed. She gave a brief overview of the proposed changes to the COSC and following some discussion, it was the consensus to move forward and place on a future agenda for advertising for a Public Hearing.

D. 2019-2020 Budget and 5 Year Work Plan Update (copy in supplemental file)

Tammy Wilson reviewed a PowerPoint presentation on the current General Fund Budget situation. Ms. Wilson discussed the Citrus County vs. Statewide impact for Florida Education Finance Program (FEFP); Revenue vs Expenses; Total vs Unrestricted Fund Balance and General Fund Appropriations Summary.

Chairman Kennedy called for a short recess at 11:22 a.m. and reconvened the Workshop at 11:34 a.m.

Ms. Wilson continued with the budget update and reviewed the Capital Fund Budget and a summary of the 5-year work plan and responded to the Board's inquiries and concerns.

Chairman Kennedy adjourned the Workshop at 11:57 a.m.

EXECUTIVE SESSION

An Executive Session was called at 11:59 a.m. pursuant to Florida Statute 447.605 and the room was cleared except for appropriate designated personnel.

The Executive Session was closed at 12:14 p.m.

Thomas Kennedy
Chairman

Sandra Himmel
Superintendent

Inverness, Florida
May 14, 2019

An Administrative Hearing, Regular Meeting and Public Hearing were held at the District Services Center located at 1007 West Main Street, Inverness, Florida on Tuesday, May 14, 2019. Present: Sandra "Sam" Himmel – Superintendent; Thomas Kennedy – Chairman; Sandra Counts – Vice Chairman; School Board Members: Virginia Bryant, Douglas A. Dodd and Linda B. Powers. Also in attendance, R. Wesley Bradshaw, School Board Attorney.

ADMINISTRATIVE HEARING

The Administrative Hearing was opened at 2:30 p.m.

Upon motions made, seconded and approved, an expulsion was directed in Case No. 19-102, 19-107, 19-108 and 19-109

The Administrative Hearing was closed at 3:08 p.m.

CLOSED SAFETY/SECURITY SESSION (pursuant to Florida Statute 281.301)

The Closed Safety/Security Session was opened at 3:31 p.m. pursuant to Florida Statute 281.301 and the room was cleared with the exception of appropriate designated personnel.

The Closed Safety/Security Session was closed at 3:58 p.m.

REGULAR MEETING

Chairman Kennedy opened the Regular Meeting at 4:06 p.m. He had opening exercises and invited Crystal River High School's Naval Junior Reserve Officer Training Corps (NJROTC) Color Guard and they did a Presentation of Colors followed by the Pledge of Allegiance to the Flag of the United States of America. Mr. Kennedy shared that the Crystal River High Schools NJROTC earned the Unit Achievement Award which was based on the unit's demonstration of significant success in academics, professional development, citizenship, community service hours, physical fitness and recruiting. Superintendent Himmel mentioned that an Army recruiter at the Citrus High School Senior Awards stated that only 1% of able Americans serve our country and she was proud to say that out of all the Citrus County Schools, approximately 5% of seniors graduating this year were joining the armed serves. She thanked the instructors for their leadership and congratulated

those students that would soon be serving the military in the United States. Mrs. Himmel then shared some of the district and student achievements.

ADOPTION OF AGENDA AS RECOMMENDED BY SUPERINTENDENT

Linda Powers moved to approve the adoption of the agenda as recommended by the Superintendent; seconded by Virginia Bryant and carried unanimously.

CITIZEN COMMENTS

None

APPROVE CONSENT AGENDA – (Recognition of donations)

Linda Powers moved to approve the consent agenda; seconded by Sandra Counts and carried unanimously. The Executive Secretary to the School Board read the donations on to the record.

PRESENTATION

- A. Superintendent’s “Making a Difference Award”
Jennifer Grassman & Dorothy Scott, Citrus Springs Elementary

Superintendent Himmel presented Jennifer Grassman and Dorothy Scott with the Making a Difference Award for their excellence in the field of education, their dedication and genuine passion for the education of their students.

- B. Citrus County Education Foundation – Community Business Spotlight

Shaunda Burdette, Executive Director of the Citrus County Education Foundation (CCEF), recapped some of the CCEF fundraising events this year. She then recognized Kemper and Lou Ann Willcut, owners of The Cove Pub and Grub in Inverness, who have partnered with the CCEF for the last 3 years. Helping in any way they could, they brought in over \$100,000 in donations to the CCEF. Mrs. Burdette thanked them both for making a difference in Citrus County.

- C. Recognition of the 2019 Newspaper in Education Teacher of the Year,
Donald Whitaker

Donald Whitaker, a Civics teacher at Inverness Middle School, thanked the School Board and Superintendent Himmel for their support in using newspapers and current events to teach the Civics curriculum. He shared that it was tough to try to bring in current events that were important to students and were school and age appropriate. Mr. Whitaker said, for the last five years he has been teaching, he has used the Tampa Times as it provided a ton of resources. He has been able to use the newspaper to reinforce concepts in the curriculum without having to be biased. Mr. Whitaker said it was an amazing thing to win the 2019 Newspaper in Education Teacher of the Year award.

D. Recognition of Citrus High School Weightlifters State Championship

Jonny Bishop, Assistant Superintendent, introduced the Citrus High School Weightlifting team and shared each of the student's accomplishment that all together won Citrus High School's Weightlifting team the State Championship.

E. Recognition of Academic Team – 2nd Place in the State in Division II

Stephanie Gardner, Supervisor of Student Achievement Data, recognized the six students that made up this year's Academic Team who participated in the 2019 Commissioner's Academic Challenge. She shared that they placed 2nd Place in the State in Division II and that it has been many years since that has been achieved. Ms. Gardner was very excited about their performance this year and share each of the student's achievements. She also recognized their Coach, John McNeill, and gave a special recognition to Jason Savilla who was selected for Team Florida. He will go on and compete at the National level, which has never been achieved in the history of Citrus County's participation in this competition.

F. Recognition of National Merit Scholarship Participants

Amy Crowell, Director of Research and Accountability, shared that the National Merit Scholarship Program was an academic competition for recognition and scholarships that began in 1955. She mentioned that there were 1.6 million High School students who entered the National Merit Program by taking their PSAT/NMSQT during their Junior year. Ms. Crowell recognized the six Citrus County students who earned National Merit Commendations which placed them in the top 2% of U.S. Seniors. She also recognized three students who qualified as semi-finalists, which meant they were of the highest scoring entrants in their State. They had the opportunity to continue in the competition for some 7,500 National Merit Scholarships worth more than 32 million dollars. Ms. Crowell then announced that all three semi-finalists advanced to Finalist standing placing them in the top 1% of U.S. Seniors. She thanked Darrick Buettner for his support he provided the semi-finalists.

Chairman Kennedy called for a short recess at 4:54 p.m. and reconvened the Regular meeting at 4:59 p.m.

EDUCATIONAL SERVICES, SCOTT HEBERT

- D. Approved the Articulation Agreement between the District Board of trustees of the College of Central Florida and the Citrus County School Board, FL (copy in supplemental file)

Virginia Bryant moved to approve the Articulation Agreement between the District Board of trustees of the College of Central Florida and the Citrus County School Board, FL; seconded by Sandra Counts. After some discussion a vote was taken and carried unanimously.

Chairman Kennedy recessed the Regular meeting at 5:04 p.m. and opened the Public Hearing.

PUBLIC HEARING

- A. Approved/Adopted the revision of Policy 5.32 Zero Tolerance of School Related Crimes

Chuck Dixon, Director of Planning and Growth Management, asked for approval of the revision of Policy 5.32 Zero Tolerance of School Related Crimes. Chairman Kennedy asked for public input. There being none, Douglas Dodd motioned to approve/adopt the revision of Policy 5.32 Zero Tolerance of School Related Crimes; seconded by Linda Powers and carried unanimously.

- B. Approved/Adopted the revision of Policy 5.75 Verification of High School Diploma for Admission to WTC Post-Secondary Programs

Chuck Dixon, Director of Planning and Growth Management, asked for approval of the revision of Policy 5.75 Verification of High School Diploma for Admission to WTC Post-Secondary Programs. Chairman Kennedy asked for public input. There being none, Virginia Bryant moved to approve/adopt the revision of Policy 5.75 Verification of High School Diploma for Admission to WTC Post-Secondary Programs; seconded by Sandra Counts and carried unanimously.

Chairman Kennedy closed the Public Hearing at 5:07 p.m. and reconvened the Regular meeting.

- H. Approved request to Advertise for a Public Hearing at the July 9, 2019 School Board meeting to approve the 2019-2020 Code of Student Conduct (copy in supplemental file)

Sandra Counts moved to approve the request to Advertise for a Public Hearing at the July 9, 2019 School Board meeting to approve the 2019-2020 Code of Student Conduct; seconded by Virginia Bryant. Douglas Dodd asked for clarification information regarding the use of student social security numbers. Gina Dickey, Coordinator of Student Services, responded to Mr. Dodd's concern and shared that Social Security numbers were no longer used. After discussion, Douglas Dodd made an amended motion to change the wording on page 36, paragraph 3 of the 2019-2020 Code of Student Conduct to read student Social Security numbers are not required as part of the registration process and the students will be assigned a student identification identifier; seconded by Sandra Counts and carried unanimously. Chairman Kennedy then asked for a vote on Sandra Counts' motion to approve the request to Advertise for a Public Hearing at the July 9, 2019 School Board meeting to approve the 2019-2020 Code of Student Conduct; seconded by Virginia Bryant and carried unanimously.

- I. Approved grant funds provided by the Florida Department of Education (FLDOE), which will enable school staff to attend YMHFA training in June 2019 (copy in supplemental file)

Douglas Dodd moved to approve grant funds provided by the Florida Department of Education (FLDOE), which will enable school staff to attend the Youth Mental Health First Aid (YMHFA) training in June 2019; seconded by Linda Powers and carried unanimously.

CITIZEN COMMENTS

Chairman Kennedy reviewed public comment protocol.

Victoria Smith, President of the Citrus County Education Association, provided public input as a teacher, on arming teachers in the classroom.

Rachel Miller, teacher, provided public input on guns in school.

Amy Flippen, teacher and mother, provided public input on arming school staff.

Ariel Cullier, teacher, provided public input on arming teachers.

Kate Betsko, President of Citrus County League of Women Voters, provided public input on arming teachers and having a guardian staff.

Debbie Daniels submitted to the Board a School Safety Resolution and asked them for a commitment and signature on the resolution. She then provided public input opposing arming teachers.

Suzy Martin, mother and teacher, provided public input on arming teachers.

SCHOOL SUPPORT SERVICES, JONNY BISHOP

- B. Human Resources, Suzy Swain

- 1) Approved Instructional and Support Recommendations (copy of supplemental file)

Sandra Counts moved to approve Instructional and Support Recommendations; seconded by Virginia Bryant and carried unanimously.

- D. Risk Management, Cheri Cernich

Health Insurance Update (copy in supplemental file)

Steve Baumer, Coordinator of Risk Management, presented a power point with an update on the district's health insurance. He gave an overview on the first quarter claims, monthly premiums revenue, and no-shows in comparison to the last few years. He shared information regarding the mail-order prescriptions and explained Elect Rx was a Canadian company that offered mail-order prescriptions for many

generic and brand name medications. He said the potential savings to the plan was substantial.

FINANCE, MIKE MULLEN

B. Instructional Materials 2019-2020 (informational)

Kathy Androski, Coordinator of Educational Technology, gave a brief overview on the process utilized to determine instructional material purchasing of math items for the 2019-2020 school year. Conversation generated on the Standards.

D. Approved the Purchase or Lease of Apple iPads (copy in supplemental file)

Kathy Androski provided a Power Point presentation with information on the Apple iPad Lease. She explained that the lease would replace older generation iPads, allow the district to add iPads for 3rd grade and the lease payment would be extended over three years. Ms. Androski pointed out that the iPads that were purchased in 2014-2015 school year were 5 years old and do not support the current iOS. She asked for direction as to purchase or lease Apple iPads for the beginning of the 2019-2020 school year. Ms. Androski asked Tammy Wilson, Director of Finance, to share what the total cost was for the lease option and the purchase option. Discussion ensued and Ms. Androski and Ms. Wilson responded to the Board's questions and concerns. Chairman Kennedy asked if there was a locked price for the lease. Apple representatives were in attendance and responded to questions asked by the Board regarding the lease option. Sandra Counts moved to approve the Lease of Apple iPads; seconded by Virginia Bryant and carried unanimously.

F. Approved Dell purchase for computer replacement (copy in supplemental file)

Kathy Androski reminded the board that the original plan for the Dell purchase for computer replacement was presented to the board last year and the request was suspended indefinitely. She presented a Power Point outlining the replacement cycle and funding that was part of the District's 5-year Capital Budget plan. It would replace approximately 1/3 of student's computers per year, beginning this 2018-2019 school year, contingent upon available funding. She explained there was still a need for computers in the schools for the lower level grades that do not have iPads and for the computer labs. She requested approval to make the purchase of Dell computers. After some discussion, Sandra Counts moved to approve the Dell purchase for computer replacement; seconded by Virginia Bryant and carried unanimously.

BUDGET UPDATE

Tammy Wilson, Director of Finance, presented a PowerPoint (copy in supplemental file) with updated information on the 2019-2020 budget preparation. She reviewed the 2018-19 General Fund Year End Project, the budget process for 2019-2020 and

gave a brief overview on the Final Conference Report 2019-20 FEFP Funding, the increases and decreases. Ms. Wilson discussed changes and went over the General Fund Proposed Budget for 2019-2020 and requested the Board's direction on some budget items as the district needs to make some cuts. Discussion ensued as to where there should be some cuts. It was the consensus of the Board that School Safety and hiring and retaining qualified staff should be non-negotiable. Ms. Wilson ended the presentation reviewing the next steps in the budget process.

ATTORNEY, LEGAL MATTERS

None

APPROVE MINUTES

Linda Powers moved to approve the minutes from the Workshop of April 2, 2019 and the Administrative Hearing, Regular Meeting and Public Hearing of April 9, 2019; seconded by Doug Dodd and carried unanimously.

CITIZEN COMMENTS

None

ANY OTHER BUSINESS THAT NEEDS TO COME BEFORE THE SCHOOL BOARD

Mike Mullen mentioned there was a lot of staff that participated and volunteered in the Kids Triathlon, and said the district was never short of staff members that were willing to do stuff outside the normal workday for kids.

Douglas Dodd shared that he attended SAC meetings at Inverness Middle School, Floral City Elementary and Inverness Primary School and there was a lot of good information shared. He was glad to see the Guardian Program was underway with the training beginning on June 10th. He was happy to know that the district was able to switch the Middle School Cross Country from Intramural to Interscholastic. Mr. Dodd said he was looking forward to all the graduations coming up.

Virginia Bryant mentioned that she went to Take Stock in Children along with Sandra Counts and thought it was delightful. She attended the Florida School Board Insurance Trust (FSBIT) meeting in Orlando. Mrs. Bryant also mentioned that she attended the Crystal River Middle School SAC meeting and Citrus High School Awards.

Linda Powers mentioned she attended the High School's Award Ceremonies and was amazed at the number of students that received incredible scholarships for college and was very proud of those students. She also shared that she attended the Habitat for Humanity Bowling Extravaganza and was very happy to see that there were 14 plus schools that participated, both faculty and students.

Sandra Counts mentioned she attended Take Stock in Children and all her SAC meetings at Rock Crusher Elementary, Forest Ridge Elementary and Lecanto Middle School and she was also looking forward to all the graduations.

Thomas Kennedy gave accolades to Amy Crowell, Director of Research and Accountability, who played a significant role in the increase of student scholarship applications this year. He shared that she coordinated a digitalized platform where students were able to download scholarship applications, complete and submit them. Mr. Kennedy believed Ms. Crowell had a profound impact on students that in the past may not have had access to those applications.

Sandra Himmel mentioned there were a few administrative changes made and she talked about plans for the assistant principal position at Crystal River High School that was to be posted.

ADJOURNMENT

Chairman Kennedy adjourned the Regular meeting at 7:46 p.m.

Thomas Kennedy
Chairman

Sandra Himmel
Superintendent

ATTACHMENT – A

Educational Services, Scott Hebert

- A. Approved the 2018-2019 School Volunteers
- B. Approved the K-12 Gifted Endorsement Add-on Program 2019-24
- C. Approved the Maximum Risk Residential Juvenile Justice Program Agreement between TrueCore Behavioral Solutions, LLC and the School Board of Citrus County, FL
- E. Approved the Edgenuity Education & Technology Services Agreement and Contract
- F. Approved the Mid Florida Consortium Contract for Services between the School Board of Citrus County, FL and the College of Central Florida
- G. Approved the AVID College Readiness System Services and Products Agreement for 2019-2020

School Support Services, Jonny Bishop

- A. Facilities, Construction and Maintenance, Eric Stokes
 - 1) Approved Pre-Qualification of Contractors for Educational Facilities
 - 2) Direct Purchase Change Order #1 for Lecanto Middle School Re-Roofing of Buildings 1 & 2 (informational)
- B. Human Resources, Suzy Swain
 - 2) Approved Instructional Personnel for Summer School 2019
 - 3) Approved Support Personnel for Summer School 2019
 - 4) Approved the Payroll Dates for 2019-20

- C. Planning and Growth Management, Chuck Dixon
Approved request to Advertise for a Public Hearing at the July 9, 2019 School Board Meeting to approve the revision of Policy 4.72 Homeless Students

Finance, Mike Mullen

- A. Approved the transition from Intramural Cross Country at Middle School level to Interscholastic (copy in supplemental file)
- C. Approved 2019-2020 Skyward School Management System License Fee (copy in supplemental file)
- E. Approved the renewal of JAMF Mobile Device Management System (copy in supplemental file)
- G. Approved request to participate in an out-of-state field trip to Lincoln, NE for the purpose of student participation in the International Thespian Festival from June 24-30, 2019 (copy in supplemental file)
- H. Approved the \$500 donation to Citrus Springs Elementary School from Greg Abrams Seafood, Inc. copy in supplemental file)
- I. Approved the \$2,500 donation to Homosassa Elementary School from Women of Sugarmill Woods (copy in supplemental file)
- J. Approved the \$1,500 donation to Homosassa Elementary School from Nativity Lutheran Church of Weeki Wachee (copy in supplemental file)
- K. Approved the \$1,000 donation to Inverness Middle School from the University of Michigan (copy in supplemental file)
- L. Approved the \$500 donation to Citrus High School from Disabled American Veterans (copy in supplemental file)
- M. Approved the \$1,000 donation to Citrus High School from Mike Scott Plumbing (copy in supplemental file)
- N. Approved the \$1,300 donation to Citrus High School from MS Industrial, LLC (copy in supplemental file)
- O. Approved the \$1,500 donation to Crystal River High School from Kiwanis Club of Inverness (copy in supplemental file)
- P. Approved the \$500 donation to Crystal River High School from Joseph F. Bennett Sr. Trust c/o Michael Tringali, CPA, Trustee (copy in supplemental file)
- Q. Approved the \$7,000 donation to CREST School from IR-RU Social Club, Inverness FL (copy in supplemental file)
- R. Approved the \$500 donation to the Academy of Environmental Science from Tom & Latrell Hardesty (copy in supplemental file)
- S. Approved the \$1,000 donation to Withlacoochee Technical College from the Women of Sugarmill Woods (copy in supplemental file)
- T. Approved the Disposal of Active Surplus Property (copy in supplemental file)
- U. Approved default of Tidwell Bros. Paving, Inc. and approve revised award to Pave-Rite, Inc. (copy in supplemental file)
- V. Bids:
 - 1) Approved renewal of Bid 2015-37 Incidental Carpet and Floor Cleaning CC&SS Inc, d/b/a Stanley Steemer Section I and Triple C. System LLC, Section II and Section III (copy in supplemental file)

- 2) Approved renewal of Bid 2017-35 Ice Cream Products DeConna Ice Cream Company, Inc. (copy in supplemental file)
 - 3) Approved Award of Bid 2019-33 Fuel Option A Transport to Petroleum Traders Corporation, Option B Tankwagon to Indigo Energy Partners (copy in supplemental file)
 - 4) Approved Award of Bid 2019-41P Fresh Produce & Eggs, Piggyback of Hernando County Schools Bid 18-390-02 to BP & W Wholesale Produce Corporation of Florida d/b/a Charles Bliss Produce (copy in supplemental file)
- W. Approved Budget Amendment #7 March 2019 (copy in supplemental file)

Informational Items

- A. Financial Statements as of March 2019 (copy in supplemental file)
- B. March 2019 Cash and Investment Report (copy in supplemental file)

Inverness, Florida
May 21, 2019

A Workshop was held at the District Services Center located at 1007 West Main Street, Inverness, Florida on Tuesday, May 21, 2019. Present: Sandra "Sam" Himmel – Superintendent; Thomas Kennedy – Chairman; Sandra Counts – Vice Chairman; School Board Members: Virginia Bryant, Douglas A. Dodd and Linda B. Powers.

WORKSHOP

TOPIC:

A. BoardDocs Training

The BoardDocs training began at 2:30 p.m. Sylvia Raye, BoardDocs Implementation Specialist, introduced BoardDocs to the Board, Superintendent Himmel and other appropriate staff. She explained that BoardDocs was a Board meeting management software that boosts efficiency, improves workflow and assists with ADA compliance. Ms. Raye provided a step by step instruction to the Board on how they would access agendas, record voting, and search policy information and other governing bodies. She answered all questions and addressed all concerns of the Board.

ADJOURNMENT

The BoardDocs training concluded at 3:30 p.m

Thomas Kennedy
Chairman

Sandra Himmel
Superintendent