



**SANDRA "SAM" HIMMEL – SUPERINTENDENT OF SCHOOLS**

*“Where Learning is the Expectation  
And Caring is a Commitment”*

**Planning and Growth Management Department**

TO: Citrus County School Board and Long Range Planning Committee  
FROM: Chuck Dixon, AICP, Planning Director *CD*  
DATE: January 10, 2020  
RE: Summary of School Capacity – Year End 2019  
and adoption of 2020-21 Controlled Open Enrollment Plan

**THOMAS KENNEDY**  
DISTRICT 1 – HERNANDO

**VIRGINIA BRYANT**  
DISTRICT 2 – CRYSTAL RIVER

**DOUGLAS A. DODD**  
DISTRICT 3 – FLORAL CITY

**SANDRA COUNTS**  
DISTRICT 4 – LECANTO

**LINDA B. POWERS**  
DISTRICT 5 - INVERNESS

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In accordance with the provisions of Chapter **1003.03 Maximum class size.** —F.S. each school district is required to review its facility utilization each year to determine if the district is in compliance with the maximum class size requirements and to determine how to address capacity issues.

Each year, the Planning and Growth Management Department takes a snapshot of the schools’ capacity from the previous December and reports this information to the Long Range Planning Committee (LRPC).

It is noted that the recommendation will focus primarily on attendance boundaries, but it may also include options to pursue land for new facilities, build new facilities, add student stations to existing facilities, or pursue programmatic changes.

Enrollment data from the last five years is included for consideration.

**The Controlled Open Enrollment Plan** was approved by the School Board beginning in 2017-18 and is now being approved every year. This plan enables the District to consider student assignment based on parental preference when requested by the parent as defined by Florida Statutes. It is being considered as part of the End of Year Report because it can also have a significant impact on the utilization of facilities. The proposed 2020-21 Controlled Open Enrollment Plan is attached to this report for consideration and adoption by the School Board. This year it includes some minor changes to address the following items:

1. Students are now required to be enrolled in the home school prior to requesting a choice school. This is necessary for principals and PGM to know how many students are in the system so decisions can be made with accurate information regarding school capacity.

2. A student will now not be able to change schools after midterm in the Second Semester unless the student moves to a new residence or there is a special circumstance. This is necessary to keep students from trying to get a jump on the next year if capacity is projected to be high, and thus disrupting the end of year testing process which is not in the best interest of the student.
3. It includes a provision for automatic approval for students who change residences but wish to stay in their current zoned school, or choice school, until they finish the highest grade level offered at the school. This is necessary to make sure all students who are attending an out of zone school have a zone waiver on file and in the system for tracking purposes.
4. In addition, the Contact Information links have all been updated to incorporate the new District Web Site Links.

**The 2019-20 District Work Plan** indicated relatively flat growth in the near (5 year) term overall (for all grades combined). This is because the enrollment model used gave more weight to the immediate past years as the most likely indicator of future growth within the 5-year planning period. The current COFTE “Capital Outlay Full Time Equivalent” is 14, 715 and the projected COFTE for the end of the 5-year Planning Period is 15, 143. This will take the system from a utilization rate of 80.03 percent to 81.35 percent over the five-year period.

At the time the 2019-20 Work Plan was prepared there was no indication of significant enrollment growth in the near term. However, in the mid (6 to 10 year) term a need is identified for expanding Floral City Elementary from 497 student stations to 600 student stations.

In the long (11 to 20) year term a need is identified to add an additional 810 student station elementary school and to also expand Floral City Elementary from 600 to 810 student stations.

The Pine Ridge School Site was acquired by the School Board on November 17, 2011 so this site is available for elementary expansion when a new facility is needed. Currently, schools in this general (Central Ridge) area are running at 98 percent capacity on average. This is slightly up from last year. This is an area that is projected to continue to grow due to the availability of affordable housing options.

The following is a snapshot of school capacity for December 16, 2019.

### **High Schools**

In summary, the total (combined) FISH capacity for all three high schools is 4,960 student stations with 4,244 students enrolled on December 16, 2019. This leaves a surplus of 716 student stations, or approximately 14 percent excess capacity.

As of the reporting date all portable/temporary classrooms have been removed from the high schools.

As a result of the 2013-14 high school rezoning approximately 125 students were relocated from Lecanto High School to Crystal River High School to more fully utilize the new facilities at Crystal River High School and help balance out the utilization rates between the high schools.

The following is a summary of the current capacity conditions as compared with last year's conditions:

**Current Excess Capacity Estimate by High School:**

- i Lecanto High School            5%    (last year was 8%)
- i Citrus High School            18%   (last year was 18%)
- i Crystal River High School    21%   (last year was 13%)

**Middle Schools**

The total (combined) FISH capacity for all four middle schools is 4,279 student stations with 3,575 students enrolled on December 16, 2019. This leaves a surplus of 704 student stations, or approximately 16 percent excess capacity. No middle school has less than 5 percent excess capacity at the current time. No new middle school student stations are planned at this time. Higher growth at Citrus Springs Middle School was addressed by rezoning an area of Citrus Springs to Crystal River Middle School for the 2017-18 school year. This was done in phases by “grandfathering” students from two grade levels, 7<sup>th</sup> and 8<sup>th</sup> grade, instead of one. The target capacity at Citrus Springs Middle School was 85 percent for the last school year (2019-20) and it is currently at 90 percent.

The current Work Plan does not indicate a need for additional middle school student stations within the planning term.

The following is a summary of the current capacity conditions as compared with last year's conditions:

**Current Capacity Estimate by Middle School:**

- i Citrus Springs Middle School    10%   (last year was 8%)
- i Crystal River Middle School    23%   (last year was 31%)
- i Inverness Middle School        19%   (last year was 21%)
- i Lecanto Middle School            8%    (last year was 9%)

**Elementary Schools**

The total (combined) FISH capacity for all eleven elementary schools is 7,783 student stations with 7,281 students enrolled on December 16, 2019. This leaves a surplus of 502 student stations, or approximately 6 percent excess capacity.

The following is a breakdown of the current utilization rates in the context of the target rates from the most recent rezoning in 2017:

- i Pleasant Grove Elementary – Target 90 percent or lower – Currently 88 percent
- i Lecanto Primary – Target 90 percent or lower – Currently 93 percent
- i Inverness Primary – Target 85 percent or lower – Currently 87 percent
- i Homosassa Elementary – Target 90 percent – Currently 98 percent
- i Floral City Elementary – Target 80 percent – Currently 75 percent
- i Hernando Elementary – Target 90 percent – Currently 101 percent

The following is a summary of the current capacity conditions as compared with last year's conditions:

#### **Current Capacity Estimate by Elementary School:**

i Citrus Springs Elementary School	8%	(last year was 12%)
i Crystal River Primary School	2%	(last year was over by 3%)
i Floral City Elementary School	25%	(last year was 21%)
i Forest Ridge Elementary School	3%	(last year was 7%)
i Hernando Elementary School	(-1) %	(last year was (-1) %)
i Homosassa Elementary School	2%	(last year was 4%)
i Lecanto Primary School	7%	(last year was 6%)
i Pleasant Grove Elementary School	12%	(last year was 11%)
i Rock Crusher Elementary School	2%	(last year was 5%)
i Inverness Primary School	13%	(last year was 14%)
i Central Ridge Elementary School	3%	(last year was 3%)

#### **Additional Information**

In summary, enrollment is down for the high schools and slightly up for the middle and elementary schools as follows:

High Schools:	2018-19 was 4,357	2019-20 is 4,244	<b>-113</b>
Middle Schools:	2018-19 was 3,491	2019-20 is 3,575	<b>+84</b>
Elementary Schools:	2018-19 was 7,205	2019-20 is 7,281	<b>+76</b>

The overall change in enrollment at the traditional schools is **+47** from December 2018 to December 2019.

**Summary of County Development Activity/Projects**

The following projects are in various stages of progress:

**Safe Routes to School Sidewalk Projects:**

Pleasant Grove Elementary School Sidewalk Project – projected cost \$549,382 – scheduled for construction this year. This project will be managed by FDOT.

Beverly Hills/ FRE Sidewalk Project – Phase I – projected cost \$1,548,766 – scheduled for construction in 2021.

Beverly Hills/ FRE Sidewalk Project - Phase II – projected cost TBD – not scheduled (on HOLD pending ROW issues)

Crystal River High School Sidewalk Project (W. Turkey Oak Drive) – projected cost \$482,791 – scheduled for construction in 2021.

**Lecanto Complex Traffic Circulation / Evacuation Project:**

This project will be completed in two phases including the main roadway extension from Saunders Way into the central portion of the Lecanto Campus and a traffic circle at the intersection of W Educational Path and Panther Pride Drive (in front of the Renaissance Center). It will include an emergency access roadway and modifications to traffic circulation, parking and signage. The total projected cost as of December 19, 2019 is \$1,579,434 – Phase 1 is currently under construction and Phase 2 will be constructed as soon as Phase 1 is complete.

**Interlocal Agreement on Intergovernmental Coordination on Public School Facility Planning:**

The agreement was approved by the School Board on October 8, 2019 and the Board of County Commissioners on November 5, 2019. This agreement satisfies the State requirements for intergovernmental coordination on planning for school facilities and provides a routine process for communication on issues with the potential to impact schools both in terms of enrollment/capacity and traffic.

**CRMS Traffic Circulation Improvement Project:**

The CRMS Traffic Circulation Improvement Project was carried over to the 2019-20 Work Plan as an unfunded project. The project is not a high priority and funding is not currently available due to other higher priorities. This project will be left on the project list in the event funds become available from grants or other agency funding.

**IMS Traffic Circulation Improvement Project:**The IMS Traffic Circulation Improvement Project was carried over to the 2019-20 Work Plan as an unfunded project. This traffic problem area has been identified and discussed with FDOT for many years. Studies have been done by FDOT and they determined that a traffic signal is not warranted at the entrance to the School. FDOT claims that the planned improvements to US-41 will address the traffic issues. The project has been given a high priority by the MPO. An IMS traffic circulation project was added to the 2017-18 FDOT Work Plan and carried forward as an unfunded project. CCSB Staff continues to monitor the situation and will work with FDOT to remedy this situation in the interim if necessary and appropriate. Land adjacent to the South side of the campus was explored for a potential vehicle stacking area to address some of the issues. However, an agreement on price could not be reached on one of the parcels that would be necessary for a viable project. Staff explored the possibility of acquiring three small parcels of land to the South of Ginger Porter Drive for expanding the vehicle stacking onsite and/or providing a new access drive to the South unimproved and unnamed street. An additional access point to the unnamed street would require coordination with the City of Inverness as a shared project. Currently this project is unfunded as of December 20, 2019. This project will be left on the project list in the event funds become available from grants or other agency funding.

**Citrus High School/ Inverness Primary School Internal Vehicle/ Pedestrian Circulation/Separation and Emergency Egress:**

Project scope is currently being developed and it will be placed in the District Work Plan when the scope and cost is determined.

**US-19 Widening and Reconstruction:**

Phase I timeline is November 2016 to Spring 2020. Project has been modified to include a multiuse trail of varied widths from Hernando County all the way to Jump Court on the East Side of the roadway. The multiuse trail is scheduled for construction this year.

Phase II will be from Jump Court to Fort Island Trail and it began on November 5, 2018. This phase is longer than Phase 1 and will also include pedestrian improvements on the East Side of US-19. The improvements will include a combination of multiuse trail segments and sidewalks depending on available ROW and these improvements will be maintained by the County rather than FDOT.

**County Road 491 Widening and Reconstruction:**

Phase I extends from Laurel Street (South of SR44) North to Audubon Park. Phase I commenced in June 2017. The project is nearing completion with the final completion contract date of January 13, 2020.

The BCC approved Phase II on June 12, 2018. Phase II will extend the project to CR486. Funding for this project was allocated from the State of Florida through a State Appropriation for \$ 13.3 million. The RFQ for Design went out for bids at the end of September 2019 and it is expected to begin in 2020. A construction schedule has not been developed as of December 20, 2019.

**Suncoast Parkway II Project:**

This project officially began on September 12, 2018.

Likely Phases (at the discretion of the contractor):

- i US-98 to Hernando County Line
- i Hernando County Line to W. Grover Cleveland Blvd.
- i W. Grover Cleveland Blvd. to SR-44
- i Update – SR-44 to CR-486 (next phase)

The project was delayed briefly in the Summer of 2018 due to a lawsuit filed to stop construction due to an archaeological site being in the path of the roadway. The project has restarted as of July 12, 2018. The current projected completion date for the project to end at SR-44 is April of 2022. At the MPO TAC Meeting on December 10, 2018 the Florida Turnpike Authority Representative announced that an additional 3-mile phase from SR-44 to CR-486 has been funded with a construction date of 2024. This will bring the termination of the Suncoast Parkway within two miles of the Future Pine Ridge School Site. The Suncoast Parkway Project is on schedule for completion to SR-44 sometime in 2022.

**Staff Recommendation:**

1. Readopt the current attendance boundaries for the elementary schools for 2020-21.
  - i Monitor enrollment at Hernando Elementary School and the North Central Ridge Area as elementary enrollment in this area continues to increase contrary to State projections for student population trends. This is an area that will be most impacted by residential development around the future terminus of the Suncoast Parkway.
2. Readopt the current attendance boundaries for the middle schools for 2020-21.
  - i Continue to balance growth between Citrus Springs Middle and Crystal River Middle using the special attendance process as the grandfathered students from Citrus Springs move through the system.

- i Continue to work with FDOT District 7, the MPO/County and the City of Inverness to address traffic issues at Inverness Middle School when there are opportunities for cooperation.
  - i Continue to work with FDOT District 7, the MPO/County and the City of Crystal River to address traffic issues at Crystal River Middle School when there are opportunities for cooperation. This will likely become a priority as enrollment increases and the school comes up to its full capacity.
3. Readopt the current attendance boundaries for the high schools for 2020-21.

Monitor growth in the Citrus Springs Community where the most recent attendance boundary changes were made for 2013-14. This has historically been a high growth area for high school student enrollment. While overall high school enrollment has declined, the Central Ridge Area is the exception and Lecanto High School enrollment needs to be monitored and balanced through the Controlled Open Enrollment Process when practical.

4. Adopt the new 2020-21 Controlled Open Enrollment Plan as presented.

**New Language Summarized as follows:**

**Under “Eligibility Requirements”:**

All students must be enrolled at their home school if they are new students to the Citrus County School District prior to reviewing a request to attend and out of zone school through the Controlled Open Enrollment Process.

**Under “Time Period for Accepting Applications”:**

Applications for the current school year will not be accepted after midterm in the Second Semester unless the student’s residence changes or extraordinary circumstances warrant moving a student this close to the end of the school year.

**New Section – “Automatic Approval Process for Students that Move out of Zone”:**

In the case of a student changing residence during the school year, the Department of Planning and Growth Management shall create a new special attendance preference record for the student so they may remain at the school in subsequent years until the student completes the highest grade level at the school unless the student is suspended or expelled from the school. If the student is suspended or expelled from the school, the reassignment may be rescinded. Transportation shall not be provided for students who reside out of zone unless the student is enrolled in a special program and the School Board has approved out of zone transportation for the particular program.



5. Continue to monitor the impact on open enrollment at all the school levels and make policy and/or procedural adjustments if necessary.

**Additional Information for Trend Analysis:**

- i **Five Year Enrollment Data (from end of year reports)**
- i **Projections for Next Year**

**Historical Enrollment by School**

**Elementary Schools:**

i **Citrus Springs Elementary School**

Current =	748
2018 =	715
2017 =	712
2016 =	743
2015 =	732

i **Crystal River Primary School**

Current =	651
2018 =	643
2017 =	650
2016 =	615
2015 =	610

i **Floral City Elementary School**

Current =	374
2018 =	395
2017 =	407
2016 =	356
2015 =	330

**Forest Ridge Elementary School**

Current =	740
2018 =	703
2017 =	730
2016 =	721
2015 =	735

**i Hernando Elementary School**

Current = 758  
2018 = 764  
2017 = 735  
2016 = 677  
2015 = 706

**i Homosassa Elementary School**

Current = 405  
2018 = 394  
2017 = 402  
2016 = 296  
2015 = 320

**i Lecanto Primary School**

Current = 800  
2018 = 810  
2017 = 768  
2016 = 832  
2015 = 782

**i Pleasant Grove Elementary School**

Current = 663  
2018 = 670  
2017 = 668  
2016 = 761  
2015 = 753

**i Rock Crusher Elementary School**

Current = 687  
2018 = 664  
2017 = 634  
2016 = 626  
2015 = 631

**i Inverness Primary School**

Current = 670  
2018 = 659  
2017 = 690  
2016 = 679  
2015 = 660

**i Central Ridge Elementary School**

Current = 785  
2018 = 788

2017 =	799
2016 =	770
2015 =	723

**Elementary School Totals:**

Current =	7,281
2018 =	7,205
2017 =	7,195
2016 =	7,076
2015 =	6,982

**Middle Schools:****i Citrus Springs Middle School**

Current =	765
2018 =	799
2017 =	798
2016 =	810
2015 =	822

**i Crystal River Middle School**

Current =	932
2018 =	842
2017 =	852
2016 =	732
2015 =	738

**i Inverness Middle School**

Current =	1,089
2018 =	1,065
2017 =	1,039
2016 =	1,031
2015 =	1,013

**i Lecanto Middle School**

Current =	789
2018 =	785
2017 =	761
2016 =	764
2015 =	745

**Middle School Totals:**

Current =	3,575
2018 =	3,491
2017 =	3,450
2016 =	3,337

2015 = 3,318

**High Schools:**

**i Lecanto High School**

Current = 1,647  
 2018 = 1,628  
 2017 = 1,614  
 2016 = 1,590  
 2015 = 1,545

**i Citrus High School**

Current = 1,436  
 2018 = 1,443  
 2017 = 1,402  
 2016 = 1,444  
 2015 = 1,512

**i Crystal River High School**

Current = 1,161  
 2018 = 1,286  
 2017 = 1,307  
 2016 = 1,339  
 2015 = 1,373

**High School Totals:**

Current = 4,244  
 2018 = 4,357  
 2017 = 4,323  
 2016 = 4,373  
 2015 = 4,430

**Preliminary Enrollment Projections for 2020-21**

This section of the End of Year report started in 2018. It is based on “rolling up” the enrollment for elementary, middle, and high school from the date of the last enrollment report of 2019. It assumes Kindergarten enrollment and Pre-Kindergarten enrollment to be unchanged from the previous year. This information will be used as a starting point for more detailed enrollment projections by school for the 2020-21 FTE Projections.

i 2020-21 Preliminary Projected Elementary Enrollment = 7,268\*  
 i 2020-21 Preliminary Projected Middle School Enrollment = 3,564\*  
 i 2020-21 Preliminary Projected High School Enrollment = 4,416\*

**2020-21 Preliminary Projected Traditional School Total Enrollment = 15,248\***

Additional information regarding the County and City projections of the amount, type, and distribution of population growth will be considered prior to finalizing the enrollment projections for 2020-21 with a breakdown by each individual school.

The difference between current enrollment (as of December 2019) and 2020-21 preliminary projected enrollment is as follows:

i	Elementary School Enrollment Change	=	down 13 from 7,281
i	Middle School Enrollment Change	=	down 11 from 3,575
i	High School Enrollment Change	=	up 172 from 4,244

**Total Enrollment Projected Increase/Decrease = up 148 from 15,100 in December 2019**

**Last year the projected enrollment increase was 110 overall and this year it is 148 based on the January 2020 Enrollment Data.**

\*Note: Preliminary elementary enrollment projections do not include factoring in birth rate changes from the previous year for Kindergarten and Pre-Kindergarten grade levels and they do not include growth projections from residential building occupancy changes at this point in the planning process. These enrollment projections represent a starting point in the enrollment projection process for 2020-21.

Attachments:

2020-21 Controlled Open Enrollment Plan – for adoption

Enrollment Report – December 16, 2019

Preliminary Enrollment Projection Report – January 7, 2020

2020-21 Zoning Maps for Elementary, Middle, and High Schools

## Citrus County School District Controlled Open Enrollment Plan 2020-21

### Contact Information

First Name: Charles  
Last Name: Dixon  
Position Title: Director, Planning and Growth Management  
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E-mail: [dixonc@citruschools.org](mailto:dixonc@citruschools.org)

Enrollment Plan Link:

[https://www.citruschools.org/departments/planning\\_and\\_growth\\_management/planning\\_documents](https://www.citruschools.org/departments/planning_and_growth_management/planning_documents)

### Controlled Open Enrollment Plan Provisions

#### A. Eligibility Requirements:

1. All students shall be eligible to apply to attend and out of zone school unless they have been suspended or expelled from a school within the last six (6) months.
2. All students must be enrolled at their home school if they are new students to the Citrus County School District prior to reviewing a request to attend and out of zone school through the Controlled Open Enrollment Process.

#### B. Application Process:

1. The application for Controlled Open Enrollment can be obtained from the Citrus County Schools Website for printing or at any of the schools in hard copy.
2. The application is completed and signed by the parent or guardian and submitted to the Planning and Growth Management Department at the District Student Services Center or it can be dropped off at any school site and forwarded to the Department of Planning and Growth Management for processing. It may also be submitted directly from the District Web Site.
3. The Planning and Growth Management Technician will receive the application, assign a tracking number, and attach a review sheet for electronic routing to the school of choice for consideration.
4. The reviewing school administrator will review the information provided by the applicant and the Planning and Growth Management Department. The receiving school administrator may utilize staff to help verify place of residence information provided by the parent/guardian if this level of verification is necessary.
5. The receiving school administrator will check one of the boxes on the review form that best describes the reason for approval or denial of the special attendance request as follows:
6. Approved – Controlled Open Enrollment
7. Approved – Special Program

8. Denied – because the request does not comply with the Citrus County School Board Attendance Zone Student Reassignment Policy / Administrative Guidelines
9. Denied – because the receiving schools projected enrollment exceeds capacity or because the school is in a high growth area and subject to substantial enrollment increases throughout the school year.
10. The application and review form are returned to the Planning and Growth Management Department for a final sign off and distribution to the impacted schools for enrollment purposes, and the parent/guardian is notified.

**C. Time period for accepting applications:**

Applications will be accepted beginning in Mid-March for the following school year. They will be accepted for at least forty-five (45) days. Applications for the current school year will not be accepted after midterm in the Second Semester unless the student's residence changes or extraordinary circumstances warrant moving a student this close to the end of the school year.

**D. Method of determining capacity of schools:**

Capacity of the schools shall be determined by the Department of Planning and Growth Management at the school level and by the Principal at the grade level. The basis will be the Florida Inventory of School House (FISH) Capacity and class size requirements as determined by the Florida Department of Education and either the projected or actual enrollment, depending on the time of year when the determination is made.

**E. Enrollment and Capacity Report:**

An enrollment report will be posted on the District Web Site that identifies the current projected or actual enrollment at each District School and the utilization rate for each facility.

**F. Identification of schools that have not reached capacity:**

Schools that have not reached capacity will be identified in green. Schools that have reached capacity will be identified in red and schools where grade level capacity may be exceeded for one or more grades will be identified in yellow.

**G. Class Size Standards:**

Class size standards shall be as required by the Florida Department of Education. For core curriculum classrooms that are pre-Kindergarten through grade 3, the class size is 18 student stations. For core curriculum classrooms that are grades 4 through 8, the class size is 22 student stations, and for core curriculum classrooms that are grades 9 through 12, the class size is 25 student stations.

**H. Lottery procedure for determining student assignment if transfer requests exceed available space:**

When the number of applicants exceeds the number of available spaces the names will be placed in a "Random Name Picker" program such as the one found at the following web site <http://www.miniwebtool.com/random-name-picker/> or a similar system where the names are picked using a random process.

**I. Provision for a parent to request placement of siblings within the same school:**

Siblings residing at the same address will be placed together unless it is determined that placing them in the same educational setting would not be in the child's best interest.

**J. Appeals Process:**

The appeals process is administered by the Department of Planning and Growth Management. Appeals must be filed after a determination is made by the receiving school principal and must include the reason for the appeal and any supporting documentation.

**K. Availability of Transportation:**

Students attending an out of zone school may utilize the closest bus stop within the school zone subject to bus capacity. Out of zone transportation is provided for students enrolled in school specific special programs such as the Computer Science Academy at Citrus High School, Health Academy at Crystal River High School and the International Baccalaureate Program at Lecanto High School as approved by the School Board.

**L. Automatic Approval Process for Students that Move out of Zone:**

In the case of a student changing residence during the school year, the Department of Planning and Growth Management shall create a new special attendance preference record for the student so they may remain at the school in subsequent years until the student completes the highest grade level at the school unless the student is suspended or expelled from the school. If the student is suspended or expelled from the school, the reassignment may be rescinded. Transportation shall not be provided for students who reside out of zone unless the student is enrolled in a special program and the School Board has approved out of zone transportation for the particular program.

**M. Method and timeline for notifying a parent of his/her child's placement for the next school year:**

Parents/guardians are notified by US Mail within 30 days after a determination is made that the student can be placed in the receiving school of choice.

**N. Out of County Students:**

Students residing in the District shall not be displaced by a student from another district who is seeking enrollment through the open enrollment provisions.

**O. Required Preference Criteria:**

Preferential treatment shall be provided for the following students:

1. Dependent children of active duty military personnel whose move resulted from military orders;
2. Children who have moved due to foster care placement in a different school zone;
3. Children who have moved due to a court-ordered change in custody as a result of separation or divorce;
4. Children who have moved due to the serious illness or death of a custodial parent;
5. Students at multiple session schools; and
6. Students residing in the District.



**Additional Contact Information:**

Information relevant to the School Choice (Controlled Open Enrollment Plan) Process is provided in a central location on the Citrus County School District Department of Planning and Growth Management Web Site:

<http://www.citrus.k12.fl.us/cms/one.aspx?portalid=737701&pageid=858107>

School specific program information can be found on the individual school websites from the following link:

<http://www.citrus.k12.fl.us/cms/One.aspx?portalId=737701&pageId=3142698>

Transportation information can be found from the Transportation Department Website from the following link:

<http://www.citrus.k12.fl.us/cms/one.aspx?portalid=737701&pageid=881022>

**2019-20 Enrollment Counts  
as of 12/16/2019**

School Name	Grade	Fish Capacity as of 01/24/18	2019-20 Projections as of 03/05/19	Enrolled as of 12/16/19	Est Avail Space (Capacity - Enrolled)	Utilization Rate (Enrolled / Capacity)
Central Ridge Elementary	PK		50	38		
Central Ridge Elementary	KG		121	114		
Central Ridge Elementary	P3		0	9		
Central Ridge Elementary	01		120	127		
Central Ridge Elementary	02		120	114		
Central Ridge Elementary	03		109	115		
Central Ridge Elementary	04		122	124		
Central Ridge Elementary	05		141	144		
<b>Central Ridge Elementary Total*</b>		<b>810</b>	<b>783</b>	<b>785</b>	<b>25</b>	<b>97%</b>
Citrus Springs Elementary	PK		45	40		
Citrus Springs Elementary	KG		95	132		
Citrus Springs Elementary	P3		0	5		
Citrus Springs Elementary	01		111	117		
Citrus Springs Elementary	02		97	100		
Citrus Springs Elementary	03		100	113		
Citrus Springs Elementary	04		122	123		
Citrus Springs Elementary	05		110	118		
<b>Citrus Springs Elementary Total*</b>		<b>810</b>	<b>680</b>	<b>748</b>	<b>62</b>	<b>92%</b>
Crystal River Primary	PK		40	35		
Crystal River Primary	P3		0	6		
Crystal River Primary	KG		95	111		
Crystal River Primary	01		95	103		
Crystal River Primary	02		111	109		
Crystal River Primary	03		100	102		
Crystal River Primary	04		90	87		
Crystal River Primary	05		100	98		
<b>Crystal River Primary Total*</b>		<b>661</b>	<b>631</b>	<b>651</b>	<b>10</b>	<b>98%</b>
Floral City Elementary	PK		30	26		
Floral City Elementary	KG		62	66		
Floral City Elementary	P3		0	1		
Floral City Elementary	01		63	55		
Floral City Elementary	02		49	53		
Floral City Elementary	03		60	51		
Floral City Elementary	04		66	64		
Floral City Elementary	05		67	58		
<b>Floral City Elementary Total</b>		<b>497</b>	<b>397</b>	<b>374</b>	<b>123</b>	<b>75%</b>
Forest Ridge Elementary	PK		45	35		
Forest Ridge Elementary	KG		101	127		
Forest Ridge Elementary	P3		0	8		
Forest Ridge Elementary	01		101	117		
Forest Ridge Elementary	02		111	102		
Forest Ridge Elementary	03		108	108		
Forest Ridge Elementary	04		106	114		
Forest Ridge Elementary	05		121	129		
<b>Forest Ridge Elementary Total*</b>		<b>759</b>	<b>693</b>	<b>740</b>	<b>19</b>	<b>97%</b>
Hernando Elementary	PK		45	35		
Hernando Elementary	KG		117	131		
Hernando Elementary	P3		0	6		
Hernando Elementary	01		117	116		
Hernando Elementary	02		120	115		
Hernando Elementary	03		114	113		
Hernando Elementary	04		122	122		
Hernando Elementary	05		112	120		
<b>Hernando Elementary Total*</b>		<b>754</b>	<b>747</b>	<b>758</b>	<b>-4</b>	<b>101%</b>
Homosassa Elementary	PK		30	32		
Homosassa Elementary	KG		59	58		
Homosassa Elementary	01		59	70		
Homosassa Elementary	02		76	67		
Homosassa Elementary	03		66	68		
Homosassa Elementary	04		58	53		
Homosassa Elementary	05		52	57		
<b>Homosassa Elementary Total*</b>		<b>412</b>	<b>400</b>	<b>405</b>	<b>7</b>	<b>98%</b>
Inverness Primary	PK		45	40		
Inverness Primary	KG		108	96		
Inverness Primary	P3		0	10		
Inverness Primary	01		108	108		
Inverness Primary	02		109	97		
Inverness Primary	03		87	89		
Inverness Primary	04		101	118		
Inverness Primary	05		109	112		
<b>Inverness Primary Total*</b>		<b>766</b>	<b>667</b>	<b>670</b>	<b>96</b>	<b>87%</b>

**2019-20 Enrollment Counts  
as of 12/16/2019**

School Name	Grade	Fish Capacity as of 01/24/18	2019-20 Projections as of 03/05/19	Enrolled as of 12/16/19	Est Avail Space (Capacity - Enrolled)	Utilization Rate (Enrolled / Capacity)
Lecanto Primary	PK		35	33		
Lecanto Primary	KG		114	113		
Lecanto Primary	P3		0	10		
Lecanto Primary	01		114	129		
Lecanto Primary	02		126	107		
Lecanto Primary	03		135	145		
Lecanto Primary	04		118	128		
Lecanto Primary	05		139	135		
<b>Lecanto Primary Total*</b>		<b>858</b>	<b>781</b>	<b>800</b>	<b>58</b>	<b>93%</b>
Pleasant Grove Elementary	PK		60	55		
Pleasant Grove Elementary	KG		110	98		
Pleasant Grove Elementary	P3		0	7		
Pleasant Grove Elementary	01		110	110		
Pleasant Grove Elementary	02		105	90		
Pleasant Grove Elementary	03		84	87		
Pleasant Grove Elementary	04		110	107		
Pleasant Grove Elementary	05		106	109		
<b>Pleasant Grove Elementary Total*</b>		<b>757</b>	<b>685</b>	<b>663</b>	<b>94</b>	<b>88%</b>
Rock Crusher Elementary	PK		45	38		
Rock Crusher Elementary	KG		100	123		
Rock Crusher Elementary	P1		0	0		
Rock Crusher Elementary	P3		0	6		
Rock Crusher Elementary	01		100	118		
Rock Crusher Elementary	02		107	104		
Rock Crusher Elementary	03		97	107		
Rock Crusher Elementary	04		101	91		
Rock Crusher Elementary	05		88	100		
<b>Rock Crusher Elementary Total*</b>		<b>699</b>	<b>638</b>	<b>687</b>	<b>12</b>	<b>98%</b>
<b>Elementary School Total</b>		<b>7,783</b>	<b>7,102</b>	<b>7,281</b>	<b>502</b>	<b>94%</b>
Citrus Springs Middle	06		222	237		
Citrus Springs Middle	07		286	276		
Citrus Springs Middle	08		270	252		
<b>Citrus Springs Middle Total*</b>		<b>852</b>	<b>778</b>	<b>765</b>	<b>87</b>	<b>90%</b>
Crystal River Middle	06		372	319		
Crystal River Middle	07		283	296		
Crystal River Middle	08		302	317		
<b>Crystal River Middle Total</b>		<b>1,215</b>	<b>957</b>	<b>932</b>	<b>283</b>	<b>77%</b>
Inverness Middle	06		350	347		
Inverness Middle	07		391	385		
Inverness Middle	08		338	357		
<b>Inverness Middle Total</b>		<b>1,352</b>	<b>1,079</b>	<b>1,089</b>	<b>263</b>	<b>81%</b>
Lecanto Middle	06		240	271		
Lecanto Middle	07		265	259		
Lecanto Middle	08		273	259		
<b>Lecanto Middle Total*</b>		<b>860</b>	<b>778</b>	<b>789</b>	<b>71</b>	<b>92%</b>
<b>Middle School Total</b>		<b>4,279</b>	<b>3,592</b>	<b>3,575</b>	<b>704</b>	<b>84%</b>
Citrus High	09		396	386		
Citrus High	10		437	381		
Citrus High	11		364	340		
Citrus High	12		322	329		
<b>Citrus High Total</b>		<b>1,750</b>	<b>1,519</b>	<b>1,436</b>	<b>314</b>	<b>82%</b>
Crystal River High	P0		11	2		
Crystal River High	P1		0	4		
Crystal River High	P2		0	1		
Crystal River High	P3		0	0		
Crystal River High	KG		0	0		
Crystal River High	09		320	254		
Crystal River High	10		328	274		
Crystal River High	11		341	309		
Crystal River High	12		312	317		
<b>Crystal River High Total (with PK)</b>		<b>1,477</b>	<b>1,312</b>	<b>1,161</b>	<b>316</b>	<b>79%</b>
Lecanto High	09		401	410		
Lecanto High	10		500	447		
Lecanto High	11		411	403		
Lecanto High	12		372	387		
<b>Lecanto High Total*</b>		<b>1,733</b>	<b>1,684</b>	<b>1,647</b>	<b>86</b>	<b>95%</b>
<b>High School Total (with PK)</b>		<b>4,960</b>	<b>4,515</b>	<b>4,244</b>	<b>716</b>	<b>86%</b>

**2019-20 Enrollment Counts  
as of 12/16/2019**

School Name	Grade	Fish Capacity as of 01/24/18	2019-20 Projections as of 03/05/19	Enrolled as of 12/16/19	Est Avail Space (Capacity - Enrolled)	Utilization Rate (Enrolled / Capacity)
Academy of Environmental Science	09			60		
Academy of Environmental Science	10			62		
Academy of Environmental Science	11			0		
Academy of Environmental Science	12			0		
<b>Academy of Environmental Science Total**</b>		<b>125</b>		<b>122</b>	<b>3</b>	<b>98%</b>
CREST	PK			0		
CREST	KG			0		
CREST	01			1		
CREST	02			5		
CREST	03			6		
CREST	04			6		
CREST	05			9		
CREST	06			9		
CREST	07			13		
CREST	08			10		
CREST	09			11		
CREST	10			8		
CREST	11			4		
CREST	12			41		
CREST	GD			0		
<b>CREST Total</b>		<b>304</b>		<b>123</b>	<b>181</b>	<b>40%</b>
PACE	06			4		
PACE	07			5		
PACE	8			8		
PACE	9			4		
PACE	10			6		
PACE	11			5		
PACE	12			3		
<b>PACE Total</b>		<b>125</b>		<b>35</b>	<b>90</b>	<b>28%</b>
Renaissance/SRMI	06			8		
Renaissance/SRMI	07			25		
Renaissance/SRMI	08			29		
Renaissance/SRMI	09			24		
Renaissance/SRMI	10			23		
Renaissance/SRMI	11			14		
Renaissance/SRMI	12			15		
<b>Renaissance/SRMI Total</b>		<b>266</b>		<b>138</b>	<b>128</b>	<b>52%</b>
Withlacoochee Technical College	PK			0		
Withlacoochee Technical College	KG			0		
Withlacoochee Technical College	08			0		
Withlacoochee Technical College	09			0		
Withlacoochee Technical College	10			0		
Withlacoochee Technical College	11			10		
Withlacoochee Technical College	12			26		
Withlacoochee Technical College	30			45		
Withlacoochee Technical College	31			202		
<b>Withlacoochee Technical College Total</b>		<b>795</b>		<b>283</b>	<b>512</b>	<b>36%</b>
<b>Alternative School Total</b>		<b>1,615</b>		<b>701</b>	<b>914</b>	<b>43%</b>
<b>District Total (PK-12) without Alternative Schools</b>		<b>17,022</b>	<b>15,209</b>	<b>15,100</b>	<b>1,922</b>	<b>89%</b>
<b>District Total with Alternative Schools</b>		<b>18,637</b>		<b>15,801</b>	<b>2,836</b>	<b>85%</b>
Prepared by Department of Planning and Growth Management. Contact 352-746-3960 for questions or clarification.						
FISH numbers fluctuate based on DOE inspection and classification criteria in addition to facility changes.						
Schools identified in red are considered to be at capacity because they are at 90% or above.						
Schools identified in yellow are considered to be at capacity for one or more grade levels.						
Schools in green are not at capacity for any grade level.						
* Indicates school is located in high growth area						
Students "Co-Enrolled" between the High Schools and WTC are counted within the "Enrollment" totals for each High School. They ARE counted in the "Enrollment" total for WTC as seats taken towards capacity.						
**Please note that the AES is a CCSB Public sponsored Charter School. PACE and REN/SRMI are alternative schools.						

	GR PK	GR KG	GR 01	GR 02	GR 03	GR 04	GR 05	Total Projected 2020-2021	Open Seats	Capacity
<b>ELEMENTARY SCHOOLS</b>										
Central Ridge Elementary	50	114	127	114	115	113	124	758	52	94%
Citrus Springs Elementary	45	132	117	100	113	123	123	765	48	94%
Crystal River Primary	40	111	103	109	102	102	87	663	-2	100%
Floral City Elementary	30	66	55	53	51	64	64	385	112	77%
Forest Ridge Elementary	45	127	117	102	108	114	114	740	19	97%
Hernando Elementary	45	131	116	115	113	122	122	773	-19	103%
Homosassa Elementary	30	58	70	67	68	53	53	404	8	98%
Inverness Primary	45	96	108	97	89	118	118	649	117	85%
Lecanto Primary	35	113	129	107	145	128	128	770	88	90%
Pleasant Grove Elementary	60	98	110	90	87	107	107	650	107	86%
Rock Crusher Elementary	45	123	118	104	107	91	91	711	-12	102%
<b>Total Elementary</b>	<b>470</b>	<b>1169</b>	<b>1170</b>	<b>1058</b>	<b>1098</b>	<b>1131</b>	<b>1131</b>	<b>7268</b>	<b>726</b>	<b>93%</b>
<b>MIDDLE SCHOOLS</b>										
Citrus Springs Middle	240	237	276	99	88%					
Crystal River Middle	323	319	296	277	77%					
Inverness Middle	365	347	385	255	81%					
Lecanto Middle	246	271	259	84	90%					
<b>Total Middle</b>	<b>1174</b>	<b>1174</b>	<b>1216</b>	<b>702</b>	<b>83%</b>					
<b>HIGH SCHOOLS</b>										
Citrus High		393	386	381	340	1500	250	86%		
Crystal River High	11	377	254	274	309	1225	252	83%		
Lecanto High		431	410	447	403	1691	42	98%		
<b>Total High</b>	<b>11</b>	<b>1201</b>	<b>1050</b>	<b>1102</b>	<b>1052</b>	<b>4416</b>	<b>433</b>	<b>89%</b>		